

NOTICE OF MOTION

April 29, 2021

City Clerk  
City Hall  
Regina, Saskatchewan

Dear Sir:

Please be advised that I will submit the following NOTICE of MOTION at the April 29, 2021 meeting of City Council:

**Re:** Provide Advance Notice to the General Public on Council & Committee Agendas and procedural changes

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WHEREAS Council and Council committee meetings are governed by the provisions outlined in *The Procedure Bylaw, Bylaw No. 9004*;

WHEREAS it is important to ensure that the public has adequate and advance notice of reports coming before Council or committee for consideration;

WHEREAS the December 2, 2020 decision related to item CR20-93 made by Council to eliminate the requirement to provide a written submission when addressing Council as a delegation has proven detrimental to having an advance understanding of a delegation's issues or concerns;

WHEREAS the public release of Council and committee agendas on the Friday immediately preceding the Wednesday's meetings does not provide the public with sufficient time to consider reports or appear as a delegation with the deadline for submissions being Monday by 12:00 noon.

WHEREAS lengthy meeting agendas and complex reports require Council members to have sufficient time to review reports in advance of meetings; and

WHEREAS these often lengthy meetings can prove exhausting and thereby lead to reports sometimes not receiving the time or attention they deserve.

THEREFORE BE IT RESOLVED that City Council:

1. Instruct the City Solicitor to prepare amendments to *The Procedure Bylaw, Bylaw No. 9004* to take effect June 1, 2021 to:
  - a. Require delegations wishing to address City Council to provide a written submission outlining the contents of their specific concerns and/or comments;
  - b. Require that meeting agendas and related reports are made available two Fridays preceding the Council or committee meeting for which it was prepared;
  - c. Have these amendments brought forward to the meeting of City Council following approval of these recommendations by City Council and to allow sufficient time for advertising the required public notice for the bylaw.
  
2. Direct the City Clerk, in consultation with members of Council, to include in his November 2021 report to Executive Committee respecting the proposed 2022 meeting calendar options to address the impacts arising from the increasing frequency, duration and timing of Council and committee meetings.

Respectfully submitted,



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Lori Bresciani  
Councillor - Ward 4