

AT REGINA, SASKATCHEWAN, TUESDAY, SEPTEMBER 4, 2012

AT A MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE
HELD IN PUBLIC SESSION

AT 4:00 PM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.

Present: Councillor Sharron Bryce
Councillor Michael Fougere
Councillor Wade Murray

Regrets: Councillor Terry Hincks
Councillor Louis Browne

Also in Attendance: Committee Assistant, Todd Blyth
City Solicitor, Byron Werry
Deputy City Manager, Corporate Services, Brent Sjoberg
Deputy City Manager, City Operations, Dorian Wandzura
Director, Assessment and Property Taxation, Don Barr
Director of Finance, Chuck McDonald
Legal Counsel, Jana-Marie Odling
Manager of Utility Billing and Licensing, Pat Wilson

Approval of Public Agenda

Councillor Sharron Bryce moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.

Adoption of Minutes

Councillor Michael Fougere moved, AND IT WAS RESOLVED, that the minutes for the meeting held on July 3, 2012 be adopted, as circulated.

Tabled Reports

FA12-30 Exemption Request for Leased Locations of Regina Public Library

Recommendation

1. That a property tax exemption for 2012 be provided to the Regina Public Library for the portion of the property at 331 Albert Street that they occupy and use as a library branch location;
2. That the City Solicitor be instructed to amend Bylaw No. 2012-27 being *The Properties Exempt From Taxation Bylaw, 2012* to add the property at 331 Albert Street to the list of 2012 annual tax exemptions;

3. That the portions of property that are leased and occupied by the Regina Public Library be placed on the Annual Exemption Bylaw in 2013 and subsequent years; and
4. That this report be forwarded for consideration at the August 20, 2012 meeting of City Council.

Councillor Sharron Bryce moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

FA12-31 Municipal Incentive Policy for the Preservation of Heritage Properties -
Application for Property Tax Exemption at 2310 McIntyre Street

Recommendation

1. That a tax exemption for the property located at 2310 McIntyre Street be approved in an amount equal to the lesser of:
 - (a) Fifty percent of eligible costs as described in Appendix C;
 - (b) \$150,000; or
 - (c) An amount equivalent to the total property taxes payable for the years 2013 to 2017 inclusive.
2. That the provision of the property tax exemption be subject to the following conditions:
 - (a) Eligibility for the property tax exemption includes the requirement that the property possesses and retains its formal designation as Municipal Heritage Property in accordance with *The Heritage Property Act*.
 - (b) The property owner shall submit detailed written documentation of payments made for actual costs incurred (i.e. itemized invoices and receipts) in the completion of identified conservation work, as described in Appendix C. In the event that actual costs exceed the corresponding estimates by more than 10 percent, the property owner shall provide full particulars as to the reason(s) for such cost overruns. It is understood that the City may decline to approve any cost overrun, or portion thereof, if considered not to be reasonably or necessarily incurred for eligible work.
 - (c) Any property tax exemption shall be applied in the year following the completion of the eligible work items or any portion thereof, or in the current year for any work items completed and confirmed by the City prior to December 31, and shall be limited to 50 percent of actual costs.
3. That the City Solicitor be instructed to prepare the necessary agreement and authorizing bylaw for the property tax exemption as detailed in this report.

Councillor Michael Fougere moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

Recommendation

That items MN11-4 and FA12-6 be removed from the list of outstanding items for the Finance and Administration Committee.

Councillor Michael Fougere moved, AND IT WAS RESOLVED, that the report be tabled to the October 2, 2012 meeting of the Finance & Administration Committee.

Administration Reports

FA12-33 Reserve Balances in Comparison to Minimum and Maximum Target Balances

Recommendation

1. That \$233,000 be transferred from the Small Tools Fleet Replacement Reserve to the General Civic Fleet Replacement Reserve.
2. That this report be forwarded to the September 17, 2012 meeting of City Council for approval.

Councillor Michael Fougere moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

FA12-34 Annual Status Report on City Debt

Recommendation

That this report be forwarded to City Council for information.

Councillor Sharron Bryce moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

FA12-35 Portions of NW & NE 1/4 Section 8, Township 18, Range 19, W2M & Portions of NW & NE 1/4 Section 9, Township 18, Range 19, W2M Roadway Dedication of Land to Her Majesty the Queen in Right of Saskatchewan

Recommendation

1. That the dedication of land to Her Majesty the Queen in right of Saskatchewan be approved under the terms and conditions shown in the body of this report;
2. That the City Manager be authorized to finalize the terms and conditions of the road right-of-way dedication documents;

3. That the City Clerk be authorized to execute the legal Plan of Survey and any other legal land transfer documents as provided by the City Solicitor; and
4. That this report be forwarded to City Council September 17, 2012 for consideration in order for public notice to be given.

Councillor Michael Fougere moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

Adjournment

Councillor Sharron Bryce moved, AND IT WAS RESOLVED, that this meeting adjourn.

Meeting adjourned at 4:18 pm.

Chairperson

Secretary