

May 31, 2021

To: Members  
Board of Revision

Re: Review of 2021 Board of Revision Policy Guidelines

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**RECOMMENDATION**

That the Board of Revision approve the Regina Board of Revision Board Policy Guidelines attached as Appendix "A".

**ISSUE**

To facilitate a review of the Board's Policy Guidelines to determine if any changes are required based on the experience of the Board in 2020.

**COMMUNICATIONS**

The Board Policy Guidelines will be distributed to interested parties, as required.

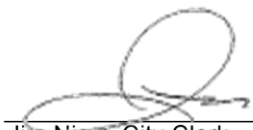
**DISCUSSION**


The Board Policy Guidelines were established in 1997 to summarize information on the role and responsibilities of the Board and to provide guidelines for conducting hearings and writing decisions. The document assists in maintaining continuity on Board procedures and practices. It has been customary for the Board to review the document prior to beginning hearings each year and at the end of the year to determine if any changes are required.

**DECISION HISTORY**

The recommendations contained within this report are within the delegated authority of the Board of Revision.

Respectfully Submitted,

  
Jim Nicol, City Clerk

  
5/27/2021