

AT REGINA, SASKATCHEWAN, WEDNESDAY, MAY 25, 2022

AT A MEETING OF EXECUTIVE COMMITTEE
HELD IN PUBLIC SESSION

AT 9:00 AM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.

Present: Councillor Shanon Zachidniak, in the Chair
Mayor Sandra Masters
Councillor Lori Bresciani
Councillor John Findura
Councillor Bob Hawkins
Councillor Dan LeBlanc
Councillor Jason Mancinelli
Councillor Landon Mohl
Councillor Cheryl Stadnichuk
Councillor Andrew Stevens

Regrets: Councillor Terina Shaw

Also in Attendance: Interim City Clerk, Amber Ackerman
Council Officer, Tracy Brezinski
A/Interim City Manager, Kim Onrait
City Solicitor, Byron Werry
Chief Transformation Officer, Louise Folk
A/Executive Director, City Planning & Community Development, Deborah Bryden
Executive Director, Financial Strategy & Sustainability, Barry Lacey
Results Champion, Transformation Office, Carole Tink
Technology Champion, Transformation Office, Cara Simpson
Corporate Strategy and Performance Consultant, Ryan Gray
Manager, Budget & Long-term Financial Planning, Curtis Smith
Manager, Strategic Communications, Craig Lederhouse
Manager, Energy & Sustainability Solutions, Greg Kuntz
Manager, Environmental Services, Shelley Wellman
Manager, Assessment & Property Revenue Systems, Brenda Hutch
Senior Policy Analyst, Aaron Hertes
Senior Manager, Capital Growth & Operations, EPCOR, Vicki Campbell

APPROVAL OF PUBLIC AGENDA

Councillor Cheryl Stadnichuk moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted, at the call of the Chair, after making the following adjustments:

- **Adding item EX22-72 - City of Regina Projects - Investing in Canada Infrastructure Program (ICIP) for urgent consideration by Executive Committee members;**
- **Withdrawing Josh Campbell, representing Wascana Solar Co-op, from the delegation list with respect to EX22-65 - Retrofit Rebate Program and replacing Josh Campbell's communication EX22-71 with the revised version provided.**

MINUTES APPROVAL

Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the minutes for the meeting held on May 11, 2022 be adopted, as circulated.

ADMINISTRATION REPORTS, TABLED REPORTS AND COMMUNICATIONS

EX22-72 City of Regina Projects – Investing in Canada Infrastructure Program (ICIP)

Recommendation

The Executive Committee recommends that City Council:

1. Approve the use of the City's remaining funds under the *Investing in Canada Infrastructure Program* (ICIP) towards:
 - (a) the planning and development of an indoor aquatic facility for residents;
or
 - (b) in the event that the Province of Saskatchewan requires that the remaining funds be allocated to Public Transit and Green Stream projects rather than Community, Culture & Recreation Stream projects, then towards the following three projects as described in this report:
 - (i) wastewater capacity upgrades;
 - (ii) Renewable Regina facility upgrades; and
 - (iii) pedestrian connectivity & transit enhancements.
2. Authorize the City Clerk to execute all agreements with the Government of Saskatchewan and Government of Canada upon review and approval of the City Solicitor.

Councillor Bob Hawkins moved that the recommendation contained in the report be concurred in after adding recommendation # 3 to read as follows:

3. Approve these recommendations at its meeting on June 1, 2022.

Tabling Motion

Councillor Dan LeBlanc moved that this report be tabled until after the mandatory recess to allow members time to review the report before consideration.

The tabling motion was put and declared CARRIED.

RESULT:	CARRIED [9 to 2]
MOVER:	Councillor LeBlanc
IN FAVOUR:	Councillors: LeBlanc, Findura, LeBlanc, Mancinelli, Mohl, Stadnichuk, Stevens, Zachidniak and Mayor Masters
AGAINST:	Councillors: Hawkins and Bresciani
ABSENT:	Councillor Shaw

EX22-65 Retrofit Rebate Program

Recommendation

The Executive Committee recommends that City Council:

1. Approve the creation and implementation of the Retrofit Rebate Program as outlined in this report which has the goal of reducing energy consumption, reducing greenhouse gas emissions and providing some financial assistance to residential property owners.
2. Approve the elements of the Retrofit Rebate Program that includes, at minimum, the following key elements as identified in this report and Appendix C of the report:
 - (a) participants in the City's Retrofit Rebate Program must already have an Application ID for the Federal Government's Greener Homes Grant Program;
 - (b) the portion of grant funds recipients of the City's Retrofit Rebate Program will receive will be contingent on the category of retrofit and the money received through the Federal Government's program;
 - (c) the maximum grant any recipient of the City's Retrofit Rebate Program will receive is \$5000;
 - (d) there is a potential that the number of applicants for the City's Retrofit Rebate Program will exceed 80 persons and/or their requested funds will exceed the total money the City has allocated for the Retrofit Rebate Program, and in such case the City will use a draw methodology to allocate the available funds to qualifying applicants; and
 - (e) the Retrofit Rebate Program will require verification of receiving the Greener Homes Grant to confirm that the retrofit(s) occurred.

3. Authorize Technology Champion, or designate, to create and implement the Retrofit Rebate Program, and to thereafter, approve application forms, negotiate, award, enter into an agreement, amend such agreements and to authorize any ancillary agreements or documents required to give effect to the Retrofit Rebate Program so long as such decisions and direction do not substantially change what is described in this report.
4. Approve these recommendations at its meeting on June 1, 2022.

Jason Breker, representing NRG Inspections, Regina, SK addressed the Committee.

Councillor Andrew Stevens moved, AND IT WAS RESOLVED, that the following communications be received and filed:

- **EX22-70 Stu Niebergall: Retrofit Rebate Program; and**
- **EX22-71 Josh Campbell: Retrofit Rebate Program.**

Councillor Andrew Stevens moved that the recommendation contained in the report be concurred in.

The motion was put and declared CARRIED.

RESULT:	CARRIED [Unanimous]
MOVER:	Councillor Stevens
IN FAVOUR:	Councillors: Stevens, Bresciani, Findura, Hawkins LeBlanc, Mancinelli, Mohl, Stadnichuk, Zachidniak and Mayor Masters
ABSENT:	Councillor Shaw

RECESS

Pursuant to the provisions of Section 33(2.1) of City Council's Procedure Bylaw No. 9004, a 15-minute recess was called.

The Committee recessed at 10:27 a.m.

The Committee reconvened at 10:42 a.m.

EX22-72 City of Regina Projects – Investing in Canada Infrastructure Program (ICIP)

Recommendation

The Executive Committee recommends that City Council:

1. Approve the use of the City's remaining funds under the *Investing in Canada*

Infrastructure Program (ICIP) towards:

- (a) the planning and development of an indoor aquatic facility for residents;
or
 - (b) in the event that the Province of Saskatchewan requires that the remaining funds be allocated to Public Transit and Green Stream projects rather than Community, Culture & Recreation Stream projects, then towards the following three projects as described in this report:
 - (i) wastewater capacity upgrades;
 - (ii) Renewable Regina facility upgrades; and
 - (iii) pedestrian connectivity & transit enhancements.
2. Authorize the City Clerk to execute all agreements with the Government of Saskatchewan and Government of Canada upon review and approval of the City Solicitor.

Main Motion

The main motion, as amended, was put and declared CARRIED.

RESULT:	CARRIED [Unanimous]
MOVER:	Councillor Stevens
IN FAVOUR:	Councillors: Stevens, Bresciani, Findura, Hawkins LeBlanc, Mancinelli, Mohl, Stadnichuk, Zachidniak and Mayor Masters
ABSENT:	Councillor Shaw

EX22-66 Hyperion Upgrade Consulting Approval**Recommendation**

The Executive Committee recommends that City Council:

1. Authorize the Executive Director, Financial Strategy & Sustainability or designate, to initiate a public procurement process to engage consulting and professional services over \$750,000 to support the modernization of the budget & forecasting system.
2. Authorize the Executive Director, Financial Strategy & Sustainability or designate, to negotiate, award, enter into an Agreement with the highest ranked proponent(s), to authorize any amendments to the Agreement that do not substantially change what is described in this report and to authorize any ancillary agreements or documents required to give effect to the Agreement.
3. Authorize the City Clerk to execute the necessary agreements after review and approval by the City Solicitor.

4. Authorize transfers in 2022 to the Hyperion Upgrade capital project from the Business Transformation capital project of up to \$350,000 and from the EBS Upgrade capital project of up to \$300,000.
5. Approve these recommendations at its meeting on June 1, 2022.

Councillor Jason Mancinelli moved that the recommendation contained in the report be concurred in.

The motion was put and declared CARRIED.

RESULT:	CARRIED [Unanimous]
MOVER:	Councillor Mancinelli
IN FAVOUR:	Councillors: Mancinelli, Bresciani, Findura, Hawkins LeBlanc, Mohl, Stadnichuk, Stevens, Zachidniak and Mayor Masters
ABSENT:	Councillor Shaw

EX22-55 Transformation Office Quarterly Update

Recommendation

That Executive Committee receive and file this report.

Councillor Lori Bresciani moved that this report be received and filed.

The motion was put and declared CARRIED.

RESULT:	CARRIED [Unanimous]
MOVER:	Councillor Bresciani
IN FAVOUR:	Councillors: Bresciani, Findura, Hawkins LeBlanc, Mancinelli, Mohl, Stadnichuk, Stevens, Zachidniak and Mayor Masters
ABSENT:	Councillor Shaw

EX22-68 Economic and Preliminary 2023-2024 Budget Development Update

Recommendation

That the Executive Committee receive and file this communication.

Curtis Smith, Manager, Budget & Long-term Financial Planning, made a PowerPoint presentation, a copy of which is on file in the Office of the City Clerk.

RECESS

Pursuant to the provisions of Section 33(2.2) of City Council's Procedure Bylaw No. 9004, a 45-minute recess was called.

The Committee recessed at 12:00 p.m.

The Committee reconvened at 12:46 p.m.

(The meeting commenced in the absence of Councillor LeBlanc.)

Councillor Lori Bresciani moved that this communication be received and filed.

(Councillor LeBlanc returned to the meeting.)

The motion was put and declared CARRIED.

RESULT:	CARRIED [Unanimous]
MOVER:	Councillor Bresciani
IN FAVOUR:	Councillors: Bresciani, Findura, Hawkins LeBlanc, Mancinelli, Mohl, Stadnichuk, Stevens, Zachidniak and Mayor Masters
ABSENT:	Councillor Shaw

EX22-69 Disclosure of Toxic Spills and Leaks

Recommendation

That Executive Committee receive and file this report.

Councillor Andrew Stevens moved that this report be received and filed.

The motion was put and declared CARRIED.

RESULT:	CARRIED [Unanimous]
MOVER:	Councillor Stevens
IN FAVOUR:	Councillors: Stevens, Bresciani, Findura, Hawkins LeBlanc, Mancinelli, Mohl, Stadnichuk, Zachidniak and Mayor Masters
ABSENT:	Councillor Shaw

RECESS

Pursuant to the provisions of Section 33(2.1) of City Council's Procedure Bylaw No. 9004, a 15-minute recess was called.

The Committee recessed at 2:13 p.m.

The Committee reconvened at 2:29 p.m.

EX22-67 Property Tax & Utility Affordability Program

Recommendation

The Executive Committee recommends that City Council:

1. Authorize the City Manager, or designate, to implement the Low-Income Municipal Property Tax Deferral Program for senior citizens or people living with disabilities without interest as described in Appendix A.
2. Authorize the City Manager, or designate, to implement the Water Utility Rebate Program for senior citizens and/or people living with disabilities as described in Appendix B.
3. Authorize the City Manager, or designate, to implement the High-Efficiency Water Retrofits Program for low-income senior citizens or low-income people living with disabilities as described in Appendix C.
4. Delegate authority to the Executive Director, Financial Strategy & Sustainability, or designate, to negotiate, award, and enter into contracts, including any later amendments to the contracts, with plumbing contractors approved through a High-Efficiency Water Retrofits Program Request for Supplier Qualification (RFSQ) to be completed by end of Q4 2022.
5. Direct the City Clerk to execute contracts with approved plumbing contractors upon review and approval of the City Solicitor.
6. Approve a 0.5 per cent utility rate increase in the 2023 budget to finance the Water Utility Rebate Program.
7. Instruct the City Solicitor to prepare amendments to Bylaw No. 8942, being *The Regina Water Bylaw*, for consideration with the 2023 Budget to apply a \$0.01 daily fee on all water utility bills to finance the High-Efficiency Water Retrofits Program.
8. Instruct the City Solicitor to prepare a bylaw to establish the Low-Income Municipal Property Tax Deferral Program as described in Appendix A with property deferrals to commence in January 2023.
9. Instruct the City Solicitor to prepare amendments to Bylaw 2003-69, being *The Regina Administration Bylaw*, to remove penalties from deferred municipal taxes and remove conflicts between the Low-Income Municipal Property Tax Deferral Program and the City's Tax Installment Payment Plan (TIPPS) and Penalty Reduced Payment Plan (PRPP).
10. Instruct the City Solicitor to prepare amendments to Bylaw 8942, being *The Regina Water Bylaw*, to allow a \$0.66 daily credit and a \$1.32 daily

credit to be applied to water utility bills for program applicants who meet the criteria specified in Appendix B.

11. Instruct the City Solicitor to prepare any other amendments to Bylaws required to give effect to the recommendations in this report.
12. Remove items CR21-130 and CR21-141 from the outstanding items list for City Council.
13. Approve these recommendations at its meeting on June 1, 2022.

Councillor Dan LeBlanc moved that the recommendation contained in the report be concurred in.

Referral Motion

Councillor Bob Hawkins moved that this report be referred to the 2023 budget process.

The referral motion was put and declared LOST.

RESULT:	LOST [6 to 4]
MOVER:	Councillor Hawkins
IN FAVOUR:	Councillors: Hawkins, Findura, Mohl, and Mayor Masters
AGAINST:	Councillors: Bresciani, LeBlanc, Stadnichuk, Stevens, Mancinelli and Zachidniak
ABSENT:	Councillor Shaw

Main Motion

The main motion was put and declared CARRIED.

RESULT:	CARRIED [7 to 3]
MOVER:	Councillor LeBlanc
IN FAVOUR:	Councillors: LeBlanc, Bresciani, Mancinelli, Mohl, Stadnichuk, Stevens and Zachidniak
AGAINST:	Councillors: Hawkins, Findura and Mayor Masters
ABSENT:	Councillor Shaw

RESOLUTION FOR PRIVATE SESSION

Councillor John Findura moved, AND IT WAS RESOLVED, that in the interest of the public, the remaining items on the agenda be considered in private.

Councillor Cheryl Stadnichuk moved, AND IT WAS RESOLVED, that the Committee recess for 10 minutes.

The Committee recessed at 3:31 p.m.

Chairperson

Secretary