



Executive Committee

**Wednesday, September 20, 2023
9:00 AM**

Henry Baker Hall, Main Floor, City Hall



OFFICE OF THE CITY CLERK

**Public Agenda
Executive Committee
Wednesday, September 20, 2023**

Approval of Public Agenda**Adoption of Minutes**

Minutes of the public meeting held on September 6, 2023

Administration Reports

EX23-68 2024 Municipal Election - Voters List

Recommendation

The Executive Committee recommends that City Council:

1. Approve the use of a Registered Voters List for the 2024 General Election;
2. Approve the City entering into a reciprocal information sharing agreement with Elections Saskatchewan that allows for the sharing of the information outlined in Appendix A and which is consistent with the general terms and conditions outlined in this report and Appendix A;
3. Delegate authority to the Returning Officer to negotiate and approve the final details of the Information Sharing Agreement with Elections Saskatchewan in accordance with the terms and conditions outlined in this report and Appendix A, and any ancillary agreements or documents required to give effect to the Agreement;
4. Authorize the City Clerk to execute the necessary agreements after review and approval by the City Solicitor; and
5. Approve these recommendations at its meeting on September 27, 2023.

EX23-69 2024 Budget Update

Recommendation

That the Executive Committee receive and file this communication.

Adjournment

AT REGINA, SASKATCHEWAN, WEDNESDAY, SEPTEMBER 6, 2023

AT A MEETING OF EXECUTIVE COMMITTEE
HELD IN PUBLIC SESSION

AT 9:00 AM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.

Present: Councillor Cheryl Stadnichuk, in the Chair
Mayor Sandra Masters
Councillor Lori Bresciani
Councillor John Findura
Councillor Bob Hawkins
Councillor Dan LeBlanc (Videoconference)
Councillor Jason Mancinelli
Councillor Andrew Stevens
Councillor Shanon Zachidniak

Regrets: Councillor Landon Mohl
Councillor Terina Nelson

Also in Attendance: City Clerk, Jim Nicol
Deputy City Clerk, Amber Ackerman
City Manager, Niki Anderson (Videoconference)
Executive Director, City Planning & Community Development,
Deborah Bryden
Executive Director, Financial Strategy & Sustainability, Barry Lacey
Acting City Solicitor, Cheryl Willoughby
Acting Executive Director, Citizen Services, Kurtis Doney
Manager, Land Development, Dustin McCall

(The meeting commenced in the absence of Councillor Jason Mancinelli.)

APPROVAL OF PUBLIC AGENDA

Councillor Shanon Zachidniak moved, AND IT WAS RESOLVED, that the agenda be approved, at the call of the Chair, with the following adjustments:

- **ADDITION of the registered list of delegations; and**
- **REORDER to consider report EX23-67: 2023 Special Event (Major) Grant Allocation - 4th Deadline, as the first item of business**

ADOPTION OF MINUTES

Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the minutes of the meeting held on July 5, 2023 be adopted, as circulated.

ADMINISTRATION REPORTS

EX23-67 2023 Special Event (Major) Grant Allocation - 4th Deadline

Recommendation

That Executive Committee:

1. Approve the Special Event Major Grant within the Community Investment Grants Program (CIGP) as follows:
 - Keeseekoose First Nation - \$37,700 for the Truth Telling Gathering.
2. Approve the funding for this grant in the amount of \$37,700 from the 2023 General Operating Budget allocated to the Special Events (Major) Grant Program.

Ted Quewezance and Darlene Masney, representing Keeseekoose First Nation, Kamsack, SK, addressed the Committee.

(Councillor Jason Mancinelli arrived to the meeting.)

Councillor Shanon Zachidniak moved that Executive Committee:

1. **Approve the Special Event Major Grant within the Community Investment Grants Program (CIGP) as outlined in Option 1:**
 - **Keeseekoose First Nation - \$38,000 for the Truth Telling Gathering**
2. **Approve \$37,700 of the funding for this grant from the 2023 General Operating Budget allocated to the Special Events (Major) Grant Program; and**
3. **Recommend that City Council approve the remaining \$300 of the funding for this grant from the Grant Reserves at its meeting on September 13, 2023.**

The motion was put and declared CARRIED.

RESULT:	CARRIED [Unanimous]
MOVER:	Councillor Zachidniak
IN FAVOUR:	Councillors: Bresciani, Findura, Hawkins, LeBlanc, Mancinelli, Stadnichuk, Stevens, Zachidniak, and Mayor Masters,

EX23-64 Lead Service Connection Management Program - 2022 Update

Recommendation

The Executive Committee recommends that City Council:

1. Direct Administration to provide all future annual reports respecting the Lead Service Connection Management Program (LSCMP) to City Council informally through the form of a memo/email correspondence and publish to Regina.ca (Open Data); and
2. Approve this recommendation at its meeting on September 13, 2023.

Dr. Patricia Elliot, representing Get the Lead Out Committee, Regina, SK, addressed the Committee.

Councillor Andrew Stevens moved, that City Council approve Option 1 - Status Quo, with an amendment to have the report brought forward bi-annually.

Challenge to the Chair

The Chairperson, Councillor Cheryl Stadnichuk, ruled that the friendly amendment to the main motion respecting the annual to report to come back to a Committee of Council/City Council bi-annually was in order.

Pursuant to section 19 of The Procedure Bylaw, Bylaw No. 9004, Councillor Bob Hawkins challenged the Chair on the ruling and the Chair directed the City Clerk to conduct a recorded vote on the ruling. The City Clerk advised that a majority vote result in favour of the Chair's ruling would stand.

The Chairperson's ruling was put and declared CARRIED.

RESULT:	CARRIED [6 to 3]
MOVER:	Councillor Hawkins
IN FAVOUR:	Councillors: Bresciani, LeBlanc, Mancinelli, Stadnichuk, Stevens, and Zachidniak
AGAINST:	Councillors: Findura, Hawkins, and Mayor Masters

The main motion was put and declared CARRIED.

RESULT:	CARRIED [6 to 3]
MOVER:	Councillor Stevens
IN FAVOUR:	Councillors: Bresciani, LeBlanc, Mancinelli, Stadnichuk, Stevens, and Zachidniak
AGAINST:	Councillors: Findura, Hawkins, and Mayor Masters

EX23-66 Sale of a Portion of 2001 Dewdney Avenue

Recommendation

The Executive Committee recommends that City Council:

1. Approve the City of Regina (City) entering into a land sale agreement for the sale of City-owned property identified on the attached Appendix A with 101109230 Saskatchewan Ltd., consistent with the terms and conditions stated in this report.
2. Delegate authority to the Executive Director, Financial Strategy & Sustainability or their designate, to negotiate any other commercially relevant terms and conditions, as well as any amendments to the agreement that do not substantially change what is described in this report and any ancillary agreements or documents required to give effect to the agreement.
3. Authorize the City Clerk to execute the agreement after review and approval by the City Solicitor.
4. Approve these recommendations at its meeting on September 13, 2023, following the required public notice.

Councillor Jason Mancinelli moved, that the recommendation contained in the report be concurred in.

The motion was put and declared CARRIED.

RESULT:	CARRIED [Unanimous]
MOVER:	Councillor Mancinelli
IN FAVOUR:	Councillors: Bresciani, Findura, Hawkins, LeBlanc, Mancinelli, Stadnichuk, Stevens, Zachidniak, and Mayor Masters

RECESS

Pursuant to the provisions of Section 33(2.1) of City Council's *Procedure Bylaw No. 9004*, a 15 minute recess was called.

The Committee recessed at 10:29 a.m.

The Committee reconvened at 10:46 a.m. in the absence of Councillor Dan LeBlanc.

EX23-65 Heritage Community Association Lease and Regina Police Service Operating Agreement

Recommendation

The Executive Committee recommends that City Council:

1. Approve the City of Regina (City) entering into an agreement for the lease of the premises within the City-owned property located at 1770 Halifax Street as outlined on the attached Appendix A to the Heritage Community Association Inc., consistent with the terms and conditions stated in this report.
2. Approve the City of Regina (City) entering into an Operating Agreement with the Regina Police Service for the operation and maintenance of the redeveloped Municipal Justice Building located at 1770 Halifax Steet which is City-owned property, consistent with the terms and conditions stated in this report.
3. Delegate authority to the Executive Director, Financial Strategy & Sustainability or his or her designate, to negotiate any other commercially relevant terms and conditions, as well as any amendments to the Agreements that do not substantially change what is described in this report and any ancillary agreements or documents required to give effect to the Agreements.
4. Authorize the City Clerk to execute the lease agreement and operating agreement upon review and approval by the City Solicitor; and
5. Approve these recommendations at its meeting on September 13, 2023.

Councillor Jason Mancinelli moved, that the recommendation contained in the report be concurred in.

The motion was put and declared CARRIED.

RESULT:	CARRIED [Unanimous]
MOVER:	Councillor Mancinelli
IN FAVOUR:	Councillors: Bresciani, Findura, Hawkins, Mancinelli, Stadnichuk, Stevens, Zachidniak, and Mayor Masters
AWAY:	Councillor Dan LeBlanc

RESOLUTION FOR PRIVATE SESSION

Councillor Shanon Zachidniak moved, AND IT WAS RESOLVED, that in the interest of the public, the remaining items on the agenda be considered in private.

Councillor Shanon Zachidniak moved, AND IT WAS RESOLVED, that the Committee recess for 10 minutes.

The Committee recessed at 10:50 a.m.

Chairperson

Secretary



2024 Municipal Election - Voters List

Date	September 20, 2023
To	Executive Committee
From	City Clerk's Office
Service Area	Office of the City Clerk
Item No.	EX23-68

RECOMMENDATION

The Executive Committee recommends that City Council:

1. Approve the use of a Registered Voters List for the 2024 General Election;
2. Approve the City entering into a reciprocal information sharing agreement with Elections Saskatchewan that allows for the sharing of the information outlined in Appendix A and which is consistent with the general terms and conditions outlined in this report and Appendix A;
3. Delegate authority to the Returning Officer to negotiate and approve the final details of the Information Sharing Agreement with Elections Saskatchewan in accordance with the terms and conditions outlined in this report and Appendix A, and any ancillary agreements or documents required to give effect to the Agreement;
4. Authorize the City Clerk to execute the necessary agreements after review and approval by the City Solicitor; and
5. Approve these recommendations at its meeting on September 27, 2023.

ISSUE

The 2024 General Election is scheduled to be held in November 2024. The use of a Registered Voters List for the general election requires City Council approval, in accordance with section 54 of *The Local Government Election Act, 2015*.

With recent changes made to *The Local Government Election Act, 2015* that will come into effect on January 1, 2024, the updated legislation provides clarity around the use of a Registered Voters List, enumeration and entering into an information sharing agreement with other entities, specifically Elections Saskatchewan.

IMPACTS

Financial Impacts

A Voters List management solution was approved in the 2023 Capital Budget. The cost for the solution is approximately \$78,000 in 2023 with the approved ongoing operating cost of \$7,500 to begin in 2024. The overall cost is a shared cost between the City of Regina (the City) and School Boards (50/50).

There are no anticipated costs associated with the Information Sharing Agreement with Elections Saskatchewan.

Legal/Risk Impacts

Changes that will come into effect on January 1, 2024, have been made to *The Local Government Election Act, 2015* to allow a returning officer to prepare a registered voters list without conducting an enumeration.

Section 55 of *The Local Government Election Act, 2015* allows the Council of a municipality to enter into information sharing agreements for the purpose of sharing and using a Registered Voters List. Section 177 of *The Election Act, 1996* authorizes Elections Saskatchewan to share information with the City and the Returning Officer for the purposes of conducting elections.

Environmental Impacts

The recommendations in this report are administrative in nature and are not expected to have direct impacts on energy consumption and greenhouse gas emissions.

There are no strategy/policy, labour, accessibility or other impacts.

OTHER OPTIONS

The advantages and disadvantages of each of the following options are outlined in Appendix B:

Option 1: Use a Voters List through an Information Sharing Agreement with Elections Saskatchewan (Recommended)

This option would provide the City with the ability to establish a Registered Voters List and enter into an agreement with Elections Saskatchewan, as outlined in Appendix A of this report, that would allow access to the registered voter data for the City to create a Registered Voters List for the 2024 General Election.

Saskatoon City Council has approved the use of a Registered Voters List and for the Information Sharing Agreement with Elections Saskatchewan for the 2024 General Election. They are currently negotiating the final details of an information sharing agreement with Elections Saskatchewan.

Option 2: Status Quo - No Voters List (Not Recommended)

Continue having all voters register to vote at the polls by completing a voter registration declaration form.

Option 3: Conduct Enumeration (Not Recommended)

The City of Regina can conduct a full enumeration of the voting population to create a Registered Voters List. While the end result would be similar to that of obtaining the data from Elections Saskatchewan in Option 1, the cost to enumerate, verify and manage the data would be far greater and would not be a recommended change from the current process.

COMMUNICATIONS

Public communications will be issued to announce the formal partnership with Elections Saskatchewan and information on how this will affect voters will be incorporated into the Communication Plan for the General Election.

The partnership between Elections Saskatchewan and the City will ensure they work closely together to align clear and concise messaging about when, how and where to register to vote in both elections. The City will have the opportunity to work closely with Elections Saskatchewan’s Communications team to collaborate on key communication efforts.

DISCUSSION

The Returning Officer is recommending that the City use voter information collected by Elections Saskatchewan to prepare the Registered Voters List (as opposed to conducting an enumeration) and that the City enter into a reciprocal information sharing agreement as outlined in this report. This will improve the way the City conducts elections by incorporating a Registered Voters List.

For the 2020 General Election, the City provided the following voting options:

- In-person voting at the Advance Polls
- Drive Thru Voting
- In-person voting at Regular Polls

- Mail-in Ballot Voting
- Special Polls (senior and care homes)
- Hospital Voting
- Vote from Residence

All voters were required to register to vote by filling out the regulated Voter Registration Declaration Form in order to obtain a physical ballot to cast their vote. This was required because the City did not have a Registered Voters List. A Registered Voters List has not been used when facilitating general elections since 1988 due to the high cost of enumeration, data collection and verification. The cost of conducting the enumeration is roughly estimated to be approximately \$380,000.

How Voters will Register

As technology has changed substantially since 1988, the cost to collect and manage voter information has changed vastly. The proposed Voters Registry would be managed digitally with the ability to apply or update voter information almost instantly when registering or updating information online. Voters are able to easily update their information (name, address, contact, etc.) at anytime through the Elections Saskatchewan's website and are encouraged to update their information prior to an election event.

Voters would be able to register or update their information through the following methods:

- online at <https://www.elections.sk.ca/voters/register-to-vote/>
- in-person at the polls via regulated registration form
- in-person at Elections Regina Office
- by mail
- by phone

Pending Council approval to incorporate a Registered Voters List, the City will also provide voters with options to register at the Elections Regina office and provide a link to the province's online registration site located on the City's public webpage.

Information Sharing Agreement

With the proposed change, the City would also recommend entering into an Information Sharing Agreement with Elections Saskatchewan, in accordance with section 55 of *The Local Government Election Act, 2015*. This type of agreement will allow the City to obtain and use the Registered Voter Data that Elections Saskatchewan collected, verified and managed by dedicated staff.

The data is verified and updated in real time as voters update their data online, monthly from eHealth and every two months from Elections Canada following the Provincial requirements in *The Election Act* for information sharing with other entities. With the Provincial Election happening just weeks prior to the Municipal Election, voters will be encouraged to update their data online by both Elections Saskatchewan and Elections Regina. This will allow the City to have access to the most accurate and up to date version of registered voter data possible with little to no additional costs for the use of the data.

The updated Voter Data will be shared back with Elections Saskatchewan to update their records and to ensure the information will be available for future election events. Voters will have the option to not share their data with Elections Saskatchewan and only register with the City for municipal voting purposes. The City will not maintain a permanent Voter List during non-election years. The goal will be to continue to have voters register with Elections Saskatchewan and obtain access to the voter data for future election events by way of the Information Sharing Agreement.

An overview of the glossary of data that will be collected from Elections Saskatchewan is outlined in Appendix C.

School Support

Since Elections Saskatchewan does not currently collect information regarding voter's School Support, a request for legislative changes to *The Election Act* is needed to allow Elections Saskatchewan to collect this municipal voter data in addition to the data that they require for provincial elections. It is the City's understanding that this request will be made. If for some reason this legislative change is not made, then school support data will be collected at the polls.

Potential Enhancements

ePollbook Solution is a digital system that replaces printed paper poll books and allows poll workers to check in voters electronically, determine their eligibility and ballot style, and redirect them to the correct polling place if needed. It can also scan a printed or digital voter information card to pull up a voter's information and provide real time reporting.

The City is considering incorporating an ePollbook to facilitate a smoother election process at the polls. The ePollbook solution has been used successfully by Elections Saskatchewan for two pilots, most recently during the by-election on August 10, 2023, and they have had great success doing so. The City will be assessing this solution to look at how it can potentially implement an ePollbook solution to meet the needs of voters and provide them with every opportunity to exercise their right to vote as effectively and efficiently as possible. This technology would align with the City's commitment to reduce its carbon footprint and ensure the election process is executed efficiently, while complying with all legislated requirements as outlined in the related Acts, Regulations and Bylaws pertaining to the Election.

Benefits of using an ePollbook

- Speed up the voter check in process and reduce wait times
- Improve the accuracy and security of voter data by avoiding data entry errors and allowing real-time updates
- Increase in flexibility and convenience of voting

DECISION HISTORY


City Council has the authority to make decisions with respect to *The Local Government Election Act, 2015*.

Respectfully Submitted,

Respectfully Submitted,


Amber Ackerman, Deputy City Clerk

9/15/2023


Jim Nicol, City Clerk

9/15/2023

Prepared by: Kristina Gentile, Election Coordinator

ATTACHMENTS

- Appendix A - Terms and Conditions
- Appendix B - Options Advantages & Disadvantages
- Appendix C - Glossary for Third Party data export

Appendix A

General Overview of Information to be shared between Elections Saskatchewan and the City

As the City is implementing the voter list software module, there may be slight adjustments to the data shared (ie. Mapping data, poll data, software related fields, etc.)

- The constituency full name where the residential address of the voter is located;
- The unique permanent identifier of the voter;
- Names of the voter as registered;
- Whether the voter is a Canadian Citizen;
- The year the voter was born;
- Address where the voter resides;
- Address where the voter receives their mail;
- The Canada Post (CP) place name where the voter's mail is delivered;
- The abbreviation for the province and country where the voter receives their mail;
- The postal code associated with the mailing address;
- Voter contact information where applicable;
- Whether the voter is a public or separate school supporter (once this is collected by Elections Saskatchewan where authorized under its legislation).

General Terms and Conditions of the Information Sharing Agreement between Elections Saskatchewan and the City

As the Returning Officer negotiates with the Third-Party, there may be slight adjustments to the terms and conditions as listed below. Should any significant changes be made, a new report will be brought before City Council outlining the new terms and conditions for approval:

- **Purpose** - The information can only be shared and used for electoral purposes that are directly associated with administering municipal and school board elections under *The Local Government Election Act, 2015* (Saskatchewan) in the case of the City of Regina and a Provincial election under *The Election Act, 1996* in the case of Elections Saskatchewan.
- **Restrictions on Access**- The parties are required to restrict access to the information to only those people involved in conducting the election and those people are required to agree in writing to privacy and security obligations. Each party on request, is required to provide a list of designated representatives who are authorized to act on their behalf with respect to the agreement. The agreement also includes termination protocols if those people are terminated.
- **Electronic Access** – Electronic access to the information is contemplated through a secure file transfer and the party receiving the information is responsible for the management of all users and user IDs using such file transfer technology.
- **Conditions of Access** -The parties are required to take reasonable steps to protect the

security and confidentiality of the information to at least the same standard as each party protects other personal information under its care and control. The parties agree that the information and access thereto, is being provided on an “as available” basis and that neither party is liable for losses related to the inaccuracy, incompleteness, corruption, deletion or unavailability (whether temporary or permanent) of any information. Each party is responsible for any claims arising out decisions that party makes relating to the use of the information except where the claim is caused by the negligence of the other party.

- **Safeguards and Privacy Impact Assessment** - Both parties agree to comply with any mutually agreed upon technical, security or other protocols respecting the transfer of information between the parties. Each party has the option to perform a privacy impact assessment with respect to the information sharing contemplated under the agreement.
- **Notifications** – Each party is required to notify the other party if there has been a security threat or violation of the requirements of the agreement, including unauthorized disclosure of information or improper access to the information or any other privacy breach. The parties agree to co-operate with respect to any breaches including co-operating with any government agency that oversees privacy and access to information.
- **Details of Access** – The details of the specific access to the information including the format, when and how often the information will be provided will be negotiated between the parties and included in the finalized Agreement.
- **Payment** - There will be no fees associated with either party gaining access to the Data under this Agreement.
- **Term and Termination** - This Agreement can be terminated on 1 year prior written notice to the other party. The term begins upon signing the agreement and continues until terminated by either of the parties. Either party may also terminate the Agreement at any time where there is a violation of the privacy or confidentiality provisions. Upon termination for a violation of the privacy or confidentiality provisions the information provided must be destroyed in a secure manner by the party that received it. Where the agreement is terminated for any other reason, the parties can continue to use and receive the information during the one year period and at the end of the one year can take a copy of the information to use to develop or continue to maintain a voters registry or voters list.
- **Highest Standards** – The intent is for the obligations to be complementary to the obligations the parties have under law. In the event of any inconsistency, the obligations imposed by law govern unless this Agreement imposes a higher confidentiality or security standard than the standard imposed by law.

Appendix B
Advantages & Disadvantages

Option 1 – Use a Voters List through an Information Sharing Agreement with Elections Saskatchewan – Recommended

Advantages:

- Significantly reduces the cost of enumeration and the creation of a voter registration list.
- Voter Experience: going through the poll will be easier and faster by reducing lineups at the polling place, as registration for every voter is not required.
- It allows for an easier way to verify a voter's identity for alternative voting formats such as mail-in ballot.
- It serves to protect the integrity of the voting process by ensuring only eligible voters are given access to a ballot and are only able to vote one time.
- The Registered Voter's List will be managed with the City's current Election Management System.
- Voters only have to register and manage their information on one registry for both Municipal and Provincial elections.
- Combined advertising and/or messaging from the Election Offices.
- More consistent methods of voting between the municipal and provincial elections.
- Opportunity to incorporate modern technology to manage mail in ballots and incorporate a digital pollbook for elections.
- Using digital forms rather than pre-printed registration forms or other related forms and Poll Kay reports for the polls on election day, provides a cost savings of approximately \$10,000.

Disadvantages

- Inaccurate or incomplete data: There may be errors or omissions in the Registered Voter's List. This can be mitigated by completing a detailed review of voters' list data to identify errors and having a process within legislated authority to allow voters to make changes to their information in advance of the election, or to self-register if not included on the list.

Option 2 – No Voters List - Not Recommended

Advantages:

- Less Voter confusion. Voters are used to this method for municipal elections.

Disadvantages:

- Reduces the ability to protect the integrity of the voting process by ensuring only eligible voters are given access to a ballot and are only able to vote one time.
- Voter line ups to fill in the registration forms.
- Inconsistent voting methods between different levels of government (municipal, provincial and federal)
- Increased costs for printing of forms and poll key reports was approximately \$10,000

Appendix B
Advantages & Disadvantages

for the 2020 General Election

Option 3 – Conduct Enumeration – Not Recommended

Advantages:

- Will create the Registered Voter's List for the 2024 General Election
- Voter Experience: going through the poll will be easier and faster by reducing lineups at the polling place, as registration for every voter is not required.
- It allows for an easier way to verify a voter's identity for alternative voting formats such as mail-in ballot.
- It serves to protect the integrity of the voting process by ensuring only eligible voters are given access to a ballot and are only able to vote one time.

Disadvantages

- Hiring temporary staff as enumerators.
- Estimated cost of enumeration is expected to be approximately \$380,000.
- The amount of time required to complete the enumeration.
- Additional software requirements to accept and manage online registrations.
- Cost to maintain and verify voter data annually for a permanent voter list.
- Voters will have two separate organizations to register to vote for Provincial and Municipal elections.
- Additional information sharing agreements would be required to verify and manage voter data.

Appendix C

Field Name	Field Type	Max Length	Definition	Rules	Sort Order
ESK Voter ID	Numeric	8	The unique permanent identifier of the voter		
Last Name	Alpha	50	The last name of the voter		
First Name	Alpha	50	The first name of the voter		
Middle Name(s)	Alpha	50	The middle name(s) of the voter		
Residential Address	Alphanumeric	200	The address where the voter resides		
Date of Birth	Numeric				
Citizenship	Alpha				
Mailing Address	Alphanumeric	200	The address where the voter receives their mail		
Mailing Province or State or Region	Alpha	6	The abbreviation for the province or state or region where the voter receives their mail		
Mailing Country	Alpha	6	The abbreviation for the country where the voter receives their mail		
Mailing Postal Code	Alphanumeric	12	The postal code associated with the mailing address; may also be a zip code		
Home Phone Number	Numeric				
Mobile Phone Number	Numeric				
Email	Alphanumeric				
VIC delivery preference					
Residency Eligibility					
*School Board Support	Alpha		Voter should be provided the option to select either Public or Separate for School Board Support		

* Pending Ministerial Approval and Amendment to *The Election Act, 1996*



Memo

September 20, 2023

To: Members,
Executive Committee

Re: 2024 Budget Update

RECOMMENDATION

That the Executive Committee receive and file this communication.

BACKGROUND

On December 16, 2022, Council received and filed the 2024 Proposed Budget, the second year of the 2023-2024 multi-year budget proposed by Administration. The proposed 2024 Budget included a mill rate increase of 4.66 per cent. When the City moved to a multi-year budget approach, the intent was that for the second year (2024) any changes to the proposed budget would primarily only be made to reflect significant changes in economic conditions or assumptions, and changes in or new Council direction.

On September 20, 2023, Administration will provide the Executive Committee an update on the work Administration has undertaken to date to determine if changes to the previously proposed 2024 Budget are required.

The presentation will include a high-level summary of the current status and the next steps in developing Administration's proposed 2024 Updated Budget. Administration will be seeking Executive Committee's input as Administration works towards finalizing the development of its proposed Updated Budget for 2024.

Respectfully submitted,

Barry Lacey
Executive Director, Financial Strategy & Sustainability