



Accessibility Advisory Committee

**Tuesday, January 24, 2023
4:00 PM**

Darlene Hincks Meeting Room, Main Floor, City Hall



OFFICE OF THE CITY CLERK

**Public Agenda
Accessibility Advisory Committee
Tuesday, January 24, 2023**

Appointment of Chairperson and Vice Chairperson**Approval of Public Agenda****Minutes Approval**

Minutes of the meeting held November 15, 2022

City Clerk's Report

ACC23-1 2023 Accessibility Advisory Committee Meeting Dates and Nominating Subcommittee Appointments

Recommendation

That the Accessibility Advisory Committee:

1. Approve its 2023 meeting dates to be held on Tuesdays at 4:00 p.m., as follows:
 - March 21st, 2023
 - May 16th, 2023
 - September 19th, 2023
 - November 14th, 2023
2. Approve its first meeting in 2024 to be held on Tuesday, January 23, 2024 at 4:00 p.m.
3. Appoint two committee members to the nominating subcommittee as outlined under the Discussion section of this report; and
4. Approve its Nominating Subcommittee meeting to be held on a specified date and time, from October 3 to October 13, 2023.

ACC23-2 Diversity Hiring

Recommendation

That the Accessibility Advisory Committee receive and file this communication.



OFFICE OF THE CITY CLERK

Adjournment

AT REGINA, SASKATCHEWAN, TUESDAY, NOVEMBER 15, 2022

AT A MEETING OF ACCESSIBILITY ADVISORY COMMITTEE
HELD IN PUBLIC SESSION

AT 4:00 PM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.

Present: Sandra Palandri, in the Chair
Councillor Lori Bresciani (Videoconference)
Michelle Busch (Videoconference)
John Hayward (Videoconference)
Dylan Morin
Nasir Sohail (Videoconference)
Mindy Strom (Videoconference)
Allard Thomas
Sarah Turnbull (Videoconference)
Jaydean Wszolek (Videoconference)

Regrets: Jennifer Cohen
Ashley Nemeth
Councillor Terina Nelson

Also in Attendance: Deputy City Clerk, Amber Ackerman
Manager, Paratransit & Accessibility, Lynette Griffin
Coordinator, Social Inclusion, Dave Slater (Videoconference)
Coordinator, Community Well-Being & Inclusion, Shayna Stock
Coordinator, Integration & Stakeholder Relations, Chris Sale

APPROVAL OF PUBLIC AGENDA

Dylan Morin moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.

ADOPTION OF MINUTES

Nasir Sohail moved, AND IT WAS RESOLVED, that the minutes for the meeting held on September 20, 2022 be adopted, as circulated.

ADMINISTRATION REPORTSACC22-7 Accessibility Plan

Recommendation

That the Accessibility Advisory Committee receive and file this report.

Dylan Morin moved, AND IT WAS RESOLVED, that the Accessibility Advisory Committee receive and file this report.

ACC22-8 Accessible Playground Standards Consultant Presentation

Recommendation

That the Accessibility Advisory Committee receive and file this report.

Darby Lee Young, Kristin Westlake and Taryn Walker, representing Level Playing Field Inc., made a PowerPoint presentation to the committee, a copy of which is on file with the Office of the City Clerk.

Dylan Morin moved, AND IT WAS RESOLVED, that the Accessibility Advisory Committee receive and file this report.

ADJOURNMENT

Dylan Morin moved, AND IT WAS RESOLVED, that the meeting adjourn.

The meeting adjourned at 5:08 p.m.

Chairperson

Secretary



2023 Accessibility Advisory Committee Meeting Dates and Nominating Subcommittee Appointments

Date	January 24, 2023
To	Accessibility Advisory Committee
From	City Clerk's Office
Service Area	Office of the City Clerk
Item No.	ACC23-1

RECOMMENDATION

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3. Appoint two committee members to the nominating subcommittee as outlined under the Discussion section of this report; and
4. Approve its Nominating Subcommittee meeting to be held on a specified date and time, from October 3 to October 13, 2023.

ISSUE

The purpose of this report is to facilitate a decision of the Accessibility Advisory Committee on appointing members to the nominating subcommittee; and scheduling the dates and times for the

Committee's meetings, the nominating subcommittee meeting for 2023; and determining the first meeting of the Committee in 2024.

IMPACTS

There are no accessibility, financial, environmental, policy/strategic, legal/risk, or other impacts.

OTHER OPTIONS

None with respect to this report.

COMMUNICATIONS

An updated calendar will be circulated which includes the meeting dates of City Council and all committees. This calendar will be provided to the local media and any other interested parties who request the information.

DISCUSSION

Scheduling Meeting Dates

The Accessibility Advisory Committee should establish its regular meeting schedule for 2023, with the dates selected:

- to allow timely submission of reports to City Council or other Committees;
- to avoid conflict with other scheduled meetings, such as the Executive Committee; and
- to fit the schedules of Committee members.

It is also proposed that the Accessibility Advisory Committee select a date for its first meeting in 2024. Based on this year's meeting schedule, it is proposed the Committee hold its first meeting of 2024 on Tuesday, January 23, 2024 at 4:00 p.m.

Nominating Subcommittee and Annual Nominating Subcommittee Meeting

A review of the annual appointment process to boards, committees and commissions of Council was conducted in 2022. It was identified that a new informal governance process be adopted for nominating applicants to City Council, to be appointed to a board, committee or commission of Council. In previous years the informal nominating process included the Chairperson of the Committee and the non-voting Councillors assigned to the Committee by City Council. As a result, a nominating subcommittee is to be established for each quasi-judicial board, committee and commission of Council where citizen members are appointed to them.

Composition of the Nominating Subcommittee

Subcommittee Composition	Exceptions to the Nominating Subcommittee Composition
Chairperson	<ol style="list-style-type: none">1. In the event the chairperson has an expiring term within that same year, the Vice Chairperson will be required to be appointed to the nominating committee.2. In the event the Vice Chairperson has an expiring term within that same year, then another member of the Committee is to be appointed that does not have an expiring term within that same year.
Committee Member	One member that does not have an expiring term within that same year.
Two Members of Council appointed as non-voting members to the Committee	The two Members of Council appointed to the Committee by City Council will be automatically appointed to the nominating subcommittee.

Nominating Subcommittee Meeting and Role

The nominating subcommittee meeting is scheduled in conjunction with the annual appointment process timelines to ensure the target date is met for the report that is required to be prepared for Council's consideration at their first meeting in November of each year. This meeting must be scheduled in 2023 from October 3 to October 13.

The role of the nominating subcommittee is to review the applications that are received, to fill any Committee vacancies, by the application deadline and submit a list of recommended nominees to City Council for their consideration to approve for appointments based on the evaluation criteria that will be provided to the nominating subcommittee.

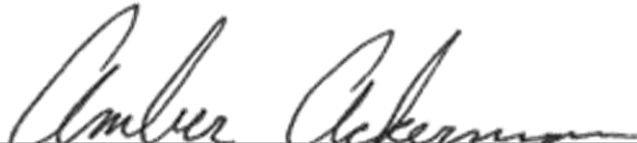
DECISION HISTORY

At its meeting held on November 23, 2022, City Council approved the meeting schedule for 2023. A calendar which lists approved meeting dates for City Council and Committees is attached as Appendix "A". Their schedule is set each year in accordance with the provisions of *The Procedure Bylaw, 9004*.


The Accessibility Advisory Committee has the authority to establish a meeting schedule.

Respectfully Submitted,

Respectfully Submitted,


Amber Ackerman, Deputy City Clerk

1/16/2023


Jim Nicol, City Clerk

1/16/2023

Prepared by: Martha Neovard, Council Officer



Memo

January 24, 2023

To: Members,
Accessibility Advisory Committee

Re: Diversity Hiring

RECOMMENDATION

That the Accessibility Advisory Committee receive and file this communication.

BACKGROUND

Members of City Administration will make a presentation to the Accessibility Advisory Committee on the City of Regina's diversity hiring practices. The presentation will include particular focus on the efforts, statistical data, and metrics respecting its employment of people with disabilities.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Amber Ackerman', written over a horizontal line.

Amber Ackerman, Deputy City Clerk

1/20/2023

A handwritten signature in black ink, appearing to read 'Jim Nicol', written over a horizontal line.

Jim Nicol, City Clerk

1/20/2023