



# **CITY COUNCIL**

**Wednesday, November 24, 2021  
1:00 PM**

**Henry Baker Hall, Main Floor, City Hall**



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**OFFICE OF THE CITY CLERK**

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**Agenda  
City Council  
Wednesday, November 24, 2021**

**Confirmation of Agenda**

**Adoption of Minutes**

Minutes of the meeting held on November 10, 2021

**PUBLIC HEARING AND PUBLIC NOTICE BYLAWS**

- 2021-62 The Regina Zoning Amendment Bylaw, 2021 (No. 20)
- 2021-72 The Regina Zoning Amendment, 2021 (No. 22)
- 2021-73 Design Regina: The Official Community Plan Amendment Bylaw, 2021 (No.5)
- 2021-74 The Regina Zoning Amendment Bylaw 2021 (No. 23)

**DELEGATIONS AND TABLED REPORTS**

- DE21-318 DE21-318: Tod Brown, Aron Gidluck, Evan Chambers, and Aaron Neufeld - RPPFA Local 181
- CR21-150 Fire Master Plan

**Recommendation**

That City Council:

1. Approve Appendix A Fire Master Plan (FMP);
2. Accept item OCS21-31 as Appendix B to this report, and approve Appendix B as the Regina Fire and Protective Service Diversity and Inclusion Plan;
3. Authorize the Fire Chief to utilize the Fire Master Plan as a guide for further planning, decisions and actions related to Fire and Protective Services;



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4. Direct Administration to provide an annual report to City Council on the implementation of the Fire Master Plan including aspects related to Appendix B - RFPS Diversity and Inclusion plan, and all environmental aspects of the Fire Master Plan.

**CR21-159 2022 City Council and Committee Meeting Calendar****Recommendation**

That City Council:

1. Approve the 2022 meeting schedule of City Council as outlined in Appendix A:
  - a. City Council to meet every second Wednesday commencing at 9:00 a.m.;
  - b. Distribution and release of Council agendas and meeting materials is the Friday afternoon 13 days prior to the meeting, with the deadline moved to the preceding Thursday in instances where a statutory holiday falls on a Friday;
  - c. Deadline for written submissions from delegations to City Council is 1:00 p.m., the Thursday immediately preceding the Council meeting;
  - d. Council will recess for 30 minutes after meeting for 3 hours, if the agenda is not completed, with discretion provided to the chair to facilitate the hearing of delegations and/or progress of the report under consideration at that time.
  - e. Meetings will adjourn at 5:00 p.m. or earlier, unless a motion is passed to extend the meeting.
2. Approve the 2022 meeting schedule for Executive Committee as outlined in Appendix A:
  - a. Executive Committee to meet every second Wednesday at 9:00 a.m. on alternating weeks;
  - b. Distribution and release of Executive Committee agendas and meeting materials is the Friday afternoon 13 days prior to the meeting, with the deadline moved to the preceding Thursday in instances where a statutory holiday falls on a Friday;
  - c. Deadline for registering to address Executive Committee is 1:00 p.m., the Thursday immediately preceding the committee meeting.
3. Approve the 2022 meeting schedule for the Regina Planning Commission, Community Wellness Committee and Operations & Community Services Committee as outlined in Option 1 of this report and the following:
  - a. Distribution and release of agendas and materials is the Friday



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- afternoon 12 days prior to the meeting;
  - b. Deadline for registering to address the Commission or the committees is 1:00 p.m., the Thursday immediately preceding the commission/committee meeting;
  - c. Committees will recess for 30 minutes after meeting for 3 hours, if the agenda is not completed, with discretion provided to the chair to facilitate the hearing of delegations and/or progress of the report under consideration at that time;
  - d. Committees will adjourn 5 hours after the start of the meeting or earlier, unless a motion is passed to extend the meeting.
4. Approve the following administrative revisions to *The Procedure Bylaw*:
- a. All agenda items and related meeting materials for meetings of City Council or Executive Committee must be submitted in writing to the City Clerk before the Thursday afternoon 14 days prior to the meeting, with the deadline moved to the preceding Wednesday in instances where a statutory holiday falls on a Tuesday;
  - b. All agenda items and related meeting materials for meetings of the Regina Planning Commission, Community Wellness Committee and Operations & Community Services Committee must be submitted in writing to the City Clerk before the Thursday afternoon 13 days prior to the meeting, with the deadlines moved to the preceding Wednesday in instances where a statutory holiday falls on a Tuesday;
  - c. Remove the reference to Prayer in the section “Order of Business at Meetings”;
  - d. Remove the requirement for Council members, Administration and Delegations to “stand” when speaking at City Council;
5. Remove MN21-5 from the List of Outstanding Items for City Council.
6. Direct the City Solicitor to make the necessary amendments to *The Procedure Bylaw, Bylaw No. 9004* as outlined in this report and that these be considered by City Council at its meeting of November 24, 2021.
7. Approve that a mandatory mid-session recess be called for 15 minutes, every 90 minutes of all City Council and Committee meetings.
8. Replace all references to “he/his” and ” she/her” to “they” and “their” in *The Procedure Bylaw, Bylaw No. 9004*.
9. Direct the City Clerk to investigate the implications, costs and timing of implementing full-time City Councillor positions and conduct consultations with other comparative municipalities by Q3 of 2022.



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CM21-21 Supplemental Report - Zoning Bylaw Amendments - Aquifer Protection Overlay Zone

**Recommendation**

That City Council receive and file this report.

CR21-125 Zoning Bylaw Amendments - Aquifer Protection Overlay Zone

**Recommendation**

That City Council:

1. Amend *The Regina Zoning Bylaw, 2019-19* to allow for industrial development in the high sensitivity area of the Aquifer Protection Overlay Zone to be considered as a discretionary use in conjunction with the submission by the applicant of an Aquifer Protection Plan, where such development is otherwise prohibited, and that all discretionary uses within the Aquifer Protection Overlay Zone be reviewed by both Regina Planning Commission and City Council.
2. Instruct the City Solicitor to prepare the necessary bylaws to give effect to the recommendations and as further described in the report, to be brought forward to a meeting of the City Council following approval of the recommendations and the required public notice.

## **CITY MANAGER'S REPORT**

CM21-22 Supplemental - Community Non-Profit Tax Exemptions – Additional Information

**Recommendation**

That City Council receive and file this report.

## **COMMUNICATIONS AND COMMITTEE REPORTS**

### **EXECUTIVE COMMITTEE**

CR21-160 Community Non-Profit Tax Exemptions – 2022

**Recommendation**

That City Council:

1. Approve the property tax exemptions listed in Appendix B subject to the Government of Saskatchewan approving the exemption or partial exemption of the education portion of the property tax levies where




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required.

2. Revise the Community Non-Profit Tax Exemption Policy to increase the financial cap to \$1.24 million and have the cap increase every year at a rate equal to the previous year's mill rate increase.
3. Authorize the Executive Director, Financial Strategy & Sustainability or his delegate to apply for the approval of the Government of Saskatchewan on behalf of property owners for any exemption of the education portion of the property tax levies payable to the Government of Saskatchewan that is \$25,000 or greater on an annual basis.
4. Direct the City Solicitor to prepare the necessary bylaw to authorize the property tax exemptions for 2022 for those properties that are receiving one-year tax exemptions as listed in Appendix B.

CP21-34 Stu Niebergall, Regina & Region Home Builders' Association

CR21-161 Intensification Levy Referral Report

### **Recommendation**

That City Council:

1. Amend *The Development Levy Bylaw, 2011* and the City's Development Charges Policy by:
  - a. repealing the Intensification Levy; and
  - b. amending the Established Area Policy to exempt development on lands within the Established Area from the collection of Servicing Agreement Fees and Development Levies.
2. Direct Administration to proceed with Funding Option #1 as outlined in this report to:
  - a. fund the costs of Capital Projects allocated to intensification-related infrastructure in accordance with the Development Charges Policy by applying the amount of any tax lift generated from intensification that occurs within the Established Area to such costs; and
  - b. create a new capital reserve titled Intensification Infrastructure Reserve which will:
    - i. be established for the primary purpose of funding intensification-related infrastructure as outlined in this report;
    - ii. be funded by the transfer of an amount each year into



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- the reserve that is based on the tax lift generated from intensification that occurs within the Established Area;  
and
- iii. allow transfers to be made from the reserve to fund Capital Projects allocated to intensification-related infrastructure in accordance with the Development Charges Policy, as approved by City Council, by resolution, bylaw or in the General Capital Program.
3. Instruct the City Solicitor to prepare the necessary bylaw amendments to give effect to these recommendations, to be brought forward to a meeting of City Council following approval of these recommendations and the required public notice.
  4. Direct Administration to report back to City Council by Q4 of 2023 with a review of the implementation of the recommended funding option with any recommended changes based on analysis and stakeholder consultation.
  5. Amend the motion passed in CR21-86 related to consultation on an intensification incentive to remove the Development Charge Rebate incentive option from the scope of consultation.
  6. Remove item EX21-60 from the Outstanding Items List for City Council.

**OPERATIONS AND COMMUNITY SERVICES COMMITTEE**

CR21-162 State of Urban Forest

**Recommendation**

That City Council:

1. Consider increasing the Tree Replacement budget from \$91,000 per annum to \$125,000 per annum through the 2022 budget process, with a further increase of \$25,000 per year for the next 5 years.
2. Approve the tree donation program which allows residents to plant trees on public lands on application to the City, as further described in this report.
3. Declare the first Wednesday of June each year, beginning June 1,




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2022 as Regina Arbor Day and donate 1000 tree seedlings to Regina residents.

4. Instruct the City Solicitor to prepare the following amendments to bylaw 2002-48, *The Forestry Bylaw*, as further described in this report, to be brought forward to a meeting of City Council following approval of the recommendations in this report:
  - a. authorize the Director to permit residents to plant public trees as part of the tree donation program;
  - b. make housekeeping amendments related to outdated position titles; and
  - c. increase the minimum removal fee for requests to remove established trees to \$500 per tree.
  
5. Direct Administration to consult with Regina Homebuilders Association on options to increase trees and/or shrubbery for residential homes and parks, and return with a report to the Operations and Community Services Committee in Q4 of 2022.

CR21-163 All Season Washroom Report

**Recommendation**

That City Council remove item CR21-79 from the List of Outstanding Items for City Council.

CR21-164 Food and Yard Waste Service

**Recommendation**

That City Council:

1. Approve a city-wide residential year-round curbside food and yard waste collection and processing service that has the following requirements, at minimum:
  - a. Collects food ("scrape the plate") and yard waste material.
  - b. Uses a 240-litre green cart.
  - c. Collects green carts weekly between April and October and bi-weekly between November and March.
  - d. Allows users to use compostable bags.
  
2. Approve the continuation of service to approximately 2,800 households receiving food and yard waste services as part of the 2020 Food and Yard Waste Pilot until deployment of city-wide residential





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year-round curbside food and yard waste collection and processing service.

3. Authorize the Executive Director, Citizen Services or his designate to initiate a public procurement process to engage a contractor to provide processing services for food and yard waste as part of the city-wide residential year-round curbside food and yard waste collection and processing service for a term of up to 10 years.
4. Authorize the Executive Director, Citizen Services or his designate to initiate a public procurement process to engage one or more contractors, for a term of up to 10 years, to provide for the curbside pickup and transportation of:
  - a. Food and yard (organic) waste (green carts)
  - b. Recycling (blue carts)
5. Authorize the Executive Director, Citizen Services or his designate to initiate a public procurement process to engage a supplier or suppliers to provide brown, blue and green carts for the city wide residential year-round curbside solid waste services.
6. Authorize the Executive Director, Citizen Services or his designate, to negotiate, award, enter into, approve and amend contracts with the highest ranked proponent from the public procurement process in Recommendations 3, 4 and 5 above and to enter into and amend any additional documents, instruments, assurances and auxiliary documents as may be necessary to give full effect to the contracts.
7. Authorize the City Clerk to execute contracts with the highest ranked proponents upon review and approval of the City Solicitor.

CR21-165 Clean Streets Update

**Recommendation**

That City Council:

1. Consider an improved Communication Strategy (Option 3) and the implementation of a Summer Maintenance Sweep Program (Option 4) during the 2022 Budget process.
2. Remove item *PW/19-19* from the Public Works and Infrastructure Committee List of Outstanding Items




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**NOTICE OF MOTIONS**

MN21-14 Action on Homelessness, Poverty, and Community Wellbeing

MN21-15 Food Security Motion

**BYLAWS AND RELATED REPORTS**

CR21-166 2022 Pest Control Officers Appointments

**Recommendation**

That City Council:

Instruct the City Solicitor to amend *Bylaw No. 2009-71* being *The Appointment and Authorization of City Officials Bylaw, 2009* to appoint the following people as Pest Control Officers under *The Pest Control Act* from January 1, 2022 until December 31, 2022; unless the officer's employment with the City of Regina is terminated sooner:

<u>Name</u>	<u>Position</u>
Ryan Johnston	Supervisor, Pest Control
Ashley Thompson	Entomology Research Analyst

1. Instruct the City Clerk to notify the Ministry of Agriculture of the appointment of the Pest Control Officers within 14 days of City Council passing the amendments to *Bylaw 2009-71*, as required by *The Pest Control Act*.

CR21-167 Daycare Centre Tax Exemption Update

**Recommendation**

That City Council:

1. Remove CR20-102 from the List of Outstanding Items for City Council.
2. Receive and file this report.

2021-71 Appointment and Authorization of City Officials Amendment Bylaw 2021

2021-75 The Daycare Tax Exemption Agreement Bylaw

**Adjournment**