

AT REGINA, SASKATCHEWAN, WEDNESDAY, DECEMBER 2, 2015

AT A MEETING OF THE EXECUTIVE COMMITTEE  
HELD IN PUBLIC SESSION

AT 11:45 AM

**These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.**

Present: Councillor Mike O'Donnell, in the Chair  
Mayor Michael Fougere  
Councillor Sharron Bryce  
Councillor Bryon Burnett  
Councillor John Findura  
Councillor Jerry Flegel  
Councillor Shawn Fraser  
Councillor Bob Hawkins  
Councillor Terry Hincks  
Councillor Barbara Young

Regrets: Councillor Wade Murray

Also in Attendance: City Clerk, Jim Nicol  
Deputy City Clerk, Erna Hall  
A/City Manager & CAO, Ed Archer  
Deputy City Manager & COO, Brent Sjoberg  
A/Chief Financial Officer, Ian Rea  
Executive Director, Legal & Risk, Byron Werry  
Executive Director, City Planning & Development, Diana Hawryluk  
Executive Director, City Services, Kim Onrait  
Executive Director, Human Resources, Pat Gartner  
Director, Communications, Chris Holden  
Solicitor, Mark Yemen

APPROVAL OF PUBLIC AGENDA

**Councillor Bryon Burnett moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted, and that the delegation be heard in the order they are called by the Chairperson.**

ADOPTION OF MINUTES

**Councillor Terry Hincks moved, AND IT WAS RESOLVED, that the minutes for the meeting held on November 4, 2015 be adopted, as circulated.**

ADMINISTRATION REPORTS

EX15-30 Special Event Grants - Fall 2015

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**Recommendation**

1. That \$9,000 be provided to Cathedral Area Community Association for 25<sup>th</sup> Anniversary of the Cathedral Village Arts Festival, May 23-28, 2016.
2. That \$24,000 be provided to The Cabinet Collective Inc. for a three-month city-wide arts and cultural festival, the Caligari Project, starting on September 30, 2016.
3. That \$12,200 be provided to Ukrainian Canadian Congress – Saskatchewan Provincial Council, Incorporated for A National Celebration of 125 Years of Ukrainians in Canada on October 1, 2016.

The following addressed and answered questions of the Committee:

- Chrystene Ells and Berny Hi, representing The Cabinet Collective Inc.;
- Barbara Tomporivski and Deb Jones, representing the Cathedral Village Arts Festival; and
- Orest Gawdyda and Danylo Puderak, representing the Ukrainian Canadian Congress

**Mayor Michael Fougere moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

EX15-31 Regina Regional Opportunities Commission (RROC) - Transition to a Non-Profit Corporation controlled by the City of Regina

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**Recommendation**

1. That following the issuance of the Articles of Incorporation by the Saskatchewan Corporate Registry registering the Regina Regional Opportunities Commission (“RROC”) as a non-profit corporation under *The Non-Profit Corporations Act, 1995* (Saskatchewan) (the “Non-Profit Act”) with the name Economic Development Regina Inc., City Council authorize the Chief Financial Officer to finalize and approve the unanimous membership agreement setting forth the governance principles for RROC (the “Unanimous Membership Agreement”).
2. That the City Clerk be authorized to execute the Unanimous Membership Agreement after review and approval by the City Solicitor.

3. That the City Solicitor be instructed to bring forward a bylaw to repeal Bylaw 2009-20, *The Regina Regional Opportunities Commission Bylaw*, once RROC has been registered as a non-profit corporation and the City Clerk has executed the Unanimous Membership Agreement.
4. That this report be forwarded to the December 21, 2015 meeting of City Council for approval.

John Lee, representing Regina Regional Opportunities Commission (RROC), addressed and answered questions of the Committee.

**Mayor Michael Fougere moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

EX15-32 Buffalo Pound Water Treatment Plant – Governance Review and Restructuring

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**Recommendation**

1. That the City of Regina and City of Moose cause their respective interests in the Buffalo Pound Water Administration Board (the “Board”) to be incorporated as a non-profit corporation under *The Non-Profit Corporations Act, 1995* (Saskatchewan) with the following attributes:
  - (i) four classes of memberships (Class A-voting, Class B- voting, Class C- non-voting and Class D – non-voting);
  - (ii) the City of Regina be issued 74 Class A voting memberships in the corporation; and
  - (iii) the City of Moose Jaw be issued 26 Class A voting memberships in the corporation; and
  - (iv) the corporation be named the “Buffalo Pound Water Treatment Corporation”
2. That the City Solicitor be authorized to finalize and file the Articles of Incorporation at the Saskatchewan Corporate Registry to bring effect to the incorporation as outlined in recommendation 1.
3. That the Chief Financial Officer be designated as the City’s proxy for the purposes of exercising the City’s voting rights in Buffalo Pound in accordance with such direction as may be provided by City Council from time to time.
4. That City Council authorize the Chief Financial Officer to finalize and approve the unanimous membership agreement setting forth the governance principles for Buffalo Pound (the “Unanimous Member’s Agreement”) pending the issuance of the Articles of Incorporation by the Saskatchewan Corporate Registry.
5. That City Council authorize the Chief Financial Officer to finalize and approve the terms of a long term water access agreement between the City and the Plant to ensure secured long term permanent water access for the City (the “Water Access Agreement”).

6. That the City Clerk be authorized to execute the Unanimous Member's Agreement and Water Access Agreement after review and approval by the City Solicitor.
7. That this report be forwarded to the December 21, 2015 meeting of City Council for approval.

Jim Elliot, representing himself, addressed the Committee.

**Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

#### TABLED REPORTS

EX15-20      Multi-Year Budgeting

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#### **Recommendation**

1. That Administration continue generating one year Operating Budgets and five year Capital Budgets up to, and including, the 2018 budget year.
2. That a multi-year approach to developing operating and capital budgets be introduced starting with the 2019 budget that has the following characteristics:
  - a. An annual review and Council approval of operating budgets, mill rates and the associated property tax bylaw.
  - b. An annual review and Council approval of an operating budget forecast that covers up to the next four years, in accordance with the remaining years of each Council's term, at a level of detail sufficient for providing indicative guidance about services, service level and mill rate changes in each year of the forecast period.
  - c. An annual review and Council approval of a five-year capital budget, including multi-year funding commitments where applicable, consistent with current practice.
3. That items EX11-50 and MN15-1 be removed from the list of outstanding items for the Executive Committee.
4. That this report be forwarded to the September 28, 2015 meeting of City Council for approval.

**Mayor Michael Fougere moved, AND IT WAS RESOLVED, that this report be received and filed.**

CITY CLERK'S REPORTS

EX15-33      2016 Council and Committee Meeting Schedule and related Amendments  
to *The Procedure Bylaw*

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**Recommendation**

1. That the 2016 meeting calendar for City Council and the following main committees as outlined in Appendix A be approved:
  - a. City Council
  - b. Community and Protective Services
  - c. Executive Committee
  - d. Finance and Administration
  - e. Mayor’s Housing Commission
  - f. Public Works and Infrastructure
  - g. Regina Appeal Board
  - h. Regina Planning Commission
2. That the amendments to *The Procedure Bylaw* as detailed in this report be approved.
3. That the City Solicitor be instructed to prepare and bring forward the amendments to *The Procedure Bylaw*.
4. That this report be forwarded to the December 21, 2015 meeting of City Council.

**Mayor Michael Fougere moved that the recommendations contained in the report be concurred in.**

(Councillor Sharron Bryce left the meeting)

**The motion was put and declared CARRIED.**

RESOLUTION FOR PRIVATE SESSION

**Councillor Jerry Flegel, AND IT WAS RESOLVED, that in the interest of the public, the remainder of the items on the agenda be considered in private.**

RECESS

**Councillor Jerry Flegel moved, AND IT WAS RESOLVED, that the Committee recess for 10 minutes.**

(The meeting recessed at 2:20 p.m.)

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Chairperson

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Secretary