



Finance and Administration Committee

**Wednesday, January 15, 2020
9:00 AM**

Henry Baker Hall, Main Floor, City Hall



OFFICE OF THE CITY CLERK

**Public Agenda
Finance and Administration Committee
Wednesday, January 15, 2020**

APPOINTMENT OF CHAIRPERSON AND VICE-CHAIRPERSON**APPROVAL OF PUBLIC AGENDA****ADOPTION OF MINUTES**

Finance and Administration Committee - Public - Dec 2, 2019 4:00 PM

ADMINISTRATION REPORTS

FA20-1 20-HBRP-01 1401 Robinson Street (Albert Library)

Recommendation

Finance and Administration Committee recommends that City Council:

1. Approve a cash grant for the property known as Albert Library located at 1401 Robinson Street (as shown in Appendix A), in an amount equal to the lesser of:
 - a) 50 per cent of eligible costs for the work described in Appendix C;
or
 - b) \$50,000.
2. Instruct the City Solicitor to prepare an authorizing bylaw and agreement with the following conditions:
 - a) That the property possesses and retains its formal designation as a Municipal Heritage Property in accordance with *The Heritage Property Act*.
 - b) That the property owner submits detailed written documentation of payments made for the actual costs incurred (i.e. itemized invoices and receipts) in the completion of the identified conservation work
 - c) That work completed and invoices submitted by December 15, 2020, would be eligible for the cash grant for up to 50 per cent of



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the cost of approved work to a maximum of \$50,000.

3. Approve these recommendations at its meeting on January 29, 2020.

FA20-2 Authorization to Negotiate and Award Banking Services & Purchase Card Program RFP

Recommendation

Finance and Administration Committee recommends that City Council:

1. Delegate the authority to the Executive Director, Financial Strategy & Sustainability, to designate and appoint the City's financial institution based on the results of the negotiated Request for Proposals (RFP) process outlined in this report.
2. Delegate the authority to the Executive Director, Financial Strategy & Sustainability to negotiate, approve, award and enter into all professional banking and related contracts with the highest ranked proponent selected through the negotiated RFP process for a five-year term. The contracts include, but are not limited to, an agreement for business banking, treasury services master agreement, purchasing card program agreement and additional auxiliary banking service agreements and schedules.
3. Authorize the City Clerk to execute the necessary agreements after review and approval by the City Solicitor.
4. Instruct the City Solicitor to prepare the necessary borrowing bylaw for the overdraft provision in any agreement for business banking (i.e. short term debt) to be brought forward at a later date for approval once the City's financial institution is appointed.
5. Approve these recommendations at its January 29, 2020 meeting.

ADJOURNMENT