

AT REGINA, SASKATCHEWAN, TUESDAY, MAY 5, 2015

AT A MEETING OF THE FINANCE AND ADMINISTRATION  
COMMITTEE  
HELD IN PUBLIC SESSION

AT 4:00 PM

**These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.**

Present: Councillor Wade Murray, in the Chair  
Councillor, Shawn Fraser  
Councillor, Bob Hawkins  
Councillor Barbara Young

Regrets: Councillor Bryon Burnett

Also in Attendance: Council Officer, Ashley Thompson  
Legal Counsel, Jana-Marie Odling  
Chief Financial Officer, Ed Archer  
Executive Director, City Planning & Development, Diana Hawryluk  
Executive Director, City Services, Kim Onrait  
Director, Assessment and Property Taxation, Don Barr  
Director, Transit Services, Brad Bells  
Director, Development Services, Louise Folk  
Director, Finance, June Schultz  
Manager, Paratransit & Accessibility, Lynette Griffin  
Manager, Current Planning, Fred Searle  
Manager, Corporate Accounting, Lorrie Schmalenberg  
Senior City Planner, Sue Luchuck

APPROVAL OF PUBLIC AGENDA

**Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.**

ADOPTION OF MINUTES

**Councillor Barbara Young moved, AND IT WAS RESOLVED, that the minutes for the meeting held on April 7, 2015 be adopted, as circulated.**

ADMINISTRATION REPORTS

FA15-11 Heritage Building Rehabilitation Program Application for Tax Exemption -  
Patton Residence 2398 Scarth Street

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**Recommendation**

1. That a tax exemption for the property known as the Patton Residence, located on Lot 12, Block 460, Plan No. Old 33 Ext.0, addressed at 2398 Scarth Street be APPROVED in an amount equal to the lesser of:

- a) 50 per cent of eligible costs for the work described in Appendix D;  
or
  - b) An amount equal to the total property taxes payable for 10 years.
2. That the provision of the property tax exemption be subject to the following conditions:
- a) Eligibility for the property tax exemption includes the requirement that the property possesses and retains its formal designation as a Municipal Heritage Property in accordance with The Heritage Property Act.
  - b) The property owner shall submit detailed written documentation of payments made for the actual costs incurred (i.e. itemized invoices and receipts) in the completion of the identified conservation work as described in Appendix D. In the event the actual costs exceed the corresponding estimates by more than 10 per cent the property owner shall provide full particulars as to the reason(s) for any cost overrun. It is understood that the City may decline to approve any cost overrun, or portion thereof, if considered not to be reasonably or necessarily incurred for eligible work.
  - c) The work that is completed and invoices submitted by September 30 each year would be eligible for an exemption the following year for up to 50 per cent of the cost of approved work.
3. That the City Solicitor be instructed to prepare the necessary agreement and authorizing bylaw for the property tax exemption as detailed in this report.
4. That the Executive Director of City Planning & Development or designate be authorized to approve the Heritage Alteration Permit for the conservation work to be done on the foundation of the building and window pane replacement in accordance with the Conservation Plan (Appendix D to this report).
5. That this report be forwarded to the May 25, 2015 meeting of City Council.

Pat McDonald, representing Courtland Management Inc., addressed the Committee.

**Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

FA15-12      2014 Contingency for Assessment Appeals

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**Recommendation**

That this report be received and filed.

**Councillor Barbara Young moved, AND IT WAS RESOLVED, that this report be received and filed.**

FA15-13      2014 Allowance for Receivables and Tax Title Properties

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**Recommendation**

That this report be received and filed.

**Councillor Barbara Young moved, AND IT WAS RESOLVED, that this report be received and filed.**

FA15-14      Two Additional Paratransit Buses

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**Recommendation**

1. That Transit Administration be authorized to purchase two additional Paratransit buses from the capital budget.
  
2. That this report be forwarded to the May 25, 2015 City Council meeting for approval.

Jamie Mackenzie addressed the Committee.

**Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

ADJOURNMENT

**Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the meeting adjourn.**

**The meeting adjourned at 4:25 p.m.**

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Chairperson

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Secretary