



Accessibility Advisory Committee

**Tuesday, September 19, 2023
4:00 PM**

Darlene Hincks Meeting Room, Main Floor, City Hall



OFFICE OF THE CITY CLERK

**Public Agenda
Accessibility Advisory Committee
Tuesday, September 19, 2023**

Approval of Public Agenda

Adoption of Minutes

Minutes of the meeting held May 16, 2023

Minutes of the meeting held May 23, 2023

Minutes of the meeting held June 27, 2023

Tabled Communications

ACC23-9 Accessible Signage Policy

Recommendation

That the Accessibility Advisory Committee receive and file this communication.

ACC23-11 Accessibility Plan Engagement Session

Recommendation

That the Accessibility Advisory Committee receive and file this communication.

Resolution for Private Session

AT REGINA, SASKATCHEWAN, TUESDAY, MAY 16, 2023

AT A MEETING OF ACCESSIBILITY ADVISORY COMMITTEE
HELD IN PUBLIC SESSION

AT 4:00 PM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.

Present: Sandra Palandri, in the Chair
Councillor Lori Bresciani (Videoconference)
Kelsey Culbert
Bonnie Cummings-Vickaryous
Dylan Morin
Ashley Nemeth (Videoconference)
Nasir Sohail (Videoconference)
Allard Thomas

Regrets: Michelle Busch
Melanie Cote
Councillor Terina Nelson
Mindy Strom
Quinn Wilton

Also in Attendance: Council Officer, Allyson Zuck
Director, Transit & Fleet, Brad Bells
Manager, Facilities Engineering, Jamie Hanson
Manager, Paratransit & Accessibility, Lynette Griffin
Coordinator, Community Well-Being & Inclusion, Shayna Stock
Architect, Principal, P3 Architecture, Jeff Youck
ASL Interpreter, Karen Nurkowski
Meaningful Access Consulting, Marco Pasqua

APPROVAL OF PUBLIC AGENDA

Dylan Morin moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved at the call of the Chair, with the following adjustments:

Consider Item ACC23-10 Paratransit Trip Denial Updates first; and

ADD Delegation:

- **Jamie McKenzie, Regina, SK to item ACC23-10.**

ADOPTION OF MINUTES

Bonnie Cummings-Vickaryous moved, AND IT WAS RESOLVED, that the minutes of the meeting held on March 21, 2023 be adopted, as circulated.

ADMINISTRATION REPORTS

ACC23-10 Paratransit Trip Denial Updates

Recommendation

That the Accessibility Advisory Committee receive and file this communication.

Jamie McKenzie, Regina SK, addressed the Committee.

Members of Administration made a PowerPoint presentation to the Committee, a copy of which is on file with the Office of the City Clerk.

Kelsey Culbert moved, AND IT WAS RESOLVED, that the Accessibility Advisory Committee receive and file this communication.

ACC23-5 Accessibility Plan Update

Recommendation

That the Accessibility Advisory Committee receive and file this communication.

Members of Administration and Marco Pasqua, representing Meaningful Access Consulting, made a PowerPoint presentation to the Committee, a copy of which is on file with the Office of the City Clerk.

Bonnie Cummings-Vickaryous moved, AND IT WAS RESOLVED, that the Accessibility Advisory Committee receive and file this communication.

ACC23-6 Special Meeting on Corporate Accessibility Plan

Recommendation

That the Accessibility Advisory Committee call a special meeting on one of the following dates and times as outlined in this memo.

Kelsey Culbert moved, AND IT WAS RESOLVED, that the Accessibility Advisory Committee call a special meeting to have a more in-depth discussion on the corporate accessibility plan for the city on Monday, June 12, 2023 from 4pm to 6pm.

The motion was put and declared CARRIED.

	In Favour	Against
Allard Thomas	✓	
Dylan Morin	✓	
Kelsey Culbert	✓	
Nasir Sohail	✓	
Ashley Nemeth	✓	
Bonnie Cummings-Vickaryous	✓	
Sandra Palandri	✓	
	7	0

ACC23-7 Accessibility Audits -- Update and Input on Prioritizing Upgrades

Recommendation

That the Accessibility Advisory Committee receive and file this communication.

Members of Administration and James Youck, representing P3A Partnership, made a PowerPoint presentation to the Committee, a copy of which is on file with the Office of the City Clerk.

Bonnie Cummings-Vickaryous moved, AND IT WAS RESOLVED, that the Accessibility Advisory Committee receive and file this communication.

(Kelsey Culbert left the meeting.)

(Nasir Sohail left the meeting.)

Due to loss of quorum, the remaining agenda items were deemed tabled, as follows:

- ACC23-8 – Accessible Taxicab Program – tabled to May 24, 2023 special meeting of the Committee.
- ACC23-9 – Accessible Signage Policy – tabled to September 19, 2023 meeting of the Committee.

The meeting was lost at 5:43 p.m.

Chairperson

Secretary

AT REGINA, SASKATCHEWAN, TUESDAY, MAY 23, 2023

AT A MEETING OF ACCESSIBILITY ADVISORY COMMITTEE
HELD IN SPECIAL (PUBLIC) SESSION

AT 4:00 PM

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Present: Sandra Palandri, in the Chair
Councillor Lori Bresciani (Videoconference)
Kelsey Culbert
Bonnie Cummings-Vickaryous (Videoconference)
Dylan Morin
Councillor Terina Nelson (Videoconference)
Nasir Sohail (Videoconference)
Mindy Strom (Videoconference)
Allard Thomas

Regrets: Michelle Busch
Melanie Cote
Ashley Nemeth
Quinn Wilton

Also in Attendance: Council Officer, Allyson Zuck
Manager, Licensing & Parking Services, Dawn Schikowski
Manager, Paratransit & Accessibility, Lynette Griffin
Licensing Coordinator, Benjamin Cowman
ASL Interpreter, Karen Nurkowski

APPROVAL OF PUBLIC AGENDA

Dylan Morin moved, AND IT WAS RESOLVED, that the agenda be approved, as submitted.

TABLED ADMINISTRATION REPORTS

ACC23-8 Accessible Taxicab Program

Recommendation

That the Accessibility Advisory Committee receive and file this communication.

Members of Administration made a PowerPoint presentation to the Committee, a copy of which is on file with the Office of the City Clerk.

Kelsey Culbert moved, that the Accessibility Advisory Committee receive and file this communication.

(Councillor Terina Nelson and Nasir Sohail left the meeting.)

The motion was put and declared CARRIED.

ADJOURNMENT

Dylan Morin moved, AND IT WAS RESOLVED, that the meeting adjourn.

The meeting adjourned at 5:17pm.

Chairperson

Secretary

AT REGINA, SASKATCHEWAN, TUESDAY, JUNE 27, 2023

AT A MEETING OF ACCESSIBILITY ADVISORY COMMITTEE
HELD IN SPECIAL (PUBLIC) SESSION

AT 4:00 PM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.

Present: Sandra Palandri, in the Chair
Michelle Busch (Videoconference)
Kelsey Culbert
Bonnie Cummings-Vickayous (Videoconference)
Dylan Morin
Ashley Nemeth (Videoconference)
Mindy Strom (Videoconference)
Allard Thomas
Councillor Lori Bresciani (Videoconference)

Regrets: Nasir Sohail
Quinn Wilton

Also in Attendance: Council Officer, Allyson Zuck
Director, Roadways & Transportation, Chris Warren
Manager, Roadways Seasonal Operations, Neeraj Saroj
Coordinator, Social Inclusion, Shayna Stock
Process & Performance Consultant, Tara Wahl
ASL Interpreter, Karen Nurkowski

APPROVAL OF PUBLIC AGENDA

Dylan Morin moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.

COMMUNICATIONS

ACC23-12 Winter Road Maintenance Review

Recommendation

That the Accessibility Advisory Committee receive and file this communication.

Dylan Morin moved, AND IT WAS RESOLVED, that this communication be received and filed.

ADJOURNMENT

Ashley Nemeth moved, AND IT WAS RESOLVED, that the meeting adjourn.

The meeting adjourned at 4:48 p.m.

Chairperson

Secretary



Memo

May 16, 2023

To: Members,
Accessibility Advisory Committee

Re: Accessible Signage Policy

RECOMMENDATION

That the Accessibility Advisory Committee receive and file this communication.

BACKGROUND

The City of Regina (City) has committed to improving the accessibility of its facilities. The City is currently in the process of conducting accessibility audits of public-facing facilities. Early results of these audits show that wayfinding and signage require updating in many facilities. Current signage is inconsistent and does not include tactile elements.

In 2022, the City finalized new Brand Identity Guidelines. In the process of developing those Guidelines, Administration noticed that there was no policy to ensure that signage is accessible and consistent across facilities.

To guide future upgrades to signage, and ensure accessibility and consistency across City facilities, Administration created an Accessible Signage Policy.

Discussion

The Accessible Signage Policy is a new administrative policy to ensure that City signage is accessible and consistent across facilities. The policy was approved by the City's Executive Leadership Team in March 2023, and is now in effect.

The policy covers all new, repair or replacement signage on both public-facing and employee-only facilities. It aligns with and complements the new Brand Identity Guidelines launched in 2022.

The policy is based on national and provincial standards for barrier-free design, and informed by the Rick Hanson Foundation's Accessibility Certification program as well as consultation with several local community groups.

The main changes introduced by the policy include: the addition of braille, tactile lettering, and tactile pictograms. It also mandates consistency in the location and height of signage throughout City facilities.

The policy will guide upgrades to wayfinding in several recreation and public-facing facilities in 2023 and 2024, covered partially by a \$100,000 grant from the federal government's Enabling Accessibility Fund.

Administration is currently working on communicating the new policy out to staff. The policy will be reviewed annually.

Any feedback received from the Accessibility Advisory Committee will inform the implementation and first review of this policy.

DECISION HISTORY

This is an administrative policy and does not have any decision history at Council or Committee level. The policy was approved by ELT on March 24, 2023.

Respectfully Submitted,



Shayna Stock
Coordinator, Social Inclusion



Memo

June 12, 2023

To: Members,
Accessibility Advisory Committee

Re: Accessibility Plan Engagement Session

RECOMMENDATION

That the Accessibility Advisory Committee receive and file this communication.

BACKGROUND

Consultants Happy Cities and Meaningful Access will facilitate an engagement session. The session will inform the development of an Accessibility Plan for the City.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'S Stock'.

Shayna Stock
Coordinator, Social Inclusion