



# **FINANCE AND ADMINISTRATION COMMITTEE**

**Tuesday, November 3, 2015  
4:00 PM**

**Henry Baker Hall, Main Floor, City Hall**



**Public Agenda  
Finance and Administration Committee  
Tuesday, November 3, 2015**

**Approval of Public Agenda**

**Minutes of the meeting held on October 6, 2015**

**Administration Reports**

FA15-32 Three-Year Contract with Crown Enterprises Ltd. for Off-Site Records Storage

**Recommendation**

1. That City Council authorize the City Clerk or designate to negotiate and approve the terms of an agreement with Crown Enterprises Ltd. (CEL) for off-site storage services for corporate and archival records for the period of March 1, 2016 and ending February 28, 2019.
2. That the City Clerk be authorized to execute the agreement with CEL after review and approval by the City Solicitor.
3. That this report be forwarded to the November 23, 2015 meeting of City Council for approval.

FA15-33 2015 Audit Service Report

**Recommendation**

1. That the 2015 Audit Plan presented in this report be approved.
2. That the Chief Financial Officer be authorized to sign the engagement letter with Deloitte, LLP to provide financial audit services for the year ending December 31, 2015.

FA15-34 Provincial Affordable Home Ownership Program (AHOP)

**Recommendation**

1. That the Executive Director of the City Planning and Development Division be authorized to enter into a revenue agreement with the Saskatchewan Housing Corporation on behalf of the City of Regina, so that the City of Regina may receive a final payment from the Saskatchewan Housing Corporation in the amount of \$253,291 for the City of Regina's enrollment in the Affordable Home Ownership Program.
2. That once the City Solicitor has reviewed the agreement, the City Clerk be authorized to sign on behalf of the City.
3. That this report be forwarded to the November 23, 2015 City Council meeting.

**Adjournment**