

AT REGINA, SASKATCHEWAN, TUESDAY, SEPTEMBER 4, 2018

AT A MEETING OF FINANCE & ADMINISTRATION COMMITTEE
HELD IN PUBLIC SESSION

AT 4:00 PM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.

Present: Councillor Bob Hawkins, in the Chair
Councillor Sharron Bryce (Teleconference)
Councillor Jason Mancinelli
Councillor Barbara Young

Also in Attendance: Council Officer, Ashley Thompson
Legal Counsel, Jana-Marie Odling
Executive Director, City Planning & Development, Diana Hawryluk
Executive Director, Financial & Corporate Services, Barry Lacey
Executive Director, Transportation & Utilities, Karen Gasmol
Director, Finance, June Schultz
Director, Human Resources, Steve Eger
Manager, Payroll, Analytics & EE Admin, Christine Heroux
Manager, Policy & Risk Management, Curtis Smith
Senior City Planner, Liberty Brears

APPROVAL OF PUBLIC AGENDA

Councillor Barbara Young moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.

ADOPTION OF MINUTES

Councillor Jason Mancinelli moved, AND IT WAS RESOLVED, that the minutes for the meeting held on June 13, 2018 be adopted, as circulated.

ADMINISTRATION REPORTS

FA18-13 Heritage Building Rehabilitation Program (18-HBRP-04) 3038 - 3060 18th Avenue – Henderson Terrace

Recommendation

1. That a tax exemption for the property located at 3038 - 3060 18th Avenue, being Units 1-8, inclusive, in Condo Plan 78R58518, be approved in an amount equal to the lesser of:

- a) Fifty per cent of eligible costs for the work completed as described in the Conservation Plan in Appendix B; or
 - b) An amount equal to the total property taxes payable on the subject property for 10 years.
2. That the provision of the property tax exemption be subject to the following conditions:
 - a) Eligibility for the property tax exemption includes the requirement that the property possesses and retains its formal designation as a Municipal Heritage Property in accordance with *The Heritage Property Act*.
 - b) The property owner shall submit detailed written documentation of payments made for the actual costs incurred (i.e. itemized invoices and receipts) in the completion of the identified conservation work as described in Appendix B. In the event the actual costs exceed corresponding estimates by more than 10 per cent the property owner shall provide full particulars as to the reason(s) for any cost overrun or portion thereof, if considered not to be reasonably or necessarily incurred for eligible work.
 - c) The work that is completed and invoices submitted by September 30th each year would be eligible for an exemption the following year for up to 50 per cent of the cost of approved work.
 3. That the Executive Director of City Planning & Development or designate be authorized under the tax exemption agreement to make all determinations regarding reimbursements of the costs incurred for work done to the property based on the City's Heritage Building Rehabilitation Program and the Conservation Plan for the property (Appendix B to this report).
 4. That the Executive Director of City Planning and Development or designate be authorized to apply to the Government of Saskatchewan on behalf of the property owner for any exemption of the education portion of the property taxes that is \$25,000 or greater in any year during the term of exemption.
 5. That this report be forwarded to the September 24, 2018, meeting of City Council for approval.

Jessica Gibson addressed the Committee.

Councillor Barbara Young moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

FA18-15 2019 Alley Maintenance Program and Special Tax Levy Funding Options

Recommendation

1. That the City Solicitor be instructed to prepare the 2019 *Alley Maintenance Special Tax Bylaw* (Bylaw), which includes the following levies, proposed revenues and estimated costs.

Paved Alleys:

Levy	\$3.98 per assessable foot
Proposed Revenue	\$3,334,679
Estimated Cost	\$3,334,679

Gravel Alleys:

Levy	\$2.80 per assessable foot
Proposed Revenue	\$1,725,500
Estimated Cost	\$1,725,500

2. That this report be forwarded to the September 24, 2018 meeting of City Council for approval.

Councillor Sharron Bryce moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

FA18-16 Regina Civic Employees' Long Term Disability Plan 2017 Annual Report

Recommendation

That this report be forwarded to the September 24, 2018, meeting of City Council for information.

Colyn Lowenberger, representing Mobius, addressed the Committee.

Councillor Jason Mancinelli moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

FA18-14 Authorization to Extend the Toronto-Dominion Bank Business Banking and Auxiliary Services Agreement

Recommendation

1. That the Executive Director, Financial and Corporate Services be authorized to negotiate and approve a one-year extension to:
 - i. the existing five-year Business Banking and Auxiliary Services Agreement with The Toronto-Dominion Bank for business banking; and
 - ii. such additional auxiliary banking services agreements, that relate to the Business Banking and Auxiliary Services Agreement, and which are identified in the report below; as prepared by the City Solicitor;

2. That the City Clerk be authorized to execute the contract; and
3. That this report be forwarded to the September 24, 2018 City Council meeting for approval.

Councillor Barbara Young moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

FA18-17 Casual Employees' Superannuation and Elected Officials' Money Purchase Pension Plan 2017 Annual Report

Recommendation

That this report be forwarded to the September 24, 2018, meeting of City Council for information.

Colyn Lowenberger, representing Mobius, addressed the Committee.

Councillor Jason Mancinelli moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

FA18-18 Employee Group Benefits – Request for Proposal

Recommendation

1. That the Executive Director, Financial & Corporate Services be delegated the authority to issue a Request for Proposal for a benefits carrier(s) to administer the City of Regina's comprehensive employee benefits package for a term of up to ten years.
2. That the Employee Benefits Committee be delegated authority to review the existing employee benefits package and make amendments to employee benefits, subject to the collective bargaining and budget processes.
3. That the Executive Director, Financial & Corporate Services be delegated authority to negotiate, award and enter into and amend contracts with the highest ranked proponent from the public procurement process for a period of up to ten years with an employee group benefits provider.
4. That the City Clerk be authorized to execute the necessary agreements after review and approval by the City Solicitor.
5. That this report be forwarded to the September 24, 2018 meeting of City Council for approval.

Councillor Barbara Young moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

FA18-19 Annual Debt Report

Recommendation

That this report be forwarded to the September 24, 2018 City Council meeting for information.

Councillor Jason Mancinelli moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

FA18-20 2018 Mid-Year Financial Report

Recommendation

That the 2018 Mid-Year Financial Report be forwarded to the September 24, 2018 meeting of City Council for information.

Councillor Barbara Young moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

ADJOURNMENT

Councillor Barbara Young moved, AND IT WAS RESOLVED, that the meeting adjourn.

The meeting adjourned at 5:07 p.m.

Chairperson

Secretary