

AT REGINA, SASKATCHEWAN, WEDNESDAY, SEPTEMBER 4, 2013

AT A MEETING OF THE FINANCE AND ADMINISTRATION  
COMMITTEE  
HELD IN PUBLIC SESSION

AT 2:40 PM

**These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.**

Present: Councillor Wade Murray, in the Chair  
Councillor Shawn Fraser  
Councillor Bob Hawkins  
Councillor Bryon Burnett

Regrets: Councillor Terry Hincks

Also in Attendance: City Clerk, Joni Swidnicki  
Deputy City Clerk, Amber Smale  
Legal Counsel, Jana-Marie Odling

Approval of Public Agenda

**Councillor Shawn Fraser moved AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.**

Adoption of Minutes

**Councillor Bob Hawkins moved AND IT WAS RESOLVED, that the minutes for the meeting held on August 6, 2013 be adopted, as circulated.**

Administration Reports

FA13-23      2013 Public Audit Service Report

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**Recommendation**

1. That the 2013 Audit Plan presented by Deloitte be APPROVED.
2. That the City Clerk be authorized to sign the engagement letter on behalf of both the Administration and the Finance and Administration Committee.

**Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

FA13-24      2013 Reserve Balances

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**Recommendation**

1. That a transfer be made from the Community Investment Reserve to the General Fund Reserve, in the amount of \$258,671; composed of \$221,266 and \$37,405 from the Executive Committee and Finance & Administration Committee respectively.
2. That this report be forwarded to the September 9, 2013 meeting of City Council for approval.

**Councillor Bryon Burnett moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

Adjournment

**Councillor Shawn Fraser moved, AND IT WAS RESOLVED, that the meeting adjourn.**

**Meeting adjourned at 2:44 pm.**

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Chairperson

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Secretary