

AT REGINA, SASKATCHEWAN, TUESDAY, JANUARY 6, 2015

AT A MEETING OF THE FINANCE AND ADMINISTRATION  
COMMITTEE  
HELD IN PUBLIC SESSION

AT 4:00 PM

**These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.**

Present: Councillor, Bob Hawkins, in the Chair  
Councillor, Bryon Burnett  
Councillor, Shawn Fraser  
Councillor Wade Murray (via telephone)

Regrets: Councillor, Barbara Young

Also in Attendance: Committee Assistant, Ashley Thompson  
Legal Counsel, Jana-Marie Odling  
A/Executive Director, City Planning and Development, Diana Hawryluk  
Director, Assessment and Property Taxation, Don Barr  
Director, Development Services, Louise Folk  
Manager of Current Planning, Fred Searle

APPOINTMENT OF CHAIRPERSON

**The Secretary called the meeting to order and following nomination procedures for the position of Chairperson, Councillor Wade Murray was declared Chairperson of Finance and Administration Committee for 2015.**

APPOINTMENT OF VICE-CHAIRPERSON

**Following nomination procedures for the position of Vice-Chairperson, Councillor Bob Hawkins was declared Vice-Chairperson of the Finance and Administration Committee for 2015.**

(Councillor Wade Murray requested that Councillor Bob Hawkins take the Chair)

APPROVAL OF PUBLIC AGENDA

**Councillor Bryon Burnett moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.**

ADOPTION OF MINUTES

**Councillor Shawn Fraser moved, AND IT WAS RESOLVED, that the minutes for the meeting held on December 2, 2014 be adopted, as circulated.**

ADMINISTRATION REPORTS

FA15-1 Heritage Building Rehabilitation Program Application for Tax Exemption – Sherwood Department Store (portion of Viterro Office Complex) Portion of Lot 28, Block 372, Plan No. 98RA28311 2625 Victoria Avenue (2006 Albert Street)

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**Recommendation**

1. That a tax exemption for the property known as the Sherwood Department Store, located on a portion of the property known as Lot 28, Block 372, Plan No. 98RA28311, addressed at 2625 Victoria Avenue (2006 Albert Street) be approved in an amount equal to the lesser of:
  - a) 50 per cent of eligible costs for the work described in Appendix C; or
  - b) An amount equal to the total property taxes payable for 10 years.
2. That the provision of the property tax exemption be subject to the following conditions:
  - a) Eligibility for the property tax exemption includes the requirement that the property possesses and retains its formal designation as a Municipal Heritage Property in accordance with The Heritage Property Act.
  - b) The property owner shall submit detailed written documentation of payments made for the actual costs incurred (i.e. itemized invoices and receipts) in the completion of the identified conservation work as described in Appendix C. In the event the actual costs exceed the corresponding estimates by more than 10% the property owner shall provide full particulars as to the reason(s) for any cost overrun. It is understood that the City may decline to approve any cost overrun, or portion thereof, if considered not to be reasonably or necessarily incurred for eligible work.
  - c) For an exemption in 2015, work that is completed and submitted to the Development Services Department by February 27, 2015 would be eligible for the exemption in 2015 limited to 50% of the approved costs. In subsequent years the work that is completed and submitted by December 31 each year would be eligible for an exemption the following year for up to 50% of the cost of approved work.
3. That the City Solicitor be instructed to prepare the necessary agreement and authorizing bylaw for the property tax exemption as detailed in this report.
4. That the Executive Director of City Planning & Development or designate be authorized to approve the Heritage Alteration Permit for the conservation work to be done on the character defining elements of the façade of the building in accordance with the Conservation Plan (Appendix C to this report).
5. That this report be forwarded to the January 26, 2015 meeting of City Council.

Reg Hinz and Roger Mitchell, representing Viterra, addressed the Committee.

**Councillor Shawn Fraser moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

ADJOURNMENT

**Councillor Shawn Fraser moved, AND IT WAS RESOLVED, that the meeting adjourn.**

**The meeting adjourned at 4:35 pm.**

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Chairperson

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Secretary