



# **CITY COUNCIL**

**Thursday, April 29, 2021  
9:00 AM**

**Henry Baker Hall, Main Floor, City Hall**



---

**OFFICE OF THE CITY CLERK**

---

**This meeting is being broadcast live by Access Communications for airing on Access Channel 7. By remaining in the room, you are giving your permission to be televised.**

**Agenda  
City Council  
Thursday, April 29, 2021**

**Confirmation of Agenda**

**Adoption of Minutes**

Minutes from the meetings held on April 12 and 14, 2021

**DELEGATIONS, RELATED REPORTS AND MOTIONS**

DE21-171 Doug Hudgin, Regina Portable Sign Association: Billboards and Transit Signs  
(Response to Motion CM 19-6)

DE21-172 Blair Forster and Chad Jedlic, Forster Harvard Development Corp.: Billboards  
and Transit Signs (Response to Motion CM 19-6)

DE21-173 Andrew Hnatuk, Pattison Outdoor Advertising: Billboards and Transit Signs  
(Response to Motion CM 19-6)

CM21-8 Billboards and Transit Signs (Response to Motion CM 19-6)

**Recommendation**

That City Council:

1. Not approve the implementation of a moratorium on billboard signs.
2. Remove item CM19-16 from the list of Outstanding Items for City Council.

DE21-174 Andre Nogue, Age Friendly Regina Steering Committee: Age Friendly Cities





---

**OFFICE OF THE CITY CLERK**

---

CR21-72 Community Wellness Committee: Age Friendly Cities

**Recommendation**

That City Council:

1. Endorse the request of the Age Friendly Regina committee for the City of Regina to become an age friendly community by participating, supporting, promoting, and working to assess and improve inclusion and accessibility for individuals of all ages.
2. Remove item MN20-20 from the List of Outstanding Items for City Council.
3. Direct Administration to prepare a report to the Community Wellness Committee in Q2 2022 that outlines the scope and needed resources to develop an Accessibility Plan for an Age Friendly Regina after a review of forthcoming provincial accessibility legislation.

DE21-175 Stu Niebergall, Regina Home Builders Association: Servicing Agreement Fee and Development Levy Policy Review

CR21-73 Executive Committee: Servicing Agreement Fee and Development Levy Policy Review

**Recommendation**

That City Council:

1. Approve the *Development Charges Policy (Schedule A to The Development Levy Bylaw, 2011)* attached as Appendix A.
2. Instruct the City Solicitor to prepare the necessary bylaw to give effect to the recommendations, to be brought forward to the meeting of City Council following approval of the recommendations by Council and the required public notice.
3. Authorize Administration to update the name of this Policy wherever it appears in other City policies or bylaws.

DE21-176 Wayne Morsky, Ken Budzak and Tim Reid, Regina Exhibition Association Limited: Regina Exhibition Association Limited (REAL) Board of Directors



## OFFICE OF THE CITY CLERK

CR21-74 Executive Committee: Regina Exhibition Association Limited (REAL) Board of Directors

### **Recommendation**

That City Council:

Authorize the Executive Director, Financial Strategy & Sustainability, as the City's proxy, to exercise the City's voting rights at the upcoming Regina Exhibition Association Limited (REAL) membership meeting to elect the following individuals to the Board of Directors for the proposed terms outlined below:

- |                           |                               |
|---------------------------|-------------------------------|
| • Kenric Exner            | May 1, 2021 to April 30, 2024 |
| • Ahmed Malik             | May 1, 2021 to April 30, 2024 |
| • Kathleen McCrum         | May 1, 2021 to April 30, 2024 |
| • Tiffany Stephenson      | May 1, 2021 to April 30, 2024 |
| • June Zimmer             | May 1, 2021 to April 30, 2024 |
| • Roseanne Hill Blaisdell | May 1, 2021 to April 30, 2023 |
| • Cathy Warner            | May 1, 2021 to April 30, 2023 |

DE21-177 Wayne Morsky, Ken Budzak and Tim Reid, Regina Exhibition Association Limited: Regina Exhibition Association Limited (REAL) 2020 Annual Report

CR21-75 Executive Committee: Regina Exhibition Association Limited (REAL) 2020 Annual Report

### **Recommendation**

That City Council:

Authorize the Executive Director, Financial Strategy & Sustainability, as the City's proxy, to exercise the City of Regina's voting rights at the upcoming Regina Exhibition Association Limited (REAL) Annual General meeting (AGM) as follows:

- a) Approve the Annual Report and Audited Financial Statements for the 2020 operating year (Appendix A)
- b) Approve the 2021 Operating Budget (Appendix B)
- c) Appoint MNP LLP as auditor for REAL for the 2021 financial statement year, pursuant to section 149 of *The Non-profit Corporations Act, 1995* (Saskatchewan).



---

**OFFICE OF THE CITY CLERK**

---

**DELEGATIONS AND MOTIONS**

- DE21-178 Orion Paradis: Councillors Andrew Stevens and Dan LeBlanc: Clean Communities
- DE21-179 Misty Wensel: Councillors Andrew Stevens and Dan LeBlanc: Clean Communities
- DE21-180 Helen Yum: Councillors Andrew Stevens and Dan LeBlanc: Clean Communities
- MN21-3 Councillors Andrew Stevens and Dan LeBlanc: Clean Communities

**Recommendation**

THEREFORE BE IT RESOLVED that Administration prepare a report for the Operations and Community Services Committee for Q3 of 2021 that provides recommendations on the following:

1. Identifies a strategy of increasing fines and prosecution efforts (of landlords and offenders) for illegal dumping and/or repeat violations of *city bylaws*, and the introduction of proactive bylaw enforcement specific to litter, garbage, refuse and other waste material on private and public property;
2. Considers the cost and feasibility of introducing summary offense ticketing powers for bylaw enforcement officers;
3. Considers the feasibility of reducing the timeline provided to property owners to remove garbage and debris from their properties, in accordance with *The Regina Community Standards Bylaw*;
4. Considers the costs and implications of the following, based on bylaw enforcement and waste collection data:
  - a. Empowering waste-pickup crews with bylaw enforcement authority;
  - b. More frequent residential recycling and garbage pickup in areas with higher-than-average incidents of street and alley waste;
  - c. Community (dumpsters, etc.) garbage, composting, and recycling bins in areas with higher-than-average incidents of street and alley waste;
5. Considers the placement of additional needle drop-off bins, in



## OFFICE OF THE CITY CLERK

partnership with the Saskatchewan Health Authority and other organizations engaged in harm reduction activities;

6. Increased financial and service support for community clean-up initiatives in high-need areas.

DE21-181 O'Neil Zuck: Councillors Dan LeBlanc and Shanon Zachidniak: Train Issues in Eastview and McNab

MN21-4 Councillors Dan LeBlanc and Shanon Zachidniak: Train Issues in Eastview and McNab

### **Recommendation**

THEREFORE BE IT RESOLVED that Administration prepare a report for the Operations & Community Services Committee for Q3 of 2021 that:

1. Identifies a strategy for reducing the noise caused by trains (including that caused by whistles or horns) as they pass through these neighbourhoods, with a particular focus on reducing noise between the hours of 7:00 p.m. and 7:00 a.m.;
2. Identifies options for reducing the frequency and length of trains coming to a stop within Eastview , and alternative options for these trains to complete their regular stops in industrial rather than residential areas;
3. Evaluates the current state of pedestrian safety with respect to train tracks in these neighbourhoods, with particular attention given to speed of trains and whether children are at risk owing to lack of barriers at areas other than vehicular intersections and identifies options for resolving these safety concerns;
4. Evaluates the current state of property maintenance on land directly adjoining the railroad tracks which abut the tracks, with particular focus on weed control and overgrown vegetation and identifies options for resolving these safety concerns;
5. Identifies options and strategies for partnerships and collaborations in pursuit of the above goals, with particular focus on partnerships with railway companies and other levels of government;



## OFFICE OF THE CITY CLERK

6. Identifies whether any of the above-noted strategies have applicability to areas of Regina other than the Eastview and McNab neighbourhoods. If so, addresses points 1-5 in relation to these other areas also;
7. Considers whether it is feasible and desirable to move certain of the Regina's rail lines away from residential areas, including as contemplated in the attached report CR19-76. Identifies next steps and estimated costs of this proposal;
8. Identifies the costs and implications of implementing the above-referenced strategies and actions; and
9. That item EN19-2 be removed of the list of outstanding items for City Council.

### COMMITTEE REPORTS

#### EXECUTIVE COMMITTEE

CR21-76 Economic Development Regina Inc. (EDR) Board of Directors

#### Recommendation

That City Council:

Authorize the Executive Director, Financial Strategy & Sustainability, as the City's proxy, to exercise the City's voting rights at the upcoming Economic Development Regina Inc. (EDR) membership meeting to elect the following individual to the Board of Directors for a three-year term as follows:

- Ryan Urzada                      May 1, 2021 to April 30, 2024

CR21-77 Economic Development Regina Inc. (EDR) - Annual Submittals 2020

#### Recommendation

That City Council:

Authorize the Executive Director, Financial Strategy & Sustainability, as the City's proxy, to exercise the City of Regina's voting rights at the upcoming Economic Development Regina Inc. (EDR) Annual General meeting as follows:

- a. Approve the audited financial statements for the 2020 operating year (Appendix A);



## OFFICE OF THE CITY CLERK

- b. Approve the 2020 Annual Report (Appendix B);
- c. Approve the 2021 Operating Budget (page 12 of Appendix C); and
- d. Appoint MNP LLP as the auditor of EDR for the 2021 financial statement year, pursuant to section 149 of *The Non-profit Corporations Act, 1995 (Saskatchewan)*.

CR21-78 2021 Citizen Appointments for Accessibility Advisory Committee, Board of Revision, Regina Airport Authority and Regina Appeal Board

### **Recommendation**

That City Council:

Approve the following appointments to each of the boards, committee and authority for the term of office indicated below, for each vacancy and continue to hold office for the term indicated or until their successor is appointed:

#### Accessibility Advisory Committee

Mindy Strom	May 1, 2021 to December 31, 2022
-------------	----------------------------------

#### Board of Revision

Nicholas Brown	May 1, 2021 to December 31, 2024
Ronni Nordal	May 1, 2021 to December 31, 2024

#### Regina Airport Authority

Juliana Wong	May 1, 2021 to April 31, 2024
Gillis Lavalley	May 1, 2021 to April 31, 2023

#### Regina Appeal Board

Cassandra Byblow	May 1, 2021 to December 31, 2023
Kevin Marion	May 1, 2021 to December 31, 2022
Kyle McCreary	May 1, 2021 to December 31, 2023
Jacqueline Messer-Lepage	May 1, 2021 to December 31, 2023
Janet Degrow	May 1, 2021 to December 31, 2022

### **OPERATIONS AND COMMUNITY SERVICES COMMITTEE**

CP21-24 Tim Reid, Regina Exhibition Association Limited: Winter City Strategy



---

**OFFICE OF THE CITY CLERK**

---

**CR21-79 Winter City Strategy Motion Response****Recommendation**

That City Council:

1. Approve the Winter City Strategy (Appendix A), including the vision, themes and goals as outlined under section VI. Winter City Strategy of this report.
2. Approve \$50,000 to be used from the Community Investment Grant Reserve - Executive Committee to fund the 2021 Winter Grant.
3. Approve funding of \$390,000 - \$420,000 to be included in the 2022 Operating Budget.
4. Direct Administration to provide an annual update related to the measures of success outlined in the Winter City Strategy via a memo to City Council.
5. Remove MN19-11 from the List of Outstanding Items for City Council.
6. Direct Administration to:
  - a) coordinate with the Provincial Capital Commission to investigate additional year-round public washrooms in Wascana Park;
  - b) investigate washrooms in municipal parks that could be winterized for all-seasons use; and
  - c) report back to the Operations and Community Services Committee on the financial implications associated with the directives outlined in 6(a) and (b) by Q4 of 2021.

**CR21-80 Single-Use Plastics****Recommendation**

That City Council:

1. Approve Option 1, which continues to implement the Council-approved waste reduction and diversion initiatives outlined in Waste Plan Regina.
2. Remove MN19-6 and MN19-18 from the List of Outstanding Items for City Council.



---

**OFFICE OF THE CITY CLERK**

---

**NOTICE OF MOTIONS**

- MN21-5 Councillor Lori Bresciani: Provide Advance Notice to the General Public on Council & Committee Agendas and procedural changes

**BYLAWS AND RELATED REPORTS**

- CR21-81 Executive Committee: The Regina Property Tax Bylaw 2021 & School Division Property Tax Bylaw 2021

**Recommendation**

That City Council:

Instruct the City Solicitor to prepare the necessary property tax bylaws for consideration by City Council that include the municipal mill rate, the other taxing authorities' mill rates, and the business improvement districts' mill rates as outlined in Appendix A.

- 2021-27 The Regina Property Tax Bylaw, 2021
- 2021-28 The Education Property Tax Bylaw, 2021
- 2021-26 The Commercial and Industrial and Multi-Family Residential Properties Tax Phase-In Bylaw, 2021
- 2021-35 The Regina Traffic Amendment Bylaw, 2021

**Adjournment**



AT REGINA, SASKATCHEWAN, MONDAY, APRIL 12, 2021

AT A MEETING OF CITY COUNCIL

AT 1:00 PM

**These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.**

Present: Mayor Sandra Masters, in the Chair  
Councillor Lori Bresciani (Videoconference)  
Councillor John Findura (Videoconference)  
Councillor Bob Hawkins (Videoconference)  
Councillor Jason Mancinelli (Videoconference)  
Councillor Landon Mohl (Videoconference)  
Councillor Terina Shaw (Videoconference)  
Councillor Cheryl Stadnichuk (Videoconference)  
Councillor Andrew Stevens (Videoconference)  
Councillor Shanon Zachidniak (Videoconference)

Regrets: Councillor Dan LeBlanc

Also in Attendance: City Clerk, Jim Nicol  
Deputy City Clerk, Amber Ackerman  
City Manager, Chris Holden  
City Solicitor, Byron Werry (Videoconference)  
Executive Director, Citizen Experience, Innovation & Performance, Louise Folk (Videoconference)  
Executive Director, Citizen Services, Kim Onrait (Videoconference)  
Executive Director, City Planning & Community Dev., Diana Hawryluk (Videoconference)  
Executive Director, Financial Strategy & Sustainability, Barry Lacey  
Manager, Real Estate, Keith Krawczyk

APPROVAL OF PUBLIC AGENDA

**Councillor Bob Hawkins moved, seconded by Councillor Shanon Zachidniak, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.**

CITY MANAGER REPORT

The following addressed and answered questions of City Council:

- DE21-125 Gilbert Le Dressay and Pam Skotnitsky, Federated Co-operatives Limited
- DE21-126 Murad Al-Katib, AGT Food

CM21-6 Economic Opportunity Option to Purchase Agreement

---

**Recommendation**

That City Council:

1. Approve the City entering into an agreement granting an option to purchase the City owned lands described in Appendix A for \$4 million dollars as outlined in this report.
2. Authorize the Executive Director of Financial Strategy and Sustainability to negotiate any other commercially relevant terms and conditions of the land option agreement.
3. Authorize the City Clerk to execute the land option agreement as approved by the City Solicitor.

**Councillor Jason Mancinelli moved, seconded by Councillor Cheryl Stadnichuk that the recommendations contained in the report be concurred in.**

The Clerk called the vote on Councillors Mancinelli and Stadnichuk's motion.

	In Favour	Against
Councillor Jason Mancinelli	✓	
Councillor Landon Mohl	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor Bob Hawkins	✓	
Councillor Andrew Stevens	✓	
Councillor Lori Bresciani	✓	
Councillor John Findura	✓	
Councillor Terina Shaw	✓	
Councillor Shanon Zachidniak	✓	
Mayor Sandra Masters	✓	
	10	0

**The motion was put and declared CARRIED.**

**ADJOURNMENT**

**Councillor Bob Hawkins moved, seconded by Councillor Shanon Zachidniak, AND IT WAS RESOLVED, that the meeting adjourn.**

The meeting adjourned at 1:56 p.m.

---

Chairperson

---

Secretary

AT REGINA, SASKATCHEWAN, WEDNESDAY, APRIL 14, 2021

AT A MEETING OF CITY COUNCIL

AT 1:00 PM

**These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.**

Present: Mayor Sandra Masters, in the Chair  
Councillor Lori Bresciani (Videoconference)  
Councillor John Findura (Videoconference)  
Councillor Bob Hawkins (Videoconference)  
Councillor Dan LeBlanc (Videoconference)  
Councillor Jason Mancinelli (Videoconference)  
Councillor Landon Mohl (Videoconference)  
Councillor Terina Shaw (Videoconference)  
Councillor Cheryl Stadnichuk (Videoconference)  
Councillor Andrew Stevens (Videoconference)  
Councillor Shanon Zachidniak (Videoconference)

Also in Attendance: City Clerk, Jim Nicol  
Deputy City Clerk, Amber Ackerman  
City Manager, Chris Holden  
City Solicitor, Byron Werry (Videoconference)  
Executive Director, Citizen Experience, Innovation & Performance, Louise Folk (Videoconference)  
Executive Director, Citizen Services, Kim Onrait  
Executive Director, City Planning & Community Dev., Diana Hawryluk  
Executive Director, Financial Strategy & Sustainability, Barry Lacey (Videoconference)  
Director, Planning & Development Services, Fred Searle (Videoconference)  
Director, Roadways & Transportation, Chris Warren (Videoconference)  
Manager, Traffic Engineering, Carolyn Kalim (Videoconference)  
Manager, Planning & Partnerships, Janine Daradich (Videoconference)  
Senior Engineer, Danae Lemieux (Videoconference)  
Financial Business Partner, Jonathan Barks (Videoconference)  
Constable Greg Krawetz, Regina Police Service

CONFIRMATION OF AGENDA

**Councillor Bob Hawkins moved, seconded by Councillor Lori Bresciani, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted, at the call of the Chair.**

ADOPTION OF MINUTES

**Councillor Jason Mancinelli moved, seconded by Councillor Cheryl Stadnichuk, that the minutes for the meeting held on March 10, 2021 be adopted, as circulated.**

**Councillor Jason Mancinelli moved, in amendment, seconded by Councillor Cheryl Stadnichuk that due to technical difficulties encountered by Councillor Jason Mancinelli at the March 31, 2021 meeting during the vote on MN21-1: Reconsider Decision Item CR21-16: Lorne Street – Contract Zone Application that the March 31, 2021 meeting minutes be edited to include his recorded vote.**

*The City Clerk informed members of Council that in keeping with the spirit and intent of Section 26(6) of The Procedure Bylaw, whereby . . . “no member shall change his vote without the unanimous consent of the other members present”, he believed that Councillor Jason Mancinelli’s request to have his vote recorded was warranted and appropriate under the circumstances.*

**The motion was put and declared CARRIED UNANIMOUSLY.**

*Mayor Masters, after receiving unanimous consent from members to allow Councillor Mancinelli to cast his vote, called upon him to do so. Councillor Mancinelli voted “yes” and his vote was recorded by City Clerk and edited in the previous results from March 31, 2021 meeting minutes. As a result of his vote, the final result for item CR21-16 was 6-5 in favour, thereby leading to recommendations #2 and #3 being CARRIED.*

#### TABLED DELEGATIONS, COMMUNICATIONS, REPORTS, BYLAWS, MOTIONS AND NOTICE OF MOTIONS

##### CR21-48 City Centre Core Partnership Framework and Action Plan

#### **Recommendation**

That City Council:

1. Approve the City Centre Core Partnership Framework and Action Plan as outlined in Appendix A.
2. Direct Administration, as part of its regular amendments of *Design Regina: The Official Community Plan Bylaw No. 2013-48*, to include Regina Exhibition Association Lands as part of the area defined as City Centre.
3. Approve the establishment of a City Centre Core Development Advisory Committee.
4. Direct Administration to report back to City Council by Q3 2021 after consultation with the “Organizations” as defined in Appendix A with the drafted terms of reference, composition and delegated authority for the CCDAC.
5. Remove CR20-1 15-OCP-03 Proposed Yards Neighbourhood Plan from the Outstanding Items List.

The following addressed and answered questions of City Council on CR21-48:

- Tim Reid, Regina Exhibition Association, Leasa Gibbons, Regina’s Warehouse Business Improvement District, and Judith Veresuk, Regina Downtown Business Improvement District
- Jim Elliott

Councillor Bob Hawkins moved, seconded by Councillor Lori Bresciani that the recommendations of the Executive Committee contained in the report be concurred in.

Councillor Bob Hawkins moved, in amendment, seconded by Councillor Terina Shaw that the “City Centre Core Partnership Framework and Action Plan” be renamed as “City Centre Core Framework”.

The Clerk called the vote on Councillors Hawkins and Shaw's amending motion.

	In Favour	Against
Councillor Bob Hawkins	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor Andrew Stevens	✓	
Councillor Lori Bresciani	✓	
Councillor John Findura	✓	
Councillor Dan LeBlanc	✓	
Councillor Terina Shaw	✓	
Councillor Shanon Zachidniak	✓	
Councillor Jason Mancinelli	✓	
Councillor Landon Mohl	✓	
Mayor Sandra Masters	✓	
	11	0

The motion was put and declared **CARRIED**.

The Clerk called the vote on the main motion, as amended.

	In Favour	Against
Councillor Bob Hawkins	✓	
Councillor Landon Mohl	✓	
Councillor Jason Mancinelli	✓	
Councillor Shanon Zachidniak	✓	
Councillor Terina Shaw	✓	
Councillor Dan LeBlanc	✓	
Councillor John Findura	✓	
Councillor Lori Bresciani	✓	
Councillor Andrew Stevens	✓	
Councillor Cheryl Stadnichuk	✓	
Mayor Sandra Masters	✓	
	11	0

The main motion, as amended, was put and declared **CARRIED**.

## CR21-49 Heritage Conservation - Interim Policy

---

### **Recommendation**

That City Council:

1. Approve the introduction of a third-party review process for heritage evaluations and heritage impact assessments by qualified heritage consultants or architects.
2. Approve the process to conduct a condition assessment and opinion of cost when considering heritage designation of a property or considering an application for major alterations or demolition of a designated heritage property.
3. Approve the process to conduct annual visual inspections of the exterior of all designated heritage properties.
4. Approve changes to the building and development permit process to flag demolition applications for properties built prior to 1940 for a high-level screening for heritage value.
5. Approve an amendment to Appendix A of *The Development Application Fee Bylaw, 2008* to include a cost recovery fee for third-party reviews of heritage evaluations and heritage impact assessments.
6. Instruct the City Solicitor to prepare an amendment to *The Development Application Fee Bylaw, 2008*, to give effect to recommendation 5, to be brought forward to the meeting of City Council following approval of these recommendations by City Council.

The following addressed and answered questions of City Council on CR21-49:

- DE21-105 Jackie Schmidt, Heritage Regina
- DE21-106 Sharon Pratchler

**Councillor Bob Hawkins moved, seconded by Councillor Cheryl Stadnichuk that the recommendations of the Executive Committee contained in the report be concurred in.**

The Clerk called the vote on Councillors Hawkins and Stadnichuk's motion.

### **In Favour    Against**

<b>Councillor Bob Hawkins</b>	✓
<b>Councillor Andrew Stevens</b>	✓
<b>Councillor Lori Bresciani</b>	✓
<b>Councillor John Findura</b>	✓
<b>Councillor Cheryl Stadnichuk</b>	✓

<b>Councillor Dan LeBlanc</b>	✓	
<b>Councillor Terina Shaw</b>	✓	
<b>Councillor Shanon Zachidniak</b>	✓	
<b>Councillor Jason Mancinelli</b>	✓	
<b>Councillor Landon Mohl</b>	✓	
<b>Mayor Sandra Masters</b>	✓	
	<b>11</b>	<b>0</b>

**The main motion was put and declared CARRIED.**

CR21-50 Regina Economic Recovery Grant (RERG) Phase 1 Update

---

**Recommendation**

That City Council:

1. Recommend the request from the Regina Downtown Business Improvement District for economic recovery support be considered by the Regina Recovery and Efficiency Task Force in the development of opportunities for economic and community recovery and that the Task Force provide recommendations related to the request for Council's consideration before the end of Q2 of 2021.
2. Recommend the request from the Regina Warehouse Business Improvement District for economic recovery support be considered by the Regina Recovery and Efficiency Task Force in the development of opportunities for economic and community recovery and that the Task Force provide recommendations related to the request for Council's consideration before the end of 2021.
3. Recommend the request from the Regina Hotel Association for a one-year, 25 per cent partial tax exception for hotels and motels be considered by the Regina Recovery and Efficiency Task Force in the development of opportunities for economic and community recovery and that the Task Force provide recommendations related to the request for Council's consideration before the end of Q2 of 2021.
4. Remove item CR20-68 from the Outstanding Items List for City Council.
5. Approve that all requests for economic support be considered by the Regina Recovery and Efficiency Task Force subject to:
  - a. The Task Force meeting to establish its objectives and criteria respecting applications;
  - b. The Task Force outlining the information that all applicants are required to include in their application; and
  - c. The Task Force providing recommendation to City Council by the end of Q3 of 2021.

DE21-107 Tracy Fahlman, Regina Hotel Association addressed and answered questions of City Council.

**Councillor Bob Hawkins moved, seconded by Councillor Andrew Stevens that the recommendations of the Executive Committee contained in the report be concurred in.**

The Clerk called the vote on Councillors Hawkins and Stevens' motion.

	In Favour	Against
Councillor Bob Hawkins	✓	
Councillor Dan LeBlanc	✓	
Councillor Terina Shaw	✓	
Councillor Shanon Zachidniak	✓	
Councillor Jason Mancinelli	✓	
Councillor Landon Mohl	✓	
Councillor John Findura	✓	
Councillor Lori Bresciani	✓	
Councillor Andrew Stevens	✓	
Councillor Cheryl Stadnichuk	✓	
Mayor Sandra Masters	✓	
	11	0

**The main motion was put and declared CARRIED.**

CR21-54 Safe Sidewalks Update

---

**Recommendation**

That City Council:

1. Remove item MN19-9 from the List of Outstanding Items for the Public Works and Infrastructure Committee.
2. Remove item MN20-13 from the List of Outstanding Items for City Council.
3. Approve Option 1: Address the current backlog of concrete deficiencies that have received a rating of 1-4 for Group A sidewalks and 1-2 for Group B sidewalks, as indicated under Table 3 of this report, and the use of cold mix asphalt material during the winter months to be considered as part of the 2022 budget deliberations.

**Councillor Bob Hawkins moved, seconded by Councillor Andrew Stevens that the recommendations of the Operations and Community Services Committee contained in the report be concurred in.**

The Clerk called the vote on Councillors Hawkins and Stevens' motion.

	In Favour	Against
Councillor Bob Hawkins	✓	



<b>Councillor Cheryl Stadnichuk</b>	✓	
<b>Councillor Andrew Stevens</b>	✓	
<b>Councillor Lori Bresciani</b>	✓	
<b>Councillor John Findura</b>	✓	
<b>Councillor Dan LeBlanc</b>	✓	
<b>Councillor Terina Shaw</b>	✓	
<b>Councillor Shanon Zachidniak</b>	✓	
<b>Councillor Jason Mancinelli</b>	✓	
<b>Councillor Landon Mohl</b>	✓	
<b>Mayor Sandra Masters</b>	✓	
	<b>11</b>	<b>0</b>

**The main motion was put and declared CARRIED.**

CR21-55 Cycling Safety & Passing

---

**Recommendation**

That City Council:

1. Approve the recommendations as detailed in Appendix A to this report.
2. Remove item CR20-22 from the List of Outstanding Items for the Community and Protective Services Committee.
3. Remove item PWI20-6 from the List of Outstanding Items for the Public Works and Infrastructure Committee.
4. Instruct the City Solicitor to prepare the bylaws(s) required to give effect to the recommendations in Appendix A to this report, to be brought forward to the meeting of City Council following approval of the recommendations by Council.

DE21-110 David Bernakevitch, Bike Regina addressed and answered questions of City Council.

**Councillor Bob Hawkins moved, seconded by Councillor Cheryl Stadnichuk that the recommendations of the Operations and Community Services Committee contained in the report be concurred in.**

**Councillor Dan LeBlanc moved, in amendment, seconded by Councillor Andrew Stevens that Amendment #7 be removed from Appendix A.**

The Clerk called the vote on Councillors LeBlanc and Stevens' amending motion.

	In Favour	Against
Councillor Dan LeBlanc	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor Bob Hawkins		✓
Councillor Andrew Stevens	✓	
Councillor Lori Bresciani	✓	
Councillor John Findura		✓
Councillor Terina Shaw		✓
Councillor Shanon Zachidniak	✓	
Councillor Jason Mancinelli		✓
Councillor Landon Mohl	✓	
Mayor Sandra Masters		✓
	6	5

The motion was put and declared **CARRIED**.

Councillor Jason Mancinelli moved, in amendment, seconded by Councillor John Findura that cyclists riding at a speed slower than the normal and reasonable flow of motor vehicle traffic be required to ride as near to the right side of the right through lane as is safe with exemptions for:

1. All road hazards including fixed objects, parked or moving vehicles and road surface hazards;
2. When operating in a bicycle only lane, protected bicycle lane, advisory bicycle lane or upon a cycle track or mixed-use path;
3. Executing a left turn;
4. Overtaking another vehicle or cyclist traveling in the same direction;
5. For one-way roads with more than one lane, cyclists may also ride as near to the left side of the left through lane as is safe; and enforce a \$100 fine.

The Clerk called the vote on Councillors Mancinelli and Findura's amending motion.

	In Favour	Against
Councillor Jason Mancinelli	✓	
Councillor Shanon Zachidniak		✓
Councillor Terina Shaw	✓	
Councillor Dan LeBlanc		✓
Councillor John Findura	✓	
Councillor Lori Bresciani		✓
Councillor Andrew Stevens		✓
Councillor Bob Hawkins		✓
Councillor Cheryl Stadnichuk		✓
Councillor Landon Mohl	✓	
Mayor Sandra Masters	✓	
	5	6

The motion was put and declared LOST.

**Councillor John Findura moved in amendment, seconded by Councillor Lori Bresciani that Amendment #3 be removed from Appendix A.**

The Clerk called the vote on Councillors Findura and Bresciani's amending motion.

	In Favour	Against
<b>Councillor John Findura</b>	✓	
<b>Councillor Lori Bresciani</b>	✓	
<b>Councillor Andrew Stevens</b>		✓
<b>Councillor Bob Hawkins</b>		✓
<b>Councillor Cheryl Stadnichuk</b>		✓
<b>Councillor Dan LeBlanc</b>		✓
<b>Councillor Terina Shaw</b>	✓	
<b>Councillor Shanon Zachidniak</b>		✓
<b>Councillor Jason Mancinelli</b>	✓	
<b>Councillor Landon Mohl</b>		✓
<b>Mayor Sandra Masters</b>	✓	
	<b>5</b>	<b>6</b>

The motion was put and declared LOST.

#### RECESS

Pursuant to the provisions of Section 33(2.1) of City Council's Procedure Bylaw No. 9004, Mayor Masters called for a 15 minute recess.

Council recessed at 3:15 p.m.

Council reconvened at 3:30 p.m.

The Clerk called the vote on the main motion, as amended.

	In Favour	Against
<b>Councillor Bob Hawkins</b>	✓	
<b>Councillor Landon Mohl</b>	✓	
<b>Councillor Jason Mancinelli</b>		✓
<b>Councillor Shanon Zachidniak</b>	✓	
<b>Councillor Terina Shaw</b>		✓
<b>Councillor Dan LeBlanc</b>	✓	
<b>Councillor John Findura</b>		✓
<b>Councillor Lori Bresciani</b>		✓
<b>Councillor Andrew Stevens</b>	✓	
<b>Councillor Cheryl Stadnichuk</b>	✓	
<b>Mayor Sandra Masters</b>		✓
	<b>6</b>	<b>5</b>

**The main motion, as amended, was put and declared CARRIED.**

CP21-13 Bonnie Cummings-Vickaryous, Astonished!  
 CP21-14 Dean and Lynn Ast  
 CP21-15 Debra MacDonald  
 CP21-16 Elizabeth and Greg Popowich  
 CP21-17 Jim and Jeannette Vogel  
 CP21-18 Robert and Velvette Neumann  
 CP21-19 Sandra Palandri, Accessibility Advisory Committee Chair

---

**Councillor Lori Bresciani moved, seconded by Councillor Bob Hawkins, AND IT WAS RESOLVED, that communications CP21-13, CP21-14, CP21-15, CP21-16, CP21-17, CP21-18 and CP21-19 be received and filed.**

MN21-2 Councillor Lori Bresciani and Councillor Terina Shaw: Increase Recreation and Leisure Activities for People with Disability

---

**Recommendation**

THEREFORE BE IT RESOLVED that Regina City Council direct Administration to:

1. Conduct a consultation with the general public, people with disabilities, care providers of children with disabilities, recreation and leisure sector (community associations, non-profit and private organizations) on the following:
  - a. What types of inclusive recreation and activities are needed; and
  - b. Identify barriers and enablers to providing additional recreation and leisure programs;
2. Create an inventory of current recreation programs and activities provided by the City of Regina and other private and non-profit organizations, including a cost analysis for the expanded level of programming that may be needed;
3. Research options for expanding availability of accessibility grants with the Community Investments Grants program for both non-profit and private organizations to encourage inclusive and specialized recreation and activities;
4. Promotes grant funding for inclusive and specialized programming for people with disability; and
5. Engage both the Federal and Provincial government for funding local business and or sponsorship opportunities for financial support.

6. Report back to City Council on these directives in Q3 of 2021.

The following addressed and answered questions of City Council on MN21-2:

- DE21-116 Kathy Cockburn, Creative Options Regina
- DE21-118 James Archibald, Arch Transco Ltd.
- DE21-115 Corey Hadden, SaskAbilities

The City Clerk read DE21-119 Rhonda Penno's written submission into the record.

**Councillor Terina Shaw moved, seconded by Councillor Lori Bresciani that Administration:**

- 1. Conduct a consultation with the general public, people with disabilities, care providers of children with disabilities, recreation and leisure sector (community associations, non-profit and private organizations) on the following:**
  - a. What types of inclusive recreation and activities are needed; and**
  - b. Identify barriers and enablers to providing additional recreation and leisure programs;**
- 2. Create an inventory of current recreation programs and activities provided by the City of Regina and other private and non-profit organizations, including a cost analysis for the expanded level of programming that may be needed;**
- 3. Research options for expanding availability of accessibility grants with the Community Investments Grants program for both non-profit and private organizations to encourage inclusive and specialized recreation and activities;**
- 4. Promotes grant funding for inclusive and specialized programming for people with disability; and**
- 5. Engage both the Federal and Provincial government for funding local business and or sponsorship opportunities for financial support.**
- 6. Report back to City Council with a preliminary report on these directives with potential budget implications by Q3 of 2021 and a final report by Q1 of 2022.**

The Clerk called the vote on Councillors Shaw and Bresciani's motion.

**In Favour    Against**

<b>Councillor Terina Shaw</b>	✓
<b>Councillor Lori Bresciani</b>	✓
<b>Councillor Cheryl Stadnichuk</b>	✓
<b>Councillor Bob Hawkins</b>	✓
<b>Councillor Andrew Stevens</b>	✓

Councillor John Findura	✓	
Councillor Dan LeBlanc	✓	
Councillor Shanon Zachidniak	✓	
Councillor Jason Mancinelli	✓	
Councillor Landon Mohl	✓	
Mayor Sandra Masters	✓	
	11	0

The motion was put and declared **CARRIED**.

CP21-20 Alan Wallace, National Affordable Housing Corp: Plan to End Homelessness  
- Permanent Supportive Housing Operating Grant

---

**Councillor Andrew Stevens moved, seconded by Councillor Lori Bresciani, AND IT WAS RESOLVED, that communication CP21-20 be received and filed.**

CR21-45 Housing Incentives Policy - Minor Updates

---

**Recommendation**

That City Council approve minor revisions to the City of Regina *Housing Incentives Policy*, as proposed in Appendix A.

**Councillor Andrew Stevens moved, seconded by Councillor Cheryl Stadnichuk that the recommendations of the Community Wellness Committee contained in the report be concurred in.**

The Clerk called the vote on Councillors Stevens and Stadnichuk's motion.

	In Favour	Against
Councillor Andrew Stevens	✓	
Councillor Dan LeBlanc	✓	
Councillor Terina Shaw	✓	
Councillor Shanon Zachidniak	✓	
Councillor Jason Mancinelli	✓	
Councillor Landon Mohl	✓	
Councillor John Findura	✓	
Councillor Lori Bresciani	✓	
Councillor Bob Hawkins	✓	
Councillor Cheryl Stadnichuk	✓	
Mayor Sandra Masters	✓	
	11	0

The main motion was put and declared **CARRIED**.

---

CR21-57 Plan to End Homelessness - Permanent Supportive Housing Operating Grant

---

**Recommendation**

That City Council:

1. Approve the creation of a Permanent Supportive Housing Operating Grant program aligned with the Plan to End Homelessness to fund the ongoing operation of permanent supportive housing in an amount not to exceed \$1 million annually beginning in 2022.
2. Delegate authority to the Executive Director, City Planning & Community Development to select a qualified Community-Based Organization to operate Permanent Supportive Housing spaces for a term of five years using the process outlined in this report and the criteria established in Appendix A.
3. Delegate authority to the Executive Director, City Planning & Community Development to negotiate, approve and amend any funding agreements needed between the City of Regina and the selected Community-Based Organization.
4. Authorize the City Clerk to execute the necessary agreements after review and approval by the City Solicitor.
5. Authorize the funding for the Permanent Supportive Housing Operating Grant to be provided from the City's Social Development Reserve.
6. Amend the Housing Incentive Policy in Section 6.0 to decrease the maximum amount of funding available annually for capital incentives from \$2,500,000 less what is utilized from the allocated funding of \$1 million, as outlined in item #1, effective January 1, 2022.
7. Instruct the City Solicitor to amend Schedule A, Section 13.1 and 14 of *The Regina Administration Bylaw*, No. 2003-69 to include payments through the Permanent Supportive Housing Operating Grant.
8. Delegate authority to the Mayor to write to the provincial government to request that it:
  - a. Fully realize its commitments to helping end homelessness under the Plan to End Homelessness for Regina, including undertaking a review of policy and programs that serve people experiencing chronic homelessness to ensure an evidence-based approach and attention to the unique aspects of Indigenous homelessness.
  - b. Contribute \$1.26 million annually in operational funding for new permanent supportive housing spaces as recommended in the Plan to End Homelessness.

- c. Work with service providers to supply capital funding and assets to support permanent supportive housing spaces, utilizing new and existing units.
  - d. Support solutions to end homelessness through integrating Housing First programming within policy frameworks, modernizing relevant policies and legislation, and facilitating partnerships to ensure the future success of the project.
9. Remove item MHC20-1 from the list of outstanding items for the Mayor's Housing Commission.

DE21-120 Peter Gilmer, Anti-Poverty Ministry addressed and answered questions of City Council.

**Councillor Andrew Stevens moved, seconded by Councillor Lori Bresciani that the recommendations of the Community Wellness Committee contained in the report be concurred in.**

The Clerk called the vote on Councillors Stevens and Bresciani's motion.

	In Favour	Against
Councillor Andrew Stevens	✓	
Councillor Bob Hawkins	✓	
Councillor Lori Bresciani	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor John Findura	✓	
Councillor Dan LeBlanc	✓	
Councillor Terina Shaw	✓	
Councillor Shanon Zachidniak	✓	
Councillor Jason Mancinelli	✓	
Councillor Landon Mohl	✓	
Mayor Sandra Masters	✓	
	11	0

**The main motion was put and declared CARRIED.**

CR21-56 Boundary Alteration - 2021 Property Tax Exemptions

---

**Recommendation**

That City Council:

1. Approve the property tax exemptions as listed in Appendix B subject to the Government of Saskatchewan approving the exemption or partial exemption of the education portion of the taxes for amounts that are \$25,000 or greater.
2. Instruct the City Solicitor to bring forward the necessary bylaw to provide for the property tax exemptions listed in Appendix B.



3. Authorize the Executive Director Financial Strategy & Sustainability or delegate to apply to the Government of Saskatchewan on behalf of property owners for any exemption of the education portion of the taxes that is \$25,000 or greater as outlined in Appendix B.

**Councillor Bob Hawkins moved, seconded by Councillor Landon Mohl that the recommendations of the Executive Committee contained in the report be concurred in.**

The Clerk called the vote on Councillors Hawkins and Mohl's motion.

	In Favour	Against
Councillor Bob Hawkins	✓	
Councillor Landon Mohl	✓	
Councillor Jason Mancinelli	✓	
Councillor Shanon Zachidniak	✓	
Councillor Terina Shaw	✓	
Councillor Dan LeBlanc	✓	
Councillor John Findura	✓	
Councillor Lori Bresciani	✓	
Councillor Andrew Stevens	✓	
Councillor Cheryl Stadnichuk	✓	
Mayor Sandra Masters	✓	
	11	0

**The main motion was put and declared CARRIED.**

MN21-3 Councillors Andrew Stevens and Dan LeBlanc: Clean Communities

---

**Councillor Andrew Stevens and Councillor Dan LeBlanc gave written notice that at the April 14, 2021 meeting of City Council they intend to make the following recommendation that:**

**Regina City Council direct Administration to prepare a report for the Operations and Community Services Committee for Q3 of 2021 that provides recommendations on the following:**

1. Identifies a strategy of increasing fines and prosecution efforts (of landlords and offenders) for illegal dumping and/or repeat violations of *city bylaws*, and the introduction of proactive bylaw enforcement specific to litter, garbage, refuse and other waste material on private and public property;
2. Considers the cost and feasibility of introducing summary offense ticketing powers for bylaw enforcement officers;

3. **Considers the feasibility of reducing the timeline provided to property owners to remove garbage and debris from their properties, in accordance with *The Regina Community Standards Bylaw*;**
4. **Considers the costs and implications of the following, based on bylaw enforcement and waste collection data:**
  - a. **Empowering waste-pickup crews with bylaw enforcement authority;**
  - b. **More frequent residential recycling and garbage pickup in areas with higher-than-average incidents of street and alley waste;**
  - c. **Community (dumpsters, etc.) garbage, composting, and recycling bins in areas with higher-than-average incidents of street and alley waste;**
5. **Considers the placement of additional needle drop-off bins, in partnership with the Saskatchewan Health Authority and other organizations engaged in harm reduction activities;**
6. **Increased financial and service support for community clean-up initiatives in high-need areas.**

MN21-4 Councillors Dan LeBlanc and Shanon Zachidniak: Train Issues in Eastview and McNab

---

**Councillor Dan LeBlanc and Councillor Shanon Zachidniak gave written notice that at the April 14, 2021 meeting of City Council they intend to make the following recommendation that:**

**Regina City Council direct Administration to prepare a report for the Operations & Community Services Committee for Q3 of 2021 that:**

1. **Identifies a strategy for reducing the noise caused by trains (including that caused by whistles or horns) as they pass through these neighbourhoods, with a particular focus on reducing noise between the hours of 7:00 p.m. and 7:00 a.m.;**
2. **Identifies options for reducing the frequency and length of trains coming to a stop within Eastview , and alternative options for these trains to complete their regular stops in industrial rather than residential areas;**
3. **Evaluates the current state of pedestrian safety with respect to train tracks in these neighbourhoods, with particular attention given to speed of trains and whether children are at risk owing to lack of barriers at areas other than vehicular intersections and identifies options for resolving these safety concerns;**
4. **Evaluates the current state of property maintenance on land directly adjoining the railroad tracks which abut the tracks, with particular focus on weed control and overgrown vegetation and identifies options for resolving these safety concerns;**

5. Identifies options and strategies for partnerships and collaborations in pursuit of the above goals, with particular focus on partnerships with railway companies and other levels of government;
6. Identifies whether any of the above-noted strategies have applicability to areas of Regina other than the Eastview and McNab neighbourhoods. If so, addresses points 1-5 in relation to these other areas also;
7. Considers whether it is feasible and desirable to move certain of the Regina's rail lines away from residential areas, including as contemplated in the attached report CR19-76. Identifies next steps and estimated costs of this proposal;
8. Identifies the costs and implications of implementing the above-referenced strategies and actions; and
9. That item EN19-2 be removed of the list of outstanding items for City Council.

2021-16 The Properties Exempt from Taxation as a Result of the 2013 Municipal Boundary Alteration Bylaw, 2021

2021-18 The Committee Amendment Bylaw, 2021 (No. 2)

2021-19 The Regina Administration Amendment Bylaw, 2021 (no. 2)

---

**Councillor Bob Hawkins moved, seconded by Councillor Cheryl Stadnichuk, that Bylaws No. 2021-16, 2021-18 and 2021-19 be introduced and read a first time.**

**Bylaw was read a first time.**

**The motion was put and declared CARRIED.**

**Councillor Bob Hawkins moved, seconded by Councillor Andrew Stevens, that Bylaws No. 2021-16, 2021-18 and 2021-19 be introduced and read a second time.**

**Bylaw was read a second time.**

**The motion was put and declared CARRIED.**

**Councillor Bob Hawkins moved, seconded by Councillor Lori Bresciani, that City Council hereby consent to Bylaws No. 2021-16, 2021-18 and 2021-19 going to third and final reading at this meeting.**

**The motion was put and declared CARRIED UNANIMOUSLY.**

**Councillor Bob Hawkins moved, seconded by Councillor John Findura, that Bylaws No. 2021-16, 2021-18 and 2021-19 be read a third time.**

**Bylaw was read a third and final time.**

**The motion was put and declared CARRIED.**

DELEGATIONS, PUBLIC NOTICE BYLAW AND RELATED REPORT

CR21-64 Pattison Outdoor Billboard Leases

---

**Recommendation**

That City Council:

1. Approve the lease of City-owned property to Pattison Outdoor Advertising LP, as identified in Appendix A, consistent with the terms and conditions stated in this report.
2. Delegate authority to the Executive Director, Finance Strategy & Sustainability or his or her designate, to negotiate and approve a Lease Agreement between The City of Regina and Pattison Outdoor Advertising LP to operate their advertising billboards on City land as further described in this report, as well as any amendments to the Agreement that do not substantially change what is described in this report and any ancillary agreements or documents required to give effect to the Agreement.
3. Authorize the City Clerk to execute the Lease Agreements upon review and approval by the City Solicitor.
4. Instruct the City Solicitor to prepare the necessary bylaw to give effect to the recommendations, to be brought forward to the meeting of City Council following approval of these recommendations by City Council.

**Councillor Bob Hawkins moved, seconded by Councillor Dan LeBlanc that the recommendations of the Executive Committee contained in the report be concurred in.**

The Clerk called the vote on Councillors Hawkins and LeBlanc's motion.

	In Favour	Against
Councillor Bob Hawkins	✓	
Councillor Landon Mohl	✓	
Councillor Jason Mancinelli	✓	
Councillor Shanon Zachidniak	✓	
Councillor Terina Shaw	✓	
Councillor Dan LeBlanc	✓	
Councillor John Findura	✓	
Councillor Lori Bresciani	✓	
Councillor Andrew Stevens	✓	
Councillor Cheryl Stadnichuk	✓	
Mayor Sandra Masters	✓	
	11	0

**The main motion was put and declared CARRIED.**

2021-34 Bylaw to Provide for The Leasing of The Undeveloped Portion of Various Right-Of-Ways

---

**Councillor Bob Hawkins moved, seconded by Councillor Dan LeBlanc, that Bylaw No. 2021-34 be introduced and read a first time.**

**Bylaw was read a first time.**

**The motion was put and declared CARRIED.**

The Clerk indicated that in light of meeting restrictions, interested parties were notified of the bylaw amendments. No one expressed a desire to address city council.

**Councillor Bob Hawkins moved, seconded by Councillor Terina Shaw, that Bylaw No. 2021-34 be introduced and read a second time.**

**Bylaw was read a second time.**

**The motion was put and declared CARRIED.**

**Councillor Bob Hawkins moved, seconded by Councillor Shanon Zachidniak, that City Council hereby consent to Bylaw No. 2021-34 going to third and final reading at this meeting.**

**The motion was put and declared CARRIED UNANIMOUSLY.**

**Councillor Bob Hawkins moved, seconded by Councillor Jason Mancinelli, that Bylaw No. 2021-34 be read a third time.**

**Bylaw was read a third and final time.**

**The motion was put and declared CARRIED.**

#### DELEGATIONS AND PUBLIC NOTICE REPORTS

CR21-59 Discretionary Use - 4700 Parliament Avenue - PL202000200

---

#### **Recommendation**

That City Council:

1. Approve the discretionary use application for a proposed "Service Trade, Wash- Light" (car wash) located at 4700 Parliament Avenue, being legally described as Blk/Par Y1, Plan 102350269 subject to the following standards and conditions:
  - a) The development shall be generally consistent with the plans attached to this report as Appendices A3.1 - A3.2 inclusive,

prepared by AECOM and dated October 16, 2020; and

- b) The development shall comply with all applicable standards and regulations in *Regina Zoning Bylaw, 2019*.
2. Authorize the Development Officer to issue a development permit with respect to the application, subject to the applicant making payment of any applicable fees or charges and entering into a development agreement if one is required.

DE21-129 Patricia Pan Davila, CTM Design Services Ltd. addressed and answered questions of City Council.

**Councillor John Findura moved, seconded by Councillor Jason Mancinelli that the recommendations of the Regina Planning Commission contained in the report be concurred in.**

The Clerk called the vote on Councillors Findura and Mancinelli's motion.

	In Favour	Against
Councillor John Findura	✓	
Councillor Lori Bresciani	✓	
Councillor Andrew Stevens	✓	
Councillor Bob Hawkins	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor Dan LeBlanc	✓	
Councillor Terina Shaw	✓	
Councillor Shanon Zachidniak	✓	
Councillor Jason Mancinelli	✓	
Councillor Landon Mohl	✓	
Mayor Sandra Masters	✓	
	11	0

**The main motion was put and declared CARRIED.**

#### DELEGATIONS AND RELATED REPORTS

CR21-58 Regina Airport Authority and City of Regina Memorandum of Understanding

#### **Recommendation**

That City Council:

1. Approve the Memorandum of Understanding between the City of Regina and Regina Airport Authority as outlined in Appendix A.
2. Authorize Mayor Sandra Masters to execute the Memorandum of Understanding on the City's behalf at a future event.

3. Authorize the City Clerk to execute the Memorandum of Understanding, after review and approval of the City Solicitor.

DE21-128 John Aston and James Bogusz, Regina Airport Authority, addressed and answered questions of City Council.

**Councillor Bob Hawkins moved, seconded by Councillor Lori Bresciani that the recommendations of the Executive Committee contained in the report be concurred in.**

The Clerk called the vote on Councillors Hawkins and Bresciani's motion.

	In Favour	Against
Councillor Bob Hawkins	✓	
Councillor John Findura	✓	
Councillor Andrew Stevens	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor Terina Shaw	✓	
Councillor Lori Bresciani	✓	
Councillor Jason Mancinelli	✓	
Councillor Landon Mohl	✓	
Councillor Dan LeBlanc	✓	
Councillor Shanon Zachidniak	✓	
Mayor Sandra Masters	✓	
	11	0

**The motion was put and declared CARRIED.**

#### DELEGATIONS AND PUBLIC NOTICE REPORTS

##### CR21-61 YQR Runway Expansion - Official Community Plan Amendment

#### **Recommendation**

That City Council:

1. Amend *Design Regina: The Official Community Plan Bylaw No. 2013-48* by including the recommendations of this report to:
  - (a) include reference to Map 9: Health and Safety in Policy 11.13 of Part A, Section D9, Goal 3;
  - (b) add the following new policy statements to Part A, Section D9, Goal 3, after Policy 11.14:
    - (i) "Policy 11.14A: Consult the Regina International Airport for any development in proximity to the airport.";
    - (ii) "Policy 11.14B: Consider long-term expansion plans of the

Regina International Airport in planning and development decisions on lands in the vicinity of the airport, in consultation with the Regina International Airport.”;

(c) replace the existing Map 9: Health and Safety with the Map 9: Health and Safety that is attached to this report as Appendix A-2; and

(d) replace the existing Map 10: Airport Vicinity with the Map 10: Airport Vicinity that is attached to this report as Appendix A-4.

2. Instruct the City Solicitor to prepare the necessary bylaws to give effect to the recommendations, to be brought forward to the meeting of City Council following approval of these recommendations and the required public notice.

DE21-131 John Aston and James Bogusz, Regina Airport Authority, addressed and answered questions of City Council.

**Councillor John Findura moved, seconded by Councillor Bob Hawkins that the recommendations of the Regina Planning Commission contained in the report be concurred in.**

The Clerk called the vote on Councillors Findura and Hawkins' motion.

	In Favour	Against
Councillor John Findura	✓	
Councillor Dan LeBlanc	✓	
Councillor Terina Shaw	✓	
Councillor Shanon Zachidniak	✓	
Councillor Jason Mancinelli	✓	
Councillor Landon Mohl	✓	
Councillor Lori Bresciani	✓	
Councillor Andrew Stevens	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor Bob Hawkins	✓	
Mayor Sandra Masters	✓	
	11	0

**The main motion was put and declared CARRIED.**

CR21-60 Zoning Bylaw Amendment & Discretionary Use - 3215 & 3310 Lakeview Avenue - PL202000181 & PL20200018

### **Recommendation**

That City Council:

1. Authorize the exchange of the municipal reserve lands located at 3215



Lakeview Avenue, being Parcel R6, Plan No. 60R07552, in the Lakeview Subdivision in return for the City receiving the lands legally described as Block 83, Plan JF4373 located at 3301 Garnet Street in accordance with the terms of a formal agreement to be entered into pursuant to CR20-14.

2. Designate Block 83, Plan FJ4373 located at 3301 Garnet Street as municipal reserve upon the City obtaining title to said lands, as required by section 199 (3) of *The Planning and Development Act, 2007*.
3. Approve the application to rezone the lands located at 3215 Lakeview Avenue, being Parcel R6, Plan No. 60R07552 and a portion of the lands located at the southeast corner of 3310 Lakeview Avenue, being proposed Parcel E (currently Part of Parcel D, Plan No. 60R07552), in the Lakeview Subdivision, from PS - Public Service Zone to I - Institutional Zone.
4. Approve the proposed text amendment to the I - Institutional Zone within *The Regina Zoning Bylaw, 2019-19* to allow for a Transportation, Parking Lot as a discretionary use in specific circumstances, as detailed in Appendix A-3 to this report.
5. Approve the discretionary use application for the proposed development of "Transportation, Parking Lot" located at the southeast corner of 3310 Lakeview Avenue, being proposed Parcel E (currently Part of Parcel D, Plan No. 60R07552), in the Lakeview Subdivision, subject to compliance with the following development standards and conditions:
  - a. the development shall be generally consistent with the plans attached to this report as Appendix A-4, prepared by number TEN architecture group, dated March 15, 2021;
  - b. the applicant shall enter into a three-way agreement in accordance with the City's standard terms and conditions for any work related to the development that is required within the road right-of-way, including but not limited to sidewalks and access; and
  - c. the development shall comply with all applicable standards and regulations in *The Regina Zoning Bylaw, 2019-19*.
6. Authorize the Development Officer to issue a development permit concerning the discretionary use application upon the applicant making payment of any applicable fees or charges and entering into a development agreement if one is required.
7. Instruct the City Solicitor to prepare the necessary bylaws to give

are filed to the group, dated March 15, 2021, right forward to the meeting of City Council following approval of the recommendations and the

- DE21-130 Delaine to the City of Peoria and the State of Illinois required within the roadway right-of-way, and Doug Sears in Peoria, Illinois, not limited to sidewalks and access and

- Mayor Sandra Masters moved, seconded by Councillor Andrew Stevens, AND IT WAS RESOLVED that Dave Coomeit, Officer for 80 minutes development permit

concerning the discretionary use application upon the applicant making payment of any applicable fees or charges and entering into a development agreement if one is required.

7. Instruct the City Solicitor to prepare the necessary bylaws to give effect to the recommendations of the City Council and to the City Council following approval of the recommendations and the required public notice.

- Councillor John Findura**

- 2. Council Delegation Back to Plan FJ4873 located at 3301 Garnet Street as Councillor on both have since upon the City obtaining title to said lands, as required Councillor by Section 336(5) of The Planning and Development Act, 2007.**

- Councillor Lori Bresciani**

- Council Approved Board Application to rezone the lands located at 3215 Lakeview  
 Council Arterial, being Parcel R6, Plan No. 60R29374 and a portion of the lands  
 Council located in the northeast corner of 3310 Lakeview Avenue, being  
 Council proposed Parcel E (currently Part of Parcel D, Plan No. 60R07552), in the  
 Council Lakeview Subdivision, from PS - Public Service Zone to I - Institutional  
 Mayor Sandra Masters ✓

11 0

4. Approve the proposed text amendment to the I - Institutional Zone within The Regional Zoning Ordinance, 2019 CARBIL 2019-001, for a Transportation, Parking Lot as a discretionary use in specific circumstances, as detailed in Appendix A to this report.

5. **Recommendation:** The City of San Francisco use application for the proposed development of the "Transit Station, Parking Lot" located at the southeast corner of 3310 Lakeview Avenue, being proposed Parcel E (currently Part of Parcel D, Plan No. 160R07552), the three-acre new Subject Site, Subject to compliance with the following development standards and conditions:

- a. the development of the City shall be generally consistent with the plans given attached to this report as Appendix A-4, prepared by number TEN

meeting of City Council following approval of the recommendations by Council and the required public notice.

**Councillor Bob Hawkins moved, seconded by Councillor Landon Mohl, AND IT WAS RESOLVED, that the communication from Andrew Gottselig, HoopLife be added to the agenda as CP21-22 and be received and filed.**

**Councillor John Findura moved, seconded by Councillor Bob Hawkins that the recommendations of the Regina Planning Commission contained in the report be concurred in.**

The Clerk called the vote on Councillors Findura and Hawkins' motion.

	In Favour	Against
Councillor John Findura	✓	
Councillor Lori Bresciani	✓	
Councillor Andrew Stevens	✓	
Councillor Bob Hawkins	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor Landon Mohl	✓	
Councillor Jason Mancinelli	✓	
Councillor Shanon Zachidniak	✓	
Councillor Terina Shaw	✓	
Councillor Dan LeBlanc	✓	
Mayor Sandra Masters	✓	
	11	0

**The main motion was put and declared CARRIED.**

#### DELEGATIONS AND RELATED REPORTS

##### CM21-7 Opportunities to Regulate Heritage and Architectural Design

#### Recommendation

That City Council:

1. Direct Administration to engage a consultant to work with Cathedral and Lakeview residents to identify priority areas where conservation and preservation of character are required and develop recommendations and guidelines to regulate heritage and architectural design in these areas.
2. Authorize Administration to withdraw up to \$155,000 from the General Fund Reserve to fund the services of a consultant and internal term positions over the life of this project.
3. Remove CR21-43 from the List of Outstanding Items for City Council.

DE21-132 Jackie Schmidt, Heritage Regina addressed and answered questions of City Council.

**Councillor Shanon Zachidniak moved, seconded by Councillor Bob Hawkins that the recommendations contained in the report be concurred in.**

**Councillor Dan LeBlanc moved, in amendment, seconded by Councillor Cheryl Stadnichuk that recommendation #1 include the addition of the Heritage Neighbourhood and provide an additional \$15,000 in funding.**

The Clerk called the vote on Councillors LeBlanc and Stadnichuk's amending motion.

	In Favour	Against
Councillor Dan LeBlanc	✓	
Councillor Terina Shaw		✓
Councillor Shanon Zachidniak	✓	
Councillor Jason Mancinelli		✓
Councillor Landon Mohl	✓	
Councillor John Findura		✓
Councillor Lori Bresciani		✓
Councillor Andrew Stevens	✓	
Councillor Bob Hawkins		✓
Councillor Cheryl Stadnichuk	✓	
Mayor Sandra Masters		✓
	5	6

**The motion was put and declared LOST.**

The Clerk called the vote on the main motion.

	In Favour	Against
Councillor Shanon Zachidniak	✓	
Councillor Jason Mancinelli	✓	
Councillor Landon Mohl	✓	
Councillor Dan LeBlanc	✓	
Councillor Terina Shaw	✓	
Councillor John Findura	✓	
Councillor Lori Bresciani	✓	
Councillor Andrew Stevens	✓	
Councillor Bob Hawkins	✓	
Councillor Cheryl Stadnichuk	✓	
Mayor Sandra Masters	✓	
	11	0

**The main motion was put and declared CARRIED.**

---

CR21-69 Dewdney Park Renaming

---

**Recommendation**

That City Council:

Approve the renaming of Dewdney Park to Buffalo Meadows Park.

The following addressed and answered questions of City Council:

- DE21-133 Lisa Odle
- DE21-134 Joely BigEagle-Kequahtoway, Buffalo People Arts Institute

**Councillor John Findura moved, seconded by Councillor Shanon Zachidniak that City Council approve the renaming of Dewdney Park to Buffalo Meadows.**

The Clerk called the vote on Councillors Findura and Zachidniak's motion.

	In Favour	Against
Councillor John Findura	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor Bob Hawkins	✓	
Councillor Andrew Stevens	✓	
Councillor Lori Bresciani		✓
Councillor Dan LeBlanc	✓	
Councillor Terina Shaw		✓
Councillor Shanon Zachidniak	✓	
Councillor Jason Mancinelli	✓	
Councillor Landon Mohl	✓	
Mayor Sandra Masters	✓	
	9	2

**The motion was put and declared CARRIED.**

---

CR21-70 Utility Easement in City Environmental Reserve Parcel - 4500 Parliament Avenue

---

**Recommendation**

That City Council:

1. Authorize the granting of an easement allowing for the construction, installation and maintenance of a private storm sewer line under the dedicated environmental reserve lands legally described as Surface Parcel #202988582, Blk/Par ER11 Plan 1021633081, for the benefit of those lands legally described as Surface Parcel #203368484, Blk/Par Z3 Plan 102256185, pursuant to section 202 of *The Planning and Development Act, 2007*.
2. Authorize the registration of an interest against the title with respect to the dedicated lands, based on the said easement.

DE21-135 Evan Hunchak, Dream Development addressed and answered questions of City Council.

**Councillor John Findura moved, seconded by Councillor Bob Hawkins that the recommendations of the Regina Planning Commission contained in the report be concurred in.**

The Clerk called the vote on Councillors Findura and Hawkins' motion.

	In Favour	Against
Councillor John Findura	✓	
Councillor Dan LeBlanc	✓	
Councillor Lori Bresciani	✓	
Councillor Terina Shaw	✓	
Councillor Andrew Stevens	✓	
Councillor Shanon Zachidniak	✓	
Councillor Bob Hawkins	✓	
Councillor Jason Mancinelli	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor Landon Mohl	✓	
Mayor Sandra Masters	✓	
	11	0

**The main motion was put and declared CARRIED.**

#### COMMITTEE REPORTS

#### EXECUTIVE COMMITTEE

CR21-63 2022 Saskatchewan Winter Games

---

#### **Recommendation**

That City Council:

1. Support the 2022 Saskatchewan Winter Games (the Games) with an in-kind donation of facility rental fees, valued up to \$50,000, for City-owned facilities used by 2022 Saskatchewan Winter Games Regina Inc. during the Games, including fees charged by City-operated facilities and City-owned facilities that are operated by Regina Exhibition Association Limited.
2. Provide the above support subject to the following conditions:
  - a) 2022 Saskatchewan Winter Games Regina Inc. demonstrates the ability to plan and host the event through a comprehensive budget and event plan.
  - b) Completion of a Contribution Agreement with 2022 Saskatchewan Winter Games Regina Inc. outlining

- relationships, accountabilities, roles and responsibilities of the City of Regina as funder and 2022 Saskatchewan Winter Games Regina Inc. as event organizer.
- c) Recognition that the City of Regina accepts no obligations for deficits, loans, or guarantees for the 2022 Saskatchewan Winter Games.
  - d) A commitment by 2022 Saskatchewan Winter Games Regina Inc. to provide a follow up report that identifies how the City of Regina's funding was utilized in the hosting of the event.
3. Delegate the authority to negotiate and approve the terms of the Contribution Agreement and Venue Agreement between the City of Regina and 2022 Saskatchewan Winter Games Regina Inc. to the Executive Director, City Planning & Community Development.
  4. Authorize the City Clerk to execute the Agreement on behalf of the City of Regina after review by the City Solicitor.
  5. Approve funding up to \$50,000 in support through the annual Events, Conventions and Tradeshows attraction budget.

**Councillor Bob Hawkins moved, seconded by Councillor Lori Bresciani that the recommendations of the Executive Committee contained in the report be concurred in.**

The Clerk called the vote on Councillors Hawkins and Bresciani's motion.

	In Favour	Against
Councillor Bob Hawkins	✓	
Councillor Andrew Stevens	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor Dan LeBlanc		✓
Councillor Lori Bresciani	✓	
Councillor Terina Shaw	✓	
Councillor Landon Mohl	✓	
Councillor Shanon Zachidniak	✓	
Councillor Jason Mancinelli	✓	
Councillor John Findura	✓	
Mayor Sandra Masters	✓	
	10	1

**The motion was put and declared CARRIED.**

---

CR21-65 Arena Planning Strategy Committee - Brandt Centre 2.0: Exploring the Future

---

**Recommendation**

That City Council endorse:

1. The APSC's final report "Brandt Centre 2.0: Exploring the Future" which is attached as Appendix A.
2. APSC to proceed to the next phase of exploring a replacement for the Brandt Centre; and
3. That the Arena Planning Strategy Committee consider in their location planning and recommendations the other major facilities: Pool, Multi-Purpose Event Centre, Ball Diamond and Library.

**Councillor Bob Hawkins moved, seconded by Councillor Shanon Zachidniak that the recommendations of the Executive Committee contained in the report be concurred in.**

The Clerk called the vote on Councillors Hawkins and Zachidniak's motion.

	In Favour	Against
Councillor Bob Hawkins	✓	
Councillor Dan LeBlanc	✓	
Councillor Lori Bresciani	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor Jason Mancinelli	✓	
Councillor Andrew Stevens	✓	
Councillor Terina Shaw	✓	
Councillor Landon Mohl	✓	
Councillor John Findura	✓	
Councillor Shanon Zachidniak	✓	
Mayor Sandra Masters	✓	
	11	0

**The motion was put and declared CARRIED.**

---

CR21-66 Regina Downtown Business Improvement District - 2021 Budget

---

**Recommendation**

That City Council:

1. Approve Regina Downtown Business Improvement District's 2021 budget attached as Appendix A to this report.
2. Instruct the City Solicitor to prepare the necessary property tax bylaws to implement the above approved mill rate at the April 28, 2021 meeting.



3. Approve the proposed 2021 levy for the Regina Downtown Business Improvement District of 0.7233 mills at its April 14, 2021 meeting.

**Councillor Bob Hawkins moved, seconded by Councillor Jason Mancinelli that the recommendations of the Executive Committee contained in the report be concurred in.**

The Clerk called the vote on Councillors Hawkins and Mancinelli's motion.

	In Favour	Against
Councillor Bob Hawkins	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor Landon Mohl	✓	
Councillor Jason Mancinelli	✓	
Councillor Shanon Zachidniak	✓	
Councillor Terina Shaw	✓	
Councillor Dan LeBlanc	✓	
Councillor John Findura	✓	
Councillor Lori Bresciani	✓	
Councillor Andrew Stevens	✓	
Mayor Sandra Masters	✓	
	11	0

**The motion was put and declared CARRIED.**

#### CR21-67 Regina Warehouse Business Improvement District - 2021 Budget

##### **Recommendation**

That City Council:

1. Approve the Regina Warehouse Business Improvement District's (RWBID) 2021 budget attached as appendix A to this report at its April 14, 2021 meeting.
2. Instruct the City Solicitor to prepare the necessary property tax bylaws to implement the above approved mill rate for the April 28, 2021 meeting.
3. Approve the proposed 2021 levy for RWBID of 0.54573 mills to be applied to current commercial property within the improvement district at its April 14, 2021 meeting.

**Councillor Bob Hawkins moved, seconded by Councillor Cheryl Stadnichuk that the recommendations of the Executive Committee contained in the report be concurred in.**

The Clerk called the vote on Councillors Hawkins and Stadnichuk's motion.

	In Favour	Against
Councillor Bob Hawkins	✓	
Councillor Andrew Stevens	✓	
Councillor Lori Bresciani	✓	
Councillor John Findura	✓	
Councillor Dan LeBlanc	✓	
Councillor Terina Shaw	✓	
Councillor Shanon Zachidniak	✓	
Councillor Jason Mancinelli	✓	
Councillor Landon Mohl	✓	
Councillor Cheryl Stadnichuk	✓	
Mayor Sandra Masters	✓	
	11	0

The motion was put and declared **CARRIED**.

CR21-68 Buffalo Pound Appointment of Directors

---

**Recommendation**

That City Council:

Authorize the Executive Director, Financial Strategy & Sustainability, as the City's proxy, to exercise the City's voting rights at the upcoming Buffalo Pound Water Treatment Corporation (BPWTC) membership meeting to elect

the following individuals to the Board of Directors for a three-year term, ending April 30, 2024:

- Grant Ring (re-appointment)
- Dave Richards (re-appointment)

**Councillor Bob Hawkins moved, seconded by Councillor Lori Bresciani that the recommendations of the Executive Committee contained in the report be concurred in.**

The Clerk called the vote on Councillors Hawkins and Bresciani's motion.

	In Favour	Against
Councillor Bob Hawkins	✓	
Councillor Cheryl Stadnichuk	✓	
Councillor Landon Mohl	✓	
Councillor Jason Mancinelli	✓	
Councillor Shanon Zachidniak	✓	
Councillor Terina Shaw	✓	
Councillor Dan LeBlanc	✓	
Councillor John Findura	✓	
Councillor Lori Bresciani	✓	

**Councillor Andrew Stevens**

✓

**Mayor Sandra Masters**

✓

**11**

**0**

**The motion was put and declared CARRIED.**

ADJOURNMENT

**Councillor Bob Hawkins moved, seconded by Councillor Lori Bresciani, AND IT WAS REOLVED, that the meeting adjourn.**

The meeting adjourned at 7:29 p.m.

---

Chairperson

---

Secretary

APRIL 25, 2021

Mayor Sandra Masters and City Council,

Thank you so much for hearing me today. My name is Doug Hudgin and I own Classic Portable Sign Rentals and as the president I represent the interests of the seven members of the Regina Portable Sign Association.

It would be prudent for all to review the circumstances that lead to our request for a billboard moratorium on December 16, 2019. In August of that same year council in a 6 -5 vote council had approved a sign bylaw that decimated our industry. The bylaw dictated that a second portable sign could be placed on a same traffic flow street at 90 meters. That was exactly the same separation for permanent billboards. In addition all portables would have to be 30 meters from a billboard which eliminated 10 kilometers of street frontage for our industry. That number is based on our count of 163 permanent billboards at the time. It didn't matter if the billboard was on a separate property and the portable sign advertised a merchant's own product on their own property. They were all to be removed. The reason for the regulations given by the city managers in our first appearance in June of 2019 had been other stake holder comments. That had switched to visual integrity by August. The provincial government rejected the sign bylaw and we had one more chance to change it on December 16, 2019. In the meantime 5 new billboards went up 3 of them digital.

On December 16 we had no reason to believe the outcome would not be the same as August and requested the billboard moratorium in order to cut our future losses. Council voted 8 – 3 to reject the previous regulations and after negotiations with the city managers a compromise was reached and endorsed by them for 70 meters before a second portable could be placed and a reduction for the distance from a billboard for a portable to be 10 meters instead of 30. These regulations were passed by city council in my 5<sup>th</sup> appearance almost a year ago. Saskatoon is represented as a comparison to Regina in the administrations report. My understanding of this report is their separation distance regulation for billboards is 200 meters compared to Regina's current 90 meters. Static or standard billboards are often being increased in size and converted to digital

monitors here. I am not sure about the former but the latter being something not allowed in Saskatoon. Three new billboards have gone up in Regina since the beginning of the year. Two of these new billboards are on Albert Street and one digital on Vic East. At my request planning verbally told me three more have been approved. Since the reduction of our industries distance from billboards to 10 meters or 3.25 kilometers of street frontage our members have softened their stance on this matter and have no requests relating to the outcome. We leave those decisions in your capable hands.

Our association had requested council look into bus bench billboards in Regina at that same December meeting. A report was asked for by council. We compete directly with these billboards and went through the freedom of information act to find out their numbers and any size regulation. Their numbers had been growing dramatically. The contract with the city showed there were just over 350 of them and the supplier was obligated to place 10 new benches per year on city property back of the sidewalk and provide 10 per year for city use at no charge. Note there are about 150 portable billboards in the city. Our concern is there is no regulation regarding the size of the benches or the angle of their placement. The original 6 ft x 2 ft back rest for ads was suddenly increased by a board beneath the seat to increase the size from 12 square feet to 17. Eventually we noticed the backrest size had increased on some 1 foot in length and 6 inches in height now giving them 23 square feet of advertising space. By comparison the standard portable billboard has 50 square feet of advertising space. Next we noticed some of the bus bench billboards had been turned to an excessive angle to face the traffic flow. Like all other outdoor billboards and signage in Regina we are requesting regulations for this product. I measured Saskatoon and Moose Jaw bus bench billboards in June of 2019 and their ad space was actually less than 12 square feet and no board beneath the bench. The board beneath the seat serves no public service and I am requesting it be removed. I would also request the size of the back bench be regulated to no larger than 7 feet x 2.5 feet which is 17.5 square feet of ad space. We are also requesting the benches not be turned more than 2 feet from square to the street or back of the sidewalk. We think this is very fair.

Thank you for your attention to this matter. Doug Hudgin

## Billboards and Transit Signs (Response to Motion CM 19-6)

<b>Date</b>	April 29, 2021
<b>To</b>	City Council
<b>From</b>	City Planning & Community Development
<b>Service Area</b>	Planning & Development Services
<b>Item No.</b>	CM21-8

### RECOMMENDATION

---

That City Council:

1. Not approve the implementation of a moratorium on billboard signs.
2. Remove item CM19-16 from the list of Outstanding Items for City Council.

### ISSUE

---

On December 16, 2019, City Council considered report CM19-16 concerning the adoption of the new *Regina Zoning Bylaw, 2019-19* (Zoning Bylaw). In consideration of the report, City Council adopted the following motion:

“That Administration bring a report back to City Council in Q1 2020 that would outline implications respecting:

1. The elimination or reduction of the 30-metre distance regulation for portable billboards;
2. The distance regulation from a billboard be eliminated;
3. The placement of a second portable sign on a lot be reduced from 90 metres to 70 metres;
4. A moratorium on new billboards; and
5. Information on the contract with Pattison Outdoor Signs and the number of benches that exist in the city.”

A portable sign is a sign mounted on a trailer, stand or similar support structure designed to be readily relocated to provide advertising at another location and does not include signs painted directly on motor vehicles. It can be used for both on-site and off-site advertising. On the other hand, a billboard sign is any sign that directs persons to or advertises goods, products, services or facilities situated or provided at a different property from where the sign is installed. Billboard signs typically take the form of freestanding signs or wall signs but are not limited to these forms.

City Council considered a report addressing items 1, 2 and 3 at the April 29, 2020 meeting (CM20-9). As Administration anticipated several delegations would want to speak to items 4 and 5, Administration determined it was best to bring forward a future report specific to these items at a future date.

## **IMPACTS**

---

### **Policy/Strategic Impact**

Section D5, Goal 6 – Built Form and Urban Design, Policy 7.34 of *Design Regina: The Official Community Plan Bylaw 2013-48* (OCP) directs the following:

*Support design excellence by ensuring that public and private spaces and buildings contribute to a sense of place and an enhanced public realm through high-quality design and strategic location.*

Sign regulations contribute to achieving this policy by implementing sign spacing and size standards that mitigate the impact of signs on the streetscape and provide uniform standards for their location. These standards help ensure a higher quality of urban design than would otherwise be if there were no such standards in place.

### **Other Impacts**

The Zoning Bylaw includes regulations pertaining to signage located on private property. Signage on public right-of-ways, such as advertising space on transit bench and shelters, is not regulated under the Zoning Bylaw. The portable sign industry has expressed concern with these forms of signage related to the size of advertising space, the number of them and their locations when placed near street corners and other crossings. However, these are not regulated in the Zoning Bylaw and are administered under separate contracts, both of which do not expire until 2023.

## **OTHER OPTIONS**

---

### **Option 1**

Implement a moratorium on new permanent billboard approvals

One alternative to the recommendation in this report would be to implement a moratorium on new permanent billboards. It would see the City of Regina (City) cease approvals of new billboards for an undetermined or prescribed period. This option may present the following pros and cons:

### **Pros**

- There will be no increase in the number of future permanent billboards in the city.
- No further changes to the roadside visual environment and streetscape character as, arguably, permanent billboards and signage in general may contribute to visual interference and potential driver distraction and the time it takes to respond to road signs.

### **Cons**

- A moratorium on new billboards could impact the City's revenue from the lease of land for billboard placement.
- A moratorium on new billboards could impact private landowners' ability to generate income from their property by leasing space to billboard owners.
- A moratorium on new billboards could harm the City's reputation as a place to do business.

### **Option 2**

Implement more stringent standards regarding their placement

Another alternative to this report's recommendation would be to implement more stringent standards for billboards related to spacing, etc. The pros and cons of this approach include:

### **Pros**

- The impact on the billboard and sign industry will be mitigated somewhat in that new signs would continue to be reviewed and approved in accordance with the new standard as opposed to a complete moratorium. This would allow further engagement with the full sign industry and community on an appropriate revised spacing standard.
- There would be fewer new permanent billboards as increase in spacing requirements would ultimately lower the amount of space available for them.
- Changing the standard may result in the creation of legal non-conforming situations regarding the location of existing signs

### **Cons**

- As *Regina Zoning Bylaw No. 2019-19* already updated the regulations for permanent billboards to be more restrictive than under the previous Zoning Bylaw, measures to restrict them further may be perceived as unfair or unnecessary.
- Similar to option 1, this could impact the ability of private landowners and the City to generate revenue from the lease of land for billboards.



## COMMUNICATIONS

---

Stakeholders will receive a copy of this report and notification if they wish to appear as a delegate at Committee and Council. Stakeholders will also be notified of Council's decision.

## DISCUSSION

---

The following discussion addresses Items 4 and 5 of the Council Motion CM19-16 responding to the implications of the issuance of new billboard signs and information on the context for advertisement of bus benches and transit shelters. Items 1-3 were addressed in CM20-9.

### **Moratorium on New Billboards**

Though there are approximately 150 billboards in Regina<sup>1</sup>, the permanent billboards regulations are more restrictive than any other sign type in Regina. The regulations require a separation distance between permanent billboards on the same side of the street of at least 90 metres (approximately 300 feet) to provide appropriate separation and consistency regarding their placement on a streetscape. Among the essential objectives of the separation distance criteria for permanent billboards has been the desire to minimize the visual clutter associated with signs as permanent fixtures in the landscape. As a result, the regulations also permit billboards in fewer zones (MH – Mixed High-rise, MLM – Mixed Large Market, DCD-D – Downtown Direct Control District and all Industrial zones) than signs used for on-site advertising (all Residential, Mixed-use, Industrial and Special zones and DCD-D – Downtown Direct Control District), which further controls their numbers.

In addition to the separation distance and location restrictions, the new regulations for digital signs (which mainly impact billboards) should reduce or eliminate the problems caused by digital signs (i.e., too bright, too distracting, etc.). Analysis of comparable cities did not indicate that Regina was too permissive concerning permanent billboards; in fact, with the new requirements for digital signs, Regina is now among the most restrictive cities<sup>2</sup> examined (see Appendix B comparing permanent billboard regulations in Regina and other jurisdictions).

Implementing a moratorium on the approval of permanent billboards may help preserve and promote the natural landscape of the city by minimizing the visual clutter associated with signs. However, it could significantly impact business and property owners in Regina and the City itself. Property owners, including the City, often lease or rent their land to

---

<sup>1</sup> A manual count conducted by the City found 139 digital or static billboards, while the Regina Portable Sign Association has indicated that by their count there are 164 (124 static and 40 digital). See Appendix A for locations identified by the City.

<sup>2</sup> The Zone Forward team compared Regina's sign regulations with five comparable communities - Saskatoon, Winnipeg, Calgary, Windsor and London.

advertising companies for billboards. These lease agreements generate income for private landowners and the City. Industry stakeholders have noted that lease agreements for billboard placement create over \$500,000 in annual revenue for private landowners and the City. The City generated approximately \$111,000 revenue from 23 leases in 2019 and 2020. The City's rates for such leases are increasing in 2021. However, the total number of leases is decreasing to 19. Some clients have indicated that they will be removing some of their billboards, and the City removed two billboards (one at City Council's direction and one because of a road alignment). As a result, the annual revenue from these leases will be approximately \$112,000. The City also generated approximately \$3300 in property tax revenue from these locations in 2020. While a moratorium on new billboards may not impact existing sign locations unless the owner sought to alter an existing sign, it would impact the future ability of property owners, including the City, to generate revenue.

For private property owners, these lease agreements' revenue can help offset operating costs and tax obligations. For the City, these lease agreements generate revenue to support operating costs that would otherwise have to come from other sources.

The City has not authorized any billboards under the current Zoning Bylaw since its adoption in December 2019. However, five have recently been erected but they were approved under the former Zoning Bylaw No. 9250. These are located at 1801 11th Avenue, 3939 Rochdale Boulevard, 3010 E Quance Street, 3806 Albert Street and 3901 Albert Street. The applicants have two years to complete the construction before their permit expires and as such, all of these permits remain valid.

Items related to Council's motion was to provide Council with information on the contract with Pattison Outdoor Advertising and the number of benches that exist in the city. The information is included in Appendix A, C and D to this report.

## DECISION HISTORY

---

- In August 2019, City Council approved *The Regina Zoning Bylaw, Bylaw No. 2019-19* and *The Regina Sign Bylaw, Bylaw No. 2019-20*. Both bylaws went to the Minister of Government Relations for ministerial approval according to *The Planning and Development Act, 2007*.
- In December 2019, the province approved *The Regina Zoning Bylaw, Bylaw No. 2019-19* on the condition that the regulations in *The Regina Sign Bylaw, Bylaw No. 2019-20* instead be located within *The Regina Zoning Bylaw, Bylaw No. 2019-19*.
- In December 2019, Administration brought forward an amendment to *The Regina Zoning Bylaw, Bylaw No. 2019-19* to incorporate the City's sign regulations into the new Zoning Bylaw. Council approved this amendment and directed Administration to prepare a report (see CM19-16) outlining the implications of the following:
  - The elimination or reduction of the 30 metres distance regulation for portable billboards;

- The distance regulation from a billboard be eliminated;
  - The placement of a second portable sign on a lot be reduced from 90 metres to 70 metres;
  - A moratorium on new billboards; and
  - Information on the contract with Pattison Outdoor Signs and the number of benches that exist in the city.
- 
- In April 2020, Administration brought forward a report (CM20-9) addressing items 1-3 from CM19-16, with the intent to bring forward a future report addressing items 4 and 5.

City Council's approval is required, pursuant to Part V of *The Planning and Development Act, 2007*.

Respectfully Submitted,



Fred Scarle, Director, Planning & Development Services

Respectfully Submitted,



4/15/2021

Diana Hawryluk, Executive Director, City Planning & Community Dev.

4/22/2021

Report prepared by: Jordan Reid, Manager, Public Policy  
Amar Guliani, City Planner II

## ATTACHMENTS

Appendix A - Permanent Billboard Locations in Regina final  
Appendix B - Permanent Billboard Regulations in Regina and Other Jurisdictions  
Appendix C - Information on Contract with Pattison Outdoor Advertising  
Appendix D - Bench types in Regina and Saskatoon



### Appendix A: Permanent Billboard Locations in Regina

The map displays the city of Regina, Saskatchewan, with a focus on identifying permanent billboard locations. Major highways are shown in blue, including Highway 1, Highway 11, Highway 46, and Highway 33. The city's street grid is clearly marked, with streets numbered 1st to 23rd Avenue and 1st to 12th Street. Green spaces and parks are highlighted in green. Black dots indicate the locations of permanent billboards, which are primarily situated along major thoroughfares such as Highway 1, Highway 11, and Highway 46, as well as along Ring Road and Victoria Avenue. The map also shows the city's grid system with streets numbered 1st to 23rd Avenue and 1st to 12th Street.



## Appendix B: Permanent Billboard Regulations in Regina and Saskatoon

Table 1: Billboard Regulations in Regina and Saskatoon		
Regulation Type	Regina	Saskatoon
Permitted Zones	MH – Mixed High Rise; MLM – Mixed Large Market; DCD – Downtown; and all industrial zones.	Saskatoon's Zoning Bylaw includes many more zone types than Regina; however, the zones in which billboards are permitted are similar in use and intensity of use to the zones in which they are permitted in Regina.
Maximum Sign Face Area (per side)	MH and DCD-D – 10m <sup>2</sup> MLM and Industrial zones – 24m <sup>2</sup>	23.23m <sup>2</sup> for billboards, but no limit on superboards (permitted in major commercial areas and industrial zones)
Maximum Height	MH and DCD-D – 10m MLM and Industrial zones – 14m	15 metres, with no stacking of billboards on the same support structure permitted.
Required Separation Distance from Other Permanent Billboards	There must be a minimum of 90 metres between permanent billboards located on the same side of the street (billboards located on the same side of the street but perpendicular to each other may be located closer together than 90m).	No billboard may be located within 200 metres of another billboard facing the same oncoming traffic.
Standards for digital billboards	<ul style="list-style-type: none"> <li>• Images on digital signs must remain static for a minimum of 6.0 seconds.</li> <li>• May not contain full motion video.</li> <li>• Must have an instantaneous transition time between images, with no transition effects (i.e. fade in or out)</li> <li>• Freestanding signs (including digital signs) over 3.2 metres in height or 6.0m<sup>2</sup> must be located at least 15.0 metres from any residential property line.</li> <li>• Digital signs must not exceed a brightness level of 0.3 foot candles above ambient light.</li> <li>• Digital signs must be equipped with an automatic dimming function to ensure that signs do</li> </ul>	<ul style="list-style-type: none"> <li>• No static billboard within 200 metres of another static or digital billboard may be converted to a digital billboard.</li> <li>• Images on digital billboards must remain static for a minimum of 6.0 seconds.</li> <li>• Digital billboards must be raised at least 3.0 metres above grade level.</li> <li>• Digital billboards must be located at least 15.0 metres from a residential property line.</li> <li>• Flashing images or flashing lights are not permitted on a digital billboard.</li> <li>• Digital billboards must be equipped with a dimmer switch to be adjusted in accordance</li> </ul>

Table 1: Billboard Regulations in Regina and Saskatoon		
Regulation Type	Regina	Saskatoon
	<p>not exceed the maximum permitted brightness level.</p> <ul style="list-style-type: none"> <li>• Images on digital signs may not include a white background.</li> <li>• May not resemble or interfere with any emergency lights or traffic control devices.</li> <li>• No sign copy is permitted that would require the copy to be viewed or read over a series of sequential messages, either on one sign or multiple displays.</li> <li>• Where a sign component fails or malfunctions in such a way that it impacts image quality of the display, the sign shall be turned off until the display is operating as intended.</li> </ul>	<p>with any direction given by the Development Officer.</p>

## **Appendix C: Information on the Contract with Pattison Outdoor Advertising and the Number of Benches that Exist in the City**

Consistent with many other municipalities across Canada, the City of Regina contracts with advertising companies for advertising on transit shelters, benches and buses (see Appendix – D showing transit bench types in Regina and Saskatoon). The City selects vendors through an open Request for Proposal process. The current contracts are both with Pattison Outdoor Advertising (Pattison), though in the past, the City has also contracted with Rawlco and Creative Outdoor Advertising.

The contract covering advertising on transit shelters and buses provides Pattison with exclusive advertising rights on the shelters and buses. The contract generally allows for advertising on only one side of the shelter, with occasional exceptions made depending on the situation. There are 272 transit shelters in Regina, with shelters added each year dependant on budget (in a typical year, there may be four shelters added). The City receives revenue from this contract of \$780,000 per year. The contract expires on March 31, 2023.

The contract covering transit benches operates differently from the contract dealing with transit shelter and bus advertising. Under this contract, Pattison provides approximately 257 benches and garbage receptacles in locations identified by the City (based on ridership levels), including the right to advertise on those benches. Pattison is also responsible for maintaining and emptying the garbage cans in these locations. The contract requires that Pattison provide an additional 10 benches each year of the contract, conditional upon the City's identification of appropriate placement locations. The City receives approximately \$117,000 annually from this contract. The contract expires on June 30, 2023.

Both contracts provide significant benefits to the City and to transit users. The revenue generated by both contracts equals approximately \$897,000 per year. As the transit system does not operate at 100 per cent cost recovery (currently 37 per cent), this revenue is vital to keep property tax increases or transit fares low. The loss of this revenue would require that the City make it up with revenue from other sources. Additionally, without the bench providers, the City would be responsible for this seating and the maintenance of the garbage bins.

## Appendix D: Transit Bench Types in Regina and Saskatoon

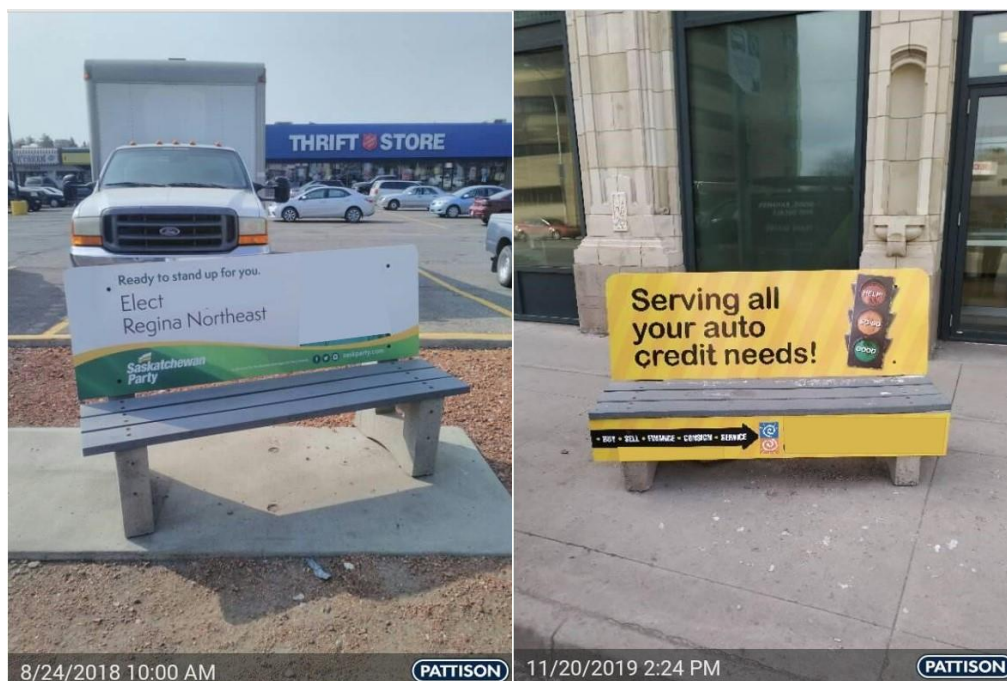


Figure 1: Pattison Benches in Regina With and Without Kickplate

Total Advertising Space:

Regular-sized bench – 72" x 24", or approximately 16.75 ft<sup>2</sup> (optional kickplate is 72" x 9.5", or 4.75 ft<sup>2</sup>)

Large-sized bench – 84" x 30", or approximately 22.25 ft<sup>2</sup> (optional kickplate is 84" x 9.5", or 5.28 ft<sup>2</sup>)



Figure 2: Creative Outdoor Benches in Saskatoon

Total Advertising Space: 71" x 20.5", or approximately 10 ft<sup>2</sup>



## Age Friendly Cities

<b>Date</b>	April 29, 2021
<b>To</b>	Mayor Masters and City Councillors
<b>From</b>	Community Wellness Committee
<b>Service Area</b>	Parks, Recreation & Cultural Services
<b>Item #</b>	CR21-72

## RECOMMENDATION

---

That City Council:

1. Endorse the request of the Age Friendly Regina committee for the City of Regina to become an age friendly community by participating, supporting, promoting, and working to assess and improve inclusion and accessibility for individuals of all ages.
2. Remove item MN20-20 from the List of Outstanding Items for City Council.
3. Direct Administration to prepare a report to the Community Wellness Committee in Q2 2022 that outlines the scope and needed resources to develop an Accessibility Plan for an Age Friendly Regina after a review of forthcoming provincial accessibility legislation.

## HISTORY

---

At the April 14, 2021 meeting of the Community Wellness Committee, the Committee considered the attached CWC21-7 report from City Planning & Community Development.

Andre Nogue, representing Age Friendly Regina Steering Committee, addressed the Committee.

The Committee adopted a resolution to concur in the recommendation contained in the report, with the following amendment:

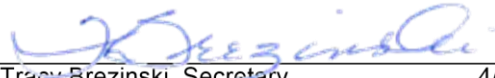
That City Council:

Direct Administration to prepare a report to the Community Wellness Committee in Q2 2022 that outlines the scope and needed resources to develop an Accessibility Plan for an Age Friendly Regina after a review of forthcoming provincial accessibility legislation.

Recommendation #3 in the attached report does not require City Council approval.

Respectfully submitted,

COMMUNITY WELLNESS COMMITTEE



Tracy Brezinski, Secretary

4/22/2021.

#### **ATTACHMENTS**

CWC21-7 - Age Friendly Cities  
Appendix A - Age Friendly Motion  
Appendix B - Age Friendly Summary  
Appendix C - AFR Survey  
Appendix D - Age Well Tool  
Appendix E - Age Friendly Checklist

## Age Friendly Cities

<b>Date</b>	April 14, 2021
<b>To</b>	Community Wellness Committee
<b>From</b>	City Planning & Community Development
<b>Service Area</b>	Parks, Recreation & Cultural Services
<b>Item No.</b>	CWC21-7

### RECOMMENDATION

---

The Community Wellness Committee recommends that City Council:

1. Endorse the request of the Age Friendly Regina committee for the City of Regina to become an age friendly community by participating, supporting, promoting, and working to assess and improve inclusion and accessibility for individuals of all ages.
2. Remove item MN20-20 from the List of Outstanding Items for City Council.
3. Approve these recommendations at its meeting on April 28, 2021.

### ISSUE

---

In September 2020, City Council brought forward a motion on Age Friendly Cities (MN20-20, Appendix A), directing Administration to return to Council in Q1 of 2021 with a report that discusses how the City of Regina would partner with the Age Friendly Regina Committee (AFR) to define approaches to becoming an age friendly city.

MN20-20 outlines the need for these approaches in Regina, as seniors and older adults are quickly becoming the fastest growing population in Canada. Inclusive and accessible opportunities to fully participate in civic life are required for individuals of all ages in Regina.

This report outlines the history and progression of AFR, and a proposed approach for Administration to work collaboratively with AFR in supporting its goals.

## IMPACTS

---

### Accessibility Impacts

Accessibility and inclusion are vital to age friendly communities. These values are at the forefront of the proposed approach to ensure City services meet Regina residents' diverse ages and needs.

Making commitments to accessibility and inclusion is key in addressing the goals of age friendly communities, and ensures decision-makers are rethinking how people of all stages of life can access and be included in public spaces, programs and services.

### Financial Impacts

There are no financial implications associated with this report. However, meeting age friendly objectives will require consideration of accessibility during business and project planning processes, including establishing new structures, programs, and City services. In addition, staff time will be provided to support the partnership with AFR. Financial impacts associated with new projects will be considered in future budget cycles.

If AFR wishes to explore funding or grant options, Administration will provide support in navigating the formalities of:

- Community Investment Grant Program
- Saskatchewan Lotteries Program
- Government of Canada, New Horizons Seniors Program
- Government of Canada, Enabling Accessibility Fund
- Saskatchewan Parks and Recreation
- Community Initiatives Fund
- South Saskatchewan Community Foundation

### Policy Impacts

*Design Regina: The Official Community Plan Bylaw No 2013-48* (OCP) recognizes that the social and economic gap between residents and communities has widened over time, creating social challenges and issues relating to inequality. Partnering with AFR to address Age Friendly Cities goals will have strategic outcomes relating to section D11 - Social Development of the OCP, including social sustainability, community safety and security, vulnerable and marginalized populations including seniors and older adults, and overall social inclusion.

## OTHER OPTIONS

---

1. Status Quo:  
Under this option, Administration would continue sitting at the AFR committee, supporting relevant action items, assisting with capacity building and promoting future projects, but would not pursue the establishment of an age friendly checklist.
2. Development of an Accessibility Plan  
Under this option, Administration would return to City Council with a proposed approach and financial implications to develop an accessibility plan for the City of Regina. Age Friendly priorities are aligned with goals that cities need to consider in enhancing meaningful accessibility. Accessibility plans are created to establish steps

for municipalities to prevent and address barriers to accessibility and include considerations on the built environment, transportation, inclusive programming and customer service, accessible communication, and accessible employment opportunities, to name a few.

This option would be an extensive undertaking for Administration and would require additional capacity, resources, and budget to coordinate the work. Similar to the development of the Culture Plan, Recreation Master Plans, and the Community Safety and Well-Being Plan, accessibility plans require comprehensive planning, consultation and engagement. Accessibility plans require endorsement from multiple sectors, as well as commitment from all City departments. Currently, City leadership from various departments continue to engage with the Accessibility Advisory Committee on ensuring city planning and projects are prioritizing accessibility and inclusion.

While the development of an accessibility plan represents a robust and inclusive approach to addressing all areas of accessibility, including barriers faced by older adults, the Government of Saskatchewan is currently undertaking consultations to implement new accessibility legislation for Saskatchewan which may provide more direction for municipalities in this regard. As such, this option is not recommended at this time; instead, it is recommended this option be considered within future business planning and budget cycles to ensure alignment once the provincial accessibility priorities have been finalized. In the meantime, Administration will continue to prioritize accessibility improvements as a part of regular business planning processes.

## **COMMUNICATIONS**

---

There are no specific communications requirements for this report.

Administration recognized the need to ensure that engagement is accessible broadly and for specific demographics, including seniors and older adults.

## **DISCUSSION**

---

### **Defining Age Friendly Communities**

What is the Age Friendly Communities concept?

With the senior and older adult population quickly growing across Canada, an age friendly approach ensures programs, services, structures, and policies are inclusive and accessible as residents progress through their lifespan. In an age friendly community, individuals can 'age actively', as the community is set up to support health, well-being, and meaningful engagement.

There are eight domains/priority areas which communities must focus on to become more age friendly:

- Outdoor spaces & buildings

- Transportation
- Housing
- Social participation
- Respect and social inclusion
- Civic participation and employment
- Communication and information
- Community support and health services

Becoming an age friendly community takes a collaborative approach, including municipalities, provincial governments, health sectors, local businesses, and community-based organizations. Age friendly movements are rooted in principles of inclusion and accessibility.

#### Age Friendly Regina

The City of Regina is one of fifteen communities across Saskatchewan that has coordinated an age friendly committee and has begun the journey to becoming age friendly. Under the guidance of Age Friendly Saskatchewan, with support from Saskatchewan Seniors Mechanism, each community that undertakes the goal of becoming age friendly is required to follow a set of milestones. Regina's progress on the Age-Friendly Milestones is as follows:

##### *Establish an Age Friendly Committee*

AFR was established in 2018, with membership including the Regina Senior Citizen Centre, Saskatchewan Seniors Mechanism, Regina Immigrant Women Centre, Eden Care Communities, as well as representatives from City of Regina Administration and City Council, Saskatchewan Health Authority, Regina Police Service, University of Regina's Centre on Aging and Health, and community members from the senior & older adult population. AFR recently established a summary document to further assist with promotion and understanding of their role in our city (Appendix B).

##### *Assessing the Community*

To undertake the needs assessment of Regina, AFR developed the Age Friendly Communities Survey (Appendix C) and worked with partners to have it distributed to other networks, community collaboratives, community associations, and organizations that serve and support seniors and older adults.

After the first round of survey distribution, just under 400 responses were gathered. Results highlighted snow removal, access to accessible transportation, access to community services, and community safety as priority needs for the older adult population in Regina.

In December, AFR distributed the survey again with a desire to hear from a more diverse segment of the community. To assist, Administration distributed the survey to the community well-being table, a City-led committee of over 80 service providers from the social development sector. Further, Administration collaborated with the Regina and Region Local Immigration Partnership to have the survey distributed through their network with the goal of reaching seniors and older adults from the newcomer population. The response level to the second round of survey distribution

was just under 300 completed surveys. Administration is committed to working with AFR to identify alternative methods of data collection to continue to understand the priorities of older adults.

#### *Establishment of Age Friendly Work Plan*

AFR has developed the Age Well Regina Tool (Appendix D), a document that highlights programs and services in Regina in relation to supported housing and care options, mental health services, and crime prevention and safety.

Administration is committed to supporting the distribution and promotion of the Age Well Tool, which includes a plan to utilize City social media platforms and distribution to community associations and other older adult-serving organizations. The Age Well Regina Tool is now on Regina.ca.

At a recent facilitated session with the Saskatchewan Seniors Mechanism, AFR set four short-term goals for 2021:

1. Add Older Adult/Age-Friendly Lens to City of Regina operations, with an immediate focus on:
  - a. Improving access to information of City of Regina programs and services.
  - b. Improving conditions of sidewalks in winter months.
  - c. Improving conditions around bus stops in winter months.
  - d. Improving consultation and engagement opportunities for older adults.
2. Prepare to present to the City of Regina Council Meeting on the AFR goals and Age Well Tool
3. Have a reliable and valid data set based on 1000 responses of the Age Friendly Regina Community Survey.
4. Implement changes to the AFR Committee structure to increase community representation

#### **Partnership with Age Friendly Regina**

Administration is committed to continuing to work with AFR as a partner in ensuring Regina achieves the vision of Age Friendly communities and continues to make meaningful progress in ensuring the accessibility of programs, services and infrastructure. In addition to supporting AFR with the development of resources and a work plan, Administration has developed a draft of an Age Friendly Checklist (Appendix E). The Checklist combines existing provincial and federal age friendly tools, and focuses on areas relevant to the age friendly domains. Administration will use this tool to guide work areas to establish new policy, programs, structures, or services. Administration will continue to work with AFR to finalize the checklist and the process to apply it to City policies and planning.

In addressing the specific priorities identified by Age Friendly Regina, as listed above, the following initiatives are underway:

#### **Improved Engagement & Access to Information**

##### *Public Engagement Strategy*

Administration is committed to continuous improvement and plans to do further market and audience research, which, among other topics, will explore preferred

ways of communication. In 2022, Administration will be revising the Public Engagement Framework into a more comprehensive Public Engagement Strategy. This will include the latest leading practices for both broad public and stakeholder-specific engagement, including online tools, open houses and idea fairs, the use of panels, and much more.

#### *Strengthened Communications*

The City of Regina has a wide variety of communication strategies aimed to reach all residents of Regina, as well as strategies targeted to particular audiences, including seniors and older adults. Administration takes an approach to communicate messages in a wide variety of ways, from printed brochures and bill inserts to paid radio and billboard ads to social media and online advertising. Additionally, the Administration sends hundreds of public service announcements to the media, which results in information being shared in news coverage across print, radio and television.

#### Winter Sidewalks & Bus Stops

##### *Snow Angels*

The Snow Angels program works with community-based organizations and volunteers to clear residential sidewalks for people who require additional assistance. Snow Angels has been in the pilot phase for two seasons, working with Eden Care Communities, Al Ritchie Community Association, and Cathedral Community Association. An evaluation will be completed in Q2 of 2021 and findings will inform the permanent program.

##### *Winter Maintenance Policy & Snow Clearing Bylaw*

A report is in development for Q3 of 2021 that reviews the Winter Maintenance Policy and Sidewalk Snow Clearing Bylaw. Within this report, options relating to the implementation of a sidewalk snow clearing bylaw will be considered. Clearing sidewalks adjacent to transit stops has recently been approved by City Council and will be implemented in the 2021/2022 season.

#### Survey Distribution

Another goal of AFR is to continue the distribution of the age friendly survey. AFR recognizes that although strong efforts have been made to engage seniors and older adults in Regina, this should remain a priority moving forward. Administration will continue to support the distribution, sharing with community partners, non-profit organizations, community associations, and other community collaboratives and networks. To enhance access, Administration can distribute paper copies to a range of community spaces, including neighbourhood centres. Further communication approaches can also be explored alongside the Citizen Experience team, which could include utilizing other public platforms such as social media. Survey data will continue to advise on future goal setting for AFR, and will be valuable to future planning and priority setting for Administration. Survey data will also support the further development of the Age Friendly Checklist, ensuring local priorities are reflected within the document.



## DECISION HISTORY

---

On September 30, 2020, City Council directed Administration to work with the Regina Age-Friendly Steering Committee on an Age-Friendly partnership proposal to present to City Council in Q1 of 2021 (MN20-20).

Respectfully submitted,



Laurie Shalley, Director, Parks, Recreation & Cultural Services

Respectfully submitted,



Diana Hawryluk, Executive Director, City Planning & Community Dev.

Prepared by Dave Slater, Manager, City Projects

## ATTACHMENTS

Appendix A - Age Friendly Motion  
Appendix B - Age Friendly Summary  
Appendix C - AFR Survey  
Appendix D - Age Well Tool  
Appendix E - Age Friendly Checklist

**NOTICE OF MOTION**

August 26, 2020

City Clerk  
City Hall  
Regina, Saskatchewan

Dear Sir:

Please be advised that I will submit the following NOTICE of MOTION at the August 26, 2020 meeting of City Council:

Re: Age-Friendly City

---

WHEREAS the City of Regina vision statement is to be Canada's most vibrant, INCLUSIVE, attractive, sustainable community where people live in harmony and thrive in opportunity;

WHEREAS Canadian seniors are the fastest growing population and it is projected by 2050 there will be more older people than children for the first time in the world's history;

WHEREAS the Age-Friendly Regina project initiated through the support of the Saskatchewan Seniors Mechanism has explored strategies to create a community where people of all ages can live safely, enjoy good health and stay involved;

WHEREAS the Age-Friendly Regina Steering Committee is an invested group of organizations and individuals whose aim is to identify improvements where all people of all ages can live safely, enjoy good health and stay involved;

WHEREAS members of City of Regina Community Services and several Councillors have been attending Age-Friendly Steering Committee meetings, along with representatives from other Provincial and Community organizations and individuals, to offer assistance as the group initiated an Age Well Tool, a community survey and are working toward an action plan to identify a path toward creating an age-friendly community; and

WHEREAS Age-Friendly Regina has developed a resource tool to support age-friendly communities;

THEREFORE BE IT RESOLVED that the City of Regina Administration:

1. Work with the Regina Age-Friendly Steering Committee to consider an Age-Friendly partnership proposal to present to City Council in Q1, 2021. The proposal to include:

- a. How the Regina Age-Friendly Steering Committee's community survey and future community assessments can act as an age-friendly lens to assist the City with future policies and planning;
  - b. The costs of creating and sustaining the partnership; and
  - c. The availability of funding or grants from governments or organizations;
2. Be directed to engage with Seniors Mechanism, Age-Friendly Saskatchewan and other municipalities to define approaches to becoming an Age-Friendly City; and
3. Coordinate the presentation of the Regina Age-Friendly Steering Committee's Age-Well Tool to City Council with a request to assist in publicizing the tool to the public and the media.

Respectfully submitted,



---

Barbara Young  
Councillor - Ward 1



---

Andrew Stevens  
Councillor - Ward 3



---

Lori Bresciani  
Councillor - Ward 4



## Age Friendly Regina Update: April 2021

Age Friendly (AF) is an initiative of the World Health Organization (WHO). Saskatchewan Seniors Mechanism (SSM) responded to the request from the Public Health Agency of Canada to educate and encourage Age Friendly communities throughout Saskatchewan. On behalf of SSM, Age Friendly Saskatchewan (AFS) supports fifteen AF communities in Saskatchewan who have embarked on the AF journey.

The approach of AF is that the concerns of older adults will mirror those of persons of all ages. The life experience of older adults gives them a unique viewpoint.

### Age Friendly Regina (AFR)

The vision of AFR is to build an age friendly community where people of all ages can live safely, enjoy good health and remain involved in their community.

The AFR Steering Committee was formed early in 2018. At that time it was composed of individuals and community organization/business representatives. AFR began following the steps of the AF process:

1. Establish the support of municipal government
2. Assess (survey) the community to identify AF gaps and needs
3. Based on the assessment, develop an action plan, implement and publicize.

### AFR Status

We developed a survey and distributed it both in hardcopy and online. It was available from January to June 2019. 385 responses were gathered and analysed, and we issued a final report in the fall of 2019. The report identified concerns and needs of the community. However, a high volume of answers were in the "I don't know" category, suggesting that many will only look for this information when the need arises.

From these learnings *Age Well Regina* was developed. This 64-page document outlines:

1. Supported Housing/Care Options
2. Mental "Wealth" and Services
3. Crime Prevention and Safety

All documents are available at: <https://agefriendlysk.ca/regina/>.

*An AFR presentation to the community was planned for June 2020, but was cancelled due to COVID-19.*

Recently AFR reviewed the structure and workings of the AFR Steering Committee. The new structure is now composed of the Steering Committee itself and a newly defined Stakeholder Interest Group. The Terms of Reference were updated, roles and responsibilities were defined and a planning and priority setting exercise was completed. City of Regina staff participated in the planning exercise. We are now implementing these changes.

**AFR short-term goals are:**

**To request a motion of endorsement from City Council for Regina to become an AF community.**

In the AF process there are 4 major milestones for a community to become accredited as Age Friendly. One of these milestones is to “secure the support of municipal government”. This is part of the motion presented today.

### **To add an AF “lens” to City of Regina planning**

Our survey shows many of the concerns expressed fall under the responsibility of the City of Regina. If an AF “lens” is applied throughout planning, the results will more closely address these concerns. The AF “lens” can be achieved through actions such as:

- Adding older adults to advisory panels, commissions etc.
- Ensuring older adults are easily able to participate in town halls (location, time of day, length of session)
- Engaging City of Regina managers in awareness of AFR goals and actions particularly in the AF focus areas (domains)
- Identifying City of Regina departments responsible for specific concerns raised through the survey, follow and publicize results
- Review and evaluate effectiveness of the above actions.

### **To expand our survey distribution to address shortfalls in representation and to achieve 1000 responses.**

Once established, the data from 1000 survey responses will provide a statistically relevant basis that will be useful for a number of years

- Simplify the survey language and include demographics
- Procure a greater number of responses spanning the spectrum of the people of Regina (newcomers, Indigenous, the homeless and lower income older adults)
- Identify gaps and needs, update final report
- Develop action plans to address identified gaps and needs
- Publicize results.

### **Complete the implementation of the new AFR structure.**

AFR has undergone a comprehensive analysis to define efficiencies within the structure of the Steering Committee. A Stakeholders Interest Group has been formed from all our partner organizations, associations and interested individuals, all who are supportive of AF objectives. Actions will be taken to broaden the interest group.

This gives access to a wide range of resources for supporting the AF “lens” and for participating in public City planning initiatives.

### **AFR long-term goals are:**

- Develop a pool of older adults who can consult/work with City Departments
- Focus on the need to assist older adults to more easily locate required services
- Explore potential financial options with partners, Stakeholders and Not-For-Profit organizations.

For more information contact: Andre Nogue, AFR Chair,  
[nogueag@sasktel.net](mailto:nogueag@sasktel.net) 306-789-2592

## Age Friendly Regina Survey

The Age Friendly Regina Committee would like to assess the supports, and challenges faced by older adults in Regina. An age friendly community is one that provides support for older adults to “age actively” – that is to live in security, enjoy good health and continue to participate fully in society.

The answers to the survey will be shared with the community. All responses are confidential. This survey should take about 20-30 minutes to complete. For more information on the survey, please email [agefriendlyregina@gmail.com](mailto:agefriendlyregina@gmail.com)

If you would like to fill the survey out online: <https://tinyurl.com/agefriendlyregina>

If you are interested in getting more involved with Age Friendly Regina please contact [agefriendlyregina@gmail.com](mailto:agefriendlyregina@gmail.com).

### 1. Demographics

Which of the following best describes you? Please check all that apply.

- |   |  |
|---|--|
| <input type="checkbox"/> Older adult  | <input type="checkbox"/> Representative of a non-governmental organization |
| <input type="checkbox"/> Service provider   | <input type="checkbox"/> Representative of municipal organization          |
| <input type="checkbox"/> Business person/merchant                                     | <input type="checkbox"/> Representative of a governmental organization     |
| <input type="checkbox"/> Caregiver to a family member or friend who is an older adult |  |

Which gender do you identify with?

- |                                       |  |
|---------------------------------------|--|
| <input type="checkbox"/> Male         | <input type="checkbox"/> Female            |
| <input type="checkbox"/> Other: _____ | <input type="checkbox"/> Prefer not to say |

What is your age?

- |                                |                                |                                |                                |                                |                                       |
|--------------------------------|--------------------------------|--------------------------------|--------------------------------|--------------------------------|---------------------------------------|
| <input type="checkbox"/> 18-24 | <input type="checkbox"/> 35-39 | <input type="checkbox"/> 50-54 | <input type="checkbox"/> 65-69 | <input type="checkbox"/> 80-84 | <input type="checkbox"/> 95-99        |
| <input type="checkbox"/> 25-29 | <input type="checkbox"/> 40-44 | <input type="checkbox"/> 55-59 | <input type="checkbox"/> 70-74 | <input type="checkbox"/> 85-89 | <input type="checkbox"/> 100 or older |
| <input type="checkbox"/> 30-34 | <input type="checkbox"/> 45-49 | <input type="checkbox"/> 60-64 | <input type="checkbox"/> 75-79 | <input type="checkbox"/> 90-94 |                                       |

Which neighbourhood do you live in?

- |  |                                      |  |
|--|--------------------------------------|--|
| <input type="checkbox"/> Argyle Park / Englewood | <input type="checkbox"/> Al Ritchie  | <input type="checkbox"/> Coronation Park |
| <input type="checkbox"/> Cathedral               | <input type="checkbox"/> Uplands     | <input type="checkbox"/> Downtown        |
| <input type="checkbox"/> Eastview                | <input type="checkbox"/> Arcola East | <input type="checkbox"/> Gladmer Park    |
| <input type="checkbox"/> Boothill                | <input type="checkbox"/> Heritage    | <input type="checkbox"/> Dewdney East    |

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> North Central       | <input type="checkbox"/> Albert Park             | <input type="checkbox"/> Dieppe                 |
| <input type="checkbox"/> Hillsdale           | <input type="checkbox"/> McNab                   | <input type="checkbox"/> Lakeview               |
| <input type="checkbox"/> Normanview          | <input type="checkbox"/> Whitmore Park           | <input type="checkbox"/> Normanview West        |
| <input type="checkbox"/> Sherwood / McCarthy | <input type="checkbox"/> Walsh Acres / Lakeridge | <input type="checkbox"/> Rosemont / Mount Royal |
| <input type="checkbox"/> Regent Park         | <input type="checkbox"/> Prairie View            | <input type="checkbox"/> Twin Lakes             |
| <input type="checkbox"/> Other: _____        |  |   |

#### What is your marital status?

- |  |  |
|--|--|
| <input type="checkbox"/> Married           | <input type="checkbox"/> Divorced      |
| <input type="checkbox"/> Living common law | <input type="checkbox"/> Never married |
| <input type="checkbox"/> Separated         | <input type="checkbox"/> Widowed       |

#### What is your residency status?

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Born in Canada | <input type="checkbox"/> Permanent Resident | <input type="checkbox"/> Refugee           |
| <input type="checkbox"/> Other: _____   |   | <input type="checkbox"/> Prefer not to say |

#### What is your ethnicity?

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Oceania origins   | <input type="checkbox"/> European origins  | <input type="checkbox"/> Latin, Central or South American origins |
| <input type="checkbox"/> Caribbean origins | <input type="checkbox"/> African origins   | <input type="checkbox"/> Asian origins                            |
| <input type="checkbox"/> Indigenous        | <input type="checkbox"/> Prefer not to say | <input type="checkbox"/> Other: _____                             |

#### What is your highest level of education?

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Some high school   | <input type="checkbox"/> High school diploma            | <input type="checkbox"/> Some college or university |
| <input type="checkbox"/> College or university bachelor's degree or certification |   | <input type="checkbox"/> University master's degree |
| <input type="checkbox"/> Some technical school                                    | <input type="checkbox"/> Technical school certification | <input type="checkbox"/> Doctorate                  |
| <input type="checkbox"/> Other: _____   |   |   |

#### What is your employment status?

- |  |  |
|--|--|
| <input type="checkbox"/> Employed full time (40+ hours a week) | <input type="checkbox"/> Employed part time (less than 40 hours) |
| <input type="checkbox"/> Unemployed (looking for work)         | <input type="checkbox"/> Unemployed (not looking for work)       |
| <input type="checkbox"/> Student                               | <input type="checkbox"/> Retired                                 |
| <input type="checkbox"/> Self-employed                         | <input type="checkbox"/> Unable to work                          |
| <input type="checkbox"/> Other: _____                          | <input type="checkbox"/> Prefer not to say                       |

### What is your household income?

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> \$Loss to \$09K | <input type="checkbox"/> \$10K - \$19K     | <input type="checkbox"/> \$20K - \$29K   |
| <input type="checkbox"/> \$30K - \$39K   | <input type="checkbox"/> \$40K - \$49K     | <input type="checkbox"/> \$50K - \$59K   |
| <input type="checkbox"/> \$60K - \$69K   | <input type="checkbox"/> \$70K - \$79K     | <input type="checkbox"/> \$80K - \$89K   |
| <input type="checkbox"/> \$90K - \$99K   | <input type="checkbox"/> \$100K - \$149K   | <input type="checkbox"/> \$150K and over |
| <input type="checkbox"/> N/A (No income) | <input type="checkbox"/> Prefer not to say |  |

## 2. Transportation

Check the box you most agree with.

	Yes	No	I Don't Know
The transit service is convenient (e.g. shopping, medical services, community centers, religious and cultural events etc.).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The bus stops are convenient (e.g. location, there is a bench, snow is cleared).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
The transportation that is available for individuals with disabilities is sufficient (e.g. Para Transit).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public transportation is affordable for older adults (including Para Transit).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Volunteers are available to drive older adults when needed (e.g. neighbours, family, friends, informal networks, etc.).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Accessible and affordable commercial transportation options are available (e.g. taxi, private car services, airport taxis, etc.).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
There are enough parking spaces close to services and stores.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
There are enough accessible parking spaces close to services and stores.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:



### 3. Housing

Check the box you most agree with.

Yes

No

I Don't Know

There is enough housing that meets the needs of older adults.

☐☐☐

I know what my housing options are if I am no longer able to live independently on my own.

☐☐☐

Housing is affordable for older adults.

☐☐☐

There is enough subsidized housing for lower-income older adults.

☐☐☐

Wait times to access supportive housing options are fair (e.g. assisted living, long term care homes, group home, personal care homes, etc.).

☐☐☐

Comments:

### 4. Safety

Check the box you most agree with.

Yes

No

I Do Not Know

Crime and vandalism are a problem in my neighbourhood.

☐☐☐

Older adults feel safe when out alone during the day in my neighbourhood.

☐☐☐

Older adults feel safe when out alone during the night in my neighbourhood.

☐☐☐

Street lighting is enough in my neighbourhood.

☐☐☐

I believe that emergency services will help when needed (fire, police, EMS).

☐☐☐

Comments:

5. Outdoor Spaces and Buildings	Check the box you most agree with.		
	Yes	No	I Do Not Know
Road signs are easy to read and large enough for older drivers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sidewalks in my neighbourhood are well maintained (even surfaces or paved, not a lot of cracks).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Snow is cleared quickly after a snowfall so walking and driving is safe.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walk lights allow enough time to cross the streets safely.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public washroom signs are easy to see.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
There are enough public washrooms in busy areas (e.g. downtown, Wascana Park, etc.).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
There are enough accessible public washrooms in busy areas (e.g. downtown, Wascana Park, etc.).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Most buildings are easily accessible to everybody (e.g. have wheelchair ramps, automatic doors).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Walkways connect neighborhoods to essential services.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:			

6. Respect and Social Inclusion	Check the box you most agree with.		
	Yes	No	I Do Not Know
Older adults are usually treated with respect.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Older adults are included in community consultations and planning processes (e.g. forums, surveys, meetings, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
I have opportunities to share my skills and abilities in my community.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

7. Community/Work Force Participation	Check the box you most agree with.		
	Yes	No	I Do Not Know
Older adults have enough opportunities to volunteer.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Older adults have enough paid job opportunities that meet their needs (e.g. part-time work, flexible hours, etc.).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comments:			

8. Social Participation/Recreation	Check the box you most agree with.		
	Yes	No	I Do Not Know
My neighbourhood has enough nice places to walk (e.g. walking trails, parks, well-treed streets).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parks and walking trails in my neighbourhood are accessible and easy to use (e.g. clear paths, even surfaces, etc.).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
There are enough resting areas with benches along paths or trails in my neighbourhood.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
There are enough exercise opportunities mainly for older adults.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
There are enough recreation programs for older adults (e.g. card games, arts, crafts).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
There are enough learning programs for older adults in (e.g. computer use, gardening, photography, etc.).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
There are enough programs and events that bring people of all age's together.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recreational activities are affordable for older adults (e.g. exercise programs, community events, etc.).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Isolated older adults have opportunities to connect with others (e.g. contacted, visited, taken to activities, or are able to access opportunities from their home, etc.).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments:

## 9. Information/Advocacy

Check the box you most agree with.

Yes No I Do Not Know

Public service directories or automated answering services are easy to use.

☐☐☐

There is enough help available to complete official forms (e.g., filling out government or income tax forms, citizenship papers, etc.).

☐☐☐

There are enough advocacy services for older adults (e.g. Ombudsman, Sask Seniors Mechanism, etc.).

☐☐☐

I can find information about events, programs and services in Regina.

☐☐☐

Comments:

### How do you hear about services or events in your community (mark all that apply)?

☐

Facebook

☐

Email

☐

Mail

☐

Poster

☐

Friends/Family

☐

Newsletter

☐

Internet search

☐

Newspaper

☐

Other: \_\_\_\_\_

### How would you like to hear about services or events in your community (mark all that apply)?

☐

Facebook

☐

Email

☐

Mail

☐

Poster

☐

Friends/Family

☐

Newsletter

☐

Internet search

☐

Newspaper

☐

Other: \_\_\_\_\_

## 10. Health and Community Services

Check the box you most agree with.

Yes No I Do Not Know

I am able to see a doctor or nurse practitioner when needed.

☐☐☐

If English is not my first language, I am able to find a doctor who speaks my language.

☐☐☐

There are services that help older adults with household jobs (e.g. snow removal, lawn care, taking garbage out, etc.).

☐☐☐

There are enough meal programs available for older adult to attend outside the home (e.g. lunch at a church or senior centre).

☐☐☐

Services that bring meals to the home meet the needs of older adults.

☐☐☐

As an older adult, there is a place to go for help or someone to talk to if I feel sad, lonely, depressed or anxious.

☐☐☐

Worrying about falling stops older adults from taking part in daily living activities.

☐☐☐

Lab services are accessible if and when I need them.

☐☐☐

Comments:

## 11. Conclusion

What do you think it working well for older adults in this community (e.g. support systems, programs, neighbourhood connections, etc.)?

### What are your top three concerns?

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Housing                         | <input type="checkbox"/> Transportation                    | <input type="checkbox"/> Safety                      |
| <input type="checkbox"/> Outdoor spaces & buildings      | <input type="checkbox"/> Information/advocacy              | <input type="checkbox"/> Respect & social inclusion  |
| <input type="checkbox"/> Social participation/recreation | <input type="checkbox"/> Community/workforce participation | <input type="checkbox"/> Health & community services |
| <input type="checkbox"/> Other: _____                    |  |  |

Is there anything else you would like to tell us?

Thank you for your participation.

# AGE WELL REGINA

**A GUIDE FOR NAVIGATING  
SUPPORT SYSTEMS IN REGINA**

April 2020

# Using this Guide

---

The Age Well Regina Guide was created by Age Friendly Regina to help older adults (people aged 55+) access information about different health opportunities, programs, resources and services in Regina. This Guide will work as an age-friendly tool that can help reduce the complexity of accessing different services and programs available in the community.

The Guide is broken down into three main sections: **(1) Housing**, **(2) Mental Wealth** and **(3) Crime Prevention and Safety** that have been designed to act as stand-alone documents that can be used individually by older adults. Each of the sections will have their own subcategories with all information of the programs and services provided in the community, as well as programs and services that are provided by private businesses and non-profit organizations. All information provided in the Guide will follow the following format:

## **Listing Name**

Address

Phone number

Fax Number

Website Address

Email Address

---

# Table of Contents

---

## Housing

How To Use the Guide: Knowing Your Housing Options	Page 3
Levels of Care Chart	Page 4
Navigating Through Your Options Flowchart	Page 5
Question 1 (Independent)	Page 6
Question 2 (Levels 1 and 2)	Page 7
Question 3 (Levels 1 to 4)	Page 8
Affordable Housing	Page 9
Assisted Living	Page 11
Home Care/Home Support Services	Page 13
Personal Care Homes	Page 15
Long-term Care Homes	Page 21

## Mental Wealth

How To Use the Guide: Knowing Your Support Groups and Services	Page 23
Navigating Through Your Support Groups and Services Flowchart	Page 24
Question 1 (Feelings of Sadness, Loneliness and Loss of Interest)	Page 25
Question 2 (Mental Health Crisis – Non-Emergency)	Page 26
Question 3 (Mental Health Crisis – Emergency)	Page 27
Clinical Counselling Services	Page 28
Community Associations and Programs	Page 31
Local Police/Crisis Management Services	Page 47

## Crime Prevention and Safety

How to Use the Guide: Knowing Your Safety and Prevention Services	Page 49
Navigating Through Your Safety and Prevention Services	Page 50
Question 1 (Scams, Theft and Fraud)	Page 51
Question 2 (Elder Abuse and Neglect)	Page 52
Question 3 (Emergency Situations)	Page 53
Employment, Financial Assistance and Welfare	Page 54
Human Rights and Public Guardian & Trustee	Page 55
Local Police/Crisis Management Services	Page 56
Victim Services	Page 57

---



APRIL 2020



# HOUSING

**Please Note:**

While every effort has been made to ensure the accuracy of the information, changes in circumstances after the time of publication may impact the accuracy of the Information.

# Table of Contents

---

## Housing

How To Use the Guide: Knowing Your Housing Options	Page 3
Levels of Care Chart	Page 4
Navigating Through Your Options Flowchart	Page 5
Question 1 (Independent)	Page 6
Question 2 (Levels 1 and 2)	Page 7
Question 3 (Levels 1 to 4)	Page 8
Affordable Housing	Page 9
Assisted Living	Page 11
Home Care/Home Support Services	Page 13
Personal Care Homes	Page 15
Long-term Care Homes	Page 21

---

# How To Use the Guide: Knowing Your Housing Options

---

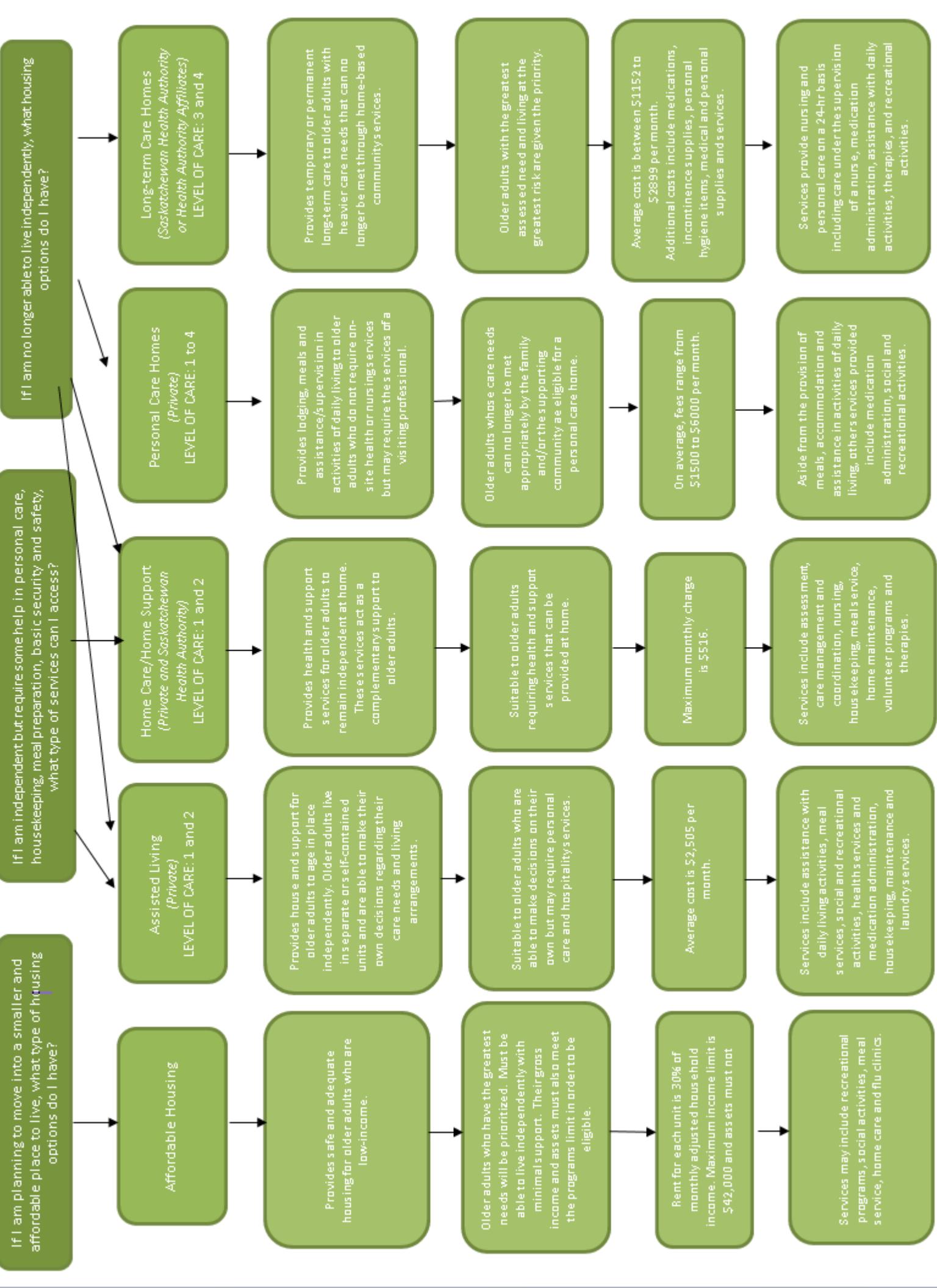
This guide will help older adults and their families learn about housing options in Regina. A description of the needs and associated terms has been provided to help older adults and families to identify the best housing options based on the level of need. The list of housing is divided into the categories used by the province.

## **To start:**

1. The Levels of Care Chart on page 3 describes the varying levels of care (from Level 1 to Level 4) and can be used to identify where you or your family member may fit.
  2. Answer the 3 questions in the Navigating Through your Housing Options Flowchart on page 4. This will help to identify the type of housing options that may fit your needs.
  3. Use the above categories to identify the appropriate services and housing.
-

## LEVEL OF CARE CHART

0	1	2	3	4
Independent	Minimum Assist	Stand-By Assist	Hands-On Assist	Total Assist
<ul style="list-style-type: none"> <li>Independent in an emergency (e.g., can use the stairs without any assistance from others during an emergency).</li> <li>Able to do all activities of daily living without any help from staff or family:               <ul style="list-style-type: none"> <li>Bathe, dress, groom</li> <li>Use the toilet</li> <li>Take prescribed medication</li> <li>Use telephone and other forms of communication</li> </ul> </li> <li>Meal preparation and housekeeping may be helpful.</li> <li>May benefit from participating in activities and being with others.</li> </ul>	<ul style="list-style-type: none"> <li>Able to respond in an emergency.</li> <li>Able to walk or move without any help.</li> <li>Able to follow doctor's instructions and take prescribed medication.</li> <li>Able to control the bowel/bladder.</li> <li>Able to bathe on their own.</li> <li>Meal preparation and housekeeping assistance are helpful.</li> <li>Able to plan social activities on their own.</li> <li>Aware and focused/little memory impairment.</li> </ul>	<ul style="list-style-type: none"> <li>May need assistance in an emergency.</li> <li>May need assistance to be able to walk or move.</li> <li>May need reminders or verbal cues to do activities of daily living.</li> <li>Medication management is helpful.</li> <li>May sometimes need assistance during a loss of bowel/urinary control.</li> <li>Bathing set-up is helpful.</li> <li>Meal services and housekeeping assistance are helpful.</li> <li>May require reminders or encouragement to participate in activities.</li> <li>May sometimes have a hard time focusing/Mild memory impairment.</li> </ul>	<ul style="list-style-type: none"> <li>Needs assistance in an emergency.</li> <li>Assist is usually needed to be able to move.</li> <li>Needs verbal cues or hands-on assistance for activities of daily living.</li> <li>Needs medication management to control involuntary urination/defecation.</li> <li>Bathing assistance is needed.</li> <li>Meal and housekeeping services are needed.</li> <li>Needs encouragement and assistance to participate in activities.</li> <li>Have a hard time focusing/Impaired memory.</li> </ul>	<ul style="list-style-type: none"> <li>Needs supervision in an emergency.</li> <li>Needs mechanical lift/two-person/bedfast to move.</li> <li>Needs hands-on assistance to do activities of daily living.</li> <li>Medication and/or behaviour management is needed.</li> <li>Management of urinary and bowel problems are needed to control multiple episodes of involuntary urination/defecation.</li> <li>Bathing assistance is needed.</li> <li>Verbal cues and hands-on assistance are needed to eat.</li> <li>Needs encouragement and assistance to do activities or one-on-one visits.</li> <li>Needs 24-hour nursing supervision or skilled services such as PT, OT or ST.</li> </ul>







# HOUSING



## Affordable Housing

### **Eden Care Communities**

Address: 1100 Broadway Avenue  
Regina, SK S4P 1E3  
Phone: 306-352-4993  
Website: [www.edencare.ca/milton-heights](http://www.edencare.ca/milton-heights)  
Email: [info@edencare.ca](mailto:info@edencare.ca)

### **Gabriel Housing Corporation**

Address: 506 Lorne Street Regina, SK S4R 2J7  
Phone: 306-775-2905  
Fax: 306-949-4446  
Website: [www.gabrielhousing.ca](http://www.gabrielhousing.ca)  
Email: [gabrielhsg@sasktel.net](mailto:gabrielhsg@sasktel.net)

### **Mutchmor Lodge**

Address: 328 Century Crescent Regina, SK S4T 6M1  
Phone: 306-352-7119  
Fax: 306-522-7119  
Website: [www.mutchmorlodge.com](http://www.mutchmorlodge.com)  
Email: [mutchmor@sasktel.net](mailto:mutchmor@sasktel.net)

### **Namerind Housing Corporation**

Address: 1130 Winnipeg Street Regina, SK S4R 1J6  
Phone: 306 525-0147  
Fax: 306 525-0111  
Website: [www.namerindhousing.ca](http://www.namerindhousing.ca)  
Email: [reception@namerind.com](mailto:reception@namerind.com)

### **Regina Housing Authority**

Address: 1850 Smith Street Regina, SK S4P 2N3  
Phone: 306-525-2377  
Fax: 306-347-7812  
Website: [www.reginahousing.ca](http://www.reginahousing.ca)  
Email: [reginahousing@sasktel.net](mailto:reginahousing@sasktel.net)

### **Revera Renaissance Retirement Residences**

Address: 1801 McIntyre Street  
Regina, SK, S4P 4WP  
Phone: 306-525-8686  
Website: [www.reveraliving.com](http://www.reveraliving.com)

### **Saskatchewan Housing Corporation**

Mailing Address: 11<sup>th</sup> Floor, 1920 Broad Street  
Regina, SK S4P 3V6  
Phone: 306-798-3110  
Regina Office (Toll Free): 1-800-667-7567  
Fax: 306-787-4177  
Website:  
[www.publications.saskatchewan.ca/#/products/101625](http://www.publications.saskatchewan.ca/#/products/101625)

### **Selo Gardens Housing Authority**

Address: 1110 McNiven Avenue  
Regina, SK S4S 7H2  
Business Line: 306-584-1844  
Website: [www.sgpch.com](http://www.sgpch.com)  
Email: [lfletcher.sgpch@sasktel.net](mailto:lfletcher.sgpch@sasktel.net)

### **Silver Sage Housing Corporation**

Address: 4001 3rd Avenue North  
Regina, SK S4R 0W8  
Phone: 306-721-2909  
Toll-Free: 1-866-721-2911  
Fax: 306-545-9780  
Website: [www.silversage.ca](http://www.silversage.ca)  
Email: [info@silversage.ca](mailto:info@silversage.ca)



# HOUSING



## Affordable Housing

### **Argyle Park Housing Co-operative**

Address: Suite 61-320 Sangster Boulevard  
Regina, SK S4R 8M1  
Phone: 306-949-9616  
Fax: 306-205-3200  
Email: [aphc@accesscomm.ca](mailto:aphc@accesscomm.ca)

### **Cornwall Village Co-operative Housing Association**

Address: 102-2141 Cornwall Street  
Regina, SK S4P 3R1  
Phone: 306-569-2663  
Email: [cornwallvmanager@gmail.com](mailto:cornwallvmanager@gmail.com)

### **Lakewood Manor Housing Co-operative**

Address: 100 - 1123 Devonshire Drive North  
Regina, SK S4X 4H9  
Phone: 306-924-0430  
Fax: 306-924-0494  
Website: [www.lakewoodmanor.ca](http://www.lakewoodmanor.ca)  
Email: [lkwoodmr@accesscomm.ca](mailto:lkwoodmr@accesscomm.ca)

### **Steward Court Housing Co-operative**

Address: 100-1717 Oxford Street  
Regina, SK S4N 6K3  
Phone: 306-789-7970  
Fax: 306-761-0858  
Email: [stewartcourhousing@myaccess.ca](mailto:stewartcourhousing@myaccess.ca)

### **The George Tayler Housing Co-operative (Oxford Manor)**

Address: 1703 Oxford Street  
Regina, SK S4N 6J5  
Phone: 306-789-3636  
Email: [oxfordmanor103@gmail.com](mailto:oxfordmanor103@gmail.com)

### **Co-operative Housing**

Is an independent organization that provides affordable housing for low-income older adults. Individuals who live in these facilities may be required to participate in the operation and management of the co-op.

*For more information, visit:*  
[www.chfcanada.coop](http://www.chfcanada.coop)







# HOUSING



## Assisted Living

### **Broadway Terrace**

Address: 1150 Broadway Avenue  
Regina, SK S4P 4V3  
Phone: 306-564-1200  
Website: [www.edencare.ca/broadway-terrace](http://www.edencare.ca/broadway-terrace)  
Email: [info@edencare.ca](mailto:info@edencare.ca)

### **College Park I Retirement Residence**

Address: 1535 Anson Road, Regina, SK S4P OC2  
Phone: 306-565-0515  
Website:  
[www.allseniorscare.com/residence/college-park-retirement-residence](http://www.allseniorscare.com/residence/college-park-retirement-residence)  
Email: [jerriha@allseniorscare.com](mailto:jerriha@allseniorscare.com)

### **College Park II Retirement Residence**

Address: 1601 Badham Boulevard  
Regina, SK S4P 0L9  
Phone: 306-924-0515  
Website:  
[www.allseniorscare.com/residence/college-park-ii-retirement-residence](http://www.allseniorscare.com/residence/college-park-ii-retirement-residence)  
Email: [bhorbach@allseniorscare.com](mailto:bhorbach@allseniorscare.com)

### **Harbour Landing Village**

Address: 4000 James Hill Road  
Regina, SK S4W 0N1  
Phone: 306-559-5545  
Fax: 306-559-3092  
Website: [www.harbourlandingvillage.ca](http://www.harbourlandingvillage.ca)  
Email: [info@hlvillage.ca](mailto:info@hlvillage.ca)

### **Mutchmor Lodge**

Address: 328 Century Crescent  
Regina, SK S4T 6M1  
Phone: 306-352-7119  
Fax: 306-522-7119  
Website: [www.mutchmorlodge.com](http://www.mutchmorlodge.com)  
Email: [mutchmor@sasktel.net](mailto:mutchmor@sasktel.net)

### **Qu'Appelle House**

Address: 1425 College Avenue  
Regina, SK S4P 1B4  
Phone: 306-522-0335  
Website: [www.quappellehouse.ca](http://www.quappellehouse.ca)  
Email: [debbie.deneve@rqhealth.ca](mailto:debbie.deneve@rqhealth.ca)

### **Queen Victoria Estates**

Address: 2025 Heseltine Road  
Regina, SK S4V 2Z4  
Phone: 306-522-3553  
Website: [www.atriaretirement.ca/retirement-communities/queen-victoria-estates](http://www.atriaretirement.ca/retirement-communities/queen-victoria-estates)

### **Regina Lutheran Home**

Address: 1925-5<sup>th</sup> Avenue North  
Regina, SK S4R 7W1  
Phone: 306- 543-4055  
Fax: 306-543-4094  
Website: [www.edencare.ca/regina-lutheran-home](http://www.edencare.ca/regina-lutheran-home)  
Email: [info@edencare.ca](mailto:info@edencare.ca)

### **Regina Pioneer Village**

Address: 430 Pioneer Drive Regina, SK S4T 6L8  
Phone: 306-757-5646  
Fax: 306-757-5001  
Website: [www.rqhealth.ca/facilities/regina-pioneer-village](http://www.rqhealth.ca/facilities/regina-pioneer-village)

### **Revera Green Falls Landing Retirement Residence**

Address: 3850 Green Falls Drive  
Regina, SK S4V 3N5  
Phone: 306-559-5657  
Website: [www.reveraliving.com/en/live-with-us/saskatchewan/regina/green-falls-landing](http://www.reveraliving.com/en/live-with-us/saskatchewan/regina/green-falls-landing)



# HOUSING



## Assisted Living

### **Revera Marian Chateau Retirement Residence**

Address: 3651 Albert Street  
Regina, SK S4S 0A3  
Phone: 306-584-3030  
Website: [www.reveraliving.com/en/live-with-us/saskatchewan/regina/marian-chateau](http://www.reveraliving.com/en/live-with-us/saskatchewan/regina/marian-chateau)

### **Revera Renaissance Retirement Residence**

Address: 1801 McIntyre Street  
Regina, SK, S4P 4WP  
Phone: 306-525-8686  
Website: [www.reveraliving.com](http://www.reveraliving.com)

### **Revera The Bentley Regina/Hillsdale Retirement Residence**

Address: 3105 Hillsdale Street  
Regina, SK S4S 7K8  
Phone: 306-584-3333  
Website: [www.reveraliving.com/en/live-with-us/saskatchewan/regina/the-bentley-regina-hillsdale](http://www.reveraliving.com/en/live-with-us/saskatchewan/regina/the-bentley-regina-hillsdale)

### **Trinity Manor at Westerra**

Address: 8351 Canola Avenue  
Regina, SK S4Y 0E5  
Phone: 306-550-8077  
Website: [www.trinitymanorregina.ca](http://www.trinitymanorregina.ca)  
Email: [fmurphy@sasktel.net](mailto:fmurphy@sasktel.net)

### **Wintergreene Estates Retirement Residence**

Address: 4950 Pasqua Street,  
Regina, SK S4S 7L2  
Phone: 306- 585-7100  
Website: [www.verveseniorliving.com/wintergreene-estates](http://www.verveseniorliving.com/wintergreene-estates)  
Email: [info.wge@verveseniorliving.com](mailto:info.wge@verveseniorliving.com)





# HOUSING



## Home Care/Home Support

### **Bayshore Home Health**

Address: 150-1870 Albert Street

Regina, SK S4P 4B7

Phone: 306-352-7144

Regina Office (Toll Free): 1-866-561-1559

Website: [www.bayshore.ca/locations/bayshore-home-health-regina-sk](http://www.bayshore.ca/locations/bayshore-home-health-regina-sk)

Email: [regina@bayshore.ca](mailto:regina@bayshore.ca)

### **Called to Care**

Address: 2050 Broad Street Regina, SK S4P 1Y3

Phone: 306-757-2273

Fax: 306-757-2271

Website: [www.calledtocare.ca](http://www.calledtocare.ca)

Email: [office@calledtocare.ca](mailto:office@calledtocare.ca)

### **CBI Home Health**

Address: 2073 Park St Suite 2

Regina, SK S4N 6S2

Phone: 306-757-4590

Fax: 306-757-4627

Website: [www.cbi.ca/web/home-health-regina-park?utm\\_source=Google&utm\\_medium=lp&utm\\_campaign=CBIWeCare](http://www.cbi.ca/web/home-health-regina-park?utm_source=Google&utm_medium=lp&utm_campaign=CBIWeCare)

### **Dove Home Care Services**

Address: 2220 Cameron Street

Regina, SK S4T 2V8

Phone: 306-525-0045

Fax: 306-565-2393

Website: [www.dovehouse.ca](http://www.dovehouse.ca)

Email: [dovehouse@sasktel.net](mailto:dovehouse@sasktel.net)

### **Eden Care Communities**

Address: B-107 Albert Street Regina, SK S4R 2N3

Phone: 306-206-0260

Website: [www.edencare.ca](http://www.edencare.ca)

Email: [info@edencare.ca](mailto:info@edencare.ca)

### **Life Force Home Health Care**

Address: Suite 130 - 2025 Heseltine Road  
Regina, SK S4V 2Z4

Phone: 306-501-8598

Website: [www.lifeforcehomehealth.com](http://www.lifeforcehomehealth.com)



### **Accessor Coordinator**

An Accessor Coordinator will work with an older adult if he/she has requested to be assessed for his/her health needs. The Accessor Coordinator would then determine the most appropriate care plan for the client and will provide case management in a short term or long-term basis depending on the client's assessed needs.

*To access an Accessor Coordinator, contact:*  
306-766-7200



# HOUSING



## Home Care/Home Support

### **Nurse Next Door Home Care Services**

Phone: 306-209-0699

Website:

[www.nursenextdoor.com/locations/regina-sk](http://www.nursenextdoor.com/locations/regina-sk)

### **Orange Tree Living Home Care Services**

Phone: 306-539-4718

Website: [www.orangetreeliving.ca](http://www.orangetreeliving.ca)

Email: [info@orangetreeliving.ca](mailto:info@orangetreeliving.ca)

### **Regina Health District Home Care Volunteer Services**

Address: 4211 Albert Street #300

Regina, SK S4S 3R6

Phone: (306) 766-7200

### **Regina Helping Hands Care Home**

Address: 226 Hansen Drive Regina, SK S4X 2Y6

Phone: 306-545-7733

Fax: 306-545-7738

Email: [HelpingHands@sasktel.net](mailto:HelpingHands@sasktel.net)

### **Regina Senior Citizens' Centre Home Help Services**

Address: 2134 Winnipeg Street

Regina, SK S4P 3X6

Phone: 306-525-2154

Fax: 306-525-2155

Website: [www.reginaseniorcitizenscentre.ca](http://www.reginaseniorcitizenscentre.ca)

Email: [cindyrscc@myaccess.ca](mailto:cindyrscc@myaccess.ca)

### **Saskatchewan Health Authority: Home Care**

Address: 4211 Albert Street Regina, SK S4S 3R6

Phone: 306-766-7200

Hotline: 8-1-1 Healthline

Website:

[www.rqhealth.ca/department/community-and-preventative-health/home-care-services](http://www.rqhealth.ca/department/community-and-preventative-health/home-care-services)

### **Saskatchewan Health Authority: Home Care Treatment Centre**

Address: 1311 Broadway Avenue

Regina, SK S4P 1E2

Phone: 306-766-0370

Hotline: 8-1-1 Healthline

Website:

[www.rqhealth.ca/department/community-and-preventative-health/home-care-services](http://www.rqhealth.ca/department/community-and-preventative-health/home-care-services)

### **Saskatchewan Health Authority: Seniors House Call Program**

Phone: 306-766-6280

Hotline: 8-1-1 Healthline

Website:

[www.rqhealth.ca/department/primary-health-care/seniors-house-call-program](http://www.rqhealth.ca/department/primary-health-care/seniors-house-call-program)

### **Individualized Funding for Home Care**

Older adults can receive funding to increase their choice and flexibility in home care. The funding will be based on assessed need and will be used for supportive home care services.

*For more information, visit:*

<https://www.saskatchewan.ca/residents/health/accessing-health-care-services/care-at-home-and-outside-the-hospital/individualized-funding-for-home-care>





# HOUSING



## Personal Care Homes

### **Albert Park Senior Care Home**

Address: 4518 Montague Street  
Regina, SK S4S 3K7  
Phone: 306-586-0689  
Fax: 306-586-9827  
Website: [www.carehomes.ca/albertparksch](http://www.carehomes.ca/albertparksch)  
Email: [elmae82@yahoo.ca](mailto:elmae82@yahoo.ca)

### **Arbour Oaks Manor**

Address: 10 Kyle Street Regina, SK S4R 5Y2  
Phone: 306-545-3176  
Fax: 306-545-1576  
Website: [www.carehomes.ca/homes/arbor-oaks-manor](http://www.carehomes.ca/homes/arbor-oaks-manor)  
Email: [arboroaks@sasktel.net](mailto:arboroaks@sasktel.net)

### **Ashton Manor Care Home**

Address: 27 Sidney Street Regina, SK S4X 1X1  
Phone: 306-535-1532  
Fax: 306-569-1922  
Website: [www.carehomes.ca/ashtonmanor](http://www.carehomes.ca/ashtonmanor)  
Email: [safiasiasang@gmail.com](mailto:safiasiasang@gmail.com)

### **Autumn Personal Care Home**

Address: 3821 Regina Avenue  
Regina, SK S4S 0H8  
Phone: 306-536-5259  
Fax: 306-584-8424  
Website: [www.carehomes.ca/Autumnpch](http://www.carehomes.ca/Autumnpch)  
Email: [autumnpch@sasktel.net](mailto:autumnpch@sasktel.net)

### **Bethel Manor**

Address: 5161 Sherwood Drive  
Regina, SK S4R 4C1  
Phone: 306-546-3626  
Fax: 306-546-3643  
Website: [www.bethelmanorcanada.com](http://www.bethelmanorcanada.com)  
Email: [bonasanya@sasktel.net](mailto:bonasanya@sasktel.net)

### **Campbell Care Home**

Address: 5800 4<sup>th</sup> Avenue Regina, SK S4P 3C2  
Phone: 306-543-9525  
Fax: 306-543-9529  
Website: [www.carehomes.ca/homes/campbell-care-home](http://www.carehomes.ca/homes/campbell-care-home)  
Email: [premiumhealth.services0@gmail.com](mailto:premiumhealth.services0@gmail.com)

### **Casa Bella Care Home**

Address: 5931 Hague Crescent  
Regina, SK S4P 3C2  
Phone: 306-543-0816  
Fax: 306-543-5798  
Website: [www.carehomes.ca/homes/casa-bella-care-home](http://www.carehomes.ca/homes/casa-bella-care-home)  
Email: [casabella.carehome@gmail.com](mailto:casabella.carehome@gmail.com)

### **Cherished Hearts Personal Care Home**

Address: 222 Litzenberger Crescent  
Regina, SK S4R 7J4  
Phone: 306-949-0777  
Fax: 306-949-0992  
Website: [www.reginaseniorliving.com](http://www.reginaseniorliving.com)  
Email: [cherishedhearts@sasktel.net](mailto:cherishedhearts@sasktel.net)

### **College Park I Retirement Residence**

Address: 1535 Anson Road Regina, SK S4P 0C2  
Phone: 306-565-0515  
Website: [www.allseniorscare.com/residence/college-park-retirement-residence](http://www.allseniorscare.com/residence/college-park-retirement-residence)  
Email: [jerriha@allseniorscare.com](mailto:jerriha@allseniorscare.com)



# HOUSING



## Personal Care Homes

### College Park II Retirement Residence

Address: 1601 Badham Boulevard  
Regina, SK S4P 0L9  
Phone: 306-924-0515  
Website:  
[www.allseniorscare.com/residence/college-park-ii-retirement-residence](http://www.allseniorscare.com/residence/college-park-ii-retirement-residence)  
Email: [bhorbach@allseniorscare.com](mailto:bhorbach@allseniorscare.com)

### Courtesy Care Home

Address: 2928 Wascana Street Regina, SK S4S 2G8  
Phone: 306-586-9888

### Dove House Cathedral

Address: 2220 Cameron Street Regina, SK S4T 2V8  
Phone: 306-525-0045  
Fax: 306-565-2393  
Website: [www.dovehouse.ca](http://www.dovehouse.ca)

### Dove House Parliament I and II

Address: 4002 & 4008 Montague Street  
Regina, SK S4S 3J9  
Phone: 306-525-0045  
Fax: 306-565-2393  
Website: [www.dovehouse.ca](http://www.dovehouse.ca)

### Dunsmore Villa

Address: 87 Dunsmore Drive Regina, SK S4R 7G1  
Phone: 306-522-0029  
Fax: 306-949-8004  
Email: [dunsmore'svilla@msn.com](mailto:dunsmore'svilla@msn.com)

### Four Seasons Care Home

Address: 4121 Queen Street Regina, SK S4P 3C2  
Phone Number: 306-586-8888  
Website: [www.fourseasonscarehome.ca](http://www.fourseasonscarehome.ca)  
Email: [jlewis@fourseasonscarehome.ca](mailto:jlewis@fourseasonscarehome.ca)

### Fulton Manor

Address: 174 Fulton Drive Regina, SK S4X 1W4  
Phone: 306-543-8613

### Gardiner Point Care Home

Address: 2323 E Arens Road Regina, SK S4V 1G3  
Phone: 306-585-6333  
Website: [www.gardinerpointcarehome.com](http://www.gardinerpointcarehome.com)

### Golden Heart Care Home

Address: 4238 Dewdney Avenue  
Regina SK, S4T 1A7  
Phone: 306-501-8702

### Golden Years Manor

Address: 2315 E. Arens Road Regina, SK S4V 1G3  
Phone: 306-569-9920  
Fax: 306-569-9953  
Website: [www.carehomes.ca/golden](http://www.carehomes.ca/golden)  
Email: [goldenyearsmanor@hotmail.com](mailto:goldenyearsmanor@hotmail.com)





# HOUSING



## Personal Care Homes

### Grace Within Care Community

Address: 219 Toronto Street Regina, SK S4R 1M1

Phone: 306-543-8613

### Harbour Landing Village

Address: 4000 James Hill Road

Regina, SK S4W 0N1

Phone: 306-559-5545

Fax: 306-559-3092

Website: [www.harbourlandingvillage.ca](http://www.harbourlandingvillage.ca)

Email: [info@hlvillage.ca](mailto:info@hlvillage.ca)

### Harvest Haven

Address: 1150 Broadway Avenue

Regina SK S4P 4V3

Phone: (306) 564-1201

Website: [www.edencare.ca/harvest-haven](http://www.edencare.ca/harvest-haven)

Email: [Info@edencare.ca](mailto:Info@edencare.ca)

### Highland Park Care Home

Address: 4409 McIntyre Street Regina, SK S4X 0C6

Phone: 306-539-1046

Email: [marilynmcrae@gmail.com](mailto:marilynmcrae@gmail.com)

### Hillsdale Personal Care Home

Address: 45 Anderson Avenue Regina, SK S4S 4R3

Phone: 306-584-8488

Website: [www.hillsdalecarehome.ca](http://www.hillsdalecarehome.ca)

Email: [hch1@sasktel.net](mailto:hch1@sasktel.net)

### Home at Kathy's

Address: 330 Black Drive Regina, SK S4X 2V7

Phone: 306-789-3710

### Hope and Charity

Address: 101/103 McIntyre Street

Regina, SK S4R 2L5

Phone: 306-949-1294

Fax: 306-949-7076

Website:

[www.personalcarehomes.saskatchewan.ca/PersonalCareHomes](http://www.personalcarehomes.saskatchewan.ca/PersonalCareHomes)

Email: [charitykumassah@icloud.com](mailto:charitykumassah@icloud.com)

### J and C Personal Care Home

Address: 3809 Green Moss Bay

Regina, SK S4V 1P7

Phone: 306-209-1738

Email: [tina\\_dcure@yahoo.ca](mailto:tina_dcure@yahoo.ca)

### JD and C Care Home Inc.

Address: 19 Walden Crescent Regina, SK S4N 1L1

Phone Number: 306-209-5560/306-502-4841

Website: [www.jd-and-c-care-home-inc.business.site/?utm\\_source=gmb&utm\\_medium=referral](http://www.jd-and-c-care-home-inc.business.site/?utm_source=gmb&utm_medium=referral)

Email: [bayatanjenny@yahoo.com](mailto:bayatanjenny@yahoo.com)

### The Personal Care Home Benefit (PCHB)

Older adults who are low-income can apply for this monthly assistance to help with the cost of living in a licensed personal care home.

*To apply or learn more about PCHB, visit:*

[www.saskatchewan.ca/residents/family-and-social-support/seniors-services/seniors-living-in-personal-care-homes](http://www.saskatchewan.ca/residents/family-and-social-support/seniors-services/seniors-living-in-personal-care-homes)



# HOUSING



## Personal Care Homes

### Joyti Care Home

Address: 2135 5th Ave North Regina, SK S4R 0R9

Phone: 306-501-3944

Website: [www.carehomes.ca/joyticarehome](http://www.carehomes.ca/joyticarehome)

Email: [joyticarehome@yahoo.ca](mailto:joyticarehome@yahoo.ca)

### Kennedy Manor

Address: 22 Kennedy Crescent Regina, SK S4R 6G4

Phone: 306-502-5894

Fax: 306-757-6583

Email: [ebmalang@yahoo.com](mailto:ebmalang@yahoo.com)

### Kozy Korner Personal Care Home

Address: 310 18<sup>th</sup> Avenue Regina, SK S4N 1E2

Phone: 306 585-7444

Fax: 306-585-7445

Email: [kozykornerpch@gmail.com](mailto:kozykornerpch@gmail.com)

### Lyn's Personal Care Home

Address: 5624 5 Avenue Regina, SK S4T 0M5

Phone: 306-545-7874

### Majestic Manor Personal Care Home

Address: 239 Williston Drive Regina, SK S4P 3C2

Phone: 306-949-1811

Fax: 306-949-1815

Website: [www.carehomes.ca/MajesticManorPCH](http://www.carehomes.ca/MajesticManorPCH)

Email: [majesticmanor@hotmail.ca](mailto:majesticmanor@hotmail.ca)

### Marie Manor

Address: 142 North McCarthy Boulevard

Regina, SK S4R 6A4

Phone: 306-522-2993

Fax: 306-559-1699

Email: [bfm@sasktel.net](mailto:bfm@sasktel.net)

### McMurphy Care Home

Address: 85 & 87 McMurphy Avenue

Regina, SK S4P 3C2

Phone: 306-545-3441

Fax: 306-530-305=0

Website:

[www.carehomes.ca/homes/mcmurphy-care-home](http://www.carehomes.ca/homes/mcmurphy-care-home)

Email: [onecarehealthservices@gmail.com](mailto:onecarehealthservices@gmail.com)

### Noonan Villa

Address: 126 Noonan Road Regina, SK S4V 0J6

Phone: 306-559-4930

Website: [www.carehomes.ca/homes/noonan-villa](http://www.carehomes.ca/homes/noonan-villa)

Email: [noonan.villa@gmail.com](mailto:noonan.villa@gmail.com)

### Olga's Care Home

Address: 2719 Corbett Road Regina, SK S4R 8J1

Phone: 306-545-0271

Email: [dorisskoberne@yahoo.ca](mailto:dorisskoberne@yahoo.ca)

### Parkview Villa

Address: 2915 Pasqua Street Regina, SK S4S 2H4

Phone: 306-539-4718

Website: [www.orangetreeliving.ca](http://www.orangetreeliving.ca)

Email: [info@orangetreeliving.ca](mailto:info@orangetreeliving.ca)

### Parliament Place Care Home

Address: 4001 Elphinstone Street

Regina, SK S4P 3C2

Phone: 306-525-3883

Website: [www.carehomes.ca/ParliamentPlace](http://www.carehomes.ca/ParliamentPlace)

Email: [sbentum1@gmail.com](mailto:sbentum1@gmail.com)





# HOUSING



## Personal Care Homes

### Precious Memories Villa

Address: 2800 23rd Avenue Regina, SK S4S 1E6  
Phone: 306-539-4718  
Website: [www.orangetreeliving.ca](http://www.orangetreeliving.ca)  
Email: [info@orangetreeliving.ca](mailto:info@orangetreeliving.ca)

### Princess Villa

Address: 3231 Whitmore Avenue  
Regina, SK S4S 1C1  
Phone: 306-539-4718  
Website: [www.orangetreeliving.ca](http://www.orangetreeliving.ca)  
Email: [info@orangetreeliving.ca](mailto:info@orangetreeliving.ca)

### Rawlinson Crescent Care Home

Address: 39 Rawlinson Crescent  
Regina, SK S4S 6B7  
Phone: 306-525-4834

### Regina Helping Hands Care Home

Address: 226 Hansen Drive Regina, SK S4X 2Y6  
Phone: 306-545-7733  
Fax: 306-545-7738  
Email: [HelpingHands@sasktel.net](mailto:HelpingHands@sasktel.net)

### Revera Green Falls Landing Retirement Residence

Address: 3850 Green Falls Drive  
Regina, SK S4V 3N5  
Phone: 306-559-5657  
Website: [www.reveraliving.com/en/live-with-us/saskatchewan/regina/green-falls-landing](http://www.reveraliving.com/en/live-with-us/saskatchewan/regina/green-falls-landing)

### Campbell Care Home

Address: 5800 4<sup>th</sup> Avenue Regina, SK S4P 3C2  
Phone: 306-543-9525  
Fax: 306-543-9529  
Website: [www.carehomes.ca/homes/campbell-care-home](http://www.carehomes.ca/homes/campbell-care-home)  
Email: [premiumhealth.services0@gmail.com](mailto:premiumhealth.services0@gmail.com)

### Riverbend Crossing

Address: 2235 Heseltine Road  
Regina, SK S4V 2Y7  
Phone: 306-347-7773  
Website: [www.espritlifestyle.com/locations/riverbend-crossing](http://www.espritlifestyle.com/locations/riverbend-crossing)

### Royal Oaks Care Home

Address: 2319 Arens Road Regina, SK S4P 3C2  
Phone: 306-790-9026  
Fax: 306-586-9176  
Website: [www.carehomes.ca/royaloaks](http://www.carehomes.ca/royaloaks)  
Email: [lsboychuk@sasktel.net](mailto:lsboychuk@sasktel.net)

### Selo Gardens Personal Care Home

Address: 1102 McNiven Avenue  
Regina, SK, S4S 3X3  
Phone: 306-790-4444  
Website: [www.sgpch.com/index.htm](http://www.sgpch.com/index.htm)  
Email: [lfletcher.sgpch@sasktel.net](mailto:lfletcher.sgpch@sasktel.net)





# HOUSING



## Personal Care Homes

### Shady Pines

Address: 36 & 38 Empress Drive  
Regina, SK S4T 6M4  
Phone: 306-924-4500

### Spruce Lane Care Home

Address: 2047 MacKay Street Regina, SK S4N 2S5  
Phone: 306-543-0707  
Email: fivekc.contracting@gmail.com

### Sunset Place Care

Address: 4501 Queen Street Regina, SK S4P 3C2  
Phone: 306-559-3290  
Website: [www.sunsetplacecareregina.ca](http://www.sunsetplacecareregina.ca)  
Email: adama@accesscomm.ca

### Victoria Park Personal Care Home

Address: 2400 East Arens Road  
Regina, SK S4V 3G6  
Phone: 306-994-2835  
Website: [www.seniorlivinginstyle.com/senior-living/sk/regina/victoria-park](http://www.seniorlivinginstyle.com/senior-living/sk/regina/victoria-park)

### Victorian Personal Care Home

Address: 7103 Sherwood Drive  
Regina SK, S4X 2V5  
Phone: 306-737-3162  
Website: [www.carehomes.ca/TheVictorianpersonalCareHome](http://www.carehomes.ca/TheVictorianpersonalCareHome)  
Email: victorianpch@accesscomm.ca

### Walsh Acres Manor

Address: 3 Dunsmore Drive Regina, SK S4R 7E9  
Phone: 306-775-1334  
Email: walshacresmanor@gmail.com

### Westhill Manor

Address: 8030 Sherwood Place  
Regina, SK S4P 3C2  
Phone: 306-949-5457  
Fax: 306-569-4919  
Website: [www.carehomes.ca/westhill](http://www.carehomes.ca/westhill)  
Email: westhillmanor@sasktel.net

### Westminster Care home

Address: 3347 Westminster Road  
Regina, SK S4V 0S3  
Phone: 306- 522-2101  
Website: [www.carehomes.ca/homes/westminster-care-home](http://www.carehomes.ca/homes/westminster-care-home)  
Email: n.grant@myaccess.ca

### Wintergreene Estates Retirement Residence

Address: 4950 Pasqua Street  
Regina, SK S4S 7L2  
Phone: 306- 585-7100  
Website: [www.verveseniorliving.com/wintergreene-estates](http://www.verveseniorliving.com/wintergreene-estates)  
Email: info.wge@verveseniorliving.com





# HOUSING



## Long-Term Care Homes

### **Extendicare Elmview**

Address: 4125 Rae Street Regina, SK S4S 3A5

Phone: 306-586-1787

Fax: 306-585-0255

Website: [www.extendicareelmview.com](http://www.extendicareelmview.com)

Email: [cnh\\_elmview@extendicare.com](mailto:cnh_elmview@extendicare.com)

### **Extendicare Parkside**

Address: 4540 Rae Street Regina, SK S4S 3B4

Phone: 306-586-0220

Fax: 306-585-0622

Website: [www.extendicareparkside.com](http://www.extendicareparkside.com)

Email: [cnh\\_parkside@extendicare.com](mailto:cnh_parkside@extendicare.com)

### **Extendicare Sunset**

Address: 260 Sunset Drive Regina, SK S4S 2S3

Phone: 306-586-3355

Fax: 306-584-8082

Website: [www.extendicaresunset.com](http://www.extendicaresunset.com)

Email: [cnh\\_sunset@extendicare.com](mailto:cnh_sunset@extendicare.com)

### **Qu'Appelle House**

Address: 1425 College Avenue Regina, SK S4P 1B4

Phone: 306-522-0335

Website: [www.quappellehouse.ca](http://www.quappellehouse.ca)

Email: [debbie.deneve@rqhealth.ca](mailto:debbie.deneve@rqhealth.ca)

### **Regina Lutheran Home**

Address: 1925-5<sup>th</sup> Avenue North

Regina, SK S4R 7W1

Phone: 306-543-4055

Fax: 306-543-4094

Website: [www.edencare.ca/regina-lutheran-home](http://www.edencare.ca/regina-lutheran-home)

Email: [info@edencare.ca](mailto:info@edencare.ca)

### **Regina Pioneer Village**

Address: 430 Pioneer Drive Regina, SK S4T 6L8

Phone: 306-757-5646

Fax: 306-757-5001

Website: [www.rqhealth.ca/facilities/regina-pioneer-village](http://www.rqhealth.ca/facilities/regina-pioneer-village)

### **Santa Maria Senior Citizens Home**

4215 Regina Avenue Regina SK, S4T 6L8

Phone: 639-625-7100

Fax: 639-625-7115

Website: [www.santamariaregina.ca](http://www.santamariaregina.ca)

Email: [SantaMariaGeneral@rqhealth.ca](mailto:SantaMariaGeneral@rqhealth.ca)

### **Wascana Rehabilitation Centre Extended Care/Veterans Program**

Address: 2180—23rd Avenue Regina,  
Saskatchewan S4S 0A5

Phone: 306-766-5100

Website: [www.rqhealth.ca/facilities/wascana-rehabilitation-centre-extended-care-veterans-program](http://www.rqhealth.ca/facilities/wascana-rehabilitation-centre-extended-care-veterans-program)

### **William Booth Special Care Home**

Address: 50 Angus Road Regina, SK S4R 8P6

Phone: 306-543-0655

Fax: 306-543-1292

Website: [www.williamboothregina.ca](http://www.williamboothregina.ca)

Email: [ivyscobie@sasktel.net](mailto:ivyscobie@sasktel.net)



APRIL 2020



# MENTAL WEALTH

# Table of Contents

---

## Mental Wealth

How To Use the Guide: Knowing Your Support Groups and Services	Page 23
Navigating Through Your Support Groups and Services Flowchart	Page 24
Question 1 (Feelings of Sadness, Loneliness and Loss of Interest)	Page 25
Question 2 (Mental Health Crisis – Non-Emergency)	Page 26
Question 3 (Mental Health Crisis – Emergency)	Page 27
Clinical Counselling Services	Page 28
Community Associations and Programs	Page 31
Local Police/Crisis Management Services	Page 47

---

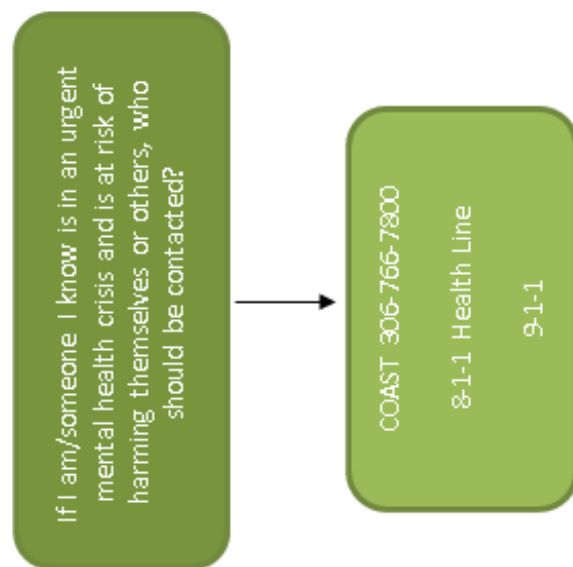
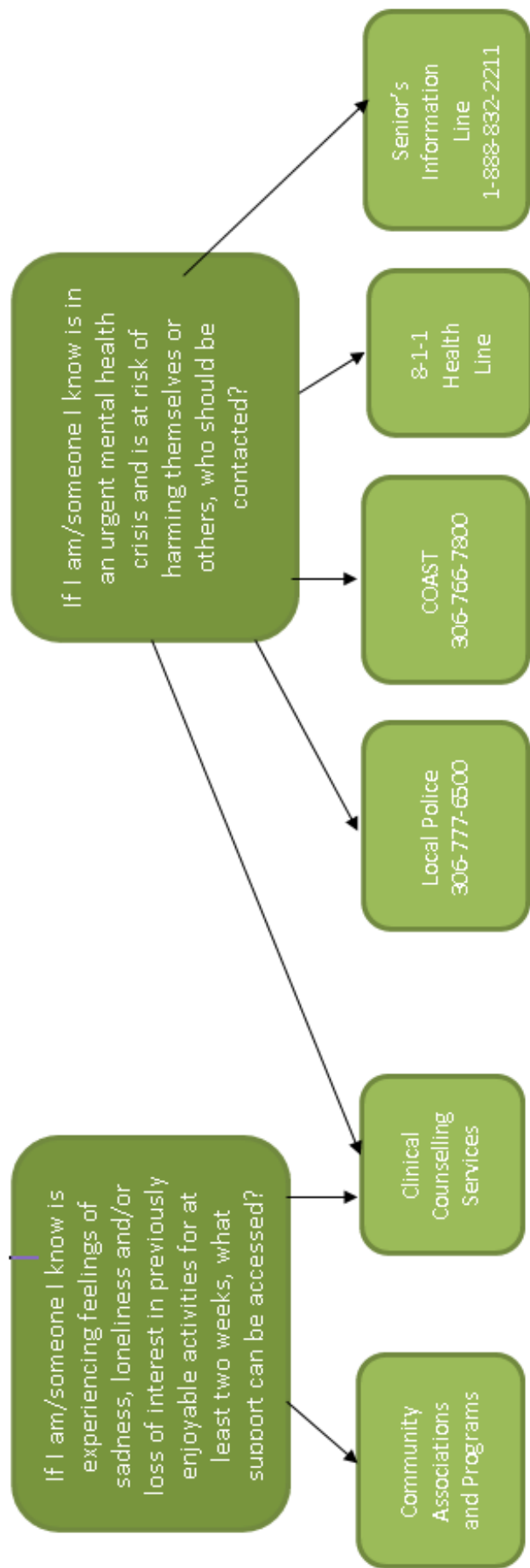
# How To Use the Guide: Knowing Your Support Groups and Services

---

This guide will help older adults and their families learn about the support services and groups available in Regina.

**To start:**

1. Answer the 3 questions in the Navigating Through Your Support Groups and Services Flowchart on page 22. This will help to identify the type of services that may fit your current mental state.
  2. Use the above categories to identify the appropriate services.
-





# MENTAL WEALTH



## Clinical Counselling

### **Caring Hearts**

Address: 2310 Smith Street  
Regina, SK S4P 2P6  
Phone: 306-523-2780  
Fax: 306-523-2787  
Website: [www.caringheartssk.ca](http://www.caringheartssk.ca)  
Email: [contactus@caringheartssk.ca](mailto:contactus@caringheartssk.ca)

### **Catholic Family Service of Regina**

Address: 160 McIntosh Street  
Regina, SK S4R 4Z4  
Phone: 306-525-0521  
Fax: 306-522-3775  
Website: [www.cfsregina.ca/counselling-services](http://www.cfsregina.ca/counselling-services)  
Email: [cfsregina@cfsregina.ca](mailto:cfsregina@cfsregina.ca)

### **Cornerstone Counselling Services**

Address: 310-2445 13th Avenue  
Regina, SK S4P 0W1  
Phone: 306-551-1861  
Email: [colette.pelletier@sasktel.net](mailto:colette.pelletier@sasktel.net)

### **Discover Hope Counselling Services**

Address: 4-234 11th Avenue East  
Regina SK S4N 6H1  
Phone: 306-551-3455  
Website: [www.discoverhope.ca](http://www.discoverhope.ca)  
Email: [symonscounselling@gmail.com](mailto:symonscounselling@gmail.com)

### **Dynamic Discovery**

Address: 100-845 Broad Street,  
Regina, SK S4P 8G9  
Phone: 306-569-255  
Website: [www.dynamicdiscovery.ca](http://www.dynamicdiscovery.ca)  
Email: [admin@dynamicdiscovery.ca](mailto:admin@dynamicdiscovery.ca)

### **Envision Counselling and Support Centre**

Website:  
[www.envisioncounsellingcentre.com/ask-a-counsellor-2](http://www.envisioncounsellingcentre.com/ask-a-counsellor-2)  
Email: [info@envisioncounsellingcentre.com](mailto:info@envisioncounsellingcentre.com)

### **Family Service Regina**

Address: 200-1440 Broad Avenue  
Regina, SK S4P 1E2  
Phone: 306-757-6675  
Fax: 306-757-0133  
Website: [www.familyserviceregina.com](http://www.familyserviceregina.com)  
Email: [info@familyserviceregina.com](mailto:info@familyserviceregina.com)







# MENTAL WEALTH



## Clinical Counselling

### **Foxvalley Counselling Services Inc.**

Address: 2060 Broad Street Regina, SK S4P 1Y3  
Phone: 306-757-5100  
Fax: 306-757-5103  
Website: [www.foxvalleysk.com](http://www.foxvalleysk.com)  
Email: [foxvalley5@sasktel.net](mailto:foxvalley5@sasktel.net)

### **Free to Bee Me Counseling and Therapy Services**

Address: A4-320 Gardiner Park Court  
Regina, SK S4V 1R9  
Phone: 306-551-3114  
Website: [www.freetobeeme.ca](http://www.freetobeeme.ca)  
Email: [contact@freetobeeme.ca](mailto:contact@freetobeeme.ca)

### **Gateways Counselling**

Address: 209-4401 Albert Street Regina, SK S4S 3R6  
Phone: 306-545-6121  
Fax: 306-545-5280  
Website: [www.gatewayscounselling.com/services.php#counselling](http://www.gatewayscounselling.com/services.php#counselling)  
Email: [gateways@gatewayscounselling.com](mailto:gateways@gatewayscounselling.com)

### **Good Therapy with Lola Miller/Lebell and Associates**

Address: 2114 College Avenue, Regina SK S4P 1C5  
Phone: 306-359-6111  
For free consultation, call: 306-527-3238  
Website: [www.lolatherapy.com](http://www.lolatherapy.com)

### **Joshua Tree Learning**

Address: 208 – 3988 Albert Street,  
Regina, SK S4S 3R1  
Phone: 306-546-5674  
Website: [www.joshuatreelearning.com](http://www.joshuatreelearning.com)  
Email: [stacey@joshuatreelearning.com](mailto:stacey@joshuatreelearning.com)

### **MindfulPsync Counselling Services**

Address: 2445 Broad Street  
Regina, SK S4P 0C7  
Phone: 306-359-7792  
Website: [www.mindfulpsync.ca](http://www.mindfulpsync.ca)  
Email: [mindfulpsync@sasktel.net](mailto:mindfulpsync@sasktel.net)

### **Regina Community Clinic**

Address: 1106 Winnipeg Street Regina, SK S4R 1J6  
Phone: 306-543-7880  
Fax: 306-543-5545  
Website: [www.reginacommunityclinic.ca/counselling/](http://www.reginacommunityclinic.ca/counselling/)

---

For a complete list of mental health services: call 2-1-1 or visit [www.sk.211.ca](http://www.sk.211.ca).

---



# MENTAL WEALTH



## Clinical Counselling

### **Saskatchewan Health Authority's Adult Mental Health Clinic: Individual Counselling**

Address: 2110 Hamilton Street  
Regina, SK S4P 2E3

Phone: 306-766-7800

Fax: 306-766-7906

Hotline: 8-1-1 Healthline

Website:

[www.rqhealth.ca/department/mental-health/adult-mental-health-clinics](http://www.rqhealth.ca/department/mental-health/adult-mental-health-clinics)

### **STEPS Counselling**

Address: 845 Broad Street Regina, SK S4R 8G9

Phone: 306-985-0170

Website: [www.stepscounselling.ca](http://www.stepscounselling.ca)

### **Student Energy in Action for Regina Community Health**

Address: 1504 Albert Street Regina, SK S4P 2S4

Phone: 306-570-6208

Website: [www.searchhealthclinic.com](http://www.searchhealthclinic.com)

Email: [info@searchhealthclinic.com](mailto:info@searchhealthclinic.com)

### **The Caring Place Regina**

Address: 2146 Robinson Street, Regina SK S4T 2P7

Phone: 306-347-2273

Toll-Free: 1-877-522-7464

Website: [www.thecaringplace.ca](http://www.thecaringplace.ca)

Email: [connect@thecaringplace.ca](mailto:connect@thecaringplace.ca)





# MENTAL WEALTH



## Community Associations and Programs

### **Al Ritchie Community Association's Silver Threads Programs**

Address: 2250 Lindsay Street  
Regina, SK S4N 3C3  
Phone: 306-522-3930  
Website: [www.alritchie.ca/pages/silver-threads-programs](http://www.alritchie.ca/pages/silver-threads-programs)

### **Alberta Park Community Association**

Address: 170 Sunset Drive Regina, SK S4S 2S3  
Phone: 306-777-7031  
Website: [www.albertpark.ca](http://www.albertpark.ca)  
Email: [info@albertpark.ca](mailto:info@albertpark.ca)

### **All Saints Anglican Church**

Address: 142 Massey Road Regina, SK S4S 4M9  
Phone: 306-586-4420  
Website: [www.allsaintsregina.ca](http://www.allsaintsregina.ca)  
Email: [allsaints@sasktel.net](mailto:allsaints@sasktel.net)

### **Arcola East Community Association**

Address: 3860 Buckingham Drive East  
Regina, SK S4V 3A9  
Phone: 306-525-3401  
Website: [www.aecaregina.com](http://www.aecaregina.com)  
Email: [contact@aecaregina.com](mailto:contact@aecaregina.com)

### **Argyle North Community Association**

Address: 35 Davin Crescent  
Regina, SK S4R 7E4  
Phone: 306-543-5653  
Website: [www.ancaregina.ca](http://www.ancaregina.ca)  
Email: [office@ancaregina.ca](mailto:office@ancaregina.ca)

### **Avonhurst Pentecostal Assembly**

Address: 3200 Avonhurst Drive Regina, SK, S4R 3J7  
Phone: 306-543-8333  
Fax: 306-543-8355  
Website: [www.avonhurst.org](http://www.avonhurst.org)  
Email: [avonhurstchurch@sasktel.net](mailto:avonhurstchurch@sasktel.net)

### **Bethany Gospel Chapel**

Address: 1850 Parker Avenue Regina, SK S4S 4S2  
Phone: 306-522-6441  
Website: [www.bethanygospelchapel.ca](http://www.bethanygospelchapel.ca)  
Email: [info@bethanygospelchapel.ca](mailto:info@bethanygospelchapel.ca)

### **Bethlehem Apostolic Church**

Address: 3500 Regina Avenue Regina, SK S4S 0H4  
Phone: 306-525-2151  
Website: [www.bacregina.com](http://www.bacregina.com)  
Email: [admin@bacregina.com](mailto:admin@bacregina.com)

### **Beit Tzur Regina Messianic Fellowship**

Address: 55 Michener Drive Regina, SK S4V 0L1  
Phone: 306-522-4605  
Email: [contact@beittzur.ca](mailto:contact@beittzur.ca)  
Website: [www.beittzur.ca](http://www.beittzur.ca)

### **Blessed Sacrament Parish**

Address: 2049 Scarth Street  
Regina, SK S4P 2H5  
Phone: 306-522-7422  
Email: [blessed.sacrament@sasktel.net](mailto:blessed.sacrament@sasktel.net)  
Website: [www.blessedsacramentregina.ca](http://www.blessedsacramentregina.ca)



# MENTAL WEALTH



## Community Associations and Programs

### **Bloom Church**

Address: 3475 Albert Street Regina, SK S4S 6X6  
Phone: 306-591-6299  
Website: [www.bloomchurch.tv](http://www.bloomchurch.tv)  
Email: [info@bloomchurch.tv](mailto:info@bloomchurch.tv)

### **Bodhi Tree Yoga**

Address: 3104-B 13<sup>th</sup> Avenue  
Regina, SK S4T 1P2  
Phone: 306-552-9642  
Website: [www.bodhitreeyoga.com](http://www.bodhitreeyoga.com)  
Email: [info@albertpark.ca](mailto:info@albertpark.ca)

### **Calvary Baptist Church**

Address: 190 Rink Ave Regina, SK S4R 7V5  
Phone: 306-543-8007  
Website: [www.cbcregina.com](http://www.cbcregina.com)  
Email: [info@cbcregina.org](mailto:info@cbcregina.org)

### **Canadian Mental Health Association – Regina Branch**

Address: 1810 Albert Street Regina, SK S4P 2S8  
Phone: 306-525-9543  
Fax: 306-525-9579  
Website: [www.cmharegina.com](http://www.cmharegina.com)  
Email: [info@cmharegina.com](mailto:info@cmharegina.com)

### **Canzone Yoga**

Address: 101-2445 Broad Street  
Regina, SK, S4P 0C7  
Phone: 306-525-1099  
Website: [www.canzoneyoga.com](http://www.canzoneyoga.com)  
Email: [info@canzoneyoga.com](mailto:info@canzoneyoga.com)

### **Cathedral Neighbourhood Centre**

Address: 2900 13th Avenue Regina, SK S4T 1N7  
Phone: 306-777-7034  
Fax: 306-569-8743  
Website: [www.cathedralvillage.org/programs-services](http://www.cathedralvillage.org/programs-services)  
Email: [caca@sasktel.net](mailto:caca@sasktel.net)

### **Cathedral Area Community Association**

Address: 2900 – 13<sup>th</sup> Avenue Regina, SK S4T 1N7  
Phone: 306-569-8755  
Fax: 306-569-8743  
Website: [www.cathedralvillage.org](http://www.cathedralvillage.org)  
Email: [caca@sasktel.net](mailto:caca@sasktel.net)

### **Celebration Church**

Address: 3130 Renfrew Crescent  
Regina, SK S4V 2X6  
Phone: 306-789-2727  
Website: [www.redroof.tv](http://www.redroof.tv)

### **Chabad Lubavitch of Regina**

Address: 31 Daffodil Crescent Regina, SK S4S 5A2  
Phone: 306-585-1359  
Website: [www.jewishregina.org](http://www.jewishregina.org)

### **Christ the King Roman Catholic Church**

Address: 3239 Garnet Street Regina, SK S4S 1X8  
Phone: 306-586-9020  
Fax: 306-584-7633  
Website: [www.christtheking.ca](http://www.christtheking.ca)  
Email: [secretary@christtheking.ca](mailto:secretary@christtheking.ca)



# MENTAL WEALTH



## Community Associations and Programs

### **College Park I Retirement Residence**

Address: 1535 Anson Road  
Regina, SK S4P OC2  
Phone: 306-565-0515  
Website:  
[www.allseniorscare.com/residence/college-park-retirement-residence](http://www.allseniorscare.com/residence/college-park-retirement-residence)  
Email: [jerriha@allseniorscare.com](mailto:jerriha@allseniorscare.com)

### **College Park II Retirement Residence**

Address: 1601 Badham Boulevard  
Regina, SK S4P OL9  
Phone: 306-924-0515  
Website:  
[www.allseniorscare.com/residence/college-park-ii-retirement-residence](http://www.allseniorscare.com/residence/college-park-ii-retirement-residence)  
Email: [bhorbach@allseniorscare.com](mailto:bhorbach@allseniorscare.com)

### **Cornerstone Baptist Church**

Address: 110 Garnet Street North  
Regina, SK S4R 3S5  
Phone: 306-775-1221  
Email: [pastor.t.d.friesen@gmail.com](mailto:pastor.t.d.friesen@gmail.com)  
Website: [www.cornerstonebaptistchurch.ca](http://www.cornerstonebaptistchurch.ca)

### **Coronation Park Community Association**

Address: 3807 3 Ave N, Regina, SK S4R 4G7  
Phone: 306-545-4642  
Website:  
[www.nonprofits.accesscomm.ca/cpcainc/](http://www.nonprofits.accesscomm.ca/cpcainc/)  
Email: [corpark@sasktel.net](mailto:corpark@sasktel.net)

### **Deeper Life Bible Church**

Address: 2900 13th Ave, Regina, SK S4T 1N7  
Phone: 306-807-3244  
Website: [www.dclm-ca.org](http://www.dclm-ca.org)  
Email: [info@dclm-ca.org](mailto:info@dclm-ca.org)

### **Dewdney East Community Association**

Address: 2626 Dewdney Ave East  
Regina, SK S4N 5E3  
Phone: 306-789-6559  
Website: [www.decaregina.ca](http://www.decaregina.ca)  
Email: [info@decaregina.ca](mailto:info@decaregina.ca)

### **Discovery Baptist Church**

Address: 55 Michener Drive  
Regina, SK S4V 0L1  
Phone: 306-789-4300

### **Dove House Day Program**

Address: 4002 & 4008 Montague Street  
Regina, SK S4S 3J9  
Phone: 306-525-0045  
Fax: 306-565-2393  
Email: [dovehomecare@sasktel.net](mailto:dovehomecare@sasktel.net)

### **Eden Care Communities' Community Day & Wellness Program**

Address: 1100 Broadway Avenue  
Regina, SK S4P 1E3  
Phone: 306-536-3897  
Email: [DayandWellness@edencare.ca](mailto:DayandWellness@edencare.ca)

### **Elks Canada**

Address: 100-2629 29 Avenue Regina, SK S4S 2N9  
Phone: 306-359-9010  
Toll Free: 1-888-843-3557  
Fax: 306-565-2860  
Website: [www.elksofcanada.ca](http://www.elksofcanada.ca)  
Email: [grandlodge@elksofcanada.ca](mailto:grandlodge@elksofcanada.ca)





# MENTAL WEALTH



## Community Associations and Programs

### **Evangelical Free Church**

Address: 855 N Broad Street  
Regina, SK S4R 6C7  
Phone: 306-543-2439  
Fax: 306-545-2438  
Website: [www.efcr.ca/index.html](http://www.efcr.ca/index.html)  
Email: [efcr@sasktel.net](mailto:efcr@sasktel.net)

### **Faith Baptist Church**

Address: 437 Broadway Avenue East  
Regina, SK S4N 0Z8  
Phone: 306-569-3444  
Website: [www.fbcregina.ca](http://www.fbcregina.ca)  
Email: [office@fbcregina.ca](mailto:office@fbcregina.ca)

### **First Baptist Church**

Address: 2241 Victoria Avenue  
Regina, SK S4P 0S4  
Phone: 306-359-1450  
Website: [www.firstbaptistregina.ca](http://www.firstbaptistregina.ca)  
Email: [main\\_fbcregina@sasktel.net](mailto:main_fbcregina@sasktel.net)

### **First Presbyterian Church**

Address: 2170 Albert Street  
Regina, SK S4P 2T9  
Phone: 306-522-9571  
Fax: 306-522-2178  
Website: [www.firstpresregina.ca](http://www.firstpresregina.ca)  
Email: [firstpresregina@sasktel.net](mailto:firstpresregina@sasktel.net)

### **Fountain of Life Church**

Address: 2820B Avonhurst Drive  
Regina, SK S4R 5R4  
Phone: 306-949-8903  
Website: [www.fountainoflife.church](http://www.fountainoflife.church)  
Email: [folcadmin@sasktel.net](mailto:folcadmin@sasktel.net)

### **French Canadian Associations of Regina**

Address: 101-3850 Hillsdale Street  
Regina, SK S4S 7J5  
Phone: 306-566-6020  
Fax: 306-569-2402  
Website: [www.acfr.ca](http://www.acfr.ca)

### **Full Life Yoga Studio**

Address: 26 Elmwood Place Regina, SK S4S 5M3  
Phone: 306-527-2044  
Website: [www.fulllifeyoga.com](http://www.fulllifeyoga.com)  
Email: [kim@fulllifeyoga.com](mailto:kim@fulllifeyoga.com)

### **Kung Loy Kok Taoist Tai Chi**

Address: 3411 Pasqua Street Regina, SK S4S 7K9  
Phone: 306-525-9700  
Website: [www.taoist.org/locations/regina/](http://www.taoist.org/locations/regina/)

### **Glen Elm Church of Christ**

Address: 1825 Rothwell Street Regina, SK S4N 2C3  
Phone: 306-757-1825  
Website: [www.warmwelcome.ca](http://www.warmwelcome.ca)

### **Good Shepherd Lutheran Church**

Address: 3825 Hillsdale Street Regina, SK S4S 3Y5  
Phone: 306-586-0299  
Fax: 306-586-0035  
Website: [www.goodshepherdregina.com](http://www.goodshepherdregina.com)  
Email: [gslcregina@sasktel.net](mailto:gslcregina@sasktel.net)

### **Grace Lutheran Church**

Address: 1037 Victoria Avenue Regina, SK S4P 0N6  
Phone: 306-522-7621  
Website: [www.gracelutheranregina.com](http://www.gracelutheranregina.com)  
Email: [gracelc@sasktel.net](mailto:gracelc@sasktel.net)



# MENTAL WEALTH



## Community Associations and Programs

### **Grace Mennonite Church**

Address: 2935 Pasqua Street  
Regina, SK S4S 2H4  
Phone: 306-584-2555  
Fax: 306-585-0115  
Website: [www.gracemennonite.ca](http://www.gracemennonite.ca)  
Email: [grace.mennonite@sasktel.net](mailto:grace.mennonite@sasktel.net)

### **Grow Regina Community Garden**

Address: 3500 Queen Street  
Regina, SK S4S 7K4  
Website: [www.growregina.ca](http://www.growregina.ca)

### **Harbour Landing Village**

Address: 4000 James Hill Road  
Regina, Saskatchewan S4W 0N1  
Phone: 306-559-5545  
Fax: 306-559-3092  
Website:  
[www.harbourlandingvillage.ca/activities-at-the-village](http://www.harbourlandingvillage.ca/activities-at-the-village)  
Email: [info@hlvillage.ca](mailto:info@hlvillage.ca)

### **Heritage Alliance Church**

Address: 3575 Hillsdale Street  
Regina, SK S4S 3Y4  
Phone: 306-789-8330  
Website: [www.ourheritage.ca](http://www.ourheritage.ca)  
Email: [office@ourheritage.ca](mailto:office@ourheritage.ca)

### **Heritage United Church**

Address: 1050 North Arnason Street  
Regina, SK S4X 4K9  
Phone: 306-949-8377  
Website: [www.heritageunitedchurchregina.ca](http://www.heritageunitedchurchregina.ca)  
Email: [heritage.uc@sasktel.net](mailto:heritage.uc@sasktel.net)

### **Hillsdale Baptist Church - Munroe Place**

Address: 101 Munroe Place Regina, SK S4S 3E7  
Phone: 306-586-2009  
Website: [www.hillsdaleregina.ca](http://www.hillsdaleregina.ca)  
Email: [info@hillsdaleregina.ca](mailto:info@hillsdaleregina.ca)

### **Hillsdale Baptist Church – Grant Road**

Address: 336 Durham Drive Regina, SK S4S 4Z7  
Phone: 306-910-1426  
Website: [www.hillsdaleregina.ca](http://www.hillsdaleregina.ca)  
Email: [info@hillsdaleregina.ca](mailto:info@hillsdaleregina.ca)

### **Hillsdale Community Association**

Website: [www.hillsdaleca.ca](http://www.hillsdaleca.ca)  
Email: [website@hillsdaleca.ca](mailto:website@hillsdaleca.ca)

### **Holy Child Parish**

Address: 2636-7th Avenue East  
Regina, SK S4N 6A3  
Phone: 306-789-8276  
Fax: 306-789-2171  
Website: [www.holychild2019.ca](http://www.holychild2019.ca)  
Email: [ten.letksas@dlihcylh](mailto:ten.letksas@dlihcylh)





# MENTAL WEALTH



## Community Associations and Programs

### **Holy Cross Parish**

Address: 315 Douglas Avenue East  
Regina, SK S4N 1H7  
Phone: 306-757-1325  
Fax: 306-757-8641  
Website: [www.holycrossregina.ca](http://www.holycrossregina.ca)  
Email: [hc.office@holycrossregina.ca](mailto:hc.office@holycrossregina.ca)

### **Holy Family Parish**

Address: 1021 McCarthy Boulevard  
Regina, SK S4X 3P9  
Phone: 306-949-7678  
Website: [www.holyfamilyregina.com](http://www.holyfamilyregina.com)  
Email: [office@holyfamilyregina.com](mailto:office@holyfamilyregina.com)

### **Holy Rosary Cathedral**

Address: 2104 Garnet Street  
Regina, SK S4T 6Y5  
Phone: 306-565-0909  
Fax: 306-522-6526  
Website: [www.holyrosaryregina.ca](http://www.holyrosaryregina.ca)  
Email: [holyrosary@myaccess.ca](mailto:holyrosary@myaccess.ca)

### **Holy Trinity Roman Catholic Church**

Address: 5020 Sherwood Drive  
Regina, SK S4R 4C2  
Phone: 306- 543-3838  
Fax: 306-949-2544  
Website: [www.holytrinityregina.ca](http://www.holytrinityregina.ca)  
Email: [htrinity@sasktel.net](mailto:htrinity@sasktel.net)

### **Iglesia ni Cristo**

Address: 70 McNaughton Avenue  
Regina, SK S4R 4M3  
Phone: 306-565-1914  
Website:  
[www.directory.iglesianicristo.net/locales/regina-saskatchewan](http://www.directory.iglesianicristo.net/locales/regina-saskatchewan)

### **Jesus is Alive Community Church**

Address: 2900 13th Avenue Regina, SK S4T 1N7  
Phone: 639-590-6001  
Website: [www.jesusisalivecommunity.org](http://www.jesusisalivecommunity.org)

### **Jesus is Lord Church Regina**

Address: 2046 Broad Street Regina, SK S4P 1X3  
Phone: 306-525-3757  
Website: [www.jilcanada.com/#!/regina/cprn](http://www.jilcanada.com/#!/regina/cprn)

### **Kingdom Hall of Jehovah's Witness**

Address 1: 7008 Rochdale Boulevard  
Regina, SK S4X 3E2  
Address 2: 2020 Van Egmond Place  
Regina, SK S4N 7L6  
Website: [www.jw.org/en/](http://www.jw.org/en/)







# MENTAL WEALTH



## Community Associations and Programs

### **Kings Corner Church of God**

Address: 2110 King Street Regina, SK S4T 4G8

Phone: 306-545-2288

Website: [www.kingscorner.ca](http://www.kingscorner.ca)

Email: [info@kingscorner.ca](mailto:info@kingscorner.ca)

### **Knox-Met United Church**

Address: 2340 Victoria Avenue

Regina, SK S4P 0S6

Phone: 306-525-9128

Website: [www.knoxmetregina.org](http://www.knoxmetregina.org)

Email: [info@knoxmetregina.org](mailto:info@knoxmetregina.org)

### **Lakeview Community Association**

Website: [www.lcaregina.ca](http://www.lcaregina.ca)

Email: [lcaprograms306@gmail.com](mailto:lcaprograms306@gmail.com)

### **Lakeview United Church**

Address: 3200 McCallum Avenue

Regina, SK S4S 0R8

Phone: 306-586-7844

Website: [www.lakeviewchurch.ca](http://www.lakeviewchurch.ca)

Email: [lakeviewuc@sasktel.net](mailto:lakeviewuc@sasktel.net)

### **Lifelong Learning Centre**

Address: 2155 Scarth Street

Regina, SK S4M 0A1

Phone: 306-585-5748

Website: [www.uregina.ca/cce/](http://www.uregina.ca/cce/)

### **Little Flower Parish**

Address: 420 College Avenue

Regina, SK S4N 0X2

Phone: 306-522-8583

Website: [www.littleflowerregina.ca](http://www.littleflowerregina.ca)

Email: [littleflowerregina@sasktel.net](mailto:littleflowerregina@sasktel.net)

### **Living Hope Alliance**

Address: 3800 Green Falls Drive

Regina, SK S4V 3T6

Phone: 306-352-4673

Website: [www.mylivinghope.ca](http://www.mylivinghope.ca)

Email: [info@mylivinghope.ca](mailto:info@mylivinghope.ca)

### **Living Spirit Centre**

Address: 3018 Doan Drive Regina, SK S4V 1M1

Phone: 306-789-0265

Email: [eastsideunited@sasktel.net](mailto:eastsideunited@sasktel.net)

### **Lofty Heights Christian Centre**

Address: 1700 Broad Street Regina, SK S4P 1X4

Phone: 306-737-4485

Website: [www.loftyheightsglobal.org](http://www.loftyheightsglobal.org)

Email: [info@loftyheightsglobal.org](mailto:info@loftyheightsglobal.org)

### **Mount Sinai Anglican Church Regina**

Address: 170 Sunset Drive Regina, SK S4S 3G6

Phone: 306-351-7397

Website:

[www.mountsinaianglicanchurchregina.com](http://www.mountsinaianglicanchurchregina.com)

Email:

[pastor@mountsinaianglicanchurchregina.com](mailto:pastor@mountsinaianglicanchurchregina.com)

### **New Apostolic Church**

Address: 838 Broadway Avenue East

Regina, SK S4N 1A4

Phone: 1-866-622-7828

Website: [www.naccanada.org](http://www.naccanada.org)

Email: [info@naccanada.org](mailto:info@naccanada.org)



# MENTAL WEALTH



## Community Associations and Programs

### **New Hope Lutheran Church**

Address: 370 McIntosh Street North  
Regina, SK S4R 5A1  
Phone: 306-543-0118  
Website: [www.newhopelutheranregina.com](http://www.newhopelutheranregina.com)  
Email: [newhopelutheran.regina@sasktel.net](mailto:newhopelutheran.regina@sasktel.net)

### **Norman Kennedy Presbyterian Church**

Address: 5303 Sherwood Drive  
Regina, SK S4R 7E7  
Phone: 306-543-9080  
Website: [www.pccweb.ca/nkpres/](http://www.pccweb.ca/nkpres/)  
Email: [nkpreschurch@gmail.com](mailto:nkpreschurch@gmail.com)

### **Normanview Residents Group**

Phone: 306-525-6744  
Website: [www.nrgi.ca](http://www.nrgi.ca)  
Email: [info@nrgi.ca](mailto:info@nrgi.ca)

### **North Central Community Association**

Address: 3355 6th Avenue Regina, SK S4T 3H7  
Phone: 306-791-9888  
Fax: 306-757-1052  
Website: [www.nccaregina.ca](http://www.nccaregina.ca)  
Email: [info@nccaregina.ca](mailto:info@nccaregina.ca)

### **Northview Community Church**

Address: 744 Sangster Boulevard  
Regina, SK S4R 7N8  
Phone: 306-775-1234  
Website: [www.northview.sk.ca](http://www.northview.sk.ca)  
Email: [office@northview.sk.ca](mailto:office@northview.sk.ca)

### **Northwest Leisure Centre**

Address: 1127 Arnason Street  
Regina, SK S4X 3V4  
Phone: 306-777-7529  
Website: [www.regina.ca/parks-recreation-culture/recreation-facilities/major-recreation-centres/north-west-leisure-centre/](http://www.regina.ca/parks-recreation-culture/recreation-facilities/major-recreation-centres/north-west-leisure-centre/)  
Email: [nwlc@regina.ca](mailto:nwlc@regina.ca)

### **Operational Stress Injury Social Support Program (OSISS)**

Toll-Free: 1-800-883-6094  
Saskatchewan Peer Support Coordinator: 306-244-6588 ext 236  
Website: [www.osiss.ca/en/index.html](http://www.osiss.ca/en/index.html)  
Email: [janet.bennett@osiss.ca](mailto:janet.bennett@osiss.ca)

#### **OSISS**

Provides confidential peer and social support to Canadian Force members, veterans and their families affected by operational stress injury. This includes: Anxiety, Depression or Post Traumatic Stress Disorder resulting from military service.



# MENTAL WEALTH



## Community Associations and Programs

### **OSI-CAN's Support Groups Regina**

Phone 1: 306-726-5881

Phone 2: 693-999-2112

Website: <http://www.osi-can.ca/peer-support-group.html>

Email 1: [l.bishop@sasktel.net](mailto:l.bishop@sasktel.net)

Email 2: [cdnjames@gmail.com](mailto:cdnjames@gmail.com)

#### **OSI-CAN**

Peer support meetings are held in various locations throughout the province. Visit the website or call for information meetings close to you.

### **Our Savior's Lutheran Church**

Address: 190 Massey Road  
Regina, SK S4S 4N5

Phone: 306- 586-0006

Website: [www.oslutheran.ca](http://www.oslutheran.ca)

Email: [oslutheran@sasktel.net](mailto:oslutheran@sasktel.net)

### **Parliament Community Church**

Address: 4011 Pasqua Street  
Regina, SK S4S 6C8

Phone: 306-586-0101

Website: [www.parliamentchurch.com](http://www.parliamentchurch.com)

Email: [info@parliamentchurch.com](mailto:info@parliamentchurch.com)

### **Paroisse St. Jean Baptiste**

Address: 2517 - 25th Avenue  
Regina, SK S4S 4E8

Phone: 306-586-5006

Fax: 306-586-1919

Website:

[www.archregina.sk.ca/parish/paroisse-saint-jean-baptiste](http://www.archregina.sk.ca/parish/paroisse-saint-jean-baptiste)

### **Peace Mennonite Church**

Address: 3833 Montague Street Regina, SK S4S 3J6

Phone: 306-586-8718

### **Prairie View Community Church**

Address: 1054 Dorothy Street Regina, SK S4X 1E7

Phone: 306-545-7311

### **Prairie View Community Association**

Address: 219 Dunlop Place Regina, SK S4X, Canada

Phone: 306-352-3265

Website: [www.pvca.ca](http://www.pvca.ca)

Email: [pvca@sasktel.net](mailto:pvca@sasktel.net)

### **Prince of Peace Lutheran Church**

Address: 935 McCarthy Boulevard  
Regina, SK S4X 3L2

Phone: 306-543-9898

Website: [www.princeofpeaceregina.ca](http://www.princeofpeaceregina.ca)

### **Probus Club of Regina**

Website: [www.probus.org/16regina.htm](http://www.probus.org/16regina.htm)

Email: [probusregina@gmail.com](mailto:probusregina@gmail.com)





# MENTAL WEALTH



## Community Associations and Programs

### **RCCG King's Court**

Address: 35 Davin Crescent Regina, SK S4T 4S7  
Phone: 306-351-1533  
Website: [www.rccgkingscourtsk.org](http://www.rccgkingscourtsk.org)  
Email: [info@rccgkingscourtsk.org](mailto:info@rccgkingscourtsk.org)

### **Redeemer Reformation Church**

Address: 3717 Hill Avenue Regina, SK S4S 0X5  
Phone: 306-585-1841  
Website: [www.redeemerchurch.ca](http://www.redeemerchurch.ca)

### **Regina Apostolic Church**

Address: 808 Assiniboine Avenue East  
Regina, SK S4V 0K6  
Phone: 306-789-1234  
Website: [www.reginaap.com](http://www.reginaap.com)  
Email: [reginaap@reginaap.com](mailto:reginaap@reginaap.com)

### **Regina Chinese Alliance Church**

Address: 3010 Arens Road East  
Regina, SK S4V 2P7  
Phone: 306-789-0877

### **Regina Duplicate Bridge Club**

Address: 200-1440 Broadway Avenue  
Regina, SK S4P 1E2  
Phone: 306-584-3443  
Website: [www.reginabridge.com](http://www.reginabridge.com)  
Email: [info@reginabridge.com](mailto:info@reginabridge.com)

### **Regina Fellowship Assembly**

Address: 1301 Victoria Avenue  
Regina, SK S4P 0P2  
Phone: 306-525-3447

### **Regina Food Bank**

Address: 425-445 Winnipeg Street  
Regina, SK S4R 8P2  
Phone: 306-791-6533  
Website: [www.reginafoodbank.ca](http://www.reginafoodbank.ca)  
Email: [info@reginafoodbank.ca](mailto:info@reginafoodbank.ca)

### **Regina Food for Learning**

Address: 2310 Saskatchewan Drive  
Regina, SK S4P 0B5  
Phone: 306-565-8632  
Fax: 306-347-0943  
Website: [www.reginafoodforlearning.com](http://www.reginafoodforlearning.com)

### **Regina Golf Lessons – Winter**

Address: 222 University Park Drive  
Regina, SK S4V 1A3  
Phone: 306-536-2961  
Email: [garrett.mc@live.com](mailto:garrett.mc@live.com)

### **Regina Golf Lessons – Summer**

Address: 5401 11th Avenue  
Regina, SK S4P 3A1  
Phone: 306-536-2961  
Email: [garrett.mc@live.com](mailto:garrett.mc@live.com)

### **Regina Immigrant Women Centre**

Address: 1801 Toronto Street Regina, SK S4P 1M7  
Phone: 306-359-6514  
Website: [www.reginaiwc.ca/programs-and-services/empower/newcomer-seniors-in-touch-with-activities-and-recreation-through-supports-newstars](http://www.reginaiwc.ca/programs-and-services/empower/newcomer-seniors-in-touch-with-activities-and-recreation-through-supports-newstars)  
Email: [info@reginaiwc.ca](mailto:info@reginaiwc.ca)





# MENTAL WEALTH



## Community Associations and Programs

### **Regina Korean Community Church**

Address: 4011 Pasqua Street  
Regina, SK S4S 6C8  
Phone: 306-400-1656

### **Regina Musical Club**

Address: 2830 McCallum Avenue  
Regina, SK S4S 0P9  
Phone: 306-584-7270  
Website: [reginamusicalclub762@gmail.com](mailto:reginamusicalclub762@gmail.com)  
Email: [reginamusicalclub762@gmail.com](mailto:reginamusicalclub762@gmail.com)

### **Regina Pioneer Village's Adult Day Support Program**

Address: 430 Pioneer Drive Regina, SK S4T 6L8  
Phone: 306-757-5646  
Fax: 306-757-5001  
Website: [www.rqhealth.ca/facilities/regina-pioneer-village](http://www.rqhealth.ca/facilities/regina-pioneer-village)

### **Regina Public Library**

Address: 2311 12th Avenue Regina, SK S4P 0N3  
Phone: 306-777-6000  
Email: [askalibrarian@reginalibrary.ca](mailto:askalibrarian@reginalibrary.ca)

### **Regina Saskatchewan Temple:**

Address: 111 Wascana Gate North  
Regina, SK S4V 2J6  
Phone: 306-545-8194  
Website:  
[www.churchofjesuschrist.org/temples/details/regina-saskatchewan-temple?lang=eng](http://www.churchofjesuschrist.org/temples/details/regina-saskatchewan-temple?lang=eng)

### **Regina Senior Citizens' Centre – Elphinstone Street Centre**

Address: 2404 Elphinstone Street  
Regina, SK S4T 7S7  
Phone: 306-359-3847  
Fax: 306-359-3881  
Website: [www.reginaseniorcitizenscentre.ca](http://www.reginaseniorcitizenscentre.ca)

### **Regina Senior Citizens' Centre – Winnipeg Street Centre**

Address: 2134 Winnipeg Street  
Regina, SK S4P 3X6  
Phone: 306-525-2154  
Fax: 306-525-2155  
Website: [www.reginaseniorcitizenscentre.ca](http://www.reginaseniorcitizenscentre.ca)

### **Resurrection Roman Catholic Church**

Address: 3155 Windsor Park Road  
Regina, SK S4V 3B1  
Phone: 306-352-0800  
Fax: 306-352-0999  
Website: [www.resurrectionparish.ca](http://www.resurrectionparish.ca)  
Email: [office@resurrectionparish.ca](mailto:office@resurrectionparish.ca)

### **Rosewood Park Church**

Address: 1300 N Courtney Street  
Regina, SK S4Y 0C5  
Phone: 306-543-8233  
Website: [www.rosewoodpark.ca](http://www.rosewoodpark.ca)  
Email: [info@rosewoodpark.ca](mailto:info@rosewoodpark.ca)



# MENTAL WEALTH



## Community Associations and Programs

### **Sandra Schmirler Leisure Centre**

Address: 3130 East Woodhams Drive  
Regina, SK, S4V 2P9

Phone: 306-777-7529

Website: [www.regina.ca/parks-recreation-culture/recreation-facilities/major-recreation-centres/sandra-schmirler-leisure-centre](http://www.regina.ca/parks-recreation-culture/recreation-facilities/major-recreation-centres/sandra-schmirler-leisure-centre)

### **Saskatchewan Health Authority: Home Care**

Address: 4211 Albert Street Regina, SK S4S 3R6  
Phone: 306-766-7200

Hotline: 8-1-1 Healthline

Website:

[www.rqhealth.ca/department/community-and-preventative-health/home-care-services](http://www.rqhealth.ca/department/community-and-preventative-health/home-care-services)

### **Saskatchewan Health Authority's Adult Mental Health Clinic: Adult Community Program**

Address: 2110 Hamilton Street Regina, SK S4P 2E3  
Phone: 306-766-7800

Fax: 306-766-7906

Hotline: 8-1-1 Healthline

Website: [www.rqhealth.ca/department/mental-health/adult-mental-health-clinics](http://www.rqhealth.ca/department/mental-health/adult-mental-health-clinics)

### **SHA's Adult Community Program**

Entry to the program is either through the referral of your family physician or by calling the clinic yourself. An assessment will be done by the program staff to determine which program best fit your needs—whether it will be a program at the clinic, or one offered by another community agency.

### **Saskatchewan Seniors Mechanism**

Address: 12-2001 Cornwall Street  
Regina, SK S4P 3X9

Phone: 306-359-9956

Fax: 306-359-6922

Toll Free: 1-888-823-2211

Website: [www.skseniorsmechanism.ca](http://www.skseniorsmechanism.ca)

Email: [program@skseniorsmechanism.ca](mailto:program@skseniorsmechanism.ca)

### **Sherwood Estates McCarthy Park Community Association**

Website: [www.semp.ca](http://www.semp.ca)

Email: [semp@sasktel.net](mailto:semp@sasktel.net)

### **Shiloh Assembly Apostolic Church**

Address: 1600 Broadway Avenue  
Regina, SK S4P 1E2

Phone: 306-757-5202

Fax: 306-757-5201

Website: [www.shilohassemblychurch.com](http://www.shilohassemblychurch.com)

Email: [admin@shilohassemblychurch.com](mailto:admin@shilohassemblychurch.com)

### **Sonlight Christian Reformed Church**

Address: 139 Cannon Street Regina, SK S4N 4L3  
Phone: 306-586-5105

### **South Leisure Centre**

Address: 170 Sunset Drive Regina, SK S4S 2S3  
Phone: 306-777-7031

### **South Zone Recreation Board**

Address: 170 Sunset Drive Regina, SK S4T 3C8  
Phone: 306-565-1312  
Website: [www.szrb.ca](http://www.szrb.ca)



# MENTAL WEALTH



## Community Associations and Programs

### **Southside Pentecostal Assembly**

Address: 41 Birchwood Road Regina, SK S4S 5N2  
Phone: 306-584-1442

### **Sportplex – Fieldhouse & Lawson Aquatic Centre**

Address: 1717 Elphinstone Street  
Regina, SK S4N 0A1  
Phone: 306-777-7529  
Website: [www.regina.ca/parks-recreation-culture/recreation-facilities/major-recreation-centres/sportplex/index.html](http://www.regina.ca/parks-recreation-culture/recreation-facilities/major-recreation-centres/sportplex/index.html)

### **Square & Round Dancing in Regina. Saskatchewan**

Address: 425 North Broad Street  
Regina, SK S4R 2X8  
Phone 1: 306-501-3159  
Phone 2: 306-537-8816  
Website: [www.fundancingencounter.com](http://www.fundancingencounter.com)

### **St. Anne's Parish**

Address: 1701 Cowan Crescent  
Regina, SK S4S 4C4  
Phone: 306-586-0449  
Website: [www.stannesregina.com](http://www.stannesregina.com)  
Email: [office@stannesregina.com](mailto:office@stannesregina.com)

### **St. Antony's Church**

Address: 2275 Atkinson Street  
Regina, SK S4N 3X2  
Phone: 306-522-3363  
Website: [www.stanthony-regina.ca](http://www.stanthony-regina.ca)

### **St. Athanasius Byzantine-Ukrainian Catholic Church**

Address: 55 McMurphy Avenue  
Regina, SK S4R 3G3  
Phone: 306-543-8008  
Website: [www.st-athanasius.ca](http://www.st-athanasius.ca)  
Email: [vasyltymishak@gmail.com](mailto:vasyltymishak@gmail.com)

### **St. James United**

Address: 4506 Sherwood Drive Regina, SK S4R 4B4  
Phone: 306-543-2626  
Website: [www.stjamesunitedregina.com](http://www.stjamesunitedregina.com)  
Email: [stjames.office@sasktel.net](mailto:stjames.office@sasktel.net)

### **St. Luke Anglican Church**

Address: 3233 Argyle Road Regina, SK S4S 2B5  
Phone: 306-586-9355  
Website: [www.stlukesregina.com](http://www.stlukesregina.com)  
Email: [stluke@sasktel.net](mailto:stluke@sasktel.net)





# MENTAL WEALTH



## Community Associations and Programs

### **St. Mark and St. George Coptic Orthodox Church**

Address: 1932 1 Avenue North  
Regina, SK S4R 8G6  
Phone: 306-543-9322  
Email: frsamuelmetry@gmail.com

### **St. Mark's Evangelical Lutheran Church**

Address: 3510 Queen Street Regina, SK S4S 2G2  
Phone: 306-586-9811  
Email: stmarksoffice@myaccess.ca

### **St. Martin de Porres Parish**

Address: 4720 Castle Road Regina, SK S4S 4X1  
Phone: 306-586-5655  
Fax: 306-586-1011  
Website: [www.stmartindeporresregina.com](http://www.stmartindeporresregina.com)  
Email: st.martinsadmin@sasktel.net

### **St. Mary the Virgin Anglican Church**

Address: 3337 15th Avenue Regina, SK S4T 1T3  
Phone: 306-522-6052  
Website: [www.stmarysregina.ca](http://www.stmarysregina.ca)  
Email: stmarysanglican@sasktel.net

### **St. Mary's Roman Catholic Church**

Address: 2026 Winnipeg Street  
Regina, SK S4P 1G6  
Phone: 306-522-3361  
Fax: 306-522-9780  
Website: [www.stmarysregina.com](http://www.stmarysregina.com)  
Email: maryst@sasktel.net

### **St. Matthew's Anglican Church**

Address: 2161 Winnipeg Street  
Regina, SK S4P 1G9  
Phone: 306-522-5383  
Website: [www.stmatthewanglican.org](http://www.stmatthewanglican.org)  
Email: st.matthews@sasktel.net

### **St. Michael's Ukrainian Orthodox Church Rectory Regina**

Address: 2075 McDonald Street  
Regina, SK S4N 2Y4  
Phone: 306-522-9004

### **St. Paul's Cathedral**

Address: 1861 McIntyre Street Regina, SK S4P 2R2  
Phone: 306-522-6439  
Website: [www.stpaulsregina.ca](http://www.stpaulsregina.ca)  
Email: office@stpaulsregina.ca

### **St. Paul's Grace Orthodox Church**

Address: 3000 Argyle Road Regina, SK S4S 2B2  
Phone: 306-586-6402  
Fax: 306-546-4275  
Website: <https://gocregina.com>  
Email: st.pauls@sasktel.net

### **St. Peter's Catholic Church**

Address: 100 Argyle Street North  
Regina, SK S4R 4C3  
Phone: 306-545-4411  
Fax: 306-949-8929  
Website: [www.archregina.sk.ca/parish/st-peter-0](http://www.archregina.sk.ca/parish/st-peter-0)  
Email: stpete@sasktel.net





# MENTAL WEALTH



## Community Associations and Programs

### **Sunset United Church**

Address: 177 Sunset Drive Regina, SK S4S 6Y7

Phone: 306-586-3613

Website: [www.sunsetunited.ca](http://www.sunsetunited.ca)

Email: [office@sunsetunited.ca](mailto:office@sunsetunited.ca)

### **The Church of Jesus Christ of Latter Day**

Address: 550 Sangster Boulevard

Regina, SK S4R 8H1

Phone: 306-949-3345

Website: [www.churchofjesuschrist.org](http://www.churchofjesuschrist.org)

### **The Compass Church – West**

Address: 70 Froom Crescent Regina, SK S4N 1S7

Phone: 306-522-3685

Website: [www.compassregina.com](http://www.compassregina.com)

Email: [info@compassregina.com](mailto:info@compassregina.com)

### **Twin Lakes Community Association**

Website: [www.tlacommunity.org](http://www.tlacommunity.org)

Email: [twinlakescommunity@gmail.com](mailto:twinlakescommunity@gmail.com)

### **Uplands Community Centre**

Address: 20 Weekes Crescent

Regina, SK S4R 6X7

Phone: 306-949-5137

Website: [www.nonprofits.accesscomm.ca/uca/](http://www.nonprofits.accesscomm.ca/uca/)

### **URFit**

Address: 3737 Wascana Parkway

Regina, SK S4S 0A2

Phone: 306-585-4371

Website: [www.uregina.ca/recservices/urfit/](http://www.uregina.ca/recservices/urfit/)

Email: [ras@uregina.ca](mailto:ras@uregina.ca)

### **Vintage Church**

Address: 190 Rink Avenue Regina, SK S4R 7A2

Phone: 306-543-8007

### **Walsh Acres, Lake Ridge, Garden Ridge Community Association**

Website: [www.walshacres-lakeridge-gardenridge.com](http://www.walshacres-lakeridge-gardenridge.com)

Email: [walrgr@sasktel.net](mailto:walrgr@sasktel.net)

### **Wascana Rehabilitation Centre**

Address: 2180 23<sup>rd</sup> Avenue Regina, SK S4S 0A5

Phone: 306-766-5100

Website: [www.rqhealth.ca/facilities/wascana-rehabilitation-centre](http://www.rqhealth.ca/facilities/wascana-rehabilitation-centre)

### **Wesley United Church**

Address: 3913 Hillsdale Street Regina, SK S4S 3Y2

Phone: 306-586-5220

Website: [www.wesleyunitedregina.ca](http://www.wesleyunitedregina.ca)

Email: [wesleyuc@sasktel.net](mailto:wesleyuc@sasktel.net)



# MENTAL WEALTH



## Community Associations and Programs

### **Westhill Park Baptist Church**

Address: 8025 Sherwood Drive

Regina, SK S4Y 1G1

Phone: 306-775-1616

Website: [www.westhillchurch.ca](http://www.westhillchurch.ca)

Email: [info@westhillchurch.ca](mailto:info@westhillchurch.ca)

### **Westminster United Church**

Address: 3025 13th Avenue Regina, SK S4T 1P1

Phone: 306-757-6444

Fax: 306-757-2102

Website: [www.wucregina.ca](http://www.wucregina.ca)

Email: [westminsterucregina@sasktel.net](mailto:westminsterucregina@sasktel.net)

### **Whitmore Park Community Association**

Website: [www.whitmorepark.ca](http://www.whitmorepark.ca)

### **William Booth Special Care Home's Adult Day Support Program**

Address: 50 Angus Road Regina, SK S4R 8P6

Phone: 306-564-6212

Fax: 306- 543-1292

Website: [www.williamboothregina.ca](http://www.williamboothregina.ca)

Email: [lostryzniuk@williamboothregina.ca](mailto:lostryzniuk@williamboothregina.ca)

### **YMCA - Downtown**

Address: 2400 13th Avenue Regina, SK S4P 0V9

Phone: 306-757-9622

Website: [www.regina.ymca.ca](http://www.regina.ymca.ca)

### **YMCA - Northwest**

Address: 5939 Rochdale Boulevard

Regina, SK S4X 2P9

Phone: 306-757-9622

Website: [www.regina.ymca.ca](http://www.regina.ymca.ca)

### **YMCA - East**

Address: 1825 Victoria Avenue East

Regina, SK S4N 6E6

Phone: 306-757-9622

Website: [www.regina.ymca.ca](http://www.regina.ymca.ca)





# MENTAL WEALTH



## Local Police/Crisis Management Services

### Regina Police Services

Address: 1717 Osler Street Regina, SK S4P 3W3

Phone: 306-777-6500

Fax: 306-757-5461

Website: <https://reginapolice.ca/online-reporting>

### The Police and Crisis Team (PACT)

Phone: 306-777-8604

Website: [reginapolice.ca/PACT](http://reginapolice.ca/PACT)

### Veterans Affairs Canada Assistance 24 Hour Crisis Help Line

Toll Free: 1-800-268-7708

Website: [www.veterans.gc.ca/eng/contact/talk-to-a-professional](http://www.veterans.gc.ca/eng/contact/talk-to-a-professional)

### Mental Health Crisis

May involve:

- Depression
- Suicidal feelings, thoughts or plans
- Problems with drug and alcohol use and abuse
- Excessive personal distress
- Delusions and/or hallucinations
- Mood changes, less patience and angry outburst
- Post-Traumatic Stress
- Dementia/Delirium
- Other psychiatric conditions

### Mental Health Emergencies

If assistance is required immediately or someone you know is at risk of harming themselves or others, call **911**.

### First Nations and Inuit Wellness Help Line

Phone: 1-855-242-3310

### Mobile Crisis Services

Address/Walk in Services: 1646 11th Avenue  
Regina, SK S4P 1V6

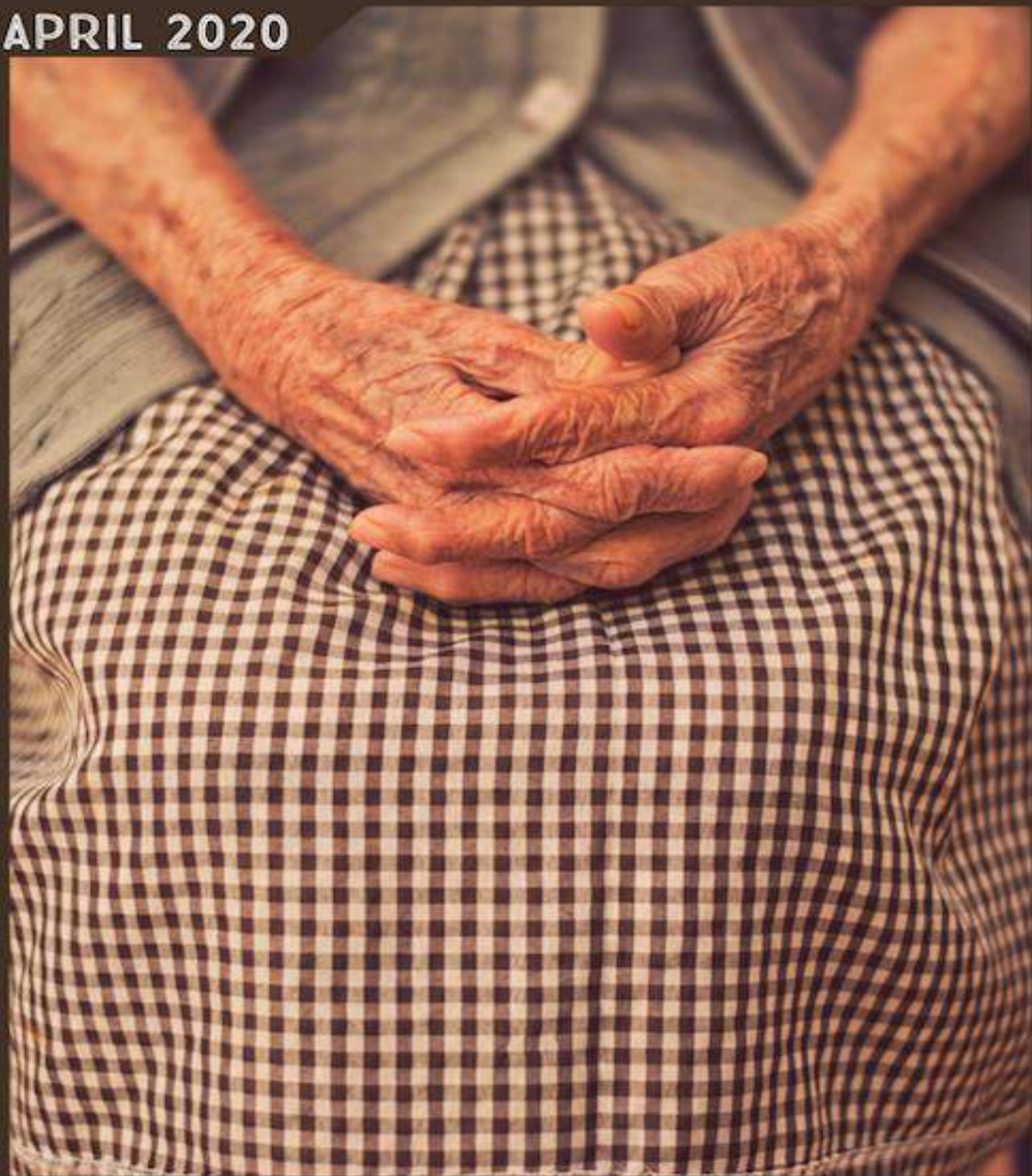
Mobile Crisis Helpline: 306-757-0127

Mobile Crisis Suicide Helpline: 306-525-5333





APRIL 2020



# CRIME PREVENTION AND SAFETY

# Table of Contents

---

## **Crime Prevention and Safety**

How to Use the Guide: Knowing Your Safety and Prevention Services	Page 49
Navigating Through Your Safety and Prevention Services	Page 50
Question 1 (Scams, Theft and Fraud)	Page 51
Question 2 (Elder Abuse and Neglect)	Page 52
Question 3 (Emergency Situations)	Page 53
Employment, Financial Assistance and Welfare	Page 54
Human Rights and Public Guardian & Trustee	Page 55
Local Police/Crisis Management Services	Page 56
Victim Services	Page 57

---

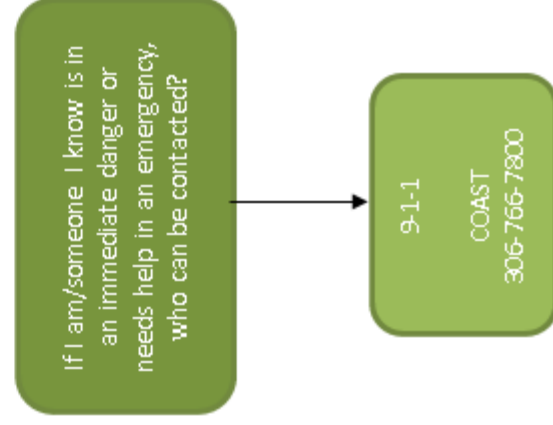
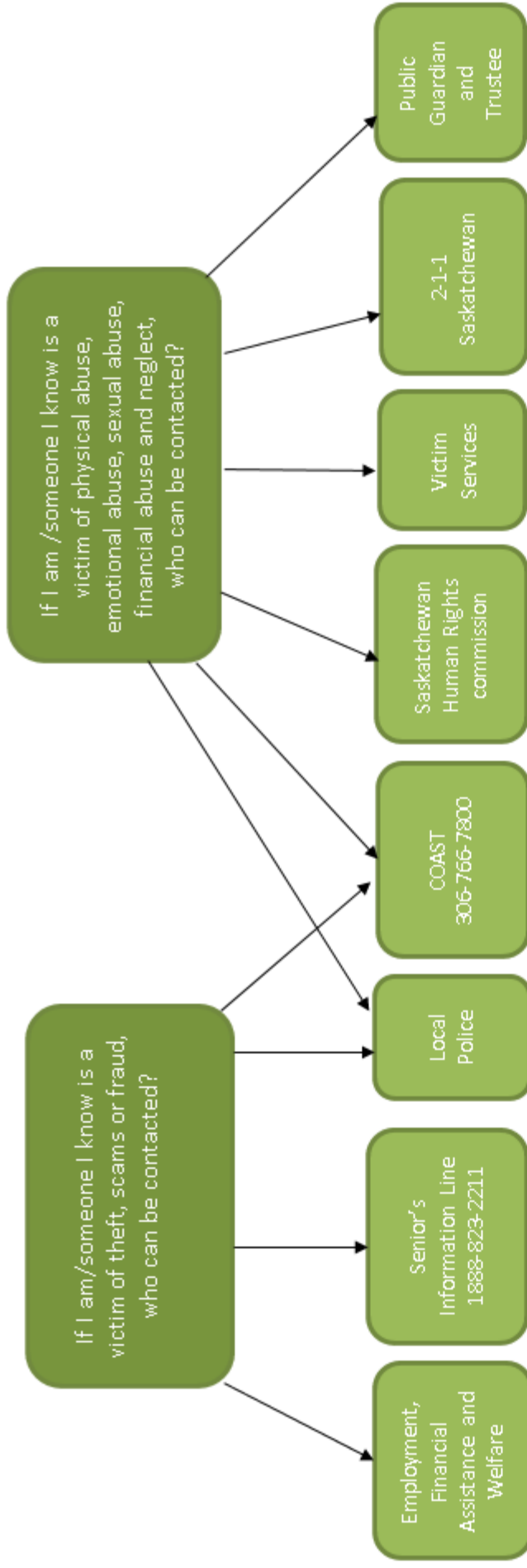
# How to Use the Guide: Knowing Your Safety and Prevention Services

---

This guide will help older adults and their families learn about safety and prevention services in Regina.

**To start:**

1. Answer the 3 questions in the Navigating Through Your Safety and Prevention Services Flowchart on page 35. This will help to identify the type of services that may fit your current situation.
  2. Use the above categories to identify the appropriate services.
-





# CRIME PREVENTION AND SAFETY



## Employment, Financial Assistance and Welfare

### Better Business Bureau (BBB)

Phone: 1-888-352-7601

Website: [www.bbb.org/scamtracker](http://www.bbb.org/scamtracker)

Email: [info@sask.bbb.org](mailto:info@sask.bbb.org)

To access the complete list of trustworthy business or Saskatchewan accredited BBB members, visit <https://www.bbb.org>

### Canada Revenue Agency

Toll-Free: 1-800-267-2384

Website:

[www.canada.ca/en/services/taxes/charities.html](http://www.canada.ca/en/services/taxes/charities.html)

### Canadian Anti-Fraud Centre

Toll free: 1-888-495-8501

Website: [www.antifraudcentre.ca](http://www.antifraudcentre.ca)

### Fraud and Scams

The most common types of fraud and scams that target older adults are:

1. Identity theft
2. Online scams
3. Phone and door-to-door scams

*To report all fraud and scams, contact your local police or call PhoneBusters at 1-888-495-8501.*

*For more information, visit [Canada.ca/seniors](http://Canada.ca/seniors) or your local Service Canada office.*

### Financial and Consumer Affairs Authority of Saskatchewan

Phone: 306-787-5045

Website: [www.fcaa.gov.sk.ca](http://www.fcaa.gov.sk.ca)

Email: [fcaa@gov.sk.ca](mailto:fcaa@gov.sk.ca)

### Government of Saskatchewan Ministry of Labour Relations and Workplace Safety

Toll-Free: 1-800-667-1783

Website:

[www.saskatchewan.ca/government/government-structure/ministries/labour-relations-and-workplace-safety](http://www.saskatchewan.ca/government/government-structure/ministries/labour-relations-and-workplace-safety)

### National Do Not Call List

Toll-Free: 1-866-580-3625

Website: [www.LNTE-DNCL.gc.ca](http://www.LNTE-DNCL.gc.ca)

### Service Canada

Toll-Free: 1-800-206-7218

Website: [www.canada.ca](http://www.canada.ca)







# CRIME PREVENTION AND SAFETY



## Human Rights and Public Guardian & Trustee

### Saskatchewan Human Rights Commission

Address: 1942 Hamilton Street

Regina, SK S4P 2C5

Phone: 306-787-2530

Toll Free: 1-800-667-8577

Email: [shrc@gov.sk.ca](mailto:shrc@gov.sk.ca)



### Public Guardian and Trustee (PGT)

Address: 100-1871 Smith Street

Regina, SK S4P 4W4

Phone: 306-787-5424

Fax: 306-787-5065

Toll Free: 1-877-787-5424

Website:

[www.saskatchewan.ca/government/government-structure/boards-commissions-and-agencies/office-of-the-public-guardian-and-trustee](http://www.saskatchewan.ca/government/government-structure/boards-commissions-and-agencies/office-of-the-public-guardian-and-trustee)

Email: [pgt@gov.sk.ca](mailto:pgt@gov.sk.ca)

### The Role of the PGT on Investigating Financial Abuse

The PGT has the authority to:

1. Administer the property and finances of adults who are incapable of managing their financial affairs
2. Monitor other property guardians
3. Investigate allegation of financial abuse.

*For more information on PGT's role in investigating financial abuse, visit:*

<https://www.saskatchewan.ca/residents/justice-crime-and-the-law/power-of-attorney-guardianship-and-trusts/investigating-financial-abuse>



# CRIME PREVENTION AND SAFETY



## Local Police/Crisis Management Services

### **Regina Police Services**

Address: 1717 Osler Street Regina, SK S4P 3W3

Phone: 306-777-6500

Fax: 306-757-5461

Website: <https://reginapolice.ca/online-reporting>

### **Assaulted Women's Helpline**

Toll-Free: 1-866-863-0511

Website: [www.awhl.org](http://www.awhl.org)

### **Family Service Regina – Older Adult Responsive Service**

Address: 200-1440 Broad Avenue

Regina, SK S4P 1E2

Phone: 306-757-6305

Fax: 306-757-0133

Website: [www.familyserviceregina.com/seniors-programs](http://www.familyserviceregina.com/seniors-programs)

Email: [info@familyserviceregina.com](mailto:info@familyserviceregina.com)

### **Isabel Johnson Shelter**

Phone: 306-525-2141

Website:

[www.ywcaregina.com/programs/violence](http://www.ywcaregina.com/programs/violence)

Email: [ij@ywcaregina.com](mailto:ij@ywcaregina.com)

### **Regina Mobile Crisis Services for Seniors Abuse and Neglect**

Phone: 306-757-0127

### **Regina Transition House**

Phone: 306-757-2096

Emergency Line: 306-569-2292

Website: [www.reginatransitionhouse.ca](http://www.reginatransitionhouse.ca)

Email: [staff@reginatransitionhouse.ca](mailto:staff@reginatransitionhouse.ca)

### **SOFIA House**

Phone: 306-565-2537

Website: [www.sofiahouse.ca](http://www.sofiahouse.ca)

Email: [office@sofiahouse.ca](mailto:office@sofiahouse.ca)

### **Seniors Information Line by the Saskatchewan Seniors Mechanism**

Provide information and/or assistance on a variety of issues, including financial abuse, mental or physical abuse, scams, health and other matters. All calls are answered by an individual who is able to refer the caller to the proper channels. If you any assistance, call 1-888-823-2211.



# CRIME PREVENTION AND SAFETY



## Victim Services

### Family Service Regina Violence Victim Services

Address: 200-1440 Broad Avenue

Regina, SK S4P 1E2

Phone: 306-757-6675

Fax: 306-757-0133

Website: [www.familyserviceregina.com](http://www.familyserviceregina.com)

Email: [info@familyserviceregina.com](mailto:info@familyserviceregina.com)

### Free to Bee Me Counseling and Therapy Services

Address: A4-320 Gardiner Park Court Regina, SK  
S4V 1R9

Phone: 306-551-3114

Website: [www.freetobeeme.ca](http://www.freetobeeme.ca)

Email: [contact@freetobeeme.ca](mailto:contact@freetobeeme.ca)

### Regina Police Service's Indigenous Resource Officer Program

Address: 1717 Osler Street Regina, SK S4P 2Z8

Phone 1: 306-777-6583

Phone 2: 306-777-6296

Fax: 306-777-6387

### Regina Police Service's Victim Services Unit

Address: 1717 Osler Street Regina, SK S4P 3W3

Phone: 306-777-8660

Website: [www.reginapolice.ca/about-us/community-services-division/victim-services](http://www.reginapolice.ca/about-us/community-services-division/victim-services)

### Regina Sexual Assault Centre

Address: 1830 MacKay Street Regina, S4N 6R4

Phone: 306-522-2777

Fax: 306-522-5070

Crisis Line: 306-352-0434

Toll Free: 1-844-952-0434

Website: [www.reginalsexualassaultcentre.ca](http://www.reginalsexualassaultcentre.ca)

Email: [rsac@sasktel.net](mailto:rsac@sasktel.net)

**Victims of abuse and neglect** need safety, shelter and access to their financial resources. They also need support services such as housing options, emotional support, counselling and community associations.

To know more about accessing the appropriate support groups and services for you or your family member, see the [Mental Wealth](#) section of the Age Well Regina Guide.

If you or your family member is in an immediate danger or have an emergency, call 9-1-1.



## References

- Acharki, A. (2018). Man making thumbs up sign [digital image]. Retrieved from <https://unsplash.com/photos/alANOC4E8iM>
- Bauan, J.M. (2018). Couple dancing [digital image]. Retrieved from <https://unsplash.com/photos/8YVaEljM-9I>
- Bosnjak, D. (2017). Woman wearing white and multicolored floral top front of flower garden [digital image]. Retrieved from [https://unsplash.com/photos/VQ2L7t5qt\\_8](https://unsplash.com/photos/VQ2L7t5qt_8)
- Cravens, T. (2017). Woman wearing eyeglasses [digital image]. Retrieved from <https://unsplash.com/photos/ZPynRLKjp9I>
- Desha, M. (2019). Woman in black top photo [digital image]. Retrieved from <https://unsplash.com/photos/DrFp1cx1Xuo>
- Gentilezza, J. (2017). Wooden house during the day [digital image]. Retrieved from <https://unsplash.com/photos/ctUWE7BUEzE>
- Grossgasteiger, E. (2017). Greyscale photo of woman standing behind woman sitting on chair [digital image]. Retrieved from <https://unsplash.com/photos/iIFLDQmXPIw>
- Harvey, A. (2015). Woman using eyeglasses and wearing hat [digital image]. Retrieved from <https://unsplash.com/photos/pMhS-1SzOEc>
- Hepburn, J. (2019). Smiling couple photo [digital image]. Retrieved from <https://unsplash.com/photos/qr7rflthbvc>
- Hodson, G. (2018). Grayscale picture of person's portrait photo [digital image]. Retrieved from <https://unsplash.com/photos/NIHGKAZ3jCI>
- Hoehne, J. (2020). Person in blue sleeves holding baby's hand [digital image]. Retrieved from <https://unsplash.com/photos/0F4duBPWICw>
- Hoogenboom, B. (2019). Smiling woman in red sweater and black vest [digital image]. Retrieved from <https://unsplash.com/photos/1O2IHgHhGJw>
- Huis, J. (2017). Two women sitting on chair near house at daytime [digital image]. Retrieved from [https://unsplash.com/photos/66QEF\\_ZmzKY](https://unsplash.com/photos/66QEF_ZmzKY)
- Karvounis, N. (2017). Woman peeping at the window [digital image]. Retrieved from [https://unsplash.com/photos/og\\_p3b9bJ7E](https://unsplash.com/photos/og_p3b9bJ7E)
- Newman, C. (2017). Grayscale photos of closed-eyes woman [digital image]. Retrieved from <https://unsplash.com/photos/A6O7pgc7vHg>
- Patel, R. (2019). Smiling woman [digital image]. Retrieved from <https://unsplash.com/photos/VMGAbeeJTKo>
- Vistocco, M. (2018). Man wearing brown jacket and knit cap [digital image]. Retrieved from [https://unsplash.com/photos/u\\_CvU45FLH8](https://unsplash.com/photos/u_CvU45FLH8)
- Юлія Вівчарик. (2019). Men playing chess [digital image]. Retrieved from [https://unsplash.com/photos/XHK4wqY-V\\_I](https://unsplash.com/photos/XHK4wqY-V_I)

# Age Friendly Checklist

## 1. Outdoor Spaces and City Buildings

### ☐ Outdoor Spaces

- Adequate public green spaces are maintained, clean and safe.
- Benches or seating are available along sidewalks, paths and trails.
- Sidewalks are wide, well maintained, and have dropped marked curbs to road level.
- Sidewalks and public walkways are clear of snow and ice.
- Adequate pedestrian crossings are accessible.
- Both pedestrian and cycle paths are available.
- Public accessible toilets are available.
- Safety is promoted in outdoor spaces.

### ☐ City Buildings

- Buildings include accessible components.
- Public accessible toilets are available.
- Parking and drop-off areas are safe, sufficient in number and conveniently located.
- Priority parking and drop-off spots for people experiencing barriers to mobility are available.

## 2. Transportation

### ☐ Public Transportation

- Public transportation costs are consistent and affordable.
- Public transportation is reliable and frequent, including at night, weekends and holidays.
- Public transportation routes have good connections and well-marked routes which include all City services and health centres.
- Public transportation stops are conveniently located, clean, sheltered, and accessible.
- Public transportation vehicles are clean, well maintained, accessible, have priority seating, and an adequate number of seats.
- Public transportation vehicles stop at all locations and allow adequate time for embarking and disembarking.
- Specialized transportation is available for people experiencing a disability.

### ☐ Roadways

- Traffic flow is well regulated.
- Roads are well maintained, with covered drains and good lighting.
- Roadways are free of obstructions that block drivers' vision.
- Traffic signs and intersections are visible and well placed.

## 3. Housing

- Sufficient, affordable housing is available in areas that are safe and close to services and the rest of the community.
- Sufficient and affordable home maintenance and support services are available.
- Housing is well constructed and provides safe and comfortable shelter from the weather.
- Interior spaces and level surfaces allow freedom of movement in all rooms and passageways.
- Home modification options and supplies are available and affordable, and providers understand the needs of older adults.
- Public and commercial rental housing is clean, well maintained and safe.
- Sufficient and affordable housing for older adults that experience disability, with appropriate services, is provided locally.
- Housing is located close to services
- Affordable supports are available to help older adults stay in their residences
- Affordable long-term care options are available
- Affordable services such as yard maintenance and snow clearing are available for older adults
- Information on financial assistance programs for home modification and maintenance is readily available to seniors

#### **4. Social Participation**

- ☐ Programming
  - Age-specific needs and preferences are considered when planning programs.
  - Programs are held at times convenient for older adults.
  - Programs can be attended alone or with a companion.
  - A variety of programs are offered to appeal to a diverse population of older adults.
  - Programming occurs in various accessible locations around the City.
- ☐ Cost
  - Activities are affordable to varying income levels.
  - Costs of programs and services are clearly defined.

#### **5. Respect and Social Inclusion**

- ☐ Consultation
  - Older adults have opportunity to provide input into City consultation.
- ☐ Marketing
  - Older adults are visible in and depicted positively without stereotype in marketing materials.
- ☐ Outreach
  - Programming options include older adults at risk of social isolation.
- ☐ City Staff Interactions
  - Service staff are courteous and helpful.

## **6. Civic Participation and Employment**

- ❑ Volunteer Opportunities
  - Older adults have opportunity to provide input into City consultation.
- ❑ Employment
  - Older adults are not discriminated against during the hiring, retention, promotion, and training of employees.
  - Workplaces are adapted to meet the needs of workers.

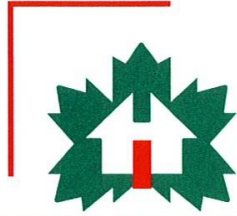
## **7. Communication and Information**

- ❑ Communication Systems
  - Communication systems provide consistent messaging in multiple mediums (written and oral).
  - Customer service support is available in person or via telephone.
  - Communications are shared with partner organizations to assist with distribution.
  - Communication is user friendly, clear, and simple.
  - Where appropriate, information is shared about community events and activities.

## **8. Community Support and Health Services**

- ❑ Community Health
  - Opportunities are available for community health initiatives to be supported.
  - Where appropriate, information is shared about health and social services.
- ❑ City Planning
  - Sufficient space is allocated for burial sites. Access to burial sites is accessible.
  - Emergency planning includes considerations for older adults.
  - Communities have access to basic services that are situated together.

Regina & Region  
Home Builders'  
Association



100 - 1801 MacKay Street  
Regina, Saskatchewan  
S4N 6E7

F. (306) 569-9144  
[www.reginahomebuilders.com](http://www.reginahomebuilders.com)

April 22, 2021

City Council  
City of Regina  
Queen Elizabeth II Court  
Regina, SK, S4P 3C8

Subject: Service Agreement Fees & Development Policy Review

Dear City Council,

The Regina & Region Home Builders' Association supports the proposed Service Agreement Fees & Development Policy. Dustin McCall, who led this project, was exceptional in working with stakeholders, both the development industry and city operations, to ensure the best outcome possible.

We believe the proposed policy aligns with the OCP and the overall goal to develop complete communities and protect affordability for young families, newcomers and individuals who call Regina home.

The policy amendments address's weaknesses in the model from 2015 and we are pleased to see the City incorporate these improvements. The tweaks to the policy help:

- Capture information contained in the infrastructure Master Plans;
- Incorporates grant funding from other levels for specific major community initiatives; and
- Recognizes that major infrastructure projects provide benefit beyond the 25-year growth horizon.

This new policy provides the framework for future SAF Rate calculations to be fair, more accurate and transparent, without increasing risk to the City and the Development Community. The new policy is a significant step in ensuring the City of Regina is competitive in residential, commercial, and industrial development, which is necessary if we are going to attract the type of investment that will keep our great City growing.

Economic Development Regina describes Regina as "a city where you are free to be whoever you want to be, where you can be inspired to pursue your dreams and to find success in every aspect of your life". A significant component in achieving this has been the growth of our City over the last decade. We are now at the point where growth in our community and in our



sector can no longer be taken for granted. We require policy development that encourages smarter growth in a transparent manner and promotes investment in our great City.

We would like to thank Diana Hawryluk and her team in the City Planning & Community Development for there work.

The Regina & Region Home Builders' Association supports this recommendation by City Administration, and we encourage City Council to support the recommendation.

Thank You,

A handwritten signature in blue ink, appearing to read 'Stu Niebergall', with a stylized flourish at the end.

Stu Niebergall  
President & CEO

## Servicing Agreement Fee and Development Levy Policy Review

<b>Date</b>	April 29, 2021
<b>To</b>	Mayor Masters and City Councillors
<b>From</b>	Executive Committee
<b>Service Area</b>	City Planning & Community Development
<b>Item #</b>	CR21-73

### RECOMMENDATION

---

That City Council:

1. Approve the *Development Charges Policy (Schedule A to The Development Levy Bylaw, 2011)* attached as Appendix A.
2. Instruct the City Solicitor to prepare the necessary bylaw to give effect to the recommendations, to be brought forward to the meeting of City Council following approval of the recommendations by Council and the required public notice.
3. Authorize Administration to update the name of this Policy wherever it appears in other City policies or bylaws.

### HISTORY

---

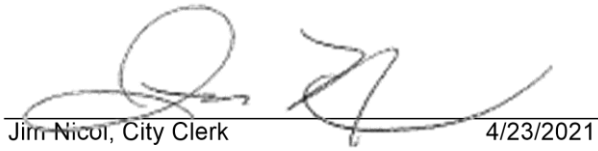
At the April 21, 2021 meeting of Executive Committee, the Committee considered the attached EX21-33 report from the City Planning & Community Development Division.

Stu Niebergall, representing the Regina Home Builders' Association addressed the Committee.

The Committee adopted a resolution to concur in the recommendations contained in the report. Recommendation #4 does not require City Council approval.

Respectfully submitted,

EXECUTIVE COMMITTEE



Jim Nicol, City Clerk 4/23/2021

**ATTACHMENTS**

EX21-33 - Servicing Agreement Fee and Development Levy Policy Review

Appendix A - SAF and DL Policy

Appendix B Summary Change Log

Appendix C Detailed Change Log

## Servicing Agreement Fee and Development Levy Policy Review

<b>Date</b>	April 21, 2021
<b>To</b>	Executive Committee
<b>From</b>	City Planning & Community Development
<b>Service Area</b>	Planning & Development Services
<b>Item No.</b>	EX21-33

### RECOMMENDATION

---

The Executive Committee recommends that City Council:

1. Approve the *Development Charges Policy (Schedule A to The Development Levy Bylaw, 2011)* attached as Appendix A.
2. Instruct the City Solicitor to prepare the necessary bylaw to give effect to the recommendations, to be brought forward to the meeting of City Council following approval of the recommendations by Council and the required public notice.
3. Authorize Administration to update the name of this Policy wherever it appears in other City policies or bylaws.
4. Approve these recommendations at its meeting on April 28, 2021.

### ISSUE

---

The City of Regina uses Servicing Agreement Fees (SAF) and Development Levies (DL) to fund major infrastructure investments required for new growth and development, as provided for in *The Planning and Development Act, 2007* (the Act).

The *Administration and Calculation of Servicing Agreement Fees and Development Levies Policy* and the *Administration of Servicing Agreements and Development Levy Agreements Policy* (development charges policies) both provide direction from Council on how to collect, spend and financially manage the development charges collected to provide for investment in infrastructure required for growth.

Administration has conducted a policy review with input from internal and external stakeholders and proposes amendments based on risk, clarity and stakeholder feedback.

## IMPACTS

---

### Financial Impact

Although the content related to the policy can have significant implications to the City finances, the proposed changes only provide for minor impacts.

The most impactful are the changes to the 10-year time limit for the Intensification Levy credit, which may result in less revenue collected by the Intensification Levy. The proposed policy will result in more credits being applied to development in the Established Area. The reason for the recommended change is to be fair and consistent as the original development did, at some point, pay a fee. In addition, it will lift a potential barrier to intensification.

### Environmental Impact

City Council set a community goal for the City of Regina of achieving net zero emissions and sourcing of net zero renewable energy by 2050. In support of this goal, City Council asked Administration to provide energy and greenhouse gas implications of recommendations so that Council can evaluate the climate impacts of its decisions. The report has limited direct impacts on energy consumption and greenhouse gas emissions.

### Policy/Strategic Impact

Adopting the proposed policy will consolidate and replace both the *Administration and Calculation of Servicing Agreement Fees and Development Levies Policy* and the *Administration of Servicing Agreements and Development Levy Agreements Policy*. The intention is to create a single policy that will clarify all related matters of Servicing Agreements and Development Levy Agreements.

The proposed *Development Charges Policy (Schedule A to The Development Levy Bylaw, 2011)* (Policy) results in a more general alignment with all sections of *Design Regina: The Official Community Plan Bylaw 2013-48* (OCP). The current *Administration and Calculation of Servicing Agreement Fees and Development Levies Policy* directly refers to Section B, Financial Policies, Goal 4 Revenue Sources section 1.16, which is:

- 1.16 *Ensure that growth pays for growth by*
  - 1.16.1 *Ensuring Servicing Agreement Fees charges are based on full capital cost;*
  - 1.16.2 *Regularly reviewing the rate and rate structure for Service Agreement Fees;*
  - 1.16.3 *Reviewing the areas to which Service Agreement Fees apply, including the possibility of fees varying with location, density and use as necessary, except where specific and deliberate subsidies are approved to support public benefits;*

- *1.16.4 Aligning the City's development fees, property taxes and other charges with the policy and intent of this Plan; and*
- *1.16.5 Achieving balance of employment and residential lands*

This section is highlighted as it is related to the express requirement in The Act that development charges may only be imposed by bylaw if Council has adopted an OCP that authorizes them to be utilized. Stakeholders have provided feedback that many other sections of the OCP apply and would prefer to see within the Policy these other references as well.

The proposed policy will allow for consideration of the other applicable sections of the OCP. In addition to the above reference, the proposed policy will also refer to Section B that contains Goal 2 Sustainable Services and Amenities and Goal 3 Financial Planning, both of which have relevant sections pertaining to this policy. Goal 2 Sustainable Services and Amenities section 1.4 states:

- *1.4 Develop infrastructure in accordance with the phasing and financing policies adopted in Section E, Goal 5 of this Bylaw and Map 1b - Phasing of New Neighbourhoods.*

Goal 3 Financial Planning states:

- *1.7 Align capital development plans with the policies of this Plan:*
  - *1.7.1 Coordinate capital plans with phasing of growth and development in accordance with the phasing and financing policies adopted in Section E, Goal 5 of this Bylaw and Map 1b - Phasing of New Neighbourhoods;*
  - *1.7.2 Update capital plans annually to account for changes in the timing and location of development;*
  - *1.7.3 Identify and evaluate each capital project in terms of the following, including but not limited to:*
    - *Costs;*
    - *Timing and phasing in accordance with the phasing and financing policies adopted in Section E, Goal 5 of this Bylaw and Map 1b - Phasing of New Neighbourhoods;*
    - *Funding sources;*
    - *Growth-related components;*
    - *Required financing and debt servicing costs;*
    - *Long-term costs, including operations, maintenance and asset rehabilitation costs;*
    - *Capacity to deliver; and*
    - *Alternative service delivery and procurement options.*

Many other sections of the OCP can be related to the proposed Policy, notably Section C of the OCP that contains the Growth Plan and Section E: Realizing the Plan that contains specific guidance for the phasing and financing of growth.

The City's growth is a complex, risk-taking enterprise and is not singularly represented by a standalone section of the OCP. All these sections of the OCP considered together drive the need for the proposed policy and provide the content's direction to develop a complete functional community.

#### Risk/Legal Impact

The City Solicitor's Office has been involved in the Policy review. The proposed Policy is incorporated in and adopted as part of *The Development Levy Bylaw, 2011*. The documents consider the various legal and risk related components of development and, together, are intended to establish how and when development charges are to imposed and to satisfy the legislative requirements of the Act Generally, the changes to the proposed Policy provide further clarity in its application and ensure that its application is appropriate and in accordance with the legislation.

The most impactful proposed change is the establishment of revised requirements imposed on Developers related to financial assurances for performance of work found in Section 7.B.3 of the proposed *Development Charges Policy (Schedule A to The Development Levy Bylaw, 2011)* which is attached as Appendix A. As noted in the discussion, these proposed changes will alter how the City manages risk-related performance securities. In general, the value of securities required will be more for higher risk Developers and less for lower risk Developers as determined by the City.

All other proposed modifications were considered low in terms of risk to the City or are simply intended as clarifications of existing policy.

#### **OTHER OPTIONS**

---

Based on the review and resulting revisions to the development charges policies, Administration intends to create new operating procedures to support these changes, in accordance with the Act.

Alternative options that Council can consider are:

1. Direct Administration to reconsider some or all the updates made to the development charges policies and refer back with a report on the related findings.
2. Deny the proposed Policy.

Alternative option 1 would have variable impacts depending on the related Council direction. It would require that the existing policies be utilized until the tasks are completed for Council.

Alternative option 2 would require that Administration continue to utilize the existing policies related to SAFs and DLs.

## COMMUNICATIONS

---

The City's engagement objective was to work collaboratively with the development community and related stakeholders to explore changes to both *Administration and Calculation of Servicing Agreement Fees and Development Levies Policy* and the *Administration of Servicing Agreements and Development Levy Agreements Policy*. A Working Group, comprised of development community members and interested related business representatives, supported by City staff, was established early in 2020 to work through proposed policy changes (Appendix B) collectively.

The Working Group met virtually for seven workshops throughout the project to share ideas, review project progress and provide feedback. The result was a process that allowed for significant information sharing and provided the opportunity to build a collective understanding of the issues.

In addition to the primary engagement, a focus group was established through Regina and Region Home Builders' Association that concentrated on the Infrastructure Tables shown in Appendix B of the *Administration and Calculation of Servicing Agreement Fees and Development Levies Policy*. These sessions were focused on financial modelling of options for infrastructure investment and resulted in no changes to the policy but lead to a better collaborative and collective understanding of how the financial model works.

This process has enabled continued engagement with stakeholders on the content and application of the policies. The engagement provided for a common understanding and clarity on applying the policies resulting in greater certainty for stakeholders and Administration.

Recommendations within this report as well as planned City Council dates were provided to stakeholders in advance. Stakeholders and other interested parties will receive a copy of the report and notification of the meeting to appear as a delegation in addition to receiving a written notification of City Council's decision. Public notice of the public hearing required to be conducted upon consideration of the proposed bylaws will also be given in accordance with *The Public Notice Policy Bylaw, 2020*.

## DISCUSSION

---

A city's growth can offer benefits such as supporting and attracting local business, creating population thresholds necessary to support arts and culture, promoting community vibrancy and fostering services such as transit and recreation.

Growth requires an investment in services and infrastructure. As growth occurs, demands on the system-wide infrastructure increase for services such as water, wastewater, stormwater, transportation, parks and recreation. New neighbourhoods and employment



areas require expanded or new infrastructure system upgrades for services. For example, an upgrade to the Wastewater Treatment Plant may be required and without it, the City may not have the ability to sustain growth.

The City applies development charges such as Servicing Agreement Fees (SAF) and Development Levies (DL) to collect money to offset these new or expanded infrastructure costs. Servicing Agreement Fees are applied in new subdivisions. The City charges Development Levies when the changes in the land-use intensity result in more residential units or an increase in the area of commercial, industrial, institutional or office space resulting from a new development.

The Act authorizes municipalities to charge development levies and servicing agreement fees. Pursuant to this authority, and as required by *The Act*, Council has adopted *The Development Levy Bylaw, 2011*. The bylaw also incorporates and is intended to work in tandem with both *Administration and Calculation of Servicing Agreement Fees and Development Levies Policy* and the *Administration of Servicing Agreements and Development Levy Agreements Policy*.

These policies provide for the methodology required to be used by the City in calculating and imposing Servicing Agreement Fees and Development Levies, including administrative policies for:

- Recovering costs associated with growth and renewal by collecting Servicing Agreement Fees and Development Levies.
- Managing the expenditure and collection of Servicing Agreement Fees, Development Levies and Intensification Levies through formal agreements.
- Planning and phasing major infrastructure required for growth and renewal.
- Managing financial risk through responsible debt management, annual reporting, and growth analysis.

In early 2020, Administration began the process of a major review of both development charges policies. Early in the project, the City established a Working Group to reflect various stakeholders' perspectives affected by any policy changes. The members of this Working Group included the Regina and Region Home Builders' Association (RRHBA), residential, commercial, industrial and infill developers, along with members of the City administration.

The Working Group met regularly and extensively for the duration of the project to:

- Build a collective understanding of the principles of the policy;
- Ensure that concerns and ideas are consistently understood and considered when developing the recommended Development Charges Policy, and;
- Understand the implications of updating the policy.

Administration developed the final recommendations in consideration of the Working Group's feedback through the project. Administration evaluated all decisions related to proposed policy changes for legal, financial and operational risks.

### Key Considerations, Findings and Proposed Changes

The review process resulted in proposed changes to the Bylaw and related policies. The changes are intended to clarify the policy framework and ensure that it is interpreted and applied consistently.

The Working Group proposed that the existing two policy documents be combined to remove redundancies. Generally, related sections were combined and reformatted with attention to ease of use, clarity, brevity and redundancy removal.

Administration checked the definitions for correct context within the policy and consistency with other City documents. Business practices that were already in effect were incorporated where it was appropriate. A summary of changes can be found in Appendix B. Specific changes to the policy are found in Appendix C, noting the original policy section, the new policy section and the rationale for the change, modification or deletion.

Key areas of focus within the policy that resulted in more significant changes are outlined below:

#### *Policy Exemptions:*

The sections on policy exemptions are intended to provide a clear policy framework that identifies lands that would be exempt from the collection of SAFs or DLs. The provision of exemptions within the policy allows for the specific listing of lands or development that the City considers to have very little impact on the supporting infrastructure required for growth. Examples of the proposed changes to the exemptions are:

- parcels of land dedicated as Municipal Utility and used for City infrastructure
- parcels of land utilized for power and gas facilities that do not have an occupied building on them.

To provide consistent application and interpretation of this section of the policy, modifications are proposed. The proposed changes are supported by industry stakeholders and Administration and were found to have no significant financial impact on the City. The proposed policy language can be found in Section 7A for the Greenfield Area Exemptions and 8.A.1 for the Established Area Exemptions of the proposed policy attached as Appendix A.

#### *Intensification:*

Specific feedback received from the Working Group related to intensification called for some minor changes to definitions and related sections that would result in clarity of application. The general discussion was about providing proposed changes that would reduce the financial impact of charges imposed within the Established Area.

The proposed changes would allow Developers within the Established Area to apply a credit to the development site for the last legal use without risking losing that credit after 10 years. The 10-year limit can discourage the development of underutilized lands that have been dormant for a substantial period. Removal of the limit will reduce the regulatory barrier for

property owners who wish to develop existing sites within the Established Area. The proposed policy language can be found in Section 8.A.2 of the proposed policy attached as Appendix A.

#### *Deferred Payments of SAF's and DL's*

When entering into a Servicing Agreement or Development Levy Agreement, Developers currently can defer SAFs and DLs' payments valued over \$50,000 throughout the course of their development. This option is exercised in almost all cases. To exercise this option, Developers must agree to a set of scheduled payments within the agreements. These future payments are secured by letters of credit.

Deferred payments provide Developers with more options to manage their cash flows during construction. Deferred payments for SAF currently occur in two separate payments at nine months and 18 months after the agreement's execution.

The Working Groups' feedback requested that Administration consider allowing more time for these payments to occur within the agreement. Administration considered deferred payment timings within the context of risk to the City and found that increasing the payment timing was a low financial risk to the City as the Developers already insured the payments with a letter of credit. The proposed policy now allows for payment of Infrastructure assessments at 30 per cent initially, 40 per cent at 12 months and the remaining 30 per cent at 24 months instead of the previous nine months and 18 months.

Similarly, the proposed policy allows for payment of Parks and Recreation assessments at 50 per cent at 18 months and the remaining 50 per cent at 24 months instead of the previous 12 months and 24 months. The proposed policy language can be found in Section 7.B.2 for development in the Greenfield Area and Section 8.B.2 for development in the Established Area attached as Appendix A.

#### *Financial Assurances for Completion of Work*

The City collects and holds performance securities from Developers to ensure that they construct the subdivision or development as planned. The amount of these securities is typically based on a submission provided by the Developer called the Engineering Submission. This submission typically includes engineering drawings, modelling, calculations, and estimates to support the development's infrastructure. The Developer's Engineer estimates this infrastructure's total costs to support the development's required security and bonding.

Securities are called upon by the City when the Developer is in default of the conditions of the Servicing Agreement or Development Levy Agreement. A default will generally occur when any of the agreement's terms aren't met. In the event of a default, the City can use performance security to complete the development according to the risk to the City or secure the area and prevent further development. Completion of the development related to City risk is not the same as completing the development. The City will act to secure our risks related to infrastructure and to ensure that the development site will have limited

impacts on taxpayers. When securities are collected, the City needs to balance protecting itself against the risk of Developer default and not holding excessive-performance security.

Most of the performance securities held by the City are in the form of performance bonds. The City does not have a substantial history of servicing agreements entering default. The City also does not have a history of needing to call on performance securities to complete the work. According to a record search that Administration conducted over 30 years, no City records were found using performance securities in the context of servicing or development agreement-related work. This included a record search for both landscaping and infrastructure work. Over this same time period, there are records of the City placing a few agreements into default notice. However, in all these instances, the Developer had managed to refinance or reconcile the default conditions and continue the development.

During the policy review, Administration compiled best practices research on the use of performance securities in Calgary, Edmonton, Saskatoon, Lethbridge, Kelowna, and London. The Working Group noted that the cities of Calgary and Edmonton conduct business with a tiered performance security system. There was interest from the Working Group to explore a Regina option for tiering performance security requirements. Tiered systems can help cities balance risk management and overall development costs in terms of performance bonds. Both the cities of Edmonton and Calgary allow for a lower value of securities held for Developers that have a good record of completed agreements without issue and increase the amounts required for Developers with poor performance, have been placed in default of the contract or that may not have an established record of Development.

A tiered system is proposed in the new policy that emulates the City of Edmonton and the City of Calgary policies. Similarly, the proposed tiering would help the City of Regina more appropriately assign and manage the risk between high-risk Developers and low-risk Developers.

In this system, the City would first categorize a Developer based on the Developer's experience on prior projects, either with the City or other jurisdictions, and their performance on those projects. Once the Developer category is determined, the amount of security is assessed based on a percentage of the estimated construction cost.

Developers with low risk and good category ranking would be required to provide less performance security. Developers with a higher risk and poor category ranking would be required to provide more performance security determined by the risk. The tiering system provides for clear criteria for determining the risk and this criteria forms part of the proposed policy. There is a risk that a system such as this would be perceived as unfair to new Developers with no relevant land development experience. The additional cost for the securities, in these cases, would not be prohibitive for the development but meant to offset the additional risk to the City dealing with Developers with an unknown track record. Developers that have not completed development within Regina would be required to submit reference developments from other jurisdictions to support a lower risk classification.

As Developers finish servicing agreements with the City, the City would apply the results to their next application. This would allow for recategorizing Developers based on their performance in agreements. The proposed policy language can be found in Section 7.B.3 of the proposed policy is attached as Appendix A.

## **DECISION HISTORY**

---

The initial release of these complimentary policies was in 1996 with CR96-311. The policy was amended in 1997 with CR97-81 with minor changes. It was further amended with changes in 2010 with CR10-105.

In 2015 Council amended the policy with provisions to support a transition to a new phasing and financing plan with CM15-14. In 2017 the calculation methodology for SAF's and DL's was added with CR17-121 to allow for the industrial lands exemptions and Endeavour to Assist.

In 2018, Council approved further amendments with CR18-40 and CR18-55 that provide further clarity on the application of endeavour to assist with respect to lift stations and added the Intensification Levy. In 2020, Council approved further revisions to the policy related to Endeavour to Assist to allow for further clarity of interpretation and consistency of application.

The recommendations contained within this report require City Council approval.

Respectfully Submitted,

  
Dustin McCall, Manager, City Projects 4/17/2021

Respectfully Submitted,

  
Diana Hawryluk, Executive Director, City Planning & Community Dev. 4/14/2021

Prepared by: Dustin McCall, Manager, City Projects

## **ATTACHMENTS**

Appendix A - SAF and DL Policy  
Appendix B Summary Change Log  
Appendix C Detailed Change Log

# City Policy

<b>Approved By City Council:</b> 2021/04/28	<b>Policy Number:</b> 2021-OCC-P0002
<b>Council Report:</b> CR(report number)	
<b>Effective Date:</b> Date of Bylaw Approval	<b>Recommended by:</b> Executive Committee  2021/04/21
<b>Next Review:</b> 2026/05/26	
<b>Policy Owner:</b> Office of the Executive Director of City Planning & Community Development	
<b>Title:</b> Development Charges Policy (Schedule A to <i>The Development Levy Bylaw, 2011</i> )	

## 1.0 Policy Statement

As authorized by Section B, Goal 4 of *Design Regina: Official Community Plan Bylaw*, Council intends to support growth and renewal in the City by collecting servicing agreement fees and development levies and responsibly managing and investing these funds into infrastructure to serve all current and new generations.

## 2.0 Purpose

The purpose of this policy is to provide for the orderly administration of growth and Intensification in Regina by establishing policies and procedures with respect to or to be applied in relation to:

- Recovering costs associated with growth and renewal by collecting servicing agreement fees and development levies.
- Managing the imposition, collection and expenditure of servicing agreement fees, development levies and intensification levies and establishing standard terms and conditions of servicing agreements and development levy agreements, where such agreements are required;
- Planning and phasing major infrastructure required for growth and renewal; and
- Managing financial risk through responsible debt management, annual reporting, and growth analysis.

### 3.0 Scope

This Policy and the provisions herein generally apply to both servicing agreement fees and development levies and to Servicing Agreements and Development Levy Agreements, except as specifically noted otherwise.

This Policy provides direction to the Administration on the following topics:

1.0	POLICY STATEMENT .....	1
2.0	PURPOSE .....	1
3.0	SCOPE .....	2
4.0	DEFINITIONS .....	3
5.0	LEGISLATIVE AUTHORITY .....	13
6.0	GENERAL POLICY .....	14
6A	DELEGATED AUTHORITY .....	14
6B	APPLICATION OF SERVICING AGREEMENT FEES AND DEVELOPMENT LEVIES .....	14
7.0	GREENFIELD AREA POLICY .....	15
7A	GREENFIELD AREA DEVELOPMENT CHARGES .....	15
7B	GREENFIELD AREA AGREEMENTS.....	17
8.0	ESTABLISHED AREA POLICY .....	26
8A	ESTABLISHED AREA DEVELOPMENT CHARGES .....	26
8B	ESTABLISHED AREA AGREEMENTS .....	29
9.0	CAPITAL PROJECTS .....	31
9A	COSTS ELIGIBLE FOR PAYMENT WITH DEVELOPMENT CHARGES.....	31
9B	DETERMINING COST SHARE.....	32
9C	ESTIMATE OF COSTS.....	33
10.0	FUND MANAGEMENT .....	34
10A	DEVELOPMENT CHARGES FINANCIAL CASH FLOW MODEL.....	34
11.0	POLICY REVIEW.....	39
12.0	REVIEWS.....	39
13.0	AMENDMENTS .....	40
14.0	APPENDIX A: FUNDING CRITERIA AND SUMMARY CHARTS.....	41
15.0	APPENDIX B: SAF AND DL BOUNDARIES .....	52



## 4.0 Definitions

**Act:** The Planning and Development Act, 2007.

**Administration:** The collective workforce who works under the authority and direction of the City Manager, Mayor, and City Council.

**Arterial Street:** A road with controlled access that carries major traffic flows to and from major trip generators and communities. Generally, it provides connections between collector streets and expressways.

**Bylaw:** The Development Levy Bylaw, 2011 (being Bylaw No. 2011-16), as may be amended from time to time or any succeeding bylaw;

**Capacity:** A limit, defined by the service or infrastructure, of the number of people, vehicles or flow that can pass through or be utilized by the infrastructure over a set period. Capacity may include a level of service that provides additional margin before a physical limit being exceeded.

**Capital Costs:** The estimated capital cost, pursuant to section 168 of *The Planning and Development Act, 2007*, of providing construction, planning, engineering and legal services that are directly related to the matters for which servicing agreement fees and development levies are established pursuant to sections 169 and 172 of *The Planning and Development Act, 2007*.

**Capital Projects:** Projects including roadways and related infrastructure, waterworks, sanitary sewer works, drainage works, parks and recreational facilities, which are constructed, altered, expanded or upgraded to add capacity to service the growth of the City.

**Capital Project List:** A compilation of proposed Capital Projects with their associated Capital Costs, project name, anticipated timing, and proposed funding sources.

**Catchment Area:** A geographical area of land to which Infrastructure Work can provide services

**City:** The City of Regina.

**City Clerk:** The person appointed by Council to the position of City Clerk pursuant to section 85 of *The Cities Act*.

**Collector Street:** A road designed to intercept, collect and distribute traffic between local and arterial streets. Direct access to abutting properties is permitted.

**Commercial Development:** Development or land use, including any accessory use, is neither a Residential Development nor Industrial Development.

**Community Contributions:** Contributions made towards capital projects where the sources of funding are the residents of Regina, businesses, or community organizations who have made contributions towards a capital project either through a community organization or directly to the City of Regina.

**Construction Completion Certificate # 1:** A certificate issued by the City to the Developer when the Infrastructure Services have been completed in accordance with the requirements of the Agreement.

**Construction Completion Certificate # 2:** A certificate issued by the City to the Developer when the Landscaping Services have been completed in accordance with the requirements of the Agreement.

**Construction Completion Inspection:** The quality assurance inspection that occurs in relation to Infrastructure Services or Landscape Services provided through Servicing Agreements and Development Levy Agreements.

**Contiguous New Development(s):** A subdivision or development adjacent to existing development

**Council:** Council of the City of Regina, acting for *The Planning and Development Act, 2007* as a municipality and an approving authority.

**Current Contributions:** Contributions made towards capital projects where the funding sources are derived through City generated revenue, typically taxation or fees for services.

**Dedicated Lands:** As ascribed in *The Planning and Development Act, 2007*.

**Development:** As ascribed in *The Planning and Development Act, 2007*.

**Development Application:** Either an application by a development proponent to the City for review and approval of a Secondary Plan, Concept Plan, Subdivision, Servicing Agreement, Development Levy Agreement, Discretionary Use, Development Permit, Building Permit or other that requires the City approval or permit before construction as required by municipal bylaw or provincial regulation.

**Development Area:** The area shown for construction or development in schedules to a Development Levy Agreement or a Servicing Agreement or based on the plans submitted with an application.

**Development Boundaries:** Either the outside boundaries or limits of a plan of subdivision and as identified within a Servicing Agreement; or the outer boundaries of a parcel of land and as specified within a Development Levy Agreement.

**Development Charge:** Servicing Agreement Fees and Development Levies as defined in *The Planning and Development Act, 2007*.

**Development Charges Financial Cash Flow Model (SAF Model):** The cash flow calculations performed over a 25-year time horizon from information including the Growth-Related Capital Project List, indexing and Servicing Agreement Fee reserve fund balances to calculate an annual Servicing Agreement Fee rate, Development Levy rate, and Intensification Levy rates.

**Development Lands:** Those lands (or any part thereof) within the City where no previous servicing agreement has been entered into with the City for the specific proposed development and, in the opinion of Council, the City will incur additional capital costs as a result of the proposed development.

**Development Levy:** Fees adopted by Council pursuant to section 169 of *The Planning and Development Act, 2007*.

**Development Levy Agreement:** A development levy agreement as defined in the Act.

**Development Levy Bylaw:** The Council approved bylaw (#2011-16) describing when and how Development Levies are imposed.

**Development Permit:** A document authorizing a development issued pursuant to a zoning bylaw.

**Developer:** An applicant for subdivision approval who is required to enter into a Servicing Agreement pursuant to section 172 of *The Planning and Development Act, 2007*; or an applicant for a development permit or building permit who is required to enter into a Development Levy Agreement pursuant to the *City's Development Levy Bylaw, 2011* as may be amended from time to time and sections 169 and 171 of *The Planning and Development Act, 2007*.

**Dwelling Unit:** A self-contained living unit of one or more rooms containing cooking facilities, sanitary facilities, living quarters or sleeping quarters

**Environmental Reserve:** Has the meaning ascribed to such term in the Act.

**Endeavour to Assist Agreement:** The portion of the Servicing Agreement or Development Levy Agreement that addresses the methods by which the Initial Developer can recoup a portion of the costs relating to Excess Infrastructure Capacity.

**Endeavour to Assist Payments:** The portion of the costs relating to Excess Infrastructure Capacity that is attributable to the Future Benefitting Lands, which are to be paid and satisfied to the Initial Developer through an Endeavour to Assist Agreement.

**Engineering Submission:** Either a detailed engineering drawing submission as per the requirements outlined in the applicable sections of the City of Regina Design Standards or all studies, electronic models and modelling results, analysis and calculations required for the design of roadways and related infrastructure, waterworks, sanitary sewer works, drainage works, parks and recreational facilities in an acceptable format outlined in the City of Regina Design Standards or otherwise deemed acceptable to the City.

**Established Area:** The area identified as the “Established Area” on the map in Appendix B to indicate where the Intensification Levy and associated Policy is applied.

**Executive Director:** The Executive Director of City Planning and Community Development or the delegate or successor in title.

**Excess Infrastructure Capacity:** The portion of Infrastructure Work the Initial Developer constructs that provide capacity in excess of that required for the lands being developed by the Initial Developer or which will service or provide a benefit to Future Benefitting Lands of a Future Developer.

**Final Acceptance Certificate # 1:** A certificate issued by the City to the Developer when the warranty period for the Infrastructure Services has been completed in accordance with the requirements of the Agreement. Upon issuance, the services to which the certificate relates shall be dedicated to public use and maintained, operated and replaced by the City.

**Final Acceptance Certificate # 2:** A certificate issued by the City to the Developer when the warranty period for the Landscaping Services has been completed in accordance with the requirements of the Agreement. Upon issuance, the services to which the certificate relates shall be dedicated to public use and maintained, operated and replaced by the City.

**Funding Splits:** The apportioning of costs between a Developer, the City, and the Servicing Agreement Fee Reserve Fund.

**Future Benefitting Lands:** Lands to be developed or subdivided in the future that will directly benefit from Excess Infrastructure Capacity constructed by the Initial Developer. The total Excess Infrastructure Capacity is calculated over a defined Catchment Area.

**Future Developer:** The subsequent Developer or landowner who will develop the Future Benefitting Lands.

**Greenfield Area:** The area identified as “Greenfield Area” on the map in Appendix B to indicate where greenfield rates and Policy apply.

**Greenfield Development:** Any Development that occurs within the Greenfield Area or outside of the Intensification Boundary.

**Gross Floor Area (GFA):** The total floor area in a building or structure measured between the exterior faces of the exterior walls of the building or structure at the level of each storey:

- at and above grade, in the case of dwellings in residential zones or below, at and above grade, in the case of all other uses;
- excludes the area used for off-street unloading and parking

**Grade Separation(s):** Any classification of the road required to either be constructed over or under an obstacle, including but not limited to another road, railway, pipeline or building.

**Grants:** Funding received from sources outside of the City of Regina Current Contributions such as the Provincial or Federal Government.

**Indexing:** The cost inflation adjustment as calculated specifically to Regina by an independent source to be used in the Development Charges Financial Cash Flow Model calculations.

**Industrial Development:** Development of land or land use with an Industrial Zoning designation per *Regina Zoning Bylaw 2019*.

**Infill Development:** Refers to any Development that occurs within the Established Area.

**Infrastructure Work or Infrastructure Services:** Has the meaning ascribed to the term “Infrastructure Services” in the Standard Conditions and is generally intended to refer to work or services related to streets, roads, grading and utilities to be provided, constructed or installed by a developer of an approved subdivision, excluding Landscaping Work.

**Initial Developer:** The Developer who constructs the Excess Infrastructure Capacity that benefits other Future Benefitting Lands as part of the Infrastructure Work.

**Intensification:** The construction of new buildings or alterations to existing buildings within the Established Area resulting in a higher intensity of use.

**Intensification Boundary:** The boundary set by Council separating the Greenfield Area and the Established Area.

**Intensification Levy:** The Development Levy charged for Infill Development resulting in Intensification.

**Interchanges:** A junction of two or more traffic flows incorporating a system of Grade Separations that permit traffic to pass from one to another without crossing traffic streams.

**Interest Rate:** The City of Regina's indicative pricing rate plus two per cent at the effective date of the Endeavour to Assist Agreement.

**Interim Services:** Any provisional or temporary municipal services provided by the Developer to allow for the development to occur without the permanent municipal service in place.

**Intersection(s):** Any at grade junction of two or more traffic flows.

**Institutional Development:** Development or land use, including any accessory use, that is either within an Institutional Zone or provides for a facility that is intended for institutional, community or public service in nature.

**Landscape Drawing Submission:** A detailed landscape drawing to be submitted as per the requirements outlined in the City Design Standards, including dimensioned recreational facilities and elements within park space.

**Landscaping Work or Landscaping Services:** Has the meaning ascribed to the term “Landscaping Services” in the Standard Conditions and is generally intended to refer to work or services related to the establishment of parks and landscaping and irrigation of public lands such as municipal reserve, environmental reserve, municipal buffer strips, floodway fringe areas to be provided, constructed or installed by a developer of an approved subdivision, excluding Infrastructure Work.

**Letter of Credit:** A letter issued by a financial institution, in a form acceptable to the City’s discretion, guaranteeing the financial obligations of the Developer.

**Level of Service:** Measured performance indicators for a targeted design capacity of a component of infrastructure, including a margin of additional capacity versus the infrastructure's total physical capacity. Level of service may be expressed with different reference points and metrics for water, wastewater, stormwater, transportation and parks and recreational facilities.

**Lift or Pump Station:** Mechanical/hydraulic devices used to solve flow problems that standard gravity methods cannot solve. Lift stations lift fluids to a gravity system.

**Local Roads:** Is per the definition within the City of Regina Transportation Master Plan and includes all constructed components required by the City of Regina's Design Standards, Construction Specifications or as directed by the Executive Director.

**Master Plans:** Infrastructure plans that consider the capital, operating, maintenance and replacement costs of municipal infrastructure over a period in support of the Official Community Plan.

**Major Sanitary Storage, Conveyance or Treatment Facilities:** The components of the City's existing sanitary collection and treatment system that serves multiple existing and future new developments external to the boundaries of a new subdivision or development. The primary facilities include the City Wastewater Treatment Plant, Sanitary Trunk Mains, McCarthy Boulevard Pump Station and Force mains and existing sanitary pump stations with or without offline storage.

**Major Water Storage, Conveyance or Treatment Facilities:** The components of the City's existing water treatment and distribution system that serve multiple existing and future new developments external to a new subdivision or development boundaries. The primary facilities include the Buffalo Pound Water Treatment Plant, Buffalo Pound Water Supply Lines, New or Existing Water Reservoirs, Re-pressurization Pump Stations, pressure zone isolation components and Water Trunk Mains, including but not limited to the City loop.

**Mixed-use Development:** A development that contains both dwelling and non-dwelling principle land uses.

**Models:** Electronic computer-aided simulations utilized by the City to plan for growth and review of development applications for transportation, water, wastewater, stormwater, parks and recreational facilities.

**Multi-Use Pathways:** The identified pathways within the City Open Space Regina Management Strategy and the new pathways identified within the Transportation Master Plan. Multi-use pathways generally refer to an asphalt pathway surface within a landscaped area and provide a protected route for walking or cycling.

**Municipal Buffer:** As ascribed in *The Planning and Development Act, 2007*.

**Municipal Level Parks and Facilities:** As fully defined within the City Open Space Regina Management Strategy. A municipal park or facility is intended to meet the recreation needs of large sections of the population. They allow for group activities and recreation opportunities not feasible at the neighbourhood level.

**Municipal Reserve:** As ascribed in *The Planning and Development Act, 2007*.

**Municipal Utility:** A municipal utility parcel designated as such by the City in accordance with section 172.1 of the Act.

**Neighbourhood Level Parks and Facilities:** As fully defined within the City Open Space Regina Management Strategy. Neighbourhood-level parks and facilities are oriented toward children and youth and may include active and passive recreation facilities.

**Office Development:** Development or land use, of which the principle use of each type is business, administrative or managerial space for various work activities. It includes *The Regina Zoning Bylaw, 2019* definition of Industry Office and Professional Office land use.

**On-Street Bikeways:** A lane within a road right-of-way specifically intended for bicycle traffic movement separated from vehicular traffic with a separate painted lane or a protected lane separated by a curb, barrier or raised from general vehicular traffic.

**Overall growth:** In the context of the statement, "required to accommodate overall growth" means growth that occurs in multiple existing and future neighbourhoods.



**Oversizing:** Designing and constructing an infrastructure facility to a greater capacity than servicing a new subdivision or development requires unto itself to meet City Design Standards. The amount of oversizing is based upon design assumptions for servicing of a land area greater than the extent of the subdivision or development itself.

**Parking Structure:** An indoor land use where motor vehicles that are registered, insured, and working order are parked indoors or in primarily enclosed areas for temporary intervals.

**Phase(s) or Phased Development:** The registration and development of a portion only of an approved subdivision.

**Public Work:** As per the definition within *The Planning and Development Act, 2007*.

**Regional Infrastructure:** Infrastructure constructed for the purpose of serving a Neighbourhood or multiple neighbourhoods.

**Regional service:** A service provided by the City of Regina to a municipality, first nation, or other entity located outside the City's boundary.

**Regional Service Partner:** A participant in a Regional Service through an agreement with the City of Regina.

**Residential Development:** Development or use of land, including any accessory use that serves as a Dwelling Unit(s).

**Residential Group Care Home:** A care home that has ten or less beds, or five or less bedrooms within a single building with shared cooking and washroom facilities.

**Residential Unit Type:** The types of Dwelling Units into which the Intensification Levy rates are divided.

**Road:** The public right-of-way comprises a thoroughfare that has been paved or otherwise improved to allow travel by some form of conveyance.

**Sanitary Sewer Main:** A pipe that receives flows from service connections and conveys these flows to a trunk sewer. The minimum size is 200 millimetres in diameter.

**Sanitary Trunk Main:** A large pipe generally serves 65 hectares or more and 300 millimetres or larger in diameter.

**Sanitary Service Connection:** A pipe that extends from the building and conveys flow to a sanitary sewer main.

**Secondary Suite:** A subordinate, self-contained Dwelling, Unit within a building or portion of a building that contains a principal Dwelling, Unit, and where both dwelling units constitute a single real estate entity.

**Semi-Detached:** A building divided vertically or horizontally into two Dwelling Units by a common wall.

**Standard Conditions:** Are intended for use in conjunction with servicing agreements entered into between the City of Regina and applicants for subdivision approval and developments, pursuant to section 172 of the Act.

**Servicing Agreement:** The form of Servicing Agreement, including Standard Conditions, adopted by the Council from time to time, and referred to in Administrative Reports respecting subdivision or development applications as the City's "Standard Servicing Agreement"; all subject to changes as circumstances or subdivision or development application require and as may be approved or directed by Council.

**Servicing Agreement Fee(s), Servicing Fee, SAF, or Development Levy(ies):** The charges or levies adopted by Council from time to time pursuant to Part VIII of *The Planning and Development Act, 2007*.

**Servicing Agreement Fee Rate, Development Levy Rate:** The fees adopted by Council pursuant to section 169 and 172(3)(b) of *The Planning and Development Act, 2007*, that apply to development.

**Servicing Agreement Fee Reserve Fund or SAF Reserve Fund:** An account or accounts established by the City for the deposit of Servicing Agreement Fees/Development Levies, as required pursuant to section 174 of *The Planning and Development Act, 2007*.

**Single-Detached:** A building that contains only one Dwelling Unit. Where a Secondary Suite is a Permitted Use in a zone, a detached Dwelling Unit in that zone may also contain a Secondary Suite which, for this Policy, is considered a Second Dwelling Unit.

**Site Detention:** The requirements for individual developments to detain a portion of the rainfall within the development site's property lines and release the water at a controlled rate into the stormwater collection system.

**Site Specific Infrastructure:** Infrastructure constructed to service a single subdivision or development.

**Storm Water Collection System:** A pipe greater than 200 mm in diameter, pump station, detention facility, retention facility or channel that manages stormwater.

**Storm Channel:** A receiving stream constructed to convey stormwater and a Major Drainage System element.

**Stormwater Detention Facility:** A stormwater detention facility does not permanently retain a portion of the facility's collected stormwater runoff. Water is contained in the facility for only a short period. The storage in the facility attenuates the inflow peak flow resulting in a smaller outflow peak. The Stormwater Detention Facility is commonly referred to as a dry pond. A major system element.

**Storm Sewer Non-Point Water Quality Control Infrastructure:** Permanent or temporary devices or infrastructure utilized to capture sediments or other non-desirable contaminants before outflow into a natural or engineered conveyance channel, creek, river, tributary or lake. Such infrastructure may be incorporated into stormwater major system elements such as detention or retention ponds or separated from other components of the overall system.

**Stormwater Retention Facility:** A stormwater retention facility retains a portion of the stormwater runoff permanently in the facility. Stormwater Retention Facilities are commonly referred to as a wet pond. A major system element.

**Streetscaping:** Landscaped visual elements of a street, including street furniture, trees and boulevard treatments.

**Study:** Studies undertaken by the City on a citywide or area basis to determine long-range infrastructure required as a result of growth, including but not limited to transportation studies, wastewater studies, water studies, drainage studies, parks and recreation studies, and serviceability studies.

**Subdivision:** The definition within *The Planning and Development Act, 2007*.

**Site Access Driveways and Crossings:** Is per the definition within the City of Regina Design Standards and includes all requirements and components as required by the Transportation Design Standard, Construction Specifications or as directed by the Executive Director or delegate.

**Total Construction Value:** The sum of costs attributed to the construction of Infrastructure or Landscaping Services that include the expense of design, labour and materials.

**Traffic Signals:** Any type of electrically powered signalization devices used to direct or control the flow of vehicular, cycle or pedestrian traffic and includes but is not limited to poles, signal heads, lamps, controllers, electrical conduits, wiring and pedestal bases.

**Trunk Watermain (or trunkmain):** A pipe over 450 millimetres nominal diameter that delivers potable water within the distribution system network. Service connections to trunkmains are not permitted.

**Upgrades:** Upgrades required to provide additional capacity to a service to accommodate the additional demands placed on the infrastructure due to growth. Upgrades do not include projects resulting from a regulatory change or level or service improvement not previously identified within the calculation of previous Servicing Agreement Fees or Development Levy.

**Utility Service Provider:** A provider of systems for distributing, storing, or transmitting electricity or natural gas and oil. It also includes providers of systems for providing telecommunications.

**Water Service Connection:** A service connection extends from the connection point of the watermain to the property line.

**Distribution Water Main:** Is a pipe between 150 millimetres and 250 millimetres that delivers potable water within the distribution system network.

**Feeder Water Main:** Or *feedermain* is a pipe between 300 millimetres and 450 millimetres that delivers potable water within the distribution system network.

**Water Pump Station & Reservoir:** Infrastructure where the water supply is delivered to and held within a reservoir and re-pressurized through one or more hydraulic pumps to the distribution network.

**Water Quality Source Control Measures:** Permanent or temporary devices or infrastructure utilized to capture sediments or other non-desirable contaminants before runoff and discharge into the City storm sewer collection system.

**Zone Level Parks and Facilities:** Zone parks are larger in size than neighbourhood parks and serve a broader purpose. The athletic facilities provided are of higher quality and will allow for higher-tiered athletics.

## 5.0 Legislative Authority

*The Planning and Development Act, 2007* authorizes municipalities to charge development levies and servicing agreement fees. In relation to development levies, this authority requires that the City authorize the use of such fees in its official community plan and that the fees be established by bylaw.

Pursuant to this authority, Council has adopted *Design Regina: The Official Community Plan Bylaw 2013-48* commonly referred to as the OCP.

Section B of the OCP contains our Financial Policies. This section aims to achieve direction on the capital infrastructure investments, growth infrastructure budgeting, and growth financing. Section C of the OCP contains the Growth Plan, which establishes our community's goals and growth initiatives. This Section includes direction for intensification targets and long-term growth initiatives. Section E, Goal 5 of the OCP contains specific guidance for the phasing and financing of growth. This section further defines the intensification targets and long-term growth initiatives and provides criteria to achieve orderly development. All of these sections considered together drive the need for this policy and provide the direction of the content.

Council has also adopted *The Development Levy Bylaw, 2011* pursuant to section 169 of *The Planning and Development Act, 2007* which establishes the development levies and servicing agreement fees to be imposed to recover all or part of the City's capital costs directly or indirectly related to a proposed development. This Policy is incorporated in and forms part of the Bylaw.

## 6.0 General Policy

### 6A Delegated Authority

The Executive Director is authorized to:

- prepare and approve Servicing Agreements and Development Levy Agreements in accordance with Standard Conditions adopted by Council from time to time, and arrange for the execution of these agreements by the City Clerk;
- administer Servicing Agreements and Development Levy Agreements; and
- determine the Capital Projects that are to be included in the Servicing Agreement Fee/Development Levy rate all in accordance with the Bylaw and the provisions of this Policy.

### 6B Application of Servicing Agreement Fees and Development Levies

The City of Regina differentiates between greenfield development and infill development. The map in Appendix B illustrates the geographic areas used to determine what rates shall be applied to the development. Development applications on lands outside the Intensification Boundary (Greenfield Area) shall be charged the greenfield rate. In contrast, development applications on lands inside the Intensification Boundary (Established Area) shall be charged the intensification rate. The map is provided to illustrate where the boundary is generally located. For specific details or clarifications, the City maintains a Geographic Information System (GIS) map that it will utilize to confirm where the lands are located, such determination shall remain at the City's sole discretion.

These development charges are imposed and collected in accordance with the Act, and are in the form of:

Servicing Agreement Fees – These are fees required to be paid by an applicant where proposed development involves the subdivision of land pursuant to section 172 of *The Planning and Development Act, 2007*.

Servicing Agreement Fees are established by Council and set annually.

Development Levies – These are fees required to be paid by an applicant where proposed development does not involve the subdivision of land pursuant to section 169(1) of *The Planning and Development Act, 2007*.

Applicants shall pay a Development Levy established by Council for:

- a development permit for a proposed development located within the development lands; or
- a building permit for a proposed development in the case where no development permit is required.

## 7.0 Greenfield Area Policy

### 7A Greenfield Area Development Charges

All lands in Regina are subject to the rates set forth by Council and in *The Development Levy Bylaw, 2011* and subject to the applicable Servicing Agreements Fees and Development Levies unless deemed exempt by this Policy or by Council.

No refunds or reimbursements will be issued for Servicing Agreement Fees or Development Levies paid, but no development occurs. In these cases, the City would issue a credit in the applicable units to be registered on the affected property title.

The amounts of the Servicing Agreement Fees and Development Levies are determined as follows:

- for Development Levy, the date of the application of the development permit; and
- for Servicing Agreements, the date that the City confirms the formal submission requirements as per Section 7.B.1 of this policy.

If the Development Levy Agreement or Servicing Agreement expires, and the development is not completed, new fees will be assessed when the agreement is renewed or reissued.

With respect to any Development on lands located outside of the intensification boundary, the City shall impose Servicing Agreement Fees or Development Levies, as the case may be, determined based on the following formula:

$$\begin{aligned} & \text{Net Development Area (Hectares)} \\ & \times \text{Approved Rate (Dollars per Hectare) per Applicable Infrastructure Type} \\ & = \text{Total Development Charges (Dollars)} \end{aligned}$$

Where:

$$\begin{aligned} & \text{Net Development Area (Hectares)} \\ & = \text{Gross Development Area (Hectares)} - \text{Total Exempt Area (Hectares)} \end{aligned}$$

In addition to the calculated rates based on capital projects, administration costs are calculated on Servicing Agreements and Development Levy Agreements to offset the City's costs for "planning, engineering and legal services" pursuant to Section 168, 169 and 172 of *The Planning and Development Act, 2007*.

With respect to any Development on lands located outside the intensification boundary, the City shall impose Servicing Agreement and Development Levy Administration Fees, determined based on the following formula:

$$\begin{aligned}
 & \text{Gross Development Area (Hectares)} \\
 & \times \text{Approved Administration Fee (Dollars per Hectare)} \\
 & = \text{Total Administration Fee Charges (Dollars)}
 \end{aligned}$$

Goods and Services Tax (GST) applies to these charges.

### 7.A.1 Exemptions

Servicing Agreements Fees and Development Levies apply to development in all areas of the City except for the following, which are exempt:

- lands designated as Environmental Reserves;
- lands dedicated as road right of way and designated for freeways, expressways, and grade separations;
- natural lakes or rivers;
- Development on lands that were previously subjected to servicing agreement fees and where no development has occurred, unless the City will incur additional capital costs as a result of the proposed development;
- lands designated as Municipal Utility;
- lands dedicated as Municipal Buffer;
- Development related to or associated with any Public Work, but only to the extent that such Public Work does not include a building or structure intended for occupancy or habitation;

### 7.A.2 Deferrals

Servicing Agreements Fees and Development Levies apply to development in all areas of the City except for the following, which may be partially deferred:

- where the City permits development that is not required to connect to the City's water service at the time of initial development, payment of the water infrastructure portion of the Servicing Agreement Fees or Development Levies related to the development may be deferred; and
- where the City permits development that is not required to connect to the City's wastewater service at the time of initial development, the wastewater infrastructure portion of the Servicing Agreement Fees or Development Levies related to the development may be deferred;

provided that, at such time as the development applies or is required to connect to the City water or wastewater services, the landowner shall be required to pay a fee equal to the water or wastewater portion of the Servicing Agreement Fees or Development Levies that are in effect at that time of application for such connection.

The City shall register an interest against the affected title(s) of the lands related to developments that have deferred the payment of fees in accordance with this

section at the time of development approval. The registered interest shall identify the type of infrastructure, the total amount owing in hectares and the landowner's obligation to make payment of the deferred fees to the City before obtaining any connection to infrastructure services that are owing.

Unless stated in the previous Section 7.A.1, development shall not be exempt from or be permitted to defer the payment of the transportation, parks & recreation or the administration portions of the Servicing Agreement Fees or Development Levies.

### **7.A.3 Reductions Applicable to Industrial Land**

Industrial Development within the Greenfield Area will be eligible for a 2/3 reduction of any applicable Servicing Agreement Fees or Development Levies, provided that as a condition of any application to rezone the lands related to the Development which would result in a zoning designation other than industrial, the applicant or landowner shall be required to pay the reduced portion of the applicable fees or levies.

The City shall register an interest against the affected title(s) related to any development that has had a reduction applied in accordance with this section. The registered interest shall identify the obligation to make payment to City of the reduced portion of the applicable fees or levies in the event the zoning designation changes to a zone other than industrial.

## **7B Greenfield Area Agreements**

Lands in Regina that are subject to Servicing Agreements Fees and Development Levies may be required to enter into a Servicing Agreement or Development Levy Agreement.

Requirements for the Servicing Agreement are subject to the terms of section 21 of *A Bylaw of The City of Regina to Regulate and Control the Subdivision of Land*.

### **7.B.1 Application Requirements**

Before the issuance of a Servicing Agreement number, the Developer must make the following submissions to the satisfaction of the City:

- Secondary Plan or Concept Plan approval if deemed required per Policies 14.23 and 14.27 of *Design Regina, The Official Community Plan Bylaw 2013-48*;
- zoning approval;
- application for subdivision;
- receipt by the City of an Engineering Submission;
- receipt by the City of a Landscape Drawing Submission;



- a formal written request to enter into a servicing agreement or development levy agreement.

Any amendments to the above submission requirements may be considered and approved at the discretion of the City.

Upon confirmation that the above submissions have been received to the City's satisfaction, the City will assign a Servicing Agreement number to the application.

The Developer will have six months from the date the Servicing Agreement number is assigned to execute the Agreement with the City of Regina.

If the Developer fails to enter into a Servicing Agreement or Development Levy Agreement within six months from the date that the application number is assigned, the associated Agreement will be deemed invalid and cancelled.

### **7.B.2 Payment of Servicing Agreement Fees and Development Levies**

Servicing Agreement Fees must be paid at the time of execution of the agreement. The City will accept instalment payments on Servicing Agreement Fees and Development Levies that have a total payment value greater than \$50,000.

Instalment payments shall be as follows:

- for assessments concerning Servicing Agreement Infrastructure:
  - 30 per cent upon execution of the Servicing Agreement;
  - 40 per cent upon the earlier of the issuance of a Certificate of Completion for Infrastructure Work; or twelve (12) months from the date of the Servicing Agreement;
  - 30 per cent upon the earlier of the issuance of a Financial Acceptance Certificate for the Infrastructure Work; or twenty-four (24) months from the date of the Servicing Agreement.
- for assessment concerning Servicing Agreement Parks and Recreation Facilities:
  - 50 per cent upon the earlier the issuance of a Certificate of Completion for Landscaping Work or eighteen (18) months from the date of the Servicing Agreement;
  - 50 per cent upon the issuance of Final Acceptance Certificate for the Landscaping Work or twenty-four (24) months from the Servicing Agreement's date.

Payment of the unremitted portion(s) of Servicing Agreement Fees shall at all times be secured by Letters of Credit in an approved form. The Letters of Credit may be reduced or surrendered, as the case may be, upon remittance by the Developer of an installment or payment of the Servicing Agreement Fees' balance or as may be otherwise set out in the Servicing Agreement.

### 7.B.3 Financial Assurances for Completion of Work

The performance of all work required to be installed or constructed by a Developer as a term of any Development Levy Agreement or Servicing Agreement, shall be required to be secured by security satisfactory to the City in accordance with the City's Standard Conditions. The Developer shall deliver such securities to the City upon entering into the respective agreement, in an approved form and in the amount determined by the performance category the City has assigned to the Developer.

The City, in its sole discretion, will categorize the Developer based on its history with respect to any of the following:

- Servicing Agreements with the City of Regina
- Development Levy Agreements with the City of Regina
- Development Agreements with other municipalities through the provision of references

The amount of security required to be provided further to this section is to be assessed based on a percentage of the estimated total construction cost of the work to be completed further to the related agreement. The required security is the percentage of Total Construction Costs. Estimated Total Construction Costs must be submitted by a professional engineer licensed to practice in Saskatchewan. Total Construction Costs can be calculated as follows:

*Total Construction Costs*

*= Total Park and Landscaping Work Costs*

*+ Total Infrastructure Work Costs + Engineering and Testing Costs*

Where:

*Engineering and Testing Costs*

*= 0.135 × (Total Park and Landscaping Work Costs*

*+ Total Infrastructure Work Costs)*

The table below provides the applicable percentages based on developer categorization:

Category	Criteria	Required Security
<b>A</b>	<ul style="list-style-type: none"> <li>two (2) or more Servicing Agreements that have received Final Acceptance Certificates within the last seven (7) years with the City of Regina where:               <ul style="list-style-type: none"> <li>all Construction Completion Certificates were issued within the timelines of the agreement;</li> <li>all deferred payments were made on time; or</li> </ul> </li> <li>references from another municipality certifying the completion of two (2) or more Development Agreements in the past seven (7) years where:               <ul style="list-style-type: none"> <li>all Construction Completion Certificates were issued within the timelines of the agreement;</li> <li>the aggregate Total Construction Value of the reference agreements shall be a minimum of \$2,000,000.</li> </ul> </li> </ul>	<b>25%</b>
<b>B</b>	<ul style="list-style-type: none"> <li>one (1) or more Servicing Agreements that have received Final Acceptance Certificates within the last seven (7) years with the City of Regina where:               <ul style="list-style-type: none"> <li>all Construction Completion Certificates were issued within the timelines of the agreement;</li> <li>all deferred payments were made on time; or</li> </ul> </li> <li>references from another municipality certifying the completion of one (1) or more Development Agreements in the past seven (7) years where:               <ul style="list-style-type: none"> <li>all Construction Completion Certificates were issued within the timelines of the agreement;</li> <li>the aggregate Total Construction Value of the reference agreements shall be a minimum of \$2,000,000.</li> </ul> </li> </ul>	<b>50%</b>
<b>C</b>	<ul style="list-style-type: none"> <li>no previous Servicing Agreements with the City of Regina in the past seven (7) years or Development Agreements with other municipalities in the past seven (7) years; or</li> <li>entered into agreements where not all Construction Completion Certificates have been issued in order to qualify as Category B.</li> </ul>	<b>75%</b>
<b>D</b>	<ul style="list-style-type: none"> <li>a developer who has been involved in a <b>major breach</b> of the terms and conditions of previous Servicing Agreements with the City of Regina and has not provided a remedy.</li> </ul>	<b>100%</b>

The categorization of a developer may be adjusted based on positive performance as follows:

- a developer will be re-categorized from Category C to Category B once Category B's criteria have been met, as per the table.
- a developer will be re-categorized from Category B to Category A once the Category A criteria have been met, as per the table.
- a developer will be re-categorized from Category D to Category C once the conditions of the Servicing Agreement for which the developer was held in default are met or at the discretion of the Executive Director.

A developer who is re-categorized from Category D to Category C will not be able to be re-categorized for positive performance for a minimum of two years.

The categorization of a developer may be adjusted based on negative performance as follows:

- a developer will be re-categorized from Category A to Category B or from Category B to Category C for repeated minor breaches of the terms of a Servicing Agreement(s).
- a developer will be re-categorized from Category A, Category B or Category C directly to Category D for a major breach of the terms of a Servicing Agreement.

In considering a Developer's past performance, the following items are considered a minor breach:

- commencing construction before the required regulatory approvals have been obtained.
- failure to notify the City of contractual changes that result in a significant change to the Total Construction Costs or change to the approved design drawings.
- any non-compliance order that is issued to the City by a Provincial or Federal regulator in relation to work which the Developer (or its contractors) is responsible for.

In considering a Developer's past performance, the following items are considered a major breach:

- commencing construction before the approval of Engineering Drawings or without a signed servicing agreement.
- failure to complete construction with the timelines set out in the applicable Agreement.

- failure to provide for any deferred payments or other payments set out in the applicable Agreement.
- failure to renew performance securities in accordance with the terms of the applicable agreement.

Upon the completion of the Infrastructure Services and the issuance of a Construction Completion Certificate to such effect, the security required pursuant to this section may be reduced to an amount equaling:

- 10 per cent of the total estimated cost of the Infrastructure Services;
- plus the full per cent value of the required security for the total estimated cost of all remaining Landscaping Services;
- plus the estimated cost to remedy any Infrastructure Services deficiencies listed in the Construction Completion Inspection; and
- provided that the amount of the security as varied in accordance with this clause shall not exceed the original amount of security provided at the time of entering into the applicable Agreement, nor shall the security be reduced to an amount less than the aggregate of 10 per cent of the total cost of the Infrastructure Services and 10 per cent of the total cost of the Landscaping Services.

Upon completion of the Landscaping Services and the issuance of a Construction Completion Certificate to such effect, the security required pursuant to this section may be further reduced to and amount equaling:

- 10 per cent of the total estimated cost of the Infrastructure Services;
- plus 10 per cent of the total estimated cost of the Landscaping Services;
- plus, the estimated cost to remedy any Infrastructure Services deficiencies listed in the Construction Completion Inspection; and
- plus, the estimated value to remedy any Landscaping Services deficiencies listed in the Construction Completion Inspection.

Upon delivery of the Final Acceptance Certificate of the Infrastructure Services to the City, the security required pursuant to this section may be further reduced to:

- 10 per cent of the total estimated cost of the Landscaping Services;
- plus, the estimated cost to remedy any Landscaping Services deficiencies listed in the Construction Completion Inspection;
- this security reduction assumes that the Completion Certificate for the Landscaping Services has been issued. If no Completion Certificate for the Landscaping Services has been issued, the full per cent value of the required security for the total estimated cost of all remaining Landscaping Services is required.

Upon delivery of the Final Acceptance Certificate of the Landscaping Services to the City, the security required pursuant to this section may be released in its entirety provided that a Final Acceptance Certificate of the Infrastructure Services has also been issued.

The provisions of this section apply to all Servicing Agreements and Development Levy Agreements unless otherwise approved by City Council.

#### **7.B.4 Endeavour to Assist**

Where pursuant to a Servicing Agreement or Development Levy Agreement, an Initial Developer provides Excess Infrastructure Capacity, and upon application of the Initial Developer, the City may agree to include Endeavour to Assist provisions to apply concerning Benefitting Lands within the Catchment Area serviced by this Excess Infrastructure Capacity.

The City will review all applications relating to Endeavour to Assist in accordance with its policies and development standards then in effect. It will work with the Initial Developer to detail any arrangements in an Endeavour to Assist Agreement to be included within the Servicing Agreement or Development Levy Agreement. The City reserves the right and sole discretion to determine the format of and what will qualify for an Endeavour to Assist Agreement.

Under the Endeavour to Assist, the City will agree to endeavor to collect additional levies or fees from Future Developers and to reimburse the Initial Developer the amounts collected for the value of the Excess Infrastructure Capacity as a condition of providing development approvals or entering into a Servicing Agreement relating to the first phase of development for the area relating to the Future Benefitting Lands.

For further certainty, the City will require collection of all amounts payable relating to the full value of Excess Infrastructure Capacity built (or paid for) for the initial Developer from the Future Developer. This value of Excess Infrastructure Capacity shall be payable by the Future Developer as part of the first Servicing Agreement related to the subdivision containing the Future Benefitting Lands.

The Future Developer will be required to pay the City or Initial Developer for the full amount of Excess Infrastructure Capacity associated with all remaining Future Benefitting Lands.

Where the City collects payment from the Future Developer relating to Endeavour to Assist Payments the City will pay all sums received to the Initial Developer within 30 days of receiving such payment.

Costs related to the Excess Infrastructure Capacity shall be calculated based on a proportionate land area of the benefitting lands unless indicated otherwise.

The Excess Infrastructure Capacity's value relating to Endeavour to Assist Payments shall be based on the actual unit costs detailed in the cost estimate included in the Initial Developer's Servicing Agreement. Only the following items shall be eligible to be included within Endeavour to Assist Payments:

- land or rights-of-way acquisition costs;
- construction costs;
- design and inspection costs for the works.

The following infrastructure types may be eligible for Endeavour to Assist Payments:

- sanitary pump (or lift) stations;
- sanitary mains;
- water mains;
- stormwater collection systems;
- traffic signals;
- intersections;
- roads that require more than a 22.0 metre dedicated right-of-way.

Sanitary mains with lateral connections are cost-shared proportionately to the areas provided with a direct service. Mains intended for conveyance are cost-shared by proportionate land area for the entire benefitting land catchment area.

Stormwater systems with lateral connections are cost-shared proportionately to the areas provided with a direct service. Systems intended for conveyance, detention or retention are cost-shared by proportionate land area for the entire benefitting land catchment area.

Traffic signals warranted through the development and share an intersection with both the Initial Developer and Future Benefitting Lands are eligible to be valued as Excess Infrastructure Capacity within this Policy.

Roads that are greater than 22.0 metres in dedicated right-of-way width are eligible to be valued as Excess Infrastructure Capacity within this Policy. The eligible cost shall be determined by the roadway's actual cost, less the average cost of a typical collector roadway (22.0 metres). Benefitting Lands that are within 200 metres of a lateral intersecting road are included in the contributing catchment area. Lands that require the extension of the same road within them would not be eligible for cost-sharing.

A Road less than 22.0 metres right-of-way that exists on two properties is cost-shared by both landowners. Intersections that share at least one point of intersect between the initial Developer and future Developer are eligible within this Policy. Both at-grade or grade-separated intersections are eligible. Grade separated

intersections shall be calculated based on a proportionate land catchment area of the benefitting lands unless indicated otherwise.

The Executive Director is authorized to determine the allocation of costs relating to Excess Infrastructure Capacity amongst the Initial Developer and the Future Developer. Generally, the City shall allocate costs associated with all Excess Infrastructure Capacity defined in the Endeavour to Assist Agreement over a proportionate Catchment Area.

The Endeavour to Assist Payments shall be escalated at a rate of interest equal to the Interest Rate defined within the Policy.

The maximum term of an Endeavour to Assist Agreement shall be for 20 years; however, it will expire once all Endeavour to Assist Payments have been received. The Endeavour to Assist Agreement may be renewed by the mutual Agreement between the City and the Initial Developer before its expiry, as initiated by the Initial Developer. No payment shall be made to the Initial Developer or required of the Future Developer after the Endeavour to Assist Agreement has expired. The City shall have no obligation or liability relating to the collection or payment of Endeavour to Assist Payments following the termination of the Endeavour to Assist Agreement.

The Initial Developer shall acknowledge that the City is not responsible for the payment of any Endeavour to Assist Payments to the Initial Developer if Future Benefitting Lands do not develop within the term of the Endeavour to Assist Agreement.

Upon execution of an Endeavour to Assist Agreement, the City shall register an interest on the title against the Future Benefitting Lands in favour of the City specifying that those lands' development is subject to Endeavour to Assist payment.

All developers are cautioned that the standards and levels of service required by the City of Regina change from time to time. As a result, the City does not and cannot guarantee that the services provided under the Endeavour to Assist Agreement will meet the standards required at the time of subdivision approval, development permit or building permit issuance for the Future Benefitting Lands.

If the capacity of infrastructure originally intended for the Future Benefitting Lands is no longer available due to development that has occurred, then the City shall not collect funds from the Future Developers to contribute to the Initial Developer's costs for that infrastructure.

The City may require additional Infrastructure Services when the Future Benefitting Lands develops. The Future Developer will be responsible for all such costs relating to the Future Benefitting Lands as applicable at that time.



## 8.0 Established Area Policy

### 8A Established Area Development Charges

All lands in Regina are subject to the rates set forth by Council and in *The Development Levy Bylaw, 2011* and subject to the applicable Servicing Agreements Fees and Development Levies unless deemed exempt by this Policy or by Council.

No refunds or reimbursements will be issued for Servicing Agreement Fees or Development Levies paid, but no development occurs. In these cases, the City would issue a credit in the applicable units to be registered on the affected property title.

The amounts of the Servicing Agreement Fees and Development Levies are determined as follows:

- for Development Levy, the date of the application of the development permit; and
- for Servicing Agreements, the date that the City confirms the formal submission requirements as per Section 7.B.1 of this policy.

If the Development Levy Agreement or Servicing Agreement expires, and the development is not completed, new fees will be assessed when the agreement is renewed or reissued.

With respect to any Development on lands located within the Established Area, the City shall impose an Intensification Levy as determined by the rates set forth in *The Development Levy Bylaw, 2011*.

To determine the amount to be paid for Intensification Development, credit for existing development (Section 6.B.5) is subtracted from the Intensification Levy.

*Required Payment of Intensification Levy*  

$$= \text{Intensification Levy} - \text{Credit for Existing Development}$$

If the required payment is a negative amount, no Intensification Levy would be charged.

For subdivisions that occur within the Established Area, the Intensification Levy can be charged using the hectarage rates set forth in *The Development Levy Bylaw, 2011*.

Otherwise, the Intensification Levy shall be calculated on the development lands based on the proposed development's land use. These land uses are residential, office, commercial, institutional and industrial.

The area is considered Gross Floor Area per the definition of this policy in all the required calculations.

For Residential Development, the Intensification Levy is calculated as:

$$\begin{aligned} \text{Residential Intensification Levy} \\ = \text{Number of Residential Units} \times \text{Rate for Residential Unit Type} \end{aligned}$$

For Commercial, Office or Institutional Development, the Intensification Levy is calculated as:

$$\text{Commercial Intensification Levy} = \text{Area (square metres)} \times \text{Commercial Rate}$$

For Industrial Development, the Intensification Levy is calculated as:

$$\text{Industrial Intensification Levy} = \text{Area (square metres)} \times \text{Industrial Rate}$$

For mixed-use Residential and Commercial Development, the Intensification Levy is calculated as:

$$\begin{aligned} \text{Mixed – Use Intensification Levy} \\ = (\text{Number of Residential Units} \times \text{Rate for Unit Type}) \\ + (\text{Area (square metres)} \times \text{Commercial Rate}) \end{aligned}$$

For mixed-use Residential and Industrial Developments:

$$\begin{aligned} \text{Mixed – Use Intensification Levy} \\ = (\text{Number of Residential Units} \times \text{Rate for Unit Type}) \\ + (\text{Area (square metres)} \times \text{Industrial Rate}) \end{aligned}$$

The credit for existing development shall be calculated on the development lands based on the proposed development's land use. These land uses are residential, office, commercial, institutional and industrial.

For Residential Development, the credit for existing Development is calculated as:

$$\begin{aligned} \text{Residential Credit for Existing Development} \\ = \text{Number of Residential Units} \times \text{Rate for Residential Unit Type} \end{aligned}$$

For Commercial, Office or Institutional Development, the credit for existing development is calculated as:

$$\begin{aligned} \text{Commercial Credit for Existing Development} \\ = \text{Area (square metres)} \times \text{Commercial Rate} \end{aligned}$$

For Industrial Development, the credit for existing Development is calculated as:

$$\begin{aligned} \text{Industrial Credit for Existing Development} \\ = \text{Area (square metres)} \times \text{Industrial Rate} \end{aligned}$$

For mixed-use Residential and Commercial Development, the credit for existing Development is calculated as:

$$\begin{aligned} \text{Mixed – Use Credit for Existing Development} \\ = (\text{Number of Residential Units} \times \text{Rate for Unit Type}) \\ + (\text{Area (square metres)} \times \text{Commercial Rate}) \end{aligned}$$

For mixed-use Residential and Industrial Developments, the credit for existing Development is calculated as:

$$\begin{aligned} \text{Mixed – Use Credit for Existing Development} \\ = (\text{Number of Residential Units} \times \text{Rate for Unit Type}) \\ + (\text{Area (square metres)} \times \text{Industrial Rate}) \end{aligned}$$

### 8.A.1 Exemptions

For development within the Established Area, Servicing Agreement Fees and Development Levies shall be imposed as an Intensification Levy. Generally, the following exemptions shall apply:

- Development on lands that were previously subjected to servicing agreement fees and where no development has occurred, unless the City will incur additional capital costs as a result of the proposed development;
- Development related to or associated with any Public Work, but only to the extent that such Public Work does not include a building or structure intended for occupancy or habitation;

The following designated categories of use are exempt from imposition of the Intensification Levy:

Residential Development:

- where the only effect of the development is to allow an alteration or addition to an existing Dwelling Unit without increasing the number of Dwelling Units on a property.

Commercial and Industrial Development:

- where the only effect of the development permit is to physically modify the space within the structure's existing Gross Floor Area and there are no changes to use;
- where the only effect of the development is to allow for an addition or alteration to an existing structure of less than 14 square metres.
- Development of parking structures; and
- all development of temporary structures that do not require connection to municipal water or wastewater services.

### **8.A.2 Credits for Existing Development**

If a development involves the demolition, replacement or change of use of an existing building or structure a credit shall be calculated based on the existing building or structure, equivalent to:

- the number of legally-existing Dwelling Units, multiplied by the applicable residential Intensification Rate in place at the time the fee is payable; or
- the Gross Floor Area of any legally-existing non-residential building, multiplied by the current Intensification Rate for that non-residential use in place at the time the fee is payable

and the credit shall be applied against any Intensification Levy imposed against the development.

When determining the credit, the most recent use on the subject lands is to be used. The Developer is required to provide evidence satisfactory to the City to establish the most recent legally existing land use on the subject lands when submitting the development permit application.

If the credit determined in accordance with this section exceeds the Intensification Levy, the remaining credit shall be available to be applied against any subsequent Intensification Levies imposed against future development on the same site only. The Developer is required to provide evidence satisfactory to the City of the remaining credit when submitting any subsequent development applications.

If the parcels of an existing development are subdivided, the credit determined in accordance with this section will be divided proportionately to all new parcels.

Credits calculated in accordance with this section are applicable only to development on the same land parcels(s) as the existing building or structure they are based on relates to. Credits have no other legal value and may not be transferred to any other land parcels, unless the original parcel is converted to Dedicated Lands or as may otherwise be approved by Council.

### **8B Established Area Agreements**

Lands in Regina that are subject to Servicing Agreements Fees and Development Levies may be required to enter into a Servicing Agreement or Development Levy Agreement.

Requirements for the Servicing Agreement are subject to the terms of section 21 of *A Bylaw of The City of Regina to Regulate and Control the Subdivision of Land*.

### **8.B.1 Application Requirements**

The Developer must adhere to all requirements and conditions that form part of the Development Permit approval. Condition or requirements may form part of the Development Levy Agreement.

### **8.B.2 Payment of Servicing Agreement Fees and Development Levies**

Development Levies imposed on development within the Established Area must be paid at the time of issuance of a building permit utilizing a development agreement. Payment through a development agreement shall be made a condition of issuance of a Development Permit.

The City will accept instalment payments on Servicing Agreement Fees and Development Levies that have a total payment value greater than \$50,000.

Instalment payments shall be as follows:

- for assessments concerning Development Levies:
  - 30 per cent upon execution of the Servicing Agreement;
  - 40 per cent twelve (12) months from the date of the Servicing Agreement;
  - 30 per cent twenty-four (24) months from the date of the Servicing Agreement.

Payment of the unremitted portion(s) of fees shall at all times be secured by Letters of Credit in an approved form. The Letters of Credit may be reduced or surrendered, as the case may be, upon remittance by the Developer of an installment or payment of the Servicing Agreement Fees' balance or as may be otherwise set out in the applicable Agreement.

## 9.0 Capital Projects

Many required Infrastructure Services are excluded from the calculation of Servicing Agreement Fees and Development Levies. These include Infrastructure Services that a Developer must install or construct under a Servicing Agreement as provided in section 172(3)(a) of *The Planning and Development Act, 2007*. Services that provide for Excess Infrastructure Capacity may be eligible for inclusion within the Endeavour to Assist Agreement as per Section 6.D.4 of this Policy.

The detailed list of projects the costs of which are included for recovery is developed by City Administration based on technical studies and infrastructure master plans and reviewed in consultation with development industry members. The City will consider additional projects proposed by individual developers subject to review and consideration against the criteria established in this Policy.

### 9A Costs Eligible for Payment with Development Charges

Appendix A outlines projects that are eligible for payment with Servicing Agreement Fees and Development levies.

The Funding Criteria and Summary Charts within Appendix A are intended to cover the majority of typical wastewater, water, drainage and other utility services, roads and other related infrastructure, or park and recreational facilities that the Developer may encounter which are either not funded or funded in whole or in part by Servicing Agreement Fees or Development Levies.

Infrastructure projects, studies, designs and models that are not outlined in Appendix A are not funded by Servicing Agreement Fees or Development Levies unless determined by the Executive Director or delegate and subject to compliance with the requirements of section 169 and 172(3)(b) of the Act.

Infrastructure projects, studies, designs and models that are not outlined in Appendix A that are required for subdivision and development as determined by the Executive Director or delegate, for, within, adjacent to or extending to the subdivision or development boundaries shall be assumed to be funded 100 per cent by the Developer.

Infrastructure projects, studies, designs and models not outlined in Appendix A that are not required for one or more specific development or overall growth of the City shall be assumed to be funded 100 per cent by the City.

Infrastructure projects required for subdivision and development but are deemed interim services until a permanent solution is constructed and in operation shall be funded 100 per cent by the Developer, including the interim services' ongoing operational and maintenance costs unless determined otherwise by the Executive Director or delegate. Construction of interim services does not preclude the Developer from making a financial contribution to a permanent servicing solution.

Upgrades constructed within, adjacent to or extending to the development boundaries to provide service shall be 100 per cent funded by the Developer.

## **9B Determining Cost Share**

For each Capital Project, the Administration must allocate eligible costs between the Greenfield Area development and development within the Established Area that results in Intensification. Capital Projects can be allocated based on:

- the expected share of development in the Greenfield Area and to Intensification within the Established Area;
- attributed 100 per cent to the development of the Greenfield Area; or
- attributed to 100 per cent to Intensification of the Established Area.

The Executive Director is authorized to determine how Capital Projects are allocated, applying the following criteria:

- projects that primarily facilitate the development of the Greenfield Area should be allocated 100 per cent to Greenfield Development.
- projects that primarily facilitate Intensification within the Established Area should be allocated 100 per cent to Intensification.
- projects required to facilitate growth in general and provide a citywide benefit should be allocated to both development of the Greenfield Area and Intensification within the Established Area based on their share of growth.

Capital Projects are considered to provide a citywide benefit if they meet any of the following criteria:

- projects that serve the broader city population, such as, but not limited to, a water treatment plant or wastewater treatment plant;
- studies or plans that consider the City as a whole instead of a specific area, such as a neighbourhood;
- transportation projects that add capacity and are within the area bound by the expressway portions of Lewvan / Pasqua and the Ring Road / 9th Avenue North or as determined by the Executive Director but not including projects 'on' the expressway portions of Ring Road or Lewvan Drive / Pasqua Street (as shown in Appendix B); or
- parks and recreation projects that provide new municipal level services, serving most areas of the City, including Greenfield Areas and Established Areas.

For projects that are allocated based on the share of development, the formula for calculating greenfield and intensification shares are:

$$\text{Intensification Share} = \frac{\text{Assumed Intensification Hectares}}{\text{Greenfield Hectares} + \text{Assumed Intensification Hectares}}$$

$$\begin{aligned} &\text{Assumed Intensification Hectares} \\ &= \text{Greenfield Residential Hectares} * \frac{\text{Intensification Population Share}}{\text{Greenfield Population Share}} \end{aligned}$$

$$\text{Greenfield Share} = 100 \text{ Per Cent} - \text{Intensification Share}$$

## 9C Estimate of Costs

The Administration shall project capital costs associated with projects funded by Servicing Agreement Fees and Development Levies for 25 years into the future. If an individual development requires a Capital Project in advance of the project being triggered or planned for by the City to accommodate overall growth, funding of the project either in whole or in part, including land acquisition, shall become 100 per cent funded by the Developer.

### 9.C.1 Infrastructure

Costs of the infrastructure shall be determined by using values expressed in studies or reports. Costs will be inflated annually using the same inflation rate determined in the Development Charges Financial Cash Flow Model. Costs will assume a rate of 13.5 per cent for consulting services when they are assumed as part of the project estimate.

Grants for capital projects shall be addressed as follows:

$$\text{Net Project Cost} = \text{Total Project Cost} - \text{Confirmed Grant Amount}$$

- Net Project Cost is used in determining Servicing Agreement Fees or Development Levies.
- if the grant amount is unknown or not confirmed, the Total Project Cost is used in determining Servicing Agreement Fees or Development Levies.
- if the project is dependent on receiving a grant and will not proceed without the grant amount, the Net Project Cost is used in determining Servicing Agreement Fees or Development Levies.

Alternative funding sources for capital projects shall be addressed as follows:

$$\text{Net Project Cost} = \text{Total Project Cost} - \text{Alternative Funding Amount}$$

- If a regional service partner has agreed to pay for a portion of the capital costs of a project, the Net Project Cost is used in determining Servicing Agreement Fees or Development Levies.
- Community Contributions are considered a City general fund contribution, not an alternative funding amount.



### **9.C.2 Land**

Cost of the land required for services that developers are required to construct within, adjacent to, or extending to the development boundaries, whether through acquisition, dedication, easement or other legal mechanisms, shall be 100 per cent funded by the Developer.

All lands required for Capital Projects that directly or indirectly support the City's growth shall be 100 per cent funded by the Servicing Agreement Fees or Development Levies.

Land value shall be determined by a Professional Appraiser as defined by the Appraisal Institute of Canada.

## **10.0 Fund Management**

In accordance with the Act, the City maintains multiple Servicing Agreement Fee/Development Levy deferred revenue accounts. The accounts record revenue and expenditures for three specific areas, Utility, Roads, Parks and Administration. Utility related fees include, but are not limited to, water, wastewater and drainage projects. The Administration costs are recognized annually based on confirmed actual expenditures. These accounts are kept separate and apart from other funds. These amounts will be recognized as revenue once earned as determined by Public Sector Accounting Board standards.

Interest is calculated annually on the combined balance of the Servicing Agreement Fee/Development Levy deferred revenue accounts in accordance with principles as provided in Section 6.G.1 of this Policy. The Administration shall include the repayment plus interest terms of external and internal borrowing in calculating the rate.

While it may not be possible always to maintain these deferred revenue balances in a positive position, the City should make best efforts to achieve this.

## **10A Development Charges Financial Cash Flow Model**

To ensure the most effective, efficient and economical use of available cash, the City operates a cash flow model. The model supports the planning and forecasting of available funding for Capital Projects. The model incorporates the impacts of interest on reserves, inflation on Capital Projects and expenditures and revenue projections related to growth trends.

The City will prepare an annual report indicating the reconciliation of completed Capital Projects within the Development Charges Financial Cash Flow Model. This report shall be shared publicly and made available to developers.

The Development Charges rates set forth by Section 6.G.5 of the Policy are reviewed from time to time and presented to Council for approval.

The review will include:

- consultation with development industry members;
- review of the current Servicing Agreement Fee balance and interest due;
- determination of pace of development to establish the Capital Projects list and developable area;
- the current population and population projections to calculate appropriate funding splits for new projects added to the list;
- review of intensification development Capital Projects to calculate the Intensification Levy rate;
- review of greenfield development Capital Projects to calculate the greenfield rate;
- review of citywide development Capital Projects to ensure cost estimates, capacity and timing are accurate to calculate both the greenfield and intensification levy rates;
- review for alignment to Master Plans and OCP Growth Phasing
- adjustment, addition, and removal of Capital Projects projected over the 25-year time horizon; and
- indexing for inflation.

#### **10.A.1 Inflation Rates and Interest Rates**

The City determines the inflation rate that will be applied to project costs at least every two years. If the City does not have the expertise to determine the inflation rate, an external consultant will be contracted, and a report will be commissioned.

This inflation rate will be applied to inflate capital project costs over time and inflate Servicing Agreement Fees and Development Levies over time. This rate will also index Servicing Agreement Fee rates and Development Levy rates in years between the commissioned report.

The City will determine the assumed interest rate for the interest generated and paid based on the City of Regina Debt Management Policy and supporting procedures. The rate will accurately reflect the repayment plus interest terms of any external and internal borrowing for capital projects and will be included in calculating the rate.

### **10.A.2 Opening Balance**

The Administration shall set the opening balance within the Model by referencing the year-end cash balance from the accounts referenced in Section 6F. If a regional partner has agreed generally to pay Servicing Agreement Fees, in whole or in part, the opening balance will reflect the revenue from the regional partner for future rate calculations.

The result is utilized as the 'Opening Balance' for the Servicing Agreement Fee and Development Levy rate calculation.

### **10.A.3 Revenue Projections**

The City shall establish 25-year projections for the Intensification of the Established Area and development of the Greenfield Area. These trends should be based on recent growth estimates and detailed growth studies, and growth policy.

To estimate the revenue from Industrial Development, the calculation model will use the projected Industrial growth divided by three (3) to reflect the exemption in Industrial Development fees.

The value of outstanding Servicing Agreement Fees and Development Levies to be collected is established through a review of executed Servicing Agreement and Development Levy Agreements. The cash flow model represents these expected revenues as annual payments in the year in which the payments are due. These scheduling of these payments are subject to Section 6.D.2 of this Policy.

### **10.A.4 Expense Projections**

The City shall establish 25-year projections for the expected expenditures related to the delivery of growth-related Capital Projects listed in the model. The existing Capital Project List for each infrastructure type shall be reviewed and updated as per Section 6E of this Policy.

The adjustments should reflect new information based on updated studies, master plans, updated current year cost estimates and the timing required to allocate capital project funding as influenced by the pace of growth and other factors. Cost allocations for any projects added must conform to the criteria detailed in Appendix A of this Policy.

The sum of total projected costs allocated to Greenfield growth and Intensification should be quantified separately and based on the cost-share determined by Section 6.E.2 of this Policy.

### 10.A.5 Servicing Agreement Fees and Development Levy Rate Calculation

The City imposes Servicing Agreement Fees and Development Levies in accordance with Section 6C of the Policy. These fees are collected to offset the Capital Project List costs for both the greenfield and the established areas of the City.

#### 10.A.5.1 Greenfield Rate

The estimated per hectare Servicing Agreement Fee and Development Levy rate for the Greenfield Areas shall be calculated as follows:

$$\text{Greenfield Estimated Rate} = \frac{\text{Total Greenfield Costs}}{\text{Total Greenfield Hectares}}$$

Total Greenfield Costs are determined by the sum of the projected costs for greenfield areas as per Section 6.E.2. Total Greenfield Hectares is the sum of the hectares for the remaining unsubdivided Greenfield Area.

The final greenfield rate shall be rounded to the nearest one thousand dollars (\$1,000).

#### 10.A.5.2 Intensification Rate

The estimated per person equivalent Servicing Agreement Fee and Development Levy rate for Intensification within the Established Areas can be calculated as follows:

$$\text{Intensification Estimated Rate} = \frac{\text{Total Intensification Costs}}{\text{Total Intensification Equivalent Population Growth}}$$

Where Total Intensification Costs are determined by the sum of the projected costs for Intensification within the established areas as per Section 6.E.2 Total Intensification Equivalent Population Growth is the calculated equivalent population growth as per the following equation:

$$\begin{aligned} \text{Total Intensification Equivalent Population Growth} \\ &= \text{Total Population in Established Area} \\ &+ \text{Employment Growth Population Equivalent} \end{aligned}$$

Where:

$$\begin{aligned} \text{Employment Growth Population Equivalent} \\ &= \text{Total Equivalent Population Per Job} \times \text{Total Infill Job Growth} \end{aligned}$$

Where:

$$\text{Total Equivalent Population Per Job} = \frac{\text{Total Population Working}}{\text{Total Population of Eligible Workforce}}$$

And:

$$\begin{aligned} \text{Total Infill Job Growth} \\ = \text{Estimated Total Number of Jobs Available as Employment Positions} \end{aligned}$$

The estimated rates are then adjusted using a common factor to ensure that the cash flow model shows a zero-dollar balance in the model's final year. This adjustment is necessary to account for the time-value of money and any delays in the collection of Servicing Agreement Fee and Development Levy payments, as well as the current state of Servicing Agreement Fee reserves and payments due.

Intensification Rate is based on a per person equivalent. The rate is determined for various development types in the Established Area and is used to develop the fees associated with land use established by Council.

- The Residential Unit Intensification Rate is based on Dwelling Unit type:
  - Secondary Suite
  - Single-Detached
  - Semi-Detached or duplex
  - more than two Dwelling Units
  - apartment, less than two bedrooms
  - apartment, two or more bedrooms
  - Residential Group Care Homes

The rate is calculated using census data for the Regina CMA and the following equation:

$$\begin{aligned} \text{Residential Unit Intensification Rate} \\ = \text{Average People per Residential Dwelling Unit} \\ \times \text{Dwelling Unit Per Person Equivalent} \end{aligned}$$

Secondary Suite dwelling types are not reported through the Regina CMA census data. The ratio for these will be assumed to be the same as the apartment, less than two bedrooms dwelling type.

The Commercial Unit Intensification Rate is calculated using an equivalent servicing impact ratio that is provided in people per square metres and the following equation:

$$\begin{aligned} \text{Commercial Unit Intensification Rate} \\ = \text{Equivalent Servicing Impact Ratio} \times \text{Commercial Per Person Equivalent} \end{aligned}$$

The Industrial Unit Intensification Rate is calculated using an equivalent servicing impact ratio that is provided in people per square metres and the following equation:

$$\begin{aligned} \text{Industrial Unit Intensification Rate} \\ = \text{Equivalent Servicing Impact Ratio} \times \text{Industrial Per Person Equivalent} \end{aligned}$$

The ratios for the average people per Residential Dwelling Unit and the Commercial and Industrial Servicing Impact Ratios will be confirmed at the time of rate-setting by the City.

The final Intensification Rates for Residential unit types shall be rounded to the nearest one hundred dollars (\$100). The final Intensification Levy for Commercial and Industrial units shall be rounded to the nearest ten dollars (\$10).

### 10.A.5.3 Administration Rate

The Administration costs associated with subdivision and development is estimated with the following formula:

$$\text{Estimated Annual Administration Costs} = \frac{\text{Total SAF Administration Costs}}{\text{Estimated Annual Amount of Development}}$$

The administration costs are recognized annually based on confirmed actual expenditures.

## 11.0 Policy Review

This Policy is to be reviewed once every five years. The Administration may also review it upon request by Council or as directed by the Executive Director.

## 12.0 Reviews

Date of Policy Owner's Review	High-Level Description
1996/12/16	Initial Release (Report CR96-311).
1997/03/24	Revised by Resolution of City Council (Report CR97-81).
2010/11/29	Revised by Resolution of Council (Report CR10-105).
2015/12/14	Revised by Resolution of City Council to add 6.15 and 6.16 (Report CM15-14).
2017/11/27	Revised by Resolution of Council to add Appendix A (Report CR17-121).
2020/02/26	Revised to update Endeavour to Assist (Report CR20-12).
2021/04/28	Revised by Resolution of Council (Report XX-XX)

### 13.0 Amendments

<b>Date of Council Decision</b>	<b>Council Report #</b>	<b>Main Committee</b>	<b>Date of Main Committee Review</b>	<b>Description</b>
2018/04/30	CR18-40	Executive Committee	2018/04/18	Clarified application of Endeavour to Assist Policy to sanitary pump or lift stations.
2018/06/25	CR18-55	Executive Committee	2018/06/13	Revised to reflect terms for collecting intensification levies.

## 14.0 Appendix A: Funding Criteria and Summary Charts

The Funding Criteria and Summary Charts include numbered references, which are outlined below.

- (1) the funding criteria specified in this table do not supersede any previous arrangements for Capital Projects that have been agreed to in writing by the City and the Developer before the Policy's effective date.
- (2) **SAF / DL** refers to Servicing Agreement Fee / Development Levy funding percentage share of funding infrastructure work.
- (3) **Dev.** refers to Developer funding percentage share of funding infrastructure works.
- (4) **City** refers to the funding percentage share of funding infrastructure work through general or utility capital allocations through the budget process. In this case, City does not refer to funding percentage share by the City where the City is acting as a developer.
- (5) Applicability of per cent share determined will apply to engineering design, construction and commissioning. Construction may include but is not limited to temporary and permanent materials and excavations. Level of Service improvements for existing development is not intended to be provided for by Servicing Agreement Fee / Development Levy Funding unless it is demonstrated a project has been deferred and subsequently growth has deteriorated the current population level of service.
  - a. New Pop. = New Population Growth intended to be serviced by project
  - b. Ext. Pop. = Existing Population intended to be serviced by a project that may directly or indirectly benefit from new or improvements to existing infrastructure.
  - c. Total Pop. = New Population + Existing Population
  - d. Should a project only be intended to service a New Population, then Servicing Agreement Fee / Development Levy Funding = 100 per cent.
  - e. In the absence of any substantiated population actuals or estimates, the administration may utilize a default placeholder funding split share of 30 per cent SAF/DL Funding, 70 per cent City Funding in the interim to calculate a SAF/DL Rate.
- (6) Upgrades to existing Arterial Roads, Intersections and Traffic Signals shall deduct the rehabilitation cost from the gross cost if rehabilitation is warranted within three (3) years from the time the capacity increases are triggered to maintain a targeted level of service.



<b>Sanitary Sewer Infrastructure Projects<sup>(1)</sup></b>					
<b>Description</b>	<b>Location</b>	<b>Funding Split (%)</b>			<b>Comments</b>
		<b>SAF / DL<sup>(2)</sup></b>	<b>Dev. <sup>(3)</sup></b>	<b>City <sup>(4)</sup></b>	
Sanitary Service Connection	Internal / External to development boundaries	0%	100%	0%	
New Sanitary Main	Internal / External to development boundaries. External is where an extension is required to service one or more contiguous new development(s).	0%	100%	0%	
New Sanitary Trunk Main	Internal/External to development boundaries and intended to serve one or more contiguous specific new developments. May provide service level improvement for existing residents.	0%	A <sup>(5)</sup>	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%
New Sanitary Trunk Main	Internal/External to development boundaries, and not intended to serve one or more contiguous specific new developments but required to accommodate overall growth. May provide service level improvement for existing residents.	A <sup>(5)</sup>	0%	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%
Existing Sanitary Trunk Main Upgrades	Internal/External to development boundaries and intended to serve one new development. May provide service level improvement for existing residents.	0%	A <sup>(5)</sup>	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%
Existing Sanitary Trunk Main Upgrades	Internal/External to development boundaries, and not intended to serve one or more contiguous specific new developments but required to accommodate overall growth. May provide service level improvement for existing residents.	A <sup>(5)</sup>	0%	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%
New Sanitary Mains and Trunk Mains Oversizing	Internal / External to development boundaries. Oversizing is required to service one or more contiguous new development(s).	0%	100%	0%	
New Sanitary Pump Stations (with or without storage)	Internal / External to development boundaries where a station is required to service one or more contiguous new development(s). May provide service level improvement for existing residents.	0%	A <sup>(5)</sup>	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%

<b>Sanitary Sewer Infrastructure Projects<sup>(1)</sup></b>					
<b>Description</b>	<b>Location</b>	<b>Funding Split (%)</b>			<b>Comments</b>
		<b>SAF / DL<sup>(2)</sup></b>	<b>Dev. (3)</b>	<b>City (4)</b>	
New Sanitary Pump Stations (with or without storage)	Internal / External to development boundaries, and not intended to serve one or more contiguous specific new developments but required to accommodate overall growth. May provide service level improvement for existing residents.	A <sup>(5)</sup>	0%	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%
Existing Sanitary Pump Station Upgrades (with or without storage)	Internal / External to development boundaries where an existing station is required to be upgraded to service one or more contiguous new development(s). May provide service level improvement for existing residents.	0%	A <sup>(5)</sup>	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%
Existing Sanitary Pump Station Upgrades (with or without storage)	Internal / External to development boundaries, and not intended to serve one or more contiguous specific new developments but required to accommodate overall growth. May provide service level improvement for existing residents.	A <sup>(5)</sup>	0%	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%
Existing Sanitary Storage, Conveyance or Treatment Facility Upgrades	Internal / External to development boundaries, and not intended to serve one or more contiguous specific new developments but required to accommodate overall growth. May provide service level improvement for existing residents.	A <sup>(5)</sup>	0%	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%
New Sanitary Storage, Conveyance or Treatment Facilities	Internal / External to development boundaries, and not intended to serve one or more contiguous specific new developments but required to accommodate overall growth. May provide service level improvement for existing residents.	A <sup>(5)</sup>	0%	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%

<b>Water Infrastructure Projects<sup>(1)</sup></b>					
<b>Description</b>	<b>Location</b>	<b>Funding Split (%)</b>			<b>Comments</b>
		<b>SAF / DL<sup>(2)</sup></b>	<b>Dev.<sup>(3)</sup></b>	<b>City<sup>(4)</sup></b>	
Water Service Connection <sup>(6)</sup>	Internal / External to development boundaries	0%	100%	0%	
New Water Main	Internal / External to development boundaries. External is where an extension is required to service one or more contiguous new development(s).	0%	100%	0%	
New Water Trunk Main	Internal / External to development boundaries and intended to serve one or more contiguous specific new developments. May provide service level improvement for existing residents.	0%	A <sup>(5)</sup>	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%
New Water Trunk Main	Internal / External to development boundaries, and not intended to serve one or more contiguous specific new developments but required to accommodate overall growth. May provide service level improvement for existing residents.	A <sup>(5)</sup>	0%	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%
Existing Water Trunk Main Upgrades	Internal/External to development boundaries and intended to serve one new development. May provide service level improvement for existing residents.	0%	A <sup>(5)</sup>	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%
Existing Water Trunk Main Upgrades	Internal/External to development boundaries, and not intended to serve one or more contiguous specific new developments but required to accommodate overall growth. May provide service level improvement for existing residents.	A <sup>(5)</sup>	0%	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%
New Water Mains and Trunk Mains Oversizing	Internal / External to development boundaries. Oversizing is required for the development of additional new development.	0%	100%	0%	
New Water Pump Stations & Reservoirs	Internal / External to development boundaries where a station is required to service one or more contiguous new development(s). May provide service level improvement for existing residents.	0%	A <sup>(5)</sup>	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%

<b>Water Infrastructure Projects<sup>(1)</sup></b>					
<b>Description</b>	<b>Location</b>	<b>Funding Split (%)</b>			<b>Comments</b>
		<b>SAF / DL<sup>(2)</sup></b>	<b>Dev. (3)</b>	<b>City (4)</b>	
New Water Pump Stations & Reservoirs	Internal / External to development boundaries, and not intended to serve one or more contiguous specific new developments but required to accommodate overall growth. May provide service level improvement for existing residents.	A <sup>(5)</sup>	0%	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%
Existing Water Pump Station & Reservoirs Upgrades	Internal / External to development boundaries where an existing station is required to be upgraded to service one or more contiguous new development(s). May provide service level improvement for existing residents.	0%	A <sup>(5)</sup>	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%
Existing Water Pump Station & Reservoir Upgrades	Internal / External to development boundaries, and not intended to serve one or more contiguous specific new developments, but required to accommodate overall growth. May provide service level improvement for existing residents.	A <sup>(5)</sup>	0%	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%
New or Existing Water Storage, Conveyance or Treatment Facilities	Internal / External to development boundaries, and not intended to serve one or more contiguous specific new developments but required to accommodate overall growth. May provide service level improvement for existing residents.	A <sup>(5)</sup>	0%	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%

<b>Storm Sewer Infrastructure Projects<sup>(1)</sup></b>					
<b>Description</b>	<b>Location</b>	<b>Funding Split (%)</b>			<b>Comments</b>
		<b>SAF / DL<sup>(2)</sup></b>	<b>Dev.<sup>(3)</sup></b>	<b>City<sup>(4)</sup></b>	
Storm Service Connection, Water Quality Source Control Measures and Site Detention	Internal / External to development boundaries	0%	100%	0%	
New Storm Sewer Main	Internal / External to development boundaries. External is where an extension is required to service one or more contiguous new development(s).	0%	100%	0%	
New Site-Specific Storm Sewer Trunk Main, Lift Station or Channel	Internal / External to development boundaries. External is where an extension is required to service one or more contiguous new development(s).	0%	100%	0%	
New Regional Storm Sewer Trunk Main, Lift Station or Channel	Internal/External to development boundaries, and intended to serve land outside the internal boundary by conveying existing and future regional stormwater flows to accommodate overall growth and improve existing residents' service levels.	A <sup>(5)</sup>	0%	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%
Existing Storm Sewer Trunk Main, Lift Station, or Channel Upgrades	External to development boundaries, where an extension is required to service one or more contiguous new development(s).	0%	100%	0%	
Existing Storm Sewer Trunk Main, Lift Station, or Channel Upgrades	External to development boundaries, and not intended to serve one or more contiguous specific new developments but required to accommodate overall growth and improve existing residents' service levels.	A <sup>(5)</sup>	0%	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%
New Storm Sewer Mains, Trunk Mains, Lift Stations or Channel Oversizing	Internal / External to development boundaries. Oversizing is required for the development of additional new development.	0%	100%	0%	
New Storm Sewer Detention Ponds and Outlet Infrastructure	Internal / External to development boundaries where a pond and outlet is required to service one or more contiguous new development(s).	0%	100%	0%	

<b>Storm Sewer Infrastructure Projects<sup>(1)</sup></b>					
<b>Description</b>	<b>Location</b>	<b>Funding Split (%)</b>			<b>Comments</b>
		<b>SAF / DL<sup>(2)</sup></b>	<b>Dev.<sup>(3)</sup></b>	<b>City<sup>(4)</sup></b>	
New Storm Sewer Retention Ponds and Outlet Infrastructure	Internal / External to development boundaries where a pond and outlet is required to service one or more contiguous new development(s).	0%	100%	0%	
New Storm Sewer Non-point Water Quality Control Infrastructure	Internal / External to development boundaries required to service one or more contiguous new development(s).	0%	100%	0%	
Existing Storm Sewer Non-point Water Quality Control Infrastructure	External to development boundaries, and not intended to serve one or more contiguous specific new developments but required to accommodate overall growth and improve existing residents' service levels.	A <sup>(5)</sup>	0%	B <sup>(5)</sup>	A = (New Pop. / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%

<b>Transportation Infrastructure Projects <sup>(1)</sup></b>					
<b>Description</b>	<b>Location</b>	<b>Funding Split (%)</b>			<b>Comments</b>
		<b>SAF / DL <sup>(2)</sup></b>	<b>Dev. <sup>(3)</sup></b>	<b>City <sup>(4)</sup></b>	
New or Upgraded Site Access Driveways and Crossings	Internal or External to development boundaries	0%	100%	0%	
New Local Roads	Internal / External to development boundaries. External is where an extension or upgrade is required to service one or more contiguous new development(s).	0%	100%	0%	
New Collector Roads	Internal / External to development boundaries. External is where an extension or upgrade is required to service one or more contiguous new development(s).	0%	100%	0%	
New Arterial Roads	Internal / External to development boundaries. External is where an extension or upgrade is required to service one or more contiguous new development(s).	0%	100%	0%	
New or Upgrades to Existing Collector or Arterial Roads – as warranted.	External to development boundaries, and not intended to serve one or more contiguous specific new developments but required to accommodate overall growth.	100%	0%	0%	<sup>(6)</sup>
Reconstruction of Existing Roads	External to development and cost of City's portion	0%	0%	100%	<sup>(6)</sup>
New or Upgrades to Existing Intersections - Immediate	Internal / External to development boundaries. External is where the intersection provides access into the development boundaries.	0%	100%	0%	<sup>(6)</sup>
New or Upgrades to Existing Intersections - Immediate	External to development boundaries where the intersection does not provide direct access into development boundaries but is warranted at the time of development.	0%	100%	0%	<sup>(6)</sup>
New or Upgrades to Existing Intersections – as warranted	External to development boundaries where the intersection does not provide direct access into a development boundary and is not warranted at the time of development. Project completed as capacity warrants.	100%	0%	0%	<sup>(6)</sup>

<b>Transportation Infrastructure Projects<sup>(1)</sup></b>					
<b>Description</b>	<b>Location</b>	<b>Funding Split (%)</b>			<b>Comments</b>
		<b>SAF / DL<sup>(2)</sup></b>	<b>Dev. <sup>(3)</sup></b>	<b>City<sup>(4)</sup></b>	
New Traffic Signals - Immediate	Internal / External to development boundaries. External is where the intersection provides access into the development boundaries.	0%	100%	0%	
New Traffic Signals - Immediate	External to development boundaries where the intersection does not provide direct access into a development boundary but is warranted at the time of development.	0%	100%	0%	
New Traffic Signals – as warranted	Internal / External to development boundaries where new signals are not warranted at the time of development. Project completed as capacity warrants.	100%	0%	0%	
Grade Separations - immediate	Internal / External to development boundaries. External is where the grade separation provides access into the development boundaries and is warranted by City standards.	0%	100%	0%	
Grade Separations – as warranted.	Internal / External to development boundaries where a grade separation is not warranted at the time of development. Project completed as capacity warrants.	100%	0%	0%	
Interchanges – immediate	Internal / External to development boundaries. External is where the interchange provides access into the development boundaries and is warranted by City standards.	0%	100%	0%	
Interchanges – as warranted.	Internal / External to development boundaries where an interchange is not warranted at the time of development. Project completed as capacity warrants.	100%	0%	0%	
Streetscaping - immediate	Internal / External to development boundaries. External is where an extension or upgrade is required to service one or more contiguous new development(s).	0%	100%	0%	

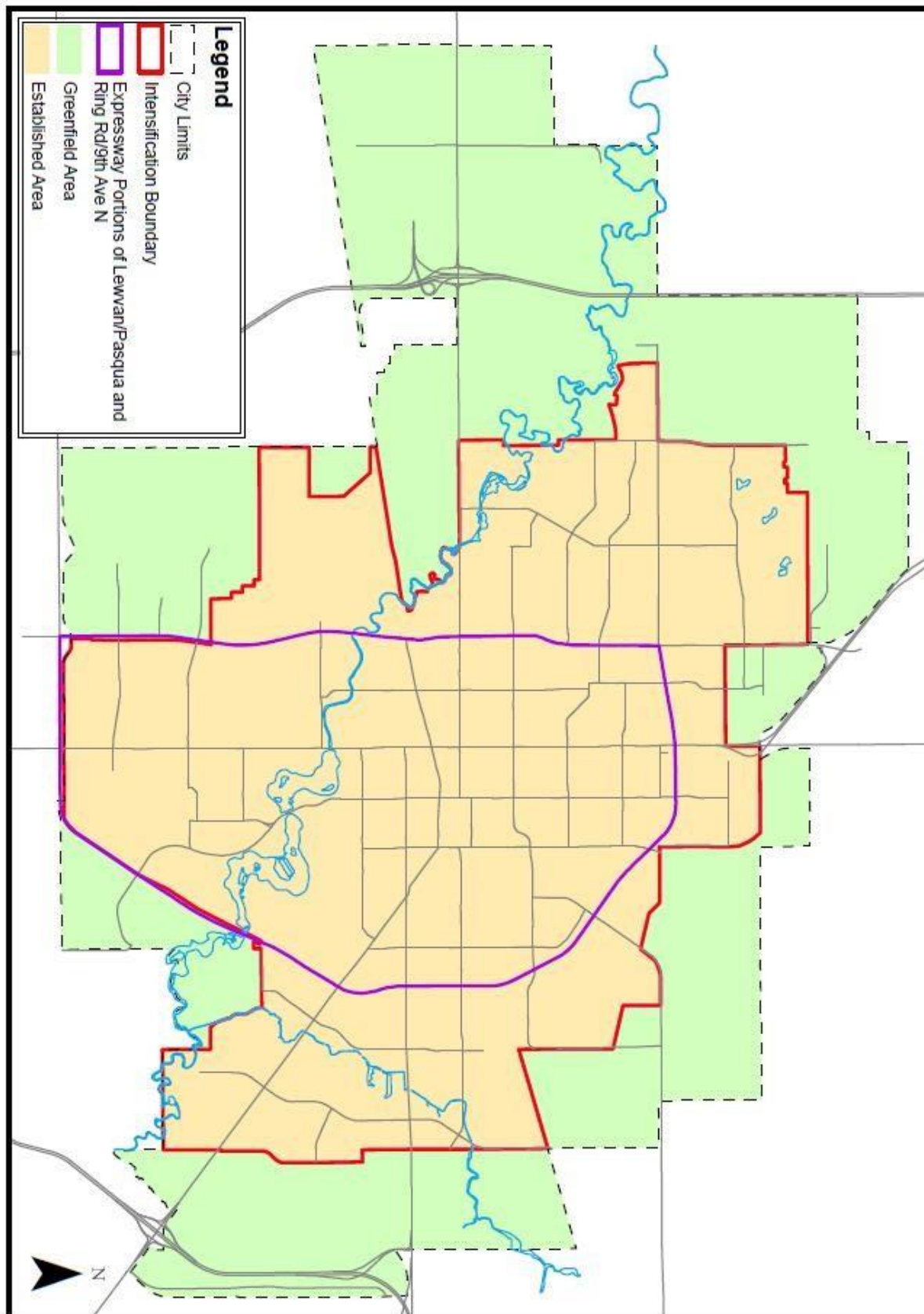


<b>Transportation Infrastructure Projects<sup>(1)</sup></b>					
<b>Description</b>	<b>Location</b>	<b>Funding Split (%)</b>			<b>Comments</b>
		<b>SAF / DL<sup>(2)</sup></b>	<b>Dev. <sup>(3)</sup></b>	<b>City<sup>(4)</sup></b>	
Streetscaping – as warranted.	External to development boundaries, and not intended to serve one or more contiguous specific new developments but required to be consistent with streetscape policy but required to accommodate overall growth.	100%	0%	0%	
On-Street Bikeways and Multi-Use Pathways	Internal to development boundaries.	0%	100%	0%	
On-Street Bikeways and Multi-Use Pathways	External to development boundaries. External is where an extension or upgrade is required to service one new development.	0%	100%	0%	
On-Street Bikeways and Multi-Use Pathways	External to development boundaries. External is where an extension or upgrade is required to service two or more new development(s).	100%	0%	0%	
On-Street Bikeways and Multi-Use Pathways	External to development boundaries, and not intended to exclusively service any new developments, but required to link overall growth and extend the network to existing neighbourhoods.	A <sup>(5)</sup>	0%	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%

<b>Parks and Recreational Facilities Infrastructure Projects<sup>(1)</sup></b>					
<b>Description</b>	<b>Location</b>	<b>Funding Split (%)</b>			<b>Comments</b>
		<b>SAF / DL<sup>(2)</sup></b>	<b>Dev.<sup>(3)</sup></b>	<b>City<sup>(4)</sup></b>	
Neighbourhood Level Parks and Facilities	Internal to new development boundaries, typically associated with the dedication of Municipal Reserve space.	0%	100%	0%	
Zone Level Parks and Facilities	New zone parks and associated recreation facilities within new development areas or capacity upgrades to existing zone parks needed to provide a similar service level to the future population of a new development area.	100%	0%	0%	
Municipal Level Parks and Facilities	New or capacity upgrades to existing municipal level parks or recreational facilities (includes off-leash dog parks).	A <sup>(5)</sup>	0%	B <sup>(5)</sup>	A = (New Pop / Total Pop.) * 100% B = (Ext. Pop. / Total Pop.) * 100%

<b>Studies, Modelling, Design Standards, Policy or Specifications</b>					
<b>Description</b>	<b>Location</b>	<b>Funding Split (%)</b>			<b>Comments</b>
		<b>SAF / DL<sup>(2)</sup></b>	<b>Dev.<sup>(3)</sup></b>	<b>City<sup>(4)</sup></b>	
Studies, Serviceability, Conceptual, Functional, Pre-Design and Detailed Design	Development proponent required study or design required by the City as part of a development application.	0%	100%	0%	Studies and designs specific to advancing servicing of new development are funded directly by the Developer.
Studies, Serviceability, Conceptual, Functional, Pre-Design and Detailed Design	Internal or External to development boundaries intended to provide City regulatory guidance for water, sanitary, storm, roads, parks or recreational facility infrastructure required for growth.	100%	0%	0%	
Infrastructure Models	Internal or External to development boundaries intended to provide City regulatory guidance for water, sanitary, storm, roads, parks or recreational facility infrastructure required for growth.	100%	0%	0%	
Engineering Specifications, Standards, Policy development or update	Development-driven documents which guide developers and their consultants, either new or updates to existing as the documents pertaining to water, sanitary sewer system, storm sewer system or parks and open space or recreational facilities design.	100%	0%	0%	

## 15.0 Appendix B: SAF and DL Boundaries



## 2020 Servicing Agreement Fee and Development Levy Policy Summary Changes

### Notable changes by Section

Index	Old Policy Section Reference	New Policy Section Reference	Description
1	N/A	1.0 Policy Statement	<b>New:</b> As a result of incorporating the old policies into the new corporate policy template. The statement was created using the OCP and primary intent of the policy. Statement reflects Section B, Goal 4 of Design Regina as a legislative requirement.
2	A&C Section 1, AoS Section 1.0	2.0 Purpose	<b>Combined:</b> All policy sections were combined into one. The corporate policy format dictated the contents of this section.
3	A&C Section 2, AoS Section 2.0	3.0 Scope	<b>Combined:</b> Section will be electronically linked in a table of contents style to allow for ease of use when using the PDF version.
4	A&C Section 3, AoS Section 3.0	4.0 Definitions	<p><b>Combined:</b> Definitions were combined to remove redundancies and allow for clarity.</p> <p><b>Modified:</b> All definitions were modified to match existing definitions in Master Plans or Bylaws.</p> <p><b>New:</b> Infill Development definition added.</p> <p><b>New:</b> Municipal Reserve, Municipal Buffer, Municipal Utility definitions added.</p> <p><b>New:</b> Dedicated Lands definition added.</p> <p><b>New:</b> Development Charge definition added.</p> <p><b>New:</b> Utility Service Provider definition added.</p> <p><b>New:</b> Office Development Definition added.</p> <p><b>New:</b> Institutional Development Definition added.</p> <p><b>Modified:</b> Gross Floor Area definition to allow for ease of application of the policy.</p> <p><b>New:</b> Residential Group Care Home definition added.</p> <p><b>New:</b> Public Work definition added.</p>
5	A&C Section 4.1, 4.12, AoS Section 4.0	5.0 Legislative Authority	<p><b>Combined:</b> All references to the P&amp;D Act and the Development Levy Bylaw.</p> <p><b>New:</b> Added reference to all sections within the OCP that provide this policy direction.</p>

Index	Old Policy Section Reference	New Policy Section Reference	Description
6	A&C Section 4.1, 4.12, AoS Section 4.0, Section 5.0	6A Delegated Authority	<b>Combined:</b> All sections related to Delegation of Authority by Council to the Executive Director were combined into one section that is applicable to the entire policy under General Policy.
7	A&C Section 4.1	6B Application of SAF and DLs	<p><b>Modified:</b> Section was modified to provide clarity on where the Greenfield Rates would apply and where the Intensification Levy would apply. Referenced the Map in the appendix section.</p> <p><b>New:</b> Added clause to provide clarity that for specific details on a location that the City maintains a GIS map of the boundary and this information is available to use for clarification.</p>
8	A&C Various Sections	7A Greenfield Area Development Charges	<p><b>Modified:</b> Create a development charges section specifically for greenfield applications.</p> <p><b>New:</b> Added clarity on how reimbursements and refunds were being dealt with to match actual practice.</p> <p><b>New:</b> Added the formula for calculating Servicing Agreement fees. This formula was already reflected in all standard agreements and imbedded in the Development Levy Bylaw.</p>
9	A&C Section 4.8	7.A.1 Exemptions	<p><b>Modified:</b> Clarity for the exemptions for Environmental Reserves, freeways, expressways, grade separations.</p> <p><b>Modified:</b> Lands that were previously subjected to servicing agreements fees.</p> <p><b>New:</b> Added Municipal Utility and Municipal Buffer as exempted lands.</p> <p><b>New:</b> Added lands utilized for Public Works as per P&amp;D Act Definition. This allows for exemptions to be considered for all related public works. Placed provisions related to occupied structure.</p>
10	A&C Section 4.8	7.A.2 Deferrals	<p><b>Modified:</b> Clarification of the interest to be registered on the title of the impacted property.</p> <p><b>New:</b> Outlined the requirements of the registered interest.</p>
11	A&C Section 4.9	7.A.3 Reduction Applicable to Industrial Land	<b>Modified:</b> Clarification of the interest to be registered on the title of the impacted property.

Index	Old Policy Section Reference	New Policy Section Reference	Description
12	AoS Various Sections	7B Greenfield Area Agreements	<b>Combined:</b> Various sections that result in a short introductory paragraph to Greenfield Agreements.
13	AoS Part E	7.B.1 Application Requirements	<b>Modified:</b> Clarification related to the issuance of a servicing agreement number.
14	AoS Part B and Part C	7.B.2 Payment of Servicing Agreement Fees and Development Levies	<p><b>Combined:</b> Both sections pertaining to payments were combined to create a section specific to Greenfield Area.</p> <p><b>Modified:</b> The time periods in which the payment amounts are due was changed. Generally, they were extended.</p> <p><b>Modified:</b> The percentage of payments were changed to be the same for greenfield and intensification. The 30/40/30 split was adopted for Infrastructure.</p> <p><b>Modified:</b> Removed the 2-hectare and 0.75-hectare limits.</p> <p><b>Modified:</b> adopted the \$50,000 limit for all fee types which are servicing agreement fees and development levies.</p>
15	AoS Part A	7.B.3 Financial Assurances for Completion of Work	<p><b>Modified:</b> The section was modified for language clarity.</p> <p><b>New:</b> The section was modified to incorporate policy that would support a tiered security section like that of Edmonton, Alberta.</p>
16	AoS Part D	7.B.4 Endeavour to Assist	<p><b>Modified:</b> The section was modified for language clarity.</p> <p><b>Modified:</b> Definitions that were related to this section were generalized and the specific content moved into this section.</p>
17	A&C Various Sections	8A Established Area Development Charges	<p><b>Modified:</b> Consolidated statements in several sections into one representing Established Area.</p> <p><b>New:</b> Added clarity related to reimbursements to match actual practice.</p> <p><b>New:</b> Added clarity around the rates to be utilized for subdivision in the established area within the development levy bylaw.</p> <p><b>New:</b> Clarified that Gross floor area is to be used for all Established area calculations.</p>
18	A&C Section 4.10	8.A.1 Intensification Exemptions	<b>Modification:</b> Modified exemptions related to adaptive reuse from commercial to residential is not exempt.
19	A&C Section 4.11	8.A.2 Credits for Existing Development	<p><b>Modified:</b> Removed the 10-year credit limit.</p> <p><b>New:</b> Added clarity that credits cannot be transferred from site to site.</p>

Index	Old Policy Section Reference	New Policy Section Reference	Description
20	AoS Various Sections	8B Established Area Agreements	<b>New:</b> Created a section specific to Established Area Agreements
21	AoS Part B and Part C	8.B.2 Payment of Servicing Agreement Fees and Development Levies	<p><b>Combined:</b> Both sections pertaining to payments were combined to create a section specific to the Established Area.</p> <p><b>Modified:</b> Clarity provided reflecting actual practice of when an intensification development levy is collected.</p> <p><b>Modified:</b> The percentage of payments were changed to be the same for greenfield and intensification. The 30/40/30 split was adopted for Infrastructure.</p> <p><b>Modified:</b> Removed the 2-hectare and 0.75-hectare limits.</p> <p><b>Modified:</b> changed the \$50,000 limit for all fee types which are servicing agreement fees and development levies.</p>
22	A&C Section 4.3	9.0 Capital Projects	<b>Modified:</b> To include recognition of Endeavour to Assist.
23	A&C Appendix B and A&C Section 4.3	9A Costs Eligible for Payment with Development Charges	<p><b>Combined:</b> Both sections pertaining to eligible payments were combined.</p> <p><b>Modified:</b> The section was modified for language clarity.</p>
24	A&C Appendix B, A&C Appendix A 4.7	9B Determining Cost Share	<p><b>Combined:</b> Both sections pertaining to determining the cost share for capital projects were combined.</p> <p><b>Modified:</b> The section was modified for language clarity.</p>
25	A&C Appendix B	9C Estimate of Costs	<b>Combined:</b> Section was created by combining paragraphs from existing policy.
26	A&C Appendix B	9.C.1 Infrastructure	<p><b>Combined:</b> Combined sections on Grants, regional and community contributions.</p> <p><b>New:</b> Formula added for alternative funding sources.</p> <p><b>New:</b> Added assumption for consulting fees to be applied to projects that assume consulting services as part of the total estimate.</p>

Index	Old Policy Section Reference	New Policy Section Reference	Description
27	A&C Appendix B Section 6	9.C.2 Land	<b>Modified:</b> The section was modified for language clarity. <b>New:</b> Added that determination of the lands value shall be determined by a Professional Appraiser as defined by AIC.
28	A&C Section 4.6, A&C Appendix A Section 4.1	10.0 Fund Management	<b>Modified:</b> The section was modified based on current accounting practices, the Cities financial policies and our current practice within the model. <b>Combined:</b> Relevant portions of each section pertaining to general information on the fund management.
29	A&C Section 4.13 and 4.14	10A Development Charges Financial Cash Flow Model	<b>New:</b> Changed the name to reflect the collection of development levies and servicing agreement fees. <b>Modified:</b> This section was modified for language clarity. <b>New:</b> Added Capital projects adjustments for timing and accuracy. <b>New:</b> Added review of Masterplans and OCP Growth Phasing
30	A&C Appendix A Section 4.1	10.A.1 Inflation Rates and Interest Rates	<b>Modified:</b> Updated based on actual practice.
31	A&C Appendix A Section 4.2, A&C Appendix B Section 9	10.A.2 Opening Balance	<b>Combined:</b> Relevant portion of each section pertaining to the opening balance were combined. <b>Modified:</b> This section was modified for language clarity.
32	A&C Various Sections	10.A.3 Revenue Projections	<b>Combined:</b> Relevant portions of each section pertaining to revenue were combined. <b>Modified:</b> This section was modified for language clarity.
33	A&C Various Sections	10.A.4 Expense Projections	<b>Combined:</b> Relevant portions of each section pertaining to expense projections were combined. <b>Modified:</b> This section was modified for language clarity.



Index	Old Policy Section Reference	New Policy Section Reference	Description
34	N/A	10.A.5 Servicing Agreement Fees and Development Levy Rate Calculation	<b>New:</b> Section Created to allow for consolidation of the rate calculations for Greenfield and Intensification.
35	A&C Appendix A Section 4.9 and 4.14	10.A.5.1 Greenfield Rate	<b>Modified:</b> This section was modified for language clarity. <b>Combined:</b> Relevant portions of each section pertaining to Greenfield Rate Calculations were combined.
36	A&C Appendix A Section 4.9 and 4.14	10.A.5.2 Intensification Rate	<b>Modified:</b> This section was modified for language clarity. <b>Combined:</b> Relevant portions of each section pertaining to Intensification Rate Calculations were combined. <b>New:</b> Added Equivalent Servicing Impact Ratios formulas <b>Removed:</b> Specific reference to values for Equivalent Servicing Impact Ratios <b>New:</b> Added Section to ensure that the Equivalent Servicing Impact Ratios are considered during rate setting by the City.
37	A&C Appendix A Section 4.14	10.A.5.3 Administration Rate	<b>Modified:</b> To reflect actual accounting practices. <b>Modified:</b> This section was modified for language clarity.
38	A&C Section 4.15	11.0 Policy Review	<b>New:</b> Added that the policy can be reviewed as directed by the Executive Director.
39	N/A	12.0 Reviews	<b>New:</b> Updated based on past and current reviews.
40	N/A	13.0 Amendments	<b>New:</b> Updated based on past and current amendments.

Index	Old Policy Section Reference	New Policy Section Reference	Description
41	A&C Appendix B	14 Appendix A	<p><b>Removed:</b> All sections that could be merged into section bodies in the main policy and that did not specifically refer to the contents of the appendices.</p> <p><b>Modified:</b> This section was modified for language clarity.</p> <p><b>Modified:</b> Section headers to repeat on pages.</p> <p><b>Modified:</b> Added language to differentiate between Regional and Site-specific infrastructure related to Stormwater Trunk Sewers, lift stations and channels.</p>
42	A&C Appendix C	15.0 Appendix B	<p><b>Removed:</b> The description paragraph and merged it into the section body of the policy.</p> <p><b>Modified:</b> Referenced new OCP Map.</p>
43	A&C Section 4.15	8A Established Area Development Charges & 7A Greenfield Area Development Charges	<p><b>Modified:</b> moved to each new section respective of Greenfield and Established Area.</p>

A&C is the abbreviated form of the *Administration and Calculation of Servicing Agreement Fees and Development Levies Policy*

AoS is the abbreviated form of the *Administration of Servicing Agreements and Development Levy Agreements Policy*

Index	Current Policy Name	Current Policy Section	Proposed Policy Section	Policy Workshop Date	Summary	The Intent of Proposed Change
-------	---------------------	------------------------	-------------------------	----------------------	---------	-------------------------------

1	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	1 Purpose	2.0 Purpose	N/A	The purpose was realigned and merged between the two policies. The administration reconsidered it based on the City of Regina policy template and the content of the policy. The policy's common purpose is to provide direction concerning the use, management, collection of Servicing Agreement Fees and Development Levies.	Administration wrote the section with the intent of providing an overview of the purpose of the policy.
2	Administration of Servicing Agreements and Development Levy Policy	1.0 Purpose	2.0 Purpose	N/A	The purpose was realigned and merged between the two policies. Administration reconsidered it based on the City of Regina policy template and the content of the policy. The policy's common purpose is to provide direction concerning the use, management, collection of Servicing Agreement Fees and Development Levies.	Administration wrote the section with the intent of providing an overview of the purpose of the policy.
3	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	2 Scope	3.0 Scope	N/A	All sections related to scope were merged into one. Administration adapted the scope to be inclusive of the merge, and it also considered the City of Regina policy template. Administration wrote the section in a table of contents style format to allow the digital version to be hyperlinked to sections.	Administration wrote the section to provide a general scope and a digital table of contents of the policy.
4	Administration of Servicing Agreements and Development Levy Policy	2.0 Scope	3.0 Scope	N/A	All sections related to scope were merged into one. Administration adapted the scope to be inclusive of the merge, and it also considered the City of Regina policy template. Administration wrote the section in a table of contents style format to allow the digital version to be hyperlinked to sections.	Administration wrote the section to provide a general scope and a digital table of contents of the policy.
5	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	3 Definitions and General Interpretation	4.0 Definitions	N/A	The new definition section was written into the City Policy Format, following the City Policy Manual. All sections related to definitions were merged into one section. Administration removed duplicate definitions. Administration updated definitions based on existing definitions within the OCP, Master Plans, bylaws and other related policy documents to provide interpretation consistency. The definitions also require to be updated based on the Zone Forward Project results and the newly approved <i>Regina Zoning Bylaw 2019</i> .	Administration wrote the section to consolidate definitions and allow for consistency of application and ease of interpretation.

Index	Current Policy Name	Current Policy Section	Proposed Policy Section	Policy Workshop Date	Summary	The Intent of Proposed Change
6	Administration of Servicing Agreements and Development Levy Policy	3.0 Definitions	4.0 Definitions	N/A	The new definition section was written into the City Policy Format, following the City Policy Manual. All sections related to definitions were merged into one section. Administration removed duplicate definitions. Administration updated definitions based on existing definitions within the OCP, Master Plans, bylaws and other related policy documents to provide interpretation consistency. The definitions also require to be updated based on the Zone Forward Project results and the newly approved <i>Regina Zoning Bylaw 2019</i> .	Administration wrote the section to consolidate definitions and allow for consistency of application and ease of interpretation.
7	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix A Servicing Agreement and Development Levy Calculation Methodology  3 Additional Definitions	4.0 Definitions	N/A	The new definition section was written into the City Policy Format, following the City Policy Manual. All sections related to definitions were merged into one section. Administration removed duplicate definitions. Administration updated definitions based on existing definitions within the OCP, Master Plans, bylaws and other related policy documents to provide interpretation consistency. The definitions also require to be updated based on the Zone Forward Project results and the newly approved <i>Regina Zoning Bylaw 2019</i> .	Administration wrote the section to consolidate definitions and allow for consistency of application and ease of interpretation.
8	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix B Servicing Agreement Fee and Development Levy Funding Criteria and Summary Chart  3 Additional Definitions	4.0 Definitions	N/A	The new definition section was written into the City Policy Format, following the City Policy Manual. All sections related to definitions were merged into one section. Administration removed duplicate definitions. Administration updated definitions based on existing definitions within the OCP, Master Plans, bylaws and other related policy documents to provide interpretation consistency. The definitions also require to be updated based on the Zone Forward Project results and the newly approved <i>Regina Zoning Bylaw 2019</i> .	Administration wrote the section to consolidate definitions and allow for consistency of application and ease of interpretation.
9	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	4 Policy  4.1 Application of Servicing Agreement Fees and Development Levies	6.0 General Policy  6B Application of Servicing Agreement Fees and Development Levies	N/A	This section was moved to the related section in the new policy. Administration added the additional context to allow for how the City differentiates between Greenfield and Infill Development. Reference was made to the appended map that shows the Intensification Boundary. Recognition is made to the limitation of the map shown in the proposed policy, and an order of precedence is set, allowing the Geographic Information System to precedence over discrepancies.	Administration wrote the section to provide an overview of where Servicing Agreement Fees and Development Levies are charged in Regina.

Index	Current Policy Name	Current Policy Section	Proposed Policy Section	Policy Workshop Date	Summary	The Intent of Proposed Change
-------	---------------------	------------------------	-------------------------	----------------------	---------	-------------------------------

10	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	4 Policy 4.2 Transition to Charging for Development within Established Areas (i.e. Intensification)	N/A	N/A	This specific section of the policy was introduced to ensure that there were clear transition timelines to introduce the development levy for intensification. The section is now redundant as all subdivision and development levy applications within the Established Area are expected to pay the intensification rates.	This section has been removed as it is no longer required.
11	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	4 Policy 4.3 Capital Projects Recoverable through Servicing Agreement Fees and Development Levies	9.0 Capital Projects 9A Costs Eligible for Payment with Development Charges	N/A	The Administration used portions of this section to create the introductory section related to Capital Projects in section 9.0. Specific reference to Appendix A, the Policy retained the Infrastructure Tables in section 9A. Generally, the Policy retained this section's content, just assigned to the separate sections as required.	This section has been modified with the end-user in mind. Administration reassigned the content to the appropriate section in the new policy to allow for good policy flow.
12	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	4 Policy 4.4 Capital Projects required through Servicing Agreements and Development Levy Agreements	9.0 Capital Projects	N/A	This section was retained and used for the introductory section of the Capital Projects.	This section has been modified with the end-user in mind. Administration reassigned the content to the appropriate section in the new policy to allow for good policy flow.
13	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	4 Policy 4.5 Administration Fees for Servicing Agreements and Development Levy Agreements	10.0 Fund Management	June 15, 2020	This section was merged with Fund Management into section 10.0. Administration modified the section to reflect our current accounting practices related to these accounts.  The Working Group determined no suggestions or changes.	This section has been modified to ensure transparency of our current practices with the management of funds related to Servicing Agreement Fees and Development Levies.
14	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	4 Policy 4.6 Fund Management	10.0 Fund Management	N/A	This section was merged with the Administration Fees into section 10.0. Administration modified the section to reflect our current accounting practices related to these accounts.	This section has been modified to ensure transparency of our current practices with the management of funds related to Servicing Agreement Fees and Development Levies.

Index	Current Policy Name	Current Policy Section	Proposed Policy Section	Policy Workshop Date	Summary	The Intent of Proposed Change
-------	---------------------	------------------------	-------------------------	----------------------	---------	-------------------------------

15	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	4 Policy 4.7 Calculation of Servicing Agreement Fees and Development Levy Rates	10 Fund Management 10.A.5	N/A	This section only refers to Appendix A from the main policy and is no longer required.	This section has been removed as it is no longer required.
16	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	4 Policy 4.8 Application of Servicing Agreement Fees and Development Levies	7.0 Greenfield Area Policy 7A Greenfield Area Development Charges 7.A.1 Exemptions 7.A.2 Deferrals	May 25, 2020	<p>This section speaks to general exemptions for servicing agreement fees and development levies and deferrals. The section was divided to provide clarity between these two items.</p> <p>The Working Group identified that the Administration could modify much of this section for consistency of application. Administration provided clarity to exemptions related to dedicated lands, previously subjected to servicing agreements, pipeline corridors and electrical transmission lines. The proposed Policy negated most of the Working Groups' concerns with the proposed introduction of the definition of public work.</p>	The section is intended to provide consistency in the application of the policy. Logistically, the section was located with the end-user in mind to create a "tear-out" section of policy related to Greenfield development.
17	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	4 Policy 4.9 Greenfield Industrial Development Rate	7.0 Greenfield Area Policy 7A Greenfield Area Development Charges 7.A.3 Reductions Applicable to Industrial Land	June 15, 2020	<p>This section speaks to the exemptions related to industrial land use. Administration modified the section to ensure clarity on the policy's application in terms of the interest registered on the title of properties to enact this section.</p> <p>The Working Group determined no additions, deletions or modifications.</p>	The section is intended to provide consistency in the application of the policy. Logistically, the section was located with the end-user in mind to create a "tear-out" section of policy related to Greenfield development.
18	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	4 Policy 4.10 Intensification Levy Rate	8.0 Established Area Policy 8A Established Area Development Charges 8.A.1 Exemptions	September 14, 2020	<p>This section speaks to the exemptions related to the application of development charges in the Established Area. This section was retained and used for the new exemptions section related to the Established Area. Administration modified the section to clarify the policy's application in terms of adaptive reuse of a site. Commercial and Industrial development that modify the building's internal layout without changing the floor area of the building and the use of the building would be exempt. Industrial or Commercial development that modifies that space, but changes the use to residential, are not exempt.</p> <p>The Working Group determined no additions, deletions or modifications.</p>	The section is intended to provide consistency and clarity in the application of the policy. Logistically, the section was located with the end-user in mind to create a "tear-out" section of policy related to Infill development.

Index	Current Policy Name	Current Policy Section	Proposed Policy Section	Policy Workshop Date	Summary	The Intent of Proposed Change
-------	---------------------	------------------------	-------------------------	----------------------	---------	-------------------------------

19	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	4 Policy 4.11 Credits for Existing Development within Established Areas	8.0 Established Area Policy  8A Established Area Development Charges  8.A.2 Credits for Existing Development	September 14, 2020	<p>This section is intended to allow for the application of credits for existing development within the Established Area. Credits are the City’s way of recognizing that the City planned the existing use to utilize the infrastructure capacity in some regard. Logistically the section was just moved and modified for clarity to the new section of the policy.</p> <p>When Administration initially developed the intensification policy, the Policy provided a 10-year time limit for the credit application. The thought behind this was to allow the time limit to act as an incentive to promote a redevelopment within that time. The 10-year time limit has been removed, allowing a Developer to provide evidence and work with the City to apply a credit to a Development within the Established Area.</p> <p>Administration modified the definition of Gross Floor Area to allow the submission to be more flexible. The old definition required the removal of stairwells, mechanical rooms, and shafts. The modified definition has removed these and only excludes areas used for off-street loading and parking.</p> <p>The Working Group determined no additions, deletions or modifications.</p>	<p>The section changes are intended to allow for intensification credits to be applied unrestrictedly concerning time and generally apply to all developments that may have had a pre-existing legal use.</p> <p>The section changes related to Gross Floor Area are intended to calculate an applied Credit easier for the Developer and the Administration to determine.</p>
20	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	4 Policy 4.12 Delegated Authority	6.0 General Policy 6A Delegated Authority	N/A	<p>This section was merged with other like sections to provide brevity and consistency of language.</p>	<p>The section changes are intended to provide one section related to Delegated Authority to allow for transparency and clarity of the Executive Director's authority.</p>
21	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	4 Policy 4.13 Servicing Agreement Fee Rate and Development Levy Review	10.0 Fund Management 10A Development Charges Financial Cash Flow Model	June 1, 2020	<p>Administration modified this section to introduce the new term “Development Charges Financial Cash Flow Model.” Historically, the City has referred to this as the SAF Model. The modification recognizes that the cashflows in the model represent both Servicing Agreement Fees and Development Levies. Generally, Administration modified the section for language clarity.</p> <p>The Working Group had identified that the section related to the annual review needed to recognize additional items. The first was recognizing the citywide Capital Projects and providing language that ensures that cost estimates, timing, and context concerning growth are provided. The second was that the review recognizes and aligns with any new master plans and OCP amendments. The section was amended to provide for the recognition of both during the annual review.</p>	<p>The section changes are intended to provide transparency of the administration's process and accountability during the annual review process.</p>



Index	Current Policy Name	Current Policy Section	Proposed Policy Section	Policy Workshop Date	Summary	The Intent of Proposed Change
-------	---------------------	------------------------	-------------------------	----------------------	---------	-------------------------------

22	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	4 Policy 4.14 Annual Reporting	10.0 Fund Management 10A Development Charges Financial Cash Flow Model	June 1, 2020	This section was merged with others to allow for consistency and brevity.  The Working Group determined no additions, deletions or modifications.	This section was merged with others to allow for consistency and brevity.
23	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	4 Policy 4.15 Policy Review	11.0 Policy Review	N/A	The discussion around this section was related to the timing of the policy review. Administration found that the minimum required timing of 5 years was sufficient to allow for changes. To allow flexibility within this time period to external factors, Administration modified the section to allow for the Executive Director to direct a review if required.	Administration modified the section to allow flexibility in timing if required by unforeseen circumstances or impacts from other City policies.
24	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix A 1 Purpose	2.0 Purpose	N/A	Administration found this section to be redundant. The new purpose section allows for the deletion of this section.	Administration deleted the section as Administration found it to be redundant.
25	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix A 2 Scope	3.0 Scope	N/A	Administration found this section to be redundant. The new purpose section allows for the deletion of this section.	Administration deleted the section as Administration found it to be redundant.
26	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix A 4 Methodology	10.0 Fund Management	N/A	Administration found this section to be redundant. The new purpose section allows for the deletion of this section.	Administration deleted the section as Administration found it to be redundant.



Index	Current Policy Name	Current Policy Section	Proposed Policy Section	Policy Workshop Date	Summary	The Intent of Proposed Change
-------	---------------------	------------------------	-------------------------	----------------------	---------	-------------------------------

27	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix A 4 Methodology 4.1 Establish Inflation Rate and Interest Rates	10.0 Fund Management 10A Development Charges Financial Cash Flow Model 10.A.1 Inflation Rates and Interest Rates	June 1, 2020	Administration modified this section for brevity, clarity and to reflect actual practice.  The Working Group discussions were related to determining the interest rate, timing and who determines the rate. The City retains an Economist on staff to provide the calculation of the inflation rate. Administration determined that Administration would modify the policy to reflect the actual practice of the Economist completing the inflation rate calculation. The proposed policy also considers if this position is vacant, then the City can proceed with a consultant to provide these services.	The proposed changes are intended to provide clarity and transparency of actual practices concerning inflation and interest rates.
28	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix A 4 Methodology 4.2 Set the Opening Servicing Agreement Fee / Development Levy Reserve Cash Balance	10.0 Fund Management 10A Development Charges Financial Cash Flow Model 10.A.2 Opening Balance	N/A	Administration modified this section for language clarity. Related sections were merged to create consistency throughout the document related to the opening balance of the Model.	The proposed changes are intended to provide clarity, brevity and transparency of actual practices about the opening balance.
29	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix A 4 Methodology 4.3 Calculate Outstanding Servicing Agreement Fees and Development Levies to be Collected	10.0 Fund Management 10A Development Charges Financial Cash Flow Model 10.A.3 Revenue Projections	N/A	Administration modified this section for language clarity. Related sections were merged to create consistency throughout the document related to the revenue represented in the Model.	The proposed changes are intended to provide clarity, brevity and transparency of actual practices about the collected revenues within the Model.

Index	Current Policy Name	Current Policy Section	Proposed Policy Section	Policy Workshop Date	Summary	The Intent of Proposed Change
-------	---------------------	------------------------	-------------------------	----------------------	---------	-------------------------------

30	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix A 4 Methodology 4.4 Establish Development Projections for Intensification & Greenfield	10.0 Fund Management 10A Development Charges Financial Cash Flow Model 10.A.3 Revenue Projections	June 1, 2020	<p>Administration modified this section for language clarity. Related sections were merged to create consistency throughout the document related to the revenues represented in the Model.</p> <p>The Working Group discussion was related to the timing of the 25-year projections and moving to a rolling model. Administration can accomplish the movement to rolling model calculations in the current policy. However, it was limited by the amount of information on the infrastructure required beyond the 25 years. The discussion related to this section was also related to feedback utilized for the annual report structure but resulted in no changes to the policy.</p> <p>The Working Group had no proposed additions, deletions or modifications to this section.</p>	The proposed changes are intended to provide clarity, brevity and transparency of actual practices about the collected revenues within the Model.
31	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix A 4 Methodology 4.5 Establish Payment Schedule for Servicing Agreement Fees / Development Levies	10.0 Fund Management 10A Development Charges Financial Cash Flow Model 10.A.4 Expense Projections	N/A	Administration modified this section for language clarity. Related sections were merged to create consistency throughout the document related to the expense projections of the Model.	The proposed changes are intended to provide clarity, brevity and transparency of actual practices about the projected short-term and long-term expenses within the Model.
32	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix A 4 Methodology 4.6 Update Capital Project List	9.0 Capital Projects	June 15, 2020	<p>Administration modified this section for clarity. The language-related to Endeavour to assist was added to ensure the proposed Policy established the relationship between the sections.</p> <p>The Working Group discussion was related to the annual reporting on the Capital Project List. Generally, there was a request for more information on how projects are placed on the list, commitments to completion of these projects and rationale of the project supporting growth.</p> <p>The Working Group determined no additions, deletions or modifications.</p>	The proposed changes are intended to clarify and link this section to other related sections within the policy. Administration created the section to provide a single location for Capital Projects within the Policy.

Index	Current Policy Name	Current Policy Section	Proposed Policy Section	Policy Workshop Date	Summary	The Intent of Proposed Change
-------	---------------------	------------------------	-------------------------	----------------------	---------	-------------------------------

33	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix A 4 Methodology 4.7 Establish the Share of Costs Attributed to Greenfield Growth and the Share of Costs Attributed to Intensification for Each Capital Project	9.0 Capital Projects 9B Determining Cost Share	June 15, 2020	Administration modified this section for language clarity. Related sections were merged to create consistency throughout the document related to the determining cost shares for growth Capital Projects.  The Working Group determined no additions, deletions or modifications.	The proposed changes are to provide clarity. Administration created the section to provide a single location for Capital Projects within the Policy.
34	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix A 4 Methodology 4.8 Calculate the Share of Total Capital Costs Allocated to Intensification and Greenfield Development	10.0 Fund Management 10A Development Charges Financial Cash Flow Model 10.A.4 Expense Projections	N/A	Administration modified this section for language clarity. Related sections were merged to create consistency throughout the document related to the expense projections of the Model.	The proposed changes are intended to provide clarity, brevity and transparency of actual practices about the projected expenses within the Model.
35	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix A 4 Methodology 4.9 Calculate Estimated Servicing Agreement Fee / Development Levy Rates for Intensification & Greenfield Based on the Cash-Flow Model	10.0 Fund Management 10A Development Charges Financial Cash Flow Model 10.A.5 Servicing Agreement Fees and Development Levy Rate Calculation	N/A	The sections were divided into the related Greenfield Rate (10.A.5.1) and Intensification Rate (10.A.5.2).  The Greenfield section was merged with other section content to provide consistency and clarity of the policy's interpretation. Administration added definitions within the section.  The Intensification Rate section was merged with other section content to provide consistency and clarity of the policy's interpretation. Administration expanded the formula for Total Intensification Equivalent Population growth for transparency.	The proposed changes are intended to provide clarity, brevity, and transparency of actual practices concerning the policy's rate calculation sections.

Index	Current Policy Name	Current Policy Section	Proposed Policy Section	Policy Workshop Date	Summary	The Intent of Proposed Change
-------	---------------------	------------------------	-------------------------	----------------------	---------	-------------------------------

36	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix A 4 Methodology 4.10 Calculate the Servicing Agreement Fee and Development Levy Rates for Intensification & Greenfield Based on the Cash-Flow Model	10.0 Fund Management 10A Development Charges Financial Cash Flow Model 10.A.5 Servicing Agreement Fees and Development Levy Rate Calculation	September 14, 2020	<p>The sections were divided into the related Greenfield Rate (10.A.5.1) and Intensification Rate (10.A.5.2)</p> <p>Administration modified the Intensification Rate section to remove specific reference to equivalency factors for commercial and industrial. Administration replaced the factors with the generic formulas for the same calculation.</p> <p>The Working Group determined no additions, deletions or modifications.</p>	The proposed changes are intended to provide clarity, brevity, and transparency of actual practices concerning the policy's rate calculation sections.
37	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix A 4 Methodology 4.11 Calculate the Fee to be Charged for Intensification Development	8.0 Established Area Policy 8A Established Area Development Charges	September 14, 2020	<p>Administration modified this section for language clarity. The sections related to calculating the development charges and credits were merged to create consistency throughout the Established Area document.</p> <p>Administration added a section to inform that refunds or reimbursements would not be issued if no development occurs. Instead, a credit would be applied on the applicable lands and registered on the title.</p> <p>The Working Group determined no additions, deletions or modifications.</p>	The proposed changes are to provide clarity. Administration created the section to provide a single location for established area development charges and credits within the Policy.
38	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix A 4 Methodology 4.12 Calculate the Credit for Existing Development	8.0 Established Area Policy 8A Established Area Development Charges	September 14, 2020	<p>Administration modified this section for language clarity. The sections related to calculating the development charges and credits were merged to create consistency throughout the Established Area document.</p> <p>Administration added a section to inform that refunds or reimbursements would not be issued if no development occurs. Instead, a credit would be applied on the applicable lands and registered on the title.</p> <p>The Working Group determined no additions, deletions or modifications.</p>	The proposed changes are to provide clarity. Administration created the section to provide a single location for established area development charges and credits within the Policy.
39	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix A 4 Methodology 4.13 Calculate the Total Amount Owing for Development Within Established Area	8.0 Established Area Policy 8A Established Area Development Charges	June 1, 2020 September 14, 2020	<p>Administration modified this section for language clarity. The sections related to calculating the development charges and credits were merged to create consistency throughout the Established Area document.</p> <p>Administration added a section to inform that refunds or reimbursements would not be issued if no development occurs. Instead, a credit would be applied on the applicable lands and registered on the title.</p> <p>The Working Group determined no additions, deletions or modifications.</p>	The proposed changes are to provide clarity. Administration created the section to provide a single location for established area development charges and credits within the Policy.

Index	Current Policy Name	Current Policy Section	Proposed Policy Section	Policy Workshop Date	Summary	The Intent of Proposed Change
-------	---------------------	------------------------	-------------------------	----------------------	---------	-------------------------------

40	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix A 4 Methodology 4.14 Calculate the Administration Servicing Agreement Fee / Development Levy	7.0 Greenfield Area Policy  7A Greenfield Area Development Charges	June 1, 2020	Administration modified this section for language clarity. The sections related to calculating the development charges and admin fees were merged to create consistency throughout the Greenfield Area document.  The Working Group had no proposed additions, deletions or modifications to this section.	The proposed changes are to provide clarity. Administration created the section to provide a single location for Greenfield Area development charges and admin fees.
41	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix A 4 Methodology 4.15 Charge Servicing Agreement Fees / Development Levy	8.0 Established Area Policy  8A Established Area Development Charges  7.0 Greenfield Area Policy  7A Greenfield Area Development Charges	June 1, 2020  September 14, 2020	Administration added the section to both the Greenfield Area and the Established Area sections of the policy.  The Working Group had no proposed additions, deletions or modifications to this section.	The proposed changes are to provide clarity.
42	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix B 1 Purpose	2.0 Purpose	N/A	The purpose was realigned and merged between the two policies. Administration reconsidered it based on the City of Regina policy template and the content of the policy. The policy's common purpose is to provide direction concerning the use, management, collection of Servicing Agreement Fees and Development Levies.	Administration wrote the section with the intent of providing an overview of the purpose of the policy.
43	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix B 2 Scope	3.0 Scope	N/A	All sections related to scope were merged into one. Administration adapted the scope to be inclusive of the merge, and it also considered the City of Regina policy template. Administration wrote the section in a table of contents style format to allow the digital version to be hyperlinked to sections.	Administration wrote the section to provide a general scope and a digital table of contents of the policy.
44	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix B 4 General Principles	9.0 Capital Projects  9A Costs Eligible for Payment with Development Charges	June 1, 2020  June 15, 2020	Administration modified this section for language clarity. Related sections were merged to create consistency throughout the document related to the eligible costs to receive payments with Development Charges for growth Capital Projects.  The Working Group had no proposed additions, deletions or modifications to this section.	The proposed changes are to provide clarity and brevity. Administration created the section to provide a single location for Capital Projects within the Policy.

Index	Current Policy Name	Current Policy Section	Proposed Policy Section	Policy Workshop Date	Summary	The Intent of Proposed Change
-------	---------------------	------------------------	-------------------------	----------------------	---------	-------------------------------

45	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix B 4 Interim Services	9.0 Capital Projects 9A Costs Eligible for Payment with Development Charges	June 1, 2020 June 15, 2020	Administration modified this section for language clarity. Related sections were merged to create consistency throughout the document related to the eligible costs to receive payments with Development Charges for growth Capital Projects.  The Working Group had no proposed additions, deletions or modifications to this section.	The proposed changes are to provide clarity and brevity. Administration created the section to provide a single location for Capital Projects within the Policy.
46	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix B 4 Lands	9.0 Capital Projects 9C Estimate of Costs 9.C.2 Land	June 1, 2020 June 15, 2020	Administration modified the section for language clarity. A section was added related to transparency for determining the value of the land. A Professional Appraiser is required to provide a valuation of the land.  The Working Group had no proposed additions, deletions or modifications to this section.	The proposed changes are to provide clarity and transparency.
47	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix B 7 Timing	9.0 Capital Projects 9C Estimate of Costs	June 1, 2020 June 15, 2020	Administration modified this section for language clarity. Related sections were merged to create consistency throughout the document related to the eligible costs to receive payments with Development Charges for growth Capital Projects.  The Working Group had no proposed additions, deletions or modifications to this section.	The proposed changes are to provide clarity and brevity. Administration created the section to provide a single location for Capital Projects within the Policy.
48	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix B 8 Grants and Community Contributions	9.0 Capital Projects 9C Estimate of Costs 9.C.1 Infrastructure	June 1, 2020	Administration modified the section for language clarity. Administration added new formulas for alternative funding sources. Administration added a reference to a rate for consulting fees to ensure consistency when estimating.  The Working Group had no proposed additions, deletions or modifications to this section.	The proposed changes are to provide clarity and transparency for estimating infrastructure.
49	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix B 9 Regional Service Contributions	9.0 Capital Projects 9C Estimate of Costs 9.C.1 Infrastructure	October 19, 2020	Administration modified the section for language clarity. Administration added new formulas for alternative funding sources. Administration added a reference to a rate for consulting fees to ensure consistency when estimating.  The Working Group had no proposed additions, deletions or modifications to this section.	The proposed changes are to provide clarity and transparency for estimating infrastructure.



Index	Current Policy Name	Current Policy Section	Proposed Policy Section	Policy Workshop Date	Summary	The Intent of Proposed Change
-------	---------------------	------------------------	-------------------------	----------------------	---------	-------------------------------

50	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix B 10 Funding Criteria and Summary Sheets	14.0 Appendix A: Funding Criteria and Summary Charts	May 25, 2020 June 1, 2020 September 24, 25, 28, 2020	Administration modified the section for language clarity. The section related to Storm Sewer Trunk Mains, Lift Stations or Channels was modified to clarify the difference between Site-specific and Regional systems.  The Working Group determined no additions, deletions or modifications  The Focus Group determined minor modifications regarding clarity for site-specific and regional storm trunk mains.	The proposed changes are to provide clarity to the policy.
51	Administration and Calculation of Servicing Agreement Fees and Development Levies Policy	Appendix C Servicing Agreement	15.0 Appendix B: SAF and DL Boundaries	October 19, 2020	The administration removed the text related to the map, and the map section was made larger.  The Working Group had no proposed additions, deletions or modifications to this section.	Administration made no significant changes.
52	Administration of Servicing Agreements and Development Levy Agreements Policy	4.0 Policy Part A – Financial Assurance for Completion of Work	7.0 Greenfield Area Policy  7B Greenfield Area Agreements  7.B.3 Financial Assurances for Completion of Work	May 25, 2020	Administration modified the section for language clarity. Administration modified the section to ensure that the amounts for deficient infrastructure identified during Construction Completion Inspection were considered during bond reduction.  Practices of other Cities were explored for this section in April 2020 and presented to the Working Group. The Working Group expressed interest in exploring a Tiered System like that of Edmonton or Calgary. The tiered system was researched and modified for Regina and implemented into this policy.	The proposed changes are to provide clarity and better risk management for the City and Developers.

Index	Current Policy Name	Current Policy Section	Proposed Policy Section	Policy Workshop Date	Summary	The Intent of Proposed Change
-------	---------------------	------------------------	-------------------------	----------------------	---------	-------------------------------

53	Administration of Servicing Agreements and Development Levy Agreements Policy	4.0 Policy Part B – Payment of Servicing Agreement Fees	7.0 Greenfield Area Policy 7B Greenfield Area Agreements 7.B.2 Payment of Servicing Agreement Fees and Development Levies 8.0 Established Area Policy 8B Established Area Agreements 8.B.2 Payment of Serving Agreement Fees and Development Levy Policies	May 25, 2020	Administration combined the section content into two sections: greenfield and one related to the established area. Administration modified it for language clarity.  The language limiting the installed payments to 2 or more hectares and 0.75 hectares or more was eliminated and replaced with the \$50,000 limit.  The difference between the established and greenfield area percentage split for installed payments was eliminated and made the same at 30% for initial, 40% for second and 30% for final payment.  The Working group requested that the payment timings be modified to allow for more time for the second and final payments. Administration completed Administration modified a financial risk analysis and the payment timings for the second and final payments for Infrastructure and Landscaping.	The proposed changes are to provide clarity, brevity and to remove end-user confusion. The proposed changes provide better cash flows for developers at a negligible financial risk to the City.
54	Administration of Servicing Agreements and Development Levy Agreements Policy	4.0 Policy Part C – Payment of Development Levies	7.0 Greenfield Area Policy 7B Greenfield Area Agreements 7.B.2 Payment of Servicing Agreement Fees and Development Levies 8.0 Established Area Policy 8B Established Area Agreements 8.B.2 Payment of Serving Agreement Fees and Development Levy Policies	May 25, 2020	Administration combined the section content into two sections: greenfield and one related to the established area. Administration modified it for language clarity.  The language limiting the installed payments to 2 or more hectares and 0.75 hectares or more was eliminated and replaced with the \$50,000 limit.  The difference between the established and greenfield area percentage split for installed payments was eliminated and made the same at 30% for initial, 40% for second and 30% for final payment.  The Working group requested that the payment timings be modified to allow for more time for the second and final payments. Administration completed Administration modified a financial risk analysis and the payment timings for the second and final payments for Infrastructure and Landscaping.	The proposed changes are to provide clarity, brevity and to remove end-user confusion. The proposed changes provide better cash flows for developers at a negligible financial risk to the City.
55	Administration of Servicing Agreements and Development Levy Agreements Policy	4.0 Policy Part D – Endeavour to Assist	7.0 Greenfield Area Policy 7B Greenfield Area Agreements 7.B.4 Endeavour to Assist	N/A	Administration modified this section for language clarity. Administration moved content from the definitions section that was more appropriate for the policy section.  Due to the recent review of this section in 2019 and 2020, Administration considered changes or alterations to this section's intent out of scope.	The proposed changes are to provide clarity.



Index	Current Policy Name	Current Policy Section	Proposed Policy Section	Policy Workshop Date	Summary	The Intent of Proposed Change
-------	---------------------	------------------------	-------------------------	----------------------	---------	-------------------------------

56	Administration of Servicing Agreements and Development Levy Agreements Policy	4.0 Policy Part E – Application Requirements	7.0 Greenfield Area Policy  7B Greenfield Area Agreements  7.B.1 Application Requirements	October 19, 2020	Administration modified this section for language clarity. The language-related to timing was changed to “before the issuance of a Servicing Agreement number” as the Servicing Agreement itself is a negotiated contract and not necessarily issued.  The Working Group had no proposed additions, deletions or modifications to this section.	The proposed changes are to provide clarity.
57	Administration of Servicing Agreements and Development Levy Agreements Policy	5.0 Roles & Responsibilities	N/A	N/A	Administration removed this section. Administration will supply the content in standard operating material for administrative use.	Administration deleted the section and found it to be more appropriate for a standard operating procedure.
58	Administration of Servicing Agreements and Development Levy Agreements Policy	6.0 Revision History	12.0 Reviews and 13.0 Amendments	N/A	This section was divided between full reviews and amendments to the policy.	The proposed changes provide transparency and clarity on changes and the ability to find a related report.

## Regina Exhibition Association Limited (REAL) Board of Directors

<b>Date</b>	April 29, 2021
<b>To</b>	Mayor Masters and City Councillors
<b>From</b>	Executive Committee
<b>Service Area</b>	Financial Strategy & Sustainability
<b>Item #</b>	CR21-74

### RECOMMENDATION

---

That City Council:

Authorize the Executive Director, Financial Strategy & Sustainability, as the City's proxy, to exercise the City's voting rights at the upcoming Regina Exhibition Association Limited (REAL) membership meeting to elect the following individuals to the Board of Directors for the proposed terms outlined below:

- Kenric Exner                      May 1, 2021 to April 30, 2024
- Ahmed Malik                      May 1, 2021 to April 30, 2024
- Kathleen McCrum                      May 1, 2021 to April 30, 2024
- Tiffany Stephenson                      May 1, 2021 to April 30, 2024
- June Zimmer                      May 1, 2021 to April 30, 2024
- Roseanne Hill Blaisdell                      May 1, 2021 to April 30, 2023
- Cathy Warner                      May 1, 2021 to April 30, 2023

### HISTORY

---

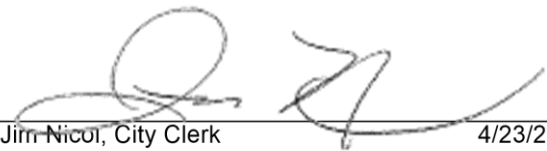
At the April 21, 2021 meeting of the Executive Committee, the Committee, in **private** session, considered report E21-23 report from the Financial Strategy & Sustainability division.

Wayne Morsky, Ken Budzak, Tim Reid and Roberta Engel, representing Regina Exhibition Association Limited addressed the Committee.

The Committee adopted a resolution to concur in the recommendations contained in the report. Recommendation #2 does not require City Council approval.

Respectfully submitted,

EXECUTIVE COMMITTEE

  
Jim Nicol, City Clerk 4/23/2021

**ATTACHMENTS**

E21-23 Regina Exhibition Association Limited (REAL) Board of Directors

## Regina Exhibition Association Limited (REAL) Board of Directors

<b>Date</b>	April 21, 2021
<b>To</b>	Executive Committee
<b>From</b>	Financial Strategy & Sustainability
<b>Service Area</b>	Financial Services
<b>Item No.</b>	E21-23

### RECOMMENDATION

---

The Executive Committee recommends that City Council:

1. Authorize the Executive Director, Financial Strategy & Sustainability, as the City's proxy, to exercise the City's voting rights at the upcoming Regina Exhibition Association Limited (REAL) membership meeting to elect the following individuals to the Board of Directors for the proposed terms outlined below:
  - Kenric Exner for a three-year term
  - Ahmed Malik for a three-year term
  - Kathleen McCrum for a three-year term
  - Tiffany Stephenson for a three-year term
  - June Zimmer for a three-year term
  - Roseanne Hill Blaisdell for a two-year term
  - Cathy Warner for a two-year term
2. Approve this report at its April 28, 2021 meeting.

### ISSUE

---

Administration requires delegated authority from City Council in order to exercise the City's voting rights at REAL's annual general meeting in accordance with the direction provided by City Council.

## IMPACTS

---

The Governance and Nominating Committee has identified the seven individuals listed below as desirable appointees to the volunteer Board of Directors. Five of the nominees will be appointed to three-year terms and two will be appointed to two-year terms.

REAL Board of Directors	Term of Office Expires	Appointment Type
Roseanne Hill Blaisdell	April 30, 2023	New Candidate
Cathy Warner	April 30, 2023	New Candidate
Kenric Exner	April 30, 2024	New Candidate
Ahmed Malik	April 30, 2024	New Candidate
Kathleen McCrum	April 30, 2024	Re-Appointment
Tiffany Stephenson	April 30, 2024	Re-Appointment
June Zimmer	April 30, 2024	New Candidate

## OTHER OPTIONS

---

None with respect to this report.

## COMMUNICATIONS

---

After all Board appointments are finalized, REAL will notify the successful appointees.

## DISCUSSION

---

Effective January 1, 2014, Regina Exhibition Association Limited (REAL) was continued under *The Non-profit Corporations Act, 1995 (Saskatchewan)*, with the City becoming its sole voting member. This change in structure made REAL a “municipal corporation” of the City. As the sole voting membership holder of REAL, the City must exercise its voting rights at the REAL annual general meeting.

Pursuant to the *Unanimous Members Agreement (UMA)* between the City of Regina (COR) and the Regina Exhibition Association Limited (REAL), and specifically Sections 4.3 and 6.2.b.i., appointments to REAL’s Board of Directors requires the approval of City Council. The appointment process set out in Section 4.3 of the UMA works as follows:

- The Governance and Nominating Committee assesses the potential candidates for the board using a skills and experience matrix;
- The Governance and Nominating Committee recommends those successful candidates as a slate to City Council for appointment;
- City Council approves of the slate of candidates or requests that the Governance and Nominating Committee bring forward an alternate slate of candidates.

The Articles of Continuance, UMA, and REAL Bylaws specify that REAL can have a Board

of no less than seven (7) and no more than thirteen (13) voting-appointed directors. There are also the two (2) ex-officio directors that are outside of these numbers and appointed by the Ministry of Agriculture (appointee Kevin France) and by the COR Council (appointee Chris Holden), which would see the maximum number of Board Directors at fifteen (15). The Board of REAL is currently comprised of the following nine (9) directors:

REAL Board of Directors	Term of Office Expires
Blain Kezama	April, 2021
Grant Wasnik	April, 2021
Kathleen McCrum	April, 2021
Tiffany Stephenson	April, 2021
David Sinclair	April, 2022
Collin Pullar	April, 2022
Sandra Bellegarde	April, 2022
Wayne Morsky	April, 2022
Ken Budzak	April, 2023

In the fall of 2020, the REAL Board of Directors completed a skills self-assessment against an approved list of eleven (11) skillsets with refined definitions and a weighting system. The skillsets include board experience & strategic planning; stakeholder relations & sphere of influence; human resources; finance; legal contracts & agreements; branding & communications; commercial & infrastructure development; tourism & economic development; sport – entertainment & recreation; food & beverage; and agriculture.

Once the Board of Directors completed their skills self-assessment, the Governance and Nominating Committee (GNC) completed a gaps analysis and recommended that the top priority skills for recruitment included:

- Food & beverage
- Legal, contracts & agreements
- Sport – entertainment & recreation (emphasis on recreation)
- Commercial & infrastructure development

After a strategic planning session in January 2021, the REAL Board endorsed the recommendation from the GNC that a further group of target skillsets was not necessary.

The 2020/2021 REAL Board of Directors recruitment opened on October 26, 2020 and closed at midnight (12:00 a.m.) on January 31, 2021. The recruitment was advertised in the Leader Post, the Evraz Place website, and through a social media campaign.

The recruitment resulted in:

- 42 expressions of interest
- 8 expressions were withdrawn or not completed within the timeframe
- 34 remaining applications
  - 32 new applicants; and

- 2 current Directors seeking re-appointment

The GNC reviewed all applications and reached consensus on eleven candidates for short-listing. The eleven candidates were comprised of nine new candidates and the two incumbent Directors. The nine new candidates were interviewed on March 3, 2021 and March 4, 2021. Following the last interview on March 4, 2021 the GNC met and reached a consensus on the candidates that would be recommended for the 2021 slate.

In summary, the GNC has identified the seven individuals listed below as desirable appointees to the Board of Directors. The appointments to the REAL Board would be for two and three-year terms. Candidates are typically appointed to three-year terms when the vacancy the appointee is filling is due to a term expiry. Two of the vacancies being filled were due to Directors resigning from the Board mid-term. As such, Roseanne Hill Blaisdell and Cathy Warner are being appointed to two-year terms to balance the number of term expirations in the three-year cycle.

REAL Board of Directors	Term of Office Expires
Roseanne Hill Blaisdell	April 30, 2023
Cathy Warner	April 30, 2023
Kenric Exner	April 30, 2024
Ahmed Malik	April 30, 2024
Kathleen McCrum	April 30, 2024
Tiffany Stephenson	April 30, 2024
June Zimmer	April 30, 2024

Based on these appointments, the thirteen voting members on the new REAL Board of Directors will comprise of the following:

REAL Board of Directors	Term of Office Expires
Sandra Bellegarde	April 30, 2022
Wayne Morsky	April 30, 2022
Collin Pullar	April 30, 2022
David Sinclair	April 30, 2022
Cathy Warner	April 30, 2023
Ken Budzak	April 30, 2023
Roseanne Hill Blaisdell	April 30, 2023
Jim Hopson	April 30, 2023
Kenric Exner	April 30, 2024
Ahmed Malik	April 30, 2024
Kathleen McCrum	April 30, 2024
Tiffany Stephenson	April 30, 2024
June Zimmer	April 30, 2024

This report is seeking delegated authority to exercise the City's voting rights to fill the seven positions on the Board of Directors.

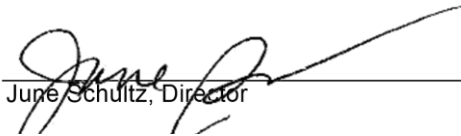
## DECISION HISTORY

---

The recommendation contained in this report requires City Council approval.

Respectfully Submitted,

Respectfully Submitted,

  
June Schultz, Director

4/8/2021

  
Barry Lacey, Exec. Director, Financial Strategy & Sustainability

4/14/2021

Prepared by: Jonathan Barks, Financial Business Partner



## Regina Exhibition Association Limited (REAL) 2020 Annual Report

<b>Date</b>	April 29, 2021
<b>To</b>	Mayor Masters and City Councillors
<b>From</b>	Executive Committee
<b>Service Area</b>	Financial Strategy & Sustainability
<b>Item #</b>	CR21-75

### RECOMMENDATION

---

That City Council:

Authorize the Executive Director, Financial Strategy & Sustainability, as the City's proxy, to exercise the City of Regina's voting rights at the upcoming Regina Exhibition Association Limited (REAL) Annual General meeting (AGM) as follows:

- a) Approve the Annual Report and Audited Financial Statements for the 2020 operating year (Appendix A)
- b) Approve the 2021 Operating Budget (Appendix B)
- c) Appoint MNP LLP as auditor for REAL for the 2021 financial statement year, pursuant to section 149 of *The Non-profit Corporations Act, 1995* (Saskatchewan).

### HISTORY

---

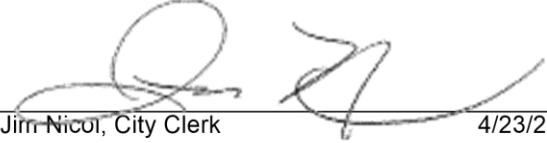
At the April 21, 2021 meeting of Executive Committee, the Committee considered the attached EX21-36 report from the Financial Strategy & Sustainability Division.

Wayne Morsky, Ken Budzak, Tim Reid and Roberta Engel, representing Regina Exhibition Association Limited addressed the Committee.

The Committee adopted a resolution to concur in the recommendations contained in the report. Recommendation #2 does not require City Council approval.

Respectfully submitted,

EXECUTIVE COMMITTEE



Jim Nicol, City Clerk 4/23/2021

**ATTACHMENTS**

EX21-36 - Regina Exhibition Association Limited (REAL) 2020 Annual Submittals

Appendix A - 2020 Annual Report

Appendix B - 2021 Budget Summary

## Regina Exhibition Association Limited (REAL) 2020 Annual Report

<b>Date</b>	April 21, 2021
<b>To</b>	Executive Committee
<b>From</b>	Financial Strategy & Sustainability
<b>Service Area</b>	Financial Services
<b>Item No.</b>	EX21-36

### RECOMMENDATION

---

The Executive Committee recommends that City Council:

1. Authorize the Executive Director, Financial Strategy & Sustainability, as the City's proxy, to exercise the City of Regina's voting rights at the upcoming Regina Exhibition Association Limited (REAL) Annual General meeting (AGM) as follows:
  - a) Approve the Annual Report and Audited Financial Statements for the 2020 operating year (Appendix A)
  - b) Approve the 2021 Operating Budget (Appendix B)
  - c) Appoint MNP LLP as auditor for REAL for the 2021 financial statement year, pursuant to section 149 of *The Non-profit Corporations Act, 1995* (Saskatchewan).
2. Approve this report at its April 28, 2021 meeting.

### ISSUE

---

REAL is governed by a Board of Directors and is a not-for-profit and municipal arms-length organization that operates the property currently known as Evraz Place. The City of Regina is the owner and sole shareholder of REAL.

As the sole voting membership holder of REAL, the City of Regina (City) must exercise its voting rights at the REAL annual general meeting to (i) appoint or waive the requirement of

an auditor; (ii) approve the audited financial statements of REAL; (iii) approve the annual report; (iv) approve the budget for the following fiscal year and (v) approve repealed and amended bylaws.

Administration requires delegated authority from City Council in order to exercise the City's voting rights at REAL's Annual General meeting, scheduled for April 30, 2021, in accordance with the direction provided by City Council.

## **IMPACTS**

---

As REAL is a municipal corporation of the City of Regina, the audited financial statements of REAL will be consolidated into the City's financial statements.

## **OTHER OPTIONS**

---

None with respect to this report.

## **COMMUNICATIONS**

---

None with respect to this report.

## **DISCUSSION**

---

Section 6.2 of the Unanimous Membership Agreement (UMA) sets out the following annual report and annual membership meeting requirements presented in this report.

### **6.2 Annual Report and Annual Membership Meeting**

- (a) within ninety (90) days after the end of year fiscal year, the Board of Directors shall prepare an annual report which shall be submitted by the corporate secretary of the Board of Directors to the City Manager, who shall bring the matter forward to the Executive Committee for Council approval. The Annual Report shall contain the following items:
  - 1) any revisions to long term strategic plans or capital asset plans;
  - 2) an operating and capital budget for the next fiscal year and an operating and capital budget projection for subsequent fiscal years contemplated in the current strategic or capital asset plans;
  - 3) pro forma audited financial statement prepared in accordance with generally acceptable principles; and
  - 4) accomplishments during the fiscal year along with explanations notes and information as is required to explain and account for any variance between the actual requests and the strategic plans or capital assets plans.
  
- (b) In conjunction with the Annual Report, REAL shall conduct its annual general meeting which will:

- 1) elect the Board of Directors;
- 2) appoint the Auditor;
- 3) approve the financial statements; and
- 4) consider any other resolutions that may be brought forward.

### **2020 Annual Report & Audited Financial Statements**

Pursuant to the (UMA), Appendix A of this report provides the 2020 Annual Report, including audited financial statements. Administration has reviewed the audited financial statements and will consolidate the information into the City's financial statements, as is required by accounting standards. Administration found no irregularities or items of concern within the financial statements.

Highlights of the audited financial statements for the year ended December 31, 2020 prepared in accordance with Canadian Public Sector Accounting Standards include:

- A \$3.9 million loss in 2020 (\$2.2 million loss in 2019).
- An accumulated deficit of \$7.1 million compared to an accumulated deficit of \$3.8 million from the previous year.

### **2021 Budget**

REAL's operating budget for 2021 projects revenues of approximately \$37.9 million and expenses of \$40.0 million before interest, taxes and depreciation resulting in a 2021 Earning Before, Interest, Taxes, Depreciation and Amortization (EBITDA) of a negative \$(2.1) million. In a normal year, REAL would budget capital expenditures equal to EBITDA. Due to the impact of the COVID-19 pandemic, REAL is not expecting positive EBITDA for 2021 and as such has a zero-dollar capital budget for 2021. The 2021 Budget for REAL was previously discussed at the January 6, 2021 Executive Committee meeting (EX21-3) and at Council on March 24, 2021 (CM21-3). The Budget detail is provided in Appendix B.

### **Appointment of Auditor**

As the sole voting member, the City must appoint or waive the requirements for an auditor for REAL pursuant to *The Non-profit Corporations Act*, 1995 (Saskatchewan). The use of an auditor is best practice and required to ensure public accountability. Administration is recommending that the City and REAL use a common auditor. MNP LLP was appointed as the City's auditor for a five-year term (2017 to 2021). REAL has used MNP for 2017, 2018, 2019 and 2020 audits.

## **DECISION HISTORY**

---

Effective January 1, 2014, The Regina Exhibition Association Limited ("REAL") was continued under *The Non-profit Corporations Act*, 1995 (Saskatchewan) (the "Act"), with the City becoming its sole voting member. This change in structure made REAL a "municipal corporation" of the City.

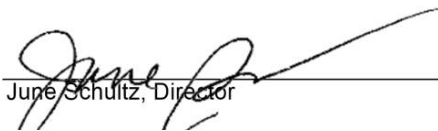
REAL presented its planned 2021 Budget to public Executive Committee on January 6, 2021 (EX21-3) and on March 24, 2021 (CM21-3) as information into the development of the

City's 2021 Budget. On March 24, 2021, City Council approved \$1,100,000 of grants for REAL as part of the City's 2021 Budget. The Budget detail is provided in Appendix G in the March 24, 2021 report."

On December 16, 2020, City Council approved an amendment to the credit facilities outlined in REAL's loan with HSBC (CR20-96). The amendment increased REAL's credit facilities to a maximum of \$21.0 million. The outstanding balance on this loan on December 31, 2020 was \$5.8 million.

Respectfully Submitted,

Respectfully Submitted,

  
June Schultz, Director

4/15/2021

  
Barry Lacey, Exec. Director, Financial Strategy & Sustainability

4/16/2021

Prepared by: Jonathan Barks, Financial Business Partner

#### **ATTACHMENTS**

Appendix A - 2020 Annual Report

Appendix B - 2021 Budget Summary

# 2020 ANNUAL REPORT

#REAL 





## OUR VISION

To be the heart of our city and province, a place where people come to live, work and play.

## OUR MISSION

To deliver exceptional experiences and foster meaningful memories that make our community a better place.







BRINGING COMMUNITY TOGETHER SINCE

1884





It all began in **1884** when an enthusiastic group of people organized Regina's first-ever agricultural fair in what we know now as downtown's Victoria Park. In time, land was purchased west of Elphinstone Street and became the permanent home of the Regina Agricultural and Industrial Exhibition Association. We played host to events large and small, including the prestigious World's Grain Exhibition and Conference during the heart of the Great Depression.

We became Regina Exhibition Park, and over the years, three major events were born that we still enjoy today: Queen City Ex (formerly Buffalo Days, 1967), Canadian Western Agribition (1970) and Canada's Farm Show (1978). We are now the proud home of the Saskatchewan Roughriders, Regina Pats, Futbol Club Regina, University of Regina Cougars hockey, Hockey Regina, and many recreational sports, concerts, trade shows, conferences and conventions of all shapes and sizes.

The men and women who began all this more than 130 years ago with a vision to bring the community together could have not imagined what this park would eventually come to be. But throughout our history, one thing has stayed the same: ***we build community***, one memory at a time. Look closely and you'll see it in action—community is, and has always been, at the heart of everything we do. Whether it's family time enjoyed at Queen City Ex, cheering on the home team at Mosaic Stadium or the Brandt Centre, or scoring big to take home that sought-after tournament trophy, we create positive experiences and memories that last a lifetime.

**WE'RE PROUD TO  
WELCOME YOU  
TO OUR CAMPUS.**





# ENTERTAINMENT



# AGRICULTURE

# SPORTS & REC



# BUSINESS





# EXECUTIVE MESSAGE

For the Regina Exhibition Association Limited (REAL), 2020 was intended to be the start of a fresh year, a crisp new decade, and a launch pad for the implementation of the newly approved REAL 2.0 Strategic Plan. Fresh off a record setting year in 2019 that included two sold out Garth Brooks Concerts and the first ever neutral site non-NHL market Outdoor Hockey game in the Tim Hortons Heritage Classic, the start of a new decade was looking promising. With record setting attendance at the Queen City Exhibition in 2019 and having hosted over 20 concerts and events at the Brandt Centre, at the outset of 2020, REAL was enjoying the support of positive momentum and success.

The stage was set for a truly exceptional 2020 with a record number of confirmed concerts at the Brandt Centre, a repositioned Canada's Farm Show, a remarkable program for the annual Queen City Exhibition, and a stacked line up for summer outdoor concerts. The organization was set to make history hosting the 2020 Grey Cup Festival and Grey Cup all on one site to create the ultimate fan experience. It was a year that was positioned to be a year of impressive moments and brilliant memory making. The 136th year of operations for REAL was going to be one to remember.

January, February, and the beginning of March 2020 were performing ahead of budget, ahead of activation, and ahead of utilization. We were most definitely off to a great start. Then, with the blink of an eye, everything changed on our campus, within our City, and around the globe. The call that immediately changed our world came from our Provincial Health Authority on March 13, 2020, and it was a moment that defined the unique business of REAL as we were asked to immediately suspend all operations. From active trade shows filled with thousands enjoying the "What Women Want" event, to a full house for Professional Bull Riding at the Brandt Centre, playoffs were happening at the Co-operators Centre for hockey and ringette, the AffinityPlex was wrapping up the indoor soccer season and the turf was being groomed at Mosaic Stadium for Rider Nation. At 5pm on March 13, 2020 the business of the Regina Exhibition Association Limited was immediately suspended and the campus would become eerily still. As an organization perhaps the biggest reality was going from 3.7 M annual visitors to the silence of empty buildings and an empty car park. It was a remarkable, unprecedented and unsettling time.

As an organization that had spent 136 years creating confidence within the marketplace that large public gatherings can be safe, well organized, and positive experiences the impacts of COVID-19 were immediately devastating and recovery will be a lengthy process. As 2020 progressed, and more clarity on the impact of COVID-19 on the business of REAL became apparent, the financial



consequence of ceased operations was forecast at as much as \$7 M in annual deficit. Bookings evaporated, artists and tours postponed and canceled, leagues and signature events vanished and REAL found itself with massive, costly, and empty civic buildings. Everything had changed and a path forward seemed uncertain.

As an organization immediate cost containment measures were implemented and this included the most difficult decision any organization will be forced to make, the layoff of members of an amazing team. At the peak of the pandemic, 82% of all employees at REAL were on temporary layoff, all non-essential spending had been eliminated, buildings had been sealed, annual compensation programs for staff were frozen and organizational focus shifted immediately to safety and security. With a small but dedicated team remaining, our resilient and proud Exhibition Association did what it has done for well over a century, we repositioned our business and responded to the needs our community, our neighbours, and our Province. We should remember that this was not our first global pandemic!

This is when the REAL Pivot of 2020 commenced. As an organization we went from an event hub to a COVID-19 testing hub, from field sport to a Medical Field Hospital, from festivals to flu shot clinics, but we found a way to be relevant and meet the immediate needs of our community. While we cherished our opportunity to support the Saskatchewan Health Authority and the remarkable health care professionals who worked tirelessly to keep our Province safe, we simply couldn't resist our need to find a way to safely bring our community together. With creativity, innovation, and perseverance we found a way to host drive-thru mini-donuts, three sold out Brett Kissell concerts, fireworks shows, REAL Kids Summer Camps and Halloween Trick-or-Treat at Mosaic Stadium. We opened the AffintyPlex and Co-operators Centre to limited attendance but full operations, we opened the VolleyBarn, and we even found a way to deliver Canada's largest Outdoor Rink at Iceville. Inspired by our steadfast tradition and the countless examples over the past 136 years, the Regina Exhibition Association Limited once again found a way to reposition our business and our operations to meet the needs of our City in the most challenging of times. We remained resilient and relevant. We persisted.

While 2020 will not be remembered for record setting attendance numbers, glossy pictures of filled stadiums and arena facilities, selfies from the top of the Ferris wheel at QCX, or loud cheering for touchdowns by Rider Nation fans, it will nonetheless be a year to remember. It will be looked back on as the year we converted the International Trade Centre into the flagship testing facility for COVID-19 in our country, it will be remembered for the 8 person hockey practices that allowed our next generation to find a way to play, and it will be remembered for the sacrifice of hundreds of members of the REAL team that went without a shift and without a place to go to work for almost a year. It will be historically remembered as the year that physical distancing, face masks, and hand sanitizing stations became part of our normal daily routine. In the darkest of days within our community, 2020 will be remembered as the year where we, as an organization, were reminded of our REAL Heart where it has always been and always will be, at the heart of our City and Province making our community a better place.

With the remarkable support we have seen from the Government of Saskatchewan, our Owner the City of Regina, the steadfast leadership of our Board of Directors, the professionalism and dedication of the REAL Team and the unwavering support from our community, it is time to turn the page on 2020 and begin to write a new chapter in the history of the Exhibition Association. Lest we forget the sacrifice of 2020, but it is now time to reposition our thoughts to brighter days, better times, and a comeback that is going to be REAL EPIC. When it is safe and the time is right the REAL comeback will begin, and although it will be slow and take time, as an organization we will return from COVID-19 stronger, better, and bolder than ever before.

With special recognition and appreciation to ALL health care professionals and first responders we submit this annual report and bring 2020 to a close.





# SASKATCHEWAN HEALTH AUTHORITY

## **Field Hospital**

In April of 2020, the Saskatchewan Health Authority (SHA) and the Regina Exhibition Association Ltd. (REAL) worked together to create a Field Hospital as an emergency health care facility on campus. The Field Hospital would be activated at any time of increased COVID-19 cases during flu season. The strategy was to be prepared in case hospital capacity cannot meet demand. The facility is meant to serve patients that don't require the level of service offered in an acute setting, but still need ongoing service such as monitoring or oxygen. The facility plan includes 178 patient treatment areas with a contingency plan to expand to a 500-patient treatment facility if needed

In a few short weeks the following infrastructure was put in place in the International Trade Centre:

- Construction of 7 stall shower facility
- Construction of AGMP treatment area
  - Plumbed for regulated oxygen delivery of up to 10 litres per minute for 5 treatment areas
- Construction of radiology area
- Construction of internal hallways to and from patient restroom area
- IT data and phone drops to support clinical applications, phones, faxes
  - 8 nursing pods with line of sight view of every bed within clinical service area (Pod)
- Scaffolding POD dividers with internalized service corridors
  - External low-level wall construction which permits each bed space to have oxygen regulator, power outlet and cot stabilization fixtures.
  - Plumbed oxygen for 178 patient treatment areas (bed or cot)
  - Electrical outlets for 178 patient treatment areas (bed or cot)

- Exterior cement pad for oxygen tower
- 30-foot Air Liquide Oxygen storage tank and bulk transfer piping to permit regulated oxygen at 6L/minute per patient treatment area (bed or cot) with a maximum capacity of 500 beds.
- Construction of an external garage leading into Hall C to help regulate the temperature inside the facilities when the overhead doors open
  - The field hospital is 'turnkey' ready for immediate activation
  - The field hospital remains in place until the conventional system can maintain the capacity

## **COVID-19 Testing Site**

On September 8th, 2020 SHA opened a COVID-19 Drive Thru Testing Site in Hall C of the International Trade Centre. SHA setup a 6-lane drive thru system, with three nursing stations administering tests in each lane.

From September 8th – December 31st the SHA completed a total of 53,535 tests on site

## **Flu Shot Clinic**

On October 19th, 2020 the SHA opened an appointment-based Flu Shot Clinic which ran until December 5th, 2020 in Hall B of the International Trade Centre. SHA administered a total of 13,790 immunizations during this time.

Eventually, the Flu Shot Clinic would be transformed into the COVID Vaccine Clinic.

# CORPORATE GOVERNANCE

The *Regina Exhibition Association Limited (REAL)* is governed by a Board of Directors (*BOD*). REAL is a not-for-profit and municipal arms-length organization that operates the property currently known as Evraz Place. The City of Regina is the owner and sole shareholder of the REAL. REAL operates separately and independently from the City of Regina and does not have the authority to act as an agent for the City of Regina without express permission to do so. In January 2014, REAL's governance structure underwent a major shift from a community shareholder base of over 400 shareholders to a municipal arms-length organization with the City of Regina Council becoming the owner and sole-shareholder. With significant municipal investment in the assets on the site, the City of Regina required a greater degree of control over these assets. The City of Regina realized that the assets on the exhibition grounds needed to continue to operate through an entity that allowed the flexibility to operate in the space that private business would not and that at times is an area of too much risk for a municipality to operate within.

To ensure that the operating mandate empowered REAL to have the flexibility to truly take advantage of opportunities that would see the organization flourish and bring benefits to not only the city but also the province, the City of Regina thoughtfully and purposefully outlined REAL's mandate in the Unanimous Members Agreement (UMA). It is in the spirit of this mandate, the BOD have diligently fulfilled their duties to see REAL strive to achieve financial sustainability and bring prosperity to Regina.

*The mandate of REAL as per the UMA is as follows:*

- (a) to operate in the best interest of the community, and to enrich the quality of life for people in the community through the hosting and delivery of local, regional, national, and international events
- (b) to develop, operate and maintain facilities to provide world-class hospitality for trade, agri-business, sporting, entertainment and cultural events that bring innovation, enrichment and prosperity to the community; and
- (c) to operate with an entrepreneurial spirit and to pursue expanded business ventures that could generate additional revenue.

The BOD is made up of no more than fifteen (15) members and no fewer than seven (7). There are currently twelve (12) voting appointed directors and two (2) ex-officio (non-voting) directors – one appointed by the City of Regina and the other by the Ministry of Agriculture, Province of Saskatchewan.





*The BOD is responsible for;*

**Governance:** structures and processes to fulfill responsibilities, such as board skills matrix and recruitment, committee appointments, and governance policies, to name a few.

**Talent:** selecting, evaluating, and compensating the CEO and overseeing their performance targets in alignment with strategy.

**Integrity:** the ethical tenor of the company. Standards of honesty, integrity, and ethics. Adheres to regulatory compliance.

**Risk:** monitoring the company's strategic, operational, financial, and compliance risk exposure. Collaborates with management to set risk-tolerance levels and alignment with strategic priorities.

**Performance:** reviews and approves company strategy, annual operating plans, and financial plans. Monitors the execution against established budgets and alignment with the strategic objectives of the organization.

**Strategy:** develops strategic priorities and plans that align with the mission of the organization and in the best interest of the shareholder. Monitors the ability to execute strategy.

*The BOD is assisted in performing its work by four standing committees:*

- Audit and Finance Committee
- Governance and Nominating Committee
- Human Resources Committee
- Strategic Initiatives Committee





**1500** BAGS OF MINI DONUTS HANDED  
OUT AT TASTE OF QCX

**600** VEHICLES AT 3 DRIVE-IN  
BRETT KISSEL CONCERTS

**53K+** COVID-19 TESTS COMPLETED AT  
SHA DRIVE-THRU TESTING IN ITC





# 7.5K+

TREATS HANDED OUT  
AT TRICK-OR-TREAT WITH REAL

# 400

VEHICLES AT  
REAL LIGHTS UP THE NIGHT

# 13K+

FLU SHOTS ADMINISTERED  
AT SHA FLU SHOT CLINIC IN ITC

#REAL 





# YEAR IN REVIEW

Heading into 2020, we were certain we were heading into a new decade with a new, clear, vision. Armed, with another jam packed year of concerts and events. Ready to host another successful Canada's Farm Show with a new look and feel. We were gearing up for another stellar Queen City Ex with a stacked lineup for the Great Western Stage. The 50th Canadian Western Agribition show was all set to run on campus in November, no doubt with an exciting celebration planned. And of course, what all of Saskatchewan was waiting for, hosting the 2020 Grey Cup at Mosaic Stadium and holding the Grey Cup Festival all right here on campus throughout a number of our world-class facilities. On top of all of that, we were ready to bring forth the vision of what was to be the beginning of a new chapter for our organization, Evraz Place 2.0, 136 years in the making. Within a blink of an eye, it all changed and we were left to pivot quickly with how we could still engage with our community, in safe ways – *and that's just what we did.*

## ***Taste of QCX***

Coming off a record setting Queen City Ex in 2019, we knew we had to do something to celebrate QCX in light of not being able to host the fair in its traditional capacity. In June, we celebrated Queen City Ex by offering a Drive-thru Mini Donut experience. This was the first event we had on campus during COVID-19 and demand was overwhelming. Mini Donuts were available for pre-order only and sold out in just over 60 minutes. On June 5, over the course of 3 hours we provided more than 18,000 donuts in 1500 bags to 293 vehicles. Dome Concessions supported the event by providing the product and labour for free as a result, all proceeds supported the Regina Food Bank, and Prairie Mobile Communications matched the donation to enable us to donate \$9,000 to the Regina Food Bank.





### ***Drive-in Concert:***

In the early months of the COVID-19 pandemic, REAL brought Canadian Country artist, Brett Kissell to Regina for three sold out drive-in concerts on June 20th. Brett Kissell performed to over 2,400 attendees in 600 cars, in the first outdoor drive-in event on the REAL campus. The show aired live on YouTube to more than 4,000 viewers and has since been viewed more than 17,000 times. Concert goers were encouraged to bring donations for the Regina Food Bank and donated enough food to support 1,000 families for a week. Originally scheduled for one performance, the tickets sold out in 11 minutes so two additional shows were added to address the overwhelming demand.

### ***REAL Kids Day Camp:***

For the first time ever REAL offered day camps for children that provided a range of sport, physical activities and group games that brought a much needed break to isolation during pandemic restrictions. REAL welcomed 29 children in August to participate in the inaugural REAL Kids Day Camp that has developed into an annual program. REAL engaged with five different community partners to offer unique camp programming: Football Sask, Futbol Club Regina, Regina Ultimate, Basketball Saskatchewan and Regina Youth Flag Football.

### ***Fireworks – REAL Lights up the Night***

On a historically busy weekend on the REAL campus, Labour Day 2020 looked very different during COVID-19. In the absence of public gatherings REAL found a way to bring the community together on the REAL campus to recognize Labour Day and provide a much deserved celebration. REAL welcomed 400 vehicles to the grounds to celebrate and experience a fireworks display from the safety of their vehicles. Building off the success of the Brett Kissell Drive in Concert, community members were able to pre-register to watch the fireworks display from the comfort of their vehicles, REAL's commitment to creating memorable experiences continued to be delivered to the community through the pandemic.

### ***Trick-or-Treat with REAL***

In the uncertain times of COVID-19 and the safety unknowns for parents having their children go trick-or-treating, REAL brought together 24 community groups, partners and sponsors to provide a COVID safe trick-or-treating experience for the children of Regina. Utilizing the large concourse of Mosaic Stadium, over 1500 children dressed up in costume to fill their buckets and bags with more than 75,000 treats on Halloween. Demand for this event was so overwhelming the registration system could barely keep up with over 20,000 people trying to register, resulting in all time slots filling up in 45 minutes.







### ***Sport and Rec:***

Throughout the pandemic, working with Saskatchewan Health Authority (SHA), REAL continued to offer sport and recreation programs while providing space for community sport groups to operate in a COVID safe environment. In partnership with SHA, REAL developed cleaning and operating protocols that allowed thousands of local community members through our community leagues and programs (Hockey Regina, Regina Ringette, Regina Skate Association, FCR and many more) stay active and remain training at high levels in a much needed time of physical activity. Even with restrictions on sport and rec delivery, REAL continued to provide the opportunity for the community to stay active, interact with friends and battle the isolation of the pandemic.

### ***Volleybarn***

REAL's continual growth includes the development of the Volleybarn in the Canada Centre Show Sale Arena. Working with local volleyball association, ICP Sports Management Group, a multi-court volleyball development centre was created to fill a need in local sport community. Hundreds of local young athletes participate in volleyball development, training and competition programs with the addition of the Volleybarn on the REAL campus.



# FINANCIAL STATEMENTS

## MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL STATEMENTS

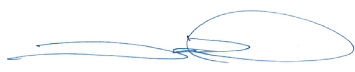
The accompanying financial statements of The Regina Exhibition Association Limited operating Evraz Place have been prepared by the Association's management in accordance with Canadian public sector accounting standards and necessarily include some amounts based on informed judgement and management estimates.

To assist management in fulfilling its responsibilities, a system of internal controls has been established to provide reasonable assurance that the financial statements are accurate and reliable and that assets are safeguarded.

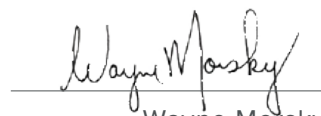
The Board of Directors have reviewed and approved these financial statements.

These financial statements have been examined by the independent auditors, MNP LLP, and their report is presented separately.

March 26, 2021



Tim Reid  
*President and CEO*



Wayne Morsky  
*Acting Chair of the Board*

**The Regina Exhibition Association Limited**  
**Financial Statements**  
*December 31, 2020*



To the Directors of The Regina Exhibition Association Limited:

### Opinion

We have audited the financial statements of The Regina Exhibition Association Limited (the "Organization"), which comprise the statement of financial position as at December 31, 2020, and the statements of loss, changes in net (deficit) assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2020, and the results of its operations, changes in its net (deficit) assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards for government not-for-profit organizations.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Other Information

Management is responsible for the other information. The other information comprises of the Annual Report.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. We obtained the Annual Report prior to the date of this auditor's report. If, based on the work we have performed on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards for government not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

## Independent Auditor's Report *(Continued)*

---

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Regina, Saskatchewan

March 24, 2021

*MNP LLP*

Chartered Professional Accountants

# The Regina Exhibition Association Limited

operating Evraz Place

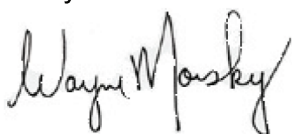
Statement of Financial Position

As at December 31, 2020

	2020	2019
	\$	\$
<b>Assets</b>		
<b>Current assets</b>		
Cash	1,007,925	540,740
Accounts and grants receivable	1,761,643	2,222,353
Inventories	268,962	412,696
Supplies and prepaid expenses	210,703	258,250
	<u>3,249,233</u>	<u>3,434,039</u>
<b>Capital assets (note 4)</b>	<u>88,101,748</u>	<u>93,745,026</u>
	<u>91,350,981</u>	<u>97,179,065</u>
<b>Contractual rights (note 14)</b>		
<b>Liabilities and Net (Deficit) Assets</b>		
<b>Current liabilities</b>		
Bank indebtedness (note 3)	-	1,346,524
Accounts payable and accrued liabilities	4,887,181	4,858,761
Deferred revenue and deposits	5,434,367	1,013,368
Current portion of term loans due on demand (note 5)	1,351,295	1,320,340
	<u>11,672,843</u>	<u>8,538,993</u>
<b>Term loans due on demand (note 5)</b>	<u>3,690,275</u>	<u>4,863,135</u>
	<u>15,363,118</u>	<u>13,402,128</u>
<b>Deferred grants and other contributions (note 6)</b>	<u>78,281,037</u>	<u>82,121,750</u>
	<u>93,644,155</u>	<u>95,523,878</u>
<b>Contractual obligations (note 15)</b>		
<b>Commitment (note 16)</b>		
<b>Significant event (note 17)</b>		
<b>Share capital (note 8)</b>	10	10
<b>Investment in capital assets</b>	4,779,140	5,439,800
<b>Accumulated deficit</b>	<u>(7,072,324)</u>	<u>(3,784,623)</u>
<b>Net (deficit) assets</b>	<u>(2,293,174)</u>	<u>1,655,187</u>
	<u>91,350,981</u>	<u>97,179,065</u>

The accompanying notes are an integral part of these financial statements.

Approved by the Board:



Director



Director

# The Regina Exhibition Association Limited

operating Evraz Place

Statement of Loss

For the year Ended December 31, 2020

	2020	2019
	\$	\$
<b>Revenue</b>		
External funding (note 11)	2,711,281	2,884,449
Event sales and recoveries	5,235,484	15,064,681
Rental and lease revenue	5,083,566	10,053,547
Sponsorship sales	344,790	2,524,801
Food and beverage	2,182,185	13,916,046
	15,557,306	44,443,524
<b>Expenses</b>		
Contracted labour	270,422	2,302,651
Cost of goods sold	881,228	4,960,660
Repairs and maintenance	1,559,097	2,047,753
Administration, supplies, and services	4,059,022	12,287,506
Utilities	3,062,509	3,552,678
Wages and employee benefits	11,378,939	19,128,199
	21,211,217	44,279,447
<b>(Loss) earnings from operations</b>	(5,653,911)	164,077
Government COVID-19 assistance (note 18)	4,066,855	-
<b>(Loss) earnings before amortization and interest</b>	(1,587,056)	164,077
Amortization	5,987,439	5,960,527
Interest on term loans due on demand	214,602	278,660
<b>Loss before contributed capital and interest earned</b>	(7,789,097)	(6,075,110)
Contributed capital and interest earned	3,840,736	3,879,393
<b>Net loss for the year</b>	(3,948,361)	(2,195,717)

The accompanying notes are an integral part of these financial statements.

# The Regina Exhibition Association Limited

operating Evraz Place

Statement of Changes in Net (Deficit) Assets

For the year ended December 31, 2020

	Share capital \$	Investment in capital assets \$	Accumulated (deficit) \$	2020 \$	2019 \$
Balance, beginning of year	10	5,439,800	(3,784,623)	1,655,187	3,850,903
Net loss for the year	-	-	(3,948,361)	(3,948,361)	(2,195,716)
Amortization	-	(5,987,439)	5,987,439	-	-
Capital contributions recognized	-	3,840,713	(3,840,713)	-	-
Investment in capital assets during the year	-	344,161	(344,161)	-	-
Net change in term loans due on demand	-	1,141,905	(1,141,905)	-	-
Balance, end of year	10	4,779,140	(7,072,324)	(2,293,174)	1,655,187

The accompanying notes are an integral part of these financial statements.

# The Regina Exhibition Association Limited

operating Evraz Place

## Statement of Cash Flows

For the year ended December 31, 2020

	2020	2019
	\$	\$
<b>Operating activities</b>		
Net loss for the year	(3,948,361)	(2,195,716)
Items not affecting cash		
Amortization	5,987,439	5,960,527
Deferred capital contributions recognized	(3,840,713)	(3,847,498)
	(1,801,635)	(82,687)
Net increase in non-cash working capital balances related to operations (note 7)	5,079,751	663,837
Net cash generated through operating activities	3,278,116	581,150
<b>Financing activities</b>		
Advance of term loans due on demand	-	1,000,000
Repayment of term loans due on demand	(1,141,905)	(1,418,110)
Repayment of bank indebtedness	(1,346,524)	(249,825)
Contributions received	21,659	600,000
Net cash utilized through financing activities	(2,466,770)	(67,935)
<b>Investing activities</b>		
Purchase of capital assets	(344,161)	(575,092)
<b>Increase (decrease) in cash during the year</b>	467,185	(61,877)
<b>Cash, beginning of year</b>	540,740	602,617
<b>Cash, end of year</b>	1,007,925	540,740

The accompanying notes are an integral part of these financial statements.

# The Regina Exhibition Association Limited

Operating Evraz Place

Notes to the Financial Statements

For the year ended December 31, 2020

## 1. Description of operations

The Regina Exhibition Association Limited (the Association) is a not-for-profit organization that operates the 100-acre Evraz Place property in the City of Regina. The Association was incorporated in 1907 by "An Act to incorporate The Regina Exhibition Association Limited", being Chapter 41 of the Statutes of Saskatchewan, 1907. The Association transitioned to The Non-profit Corporations Act, 1995 (Saskatchewan), on January 1st, 2014 under an Order in Council approving the Association's Articles of Continuance, which were passed by a special resolution of the shareholders on May 1, 2012. Since the Association is a not-for-profit organization it is not subject to federal or provincial income taxes.

## 2. Significant accounting policies

The financial statements have been prepared in accordance with Canadian Public Sector Accounting standards for government not-for-profit organizations.

Preparation of financial statements requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenue and expenses during the year. These estimates are reviewed periodically and adjustments as necessary are reported in the period of review. Significant areas requiring the use of management estimates is the useful life of long-lived assets and allowance for doubtful accounts.

### a) Inventories

Inventory is valued at the lower of cost and net realizable value. Net realizable value is the estimated selling price in the ordinary course of business. Inventory consists of merchandise, food and beverages.

### b) Capital assets

Capital assets are recorded at cost. Amortization is recorded over the estimated useful life of the assets as follows:

Buildings	-straight-line over 10 to 30 years
Equipment	-straight-line over 3 to 20 years

### c) Long-lived assets

Long-lived assets consist of buildings and equipment. Long-lived assets held for use are measured and amortized as described in the applicable accounting policies.

The Association performs impairment testing on long-lived assets held for use whenever events or changes in circumstances indicate that the carrying amount of an asset, or group of assets, may not be recoverable. The carrying amount of a long-lived asset is not recoverable if the carrying amount exceeds the sum of the undiscounted future cash flows from its use and disposal. If the carrying amount is not recoverable, impairment is then measured as the amount by which the asset's carrying amount exceeds its fair value. Any impairment is included in earnings for the year.

### d) Revenue recognition

Event sales and recoveries, rental and lease revenue as well as food and beverage are recognized as services are provided. Sponsorship and external funding is recognized based on the terms of the contract.



## 2. Significant accounting policies (continued from previous page)

The Association recognizes government assistance when there is a reasonable assurance that it will comply with the conditions required to qualify for the assistance and that the assistance will be received.

### e) External funding

External funding received by the Association is accounted for as follows:

- i) External funding to assist with the financing of capital asset additions are recorded as deferred capital contributions (note 6). The portion of the external funding equivalent to the annual amortization expense of the related asset is recognized annually as external funding.
- ii) External funding that are restricted and not specifically intended for capital asset additions are recorded in revenue in the period the related expenses are incurred.
- iii) Contributed materials and services are measured at fair value at the date of contribution if fair value can be reasonably estimated.

### f) Financial instruments

All financial instruments are initially recognized at fair value. The fair value of a financial instrument is the amount of consideration that would be agreed upon in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act. The fair value of a financial instrument on initial recognition is the transaction price, which is the fair value of the consideration given or received.

All of the Association's financial instruments are measured at amortized cost following initial recognition.

When an impairment is indicated, and when actual impairment has occurred, the financial instrument's carrying amount is reduced to its realizable value.

## 3. Bank indebtedness

The Association has an authorized line of credit with HSBC Bank Canada for \$6,788,661 (2019 - \$3,000,000) at a rate of prime - 0.25%. At December 31, 2020 there is no amount outstanding on the line of credit (2019 - \$1,346,524).

## 4. Capital assets

	Cost		Accumulated amortization		Net book value	
	2020	2019	2020	2019	2020	2019
	\$	\$	\$	\$	\$	\$
Buildings	123,840,674	123,589,724	39,316,888	34,560,202	84,523,786	89,029,522
Equipment	8,776,859	8,752,241	5,198,897	4,036,737	3,577,962	4,715,504
	132,617,533	132,341,965	44,515,785	38,596,939	88,101,748	93,745,026

## 5. Term loans due on demand

	2020	2019
	\$	\$
Term demand loan up to \$5,000,000 payable to HSBC Bank Canada with 1 (one) annual principal payment of \$1,000,000. Interest is paid monthly at prime - 0.25%. Due in May, 2023.	2,900,000	3,900,000
Term demand loan up to \$4,000,000 payable to HSBC Bank Canada in 5 (five) annual principal payments of \$280,000 based on the 10-year repayment period. Interest is paid monthly at prime - 0.25%. Due in May, 2023.	1,931,340	2,211,340
Term demand loan payable to RCAP Leasing in monthly payments of \$3,617 including interest at 5.7%. Secured by the equipment. Due in September, 2021.	31,796	72,135
Term demand loan payable to RCAP Leasing in monthly payments of \$948 including interest at 5.6%. Secured by the equipment. Due in October, 2023.	29,739	-

**5. Term loans due on demand** (continued from previous page)

Term demand loan payable to CWB National Leasing in monthly payments of \$3,045 including interest at 5.1%. Secured by the equipment. Due in August, 2025.

	148,695	-
Total Term loans due on demand	5,041,570	6,183,475
Less: current portion	1,351,295	1,320,340
	<u>3,690,275</u>	<u>4,863,135</u>

The City of Regina has guaranteed all credit facilities with HSBC Bank Canada. During the year, the City of Regina approved to increase the total authorized debt and guarantee to an amount not to exceed \$21,000,000 (2019 - \$13,000,000).

The terms of the term loans due on demand with HSBC Bank Canada requires that a debt service coverage covenant be met. As at December 31, 2020, the Association was in violation of this covenant.

The estimated principal payments in the next five years are as follows:

2021	1,351,295
2022	1,321,607
2023	2,313,264
2024	34,375
2025	21,029
	<u>5,041,570</u>

**6. Deferred grants and other contributions**

	2020 \$	2019 \$
Opening deferred grants and other contributions	82,121,750	85,912,623
Amounts received in year	21,659	600,000
Amounts transferred from deferred revenue and deposits	(21,659)	(543,375)
Amounts recognized in year	<u>(3,840,713)</u>	<u>(3,847,498)</u>
	<u>78,281,037</u>	<u>82,121,750</u>

**7. Net increase in non-cash working capital balances related to operations**

	2020 \$	2019 \$
Accounts and grants receivable	460,710	6,453,677
Inventories	143,734	124,045
Supplies and prepaid expenses	47,547	(41,560)
Accounts payable and accrued liabilities	6,761	(5,073,856)
Deferred revenue, deposits, grants and other contributions	<u>4,420,999</u>	<u>(798,469)</u>
	<u>5,079,751</u>	<u>663,837</u>

**8. Share capital**

	2020 \$	2019 \$
Issued - 1 share (2019 - 1 share)	<u>10</u>	<u>10</u>

**9. Financial risk management**

The Association has a risk management framework to monitor, evaluate and manage the principal risks assumed with financial instruments. The significant financial risks to which the Association is exposed are as follows:

*Currency risk*

The Association is not exposed to significant foreign currency risk.

## **9. Financial risk management** (continued from previous page)

### *Credit risk*

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Association is exposed to credit risk on the accounts receivable from its customers.

In order to reduce its credit risk, the Association has adopted credit policies, which include the review of a new customer's credit history and financial position before extending credit and conducting regular reviews of its existing customers' credit performances to reflect the Association's credit policies. The amounts disclosed in the Statement of Financial Position are net of allowance for doubtful accounts.

### *Liquidity risk*

The Association's objective is to have sufficient liquidity to meet its liabilities when due. The Association manages liquidity risk through cash flow forecasting and regular monitoring of cash requirements to ensure that it has sufficient funds to fulfill its obligations.

The COVID-19 pandemic has had a significant impact on the Association's events sales and recoveries revenue, sponsorship sales and food and beverage revenue. The operating restrictions the Association has been forced to abide by, from Public Health Orders, has had a significant negative impact on the Association's ability to operate its business and has forced the Association to rely on its operating credit line and Government funding programs.

The Association has implemented a rolling 24 month detailed cash flow and monthly EBITDA forecasting tool to manage its liquidity risk. In addition, the Association established a new loan credit guarantee as approved by the City of Regina.

### *Interest rate risk*

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in interest rates. Changes in market interest rates may have an effect on the cash flows associated with some financial assets and liabilities, known as cash flow risk, and on the fair value of the other financial assets and liabilities, known as price risk. The Association is exposed to interest rate cash flow risk with respect to its line of credit, which is subject to a floating interest rate (note 3) and on certain term loans due on demand (note 5). The Association is exposed to price risk on certain term loans due on demand (note 5).

## **10. Financial instruments**

The Association's recognized financial instruments consist of cash, accounts and grants receivable, accounts payable and accrued liabilities, and term loans due on demand. The fair value of cash, accounts and grants receivable, accounts payable and accrued liabilities approximates carrying value given the short-term nature of the amounts. The fair value of term loans due on demand approximates carrying value based on the terms of the debt agreements.

## **11. External funding**

On November 22 1997, the Association ceased operating its casino. In accordance with an agreement between the Association and the Province of Saskatchewan, a 30 year agreement was entered into whereby the Association will receive \$2,600,000 annually to maintain its earnings.

## **12. Contingencies**

The Association is subject to certain legal matters arising in the normal course of business, none of which are expected to materially affect the financial results of the Association.

### 13. Related parties

During the year the Association conducted business with the City of Regina in the normal course of operations and at prices equivalent to unrelated purchases, as follows:

	2020	2019
	\$	\$
Revenue for the year:		
External funding	1,295,805	1,495,805
Event sales and recoveries	3,610,361	4,462,240
Rental and lease revenue	1,772,742	1,814,466
Food and beverage	246,239	58,432
Expenses for the year:		
Contracted labour	-	115,623
Administration, supplies, and services	445,435	446,985
Utilities	206,090	267,452
Accounts receivable	-	52,968
Accounts payable	113,989	192,379

The buildings and other facilities of the Association are located on the land that belongs to the City of Regina. Such land is being used by the Association at no consideration.

### 14. Contractual rights

Effective April 11, 2018, the Association entered into a 3 (three) year and 9 (nine) month Operating & Maintenance agreement with the City of Regina for Mosaic Stadium. The contract includes a renewal term for 5 (five) consecutive terms of 5 (five) years each. The Association is paid an annual base building fee to operate and maintain the stadium as well as a game day fee to provide services to the Saskatchewan Roughrider Football Club.

The Association has signed agreements with various other organizations and companies that provide the Association with the contractual right to future revenue streams.

Future collections from the stadium Operating & Maintenance agreement with the City of Regina and other funding and sponsorship agreements are estimated as follows:

Year	Amount
2021	6,737,679
2022	5,944,827
2023	5,973,185
2024	6,014,593
2025	5,744,069

### 15. Contractual obligations

Effective April 11, 2018, the Association entered into a 3 (three) year and 9 (nine) month Operating & Maintenance agreement with the City of Regina for Mosaic Stadium. The contract includes a renewal term for 5 (five) consecutive terms of 5 (five) years each. Under the terms of this agreement, the Association has the exclusive right and license to provide food and beverage services. The Association has agreed to repay the City of Regina for the funding required to complete the food and beverage areas. The repayment is an annual fee of \$300,000.

Year	Amount
2021	300,000
2022	300,000
2023	300,000
2024	300,000
2025	300,000

**16. Commitment**

As at December 31, 2020, the Association has a funding commitment of \$4,008,000 to the City of Regina towards the construction of Food & Beverage assets in Mosaic Stadium.

**17. Significant event**

During the year, there was a global outbreak of COVID-19 (coronavirus), which has had a significant impact on businesses through the restrictions put in place by the Canadian, provincial and municipal governments regarding travel, business operations and isolation/quarantine orders. At this time, the extent of the impact which the COVID-19 outbreak may have on the Association is unknown, as this will depend on future developments that are highly uncertain and that cannot be predicted with confidence. These uncertainties arise from the inability to predict the ultimate geographic spread of the disease, and the duration of the outbreak, including the duration of travel restrictions, business closures or disruptions, and quarantine/isolation measures that are currently, or may be put, in place by Canada and other countries to fight the virus.

**18. Government COVID-19 assistance**

In response to the negative economic impact of COVID-19, the Government of Canada announced the Canada Emergency Wage Subsidy (CEWS) program in April, 2020. CEWS provides a wage subsidy on eligible remuneration, subject to limits per employee, to eligible employers based on certain criteria, including demonstration of revenue declines as a result of COVID-19. This subsidy is retroactive to March 15, 2020. The qualification and application of the CEWS is assessed over multiple four-week application periods. The Association has applied for and received government assistance related to the CEWS in the amount of \$3,741,855 which has been reflected in revenue. The Association expects to continue to receive the subsidy after year-end.

The Association also applied, was approved and received funding from the Provincial Government of Saskatchewan as part of their COVID-19 relief programs. A total value of \$325,000 was received and recorded as revenue.

**19. Comparative figures**

Certain comparative figures have been reclassified to conform with current year presentation.





# BEST WESTERN ARENA





The Regina Exhibition Association Limited (REAL)  
[www.evrazplace.com](http://www.evrazplace.com)

P.O. Box 167 • 1700 Elphinstone Street, Regina, SK • S4P 2Z6  
Phone: 306.781.9200 • Fax: 306.565.3443





Appendix B - 2021 Budget Summary

Regina Exhibition Association Limited  
operating Evraz Place  
Total Business Overview

	Total Business												
	EBITDA												
	January	February	March	April	May	June	July	August	September	October	November	December	2021 Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Revenues													
External Funding	217,307	216,666	616,667	216,667	216,666	216,667	216,667	244,666	216,667	216,667	216,666	216,667	3,028,640
Event Sales & Recoveries	478,110	481,237	532,906	674,274	1,069,194	1,151,460	4,050,135	2,418,988	1,086,812	868,744	1,462,318	750,630	15,024,808
Rental & Lease Revenue	708,941	690,374	814,918	447,048	647,106	1,565,021	359,973	470,201	692,590	802,653	821,117	676,109	8,696,051
Sponsorship Sales	105,757	105,344	117,277	89,100	89,103	526,108	93,309	448,243	159,917	155,374	138,708	94,921	2,123,161
Food & Beverage	320,642	303,535	414,468	329,658	330,537	1,042,422	1,390,807	1,009,027	1,178,519	1,000,286	1,141,454	575,995	9,037,349
Other Revenue	-	-	-	-	-	-	-	-	-	-	-	-	-
	1,830,757	1,797,156	2,496,236	1,756,746	2,352,606	4,501,678	6,110,891	4,591,125	3,334,505	3,043,724	3,780,263	2,314,322	37,910,009
Cost of Sales													
Event Sales & Recoveries	1,455	1,455	1,455	1,455	35,391	21,583	274,427	1,455	35,455	23,519	32,975	14,223	444,848
Sponsorships & Naming Rights Cost	32,100	2,100	2,100	2,100	2,100	152,100	2,100	52,100	52,100	2,100	2,100	2,100	305,200
Food & Beverage Cost	116,689	109,263	147,364	117,704	125,700	340,673	462,769	372,143	393,822	326,244	423,693	205,392	3,141,456
	150,244	112,818	150,919	121,259	163,191	514,356	739,296	425,698	481,377	351,863	458,768	221,715	3,891,504
Expenses													
Utilities	379,400	376,250	340,750	262,600	240,000	222,300	217,800	263,600	249,550	290,000	358,250	349,360	3,549,860
In-Scope Labour	555,386	546,366	636,371	651,955	679,552	920,786	727,652	782,456	788,807	767,531	988,259	781,922	10,575,824
Out-of-Scope Labour	393,361	393,361	393,361	401,236	437,628	428,753	428,753	428,753	428,753	428,753	443,753	428,753	5,987,961
Employee Benefits	186,060	183,796	200,263	207,176	215,163	258,756	227,247	238,051	239,088	233,696	276,766	235,460	-
Contracted Labour	56,705	56,705	42,585	48,881	33,483	216,474	381,892	222,420	130,505	131,665	72,365	46,830	1,440,510
Other Non-Labour Costs	672,132	385,359	683,888	498,532	785,296	1,435,417	3,390,025	2,285,383	808,010	758,978	636,180	-	12,970,690
Repairs & Maintenance	85,928	87,678	117,028	174,548	249,598	261,748	109,748	191,428	88,328	108,978	69,828	54,732	1,599,570
	2,328,972	2,029,515	2,414,246	2,244,929	2,640,721	3,744,234	5,483,117	4,412,090	2,733,041	2,719,601	2,845,402	2,528,546	36,124,415
EBITDA	(648,459)	(345,177)	(68,929)	(609,441)	(451,306)	243,088	(111,522)	(246,664)	120,087	(27,740)	476,093	(435,939)	(2,105,910)

**MOTION**

April 29, 2021

City Clerk  
City Hall  
Regina, Saskatchewan

Dear Sir:

Re: Clean Communities

---

WHEREAS the City has committed to an ambitious landfill diversion strategy, in accordance with Waste Plan Regina;

WHEREAS illegal dumping and lower-than-average landfill diversion rates in some communities has resulted in littered alleys and streets;

WHEREAS vacant properties, residential and commercial properties are too often used as neighborhood dumpsites;

WHEREAS community associations are already working with the City to respond to illegal dumping and garbage in their neighborhoods;

THEREFORE BE IT RESOLVED that Administration prepare a report for the Operations and Community Services Committee for Q3 of 2021 that provides recommendations on the following:

1. Identifies a strategy of increasing fines and prosecution efforts (of landlords and offenders) for illegal dumping and/or repeat violations of *city bylaws*, and the introduction of proactive bylaw enforcement specific to litter, garbage, refuse and other waste material on private and public property;
2. Considers the cost and feasibility of introducing summary offense ticketing powers for bylaw enforcement officers;
3. Considers the feasibility of reducing the timeline provided to property owners to remove garbage and debris from their properties, in accordance with *The Regina Community Standards Bylaw*;
4. Considers the costs and implications of the following, based on bylaw enforcement and waste collection data:

- a. Empowering waste-pickup crews with bylaw enforcement authority;
  - b. More frequent residential recycling and garbage pickup in areas with higher-than-average incidents of street and alley waste;
  - c. Community (dumpsters, etc.) garbage, composting, and recycling bins in areas with higher-than-average incidents of street and alley waste;
5. Considers the placement of additional needle drop-off bins, in partnership with the Saskatchewan Health Authority and other organizations engaged in harm reduction activities;
6. Increased financial and service support for community clean-up initiatives in high-need areas.

Respectfully submitted,



---

Andrew Stevens  
Councillor - Ward 3



---

Dan LeBlanc  
Councillor - Ward 6

April 26, 2021

Office of the City Clerk  
2076 Victoria Avenue  
Regina, Saskatchewan  
S4P 3C8

Re: MN21-4 Train Issues in Eastview and McNab

Dear Her Worship the Mayor and members of City Council:

My name is O'Neil Zuck. I have lived in Eastview area for about 57 years. I live(d) in homes in the Eastview neighbourhood that are about 60m, 100m, 170m, and 280m distance from the spur line. Currently, I live in a home about 100m from the main line and 280m from the spur line.

Fortunately, the main line has no horn noise. Thus, a train without horn noise makes a considerable quality of life difference. Thanks to the city and rail companies for the upgrades to crossings that allow the horn noise to cease on the main line.

The spur line is a work in progress, the spur line still has horn noise. To dramatically improve quality of life in Eastview the horn noise needs to be ceased. Industrial activity that requires trains on the spur line has increased for years and will continue to increase for many more years. The horn noise level many years ago was less frequent than now. From now, the horn noise will be even more frequent in the future.

The spur line has train lengths that usually run 150 cars (2km). The train then stops about 10 minutes. This leads to frustrations at all crossings in the city that this 2km train is blocking. An obvious consideration may be to cease trains that are over approximately 1km long that cover a spur line to stop in the city limit. This would decrease the length of time a street is closed due to trains.

There are many more additional issues and ideas, but I wanted to make my comment on a few issues.

I humbly ask the City Council to help our Eastview community as well as any other city community that is adversely affected by train activity. I am in favour of the motion stated above.

Thank you for your attention. Should you have any questions please ask or contact me.

Sincerely yours,

O'Neil A. Zuck  
Eastview Resident, Regina, Saskatchewan  
Ward 6

**MOTION**

April 29, 2021

City Clerk  
City Hall  
Regina, Saskatchewan

Dear Sir:

Re: Train Issues in Eastview and McNab

---

WHEREAS various trains move through Regina's Eastview and McNab neighbourhoods on a daily basis;

WHEREAS these trains cause excessive noise, risk and inconvenience to residents of these neighbourhoods; and

WHEREAS the City can and should take steps to protect residents from the negative impacts of train traffic;

THEREFORE BE IT RESOLVED that Administration prepare a report for the Operations & Community Services Committee for Q3 of 2021 that:

1. Identifies a strategy for reducing the noise caused by trains (including that caused by whistles or horns) as they pass through these neighbourhoods, with a particular focus on reducing noise between the hours of 7:00 p.m. and 7:00 a.m.;
2. Identifies options for reducing the frequency and length of trains coming to a stop within Eastview , and alternative options for these trains to complete their regular stops in industrial rather than residential areas;
3. Evaluates the current state of pedestrian safety with respect to train tracks in these neighbourhoods, with particular attention given to speed of trains and whether children are at risk owing to lack of barriers at areas other than vehicular intersections and identifies options for resolving these safety concerns;

4. Evaluates the current state of property maintenance on land directly adjoining the railroad tracks which abut the tracks, with particular focus on weed control and overgrown vegetation and identifies options for resolving these safety concerns;
5. Identifies options and strategies for partnerships and collaborations in pursuit of the above goals, with particular focus on partnerships with railway companies and other levels of government;
6. Identifies whether any of the above-noted strategies have applicability to areas of Regina other than the Eastview and McNab neighbourhoods. If so, addresses points 1-5 in relation to these other areas also;
7. Considers whether it is feasible and desirable to move certain of the Regina's rail lines away from residential areas, including as contemplated in the attached report CR19-76. Identifies next steps and estimated costs of this proposal;
8. Identifies the costs and implications of implementing the above-referenced strategies and actions; and
9. That item EN19-2 be removed of the list of outstanding items for City Council.

Respectfully submitted,



---

Dan LeBlanc  
Councillor - Ward 6



---

Shannon Zachidniak  
Councillor - Ward 8

August 26, 2019

To: His Worship the Mayor  
And Members of City Council

Re: Public Safety and Traffic Delay – Grade Rail Crossings on Ring Road between Winnipeg Street and McDonald Street

---

**RECOMMENDATION**

**RECOMMENDATION OF THE EXECUTIVE COMMITTEE  
- AUGUST 7, 2019**

- 1) That Administration be directed to pursue rail relocation of the at-grade rail crossings on Ring Road as outlined in this report.
- 2) That Administration bring a financing plan forward to City Council for consideration to fund the preliminary design through the 2020 budget process.
- 3) That Administration be authorized to explore, negotiate and enter into a third-party funding (if available) agreement for the preliminary design and/or subsequent phases.
- 4) That the City Clerk be authorized to execute the necessary agreement upon review and approval by the City Solicitor.
- 5) That item CM18-7 be removed from the City Council outstanding items list.
- 6) That Administration first secure the cooperation of CN Rail and CP Rail by way of a Memorandum of Understanding or Letter of Intent and seek avenues for project funding, including the Federal Government and Provincial Government.

***EXECUTIVE COMMITTEE – AUGUST 7, 2019***

The Committee adopted a resolution to concur in the recommendation contained in the report after adding recommendation #6 as follows:

That Administration first secure the cooperation of CN Rail and CP Rail by way of a Memorandum of Understanding or Letter of Intent and seek avenues for project funding, including the Federal Government and Provincial Government.

Recommendation #7 does not require City Council approval.

Mayor Michael Fougere, Councillors: Sharron Bryce (Chairperson), Lori Bresciani, John Findura, Jerry Flegel, Bob Hawkins, Jason Mancinelli, Joel Murray, Mike O'Donnell, Andrew Stevens and Barbara Young were present during consideration of this report by the Executive Committee.



The Executive Committee, at its meeting held on August 7, 2019, considered the following report from the Administration:

### RECOMMENDATION

- 1) That Administration be directed to pursue rail relocation of the at-grade rail crossings on Ring Road as outlined in this report.
- 2) That Administration bring a financing plan forward to City Council for consideration to fund the preliminary design through the 2020 budget process.
- 3) That Administration be authorized to explore, negotiate and enter into a third-party funding (if available) agreement for the preliminary design and/or subsequent phases.
- 4) That the City Clerk be authorized to execute the necessary agreement upon review and approval by the City Solicitor.
- 5) That item CM18-7 be removed from the City Council outstanding items list.
- 6) That this report be forwarded to the August 26, 2019 meeting of City Council for approval.

### CONCLUSION

The goal of the Ring Road Rail Crossing Feasibility Study (Study) was to identify possible solutions to removing the Canadian National Railway (CN) and Canadian Pacific Railway (CP) at-grade crossings on the Ring Road and to understand the impacts on safety and level of service, as well as many other factors. In addition to the primary goal, possible solutions, which explore rail relocation also considers the implications of re-routing train traffic.

To quantify the impacts and recommend a specific solution, a cost-benefit analysis to examine the costs, impacts and opportunities of various solutions has been completed. In addition to capital construction costs of any solution, the cost-benefit analysis considered accident cost savings, travel time savings, construction delay costs, vehicle operating costs, emission cost savings, as well as operation and maintenance costs.

All the above impacts were monetized over a study period of 40 years. The approach of the cost-benefit analysis follows best practices from Transport Canada, as well as the US Department of Transportation.

Based on the analysis, the recommended solution is rail relocation of both the CN and CP rail lines to a joint operating corridor, the K-Lead Spur line in the Ross Industrial Area. The recommended solution results in the identified benefits being greater than the anticipated costs (shown in Appendix A as having a value greater than one). The cost-benefit calculation includes the aspects identified above. The solution provides:

- Minimal impacts to traffic flow during construction resulting in reduced driver frustration.

- Relocation of the existing CP rail line from its existing alignment, which is away from existing and future residential neighbourhoods.
- Removal of a below standard crossing angle at Winnipeg Street.
- Opportunity for rail connections to future industrial development along the new rail corridor.

It is recommended that Administration pursue this solution as per the draft project plan in this report subject to budget approval. To begin this work, Administration is recommending that a financing plan be brought forward to City Council through the 2020 budget process for consideration of:

1. Funding the engagement of an engineering consultant to complete the preliminary design of the recommended solution.
2. Funding for additional staff required for the project.

## BACKGROUND

In the 1980's, as part of the City of Regina's (City) Rail Relocation Initiative, the City applied to the Canadian Transport Commission for a decision to relocate the CN Marshalling Yard, CN Central Butte, CN Craik, CN Qu'Appelle and CP Lanigan Subdivisions to a corridor around the north side of the city. An affirmative decision was handed down in 1987; however, a combination of lack of funding and other factors resulted in the City withdrawing the pursuit of the relocations. Subsequent discussions in the late 1980's and early 1990's to facilitate a compromise with both CN and CP to relocate both subdivisions within the city limits to a joint operating corridor were unsuccessful at that time.

At the City Council meeting on February 25, 2018, a Notice of Motion MN18-3 was introduced for consideration and discussed at the subsequent meeting of City Council on March 26, 2018. The discussion resulted in report CM18-7 on April 30, 2018, directing Administration to complete a Study on the removal of the at-grade rail crossings on Ring Road between Winnipeg Street and McDonald Street.

A Request for Proposals was issued on June 28, 2018 and the Study was awarded to HDR Corporation Inc. (HDR) on August 14, 2018. The scope of the project was to look at all possibilities to remove the at-grade crossings, including grade separation and rail relocation and to provide a recommendation informed by a cost-benefit analysis.

## DISCUSSION

The conclusion of the Study and a decision to continue further with preliminary design should be weighed appropriately against the financial, strategic and policy considerations discussed in greater detail in the sections below.

The recommended solution or other feasible solutions to remove the at-grade crossings will ultimately require a financial plan and need to consider balance of other priority work, service levels and affordability for the citizens of Regina. A comparison table of the four main options is provided in Appendix A. A brief synopsis of the options is as follows:

### *Grade Separation*

HDR identified two feasible grade separation options to explore, which were analyzed to identify impacts, if any, to the Winnipeg Street Bridge Replacement Project and to determine initial Class V cost estimates.

Both grade separation options would result in the longest period of construction along Ring Road and Winnipeg Street consisting of several years of traffic accommodations, reduced speeds and restricted movements when compared with rail relocation options. Traffic would also be disrupted during any future maintenance activity on the bridges.

The lowest cost grade separation option is estimated to cost \$106M and would result in the complete removal of the Winnipeg Street Bridge. Ring Road would be bridged over both rail lines, as well as Winnipeg Street. Winnipeg Street would be lowered to the approximate elevation of the current Ring Road. This construction could not be staged and all funding would need to be in place before the project could begin. There is an added risk as the Winnipeg Street Bridge is due for replacement and additional safety measures may need to be taken to maintain the bridge until such time that the full project could begin.

The second grade separation option is to have Ring Road go under both rail lines and Winnipeg Street. This option has little impact on the Winnipeg Street Bridge and the current replacement project could proceed as planned. This option is approximately \$35M more costly than the lowest cost grade separation option.

The City will receive \$19.6M in funding from the provincial and federal governments for the replacement of the Winnipeg Street Bridge through the recently approved recommendations to execute the Amending Contribution Agreements with the provincial and federal governments to finance this project through report CR19-63. If there was a significant scope change, there is a risk that the funding would be lost and any money already spent on the Winnipeg Street Bridge Replacement Project would be solely the City's responsibility to finance.

### *Rail Relocation*

HDR developed five rail relocation options with various sub-options. These sub-options included a combination of a rail relocation and a grade separation. HDR facilitated a meeting with Administration to review the rail relocation options and determine which options would move forward to engage with the railway companies. Rail relocation requires full support of both rail companies in order to be successful.

Due to cost and rail operation implications, the decision was made to try to utilize existing rail corridors within the Ross Industrial Area. Other options to relocate the rail lines further to the east were eliminated due to technical constraints with respect to Transport Canada guidelines and increased costs. Additional options, which included a combination of rail relocation with grade separations were explored but are more costly than strictly rail relocation and were only examined further as options to mitigate risk if the rail companies were not supportive of rail relocation and joint operations on the K-Lead Spur line.

The K-Lead Spur line is a joint operating corridor shared by both CN and CP to service customers in the Ross Industrial Area. Two of the rail relocation options utilize this existing

corridor, which would require upgrades to handle the increased traffic flow and higher track speeds. A second track would also need to be constructed to allow for through rail traffic, as well as traffic to service the customers along this corridor simultaneously. The primary difference in the two options utilizing this corridor is the location of the east to west CP track. One option runs directly south of the Somerset development area, while the other option runs north of the Somerset development area.

The option that runs south of Somerset is anticipated to be less costly by \$20M at an estimated \$86M, which is due primarily for the fact that the City owns the land directly north of the Co-op Refinery Complex (CRC) property and there would be minimal land purchase required for this option. The option north of Somerset development may provide for industrial development adjacent to the new track to have improved access to rail transportation. By relocating north of the Somerset development, it allows the proposed development to connect to adjacent communities. This option would also remove the North Winnipeg Street grade crossing with the CP Lanigan Subdivision that poses additional safety risk due to its crossing angle and potential non-compliance with the recently updated Transport Canada Grade Crossing Regulations. Lands north of Somerset are outside of city limits.

#### *Recommended Solution*

Rail relocation of both rail lines to the K-Lead Spur line and north of the proposed Somerset development is the recommended option as shown in Appendix B. The cost estimate for this option is \$107M and takes into consideration, the engagement and feedback, from both rail companies and their requirements to relocate to the proposed route and maintain current operations. This cost estimate provided is a Class 4 with an accuracy of +50 per cent to -30 per cent, meaning it is subject to further refinement through the preliminary and subsequent detailed design to refine the level of accuracy. The cost estimate is provided in 2019 dollars and may be subject to inflationary increases.

The recommended solution may change as further work is advanced through a preliminary design to detail the route selection, perform geotechnical, utility and environmental analysis, undertake a broader stakeholder consultation and acquire land where required. This work is in addition to ongoing conversations with both rail companies. Potential changes as a result of preliminary design to the recommended solution could result in modifications to the route and costs.

To date, both rail companies have engaged in several meetings with HDR to review and provide feedback regarding the proposed rail relocation concept. The feedback received to date has included potential impacts to railway operations, including potential infrastructure requirements or modifications to the conceptual plan to help mitigate those impacts. As part of this Study, HDR continues to work with the rail companies in addressing their comments and is working towards receiving letters of support from both CN and CP for the recommended solution. If the rail companies do not ultimately agree to either the recommended rail relocation option or another relocation option, grade separation would be the only remaining solution for the City to pursue.

There are potential implications that may either require or accelerate planned grade separations crossing the joint operating corridor, specifically where the joint operating corridor crosses the McDonald Street/Highway No. 46 corridor and Ross Avenue.

This would require additional capital funding in addition to operating and maintenance funding for addition bridges along these corridors. Additional work will need to be completed internally to identify if the increased rail traffic along the new rail corridor will expedite future planned grade separations.

The proposed route for rail relocation will be explored in more detail during the preliminary design phase of the project and will identify areas for land acquisition, crossings of third-party infrastructure and relocation or reconfiguration of City infrastructure.

#### *Next Steps*

Due to the scope and scale of continuing to advance this as a project, Administration recommends a project team be created internally and remain intact for the duration of the entire project to ensure continuity, especially with respect to conversations and negotiations with the rail companies. Not creating and maintaining a project team to manage the project through preliminary design to construction risks delays and relationships with key stakeholders. The project team will be responsible for managing all required engineering/construction contracts, continuing and expanded stakeholder engagement and seeking and acquiring funding from higher levels of government through existing or future grant programs, among other things.

The entirety of the project to completion of construction is estimated to take approximately eight years. A high-level project schedule with a start date aligned with the recommendation of Q1 of 2020 is attached in Appendix C. There may be opportunities to realize efficiencies in the timeline; however, several of the timeline items require collaboration with external parties; therefore, carry more risk to the timeline. A key assumption is that the time frame assumes the City will be able to continue to fund the work through the entirety of the project. Recognizing the financial options discussed further below, a discussion through the budget process and ongoing exploration of funding programs as the project progresses is anticipated to facilitate the project timeline shown.

The additional staffing capacity required for the project will need to be explored internally and additional FTEs are anticipated to be required to ensure that this project does not jeopardize other initiatives and services provided in Administration's work plans.

### RECOMMENDATION IMPLICATIONS

#### Financial Implications

The City currently has several competing priorities requiring significant investments. Bringing a financing plan to the 2020 budget process ensures that the financial implications and risks associated with progressing this project forward are fully presented to City Council.

The first step in the financial plan of the overall project is the cost of the preliminary design, the FTEs required for project start up and exploration to secure external funding, which will be approximately \$2M. This estimate will be included in the financing plan brought forward to the

2020 budget process. The draft project plan in Appendix C identifies project delivery funding identified and secured at the same time as preliminary design; however, risks associated with not having a financial plan for the project in its entirety are discussed in the options below.

Options identified to fund the next stage of this project include:

<p><b><u>Option 1 (Recommended):</u></b>  Consideration of funding the preliminary design through the 2020 Capital Budget process allows City Council to explore funding this project through either:</p> <ul style="list-style-type: none"> <li>- A mill rate increase.</li> <li>- A reduction in another budget item.</li> <li>- A withdrawal from the General Fund Reserve (GFR), described more in detail in Option 2.</li> </ul>	<p><b><u>Risks:</u></b></p> <ul style="list-style-type: none"> <li>• At this time, a financial plan to fund the entirety of the project, regardless of the solution pursued, is not secured.</li> <li>• Support from other levels of government is desirable for a project of this magnitude.</li> <li>• The risk to fund \$2M for the preliminary design is it may be lost if a financial plan is not identified to deliver the entire project if not secured.</li> <li>• There is a risk that without the preliminary design work completed, the City may not be able to demonstrate readiness for securing funding from other levels of government through future grant application opportunities.</li> </ul>
<p><b><u>Option 2:</u></b>  Should City Council wish to proceed immediately and not wait for the 2020 Budget, the preliminary design could be funded through a withdrawal from the GFR.</p> <p>The GFR had a balance of \$23.5M at the end of 2018, just over its minimum limit of \$23M. The GFR balance is projected to decline below its minimum limit to \$15.4M at the end of 2019 due to planned funding commitments and expenditures, including a \$2.4M commitment related to the Regina Humane Society and \$3.8M for the Parks &amp; Facilities Yard Development. The GFR provides City Council the greatest flexibility to respond quickly to emergencies or to capitalize on opportunities without borrowing.</p>	<p><b><u>Risks:</u></b></p> <ul style="list-style-type: none"> <li>• The risk associated with transferring funds from the GFR to progress the next stage of this project reduces the flexibility of being able to use the GFR to respond quickly to emergencies or to capitalize on opportunities.</li> <li>• The risk to fund \$2M for the preliminary design is it may be lost if a financial plan is not identified to deliver the entire project if not secured.</li> <li>• There is a risk that without the preliminary design work completed, the City may not be able to demonstrate readiness for securing funding from other levels of government through future grant application opportunities.</li> </ul>
<p><b><u>Option 3:</u></b>  Defer initiation of the preliminary design until either an external funding source can be secured for this stage or more certainty around how the total project cost of approximately \$107M can be funded is identified. This next stage of this project may be eligible for the Gas Tax Funding expected later in 2019. Administration would explore the eligibility of this project to receive this funding prior to the initiation of the preliminary design stage.</p>	<p><b><u>Risks:</u></b></p> <ul style="list-style-type: none"> <li>• There is a risk, that no external source of funding to finance \$2M for the preliminary design may be available for the City to initiate the work in the near future. An extended delay also risks loss of momentum to advance a rail relocation project with CN and CP.</li> <li>• There is also a risk that without the preliminary design work completed, the City may not be able to demonstrate readiness for securing funding from other levels of government through future grant application opportunities.</li> </ul>

In any of the above scenarios, Administration would seek to identify external funding sources to offset the cost of the preliminary design either in whole or in part to offset financial impacts to the City.

### Environmental Implications

None with respect to this report; however, the preliminary design will need to explore and identify potential environmental implications, subsequent environmental impact studies and permits that may be required.

### Policy and/or Strategic Implications

Strategically, the completion of a preliminary design for the recommended solution is considered advantageous and is recommended to demonstrate the City's commitment to the project, both to key stakeholders and sources of external funding.

For key stakeholders, such as CN and CP, this will need to be coupled with a financial plan to ensure the project can continue through to completion. City policies provide guidance towards the decision around this commitment.

The City's *Design Regina: The Official Community Plan, Bylaw No. 2013-48* (OCP), identifies in Section B, Financial Policy, Goal 2 – Sustainable Services and Amenities, policy 1.5 states:

*“Provide infrastructure that meets expected growth and service levels, in accordance with financial resources and capabilities”.*

The implementation of the recommended or alternative solution improves the level of service along Ring Road in terms of traffic delays at this location and considers future capacity improvements as a result of forecasted growth. The decision to consider advancing this project further should consider the timing of financial resources available along with competing priorities requiring funding to improve the level of service.

Similarly, the City's Strategic Plan relates to the advancement of this project by considering the Community Perspective Objective 2: Improve Service Financial Sustainability – Ensure the community has services today and in the future that meet everyone's needs at a price they can afford.

Within the City's Transportation Master Plan (TMP), the Roadways Network Map identifies future potential railway grade separation locations within the city, including the subject location of the motion. The action to initiate a Railway Study contemplates several rail related items, including existing crossings and rail relocation. Undertaking a Study accelerated and advanced a portion of work identified in the TMP. Continuing with the next steps outlined in this report will continue to advance this work.

### Other Implications

#### *Traffic and Train Volumes*

Currently, 64,000 vehicles per day travel between Winnipeg Street and McDonald Street along



Ring Road as per the 2017 – 2018 Annual Traffic Flow Map. As of 2013, the CP Lanigan subdivision crossing was reported to have up to 10 trains per day. The CN Qu'Appelle subdivision crossing was reported to have up to six trains per day. Recent train crossing data provided by CN and CP indicate that the overall number of crossings has decreased since 2013.

CP also indicated there is an average of four to eight trains per day and CN indicated there is an average of two freight trains per day at these crossings respectively. According to both CN and CP, the number of trains can change at any time, depending on the needs of their customers. Both entities operate 24 hours per day, seven days a week and do not have a set schedule for the freight trains.

Both rail relocation and grade separation will eliminate the vehicle/train interaction on Ring Road. Rail relocation is estimated to reduce the vehicle/train interaction by 42 per cent compared to the current scenario. Grade separation is estimated to reduce the interaction by 53 per cent. The difference between the rail relocation versus grade separation is due to increased train traffic along the relocated corridor. The resulting total reductions consider the crossings at Winnipeg Street (two locations), 9<sup>th</sup> Avenue North, McDonald Street, Turvey Road, Sioux Street and Ross Avenue as a result of the CN and CP tracks impacted.

#### *Collisions*

As reported in report CM18-7, at the CN and CP at-grade crossings over the last 10 years (from 2009 to early 2018), there has been eight separate collision cases, as reported by Saskatchewan Government Insurance. In some of these cases, there were multiple vehicle collisions. Severity ranged from property damage to injuries. The determined causes included driver inattention, driver impairment and weather-related road conditions.

The above data outlines collisions at the CN and CP at-grade crossings locations specifically. A larger total number of collisions have occurred between Winnipeg Street and McDonald Street on Ring Road; however, the collision data is not separated between non-train related collisions and train related collisions at the time of the incident. Further analysis may be required to determine correlations between collision and train crossings, cause, severity, road conditions and other factors. An analysis is anticipated to be hampered by available data to correlate the collisions with the historical timing of train crossings.

#### *Land Use Planning*

The recommended solution results in the removal of the CP rail line currently located between the existing Uplands area and Kensington Greens development and approved concept plan for the Somerset development. The recommended solution considers the removal to be of benefit to the surrounding residential developments but a review may be required to amend the infrastructure, road network and land use planning not yet developed. The recommended solution also relocates rail to lands outside of city limits, which will require both acquisitions, as well as consultation with the Rural Municipality of Sherwood No. 159.

#### Accessibility Implications

None with respect to this report.

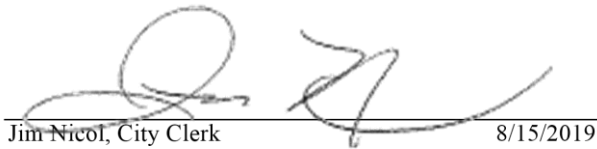
## COMMUNICATIONS

Stakeholder engagement for the Study was limited to CN and CP. Ongoing consultation and communication with affected stakeholders including, but not limited to CN and CP will be required throughout the project.

## DELEGATED AUTHORITY

The recommendations contained in this report require City Council approval.

Respectfully submitted,



Jim Nicol, City Clerk 8/15/2019

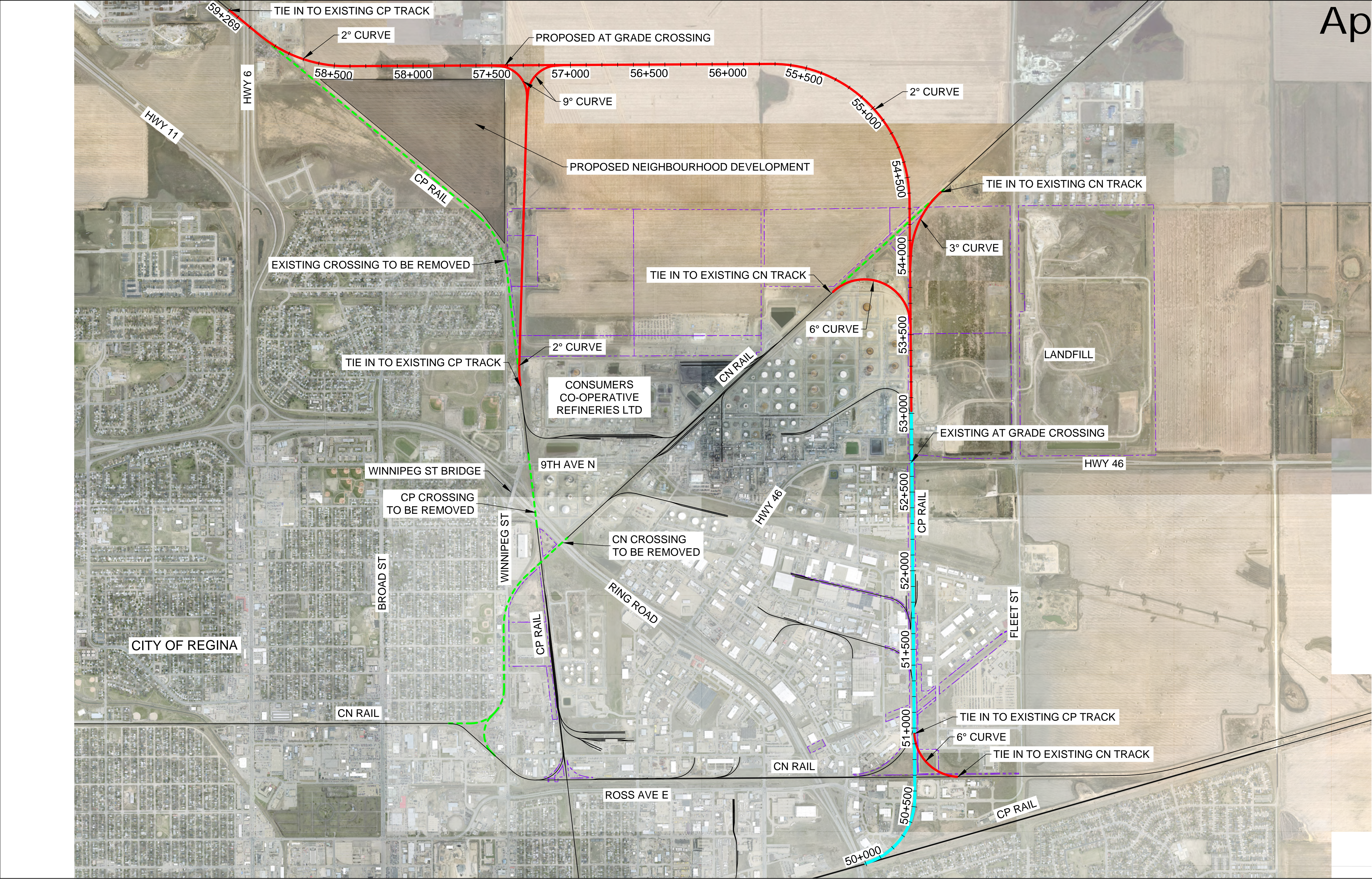
## Appendix A

	Rail Relocation		Grade Separation	
Description	CP & CN relocation, Outside Somerset area <b>**Recommended**</b>	CP & CN relocation, Below Somerset Area	Ring Road over CP & CN	Ring Road under CP & CN
Estimated Cost <sup>(1)</sup>	\$ 107 M	\$ 86 M	\$ 106 M	\$ 141 M
Effect on Winnipeg Street Bridge Project	None.	None.	<ul style="list-style-type: none"> <li>Winnipeg Street Bridge removed.</li> <li>Potential for funding loss.</li> </ul>	Winnipeg Street Bridge project can proceed.
Construction Impacts	Minimal impacts to traffic flow during construction.	Minimal impacts to traffic flow during construction.	Major impacts to Ring Road traffic flow. Significant delays expected for duration of construction. Traffic delays anticipated for over two years.	Major impacts to Ring Road traffic flow. Significant delays expected for duration of construction. Traffic delays anticipated for over two years.
Community Impacts	<ul style="list-style-type: none"> <li>Somerset development not separated by rail from Uplands and Kensington Greens.</li> <li>Removal of below standard crossing of CP at Winnipeg Street N.</li> <li>Provides opportunity for rail connections to future industrial development along new rail corridor.</li> <li>Relocates rail traffic away from residential areas.</li> </ul>	<ul style="list-style-type: none"> <li>Requires change to southern end of Somerset development.</li> <li>Provides opportunity for rail connections to future industrial development along new rail corridor.</li> <li>Maintains mainline rail traffic between residential areas.</li> </ul>	<ul style="list-style-type: none"> <li>Does not impact rail companies' existing operations.</li> <li>Loss of grant funding from federal and provincial governments for replacement of Winnipeg Street bridge.</li> </ul>	<ul style="list-style-type: none"> <li>Does not impact rail companies' existing operations.</li> </ul>
Cost Benefit Ratio <sup>(2)</sup>	1.32	1.62	0.89	0.71

(1) Estimated costs shown are in 2019 dollars and are a Class 4, +50%/-30% as per AACE International Cost Estimate Classification System 17R-97

(2) The Cost Benefit Ratio assumes a study period of 40 years.

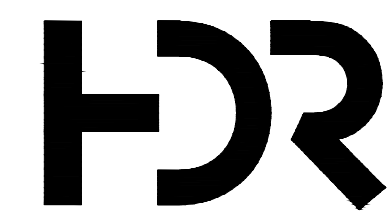




NOTE  
1. PROPOSED TRACK LENGTH - 10320 m.  
2. TRACK TO BE UPGRADED LENGTH - 3010 m.

0 400 800 Meters

LEGEND  
PROPOSED TRACK  
EXISTING TRACK  
TRACK TO BE REMOVED  
TRACK TO BE UPGRADED  
CITY PROPERTY BOUNDARY



PROJECT MANAGER F. KRAMER		
ISSUE	DATE	DESCRIPTION
PROJECT NUMBER 10134931		

ISSUED FOR REVIEW

City of Regina

REGINA  
Reignite Horizons

CITY OF REGINA

RING ROAD RAIL CROSSINGS FEASIBILITY STUDY

RAIL RELOCATION OPTION 4

PLAN

FILENAME  
SCALE 1:12,000  
DRAWING



## Regina Rail Relocation Project Schedule

[illegible]

## Economic Development Regina Inc. (EDR) Board of Directors

<b>Date</b>	April 29, 2021
<b>To</b>	Mayor Masters and City Councillors
<b>From</b>	Executive Committee
<b>Service Area</b>	Financial Strategy & Sustainability
<b>Item #</b>	CR21-76

### RECOMMENDATION

---

That City Council:

Authorize the Executive Director, Financial Strategy & Sustainability, as the City's proxy, to exercise the City's voting rights at the upcoming Economic Development Regina Inc. (EDR) membership meeting to elect the following individual to the Board of Directors for a three-year term as follows:

- Ryan Urzada                      May 1, 2021 to April 30, 2024

### HISTORY

---

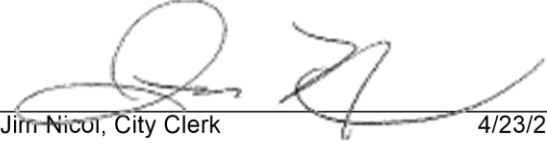
At the April 21, 2021 meeting of the Executive Committee, the Committee, in **private** session, considered report E21-22 report from the Financial Strategy & Sustainability division.

Frank Hart and John Lee, representing Economic Development Regina Inc. addressed the Committee.

The Committee adopted a resolution to concur in the recommendations contained in the report. Recommendation #2 does not require City Council approval.

Respectfully submitted,

EXECUTIVE COMMITTEE



Jim Nicol, City Clerk 4/23/2021

**ATTACHMENTS**

E21-22 Economic Development Regina Inc. (EDR) Board of Directors



## Economic Development Regina Inc. (EDR) Board of Directors

<b>Date</b>	April 21, 2021
<b>To</b>	Executive Committee
<b>From</b>	Financial Strategy & Sustainability
<b>Service Area</b>	Financial Services
<b>Item No.</b>	E21-22

### RECOMMENDATION

---

The Executive Committee recommends that City Council:

1. Authorize the Executive Director, Financial Strategy & Sustainability, as the City's proxy, to exercise the City's voting rights at the upcoming Economic Development Regina Inc. (EDR) membership meeting to elect the following individual to the Board of Directors for a three-year term as follows:
  - Ryan Urzada (May 1, 2021 to April 30, 2024)
2. Approve this report at its April 28, 2021 meeting.

### ISSUE

---

Administration requires delegated authority from City Council to exercise the City of Regina's (City) voting rights at EDR's annual general meeting on a proposed director, in accordance with the direction provided by City Council.

### IMPACTS

---

The Governance and Human Resource Committee<sup>1</sup> of EDR's Board of Directors has identified the one individual listed below as a desirable appointee to the Board of Directors.

---

<sup>1</sup> Referred to as "Governance and Nominating Committee" within the *Unanimous Members Agreement* between the City of Regina and Economic Development Regina

The individual in the table below is recommend for appointment to the Board of Directors for a three-year term, ending April 30, 2024:

EDR Board of Directors	Term of Office Expires	Appointment Type
Ryan Urzada	April 30, 2024	Reappointment

---

## COMMUNICATIONS

After all Board appointments are finalized, the EDR will notify the successful appointees.

---

## DISCUSSION

Effective January 1, 2016, Economic Development Regina Inc. (EDR) was continued under *The Non-profit Corporations Act, 1995 (Saskatchewan)*, with the City becoming its sole voting member. This change in structure made EDR a “municipal corporation” of the City. As the sole voting membership holder of EDR, the City must exercise its voting rights at the EDR annual general meeting.

Pursuant to the *Unanimous Members Agreement (UMA)* between the City of Regina and EDR, and specifically Sections 4.3 and 6.2.b.i., appointments to EDR’s Board of Directors requires the approval of City Council. The appointment process set out in Section 4.3 of the UMA works as follows:

- The Governance and Nominating Committee assesses the potential candidates for the board using a skills and experience matrix;
- The Governance and Nominating Committee recommends those successful candidates as a slate to council for appointment;
- Council approves of the slate of candidates or requests that the Governance and Nominating Committee bring forward an alternate slate of candidates.

Under EDR’s governance structure, the Board shall consist of a minimum size of nine (9) and a maximum size of thirteen (13), including the City’s appointment. The City of Regina is the sole shareholder of EDR, which operates independently but collaboratively with the City in accordance with a Unanimous Members Agreement established between the parties.

Each Fall, EDR’s Governance and Human Resources Committee goes through a process of identifying potential new directors. This process includes recruiting and selecting appropriate and contributing members to the Board who collectively have the knowledge, skills and experience needed to govern EDR. Board recruitment considers potential candidates’ competencies as well as the need to ensure the Board’s composition aligns with EDR’s Diversity Policy. EDR seeks to achieve continuity through a smooth succession of Directors that balances new ideas and energy with experience and institutional memory.

The Governance and Human Resource Committee has identified the one individual listed below as a desirable appointee to the Board of Directors.

EDR Board of Directors	Term of Office Expires
Ryan Urzada	April 30, 2024

Based on this reappointment, the twelve members on EDR's Board of Directors will comprise of the following:

EDR Board of Directors	Term of Office Expires
Frank Hart	April 30, 2022
Murad Al-Katib	April 30, 2022
Gina Grandy	April 30, 2022
Rachel Mielke	April 30, 2022
Eleah Gallagher	April 30, 2022
Jason Drummond	April 30, 2023
Mark Lang	April 30, 2023
Eric Dillon	April 30, 2023
Tina Svedahl	April 30, 2023
Darren Howden	April 30, 2023
Kyle Jeworski	April 30, 2023
Ryan Urzada	April 30, 2024

This report is seeking delegated authority to exercise the City's voting rights to fill one position on the Board of Directors. Nominations will be formally considered at the regular meeting of Regina City Council on Wednesday, April 28, 2021.

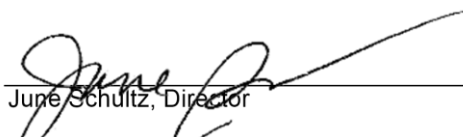
## DECISION HISTORY

---

The recommendation contained in this report requires City Council approval.

Respectfully Submitted,

Respectfully Submitted,

  
June Schultz, Director

4/9/2021

  
Barry Lacey, Exec. Director, Financial Strategy & Sustainability

4/14/2021

Prepared by: Jonathan Barks, Financial Business Partner

## Economic Development Regina Inc. (EDR) - Annual Submittals 2020

<b>Date</b>	April 29, 2021
<b>To</b>	Mayor Masters and City Councillors
<b>From</b>	Executive Committee
<b>Service Area</b>	Financial Strategy & Sustainability
<b>Item #</b>	CR21-77

### RECOMMENDATION

---

That City Council:

Authorize the Executive Director, Financial Strategy & Sustainability, as the City's proxy, to exercise the City of Regina's voting rights at the upcoming Economic Development Regina Inc. (EDR) Annual General meeting as follows:

- a. Approve the audited financial statements for the 2020 operating year (Appendix A);
- b. Approve the 2020 Annual Report (Appendix B);
- c. Approve the 2021 Operating Budget (page 12 of Appendix C); and
- d. Appoint MNP LLP as the auditor of EDR for the 2021 financial statement year, pursuant to section 149 of *The Non-profit Corporations Act, 1995 (Saskatchewan)*.

### HISTORY

---

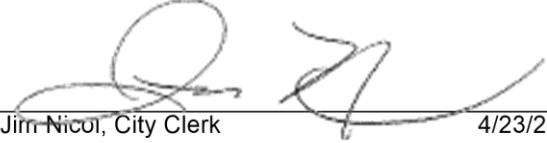
At the April 21, 2021 meeting of Executive Committee, the Committee considered the attached EX21-35 report from the Financial Strategy & Sustainability Division.

Frank Hart, John Lee, Kerri Michell and Kim Exner, representing Economic Development Regina Inc. addressed the Committee.

The Committee adopted a resolution to concur in the recommendations contained in the report. Recommendation #2 does not require City Council approval.

Respectfully submitted,

EXECUTIVE COMMITTEE



Jim Nicol, City Clerk 4/23/2021

**ATTACHMENTS**

EX21-35 - Economic Development Regina Inc. (EDR) - Annual Submittals 2020

Appendix A - 2020 Financial Statements

Appendix B - 2020 Annual Report

Appendix C - 2021 Business Plan

## Economic Development Regina Inc. (EDR) - Annual Submittals 2020

<b>Date</b>	April 21, 2021
<b>To</b>	Executive Committee
<b>From</b>	Financial Strategy & Sustainability
<b>Service Area</b>	Financial Services
<b>Item No.</b>	EX21-35

### RECOMMENDATION

---

Executive Committee recommends that City Council:

1. Authorize the Executive Director, Financial Strategy & Sustainability, as the City's proxy, to exercise the City of Regina's voting rights at the upcoming Economic Development Regina Inc. (EDR) Annual General meeting as follows:
  - a. Approve the audited financial statements for the 2020 operating year (Appendix A);
  - b. Approve the 2020 Annual Report (Appendix B);
  - c. Approve the 2021 Operating Budget (page 12 of Appendix C); and
  - d. Appoint MNP LLP as the auditor of EDR for the 2021 financial statement year, pursuant to section 149 of *The Non-profit Corporations Act, 1995 (Saskatchewan)*.
2. Approve this report at its April 28, 2021 meeting.

### ISSUE

---

Economic Regina Inc. (EDR) is the lead agency for economic development and tourism marketing for the Greater Regina Area. EDR is a not-for-profit public-private partnership that is governed by a volunteer Board of Directors, with the City of Regina as its sole voting member.



As the sole voting membership holder of EDR, the City must (i) appoint or waive the requirement of an auditor; (ii) approve the audited financial statements of EDR; (iii) approve the annual report; (iv) approve the budget for the following fiscal year; and (v) consider any other resolutions that may be brought forward. There are no additional resolutions to be considered.

Administration requires delegated authority from City Council in order to exercise the City's voting rights at EDR's Annual General meeting scheduled for April 29, 2021, in accordance with the direction provided by City Council.

## **IMPACTS**

---

As EDR is a municipal corporation of the City of Regina, the audited financial statements of EDR will be consolidated into the City's 2021 Annual Report and Consolidated Financial Statements.

## **OTHER OPTIONS**

---

None with respect to this report.

## **COMMUNICATIONS**

---

None with respect to this report.

## **DISCUSSION**

---

### **Audited Financial Statements**

Pursuant to the Unanimous Membership Agreement, EDR is required to provide the City with its annual report and audited financial statements, and the audited financial statements are to be received by City Council. Administration has reviewed EDR's audited financial statements (Appendix A) and will be consolidating the information into the City's December 31, 2021 financial statements, as is required by accounting standards. Administration found no irregularities or items of concern within the financial statements.

Highlights of the audited financial statements prepared in accordance with Canadian Public Sector Accounting Standards for the year ended December 31, 2021 include:

- Surplus of approximately \$115,000 on revenues in excess of \$2.8 million
- An accumulated surplus of \$1.08 million
- The December 31, 2020 accumulated surplus is comprised of the following:
  - \$827,000 – restricted for special projects and capital improvements
  - \$192,000 – unrestricted
  - \$63,000 – invested in property and equipment

### **2020 Annual Report**

EDR's 2020 Annual Report, attached as Appendix B, highlights EDR's vision, mission, goals, and role in advancing the economic prosperity and growth for the Greater Regina Area. Highlights include:

- Pivoting toward economic recovery and long-term growth
- Continued focus on a competitiveness framework for Regina
- Continuation of the Audacity Movement in support of Regina's entrepreneurs

### **2021 Operating Budget and Business Plan**

In 2020, EDR developed an Economic Growth Plan for the Greater Regina Area. The plan includes 19 specific, achievable actions, serves as a template for recovery and growth now and into the future. In 2021, EDR will maintain its focus on recovery while working toward the vision set out in the growth plan. The EDR Board has identified the following key priorities that will have the greatest positive impact on Regina's economic recovery.

- Agriculture and Food
- Events, Conventions and Trade Shows
- Entrepreneurship
- Destination Marketing

EDR's total operating budget for 2021 is a balanced budget with expenditures of \$3.1 million funded through net revenues of an equal amount, made up of \$2.1 million from the City of Regina, \$62,500 from Regina Hotel Association, and \$940,000 from other revenue sources. The 2021 Budget for EDR was previously discussed in the public Executive Committee meeting (EX21-3) on January 6, 2021 and on March 24, 2021 (CM21-3).

The Budget detail is provided starting on page 12 of Appendix C.

### **Appointment of Auditor**

As the sole voting member, the City must appoint or waive the requirements for an auditor for EDR pursuant to *The Non-profit Corporations Act, 1995 (Saskatchewan)*. City administration has requested that EDR use the same auditor as the City. Subsequently, EDR has engaged MNP LLP as its auditor.

### **DECISION HISTORY**

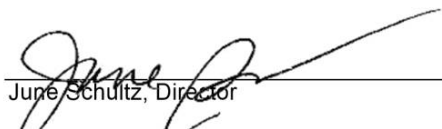
---

Effective January 1, 2016, Economic Development Regina Inc. (EDR) was continued under *The Non-profit Corporations Act, 1995 (Saskatchewan)*, with the City becoming its sole voting member. This change in structure made EDR a "municipal corporation" of the City. As the sole voting membership holder of EDR, the City must exercise its voting rights at the EDR annual general meeting.

The 2021 Budget for EDR was previously discussed in public Executive Committee meeting (EX21-3) on January 6, 2021 and on March 24, 2021 (CM21-3). The Budget detail is provided in Appendix G in the March 24, 2021 report.

Respectfully Submitted,

Respectfully Submitted,



June Schultz, Director

4/15/2021



Barry Lacey, Exec. Director, Financial Strategy & Sustainability

4/16/2021

Prepared by: Jonathan Barks, Financial Business Partner

#### **ATTACHMENTS**

Appendix A - 2020 Financial Statements

Appendix B - 2020 Annual Report

Appendix C - 2021 Business Plan

**ECONOMIC DEVELOPMENT  
REGINA INC.**

***FINANCIAL STATEMENTS***

***December 31, 2020***

## Independent Auditor's Report

---

To the Chairman and Members of the Board of Directors of Economic Development Regina Inc.:

### Opinion

We have audited the financial statements of Economic Development Regina Inc. (the "Organization"), which comprise the statement of financial position as at December 31, 2020, and the statements of operations, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2020, and the results of its operations, changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

## Independent Auditor's Report *Continued*

---

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Regina, Saskatchewan

March 25, 2021

*MNP LLP*

Chartered Professional Accountants



# ECONOMIC DEVELOPMENT REGINA INC.

## Statement of Financial Position

As at December 31, 2020

	2020	2019
<b>FINANCIAL ASSETS</b>		
Cash (Note 7)	\$ 539,673	\$ 149,137
Short-term investments (Note 5)	1,100,000	800,000
Accounts receivable (Note 6)	797,155	168,226
<b>Total financial assets</b>	<b>2,436,828</b>	<b>1,117,363</b>
<b>FINANCIAL LIABILITIES</b>		
Accounts payable and accrued charges (Note 7)	475,114	170,005
Capital lease obligation (Note 8)	22,499	31,512
Deferred revenue (Note 9)	963,825	498,062
<b>Total financial liabilities</b>	<b>1,461,438</b>	<b>699,579</b>
<b>Net financial assets</b>	<b>975,390</b>	<b>417,784</b>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (Note 10)	86,101	108,903
Prepaid expenses	21,595	29,790
	<b>107,696</b>	<b>138,693</b>
<b>ACCUMULATED SURPLUS (Note 11)</b>	<b>\$ 1,083,086</b>	<b>\$ 556,477</b>

*See accompanying notes*

### APPROVED BY THE BOARD



\_\_\_\_\_  
Director



\_\_\_\_\_  
Director

**ECONOMIC DEVELOPMENT REGINA INC.****Statement of Operations****Year Ended December 31, 2020**

	2020 Budget	2020	2019
<b>REVENUE</b>			
City of Regina core funding	\$ 1,848,240	\$ 1,848,240	\$ 1,812,000
Regina Hotel Association	579,000	154,627	687,593
Partner contributions	980,000	658,653	790,361
Project funding	100,000	100,000	224,094
Rental	78,000	75,900	81,840
Other income	9,000	26,205	32,826
	3,594,240	2,863,625	3,628,714
<b>EXPENSES</b>			
Administration (Schedule 1)	647,240	597,972	651,452
Enterprise (Schedule 2)	1,167,000	1,089,307	1,155,829
Tourism, Events, Conventions & Tradeshow (Schedule 3)	1,133,000	778,720	1,181,421
Corporate (Schedule 4)	647,000	281,929	555,015
	3,594,240	2,747,928	3,543,717
<b>EXCESS OF REVENUE OVER EXPENSES</b>	-	115,697	84,997
<b>OTHER INCOME</b>			
Canada Emergency Wage Subsidy (Note 14)	-	394,052	-
Canada Emergency Rent Subsidy (Note 14)	-	16,860	-
	-	410,912	-
<b>ACCUMULATED SURPLUS, BEGINNING OF YEAR</b>	556,477	556,477	471,480
<b>ACCUMULATED SURPLUS, END OF YEAR</b>	\$ 556,477	\$ 1,083,086	\$ 556,477

*See accompanying notes*

**ECONOMIC DEVELOPMENT REGINA INC.****Statement of Changes in Net Financial Assets****Year Ended December 31, 2020**

	<u>2020</u>	<u>2019</u>
Excess of revenue over expenses	\$ 526,609	\$ 84,997
Acquisition of tangible capital assets	(4,876)	(23,937)
Amortization of tangible capital assets	27,678	28,883
	22,802	4,946
Acquisition of prepaid expenses	(21,595)	(29,790)
Use of prepaid expenses	29,790	27,232
	8,195	(2,558)
Use of inventory	-	1,211
<b>INCREASE IN NET FINANCIAL ASSETS</b>	<b>557,606</b>	<b>88,596</b>
<b>NET FINANCIAL ASSETS, BEGINNING OF YEAR</b>	<b>417,784</b>	<b>329,188</b>
<b>NET FINANCIAL ASSETS, END OF YEAR</b>	<b>\$ 975,390</b>	<b>\$ 417,784</b>

*See accompanying notes*

**ECONOMIC DEVELOPMENT REGINA INC.****Statement of Cash Flows****Year Ended December 31, 2020**

	<u>2020</u>	<u>2019</u>
<b>OPERATING ACTIVITIES</b>		
Excess of revenue over expenses	\$ 526,609	\$ 84,997
Add non-cash items:		
Amortization of tangible capital assets	27,678	28,883
Bad debts	8,908	-
Changes in non-cash working capital items:		
Accounts receivable	(637,837)	40,182
Prepaid expenses	8,195	(2,558)
Accounts payable and accrued charges	305,109	(65,999)
Inventory	-	1,211
Deferred revenue	465,763	110,452
<b>Cash provided by operating activities</b>	<b>704,425</b>	<b>197,168</b>
<b>CAPITAL ACTIVITIES</b>		
Purchase of tangible capital assets	(4,876)	(23,937)
<b>Cash applied to capital activities</b>	<b>(4,876)</b>	<b>(23,937)</b>
<b>FINANCING ACTIVITIES</b>		
Repayment of capital lease obligation	(9,013)	(9,013)
<b>Cash applied to financing activities</b>	<b>(9,013)</b>	<b>(9,013)</b>
<b>INVESTING ACTIVITIES</b>		
Purchase of short-term investments	(1,700,000)	(1,650,000)
Proceeds from disposal of short-term investments	1,400,000	1,300,000
<b>Cash applied to investing transactions</b>	<b>(300,000)</b>	<b>(350,000)</b>
<b>NET INCREASE (DECREASE) IN CASH</b>	<b>390,536</b>	<b>(185,782)</b>
<b>CASH, BEGINNING OF YEAR</b>	<b>149,137</b>	<b>334,919</b>
<b>CASH, END OF YEAR</b>	<b>\$ 539,673</b>	<b>\$ 149,137</b>

*See accompanying notes*

# ECONOMIC DEVELOPMENT REGINA INC.

## Notes to the Financial Statements

December 31, 2020

---

### 1. DESCRIPTION OF OPERATIONS

Economic Development Regina Inc. (“EDR”) is incorporated under *The Non-Profit Corporations Act, 1995*, with the City of Regina as its sole voting member.

The mandate of EDR is to create and implement an economic development strategy to grow and sustain prosperity in the Regina region.

### 2. BASIS OF ACCOUNTING

The financial statements of EDR have been prepared in accordance with Canadian Public Sector Accounting Standards (“PSAS”), as recommended by the Chartered Professional Accountants of Canada (“CPA”). The financial statements are included in the consolidated financial statements of the City of Regina.

### 3. SIGNIFICANT ACCOUNTING POLICIES

EDR's significant accounting policies are as follows:

#### *a) Measurement uncertainty*

The preparation of financial statements in conformity with Canadian Public Sector Accounting Standards (“PSAS”) requires management to make estimates and assumptions that affect reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. Significant estimates include the amortization of tangible capital assets.

#### *b) Significant Event*

During the year, there was a global outbreak of COVID-19 (coronavirus), which has had a significant impact on the economy through restrictions put in place by the Canadian, provincial and municipal governments regarding travel, business operations and isolation/quarantine orders. EDR's operations were impacted by COVID-19 including changes in revenue and the lay-off of employees. At this time, it is unknown the extent of the impact COVID-19 may have on EDR's business and financial condition as this will depend on future developments that are highly uncertain and that cannot be predicted with confidence.

#### *c) Tangible capital assets*

Tangible capital assets are recorded at cost. Amortization has been provided using the straight-line method over the following years:

Furniture and equipment	10 years
Computer hardware	5 years
Computer software	2-3 years
Leasehold improvements	3 years

# ECONOMIC DEVELOPMENT REGINA INC.

## Notes to the Financial Statements

December 31, 2020

---

### 3. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

When conditions indicate that a tangible capital asset no longer contributes to EDR's ability to provide goods or services, or that the value of future economic benefits associated with the tangible capital asset is less than its net book value an impairment loss is recognized against the cost of the tangible capital asset and an expense is recognized in the Statement of Operations.

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases and recorded as tangible capital assets. Assets under capital lease are amortized on a straight-line basis, over their estimated useful lives. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

#### *d) Revenue recognition*

Government transfers without eligibility criteria or stipulations are recognized as revenue when the transfer is authorized. Government transfers with eligibility criteria but without stipulations are recognized as revenue when the transfer is authorized and all eligibility criteria have been met. Government transfers with or without eligibility criteria but with stipulations are recognized as revenue in the period the transfer is authorized and all eligibility criteria have been met, except when and to the extent that the transfer gives rise to an obligation that meets the definition of a liability.

Value in kind revenue is recorded at fair market value on the date of the contribution if fair value can be reasonably measured.

Grant revenue is recognized in the period in which the funds are received unless the grant is restricted. If the grant is restricted by the contributor, the revenue is deferred and recognized when the conditions of the grant have been met.

Partner contributions, including Regina Hotel Association contributions, are recognized as they become receivable under the terms of applicable agreements. Contributions received under arrangements that relate to a subsequent fiscal period are reflected as deferred revenue on the statement of financial position in the year of receipt. If the contributions are restricted by the partner, the revenue is deferred and recognized when the conditions of the agreement have been met.

Government assistance, including the Canada Emergency Wage Subsidy and Canada Emergency Rent Subsidy, is recognized in the period EDR has met the conditions to qualify for the assistance and the amount can be reasonably measured.

Rental revenue is recognized over the rental term.

#### *e) Financial instruments*

All financial instruments are initially recognized at fair value. The fair value of a financial instrument is the amount of consideration that would be agreed upon in an arm's-length transaction between knowledgeable, willing parties who are under no compulsion to act. The fair value of a financial instrument on initial recognition is the transaction price, which is the fair value of the consideration given or received.

All financial instruments are subsequently measured at cost. Losses on financial instruments are written down to reflect other than temporary declines in value and are included in the Statement of Operations.



# ECONOMIC DEVELOPMENT REGINA INC.

## Notes to the Financial Statements

December 31, 2020

---

### 4. FINANCIAL INSTRUMENTS AND RISK MANAGEMENT

#### *a) Currency risk*

EDR is not exposed to significant foreign currency risk.

#### *b) Interest rate risk*

EDR is not exposed to significant interest rate risk.

#### *c) Credit risk*

EDR's credit risk is primarily attributable to its accounts receivable. The amounts disclosed in the Statement of Financial Position are net of allowance for doubtful accounts.

#### *d) Liquidity risk*

EDR's objective is to have sufficient liquidity to meet its liabilities when due. EDR manages liquidity risk through cash flow forecasting and regular monitoring of cash requirements to ensure that it has sufficient funds to fulfill its obligations.

### 5. SHORT-TERM INVESTMENTS

Short-term investments consist of a \$600,000 redeemable term deposit with an interest rate of 1.9% maturing on March 5, 2021, a \$400,000 non-redeemable term deposit with an interest rate of 1.95% maturing on March 5, 2021, and a \$100,000 redeemable term deposit with an interest rate of 1.7% maturing on April 2, 2021 (2019 - \$500,000 redeemable term deposit with an interest rate of 2.4% and \$300,000 redeemable term deposit with an interest rate of 2.6%).

### 6. ACCOUNTS RECEIVABLE

Accounts receivable includes the following:

Item	2020	2019
Western Economic Diversification Canada project claims	\$ 272,154	\$ 32,687
CanExport Community Investments project claim	62,500	37,998
Canada Revenue Agency GST refund	17,864	25,528
Canada Emergency Wage Subsidy	394,052	-
Canada Emergency Rent Subsidy	16,860	-
Interest accrual	17,105	15,557
Miscellaneous customer receivables	16,620	56,456
	<b>\$ 797,155</b>	<b>\$ 168,226</b>

# ECONOMIC DEVELOPMENT REGINA INC.

## Notes to the Financial Statements

December 31, 2020

---

### 7. ACCOUNTS PAYABLE AND ACCRUED CHARGES

Accounts payable and accrued charges includes the following:

Item	2020	2019
Tourism Saskatchewan regional support	\$ 227,989	\$ -
Payroll liabilities and accrued charges	135,685	126,802
Miscellaneous vendor payables and accrued charges	111,440	43,203
	<b>\$ 475,114</b>	<b>\$ 170,005</b>

On behalf of Tourism Saskatchewan, EDR agreed to administer funding to regional destination marketing organizations and tourism partners to develop coordinated marketing campaigns to drive visitation. On August 5, 2020, an agreement was executed to administer \$365,000 in funding of which \$227,989 remains to be adjudicated. Tourism Saskatchewan assumes responsibility for the oversight and appropriate adjudication of each destination marketing organization / industry association's program use. The \$227,989 remaining to be adjudicated is included in cash and is restricted for this specific use.

### 8. CAPITAL LEASE OBLIGATION

EDR has a 5-year furniture lease with Path Cowork. EDR will take ownership of the furniture at the end of the lease term.

The lease is interest free and the future minimum lease payments under the capital lease over the next three years are as follows:

Year	Principal
2021	\$ 9,013
2022	9,013
2023	4,473
	<b>\$22,499</b>

### 9. DEFERRED REVENUE

Deferred revenue represents unspent resources externally restricted for specific projects.

EDR managed several projects during the year which were funded by various governments and other parties. At the year end, not all funds received were expended on the related projects. These amounts will be included in income as the related expenses are incurred.

# ECONOMIC DEVELOPMENT REGINA INC.

## Notes to the Financial Statements

December 31, 2020

### 9. DEFERRED REVENUE (CONTINUED)

Changes in the deferred revenue balances are as follows:

	Balance, beginning of year	Amounts received	Amounts recognized as revenue	Balance, end of year
Think Big / CMC	\$ 29,852	\$ -	\$ -	\$ 29,852
Special Event	7,500	7,500	(7,500)	7,500
Investment Partnership Program	449,549	125,000	-	574,549
City of Regina RCMP Heritage Centre	-	15,000	(12,500)	2,500
City of Regina Economic Growth Plan	6,161	-	(6,161)	-
WESK Tech Mentorship	5,000	-	(5,000)	-
Tourism Saskatchewan Recovery Grant	-	330,000	(107,728)	222,272
Audacity Future Event	-	2,152	-	2,152
City of Regina Competitiveness Framework	-	25,000	-	25,000
City of Regina Canada Water Agency	-	100,000	-	100,000
2020	\$ 498,062	\$ 604,652	\$ (138,889)	\$ 963,825
2019	\$ 387,610	\$ 452,500	\$ (342,048)	\$ 498,062

### 10. TANGIBLE CAPITAL ASSETS

Tangible capital assets consist of the following:

	Net Book Value	
	2020	2019
Leasehold improvements	\$ 6,935	\$ 11,559
Furniture and equipment	16,127	22,437
Computer hardware	24,668	30,648
Computer software	206	617
Leased asset - copier	4,365	5,335
Leased asset - furniture	33,800	38,307
	\$ 86,101	\$ 108,903

For additional information, refer to Schedule 5.

# ECONOMIC DEVELOPMENT REGINA INC.

## Notes to the Financial Statements

December 31, 2020

### 11. ACCUMULATED SURPLUS

	Unrestricted	Invested in Tangible Capital Assets	Restricted Surplus Capital Improvements	Restricted Surplus Special Projects	Restricted Surplus Tourism Recovery	Restricted Surplus Ag & Food	2020	2019
Balance, beginning of the year	\$ 151,699	\$ 77,391	\$ 105,966	\$ 221,421	\$ -	\$ -	\$ 556,477	\$ 471,480
Excess (deficiency) of revenue over expenses	554,287	(27,678)	-	-	-	-	526,609	84,997
Tangible capital assets investment	(13,889)	13,889	-	-	-	-	-	-
Transfer of surplus from operations	(500,000)	-	-	(50,000)	300,000	250,000	-	-
<b>Balance, end of the year</b>	<b>\$ 192,097</b>	<b>\$ 63,602</b>	<b>\$ 105,966</b>	<b>\$ 171,421</b>	<b>\$ 300,000</b>	<b>\$ 250,000</b>	<b>\$ 1,083,086</b>	<b>\$ 556,477</b>

#### a) *Capital Improvements*

The purpose of the Capital Improvements internally restricted surplus is to update old equipment and furniture for EDR's office and other capital requirements, subject to a Board approved budget.

#### b) *Special Projects*

The purpose of the Special Projects internally restricted surplus is for Special Project initiatives that would advance EDR's strategic business plan, subject to a Board approved project business case and budget. At year-end, the Board approved the transfer of \$100,000 from unrestricted net assets to Special Projects internally restricted surplus.

#### c) *Tourism Recovery*

At year-end, the Board approved the transfer of \$300,000 from unrestricted net assets to establish the Tourism Recovery internally restricted surplus. The purpose of the Tourism Recovery internally restricted surplus is for initiatives that would enhance the recovery of the tourism, events, conventions and tradeshow sectors, subject to a Board approved project business case and budget.

#### d) *Ag & Food*

At year-end, the Board approved the transfer of \$100,000 from unrestricted net assets to establish the Ag & Food internally restricted surplus. The purpose of the Ag & Food internally restricted surplus is for initiatives that would advance the Ag & Food cluster strategy, subject to a Board approved project business case and budget. An additional \$150,000 from the Special Projects internally restricted surplus had been approved by the Board on June 11, 2020 for this purpose and has been transferred to the Ag & Food internally restricted surplus.

### 12. COMMITMENTS

Effective July 15, 2018, EDR signed a 5-year lease for space located within Path Cowork on Broad Street, with an option to extend for two additional terms. The minimum annual lease payment is \$199,200 including common area costs, plus applicable taxes, paid monthly.

On January 29, 2020, EDR and the City of Regina jointly committed \$25,000 towards the development of a business case for the future strategic direction of the RCMP Heritage Centre, of which \$12,500 has been disbursed as at December 31, 2020. An agreement is in place for the remaining contribution of \$12,500 to be paid by EDR in 2021.

# ECONOMIC DEVELOPMENT REGINA INC.

## Notes to the Financial Statements

December 31, 2020

---

### 13. CONTRACTUAL RIGHTS

Effective July 15, 2018, EDR signed a 5-year sub-lease with each of Regina Hotel Association and Women Entrepreneurs of Saskatchewan for sublet space located within EDR's leased space at Path Cowork. The annual lease collections are \$35,880 and \$33,720 respectively, including common area costs, plus applicable taxes, invoiced monthly.

EDR has signed agreements with various organizations and companies who contribute to the Investment Partnership Program. Future collections from contributors to the Investment Partnership Program are as follows:

<u>Year</u>	<u>Amount</u>
2021	\$ 245,000
2022	120,000
2023	25,000

### 14. GOVERNMENT ASSISTANCE

In response to the negative economic impact of COVID-19, the Government of Canada announced the Canada Emergency Wage Subsidy (CEWS) program. CEWS provides a wage subsidy on eligible remuneration to eligible employers based on certain criteria. This subsidy is retroactive to March 15, 2020. EDR has determined that it has qualified for the CEWS and has applied for and expects to receive government assistance in the amount of \$394,052 which has been reflected in income and is included in accounts receivable at December 31, 2020.

Additionally, the Government of Canada announced the Canada Emergency Rent Subsidy (CERS) program. CERS provides financial assistance in the form of non-repayable subsidies for rent to eligible Canadian businesses, charities and non-profits based on certain criteria. This subsidy is retroactive to September 27, 2020. EDR has determined that it has qualified for the CERS and has applied for and expects to receive government assistance in the amount of \$16,860 which has been reflected in income and is included in accounts receivable at December 31, 2020.

# ECONOMIC DEVELOPMENT REGINA INC.

## Schedule 1 - Administration

Year Ended December 31, 2020

	2020 Budget	2020	2019
Salaries & benefits	\$ 205,240	\$ 179,724	\$ 183,538
Occupancy	269,500	251,067	263,222
General & administration	85,000	90,260	94,328
Professional services	27,500	37,278	30,769
Conference, seminar & staff development	20,000	24,649	41,072
Meetings & promotion	18,500	5,572	21,655
Board & committee	7,500	4,947	4,245
Staff travel	14,000	4,475	12,623
	\$ 647,240	\$ 597,972	\$ 651,452

# ECONOMIC DEVELOPMENT REGINA INC.

## Schedule 2 - Enterprise

Year Ended December 31, 2020

	2020 Budget	2020	2019
Salaries & benefits	\$ 660,000	\$ 593,664	\$ 614,036
Sector development	50,000	18,123	14,170
Investment attraction	35,000	17,985	37,997
Audacity, entrepreneurship & business services	120,000	138,479	132,097
Regional industrial land initiative	12,000	34,682	9,438
Ag and food cluster activation	193,000	184,889	149,163
Square One program	62,000	61,848	62,000
Saskatchewan Immigrant Nominee program	-	-	92,171
Strategic & competitive intelligence	35,000	39,637	44,757
	\$ 1,167,000	\$ 1,089,307	\$ 1,155,829



# ECONOMIC DEVELOPMENT REGINA INC.

## Schedule 3 - Tourism, Events, Conventions & Tradeshows

Year Ended December 31, 2020

	2020 Budget	2020	2019
Salaries & benefits	\$ 488,000	\$ 438,227	\$ 452,012
Tourism destination marketing & product	190,000	149,658	221,327
Events, conventions & tradeshows	345,000	117,251	440,869
Tourism stakeholder engagement	40,000	39,525	35,777
Activation & visitor services	70,000	25,151	31,436
Bad debts	-	8,908	-
	\$ 1,133,000	\$ 778,720	\$ 1,181,421

# ECONOMIC DEVELOPMENT REGINA INC.

## Schedule 4 - Corporate

Year Ended December 31, 2020

	2020 Budget	2020	2019
Salaries & benefits	\$ 235,000	\$ 212,064	\$ 219,723
Stakeholder & partnership engagement	22,000	2,912	13,921
Strategic planning	60,000	20,897	128,933
Corporate communications and marketing	20,000	9,140	12,782
Regina advantage business to business	230,000	36,916	100,213
Funding & investment model	20,000	-	4,055
Investment partnership program servicing	35,000	-	5,375
Opportunities assessment	25,000	-	7,513
Post traumatic stress disorder initiative	-	-	62,500
	\$ 647,000	\$ 281,929	\$ 555,015

**ECONOMIC DEVELOPMENT REGINA INC.****Schedule 5 - Tangible Capital Assets****As at December 31, 2020**

Tangible capital asset cost:

	<b>December 31, 2019</b>	<b>Additions</b>	<b>Disposals and write downs</b>	<b>December 31, 2020</b>
Leasehold improvements	\$ 13,871	\$ -	\$ -	\$ 13,871
Furniture and equipment	120,414	-	-	120,414
Computer hardware	113,141	4,876	-	118,017
Highway turnout	21,049	-	-	21,049
Computer software	61,661	-	-	61,661
Leased asset - copier	9,700	-	-	9,700
Leased asset - furniture	45,067	-	-	45,067
Balance, end of year	\$ 384,903	\$ 4,876	\$ -	\$ 389,779

Accumulated amortization:

	<b>December 31, 2019</b>	<b>Amortization charged during year</b>	<b>Disposals and write downs</b>	<b>December 31, 2020</b>
Leasehold improvements	\$ 2,312	\$ 4,624	\$ -	\$ 6,936
Furniture and equipment	97,977	6,310	-	104,287
Computer hardware	82,493	10,856	-	93,349
Highway turnout	21,049	-	-	21,049
Computer software	61,044	411	-	61,455
Leased asset - copier	4,365	970	-	5,335
Leased asset - furniture	6,760	4,507	-	11,267
Balance, end of year	\$ 276,000	\$ 27,678	\$ -	\$ 303,678
Net book value	\$ 108,903			\$ 86,101



Economic  
Development Regina Inc.




## 2020 Annual Report

---

# See Further Grow Higher





An aerial photograph of Regina, Saskatchewan, Canada. The image shows a mix of modern and traditional architecture. A prominent feature is the HSBC tower, a tall, blue-glass skyscraper with a unique, angular design. To its right is another tall building with a similar glass facade. In the foreground, there's a dense area of green trees, likely a park or a wooded area. The city streets are visible, with cars and buildings. The overall scene is a blend of urban development and natural greenery.

We are a catalyst for economic development and tourism for the Greater Regina Area (GRA), connecting businesses, tourism operators and entrepreneurs with opportunities to grow and prosper, contributing to an enhanced quality of life for citizens and visitors alike.





# Who we are

---

Economic Development Regina is a not-for-profit organization with the City of Regina as its sole member.

We are home to Tourism Regina – and the lead destination marketing agency for the GRA, promoting the region as a great place to live, work, visit, play and invest. Together with a range of partners, we foster growth in Regina’s visitor economy and build a vibrant entrepreneurial ecosystem through Audacity YQR. We tell Regina’s amazing story so that everyone can share in the pride and opportunity.

We understand that there is a limit to what any one person (or organization) can achieve on its own. We believe in a “Team Regina” approach. We are at our best when we build partnerships that create long-term success for the regional economy and Tourism sector, brokering valuable connections in the GRA and beyond.

Together with stakeholders and partners, EDR attracts significant investments and contributions that advance our economic prosperity.

We provide critical services to support start-ups, deliver training like YQReady for Tourism operators and provide Tourism Visitor information. We also fuel powerful initiatives like Audacity YQR, which celebrates Regina’s amazing entrepreneurial community.

EDR operates independently from the City of Regina and is governed by a volunteer Board of Directors comprised of community leaders who give hundreds of hours to the organization and to the community. We have a small but mighty team of enthusiastic, talented employees who are collectively inspired and motivated to make our city great. Our strong, collaborative workplace culture embraces new ideas and new ways of doing things.

# About EDR

## Vision

The Greater Regina Area prospers as a vibrant and diversified economy for investors, a strong destination experience for visitors, and a place of choice with a high standard and quality of life for residents.

## Mission

Identify, develop and promote opportunities that advance economic prosperity for those who live, work, learn, visit and invest in the Greater Regina Area.

# EDR Board of Directors

EDR's Board of Directors is comprised of leaders from across Regina's economy who volunteer hundreds of hours to the organization and the community. Beyond strategic and business acumen, Board members provide a level of passion and commitment that is shared throughout the organization and well beyond.

## PRESIDENT & CEO



**JOHN D. LEE**  
Economic Development  
Regina Inc.

## CHAIR



**FRANK HART**  
Chair  
GiGn' Inc.

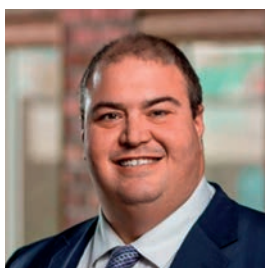
## VICE-CHAIR



**TINA SVEDAHL**  
Managing Director  
Harvard Developments Inc.



## BOARD



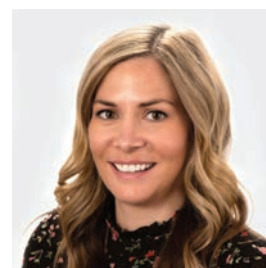
**MURAD AL-KATIB**  
President and CEO  
AGT Food & Ingredients Inc.



**ELEAH GALLAGHER**  
President  
JCK Engineering Inc.



**KYLE JEWORSKI**  
President and CEO  
Viterra Inc.



**RACHEL MIELKE**  
Founder and CEO  
Hillberg & Berk



**ERIC DILLON**  
Chief Executive Officer  
Conexus Credit Union



**DR. GINA GRANDY**  
Dean, Hill-Levene  
Schools of Business  
University of Regina



**MARK LANG**  
Managing Partner, Regina  
KPMG LLP



**RYAN URZADA**  
Chief Experience Officer  
The Atlas Hotel



**JASON DRUMMOND**  
Managing Partner  
York Plains Investment Corp.



**DARREN HOWDEN**  
Senior Vice-President,  
Prairie Operations  
Farm Credit Canada



**SANDRA MASTERS**  
Mayor  
City of Regina

# Message from the CEO and Chair

Economic Development Regina is proud to be located in Treaty 4 territory, the traditional territory of the Cree, Saulteaux, Dakota, Lakota and Nakoda peoples, and the homeland of the Métis.

“Never let a good crisis go to waste.”

Those wise words were spoken by Winston Churchill near the end of the Second World War. As we near the end of a global pandemic they still hold true. It goes without saying that Covid-19 changed the world. Words like “unprecedented,” “challenging” and “difficult” have been used more times than we can count.

While appropriate, those words aren’t where the story ends. 2020 was also a year of focus, commitment and even opportunity – words that are at the very foundation of our community. Regina is built on prairie values. Big dreams. A sense of purpose. It’s why our builders dug a lake and planted hundreds of thousands of trees – all by hand. We’ve made a tradition out of challenging what’s possible.

In the months prior to Covid, EDR and its partners developed a 10-year Economic Growth Plan for the Greater Regina Area. Led by a steering committee of key community stakeholders and approved by City Council, the Plan envisions a city that is competitive, vibrant, inclusive and welcoming, sustainable and collaborative. There’s never a good time for a downturn like the one we’ve experienced, but the Growth Plan will serve Regina well as we work through recovery. It contains 19 specific, achievable actions that will drive economic growth and prosperity for years to come.

The Growth Plan, combined with the effects of the pandemic, led EDR’s Board to sharpen its focus to four key areas, and despite the pandemic, we’re on track.

- **Agriculture and technology** represents a generational, multi-sectoral opportunity for the region. 2020 gave us the opportunity to build on our already strong foundation and we expect to make significant progress in the coming year.
- With Covid measures in place, **events, conventions and tradeshow**s came to a halt, but work to secure future events did not, and Regina is poised to hit the ground running as soon as it’s safe.
- Despite the impact to businesses, our **entrepreneurship** strategy gained momentum in 2020. Audacity YQR is stronger than ever and we’re making progress on a competitiveness framework for Regina.
- With the help of our partners, EDR and Tourism Regina continue to promote Regina as a great place to live, work, play and do business. **Destination marketing** fits atop everything we do, and we are creating a strong, competitive identity for the region.

**Economic development is a team sport – a concerted effort by many stakeholders and policymakers to promote and create a high standard of living, health and prosperity for our community, for all residents.**



We're fortunate to have strong relationships with community-minded organizations throughout the GRA – including our investment partners, who have contributed directly to the work we do. We're grateful for the contributions of all our partners, financial or otherwise.

We're excited that our partnerships are being recognized. In 2020 EDR received two "Be the Changemaker" awards from the Saskatchewan Economic Development Association. EDR was recognized in the Partnership and Reconciliation category for our work with FHQ Developments and in the Community Project category for our continued work to build Audacity YQR. When we truly work together and see through one lens, we can make great things happen.

EDR is appreciative of the leadership and support provided by the City of Regina, both from Mayor and Council, and City Administration. Looking forward, we see amazing opportunities for our community. Truly, Regina is a hidden gem whose time to shine has come.

We thank the board, staff, and community partners for their time and effort to keep Regina vibrant and make EDR effective during the past year.

JOHN D. LEE, PRESIDENT & CEO

FRANK HART, CHAIR

# A Community Effort

This is an exciting time for EDR, and for Regina – and we know we can't achieve our ambitious vision on our own.

In 2017, the Board of Directors of Economic Development Regina Inc. created the first opportunity for private sector companies and groups to invest directly into supporting our economic growth strategy.

We were very pleased by the response of the business community to this initiative. Since then, some 24 private sector organizations have become EDR Investment Partners, providing over \$1.2 million in new revenue, and becoming key stakeholders in our work. Our partners represent a broad cross-section of Regina's business community who are fully invested in our long-term growth. They are leaders who care about our community and committed to the future of the Greater Regina Area.

While our primary focus is the Greater Regina Area, our sense of community compels us to cooperate well beyond our boundaries. When we succeed, all of Saskatchewan succeeds. And when Saskatchewan succeeds, we celebrate.

To all of our investment partners, thank you.

## Valued Partnership

EDR, Tourism Regina and the Regina Hotel Association (RHA) share a common vision to attract leisure and business visitors to the GRA.



## Investment Partners

EDR's Investment Partnership Program provides opportunities for companies and organizations to invest directly in our long-term growth strategy. These are the partners who showed leadership and commitment to the future of the Greater Regina Area.

### Founders



### Premier



# A Pivot Toward Recovery and Long-Term Growth

## Regina's 2020–2030 Economic Growth Plan.

Together with City Council, EDR's Board had the foresight to develop a thoughtful long-term plan for Regina's economy. Work on the plan began well before the pandemic, and it gives Regina a strong head-start on recovery and growth.

The plan is a result of extensive engagement and thorough research. Over 200 residents participated in roundtables and focus groups providing important insights that helped shape the strategic direction of the plan. An online survey completed by over 1,400 Regina residents captured the thoughts of our community. The plan outlines 19 specific, achievable actions that will make Regina one of Canada's most vibrant, collaborative, inclusive & welcoming, competitive and environmentally sustainable cities.

## 2021 Strategic Priorities

While it provides a blueprint for growth over the next ten years, Regina's Economic Growth Plan also forms the foundation for economic recovery in the near term. EDR's Board of Directors has identified four strategic priorities for 2021 that will have the greatest positive impact on Regina's economic recovery. EDR will focus its efforts on these areas, while adopting an agile approach to its work, which will allow it to remain on course through these rapidly changing times.

As the agency responsible for Tourism Regina, EDR believes that each of these priorities will play an important role in driving Regina's visitor economy. As each of these priority areas flourish, they will create greater opportunities for business and leisure travel to Regina.

## EDR VISION

**The Greater Regina Area prospers as a vibrant and diversified economy for investors, a strong destination experience for visitors, and a place of choice with a high standard and quality of life for residents.**



### AGRICULTURE & FOOD

Regina will be a world leader in plant-based food, fuel and fibre.



### EVENTS, CONVENTIONS & TRADESHOWS

Regina will be a year-long festival and event city that is known as the best host for events, conventions and trade shows in Canada.



### ENTREPRENEURSHIP

Regina will be a top place in Canada to start and grow a business.



### DESTINATION MARKETING

Regina will have a strong, competitive identity.



Regina's 2030 Economic Growth Plan identifies key opportunities to increase the city's prosperity and economic potential for the next 10 years.

# Economic Year in Review

---

The arrival of Covid-19 at the beginning of this year will have a lasting effect on the local, provincial, national and international economies. The pandemic has brought on a recession that is unlike any other we have seen, and it continues to impact us in ways that, only a few years ago, would have seemed impossible.

Since March 2020, we have seen how the virus has affected our lives, but it has also shown us that our economic recovery will be two-tiered. In other words, this recession has affected parts of our economy differently, allowing some industries to restart and carry on while others must slow down.

Over the summer months as restrictions were lifted, the local, provincial and national economies bounced back relatively quickly. But the bounce-back did not affect every industry equally. In 2008, the recession impacted manufacturing, finance, and real estate sectors hard, and that impact rippled through the economy. The recession caused by Covid-19, has disproportionately affected travel, hospitality, restaurant, arts and entertainment over other sectors. As the economy reopened, consumer spending recovered, but not in these industries, as they remained under restrictions put in place to control the spread.


Overall retail spending in Saskatchewan increased 4.7% for October 2020 compared to the previous year. However, this spending did not impact other affected areas of the economy. With the rise in new cases at the end of 2020 and into 2021, new restrictions were announced and early indications by the Royal Bank of Canada show that overall holiday spending in Canada decreased by 1.4% from the previous year.

This pent-up spending combined with the economic shutdown resulted in a flurry of demand for housing and renovations in Regina. With displaced disposable income and more time at home, many people chose to reinvest in their homes.

Another bright spot in 2020 was the advancement and expansion of agri-value processing in our region. Avena Foods is expected to open a new oat processing facility in 2021, and Raven Industries has announced plans to open a 21,000 square-foot manufacturing facility for the Raven Dot® Power Platform. These are pivotal investments as our economy continues to diversify into new value-added industries.

**Moving through 2021, our economic success will depend greatly on our ability to control the spread of Covid-19 and the rollout of vaccines. By working together, we can limit the spread of the virus, move our spending into local business, and help those affected get back into the workforce - all while making 2021 the rebound year we are projecting it to be.**



A woman with glasses and a paint-splattered apron sits on a stool in an art studio. The studio has shelves with art supplies, a fan, and a window in the background. A painting of a hand is visible on the right.

In 2015, Brianne Urzada opened Arthouse, a local arts business, where she works primarily as an artist, but also offers corporate arts-based team building and private painting lessons. Brianne offers free therapeutic art classes to cancer patients and survivors.

## EDR Priorities

# MAKING AN IMPACT

It's not always obvious what an economic development or Tourism agency does – sometimes it means having an “invisible” role in some pretty big results for our community.

Through it all, there are some common themes. We're a collaborator. We play the role of catalyst and broker to achieve critical outcomes. We are the facilitators that help to smooth the path to success. And with the support of our partners, we put plans into action.

EDR Priority

# Entrepreneurship

Milton Rebello and his wife Louise Lu run Skye Bistro & Café, an environmentally sustainable seed-to-plate restaurant along the banks of Regina's Wascana Lake, inside the Saskatchewan Science Centre.

Regina provides a natural environment for entrepreneurial success. It's home to academics, government, business leaders, sources of capital and audacious entrepreneurs – all the necessary ingredients for success in a community that's small enough to get things done – and done quickly. In the next generation economy, that level of connectedness and agility will be a massive competitive advantage.



**“When EDR created the Council for Entrepreneurship Growth, we weren't sure what the outcome would be. What we got was a group of passionate people with a goal to inspire and motivate entrepreneurs and citizens at large to do great things - and this is just the beginning”**

Jason Drummond  
Chair, Council for Entrepreneurship Growth



An entrepreneurial ecosystem isn't built overnight. And it isn't built by accident. EDR is working with key players across our economy to understand the conditions needed to advance business creation, retention, expansion, and attraction in Regina. When a community fully understands the issues, obstacles and assets in front of it, it can develop the tools, initiatives and policies that create success.

## Key Highlights

### Creating an environment where entrepreneurs thrive

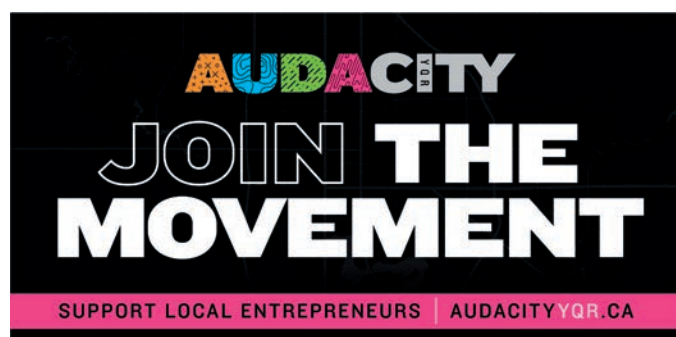
- Audacity YQR (50+ Regina businesses featured)

### Knowledge and resources for business

- Supported 289 entrepreneurs through Square One
- 22,000+ visitors to EDRs Covid-19 Resource Hub
- More than 430 attendees to Business Resilience Webinars
- 24 matches through the Audacity Mentorship Program

### Gaining Momentum

- In addition to a growing social audience, Audacity YQR is gaining recognition well beyond the city limit. Audacity is the recipient of a Saskatchewan Economic Development Association (SEDA) award in the Community Project Award Category for the Audacity YQR movement and the overall winner of the Economic Development Association of Canada's Marketing Awards.



## Impact Dashboard

50+

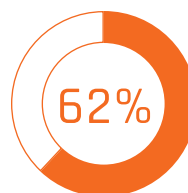
Regina businesses featured on Audacity YQR channels in 2020

### Marketing

5,188

TOTAL SOCIAL AUDIENCE

+400  
FOLLOWERS



INCREASE IN  
SOCIAL AUDIENCE



LINKEDIN CHANNEL  
LAUNCHED IN OCTOBER

796,652

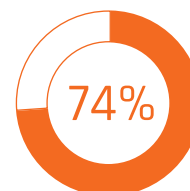
IMPRESSIONS

1,073 unique clicks and 500,000 total plays from Paid Awareness billboard campaign

3,833

WEBSITE PAGE  
VIEWS IN 2020

average time spent on the page of 61 seconds, aligning with industry benchmark of 62 seconds.



INCREASE IN  
EMAIL SUBSCRIBERS

average open rate of 44% and click rate of 9%, compared to industry average of 21% open rate and 3% click rate

## EDR Priority

# Investment Attraction

EDR works closely with companies from around the world exploring Regina as a possible location. We work with decision-makers to help companies navigate through the options and requirements for locating in the region.

At the same time, we work with all levels of government to identify and address infrastructure and regulatory needs. It's the quality of these relationships that creates success. Alongside our employees, members of our Board of Directors invest hundreds of volunteer hours every year to attract investment – and businesses – to the region. It's a long-term play, but the rewards for Regina are significant. Businesses located in the GRA support Regina businesses, and their employees buy homes, cars, insurance, groceries and visit local restaurants and attractions.

**“We’re so excited to be in Regina. It’s a great community, there’s a lot of good talent there. It’s a city we can attract talent to. We’re happy to be part of EDR and part of the community.”**

Brian Meyer, Vice-President  
Raven Applied Technology

## Key Highlights

### The value of partnership

- EDR works closely with its Board of Directors, the City of Regina and community and business leaders to ensure Regina is an attractive, competitive location for businesses to relocate, start, grow and prosper.

### Attracted the Canadian Head office of Raven Industries, including

- **50+ quality jobs**
- **\$75,000 investment** into EDR's Investment Partner Program
- National media coverage for Regina valued at more than **\$1.3M**



Raven Applied Technology helps create, define and redefine precision agriculture. In 2020, Raven announced it was establishing its Canadian Head Office in the GRA.



## CASE STUDY

# The Value of Investment Attraction

1,000

EMPLOYEE HOURS

10+

HIGH-QUALITY JOBS

+\$47 M

INVESTED

- In 2018, EDR invested more than **1,000 employee hours** to attract the head office of Protein Industries Canada (PIC) to Regina.
- PIC's head office brought **10+ high-quality jobs** to Regina, generating opportunities for local businesses who serve PIC and its employees.
- In 2020 alone, PIC and its partners invested more than **\$47 million** into projects led by Regina-based agriculture and technology companies, creating new growth opportunities, multiplying the benefit for the region and enhancing the region's agriculture and innovation economy.

Regina is poised to transform an already strong agricultural economy by placing greater focus on value-added processing that utilizes every part of the crop.



EDR Priority

# Telling Regina's Story

Destination marketing – or telling Regina's amazing story – is a strategic priority for EDR. It's a vital part of everything we do. Regina is already an entrepreneurial city, world-class host of events and an agriculture innovation hub. Our opportunity is to tell the world.

Regina has a great story to tell. As the lead destination marketing organization for the city, our job is to position Regina as a great place to live, work, play and invest.

In 2020, our efforts became more important than ever as we shifted to supporting local business struggling due to the pandemic. By prioritizing marketing and coordinating our efforts with economic development initiatives, our work can drive new investments and grow our visitor economy.

Bordered by historic Victoria Park, Regina Farmer's Market is the place to be on a sunny Saturday morning.



We've only begun to shape our brand as a community, and in 2021 we'll work with partners to advance a strong destination marketing strategy. Ultimately, our role is to create a strong, competitive identity for the city by sharing a strong, consistent story through Audacity YQR, Tourism Regina and EDR. Whether it's online, through the media or by other means, we're getting results.



Summer or winter, Regina provides amazing opportunities for residents and visitors alike to enjoy the outdoors.

## Impact Dashboard

### Marketing

45,000+

SOCIAL MEDIA FOLLOWERS



850,000+

TOTAL POST REACH

40+

BLOG POSTS

185,977

TOTAL UNIQUE WEBSITE VISITS

### Media Relations

\$3.2M

EARNED MEDIA VALUE

577

ARTICLES GENERATED

## EDR Priority

# Tourism Regina

### Supporting the hardest hit sector

It's no secret that the visitor economy is among the heaviest hit by the pandemic. In the days and weeks after the pandemic took hold, EDR provided resources to help local businesses survive the effects of the downturn.

That includes an online resource hub and business webinar series, both designed to connect business owners and tourism operators with the resources and knowledge they need to survive – and successfully reopen. We also hosted our third annual (and first ever virtual) Collaborate and Connect Conference to support those in the visitor economy, and provided front-of-house training in customer service specific to Regina through the YQReady training program.

In addition, we launched the Audacity Mentorship Program, which connects entrepreneurs with local, purpose-driven leaders to help solve problems. And we continued to provide business support through Square One.

We're proud of the partnerships we've built to boost survival and recovery efforts. Those partnerships will deliver benefits long after Covid-19 is in the rear-view mirror.

## Impact Dashboard

### Engagement

500+

POTENTIAL VISITOR  
INQUIRY REQUESTS  
RESPONDED  
TO VIRTUALLY

100

TOURISM STAKEHOLDERS  
ATTENDED THE VIRTUAL  
COLLABORATE AND  
CONNECT CONFERENCE



500,000+

VIEWS OF THE  
YOU GOTTA TRY THIS VIDEO SERIES

13,000+

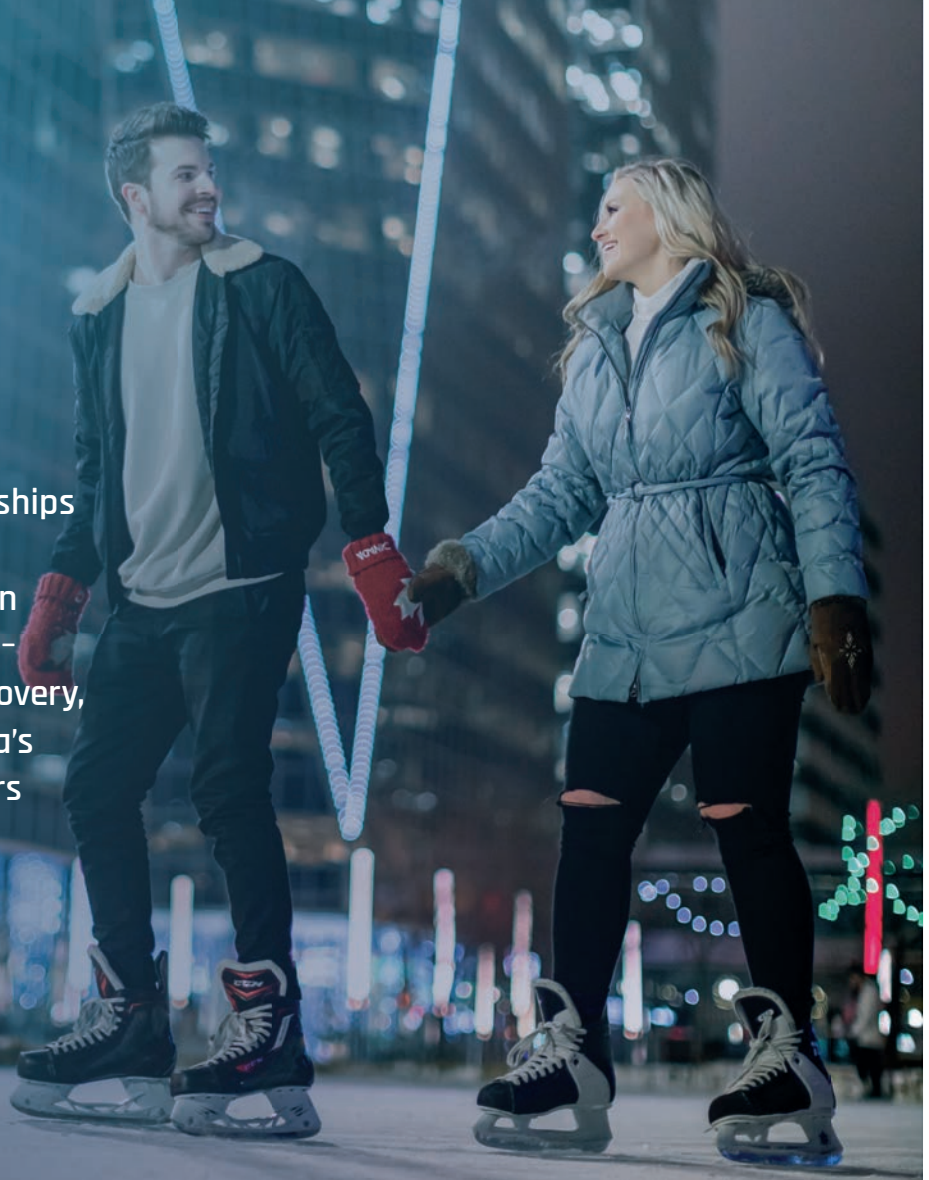
SKATERS USING  
ICEVILLE AT MOSAIC  
STADIUM





**“In times like this, partnerships are absolutely critical. We value our collaboration with Tourism Regina/EDR – not just on destination recovery, but also as we grow Regina’s visitor economy in the years to come.”**

Tracy Fahlman, President and CEO  
Regina Hotel Association



## Key Highlights

### Visitor supports revisited

While the pandemic made in-person support impossible, Tourism Regina responded to more than 500 individual potential visitor inquiry requests, virtually.

### Timely, vital information for tourism businesses

Whether it's through training and networking opportunities, economic insights or business resources, EDR and Tourism Regina connect tourism businesses with the information they need.

### A local approach

Amid the impact of the pandemic, Tourism Regina and its partners had remarkable success creating and marketing memorable experiences for Regina and area residents.

Key successes include the You Gotta Try This and Try Winter campaigns, KrugoFest, Iceville, Rider Rewards Program, Saskatoon/Regina Influencer swap and others.



EDR Priority

# Events, Conventions and Tradeshows

Regina's Events, Conventions and Tradeshow (ECT) sector contributes hundreds of millions of dollars to our local economy every year, employs more than 8,000 people and makes Regina a better place to live for its citizens. Regina is known across Canada as an outstanding host. As with other cities, Covid had a negative impact on Regina's ECT sector, affecting the city both economically and socially.

After reviewing nearly 10 million online conversations from 500,000 digital sources over 2019, we know that our festivals and events and ability to host set us apart from other destinations and reinforces our important role in welcoming visitors to Regina.

KrugoFest delivered a highly entertaining and safe rooftop concert experience in the summer of 2020.

## Key Highlights

### A high-impact sector

Estimates suggest the GRA has suffered a loss, at minimum, of **\$395.3 million** in economic impact because of measures taken to slow the spread of the Covid-19 virus as of June 1, 2020.

### A strong commitment to the future

Worked closely with the ECT Alliance and Regina City Council to secure the **\$375,000 event fund**, significantly enhancing the Alliance's ability to pursue and secure future events.

### Recognized know-how and enthusiasm

NHL Heritage Classic was nominated for the **STC Canadian Sport Event of The Year Award** finalist for events greater than \$1 million.



**"It's no surprise that Regina is becoming an event destination of choice. The close collaboration among alliance partners ensures we have the right people doing the right things at the right time."**

Tim Reid, President and CEO  
Regina Exhibition Association Ltd

#### CASE STUDY

### Regina's Event, Convention and Tradeshow (ECT) Alliance

EDR founded Regina's ECT Alliance to ensure we have the right people at the table when it comes to attracting events to our city.

The Alliance is a consortium of local organizations committed to advancing Regina as a destination of choice for events. It's comprised of The City of Regina, EDR, Tourism Regina, Tourism Saskatchewan, the Regina Hotel Association and Regina Exhibition Association Ltd.

As a result of the work of the Alliance, Regina has been able to swing above its weight and not just win – but excel at hosting world-class events that are noticed across the country.

While the immediate future remains cloudy due to Covid, the ECT Alliance remains committed to pursuing conventions and tradeshow for future years, developing a strength-based events recovery strategy, and working with the Regina Exhibition Association on an event hub concept.



# Financial Statement

## Statement of Operations Year Ended December 31, 2020

### Revenue

	2020 BUDGET	2020	2019
City of Regina core funding	\$ 1,848,240	\$ 1,848,240	\$ 1,812,000
Regina Hotel Association	579,000	154,627	687,593
Partner contributions	980,000	658,653	790,361
Project funding	100,000	100,000	224,094
Rental	78,000	75,900	81,840
Other income	9,000	26,205	32,826
	<b>\$ 3,594,240</b>	<b>\$ 2,863,625</b>	<b>\$ 3,628,714</b>

### Expenses

Administration	\$ 647,240	\$ 597,972	\$ 651,452
Enterprise	1,167,000	1,089,307	1,155,829
Tourism, Events, Conventions & Tradeshow	1,133,000	778,720	1,181,421
Corporate	647,000	281,929	555,015
	<b>\$ 3,594,240</b>	<b>\$ 2,747,928</b>	<b>\$ 3,543,717</b>
Excess of Revenue over Expenses	<b>\$ –</b>	<b>\$ 115,697</b>	<b>\$ 84,997</b>

### Other Income

Canada Emergency Wage Subsidy	–	\$ 394,052	–
Canada Emergency Rent Subsidy	–	16,860	–
Excess of Revenue over Expenses	<b>\$ –</b>	<b>\$ 526,609</b>	<b>\$ 84,997</b>

A portion of current year excess of revenue over expenses have been restricted for future use in a tourism and ECT recovery special project fund for initiatives that would enhance the recovery of the tourism, events, conventions and tradeshow sectors; and in an ag and food special projects fund for initiatives that would advance the ag & food cluster strategy.



Regina International Airport (YQR) is a key hub for business and tourism travel for southern Saskatchewan. While Covid-19 severely impacted travel in 2020, YQR will play a critical role in Regina's economic recovery and growth long after the pandemic is over.



Economic Development Regina Inc.  
info@economicdevelopmentregina.com

P: 306-789-5099  
TF: 1-800-661-5099

economicdevelopmentregina.com  
tourismregina.com



Economic  
Development Regina Inc.





Economic  
Development Regina Inc.

SEE FURTHER

GROW HIGHER









# 2021 BUSINESS PLAN SUMMARY

In 2020, the world changed in the blink of an eye. COVID-19 brought about a new normal where everyone learned the term “social distancing,” and home offices became more common than ever.

Heading into the pandemic, and despite a few nagging issues, Regina's economy had built some positive momentum. Entrepreneurship was growing, technology companies were growing, and Regina continued to boast one of the youngest populations in the country. Regina's 2019 unemployment rate, at 5.1%, had decreased from 5.9% in 2018. While not at the low levels we saw in 2013 and 2014, we were moving in the right direction.

And while Covid wreaked havoc with economic numbers, it's important to remember that those numbers tell us where we've been, not where we are going. Saskatchewan, and Regina, are emerging from the downturn – and all the things that made us great before the pandemic will continue to make us great after. And through it all, we've never forgotten who we are.

Since the pandemic took hold, EDR has provided resources to help local businesses and tourism operators survive and recover from the effects of the downturn. We haven't been doing that work alone. In fact, many great organizations have rolled up their sleeves to deliver key information and resources for Regina businesses. That work has been of particular importance to EDR, as it allows us to pivot from “survival” to “recovery and growth” mode.

In the months prior to Covid, EDR developed an Economic Growth Plan for the Greater Regina Area. There's never a good time for a downturn like the one we've experienced, but the Growth Plan will serve Regina well as we work through this setback. The plan, which includes 19 specific, achievable actions, serves as a template for recovery and growth now and in the years to come.

In 2021, EDR will maintain its focus on recovery while working to achieve the vision set out in our Growth Plan. EDR's Board of Directors has identified four strategic priorities that will have the greatest positive impact on Regina's economic recovery.

THOSE PRIORITIES INCLUDE:

- **Agriculture and Food;**
- **Events, Conventions and Tradeshow;**
- **Entrepreneurship; and**
- **Destination Marketing.**

2021 is a year not just to recover, but to continue in the bold direction we started in 2020 – and we have a strong, achievable plan in place. We have a vision to become better than ever. Regina is known for building great things. Our abundant natural and human resources, proximity to strategic customers and transportation routes position Regina favourably within the context of a rapidly changing global economy.

The GRA is becoming more diverse, entrepreneurial, younger and audacious. So too must EDR. The EDR Board of Directors and management are confident in achieving the ambitious objectives contained in this business plan.

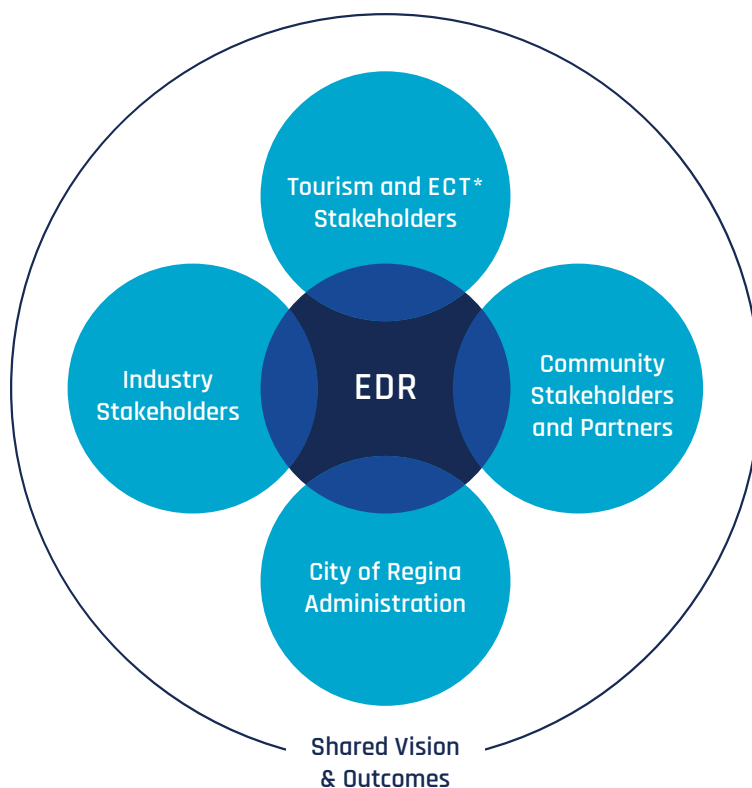
# EDR VISION

The Greater Regina Area (GRA) prospers as a vibrant and diversified economy for investors, a strong destination experience for visitors, and a place of choice with a high standard and quality of life for residents.

## MISSION

Identify, develop and promote opportunities that advance economic prosperity for those who live, work, learn, visit and invest in the Greater Regina Area.

## BUSINESS MODEL



\*Events, Conventions and Tradeshow

## VALUE PROPOSITION

- EDR is a leader and catalyst for economic development in the Greater Regina Area and across southern Saskatchewan.
- We facilitate rapid advancement of strategic industry sectors.
- We connect people and resources, creating an environment where ideas are exchanged, resources are pooled and investments are leveraged.
- We provide strategic intelligence and assistance to ensure key projects are successfully implemented.
- We provide insights and ideas that help businesses identify promising and emerging opportunities and needs.



# EDR BOARD OF DIRECTORS

**FRANK HART, CHAIR**

Chair  
GiGn' Inc.

**TINA SVEDAHL, VICE-CHAIR**

Vice-President, Investments  
Harvard Developments Inc.

**MURAD AL-KATIB**

President and CEO  
AGT Food & Ingredients Inc.

**ERIC DILLON**

Chief Executive Officer  
Conexus Credit Union

**JASON DRUMMOND**

Managing Partner  
York Plains Investment Corp.

**SANDRA MASTERS**

Mayor  
City of Regina

**ELEAH GALLAGHER**

President  
J.C. Kenyon Engineering Inc.

**DR. GINA GRANDY**

Dean, Hill-Levene Schools of Business  
University of Regina

**DARREN HOWDEN**

Senior VP, Prairie Operations  
Farm Credit Canada

**KYLE JEWORSKI**

President and CEO  
Viterra Inc.

**MARK LANG**

Managing Partner, Regina  
KPMG LLP

**RACHEL MIELKE**

Founder and CEO  
Hillberg & Berk

**RYAN URZADA**

Chief Experience Officer  
The Atlas Hotel

**CHRIS HOLDEN, OBSERVER**

City Manager  
City of Regina

**PRESIDENT & CEO****JOHN D. LEE**

Economic Development Regina Inc.

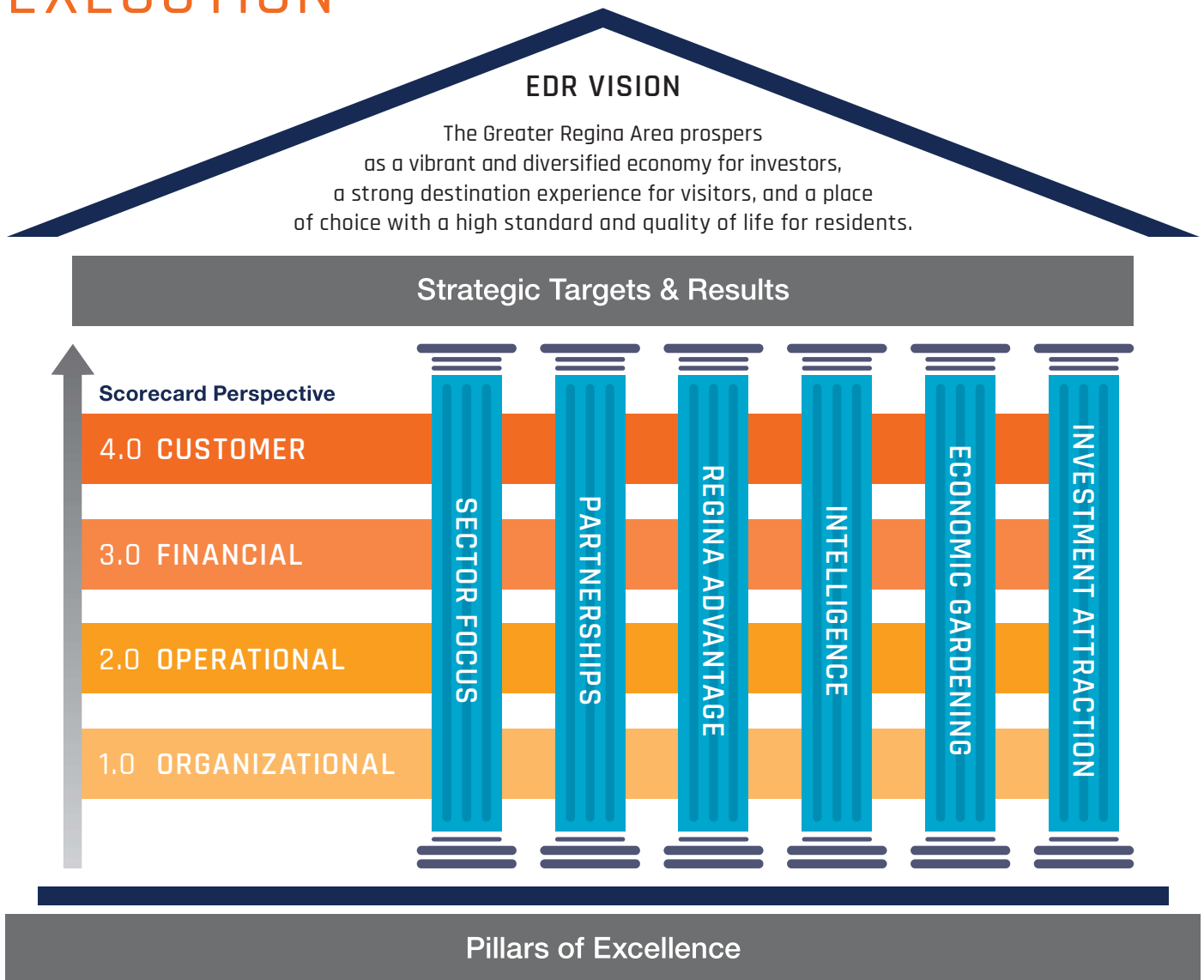
# STRATEGIC INTENT

EDR is responsible for providing leadership for economic growth to the City of Regina and the community, with specific accountability for the following core functions:

- Support industry growth and diversification through retention, development and attraction of business and tourism.
- Find innovative ways to support the community in sustaining growth while effectively addressing the challenges of growth.
- Market and promote the Greater Regina Area for business and tourism.
- Ensure the Greater Regina Area prospers as a vibrant and diversified economy for investors, is a strong destination experience for visitors and a place of choice with a high standard and quality of life for residents.

EDR IS THE CATALYST FOR  
DRIVING ECONOMIC GROWTH  
AND ADVANCEMENT IN THE  
GREATER REGINA AREA.

# STRATEGIC EXECUTION



Strategic pillars are essential strategic elements that form the foundation for a balanced scorecard. EDR sometimes uses the analogy of strategic pillars as “load-bearing” walls. They support the entire structure of your building, but their placement and design may actually dictate what you can and cannot do in terms of redesigning the layout and function. For EDR, the six strategic pillars provide structure, focus, support and boundaries for the EDR 2021 Business Plan.

The pillars apply to every part of the organization and define what major strategic thrusts EDR will pursue to achieve its vision. They affect all four of the balanced scorecard perspectives (1.0 – Organizational; 2.0 – Operational; 3.0 – Financial; and 4.0 – Customer). EDR’s Board of Directors uses this scorecard structure to assess the performance of the organization.

If EDR excels at these six strategic pillars, the organization will achieve its vision and the strategic results (targets) in the balanced scorecard.

# REGINA'S 2020-2030 ECONOMIC GROWTH PLAN

Regina's 2030 Economic Growth Plan identifies key opportunities to increase the city's prosperity and economic potential for the next 10 years. Our aim is to promote the Greater Regina Area (GRA) as a leading destination for visitors, talent, businesses and investment.

Our ambitious plan provides a roadmap for the GRA to thrive and to improve the lives of Reginans today and in the future. It contains 19 specific, achievable actions that will drive economic growth and prosperity for years to come.

Over the next decade, the population in Saskatchewan will grow to over 1.4 million. Together with the Province, we will support a decade of growth by creating new jobs and economic opportunities to help families and communities thrive. Our plan aligns with Saskatchewan's Growth Plan, and we continue to actively seek opportunities to collaborate with the Government of Saskatchewan.

## A TEMPLATE FOR ECONOMIC RECOVERY

As Regina works to recover from the effects of Covid-19, the Economic Growth Plan provides concrete steps in the right direction. In 2021, EDR will prioritize actions that deliver the greatest possible economic impact for Regina.

## A COMMUNITY EFFORT

Led by a steering committee of key community stakeholders, the Plan is a result of extensive engagement and thorough research. Over 200 residents participated in roundtables and focus groups providing important insights that helped shape the strategic direction of the Plan. An online survey completed by over 1,400 Regina residents captured the thoughts of our community.



## A STRONG FOUNDATION

Our city has a strong foundation of talent and infrastructure in key economic sectors that will continue to be strong drivers for Regina's economy. Those sectors include agriculture and food; events, conventions and tradeshow; finance and insurance; manufacturing; mining; oil and gas; and tourism.

## A BOLD VISION FOR 2030

The Plan's steering committee identified five compelling visions for Regina's future economy, outlining their strengths and key areas of opportunity to increase prosperity and economic potential.

### Competitive

The business environment is thriving. Entrepreneurs excel here, and our city is full of driven and passionate people, changing the world from right here in our backyard. Regina has a variety of supports for entrepreneurs; from coworking spaces, to incubators, and programs to ensure success. Technology and innovation drive Regina's key sectors. The city has blossomed on the world stage as a place to pilot new agriculture and food technologies.

### KEY AREAS OF OPPORTUNITY FOR REGINA

- Food: The Greater Regina Area will play a key role in sustaining the growing global population that will rise to 8.5 billion people in 2030.
- Entrepreneurship: Regina is full of driven and passionate people who are creating global transformation.

## Vibrant

We are a year-long festival and event city that is known as the best host for events, conventions and tradeshow in Canada. The community is full of energy with rich and lively recreational activities, music, food and shopping experiences. Regina is a place where entrepreneurs, artists and the public sector have become a trifecta of collaboration and impact. There is a vitality in the city that promotes healthy lifestyles, creativity and community well-being.

### KEY AREAS OF OPPORTUNITY FOR REGINA

- Visitor Economy: If the province were to grow its visitation and expenditures by 3% per annum through to 2030, it would mean an almost 50% increase in real expenditures and jobs.

## Inclusive and Welcoming

The community has built upon the strong foundation of collaboration across organizations to create a safe and accessible city. Indigenous and newcomer employment at all levels are representative of our population. Our diverse community feels at home and proud of our cultural amenities and social gathering places. There is better pathfinding for newcomers to Regina and new cultural spaces.

### KEY AREAS OF OPPORTUNITY FOR REGINA

- Indigenous Engagement: Regina is dedicated to increasing employment participation, education and investment opportunities for Indigenous peoples.

## Sustainable

In 2030, Regina will be a shining example of how both renewable and non-renewable resources create prosperity. Regina is recognized internationally as a smart city for its generous green space, environmentally sound building standards, sustainable operational practices, energy efficient public transportation system and best-practice waste management. As proud stewards of air, land, water and biodiversity, we will create sustainable prosperity.

### KEY AREAS OF OPPORTUNITY FOR REGINA

- Energy and Resources: The Greater Regina Area is home to energy, oil and natural gas companies that are leaders in advancing technologies and will be instrumental to making the province a global energy leader.
- Renewable Energy and Green Economy: Regina will take steps to adopt new technologies, practices and policies to drive towards using and producing more responsible energy sources.

## Collaborative

Community leaders have created a climate of collaboration and risk-taking, where the private and public sectors work closely together to create opportunities, policies and programs that advance the economic prosperity for the Greater Regina Area. New business clusters have emerged. Private businesses, non-profits and community organizations work together to enact innovative changes that improve economic prosperity and community.

### KEY AREAS OF OPPORTUNITY FOR REGINA

- Talent and Training: Regina is creating partnerships between industry and education to develop the best home-grown talent that chooses to stay here.

## A MULTI-FACETED PLAN

Regina's 2030 Growth Plan will require city-wide and region-wide collaboration to deliver. We need strong and effective partnerships with many organizations, including other levels of government, non-profit organizations, businesses and – most of all – individual citizens. It's an achievable plan that will create an amazing place to live, work, learn, play and do business.

To view the complete 2030 Economic Growth Plan, visit [economicdevelopmentregina.com/economic-data/economic-growth-plan](http://economicdevelopmentregina.com/economic-data/economic-growth-plan).

# 2021 STRATEGIC PRIORITIES



## AGRICULTURE & FOOD

Regina is poised to transform an already strong agricultural economy by placing greater focus on value-added processing that utilizes every part of the crop. This **multi-sectoral strategy** will create opportunities around our existing assets – an entrepreneurial mindset, the world's best producers, ingenuity and boldness, world-renowned agricultural suppliers and manufacturers, a robust, knowledgeable finance and insurance sector and world-class transportation and logistics infrastructure. We are positioned to be a leader in developing new technologies and techniques that transform our world-class agricultural products.

**Regina will be a world leader in plant-based food, fuel and fibre.**

### 2021 STRATEGIC IMPERATIVES:

- Execute the agriculture and food cluster strategy (including marketing, investment attraction, funding and other actions)
- Advance a strategy to establish an Ag and Food Tech Innovation Hub

EDR's strategic priorities for 2021 are aligned with actions identified in the 2020–2030 Economic Growth Plan.

While it provides a blueprint for growth over the next ten years, the Plan also forms the foundation for economic recovery in the near term. As a result, EDR's Board of Directors has identified four strategic priorities for 2021 that will have the greatest positive impact on Regina's economic recovery. EDR will focus its efforts on these areas, while adopting an agile approach to our work, which will allow it to remain on course through these rapidly changing times. Pursuing those priorities will in turn contribute directly to actions identified in the Growth Plan.

As the agency responsible for Tourism Regina, EDR believes that each of these priorities will play an important role in driving Regina's visitor economy. As each of these priority areas flourish, they will create greater opportunities for business and leisure travel to Regina.



#### AGRICULTURE & FOOD

Regina will be a world leader in plant-based food, fuel and fibre.



#### EVENTS, CONVENTIONS & TRADESHOWS

Regina will be a year-long festival and event city that is known as the best host for events, conventions and tradeshows in Canada.



#### ENTREPRENEURSHIP

Regina will be a top place in Canada to start and grow a business.



#### DESTINATION MARKETING

Regina will have a strong, competitive identity.

## EDR VISION

**The Greater Regina Area prospers as a vibrant and diversified economy for investors, a strong destination experience for visitors, and a place of choice with a high standard and quality of life for residents.**





## EVENTS, CONVENTIONS & TRADESHOWS

In a normal year, Regina's event, convention and tradeshow (ECT) sector contributes hundreds of millions of dollars to the local economy, employs more than 8,000 people and makes Regina a better place to live for its citizens. Our city is known across the country for its passion, welcoming spirit, committed volunteers and a work ethic that allows us to thrive in markets above our weight class. EDR and its partners are working to attract and maximize high-impact events, conventions and tradeshows.

**Regina will be a year-long festival and event city that is known as the best host for events, conventions and tradeshows in Canada.**

### 2021 STRATEGIC IMPERATIVES (completed in collaboration with the ECT alliance\*):

- Identify, acquire, grow and secure high-impact future ECTs
- Execute the ECT Alliance recovery and growth strategy
- Activate high-impact ECTs to increase brand awareness, visitor experience and investment opportunities

\* Regina's Event, Tradeshow and Convention Alliance is a consortium of local organizations committed to advancing Regina as a destination of choice for events. The Alliance is comprised of The City of Regina, Economic Development Regina, Tourism Saskatchewan, Regina Hotel Association and Regina Exhibition Association Ltd.



## ENTREPRENEURSHIP

Regina is home to a creative, innovative, bold and highly connected entrepreneurial community. Our entrepreneurial mindset helps us to nurture the collective abilities and diverse values of our business community, through an exchange of ideas, resources, connections and acceptance. There is a unique opportunity to build off pre-pandemic momentum created by successes like Cultivator powered by Conexus, PATH COWORK and Audacity YQR.

**Regina will be a top place in Canada to start and grow a business.**

### 2021 STRATEGIC IMPERATIVES:

- Grow the Audacity YQR movement through increased partnership, awareness and participation
- Implement a Competitiveness Framework (including incentives, customer experience, infrastructure and other factors) for the GRA, in collaboration with the City of Regina



## DESTINATION MARKETING

According to Oxford Economics, destination marketing “fuels development across the entire economic spectrum.” It is critical to building awareness, familiarity and relationships that attract visitors and investment. It also enhances a region's ability to attract strategic events, drives the development of transportation infrastructure, attracts visitors to tourist venues and raises quality of life for citizens. Regina has an opportunity to create a singular, powerful place brand that tells its story of an amazing city to live, work, play, study and do business.

**Regina will have a strong, competitive identity.**

### 2021 STRATEGIC IMPERATIVES:

- Execute a destination recovery campaign promoting Regina as a great place to live, work, play and invest
- Develop and execute a coordinated destination promotion and marketing action plan
- Create and launch a visitor and destination experience action plan, keeping in mind the GRA's strategic focus on agriculture and food



## ORGANIZATIONAL

- Establish a City of Regina and EDR mobilization committee to advance the Economic Growth Plan
- Secure additional incremental funding as well as partners and resources to achieve strategic imperatives
- Transform to an agile enterprise

# 2021 BUDGET

The 2021 Budget supports EDR's successful execution of the organization's balanced scorecard.

REVENUE	2020 BUDGET	2020 FORECAST	2021 BUDGET
City of Regina Core Funding	1,848,240	1,848,240	1,885,205
City of Regina 2021 Additional Request	–	–	200,000
Regina Hotel Association	579,000	62,500	62,500
Other Revenue	1,167,000	738,560	940,000
<b>Total Revenue</b>	<b>3,594,240</b>	<b>2,649,300</b>	<b>3,087,705</b>

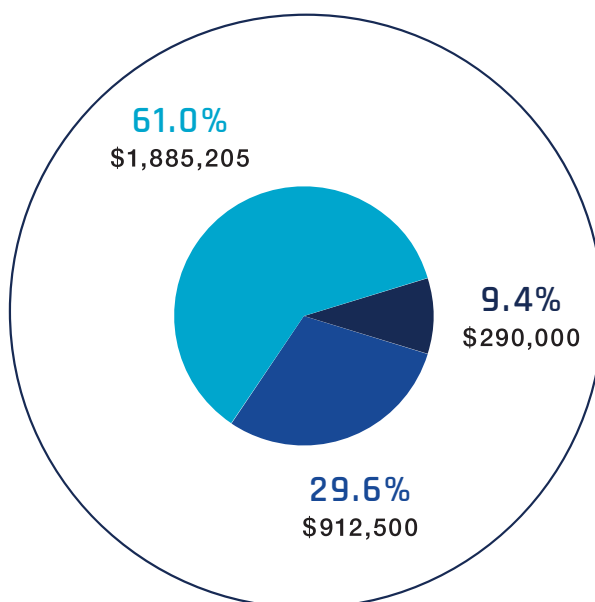
## EXPENSES

Administration	647,240	611,500	576,705
Enterprise	1,167,000	1,072,000	1,315,000
Tourism and Visitors	615,000	540,000	641,000
Events, Conventions & Tradeshow	518,000	162,500	206,000
Corporate	647,000	335,500	349,000
<b>Total Expenses</b>	<b>3,594,240</b>	<b>2,721,500</b>	<b>3,087,705</b>

<b>Net Income (Loss)</b>	<b>–</b>	<b>(72,200)</b>	<b>–</b>
--------------------------	----------	-----------------	----------

## REVENUE ALLOCATION

- City of Regina  
Core Funding
- Partner Investment  
& Stakeholder  
Contributions
- Other Revenue



## GEARING RATIO

EDR has made a strategic emphasis to increase our Gearing Ratio (stakeholder and partner contributions: City core funding). The realities of the current economic climate have caused a setback, but EDR is determined to recover. For every dollar the City contributes, Partners and Third Party funders are budgeted to contribute 48 cents in 2021.

	2016	2017	2018	2019	2020 FORECAST	2021 BUDGET
City of Regina Core Funding	1,719,500	1,719,500	1,719,500	1,812,000	1,848,240	1,885,205
Partners & Third Party Funding	950,446	1,031,622	1,300,000	1,702,048	706,060	912,500
Gearing Ratio	0.55	0.60	0.76	0.94	0.38	0.48

# A COMMUNITY EFFORT

This is an exciting time for EDR,  
and for Regina – and we know we can't  
achieve our ambitious vision on our own.

In 2017, the Board of Directors of Economic Development Regina Inc. created the first opportunity for private sector companies and groups to invest directly into supporting our economic growth strategy.

We were very pleased by the response of the business community to this initiative. Since then, some 22 private sector organizations have become EDR Investment Partners, providing over \$1 million in new revenue, and becoming key stakeholders in our work. Our partners represent a broad cross-section of Regina's business community who are fully invested in our long-term growth. They are leaders who care about our community and committed to the future of the Greater Regina Area.

While our primary focus is the Greater Regina Area, our sense of community compels us to cooperate well beyond our boundaries. When we succeed, all of Saskatchewan succeeds. And when Saskatchewan succeeds, we celebrate.

To all of our investment partners, thank you.

## VALUED PARTNERSHIP

EDR, Tourism Regina and the Regina Hotel Association (RHA) share a common vision to attract leisure and business visitors to the GRA.



## INVESTMENT PARTNERS

EDR's Investment Partnership Program provides opportunities for companies and organizations to invest directly in our long-term growth strategy. These are the partners who showed leadership and commitment to the future of the Greater Regina Area.

### Founders



### Premier









## CONTACT US

Economic Development Regina Inc.

**P:** 306-789-5099

**TF:** 1-800-661-5099

[info@economicdevelopmentregina.com](mailto:info@economicdevelopmentregina.com)

[economicdevelopmentregina.com](http://economicdevelopmentregina.com)  
[tourismregina.com](http://tourismregina.com)



Economic  
Development Regina Inc.



## 2021 Citizen Appointments for Accessibility Advisory Committee, Board of Revision, Regina Airport Authority and Regina Appeal Board

<b>Date</b>	April 29, 2021
<b>To</b>	Mayor Masters and City Councillors
<b>From</b>	Executive Committee
<b>Service Area</b>	Office of the City Clerk
<b>Item #</b>	CR21-78

## RECOMMENDATION

## That City Council:

Approve the following appointments to each of the boards, committee and authority for the term of office indicated below, for each vacancy and continue to hold office for the term indicated or until their successor is appointed:

## Accessibility Advisory Committee

Mindy Strom May 1, 2021 to December 31, 2022

## Board of Revision

Nicholas Brown	May 1, 2021 to December 31, 2024
Ronni Nordal	May 1, 2021 to December 31, 2024

## Regina Airport Authority

Juliana Wong	May 1, 2021 to April 31, 2024
Gillis Lavalley	May 1, 2021 to April 31, 2023

Regina Appeal Board

Cassandra Byblow	May 1, 2021 to December 31, 2023
Kevin Marion	May 1, 2021 to December 31, 2022
Kyle McCreary	May 1, 2021 to December 31, 2023
Jacqueline Messer-Lepage	May 1, 2021 to December 31, 2023
Janet Degrow	May 1, 2021 to December 31, 2022

**HISTORY**

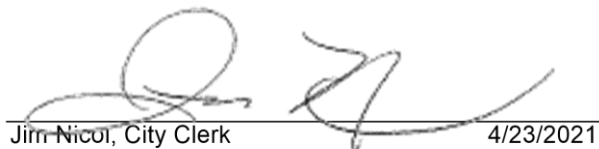
---

At the April 21, 2021 meeting of the Executive Committee, the Committee, in **private** session, considered report E21-21 report from the City Clerk's Office.

The Committee adopted a resolution to concur in the recommendations contained in the report. Recommendation #2 does not require City Council approval.

Respectfully submitted,

EXECUTIVE COMMITTEE

  
Jim Nicol, City Clerk 4/23/2021

**ATTACHMENTS**

E21-21 2021 Citizen Appointment Report for RAB RAA ACC BOR

**2021 Citizen Appointments for Accessibility Advisory Committee, Board of Revision, Regina Airport Authority and Regina Appeal Board**

<b>Date</b>	April 21, 2021
<b>To</b>	Executive Committee
<b>From</b>	City Clerk's Office
<b>Service Area</b>	Office of the City Clerk
<b>Item No.</b>	E21-21

**RECOMMENDATION**

---

The Executive Committee recommends that City Council:

1. Approve the following appointments to each of the boards, committee and authority for the term of office indicated below, for each vacancy and continue to hold office for the term indicated or until their successor is appointed:

Accessibility Advisory Committee

Mindy Strom May 1, 2021 to December 31, 2022

Board of Revision

Nicholas Brown May 1, 2021 to December 31, 2024  
Ronnie Nordal May 1, 2021 to December 31, 2024

Regina Airport Authority

Juliana Wong May 1, 2021 to April 31, 2024  
Gillis Lavalley May 1, 2021 to April 31, 2023

### Regina Appeal Board

Cassandra Byblow	May 1, 2021 to December 31, 2023
Kevin Marion	May 1, 2021 to December 31, 2022
Kyle McCreary	May 1, 2021 to December 31, 2023
Jacqueline Messer-Lepage	May 1, 2021 to December 31, 2023
Janet Degrow	May 1, 2021 to December 31, 2022

2. Approve this report at its meeting on April 28, 2021.

## **ISSUE**

---

The purpose of this report is to facilitate the appointment of citizen representatives to the Accessibility Advisory Committee, Board of Revision, Regina Airport Authority and Regina Appeal Board for terms specified in the report.

## **IMPACTS**

---

### **Policy Impacts**

In accordance with City Council's policy statement to Strengthening Eligibility and Diversity Requirements for board and committee representation:

*"City Council values and seeks to further enhance the inclusive nature of Regina through living the values of respect and trust, celebrating the strength that comes from diversity and inviting participation from all in decision making. Nominees will have been recruited through an inclusive, transparent and equitable process and appointments made by City Council will reflect these objectives.*

*Representative citizen members provide a varied and valued perspective, reflecting and honouring the diversity of our community and bring experience, skills and expertise that contribute to good governance and informed decision making."*

The annual advertisement placed in the Leader Post and on the City website, highlighted the policy statement to strengthen eligibility and diversity representation on all Boards, Commissions and Committees.

The Office of the City Clerk reached out to External Stakeholder partners inviting interested citizens to apply for positions on boards, commissions and committees were also posted on Facebook, Twitter, Regina.ca and Chamber Link.

There are no accessibility, environmental, financial, legal/risk or other impacts.

## **OTHER OPTIONS**

---

There are none with respect to this report.

## **COMMUNICATIONS**

---

Advertisements inviting interested citizens to apply for positions on boards, commissions and committees were posted on Facebook, Twitter, Regina.ca and placed in the Leader Post for two consecutive weekends beginning March 6, 2021. Various external stakeholder partners were utilized to advertise for the boards and committees through their social media channels, website, etc. The deadline for applications was noted as March 25, 2021 but was extended to April 8, 2021 for Board of Revision and Regina Appeal Board. The advertisements were placed for vacancies on the following:

- Accessibility Advisory Committee
- Board of Revision
- Regina Airport Authority
- Regina Appeal Board

An email notification was sent to all citizen representatives with expiring terms of office. These individuals were advised that their terms were expiring on May 1, 2021 and were invited to reapply, by completing an application on the City of Regina website.

After City Council has finalized the appointments, the following communications will take place:

1. All applicants will be notified in writing of the outcome of their applications.
2. Any incumbents who have chosen not to apply for re-appointment will be sent letters from the Mayor, on behalf of City Council, indicating appreciation for their service.

## **DISCUSSION**

---

Executive Committee is required to nominate individuals for City Council consideration on all committees presented in this report. The following information is provided on activities that have been carried out in preparation for the appointments:

The appointment process to the boards, committee and authority was initiated in March to facilitate the appointment of individuals where current terms expire April 30, 2021 (Regina Airport Authority), a letter of resignation was received (Accessibility Advisory Committee and Board of Revision) and to filled the five new citizen vacant positions (Regina Appeal Board). As appointments are always contingent on the candidate remaining until their successor is appointed, business is still being conducted.

## **Process for Determining Appointments:**

Individuals nominated may not be Elected Officials or employed by any level of government.

In accordance with Council's previous direction, nominating committees were established consisting of representatives from the Office of the City Clerk, the Secretary of Board/Committee and the Board Chair for the following quasi-judicial boards, committee and authority:

### **Accessibility Advisory Committee**

Annual appointments to the Accessibility Advisory Committee were made on December 16, 2020. The Office of the City Clerk received notice from Ms. Shirley Rehm on March 10, 2021 tendering her resignation from the Accessibility Advisory Committee.

In accordance with *The Committee Bylaw, Bylaw No. 2009-40* the Accessibility Advisory Committee shall consist of 11 members appointed by resolution of Council as follows:

- a) 11 voting members consisting of the following:
  - i. A minimum of six voting members from the general public:
    - a) Who are individuals that experience disability; and
    - b) Who are representative of a diverse population and age, including individuals experiencing physical and cognitive disabilities;
  - ii. If after appointing members based on the criteria outlined in clause (i), there are still positions available, members from the general public who are:
    - a) Representatives of community-based, non-profit organizations that work with or support people that experience disabilities and are knowledgeable in current leading practices related to accessibility and inclusion; or
    - b) Parents or caregivers of children or youth (under 19) that experience disability; and;
- b) non-voting members consisting of at least one member of Council, with a maximum of two members of Council.

### **Board of Revision**

Annual appointments to the Board of Revision were made on December 16, 2020. The Office of the City Clerk received notice from Mr. Archan Bhandari on March 11, 2021 and Mr. Daniel Falayi on March 17, 2021 tendering their resignation from the Board of Revision.



## **Regina Airport Authority**

Executive Committee is required to nominate individuals for City Council consideration. City Council will put forward the nominations of two individuals to be the City's representative on the Regina Airport Authority. There are two positions requiring appointments: A three-year term appointment and an appointment to continue the remaining term appointment that expires on April 30, 2023 that is vacant due to a resignation.

In accordance with the Regina Airport Authority Inc. Bylaw No. 1, all terms of office for appointment members to the authority must be for a three-year term.

Mr. Nick Langshaw tendered his resignation from the Authority with a term expiring April 30, 2023.

## **Regina Appeal Board**

Membership on the Regina Appeal Board (RAB) has historically been comprised of three members of Council appointed annually. On March 10, 2021, City Council adopted to revise the composition of the Board to consist of five citizen members appointed by City Council. The members can be appointed to hold office for up to three-year staggered terms as set by Council resolution, up to a maximum of nine consecutive years.

## **DECISION HISTORY**

---

CM19-12 Strengthening Eligibility and Diversity was considered on August 26, 2019, approved the Strengthening Eligibility and Diversity Policy.

CR21-40 Regina Appeal Board Composition was considered on March 10, 2021, approved the change in composition to the Board from three members of Council to five citizen members.

Respectfully Submitted,



Amber Ackerman  
Deputy City Clerk

Respectfully Submitted,



Jim Nicol  
City Clerk

Prepared by: Rheyra Buller, Administrative Assistant and Supervisor

## Winter City Strategy Motion Response

<b>Date</b>	April 29, 2021
<b>To</b>	Mayor Masters and City Councillors
<b>From</b>	Operations and Community Services Committee
<b>Service Area</b>	People and Transformation
<b>Item #</b>	CR21-79

### RECOMMENDATION

---

That City Council:

1. Approve the Winter City Strategy (Appendix A), including the vision, themes and goals as outlined under section VI. Winter City Strategy of this report.
2. Approve \$50,000 to be used from the Community Investment Grant Reserve - Executive Committee to fund the 2021 Winter Grant.
3. Approve funding of \$390,000 - \$420,000 to be included in the 2022 Operating Budget.
4. Direct Administration to provide an annual update related to the measures of success outlined in the Winter City Strategy via a memo to City Council.
5. Remove MN19-11 from the List of Outstanding Items for City Council.
6. Direct Administration to:
  - a) coordinate with the Provincial Capital Commission to investigate additional year-round public washrooms in Wascana Park;
  - b) investigate washrooms in municipal parks that could be winterized for all-seasons use; and
  - c) report back to the Operations and Community Services Committee on the financial implications associated with the directives outlined in 6(a) and (b) by Q4 of 2021.

## HISTORY

---

At the April 21, 2021 meeting of the Operations and Community Services Committee, the Committee considered the attached OCS21-12 report from City Planning & Community Development.

The Committee adopted a resolution to concur in the recommendation contained in the report, with the following amendment:

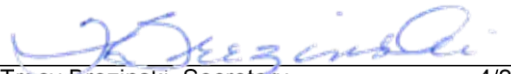
That City Council direct Administration to:

- a) coordinate with the Provincial Capital Commission to investigate public washrooms in Wascana Park;
- b) investigate washrooms in municipal parks that could be winterized for all-seasons use; and
- c) report back to the Operations and Community Services Committee on the financial implications associated with the directives outlined in 6(a) and (b) by Q4 of 2021.

Recommendation #6 in the attached report does not require City Council approval.

Respectfully submitted,

OPERATIONS AND COMMUNITY SERVICES COMMITTEE



Tracy Brezinski, Secretary

4/23/2021.

## ATTACHMENTS

OCS21-12 Winter City Strategy Response

Appendix A - Proposed Strategy

Appendix B - Council Motion

Appendix C - Recommended City Actions

Appendix D - Community Initiative & Partnerships

Appendix E - Jurisdictional Research

Appendix F - Existing Inventory of Policies, Programs and Services

## Winter City Strategy Motion Response

<b>Date</b>	April 28, 2021
<b>To</b>	Mayor Masters and City Councillors
<b>From</b>	Operations and Community Services Committee
<b>Service Area</b>	Parks, Recreation & Cultural Services
<b>Item #</b>	

### RECOMMENDATION

---

That City Council:

1. Approve the Winter City Strategy (Appendix A), including the vision, themes and goals as outlined under section VI. Winter City Strategy of this report.
2. Approve \$50,000 to be used from the Community Investment Grant Reserve - Executive Committee to fund the 2021 Winter Grant.
3. Approve funding of \$390,000 - \$420,000 to be included in the 2022 Operating Budget.
4. Direct Administration to provide an annual update related to the measures of success outlined in the Winter City Strategy via a memo to City Council.
5. Remove MN19-11 from the List of Outstanding Items for City Council.

### HISTORY

---

At the April 21, 2021 meeting of the Operations and Community Services Committee, the Committee considered the attached OCS21-12 report from City Planning & Community Development.

The Committee adopted a resolution to concur in the recommendation, and the following amendment:

That City administration coordinate with the Provincial Capital Commission to investigate public washrooms in Wascana Park and that the City investigate municipal parks that could be winterized for all-seasons use and report back on the financial implications by Q4 of 2021.

Recommendation #6 in the attached report does not require City Council approval.

Respectfully submitted,

OPERATIONS AND COMMUNITY SERVICES COMMITTEE

**ATTACHMENTS**

Appendix A - Proposed Strategy

Appendix B - Council Motion

Appendix C - Recommended City Actions

Appendix D - Community Initiative & Partnerships

Appendix E - Jurisdictional Research

Appendix F - Existing Inventory of Policies, Programs and Services

# Express, Experience & Embrace Winter



## Regina's Winter City Strategy 2021



**REGINA**



# Vision and Goals

In August 2019, City Council outlined their vision for making Regina a Winter City. Winter Cities is a concept that encourages communities in northern latitudes to plan their transportation systems, buildings and recreation projects around the idea of creating a vibrant and active city in all four seasons.

Based on this direction, the City of Regina (City) worked with key external stakeholders and performed research on what actions other Winter Cities are taking. The review also included a reflection on Regina's current "winter-friendly" initiatives and how they would support becoming a Winter City.

After this review, the team worked to solidify a vision with supporting themes and goals.

It is recognized that the City, alone, cannot achieve this Winter City vision. It will require the commitment of many partners and stakeholders. To truly become a Winter City we will need the City, city leaders, businesses and community groups to come together to address winter challenges.

Together we need to develop and deliver on plans, policies and initiatives that support the vitality of Regina in the winter and transform how people perceive and experience winter.

***"Winter is a reflective time to be mindful; gather as family and extended family to share in meals, feasts, create and share stories."***

- Joely BigEagle-Kequahtoway

The goal of the Winter City Strategy is to create a common vision and shared understanding of opportunities to help residents and visitors embrace winter. Together we can create a city that is inviting, vibrant and prosperous even in the coldest months of the year.



# Winter City Vision

We are the champions of winter! We leverage winter as an asset to strengthen our economy and improve our quality of life. Residents and visitors celebrate and embrace all aspects of winter living in Regina.

## Winter City Themes and Goals

To help achieve the Winter City Vision, three key themes with supporting goals were adopted :

### ▶▶▶ Express Winter | Foster a Positive Winter Culture



- **Goal 1:** Create and tell a positive “Winter-in-Regina” story
- **Goal 2:** Promote winter events and amenities within Regina and surrounding area

### ▶▶▶ Experience & Explore Winter | Participate in Inclusive Winter Living



- **Goal 3:** Make it easier to move around the city
- **Goal 4:** Enhance winter events, activities, amenities
- **Goal 5:** Celebrate Regina’s culture, heritage and traditions
- **Goal 6:** Make winter inclusive for everyone

### ▶▶▶ Embrace Winter Design | Create Winter Spaces



- **Goal 7:** Incorporate urban design for winter fun, activity, beauty and interest
- **Goal 8:** Warm up winter through strategic lighting, wind breaks and options for warming-up





# Becoming a Winter City

We need action to realize the Winter City Vision! By working together, the City and community partners, have identified actions for the next several years. It's expected these actions will grow and expand as more members of the community get involved in the Winter City movement.

To the right are highlights from the City's action plan. This action plan spans many years as winter living is a way of life. Actions that require City funding or resource supports will be brought forward through the City's annual budget process.

## Measuring Success

It is important to measure our progress toward achieving the vision, themes and goals. The following measures will be used as indicators of success of the Winter City Strategy.

- Residents' perception of winter and satisfaction with services surveyed annually.
- Progress on the recommended actions with a link back to appropriate plans and/or policy including (i.e. Transportation Master Plan, Recreation Master Plan and Winter Road Maintenance Policy)

- Economic impacts of large events such as a winter exhibition, festival or sporting event, in collaboration with Economic Development Regina

The community is also planning several exciting initiatives such as a winter exhibition and larger winter festivals. Watch for announcements from our community partners.

## We are working on it!

- Install a skating loop in East Regina
- Install an art projection at the Neil Balkwill Civic Arts Centre
- Partner with the community and provide support for winter initiatives
- Assess the Snow Angels Pilot to determine a long term program
- Enhance snow management practices

## Quick wins (2021/2022 Winter Season)

- Create a grant for initiatives aligned with the winter goals
- Educate how to have safe firepits in public spaces
- Add more outdoor programming to existing recreational programming
- Commission ice and/snow sculptures and hold workshops
- Explore skating on storm detention ponds and natural ice surfaces
- Hold a storytelling event during Indigenous Storytelling Month

## Medium Term (2022/2023 or 2023/2024 Winter Seasons)

- Tell Regina's Winter Story
- Host a design competition for warming shelters
- Extend the outdoor ice season and add crokicurl sites

## Long Term (2024/2025 and Beyond)

- Review the Official Community Plan for alignment to winter goals
- Incorporate changes into required policies and bylaws after the Official Community Plan review

For a full list of action items and additional details refer to Appendix C & D.

NOTICE OF MOTION

July 29, 2019

City Clerk  
City Hall  
Regina, Saskatchewan

Dear Sir:

Please be advised that I will submit the following NOTICE of MOTION at the July 29, 2019 meeting of Regina City Council.

Re: Regina Winter City Strategy

---

WHEREAS the Recreation Master Plan aims to promote four season sport and recreation opportunities and to improve quality of life for residents and visitors;

WHEREAS a Winter City Strategy would celebrate winter activities and promote health and wellness;

WHEREAS a Winter City Strategy would improve community accessibility, inclusion, and activities that could lead to economic growth opportunities and could create opportunities for residents, business, and visitors;

WHEREAS a Winter City Strategy would provide an opportunity to strengthen existing initiatives and partnerships; and

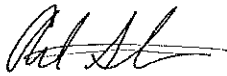
WHEREAS a Winter City Strategy could improve or transform multi-modal transportation options and recreation amenities suitable for year-round activities;

THEREFORE BE IT RESOLVED that the Administration:

1. Identify the cost, benefits and economic benefit of developing a Winter City Strategy;
2. Develop an inventory of Winter City programs, services, and activities and identify gaps;
3. Identify partnership opportunities with community associations and groups, businesses, Economic Development Regina, Tourism Regina, and REAL in realizing a Winter City Strategy;

4. Prepare a report for the Community and Protective Services Committee for Q2 2020, summarizing the results of the engagement, and identifying priorities and next steps.

Respectfully submitted,




---

Andrew Stevens  
Councillor – Ward 3



---













Lori Bresciani  
Councillor – Ward 4



---















John Findura  
Councillor – Ward 5

## In Progress Now

Title/Description	Responsible Areas	Cost Estimate	Funding Source	Express		Experience				Embrace	
				Goal 1	Goal 2	Goal 3	Goal 4	Goal 5	Goal 6	Goal 7	Goal 8
<b>Install a skating loop.</b> The Towns MR4 park plan includes a 200-metre-long, 3-metre-wide skating loop and a full boarded rink with shelter. The boarded rink is scheduled for construction in 2021 with the rest of the park space to follow. In addition, the City will continue to explore establishment of a larger skating trail as outlined in the Recreation Master Plan.	Parks, Recreation and Cultural Services (PRCS)	TBD	Developer funded build								
<b>Install a lit art projection at the Neil Balkwill Civic Arts Centre (NBCAC).</b> A light art display was installed at the NBCAC this year. This initiative involves building on programming to activate the outdoor NBCAC space and further utilizing the new City owned lazer boxes by contracting an artist to do digital media activation.	PRCS	\$5,000	Approved operating budget								
<b>Build additional winter recreational amenities.</b> Consider winter amenities in support of the Recreation Master Plan as part of new development or park re-development review processes. For example, a toboggan hill is being added as part of the Regent Par 3 park redevelopment.	PRCS	Project specific									
<b>Partner with the community or provide support for winter initiatives.</b> The City has dedicated staff that work with the community to encourage and enable events, programs and activities. This can include creating partnerships or supporting groups through community consulting services. Work will continue and additional effort will be made when engaging with groups to ensure they are thinking about how to activate the community in all four seasons. This will include at annual meetings with key community partners, such as the BIDs, PCC, REAL, Hotels Association and Tourism Regina to discuss and coordinate winter events.	PRCS	Existing FTEs	Approved operating budget								



## In Progress Now

Title/Description	Responsible Areas	Cost Estimate	Funding Source	Express		Experience				Embrace	
				Goal 1	Goal 2	Goal 3	Goal 4	Goal 5	Goal 6	Goal 7	Goal 8
<b>Provide support for winter initiatives with community associations and zone boards.</b> City staff will continue to implement the 2019 Community Association Review, with a focus on training, facilitation of inter-CA idea sharing, collaboration and assisting with volunteer recruitment efforts, consulting support and grant funding. As a part of this work, groups will be encouraged and supported to expand their winter offerings.	PRCS	Existing FTEs	Approved operating budget								
<b>Explore more heated transit shelters.</b> This initiative will be explored in the upcoming Regina Transit Master Plan report scheduled for Council review in Q4 2021/Q1 2022.	Transit & Fleet	N/A	Approved project budget								
<b>Explore increased transit service on weekends.</b> This initiative will be explored in the upcoming Regina Transit Master Plan report scheduled for Council review in Q4 2021/Q1 2022.	Transit & Fleet	N/A	Approved project budget								
<b>Assess the Snow Angels pilot.</b> Snow Angels encourages snow clearing in residential neighbourhoods by providing financial support to groups who organize volunteers to assist people who need help with shoveling. The pilot will include data from the 2019/2020 and 2020/2021 winters. The outcome of the pilot will inform the future of the program.	Citizen Experience, PRCS	\$50,000 Annual	Approved operating budget								
<b>Assist residents with icy sidewalks.</b> The City provides free sand/salt mix for Regina residents to apply to icy sidewalks throughout the winter. In 2020, the City added two new sandbox locations, one in Harbour Landing and the other in Downtown, to increase the number to 12 throughout the community.	Roadways & Transportation	\$30,000 Annual	Approved operating budget								
<b>Enhance snow management practices.</b> Enhancements to the Winter Maintenance Policy were made to align with the OCP and TMP. Updates were reviewed by Council in report PW120-8 in fall of 2020. The enhancements will be operationalized in 2021.	Roadways & Transportation	\$778,000 Annual	Presented in 2021 operating budget								











# Short Term Actions 2021-2022

Title/Description	Responsible Areas	Cost Estimate	Funding Source	Express		Experience				Embrace	
				Goal 1	Goal 2	Goal 3	Goal 4	Goal 5	Goal 6	Goal 7	Goal 8
<b>Explore sponsorship opportunities.</b> Work with the community to determine if there are sponsorship opportunities for specific recommendations presented within the report, or if there are opportunities for a large sponsorship to support the overall winter city effort.	Citizen Experience	N/A	Revenue opportunity	❄️	❄️		❄️	❄️			
<b>Explore a lit art installation.</b> Include the addition of a permanent or temporary light art installation for consideration as part of the public art program planning. Exact location, timing and pricing would be identified based on priorities within the program.	PRCS	Existing FTEs	Approved operating budget; installation TBD				❄️	❄️			❄️
<b>Create a Winter Initiative Grant.</b> Expand on the Winter Activities Grant that was created in response to COVID – 19 to encourage the community to provide winter initiatives that support the goals. This program would animate and activate Regina in the coldest months of the year. There will be specific criteria to encourage the activation of key institutional, recreation and economic hubs in the winter, such as Wascana Centre and downtown Regina. The grants would range from \$500 to \$5,000 and be administered through the Community Investments Grant Program.	PRCS	\$50,000 Annual	Proposed funding through CIGP reserve in 2021. Future funding would be considered through 2022 budget request			❄️	❄️	❄️	❄️	❄️	❄️
<b>Host an Indigenous Story Telling event (Pilot).</b> Partner with Regina Downtown BID and other community partners such as Sakewekwak, RSO, AGR, Mackenzie, SWG, CJTR, Globe, Common Weal, Buffalo People Arts Institute and Heritage Regina to activate Victoria Park for one day in an Indigenous Storytelling Month event.	PRCS	\$2,000	Approved operating budget				❄️	❄️	❄️		
<b>Commission ice and/or snow sculptures and hold workshops (Pilot).</b> Commission an ice sculpture and/or snow sculpture to engage residents of the area and provide a workshop to activate the NBCAC park space.	PRCS	\$2,000	Approved operating budget				❄️	❄️			❄️












# Short Term Actions 2021-2022

Title/Description	Responsible Areas	Cost Estimate	Funding Source	Express		Experience				Embrace	
				Goal 1	Goal 2	Goal 3	Goal 4	Goal 5	Goal 6	Goal 7	Goal 8
<b>Provide public firepit information.</b> Promote the ability to have a public firepit on City-owned land by applying for a burn permit, provided there is compliance with the Regina Fire Bylaw. Ensuring community partners are aware of the process will enable increased participation during outdoor events.	Fire & Protective Services, PRCS, Land, Real Estate & Facilities	N/A	N/A								
<b>Increase outdoor winter programming.</b> Leverage learnings from the winter Programming response to COVID - 19 to explore adding winter sport, culture and recreation programming to the existing programming offered by the City.	PRCS, Citizen Experience	\$5,000-\$10,000	Approved operating budget								
<b>Explore permitting skating on storm detention ponds and other natural ice surfaces.</b> Complete an analysis to determine if skating can be allowed on some storm detention ponds or other natural ice surfaces.	Fire, PRCS	N/A	N/A								
<b>Complete Mode of Travel Survey.</b> Survey and examine current modes of travel by establishing updated benchmarks including seasonal variations. Results will help inform a 5-year update to the Transportation Master Plan.	Sustainable Infrastructure	\$140,000	Approved project budget								
<b>Improve winter sidewalk clearing.</b> Administration will bring forward an amendment to The Clean Property Bylaw in Q2, 2021 that will outline options around improved sidewalk clearing in residential areas.	Roadways & Transportation, Bylaw, Legal, Citizen Experience	TBD	TBD								
<b>Incorporate winter design elements into the Zoning Bylaw.</b> Some new standards in the Zoning Bylaw already support winter goals. Continue to monitor and assess the impact of Zoning Bylaw changes and look for opportunities to incorporate early wins during regular Bylaw reviews.	Planning & Development Services	NA	Part of regular reviews								

## Medium Term Actions 2022-2024

Title/Description	Responsible Areas	Cost Estimate	Funding Source	Express		Experience				Embrace	
				Goal 1	Goal 2	Goal 3	Goal 4	Goal 5	Goal 6	Goal 7	Goal 8
<b>Tell a winter story.</b> Develop a winter story that will be turned into a campaign that fosters a positive winter culture and activation of Regina in the winter. The campaign will have a component for residents and visitors. The City will take the lead; however, this story and campaign will be created through collaboration with community partners. Tourism Regina and the Events Alliance will be key partners in executing the campaign goals.	Citizen Experience	\$75,000 first year, \$50,000 annual after	Present in 2022 operating budget								
<b>Host a design competition for warming shelters.</b> Partner with Regina Downtown and Warehouse Business Improvement Districts (BID) to create an architectural competition that looks to solicit innovative and creative designs for warming huts that add interest and serve a practical purpose. The winners would be asked to construct their ideas to be used by residents throughout the winter. If successful, this competition could become an annual event.	PRCS	\$40,000-\$60,000 One time ask	Present in 2022 operating budget								
<b>Explore an adopt-a-rink program.</b> There has been increased interest in creating small local rinks. Some residents are already creating unsanctioned rinks in parks. We will explore an adopt-a-rink program to enable residents to have a skating surface in their neighbourhood park by using local volunteers. This program would help to ensure rinks are created in appropriate areas and that proper insurance is in place to protect people creating the rinks and using them.	PRCS	N/A	N/A								
<b>Extend the outdoor ice season and add two Crokicurl sites.</b> The current outdoor ice season is 11 weeks (two weeks of prep and nine weeks of skating). Increased funding would be used to extend the outdoor ice season. Outdoor ice is significantly impacted by weather, which doesn't always allow for an increased season. The City would determine how and where to extend the season. Options could include flooding only community hub sites early, flooding all sites earlier or keeping the some or all sites open longer. One or two crokicurl sites could be added where a community partner has been identified to manage the rocks.	PRCS	\$50,000 Annual	Present in 2022 operating budget								

## Medium Term Actions 2022-2024

Title/Description	Responsible Areas	Cost Estimate	Funding Source	Express		Experience				Embrace	
				Goal 1	Goal 2	Goal 3	Goal 4	Goal 5	Goal 6	Goal 7	Goal 8
<b>Improve outdoor skating shelters.</b> As warm up shelters are replaced, there may be an opportunity to install a modern design that removes the need for staffing and is always available for use. A shelter review has identified three areas of improvement: <b>(1)</b> Grant money provided to community partners may need to be adjusted to reflect current costs. <b>(2)</b> The number of warm up shelters exceeds the number of community groups that are able and willing to operate them. <b>(3)</b> Shelters are of varying age and condition.	PRCS	\$50,000 Annual	Present in 2022 operating budget								
<b>Pilot an outdoor firepit.</b> Develop a pilot to test having public firepits on City-owned land at public amenities such as a skating rink or toboggan hill with a community partner.	PRCS, Fire & Protective Services, Facilities	\$10,000 - \$20,000 One time ask	Present in 2022 operating budget								
<b>Decorate flowerpots in winter.</b> Leverage existing infrastructure by decorating City flowerpots that can remain in place year-round. The City will run a pilot program in 2022, redesigning some flowerpots with winter displays including lights and colour. The pilot will help inform options and costs for a city-wide winter flowerpot program.	PRCS	\$10,000 for pilot. Future program TBD	Present in 2022 operating budget								
<b>Review Outdoor Patio/Tent Policy for winter.</b> Review and amend the Outdoor Patio Policy to allow for and include guidelines for winter use. The policy was created in 2013 with the requirement for a patio to be used only in Summer, mainly due to snow removal concerns (for on street patio). Part of the review may include temporary use on public and private land. Education and stakeholder engagement will be very important as part of the review process.	Planning & Development Services, Bylaw, Roadways & Transportation	Existing FTEs	Approved operating budget								
























# Long Term Actions 2024 & Beyond

Title/Description	Responsible Areas	Cost Estimate	Funding Source	Express		Experience				Embrace	
				Goal 1	Goal 2	Goal 3	Goal 4	Goal 5	Goal 6	Goal 7	Goal 8
<b>Review the Official Community Plan (OCP) for alignment to winter goals.</b> Review and update the OCP to align with the winter vision and goals as part of the next 5-year review.	Planning & Development Services	TBD				❄️	❄️	❄️	❄️	❄️	❄️
<b>Incorporate changes into required policies and bylaws after the OCP review.</b> Review and update policies and bylaws to incorporate any required as a result of the OCP review as part of regular policy updates.	Planning & Development Services/All Areas	TBD				❄️	❄️	❄️	❄️	❄️	❄️





# Confirmed Opportunities

Description	Responsible Areas	Cost Estimate	Express		Experience				Embrace	
			Goal 1	Goal 2	Goal 3	Goal 4	Goal 5	Goal 6	Goal 7	Goal 8
<b>Architectural competition.</b> The City will partner with Regina Downtown BID and Warehouse BID to create an architectural competition that looks to solicit innovative and creative designs for warming huts that add interest and serve a practical purpose. The winners would be asked to construct their ideas to be used by residents throughout the winter. If successful, this competition could become an annual event.	Regina Downtown and Warehouse Business Improvement Districts (BID)*	Funding & partnership								
<b>Downtown Rink Activation increased.</b> Leverage and expand on previous programming efforts to create activation of the Pat Fiacco Plaza Skating Rink.	Regina Downtown BID	Grant funding & consulting support								
<b>Waskimo and Winter Games.</b> Grow and relaunch Waskimo in conjunction with the Winter Games to be held in Regina February 2022.	Waskimo Board	Grant funding & consulting support								
<b>Tell Regina's Winter story and help promote Regina as a winter destination.</b> Collaborate with the City on developing Regina's winter story and incorporate it into marketing campaigns. Assist community partners in helping to package and promote winter experiences in Regina.	Tourism Regina									
<b>Winter Event Strategy at the REAL campus.</b> While still in the early planning stages, this initiative involves activating Confederation park in December, continuation of Iceville and a Winter Exhibition.	Regina Exhibition Association Limited	Collaboration & partnership								
<b>Use Railyard Space in winter.</b> Through the permit process, enable temporary use of the RRI lands for winter events.	Warehouse BID	Grant funding, consulting support, permit/request approval								
<b>Increased Activation of Wascana Park.</b> Leverage existing opportunities such as cleared pathways, groomed cross-country ski trails, groomed Fat-Bike trails and expand programming to increase the activity in Wascana during the winter.	Provincial Capital Commission (PCC)	Collaboration & partnership								

# Potential Opportunities

Description	Responsible Areas	Cost Estimate	Express		Experience				Embrace	
			Goal 1	Goal 2	Goal 3	Goal 4	Goal 5	Goal 6	Goal 7	Goal 8
<b>Festivals/experiences.</b> Seek opportunities for Regina to acquire winter festivals/experiences	Events Alliance*	Member of Events Alliance, funding				❄️	❄️			
<b>Festival of lights.</b> Initiate a festival of lights for people to drive or walk through. Regina had this type of event for several years, sponsored by SaskPower.	Regina Exhibition Association Limited*	Grant funding & consulting support				❄️	❄️		❄️	❄️
<b>Increase active participation.</b> Hold various activities that get people outside and active during the winter months to create an active community. Specific examples from the working groups and community associations include: a winter movie in the park, programmed toboggan event such as cardboard races, ice sculptures, ski rentals, inter-CA hockey tournament, holiday parties and scavenger hunts.	PCC, Community Associations*	Grant funding & consulting support				❄️	❄️	❄️		
<b>Indigenous winter village.</b> Create opportunities to integrate local indigenous winter culture and traditions through events or an Indigenous winter village.	None Identified	Grant funding & consulting support				❄️	❄️	❄️		
<b>Newcomer winter package.</b> Develop a winter package/info packet for newcomers.	Regina Open Door Society*	Message development and consulting support	❄️	❄️				❄️		
<b>Sporting events/tournaments.</b> Leverage existing venues to look for opportunities to bring winter sport tournaments/events to the city.	Events Alliance*	Member of Events Alliance, funding				❄️				
<b>Winter fashion show.</b> Hold a fashion show where the focus is on winter fashions and it is demonstrated that it can be cool to dress warmly.	None Identified	Grant funding & consulting support					❄️	❄️		
<b>Winter activity hub.</b> Development of a permanent or temporary commercial anchor point to offer people a place to shop, eat, participate in recreation, warm up and enjoy year-round activities. Potentially something similar to The Forks in Winnipeg.	None Identified	Grant funding & consulting support			❄️	❄️	❄️	❄️		

\* other groups may be interested in playing a role in delivering these or a similar initiative.

## Appendix E – Summary of Jurisdictional Research

### Edmonton

Edmonton launched a Winter City Strategy in October 2012 and adopted an implementation plan in September 2013. The cost to develop the strategy was \$260,000 (\$210,000 invested by the City of Edmonton, and \$51,000 in private sponsorship). It took approximately two years (2010-2012) to develop the strategy. Annually the cost of implementation is \$370,000; this includes two full-time staff who operate their Winter City Office. This work has been paused due to COVID – 19 and staff redeployed.

The Edmonton Strategy has 10 Goals in Four Themes.

WINTER LIFE	WINTER DESIGN	WINTER ECONOMY	OUR WINTER STORY
Make It Easier to “Go Play Outside”: Provide More Opportunities for Outdoor Activity	Design Our Communities for Winter Safety and Comfort	Increase the Capacity and Sustainability of Edmonton’s Winter Festivals	Celebrate the Season and Embrace Daily Living in a Cold Climate
Improve Winter Transportation for Pedestrians, Cyclists and Public Transit Users	Incorporate Urban Design Elements for Winter Fun, Activity, Beauty and Interest	Develop a Four-Seasons Patio Culture	Promote Edmonton’s Great Northern story Locally, Nationally and Internationally
		Become a World Leader in Innovative Winter Related Business/Industry	Kick Start and Lead Implementation of Edmonton’s WinterCity Strategy: Apply a ‘Winter Lens’ to Our City

In addition to the strategy, Edmonton has an implementation plan that details 64 actions to be that support the goals and enable the community to further activate the community.

### Saskatoon

Saskatoon launched a Winter City Strategy in September 2020. The cost to develop the strategy was over \$675,000 and included hosting a Winter City conference in 2019. It took approximately four years (2016-2020) to develop the strategy. Several interim measures, such as offering a community grant, lighting activities and placing warming huts, were undertaken to facilitate quick wins to move forward with creating a Winter City while the strategy was being developed. The Strategy identified the following objectives.

WINTER DESIGN	WINTER ECONOMY	WINTER LIFE & CULTURE
Make it easier to move around the city in winter.	To develop a strong winter economy.	To provide information about winter safety and inclusion.
Ensure public spaces and facilities are designed for winter comfort, safety and activity.	Sustainable approach to how we manage snow.	To support the needs of vulnerable populations during the winter months

## Appendix E – Summary of Jurisdictional Research

		To develop and support winter activities and events that encourage social activity in winter
--	--	--

Saskatoon's intention is to develop an implementation plan with anticipated timeframes, estimated budget, leadership and partners and progress measures for each action.

### Wintermission (8 80 Initiative)

In 2019, 8 80 Cities, a non-profit organization focused on bringing residents together to enhance mobility and public spaces, partnered with three US cities: Leadville, Buffalo and Eau Claire, to create Winter Strategies that advanced a program called Wintermission. Wintermission aims to combat social isolation and increase levels of physical activity in winter for all residents. The development of each strategy was \$120,000-\$140,000 (not including pilot costs). Each city identified priorities (outlined below). Within each priority, the city identified 1-5 pilot projects. These projects were implemented in the 2019/2020 winter. The results of the pilot projects were used to inform the final strategies and actions for each city.

<b><i>Eau Claire</i></b>	<b><i>Buffalo</i></b>	<b><i>Leadville</i></b>
<ul style="list-style-type: none"> <li>Snow &amp; Ice Maintenance</li> </ul>	<ul style="list-style-type: none"> <li>Winter Snow Clearance</li> </ul>	Develop new approaches to snow management
<ul style="list-style-type: none"> <li>Winter mobility</li> </ul>	<ul style="list-style-type: none"> <li>Winter warmth</li> </ul>	Improve winter accessibility and comfort
<ul style="list-style-type: none"> <li>Winter events &amp; activities</li> </ul>	<ul style="list-style-type: none"> <li>Winter programming</li> </ul>	Enhance winter events and traditions
<ul style="list-style-type: none"> <li>Winter Culture</li> </ul>	<ul style="list-style-type: none"> <li>Winter Inclusivity</li> </ul>	Make winter inclusive for everyone

It was identified that having a designated staff person to serve as the Program Lead would further entrench the winter strategy and lead to better implementation.

### Fort St John

The City of Fort St. John first focused on all season design and planning through the creation of Winter City Design Guidelines in 2000. The Winter City Design Guidelines were included in the City's regulatory framework as an appendix to the Subdivision and Development Servicing Bylaw. In 2017-2019, they created a Winter City Micro-Project Strategy. The strategy team focused on the following four areas to identify 55 micro-projects. Of these 55, 20 required relatively few resources to implement and had a high impact on improving winter livability so were included in the Strategy.

PHYSICAL	SOCIAL	ECONOMIC	POLICY
Improving the built environment of a community to respond to winter conditions.	Addressing social challenges that emerge or intensify during the winter.	Taking advantage of economic opportunities, while addressing economic challenges associated with the winter season.	Factoring winter considerations into the decision making and administration of different organizations

The budget for implementing the Winter City Micro-Project Strategy is \$475,000 over five years. The Strategy recognizes that some projects are dependent on funding and actions from partners.

## **Appendix E – Summary of Jurisdictional Research**

### **Winnipeg**

The mayor and Economic Development Winnipeg signed on as a member-city of the World Winter Cities Association for Mayors, a network of over 20 northern cities worldwide dedicated to promoting winter technologies and experiences, in 2017. There is no Winter City Strategy, however, Economic Development and Tourism Winnipeg use the designation in marketing material showcasing how businesses leverage the cold and to “show that we are serious about being a winter city.”

Tourism Winnipeg promotes events using their website and runs a leisure tourism winter campaign. The community and City both offer numerous winter activities and amenities aligned to the Winter City concept. For example, that’s where CrokiCurl was created.

## Appendix F – Existing Winter Resources

*The following highlights many of Regina's existing Winter Resources that exist in a typical winter however is not an exhaustive list of every opportunity.*

### ***City of Regina Policy & Initiatives***

All season policy: Several existing policy documents encourage a vibrant winter city including:

- The Transportation Master Plan indicates the transportation system will provide a greater range of multi-modal transportation choices for all seasons
- The goals outlined by Council's motion support the City's vision and the community priorities to "Create better, more active ways of getting around", "Embrace built heritage, and invest in arts, culture, sport and recreation" and "Foster economic prosperity"
- *Design Regina: The Official Community Plan* has all-season policy statements within the environmental, transportation, land use and build environment, parks, recreation & open space, health and safety and social development policy sections.
- The Regina Downtown Neighbourhood Plan highlights the need for all season open spaces and public realms including a festival space, safety and extensive snow clearing to improve accessibility. It also speaks to all season options for the Central Library block and climate controlled pedestrian linkages.
- Both the North Central Neighbourhood and Westerra Neighbourhood Plans call for park spaces being designed for year-round use
- The Recreation Master Plan includes the need for all-season sport and recreation opportunities

Outdoor Winter Sport & Recreation Amenities: Regina currently features many outdoor spaces for residents and visitors to enjoy including:

- 51 outdoor rinks in 36 locations. The City has plans to add two additional rinks sites and a small skating loop over the next two to three years
- Over 40 km of multi-use pathways. As of 2018, all paved paths are cleared after a snowfall
- Open space (parks, playgrounds and cemeteries) are available year-round
- Speed skating oval
- Two existing "city-wide" toboggan hills (Mount Pleasant and Douglas Park). There are local options in several neighbourhoods. A toboggan hill is part of the Regent Park redevelopment

Indoor Arenas: The City owns and schedules eight arenas. Each City arena has weekly public skate times. Scheduling services are also provided for the six sheets of ice at the Cooperators Centre.

Indoor Year-Round Sport, Recreation and Arts Amenities & Programming: The City operates and programs the Sportplex, North West Leisure Center, Sandra Schmirler Leisure Center and Neil Balkwill Civic Arts Center. These facilities offer year-round programming with over 70 Arts & Culture, 170 fitness, 30 sport and 525 aquatic registered programs being offered from November – April in addition to several daily drop-in program options. The City also operates and programs the South Leisure Center, Cathedral Neighbourhood Center, Glencairn Neighbourhood Center and Core Ritchie Neighbourhood Center. These centers are also available for partner and public activities throughout the year.

Support for community initiatives: The Community Investment Grants Program provides funding of approximately \$30,000 to \$50,000 per year (amount dependent on applications) that supports winter activities in Regina. Some of this funding is part of core funding supplied to Community Partners and not



## Appendix F – Existing Winter Resources

for a specific activity. The City also provides support for the Regina Greenhouse Association which offers public access and changing displays throughout the winter. Funds are provided to community associations to support the operation of the warm-up shacks at the outdoor ice rinks through an Outdoor Ice Program. The City stores Regina Ski Club equipment in a building at Douglas Park.

Light the Lights at City Hall – Lights are put on the trees in front of City Hall and Council holds a “Light the Lights” evening with programming in early December. Winter themed lights (e.i. snowflakes) are hung on streetlamps in the downtown and warehouse areas in December (funded through the Business Improvement District budgets).

Community Safety: The City works with community partners to enact the Cold Weather Strategy each year between November 1 and March 31. When a cold weather alert is in place, any frontline service provider who encounters an individual in need of shelter is encouraged to take the extra step of ensuring that person has safe lodging arranged for the night as per the Strategy. Taxi Licenses are increased 37% (October-April) to ensure residents have reliable transportation to move about the city when the weather is colder. Pay-by-phone parking helps to support parking options when the weather is cold. Emergency Preparedness and Citizen Experience send notifications when an Extreme Cold Weather Warning is issued.

Transportation & Snow Clearing: Snowplowing (and removal in many areas) of roads, alleys and sidewalks and ice control of roads, alleys and sidewalks are provided as per the Winter Maintenance Policy. Enhancements to the existing policy were considered at the September Public Works Committee meeting and 2021 Budget Process.

The City provides reasonable sidewalk access during winter events including: Agribition, CFL games, entertainment events, holiday shopping, etc. The City contributes to the downtown pedway system by clearing the BMO/Cornwall/11th, Fredrick Hill Mall, and TD/Gilmore linkage.

Business and Downtown sidewalk access is encouraged through the *Regina Clean Property Bylaw*; however, there are no tools in place to enforce residential snow clearing. All properties in Regina’s downtown are to clear ice and snow from the sidewalk adjacent to their property within 24 hours of a storm. Businesses, apartments and vacant lots outside of downtown are to clear ice and snow from sidewalks within 48 hours.

A Snow Angels program was piloted in the winter 2019/20 and 2020/21 seasons with three community-based organizations. The program is a volunteer-led snow removal programs for residents that experience a disability or other mobility challenges that prevent them from clearing their sidewalk. The City is currently working with groups to evaluate the results of the pilot project to determine the best way to make the program work long-term.

The City also manages the snow storage site.

Positive Winter Communications: Share community winter events from the City of Regina partner’s social media accounts on the City social media. The City also uses social media to highlight the opening of skating rinks, the number of pathways in the city, the Light the Lights event and many other fun winter activities and events. There is also an integration with Tourism Regina’s calendar feed on

## Appendix F – Existing Winter Resources

Regina.ca. Winter images are used in social media posts, Regina.ca and marketing campaigns that focus on people enjoying winter activities.

### ***External Initiatives***

All season sport, recreation, culture and entertainment: Regina offers many year-round sport, recreation, culture and entertainment activities that residents can take advantage of in all four seasons. These opportunities are typically not dependent on the weather. In many cases Regina has seen an increase in the number and variety of these types of activities. A small sample includes:

- The Community Associations and Zone Boards offer over 600 indoor Sport & Recreation programs and over 100 Arts & Culture programs between the months of November and April. Activities range from Zumba to Painting to Read & Rhyme to Family Fun Nights and provide opportunities for all ages
- There are many non-profits, some of whom are community partners with the City, that offer no-cost or low-cost opportunities. Examples include Government House, RCMP Heritage Centre, Royal Sask Museum, McKenzie Art Gallery and Saskatchewan Science Center
- There has been an increase in the number of fitness centers and gyms in Regina in recent years to help ensure residents can stay fit and healthy. A range of options and prices exist for residents to choose from
- A wide variety of active child and/or family indoor options within the private and non-profit sector exist in Regina. This includes everything from organized sport activities to art classes to one-time drop-in opportunities. These activities have increased over the last several years as Regina's population has grown. Additional sports opportunities have been added to meet increasing demand and changing resident tastes. More drop-in recreational opportunities such as trampolining, rock climbing and air park opportunities have been added recently
- There are also several arts and culture opportunities for all abilities and ages. These activities include galleries and studios as well as programming options such as the U of R Continuing Education and 4 Cats Arts Studio
- Finally, there are many entertainment options if residents are looking for an afternoon or night out. These include opportunities like movie theaters, the Brandt Centre, the Globe Theater, Casino Regina and shows at the Conexus Arts Center

Ice Sports: There are many indoor and outdoor opportunities for residents to enjoy the ice in the winter.

- Community Association and Zone Boards offer approximately 60 skating programs. These programs vary from learn to skate to power skating and are offered at arenas around the city
- Regina Exhibition Association Ltd. (REAL) offers free drop-in skating, including special times for hockey and figure skating, at the Cooperators Arena
- Ten Community Associations operate warm-up shacks so residents can enjoy a place to get warm while enjoying the outdoor rinks. One Community Association also offers a lower cost outdoor hockey program

## Appendix F – Existing Winter Resources

- Regina Downtown Business Improvement District (RDBID) operates a warm-up shack for residents who want enjoy skating on the Plaza. Wascana Center also offers an outdoor ice surface and warm-up shack
- Curling is provided by two non-profit organizations and one Community Association.

Social Development: Community Associations and Zone Boards offer over 50 year-round social development programs. Many of these focus on access to food, learning and development and clothing banks. Regina also has many non-profit organizations that provide support, such as food, clothing and shelter for residents. These organizations and programs are essential in the winter as there can be less access to local food sources and the weather can be severe.

Indoor Winter Activities: Several winter activities that are part of our winter culture, lead to a vibrant winter city and/or celebrate winter currently exist for Regina residents.

- Several Community Associations and one Zone Board offer holiday-themed art classes, winter craft markets and hold special events celebrating winter indoors
- Regina residents can attend hockey games that showcase all ages and abilities including the Regina Pats
- Festivals or festival-type events such as Winterruption; Regina Restaurant Week; Taste of Cathedral; Beer, Bacon and Bands and Mid-Winter Blues Festival occur each year

Outdoor Winter sports, recreation, culture and entertainment: Many options exist for residents to get outside and enjoy the beauty of winter.

- Several Community Associations offer a winter carnival, holiday events such as caroling or light displays/tours, and sports such as snowshoeing, cross country skiing, and dodgeball
- Regina has over 13 km of groomed skate and classic ski trails for people of all ages and skill levels. Located at: Douglas Park, the Foothills, Saskatchewan Science Centre and Kinsmen Park
- Wascana Center Authority has expanded its winter programming to offer programs like Snoga, outdoor movies and fat bike demos
- Waskimo Winter Festival is an indoor and outdoor event. The event was restarted by a group of community volunteers in 2017. The event was cancelled in 2020 due to environmental concerns for the outdoor portion. A scaled back event with wagon rides was done in 2021 in response to the pandemic

## Appendix F – Existing Winter Resources

### City of Regina Policy

OCP - Citywide Policies	D5.2 City Centre: Maintain and enhance the City Centre as the primary civic and cultural hub.	In progress
OCP - Citywide Policies	D7.2 Access to Recreation Programs and Services: Ensure access to a variety of recreation programs and services in all neighbourhoods.	In progress
OCP - Citywide Policies	D8.2 Inclusion: Ensure learning opportunities, resources, and activities provided by the City are culturally inclusive.	In progress
OCP - Citywide Policies	D9.2 Health and Environmental Impacts: Minimize social and environmental impacts and improve the health and safety of the city and region.	Not started
OCP - Citywide Policies	D10.2 Economic Growth: Optimize the economic development potential of Regina, the region, and the Province of Saskatchewan.	In progress
OCP - Citywide Policies	D11.1 Social Sustainability: Promote and enhance social sustainability by recognizing that quality of life in a community depends on both its physical and community resources.	In progress
OCP - Citywide Policies	D11.2 Food: Increase access to healthy and affordable food.	In progress
OCP - General	OCP to Foster Development of Sustainable Community (i.e. OCP provides comprehensive policy framework to guide the physical, environmental, economic, social and cultural development of the municipality.	In progress
OCP - Growth Plan	C.2 Efficient Servicing: maximize the efficient use of existing and new infrastructure	In progress
Parks & Open Space Lighting Policy	Criteria for Lighting in Open Space. Areas for which lighting will be considered	In progress
Recreation Master Plan	Four season sport and recreation opportunities improve quality of life and make Regina a more vibrant and attractive place to live, work, and visit.	In progress
Recreation Master Plan	Value - Flexible, Multi-use, Multi-season, Multi-generational and Innovative Design	In progress
Recreation Master Plan	When contemplating future recreation service delivery and/or infrastructure development, the City should explore all opportunities to partner with neighbouring municipalities	Not started
Recreation Master Plan	When new facilities are built, or existing ones are retrofitted, repurposed or expanded, consider adding indoor playground spaces	Not started
Transportation Master Plan	Goal 2: The transportation system will provide a greater range of multi-modal transportation choices for all seasons.	In progress

### City of Regina Initiatives

Department Lead	Activity/ Event/ Initiative/ Program/ Work	Indoor/ Outdoor
Citizen Experience	Crosslinking, posting and sharing on social media and Regina.ca community winter events from partner's social media accounts. Integration with the Tourism calendar feed on Regina.ca	N/A

## Appendix F – Existing Winter Resources

Department Lead	Activity/ Event/ Initiative/ Program/ Work	Indoor/ Outdoor
Citizen Experience	Images on City's social media posts and Regina.ca and marketing campaigns that focus on people enjoying winter.	N/A
Citizen Experience	Social media posts highlight the opening of skating rinks, the number of pathways in the City, the Light the Lights event and many other fun winter activities and events.	N/A
Citizen Experience	Images used for various marketing campaigns (i.e. Pay by Phone, Light the Lights) focus on people enjoying winter activity.	Outdoor
Clerks	Light the Lights at City Hall event	Outdoor
Emergency Preparedness	Cold Weather Strategy	Outdoor
Emergency Preparedness	Emergency Preparedness and Citizen Experience will notify when extreme cold weather warning issued.	N/A
Facilities Services	Indoor pedway system downtown maintained and operated	Outdoor
Licensing and Parking	Increase in Taxi Licenses in winter	Outdoor
Licensing and Parking	Parking - Pay by Phone, drivers do not need to be outside with coins	Outdoor
Parks, Recreation & Culture	Operate 3 indoor major recreation centres (Sportplex, NWLC, SSLC)	Indoor
Parks, Recreation & Culture	Deliver the following "4-season" programs from Nov - April. Arts & Culture - 71, Fitness - 174, Sport – 33, Aquatic - 532	Indoor
Parks, Recreation & Culture	Provide space and booking for indoor neighbourhood centers (Cathedral, South Leisure, Glencairn, Core)	Indoor
Parks, Recreation & Culture	CIGP - Community Investment Grants Program. \$30,000-\$50,000 provided to organizations and community groups for events that support activity in winter	Indoor/ Outdoor
Parks, Recreation & Culture	Support the Regina Greenhouse Association Greenhouse and activities	Indoor
Parks, Recreation & Culture	Outdoor ice rink program - Maintain and operate 51 boarded and un-boarded sites throughout the City	Outdoor
Parks, Recreation & Culture	37 outdoor ice warm up shacks operational and maintained	Outdoor
Parks, Recreation & Culture	Adding 2 additional outdoor rinks in 2020 - South east and north	Outdoor
Parks, Recreation & Culture	Pathway maintenance program - all paved park pathways cleared as of 2019	Outdoor
Parks, Recreation & Culture	Toboggan hill at Mount Pleasant and other sites maintained	Outdoor
Parks, Recreation & Culture	Open space (Parks, playgrounds and cemeteries) are maintained to be available and accessible year-round	Outdoor
Parks, Recreation & Culture	Cross country ski trails at Douglas Park and in other City open space provided to community groups to maintain	Outdoor
Parks, Recreation & Culture	Public skate times at indoor skating areas, scheduling indoor ice time	Indoor

## Appendix F – Existing Winter Resources

Department Lead	Activity/ Event/ Initiative/ Program/ Work	Indoor/ Outdoor
Roadways & Transportation	Operate citywide Winter Road Maintenance Program from mid October to mid April - More detail in Winter Maintenance Strategy	Outdoor
Roadways & Transportation	Holiday lighting on light poles downtown for RDBID	Outdoor
Sustainable Infrastructure	TMP action - building multi-use pathways	Outdoor
Sustainable Infrastructure	TMP action - building bike lanes	Outdoor
Transit & Fleet	Safe bus program - Transit drivers will pick up or drop off passengers outside of regular stops to reduce the walking distance. They will also provide a ride free of charge in emergency circumstances.	Outdoor
Transit & Fleet	Heated, lit and accessible bus shelters improve accessibility. Transit has installed six heated bus shelters, activated at -10 C.	Outdoor
Transit & Fleet	Emergency shelter. Transit works with our emergency partners and social services to provide transportation and shelter to residents in extreme circumstances such as: extreme cold, fire, police action etc.	Outdoor
Transit & Fleet	Para Transit operates a dispatched system that offers pre booked door to door service, improving accessibility in winter.	Outdoor
Transit & Fleet	Transit Live, social media communications. Enhances safety, accessibility. Make customers aware of delays and service levels. Combined with the Transit Live program citizens can see the exact location of their buses to minimize exposure to the weather and plan their trips more efficiently.	Outdoor

## Community Initiatives

Please note: many businesses provide entertainment options and those were considered as well.

Community Partner	Activity/ Event/ Initiative/ Program Name	Categorization	Indoor/ Outdoor
All Community Associations	Over 56 Social Development programs	Social Development	N/A
All Community Associations	Over 605 Sport & Rec indoor programs	Sport & Rec	Indoor
All Community Associations	Over 116 Arts & Culture indoor programs	Sport & Rec	Indoor
Al Ritchie Community Association	EGGstravaganza	Event/Activity	Indoor
Al Ritchie Community Association	Learn to Skate/New to Skates	Sport & Rec	Indoor
Al Ritchie Community Association	WinterFest	Event/Activity	Indoor



## Appendix F – Existing Winter Resources

Community Partner	Activity/ Event/ Initiative/ Program Name	Categorization	Indoor/ Outdoor
Al Ritchie Community Association	Craft & Trade show winter	Event/Activity	Indoor
Albert Park Community Association	Free Skate	Sport & Rec	Indoor
Albert Park Community Association	Learn to Skate	Sport & Rec	Indoor
Albert Park Community Association	Technical Power Skating	Sport & Rec	Indoor
Arcola East Community Association	Skating and Skills	Sport & Rec	Outdoor
Argyle North	Winter Break Family Fun	Event/Activity	Indoor
Casino Regina	Cold Weather Marketing Campaign	Event/Activity	Indoor
Cathedral Area Community Association	Holiday Craft Market	Event/Activity	Indoor
Cathedral Area Community Association	Just for Fun Hockey	Sport & Rec	Outdoor
Cathedral Area Community Association	Cathedral snow angels pilot program	Transportation/Mobility	Outdoor
Cathedral Area Community Association	Alice in Winterland	Event/Activity	Indoor
Cathedral Area Community Association	Holiday Potluck	Event/Activity	Indoor
Cathedral Area Community Association	Carolling	Event/Activity	Indoor
Cathedral Area Community Association	Light up the Village	Event/Activity	Outdoor
Cathedral Village Arts Festival	Taste of Cathedral	Event/Activity	Indoor
Dewdney East Community Association	Floor Hockey	Sport & Rec	Indoor
Dieppe-Westerra Community Association	Winter Wagon Rides	Event/Activity	Outdoor
East Zone Board	Skate: Learn to & Intermediate	Sport & Rec	Indoor

## Appendix F – Existing Winter Resources

Community Partner	Activity/ Event/ Initiative/ Program Name	Categorization	Indoor/ Outdoor
East Zone Board	Skate: Parent & Tot	Sport & Rec	Indoor
East Zone Board	Skate: Tots - Learn to Skate	Sport & Rec	Indoor
Government House	Guided Museum Tours Daily	Event/Activity	Indoor
Government House	Museum Pieces Touch Event	Event/Activity	Indoor
Government House	Art Exhibit presented by Brandie Perkins – Fluid Movement	Event/Activity	Indoor
Government House	Family Day Festivities	Event/Activity	Indoor
Government House	Family Day Week Children's Activities	Event/Activity	Indoor
Government House	Commonwealth Day	Event/Activity	Indoor
Government House	National Genealogy Day and St Patrick's Day	Event/Activity	Indoor
Government House	Bump in the Night	Event/Activity	Indoor
Government House	Old Fashioned Victorian Christmas	Event/Activity	Indoor
Harbour Landing Community Association	Family Ice Skating Day	Sport & Rec	Outdoor
Lakeview Community Association	Family Free Skate	Sport & Rec	Outdoor
Lakeview Community Association	Hockey Skills & Development	Sport & Rec	Outdoor
Lakeview Community Association	Learn to Skate	Sport & Rec	Outdoor
Lakeview Community Association	Mini Mites Hockey	Sport & Rec	Outdoor
McNab Community Association	Christmas Craft Day	Event/Activity	Indoor
McNab Community Association	Skate Party	Sport & Rec	Outdoor
McNab Community Association	Sparkle Tour	Winter Culture	Outdoor
McNab Community Association	Craft day & tree decorating in park	Event/Activity	Indoor
McNab Community Association	Snowshoeing	Sport & Rec	Outdoor
Normanview Residents Group	Candy Cane Lane Holiday Light Festival	Winter Culture	Outdoor
North Zone Board	Parent-Tot Skating	Sport & Rec	Indoor
North Zone Board	Skating	Sport & Rec	Indoor

## Appendix F – Existing Winter Resources

Community Partner	Activity/ Event/ Initiative/ Program Name	Categorization	Indoor/ Outdoor
North Zone Board	Skating (M)	Sport & Rec	Indoor
North Zone Board	Skating Skills	Sport & Rec	Indoor
North Zone Board	Skating Skills (M)	Sport & Rec	Indoor
North Zone Board	Skating: Parent & Tot	Sport & Rec	Indoor
North Zone Board	Trimming the Tree Mixed Media Canvas	Sport & Rec	Indoor
Queen City Eastview Community Association	Winter Carnival	Event/Activity	Indoor
RCMP Heritage Centre	Family Day Programing	Event/Activity	Indoor
Regent Park	Kids winter carnival	Event/Activity	Indoor
Regina Downtown BID	The Rink at City Square	Event/Activity	Outdoor
Regina Downtown BID	Regina Restaurant Week	Event/Activity	Indoor
Regina Downtown BID	Christmas Season Kick Off	Event/Activity	Outdoor
Regina Exhibition Association	Iceville	Sport & Rec	Outdoor
Regina Exhibition Association	Drop in Hockey	Sport & Rec	Indoor
Regina Exhibition Association	Free Public Skating	Sport & Rec	Indoor
Regina Exhibition Association	Drop in Soccer	Sport & Rec	Indoor
Regina Exhibition Association	Drop in Figure Skating	Sport & Rec	Indoor
Regina North End Community Association	Outdoor winter dodgeball	Sport & Rec	Outdoor
Regina North End Community Association	Snowshoeing	Sport & Rec	Outdoor
Regina North End Community Association	Outdoor winter carnival	Event/Activity	Outdoor
Regina North End Community Association	Cross country ski	Sport & Rec	Outdoor
Rosemont/Mount Royal	Family Winter Fun skate - horse wagon ride	Event/Activity	Outdoor
Rosemont/Mount Royal	Indigenous Story Telling Celebration (February Annually)	Event/Activity	Indoor
Royal Sask Museum	Story Telling	Event/Activity	Indoor

## Appendix F – Existing Winter Resources

Community Partner	Activity/ Event/ Initiative/ Program Name	Categorization	Indoor/ Outdoor
Uplands Community Association	Curling League	Sport & Rec	Indoor
Uplands Community Association	Curling Shortie Spiel	Sport & Rec	Indoor
Uplands Community Association	Easter Party	Event/Activity	Indoor
Wascana Centre	Skating Rink	Sport & Rec	Outdoor
Wascana Centre	Cross-country Ski Trails	Sport & Rec	Outdoor
Wascana Centre	Walking/Running Trails	Sport & Rec	Outdoor
Wascana Centre	Snoga – Outdoor Yoga	Sport & Rec	Outdoor
Wascana Centre	Cross-Country Ski Weekend	Event/Activity	Outdoor
Wascana Centre	Outdoor Movies	Event/Activity	Outdoor
Wascana Centre	Fat Bike Demos	Event/Activity	Outdoor
Wascana Centre	Themed Skate Nights	Sport & Rec	Outdoor
Wascana Centre	Pumpkin Way	Event/Activity	Outdoor
West Zone Board	Learn to Play Hockey	Sport & Rec	Indoor
West Zone Board	Learn to Skate	Sport & Rec	Indoor
West Zone Board	Power Skating Level 1 – 1½	Sport & Rec	Indoor
West Zone Board	Power Skating Level 2	Sport & Rec	Indoor
West Zone Board	Power Skating Level 3	Sport & Rec	Indoor
Whitmore Park Community Association	Community Skate	Sport & Rec	Outdoor
Whitmore Park Community Association	Indoor skating @ Balfour arena	Sport & Rec	Indoor

## Single-Use Plastics

<b>Date</b>	April 29, 2021
<b>To</b>	Mayor Masters and City Councillors
<b>From</b>	Operations and Community Services Committee
<b>Service Area</b>	Water, Waste & Environment
<b>Item #</b>	CR21-80

### RECOMMENDATION

---

That City Council:

1. Approve Option 1, which continues to implement the Council-approved waste reduction and diversion initiatives outlined in Waste Plan Regina.
2. Remove MN19-6 and MN19-18 from the List of Outstanding Items for City Council.

### HISTORY

---

At the April 21, 2021 meeting of the Operations and Community Services Committee, the Committee considered the attached OCS21-13 report from Citizen Services.

The Committee adopted a resolution to concur in the recommendation contained in the report.

Recommendation #3 in the attached report does not require City Council approval.

Respectfully submitted,

OPERATIONS AND COMMUNITY SERVICES COMMITTEE



Tracy Brezinski, Secretary

4/23/2021.

**ATTACHMENTS**

OCS21-13 - Single-Use Plastics

A-1 Letter from MMSW

B-1 Resident Survey Report

B-2 Business Survey Report

C-1 Retail Council of Canada Letter

D-1 Municipal and Provincial Bag Bans in Canada

D-2 Municipal Bag Fee Bylaws in Canada

D-3 Municipal Restrictions on Other Single-Use Plastics in Canada



## Single-Use Plastics

<b>Date</b>	April 21, 2021
<b>To</b>	Operations and Community Services Committee
<b>From</b>	Citizen Services
<b>Service Area</b>	Water, Waste & Environment
<b>Item No.</b>	OCS21-13

### RECOMMENDATION

---

The Operations and Community Services Committee recommends that City Council:

1. Approve Option 1, which continues to implement the Council-approved waste reduction and diversion initiatives outlined in Waste Plan Regina.
2. Remove MN19-6 and MN19-18 from the List of Outstanding Items for City Council.
3. Approve this recommendation at its April 28, 2021 meeting.

### ISSUE

---

This report is a response to MN19-18 and MN19-6, which requested that:

1. City of Regina (City) Administration bring to Council, by the end of the first quarter of 2020, a report outlining the environmental impact for Regina of the use of single-use plastics and without limiting the generality of the foregoing, of the use of plastic checkout bags, plastic straws and polystyrene drinking cups, food takeout containers and microbeads.
2. In preparation of the said report, City Administration consider measures being taken by other jurisdictions and consult with Regina residents and interested stakeholders with respect to this issue.
3. That said report set out options for limiting the use of single-use plastics in the city together with the City Administration's recommendations.

To address the motion, City Administration conducted thorough jurisdictional scans, research, academic literature reviews and extensive engagement with interested stakeholders, including approximately 10,000 residents and businesses, as well as industry experts which is detailed in appendices A-1, B-1, B-2, C-1, D-1, D-2 and D-3.

On March 18, 2020 the report PWI 20-3 Single-Use Plastics was scheduled to be heard; however, the meeting was cancelled as a result of COVID. On May 19, 2020 the PWI Committee withdrew report PWI 20-3 Single-Use Plastics; however, the motions were not removed from the List of Outstanding Items for City Council.

On July 29, 2020, Council approved the implementation of *The Plastic Checkout Bag Ban Bylaw, 2020*, Bylaw No. 2020-49.

This report reviews options to limit single-use plastics as requested in the motions. This report examines the options against the following objectives:

Objective 1: Maximize environmental benefit considering the net decrease in plastic waste and the impacts associated with potential replacement products.

Objective 2: Maximize return on investment by ensuring that any financial investment in an option targets the greatest environmental return for the investment.

Objective 3: Minimize duplication of efforts between levels of government.

Objective 4: Minimize inconvenience and disruption to residents and businesses.

Objective 5: Respond to public concerns about single-use plastic pollution.

## **IMPACTS**

---

### **Financial Impact**

There are no financial implications for the recommended option, Option 1, which focuses on delivering the initiatives outlined in Waste Plan Regina (WPR). Funding for these initiatives is considered in existing budgets and will be funded through the Solid Waste Reserve.

### **Environmental Impact**

Overall, single-use plastics account for about one per cent of the residential waste in Regina. Approximately five per cent of all the recyclables collected through the City's programs are plastic.

City Council set a community goal for the City of achieving net zero emissions and sourcing of net zero renewable energy by 2050. In support of this goal, City Council asked Administration to provide energy and greenhouse gas implications of recommendations so

that Council can evaluate the climate impacts of its decisions. While reducing single-use plastics is an effective waste reduction tactic, the manufacturing of alternative products can produce more greenhouse gas emissions.

For example, manufacturing a single-use plastic bag is less energy intensive and creates less carbon emissions per unit than paper or reusable cotton bags. Paper bags are typically only used once and have a greenhouse gas footprint approximately four times higher than single-use plastics. Individual cotton bags produce, on average, 170 times the greenhouse gas emissions of single-use plastic bags but can be reused many times. As long as reusable bags are used more than 170 times, it will result in lower greenhouse gas emissions, which means residents should limit the number of reusable bags, or other single-use plastic alternatives they own, in order to maximize reuse.

### **Policy/Strategic Impact**

Advancing waste reduction initiatives aligns with the goals outlined in WPR. Additionally, the City is committed to priorities outlined in *Design Regina: The Official Community Plan (OCP)* to promote conservation, environmental stewardship and sustainability through the adoption of leading practices in waste management.

Through continued focus on implementation of WPR (Option 1), the City can work toward reduction of all disposable products, including plastics. The initiatives in WPR are expected to move the City closer to Council's goal of 65 per cent diversion of residential waste. Moreover, WPR's planned initiatives, such as the implementation of a residential food and yard waste service and development of reduction strategies for industrial, commercial, institutional, construction and demolition waste streams, will have a broader environmental impact because these efforts will be directed to reduction or elimination of many products, not just plastic. The City's considerable public outreach and education programming has already shifted towards prioritizing waste prevention and reduction over disposal solutions.

## **OTHER OPTIONS**

---

**Option 2: Mandatory fees for single-use items. Introduce a bylaw which requires retailers and other businesses to charge a fee for single-use items.**

Across Canada, fees for single-use items have been used mainly for checkout bags. No other fees were noted across the researched municipalities.

Fees for plastic checkout bags have been driven primarily by the private sector and evidence suggests they are effective at reducing customer demand. Large retailers that have voluntarily instituted bag fees as a reduction strategy report substantial reductions in plastic checkout bag usage. Given no other municipalities implemented fees for other single-use items, this option examined enforcing a fee for checkout bags. Bag fee bylaws are rare in Canada (see Appendix D-2).

## Evaluation

Objective 1: This option would be expected to provide a more immediate improvement in reduction of single-use plastics entering the City's waste stream but would not eliminate banned single-use items in the landfill because the Fleet Street landfill serves much of southern Saskatchewan.

Objective 2: A fee bylaw for one or multiple single-use items would result in costs to manage and enforce the fee while not substantially reducing the waste going to the landfill. This option would require initial funding for an implementation phase, including communication and education for retailers and residents, and the development of regulatory and administrative processes to manage enforcement. Ongoing annual funding would be required for enforcement.

Objective 3: The provincial government is in the best position to legislate a bag fee that works for consumers and businesses. Deposit programs and eco-fee programs are legislated by the provincial government through *Extended Producer Responsibility/Product Stewardship legislation*. Such programs have been demonstrated to work effectively, like the SARCAN beverage container deposit program. See Appendix A-1. In addition, a bag fee may be rendered redundant by federal restrictions that will be announced in late 2021.

Objective 4: A fee imposes an additional expense on residents who may not understand where the revenue goes. This may appear to residents to be a "money grab". It also results in an administrative burden for both the City and retailers. Mandatory fees can create administrative barriers, especially for small businesses. See Appendix C-1.

Objective 5: This option would take specific action to reduce single-use plastic pollution but would have less impact than a direct ban.

### **Option 3: Ban specific single-use plastics (Styrofoam containers, plastic checkout bags or plastic straws) in Regina at the municipal level via a municipal bylaw with provisions for enforcement.**

A few larger and a number of smaller municipalities have implemented single-use plastic bans largely targeted at checkout bags, with a smaller number focused on other single-use plastics such as straws. Recently, some larger retailers, such as Sobeys Inc., have eliminated the option of plastic checkout bags, encouraging reusable bags and offering paper bags for a fee as an alternative. This option examined instituting a ban on plastic checkout bags as it is the most common type of ban in Canada; however, the analysis is generally applicable to all single-use plastics as outlined above.

## Evaluation

Objective 1: As with Option 2, this option would provide a more immediate improvement in reduction of single-use plastics entering the City's waste stream; however, the landfill will still receive these items because the landfill serves much of southern Saskatchewan. It is expected to reduce litter in the City by reducing the single-use items. Switching from single-use plastics to other single-use items may not result in any environmental benefit.

Objective 2: This option would result in costs to manage and enforce a ban while not substantially reducing the waste going to the landfill. This option would require initial funding for an implementation phase, including communication and education for retailers and residents and the development of regulatory and administrative processes to manage enforcement. Ongoing annual funding would be required for enforcement.

Objective 3: The federal government is in the best position to legislate a single-use plastic ban that works for consumers and businesses. The federal government has indicated its intention of implementing a national ban on harmful single-use plastics as early as 2021, potentially rendering a municipal ban redundant.

Objective 4: Bans implemented by individual municipalities can result in a patchwork of regulations that are challenging and costly for retailers to manage. Standardization of legislation across the country/province would prevent the development of an uncoordinated patchwork of different municipal bans spread around the province, each with its own definitions, rules, and exemptions. This can be confusing to customers and onerous for retailers that operate in multiple jurisdictions. (See Appendix C-1.)

In addition, bans on certain single-use items may create economic barriers for small businesses by imposing the requirement to find acceptable alternatives. This additional cost and effort must be absorbed by the small business and/or passed on to the customer, whereas large businesses can more easily source low cost alternatives.

Objective 5: This option directly responds to the public concerns about single-use plastic pollution by directly addressing one source. Seventy-seven per cent of respondents in the City's online survey supported a ban on check-out bags. (See Appendices B-1 and B-2.)

## **COMMUNICATIONS**

---

City Administration will develop a communication strategy to inform and educate citizens and support the implementation of any regulations resulting from the recommendations of this report.

## **DISCUSSION**

---

### *Definitions*

There is no general agreement on a definition of single-use plastic. For the purposes of this report, City Administration has focused on plastic checkout bags, plastic straws, polystyrene drinking cups, food take-out containers and microbeads. Microbeads are tiny synthetic polymer particles which were used in personal care products. Toiletries that rinse off and wash down household drains were especially likely to contribute to plastic pollution in oceans, rivers and lakes. Several other common plastic items that meet the basic definition of single-use plastics are not generally the focus of reduction efforts, such as syringes, balloons or cigarette filters. However, at a basic level, almost all plastics in Canada are single-use plastics because Canada recycles only nine per cent of its plastics. The other 91

per cent are used and then landfilled, incinerated or littered. The vast majority of plastics are thus rendered single-use plastics, whether they are recyclable or not.

#### *Ongoing Federal/Provincial Work on Single-Use Plastics*

The federal government, through the *Canada-wide Action Plan on Zero Plastic Waste* policy, has confirmed its commitment to ban or restrict certain six harmful single-use plastics (plastic check-out bags, stir sticks, six-pack rings, cutlery, straws and food service ware made from problematic plastics) by the end of 2021.

The January 31, 2020 release of the *Draft Science Assessment of Plastic Pollution* document reaffirmed this commitment. On October 7, 2020, the federal government announced a ban on six single-use plastics across Canada using the same approach used to ban microbeads.

The Province of Saskatchewan's recently released *Saskatchewan Solid Waste Management Strategy* in which it cites this upcoming federal plan as a basis for the provincial strategy. Additionally, the Province of Saskatchewan could coordinate efforts with the federal government to reduce plastic use and/or introduce legislation to make the producers and first sellers of these items responsible stewards. (See Appendix A-1.)

#### **Recommended Option**

**Option 1: Continue to focus on delivering the initiatives outlined in WPR, support the federal government's implementation of a national ban on harmful single-use plastics anticipated in late 2021 and continue educational campaigns to reduce the use of single-use plastics.**

This suite of projects and services is intended to advance the City's overall waste management, including reduction of single-use plastics. In 2020, the City launched a waste reduction campaign asking residents to "Choose to Reduce". The goal of the campaign was to improve public awareness on the importance and benefits of reducing the amount of waste coming into and out of the home. The three single-use items featured in the campaign were plastic bags, coffee cups and water bottles.

#### **Evaluation**

Objective 1: This option does not provide an immediate improvement in the reduction of single-use plastics; however, the recommended option does encourage the public to use less single-use plastic and the federal ban could make a significant impact.

Instead, this option focuses on a holistic approach to waste management, working to educate and inform residents to reduce their total waste generation.

It is useful to consider the problem of single-use plastics in relation to other parts of the waste stream in Regina. Single-use plastics account for approximately one per cent of the residential waste stream and are not easily eliminated by a municipal ban alone.



The Fleet Street landfill serves much of southern Saskatchewan and would continue to receive single-use plastics from the region when Regina implements a ban.

By contrast, organic material accounts for approximately 50 per cent of the waste in the average residential garbage cart in Regina. Half the residential waste stream is compostable and easily divertible via a curbside food and yard waste program. WPR has prioritized development the food and yard waste curbside service, which is in its initial pilot phase in Regina.

Similarly, industrial, commercial, institutional, construction and demolition (ICI, C&D) waste account for approximately 70 per cent of total waste entering the landfill. The WPR identifies waste diversion service development for ICI, C&D as a priority for 2020 - 2023.

Objective 2: This option continues to prioritize the projects and services that provide the best environmental return on investment by focusing on the areas that create the largest waste – organic material and ICI and C&D material. By focusing on changing resident habits to reduce total waste, the City has the greatest opportunity to influence behavioral changes and minimize the problem of replacing one single-use product with another. By focusing on ICI and C&D the City can have an impact on the sector that most impacts the landfill (i.e. 70 per cent).

After investigating waste management practices in other Canadian municipalities, in general, municipalities consider bylaw restrictions on single-use plastics once they have completed work on a number of other larger scale, waste related actions such as introducing curbside collection of food and yard waste, landfill bans on food or recyclables, and mandating diversion for IC&I, C&D waste. Working on larger scale waste issues first allows for maximum environmental impact and the best return on investment. For example, while replacing plastics with other single-use products like paper bags is not environmentally desirable, paper bags can be composted, reducing their negative impact. Requiring businesses to provide compostable alternatives is of almost no environmental value until the City's food and yard waste service is in place. The City has planned for full implementation of this service for 2023.

Objective 3: This option provides the best opportunity to maximize environmental benefit by balancing and coordinating with the activities of different levels of government. The federal government is working to have new regulations in place as early as 2021, where such regulations are supported by scientific evidence and warranted to show a benefit to the environment. In the January 31, 2020 release of the *Draft Science Assessment of Plastic Pollution* document the federal government reaffirmed its commitment. On October 7, 2020 the federal government announced a ban on six single-use items (plastic checkout bags, stir sticks, six pack rings, straws, cutlery and food service made from problematic plastics). The federal government has indicated it expects to finalize regulations banning these items in 2021.

The City will continue to implement Council-approved initiatives in WPR. This work includes monitoring any changes in the physical and legislative environment and responding to anticipated federal/provincial restrictions.

As indicated in the City's public engagement survey results from October 2019, 72 per cent of respondents feel that all three levels of government (municipal, provincial, and federal) should take action to reduce single-use plastics. (See Appendices B-1 and B-2 for the survey results.) Typically, the higher the level of government that responds legislatively to this issue, the better the environmental outcome because the federal government has the ability to control production, imports, exports, and sales of these items which is a much broader scope of control than can be exercised by a municipality. Similarly, the higher the level of government that responds legislatively to this issue, the less disruption to the supply chain and consumer because the requirements will apply nationally and not vary municipality to municipality.

The issue of plastic microbeads provides an example of the effectiveness of the federal power in regulating in the single-use plastic realm. In July 2018, the federal government addressed the problem of microbeads under federal regulations, banning their use in toiletries and prohibiting the manufacture, import, and sale of all toiletries containing microbeads. Most consumers are not even aware these single-use plastic products have been successfully eliminated from the Canadian supply chain and products because action by the highest level of government resulted in the best possible environmental outcome with no disruption to the consumer.

Meaningfully addressing the problem of single-use plastics requires systemic change, which can best be achieved by cooperation with higher levels of government.

Objective 4: As identified above, federal restrictions on single-use plastics would minimize disruption to the supply chain and consumers. Banning at the federal level, as early as 2021, will allow for minimal disruption to the market and end user and maximum environmental benefit. Meanwhile, focusing the City's efforts on advancing the suite of services and initiatives outlined in WPR will allow the City to reduce, measurably, the use and impact of all waste in Regina, including single-use plastics.

Objective 5: While this option includes reduction of single-use plastics in its overall reduction approach, it does not directly and immediately address the public interest in more aggressively reducing single-use plastic pollution.

Both the ability and willingness for action at the level of the consumer are limited. Although nearly 10,000 people responded to the online survey on single-use plastics and 82 per cent of the residents consider reducing single-use plastics to be "important" or "very important," only 53 per cent of the same respondents say that they "rarely" or "never" use a to-go cup when purchasing beverages. This suggests that the behavioral changes required to eliminate single-use plastics are not yet in place among Regina residents. If polystyrene cups and takeout containers are merely replaced with other non-recyclable mixed materials

(typically made of paper and plastic), the basic problem of using disposable items rather than reusable items is not resolved. These materials often weigh more, cost more, and must also be landfilled in the end. Continued communication and education efforts are required to influence behavioral change.

Implementing the waste initiatives outlined in WPR can effectively reduce not only plastic waste, but the overall waste footprint of the city of Regina.

## **DECISION HISTORY**

---

On April 29, 2020, City Council received written notice of the Checkout Bag Bylaw motion (MN20-3).

On July 29, 2020, City Council considered report CM20-21 and *The Plastic Checkout Bag Ban Bylaw* was passed in response to MN20-3.

*The Plastic Checkout Bag Ban Bylaw* will come into effect August 1, 2021 except during a pandemic or other health related emergency. City Administration deferred the effective date to Q1, 2022 due to the uncertainty around COVID. Current health orders discourage the use of reusable checkout bags.

Respectfully Submitted,



Kurtis Doney, Director, Water, Waste & Environment

3/31/2021

Respectfully Submitted,



Kim Onra, Executive Director, Citizen Services

4/14/2021

Prepared by: Janet Aird, Manager Program Development and Delivery and Juanita Elford, PhD, Specialist, Waste Minimization

## **ATTACHMENTS**

- A-1 Letter from MMSW
- B-1 Resident Survey Report
- B-2 Business Survey Report
- C-1 Retail Council of Canada Letter
- D-1 Municipal and Provincial Bag Bans in Canada
- D-2 Municipal Bag Fee Bylaws in Canada
- D-3 Municipal Restrictions on Other Single-Use Plastics in Canada

February 6, 2020

City of Regina  
Water, Waste and Environmental Services  
2476 Victoria Ave  
Regina, SK S4P 3C8  
Email: jelford@regina.ca

Attn.: Dr. Juanita Elford

Re: Single-Use Plastics Consultation

Multi-Material Stewardship Western is pleased to be given the opportunity to provide some suggestions and recommendations with regard to the City of Regina's consultation on single-use plastics. Multi-Material Stewardship Western (MMSW) began operations on January 1, 2016, to help businesses meet their obligations under Saskatchewan's Household Packaging and Paper Stewardship Program Regulation. A not-for-profit organization based in Saskatoon, MMSW represents the steward members who provide financing for the delivery of recycling services for Waste Packaging and Paper (WPP) to Saskatchewan residents. MMSW has agreements with municipalities covering 82.2% of households in Saskatchewan. In 2018, these municipalities collected 42,352 tonnes of MMSW producers' post-consumer WPP material.

*Extend EPR, don't ban*

With regard to bans on single-use plastics, MMSW advocates for an expansion of provincial extended producer responsibility (EPR) programs to include single-use plastic items, including packaging-like products, prior to considering banning these items for use and sale at the municipal level. Wherever possible, we believe consistency across the province is crucial to achieving significant environmental outcomes and this is most relevant in terms of developing legislation affecting the types of materials permitted in the marketplace and collected through recycling programs.

We believe the first step should be to place as many of these items under a provincially regulated EPR program as possible to give them a chance to be responsibly managed before banishing them from the marketplace. Bans, too hastily applied, can often result in unintended consequences. Bans on the sale or use of items are typically most effective if applied at a national level, to the extent that they are needed at all, simply because producers' supply of products is typically national in scope. And if, for some reason, a national approach is not possible then it is our preference that they be applied at the provincial level to avoid local governments creating a patchwork of policies.

*Consider role of disposal bans*

We recommend that provinces augment provincial EPR policies with disposal bans to ensure these materials are kept out of landfills, to support increased recycling rates and to help overcome the economic disparity between the linear and circular economies for plastics. Disposal bans have been shown to be an effective complement to EPR policies. Recent European data indicates that countries with landfill restrictions on recyclable and recoverable materials, on average, have higher recycling rates

of plastic post-consumer material.<sup>1</sup> However, timing of their application is important. Disposal bans for recyclable materials should be introduced after provincial systems are in place to collect and recycle the banned items to ensure there is sufficient capacity to manage them.<sup>2</sup> The Canadian Council of Ministers of the Environment (CCME), in Phase 1 of its Canada-Wide Action Plan on Zero Plastic Waste, committed to developing best management practices for disposal bans of end-of-life plastics by December 2019, and we anticipate that this work may prove helpful to provincial governments considering this issue in the future.<sup>3</sup>

Also, the EU's Landfill Directive (part of the European Parliament's Circular Economy Package, passed in April 2018) uses landfill bans to augment EPR policies. It requires that, by 2030, municipal waste suitable for recycling or other recovery cannot be sent to landfill. It also requires that by 2035, the amount of municipal waste disposed to landfill must be reduced to 10% or less of the total amount of municipal waste generated.<sup>4</sup>

#### *CCME Roadmap*

The federal government, with the CCME, has committed to developing a roadmap by December 2021 to address single-use and disposable plastics that are most commonly released into the environment. The roadmap will be informed by the federal government's science assessment of plastic pollution, which received media attention last week.<sup>5</sup> Whether these initiatives eventually result in bans on the sale or use of items, we support the careful, science-based approach being taken by the federal government and CCME.

Multi-Material Stewardship Western recommends that the City of Regina resist applying sale and use bans. In the meantime, by considering advocating for these items to be placed under a provincial EPR program and imposing provincial disposal bans, the City of Regina can make significant contributions to alleviating plastic pollution in Saskatchewan and demonstrate its leadership.

#### *Public Procurement*

While not within the scope of the City of Regina's consultation, we would like to share some thoughts on the potential for public procurement to assist with recycling performance. We note that Phase 1 of the CCME's Zero Plastic Action Plan includes commitments to develop guidelines and tools for government procurement practices by December 2021. Local governments, such as the City of Regina, can play a role by developing their own public procurement policies. In the meantime, we recommend the UN Environment's 2018, *Building Circularity Into Our Economies Through Sustainable Procurement* as a

---

<sup>1</sup> *Plastics – the Facts 2018: An analysis of European plastics production, demand and waste data*, by Plastics Europe, 2018 p. 35, [file:///C:/Users/cabel/Downloads/Plastics\\_the\\_facts\\_2018\\_AF\\_web.pdf](file:///C:/Users/cabel/Downloads/Plastics_the_facts_2018_AF_web.pdf).

<sup>2</sup> *A Vision for a Circular Economy for Plastics in Canada*, February 2019, p. 29, Smart Prosperity Institute, <https://institute.smartprosperity.ca/sites/default/files/report-circulareconomy-february14-final.pdf>

<sup>3</sup> “[Canada-Wide Action Plan on Zero Plastic Waste, Phase 1](#)”, Canadian Council of the Ministers of the Environment, pages 5 and 8. Published June, 2019.

<sup>4</sup> [The Landfilling Directive](#) (1999/31/EC).

<sup>5</sup> See “[Canada-Wide Action Plan on Zero Plastic Waste, Phase 1](#)”, Canadian Council of the Ministers of the Environment, June, 2019, “[Canada's Plastics Science Agenda](#)”, Environment and Climate Change Canada, June 2019 and “[Draft Science Assessment of Plastic Pollution](#)”, Environment and Climate Change Canada, January 2020.

reference source.<sup>6</sup> It provides best practices guidance and recommendations on how to embed circularity into sustainable public procurement and enumerates its many benefits, including the extent to which governments' purchasing power (averaging approximately 12% of GDP in OECD countries and up to 30% GDP in developing countries) can alter the economics of recycling and sustainability in general.<sup>7</sup>

### *Conclusion*

The proliferation of plastics in the environment and its impact on our oceans, lakes, and rivers has captured global attention and demands concerted action at all levels. Multi-Material Stewardship Western is pleased that the City of Regina is seeking solutions to this latest environmental threat and we welcome the opportunity to do our part on behalf of Saskatchewan producers. As explained throughout this letter, efforts to address these issues require provincial if not federal coordination and, as such, we do not recommend municipal action beyond advocating for change with higher levels of government.

Thank you for the opportunity to provide feedback on the City's Plastics consultation. Please do not hesitate to contact us if you have any questions.

Sincerely,

Multi-Material Stewardship Western

---

<sup>6</sup> Building Circularity Into Our Economies Through Sustainable Procurement, UN Environment, 2018.  
[https://wedocs.unep.org/bitstream/handle/20.500.11822/26599/circularity\\_procurement.pdf?sequence=1&isAllowed=y](https://wedocs.unep.org/bitstream/handle/20.500.11822/26599/circularity_procurement.pdf?sequence=1&isAllowed=y)

<sup>7</sup> Ibid., p. 2.








## Single-Use Plastic - Residents

Status:	Closed	Partial completes:	1,096 (10.4%)
Start date:	2019-10-10	Screened out:	0 (0%)
End date:	2019-10-26	Reached end:	9,442 (89.6%)
Live:	17 days	Total responded:	10,538
Questions:	23		






### 1. On a scale of 1 to 5, how important is reducing single-use plastics to you?

(Each respondent could choose only ONE of the following responses.)

Response	Total	% of responses	%
1 Not at all Important	519		5
2 Not Important	424		4
3 Neutral	973		9
4 Important	2970		28
5 Very Important	5652		54
Average: 4.22 — Median: 5			
Total respondents: 10538		<div>0%</div> <div>20%</div> <div>40%</div> <div>60%</div> <div>80%</div>	
Skipped question: 0			

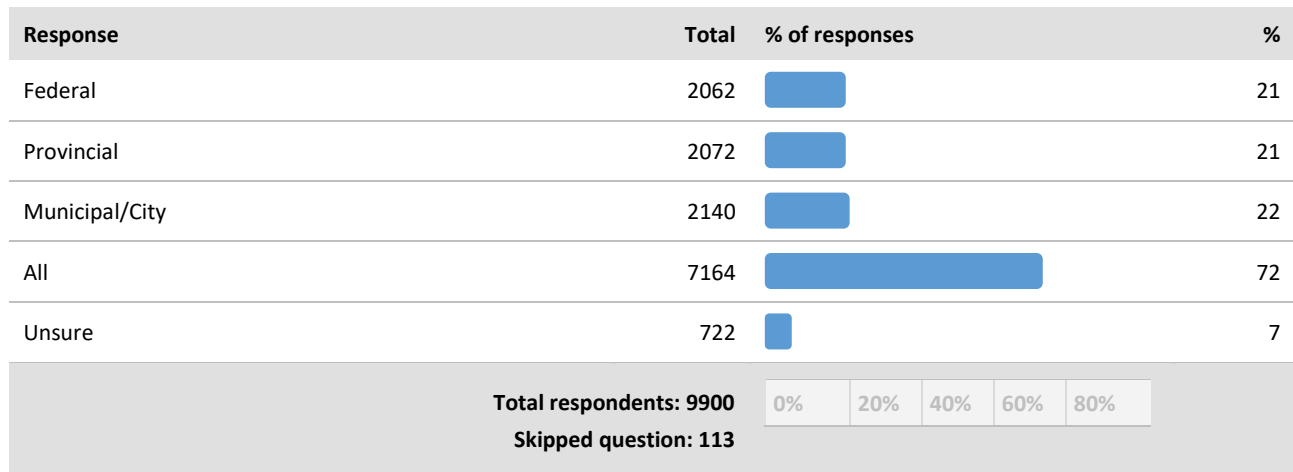
### 3. On a scale of 1 to 5, how important is a ban on single-use bags used at retail check outs?

(Each respondent could choose only ONE of the following responses.)

Response	Total	% of responses	%
1 Not at all Important	659		7
2 Not Important	567		6
3 Neutral	1016		10
4 Important	2973		30
5 Very Important	4694		47
Average: 4.06 — Median: 4			
Total respondents: 9909		<div>0%</div> <div>20%</div> <div>40%</div> <div>60%</div> <div>80%</div>	
Skipped question: 104			

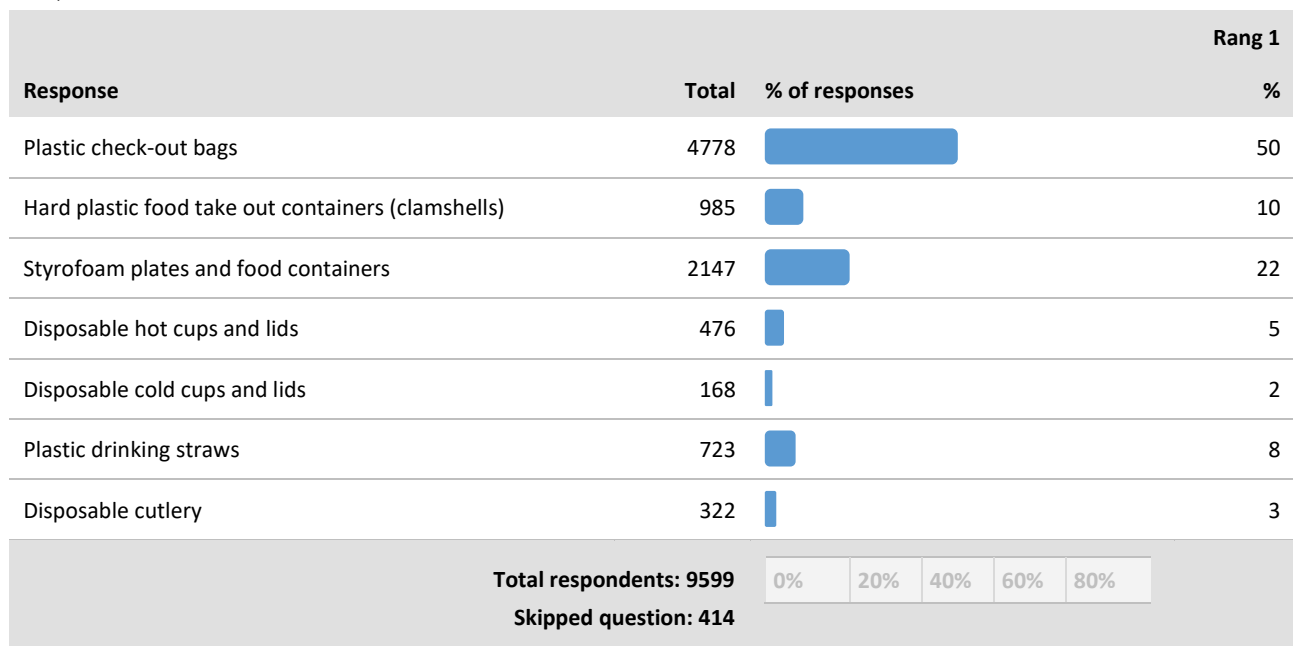
#### 4. Which level of government do you feel should take action to reduce single-use plastics. Check all that apply.

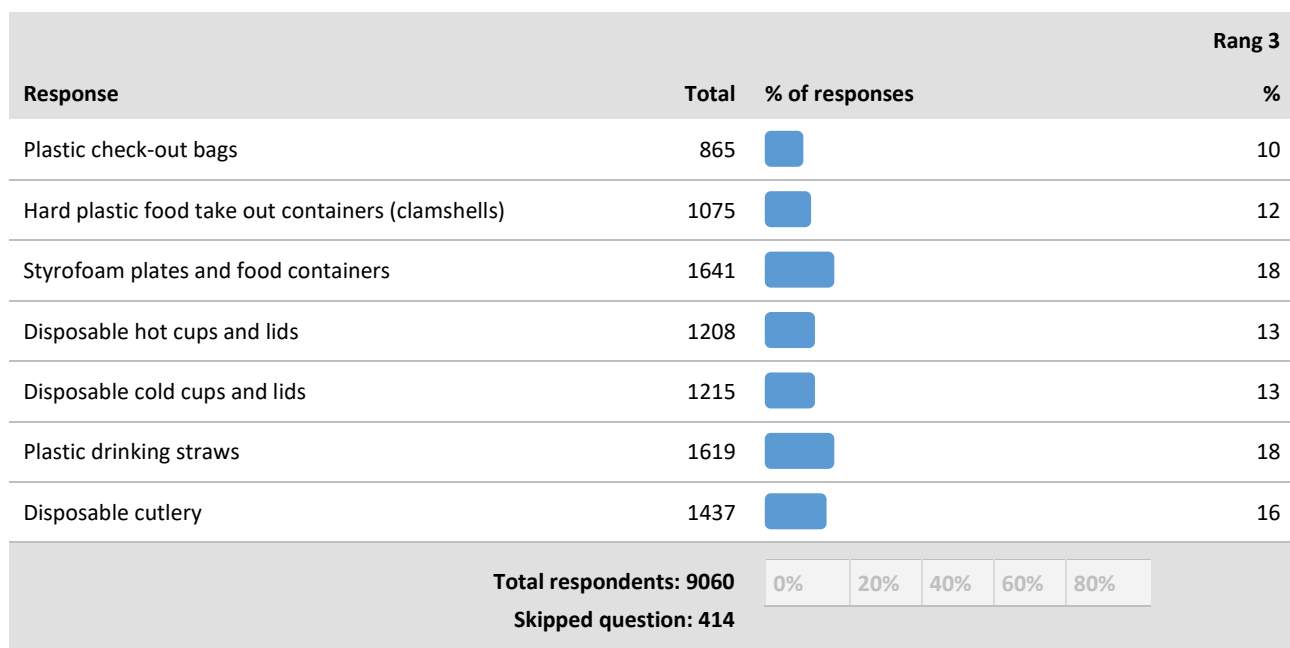
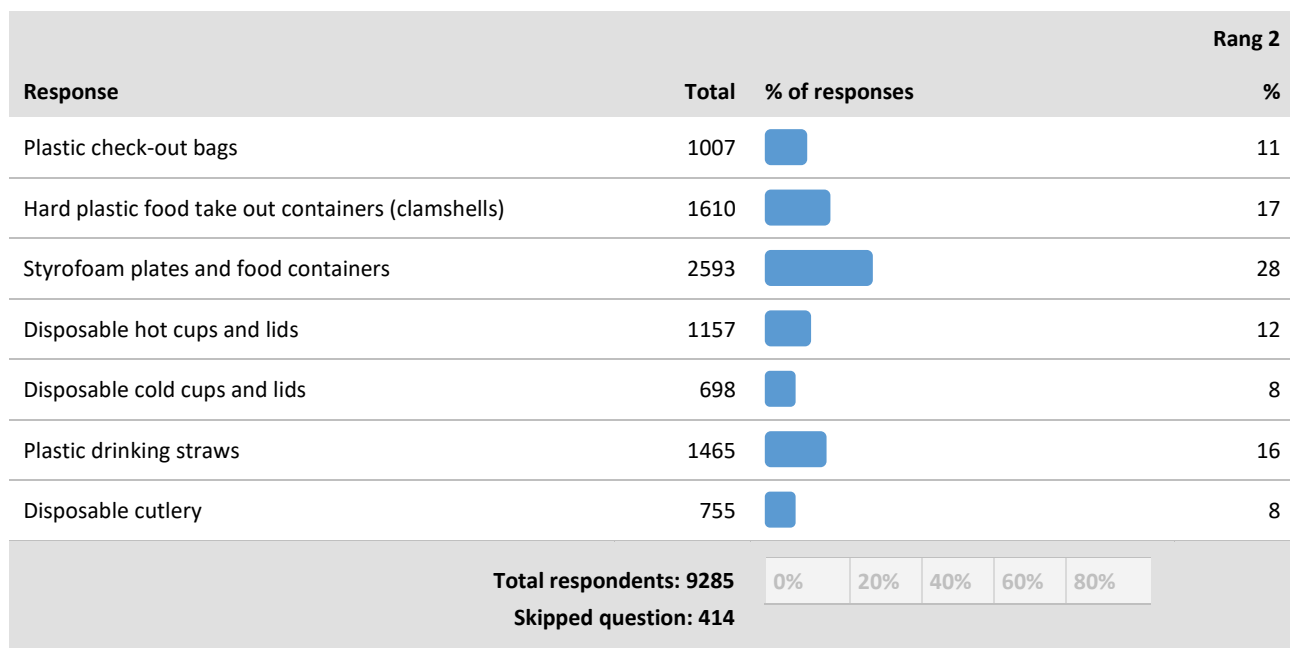
(Each respondent could choose MULTIPLE responses.)



#### 5. Which three types of single-use plastics would you most like to see regulated?

(Each respondent could assign numeric rankings to the response choices. Respondents were prohibited from assigning the same ranking more than once.)





## 6. How often do you use alternatives to single-use plastic bags such as reusable bags and/or food containers?

(Each respondent could choose only ONE of the following responses.)

Response	Total	% of responses	%
Always	2218	<div><div></div></div>	23
Daily	3338	<div><div></div></div>	34
Weekly	2979	<div><div></div></div>	30
Rarely	1017	<div><div></div></div>	10
Never	236	<div><div></div></div>	2
Total respondents: 9788		<div> <div>0%</div> <div>20%</div> <div>40%</div> <div>60%</div> <div>80%</div> </div>	
Skipped question: 11			

## 7. How often do you use alternatives to disposable cups when purchasing beverages?

(Each respondent could choose only ONE of the following responses.)

Response	Total	% of responses	%
Always	1183	<div><div></div></div>	12
Daily	1288	<div><div></div></div>	13
Weekly	2079	<div><div></div></div>	21
Rarely	3620	<div><div></div></div>	37
Never	1597	<div><div></div></div>	16
Total respondents: 9767		<div> <div>0%</div> <div>20%</div> <div>40%</div> <div>60%</div> <div>80%</div> </div>	
Skipped question: 32			

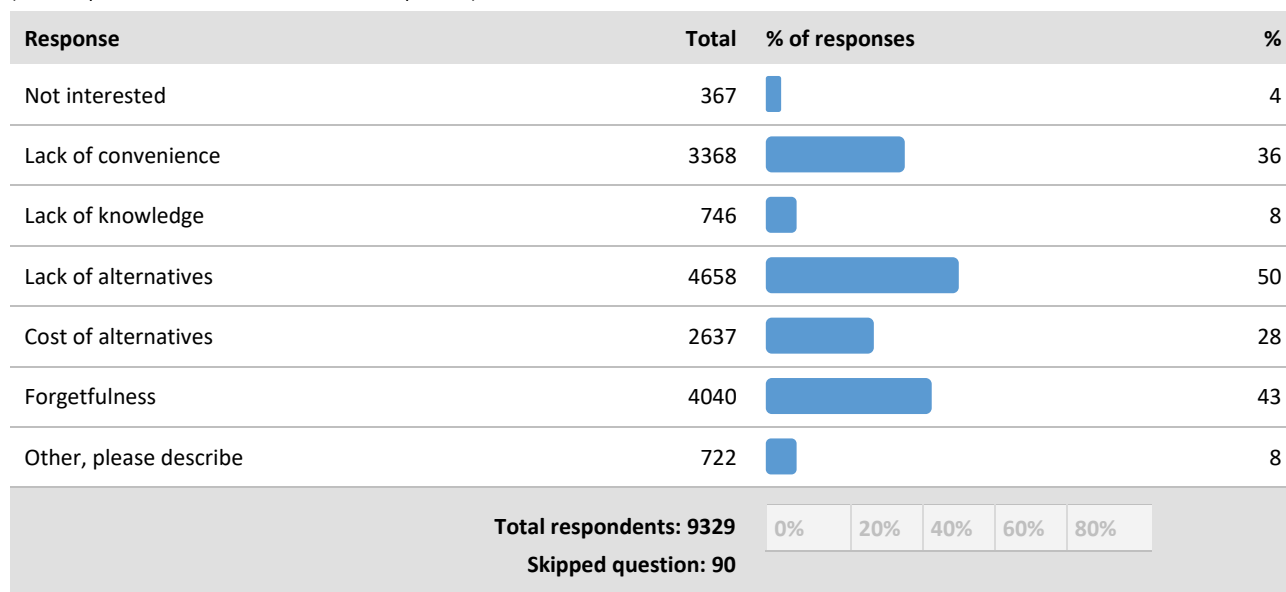
## 8. Are there other ways that you and/or your household limit the use of single-use plastics? Please describe.

(Each respondent could write a single open-ended response of maximum 2000 characters.)

Response	Total	% of total respondents	%
Open answer	3929	<div><div></div></div>	37
Total respondents: 3929		<div> <div>0%</div> <div>20%</div> <div>40%</div> <div>60%</div> <div>80%</div> </div>	
Skipped question: 5870			

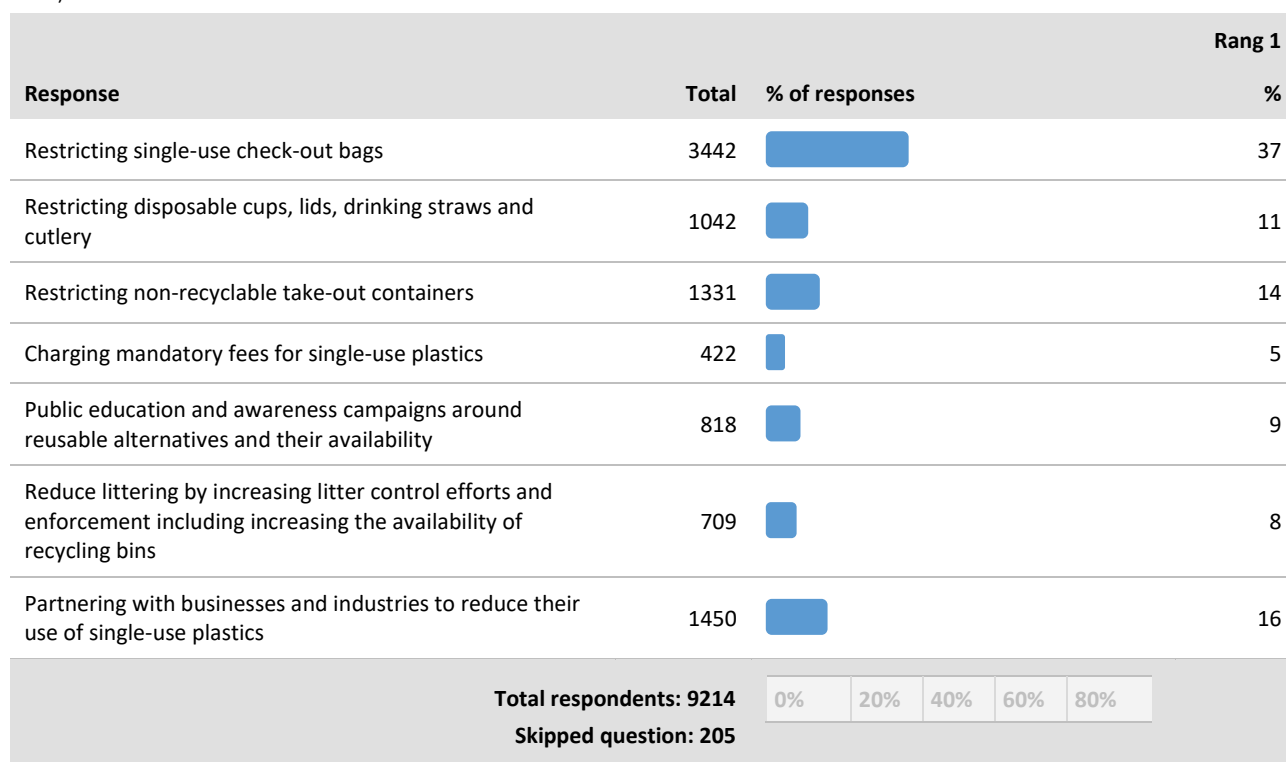
## 9. What discourages you from finding ways to reduce your use of single-use plastics?

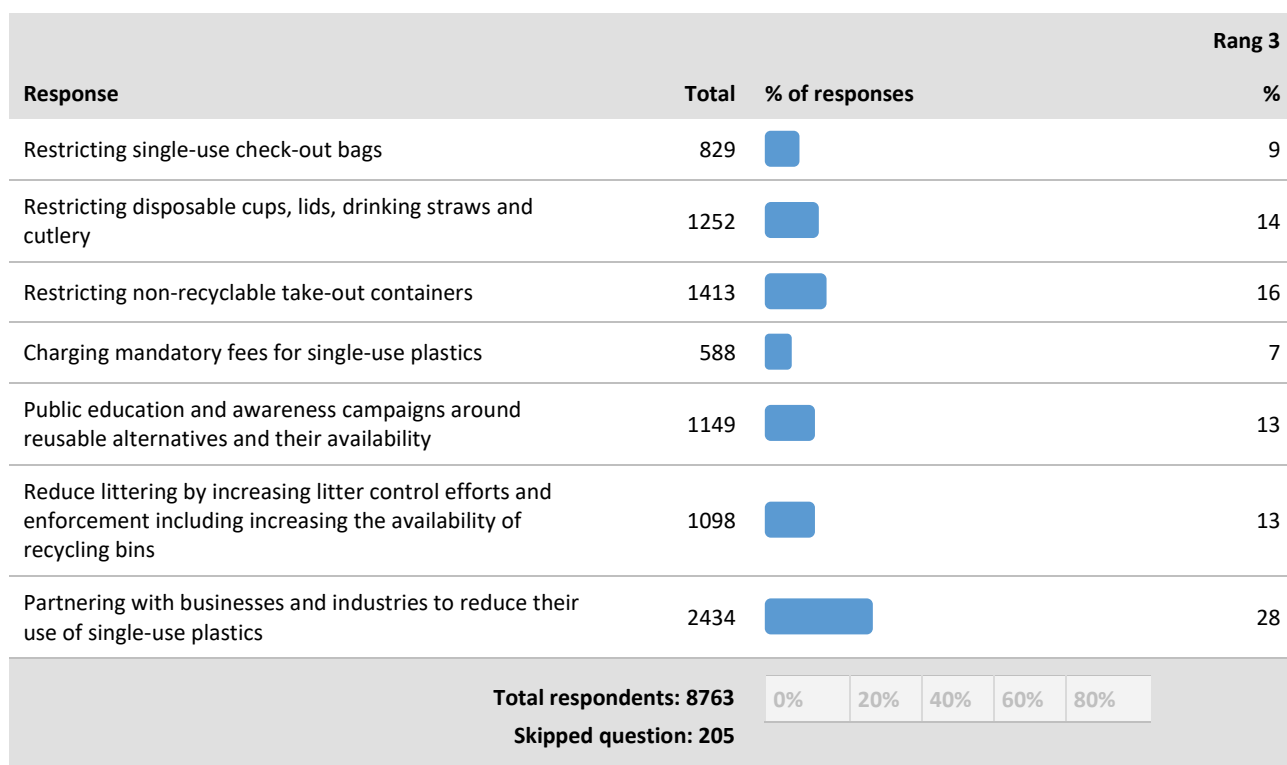
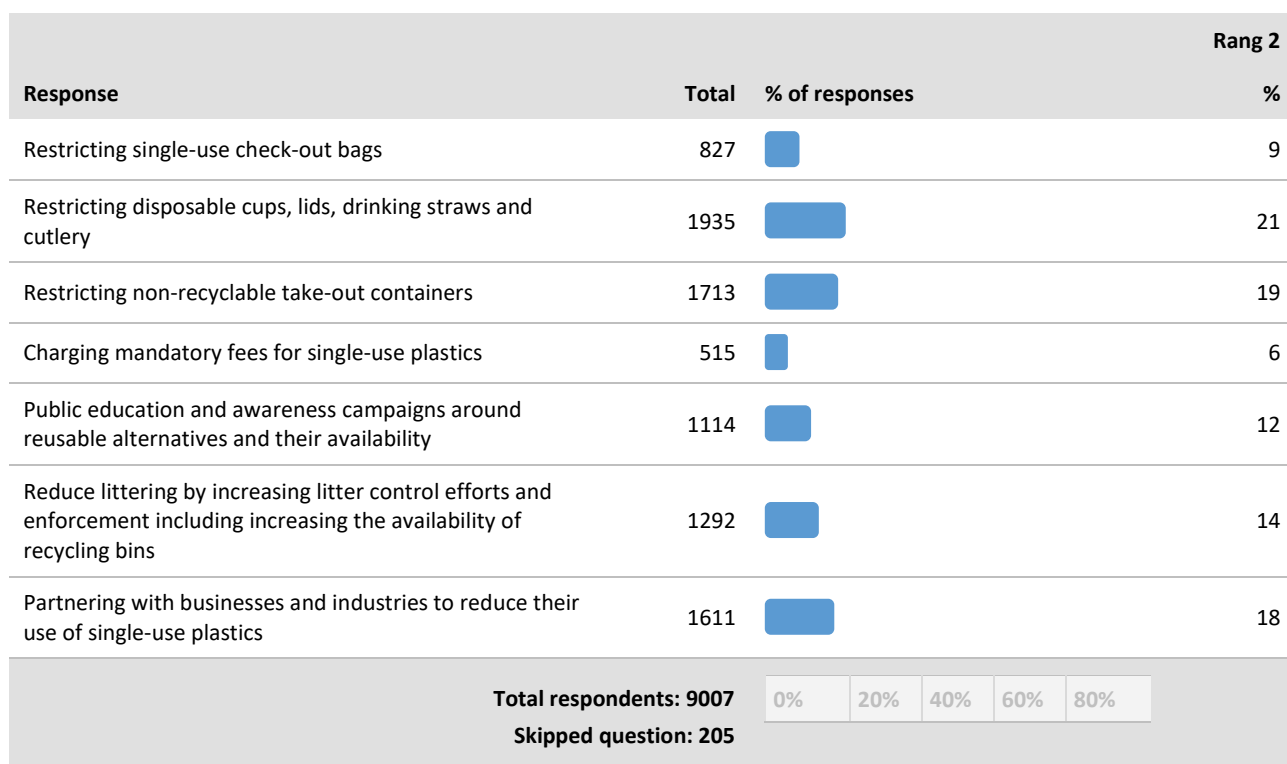
(Each respondent could choose MULTIPLE responses.)



## 10. There are many options that the City of Regina could consider to limit the use of single-use plastics. Please rate the top three options that you would support:

(Each respondent could assign numeric rankings to the response choices. Respondents were prohibited from assigning the same ranking more than once.)







**11. Are there any other information/comments you would like to share as the City examines options to limit single-use plastics?**

(Each respondent could write a single open-ended response of maximum 2000 characters.)

Response	Total	% of total respondents	%
Open answer	1975	<div><div></div></div>	19
Total respondents: 1975 Skipped question: 7444		<div> <div>0%</div> <div>20%</div> <div>40%</div> <div>60%</div> <div>80%</div> </div>	

## Single-Use Plastic - Business

Status:	Live	Partial completes:	18 (17.8%)
Start date:	2019-10-10	Screened out:	0 (0%)
End date:	2019-12-31	Reached end:	83 (82.2%)
Live:	68 days	Total responded:	101
Questions:	23		

### Filter is On:






INCLUDE only respondents who answered in the following way:

2. Are you responding as: A business

Remaining respondents: 101 (100%)

### 1. On a scale of 1 to 5, how important is reducing single-use plastics to you?

(Each respondent could choose only ONE of the following responses.)

Response	Total	% of responses	%
1 Not at all Important	8		8
2 Not Important	3		3
3 Neutral	8		8
4 Important	21		21
5 Very Important	61		60

Average: 4.23 — Median: 5







Total respondents: 101

Skipped question: 0

0% 20% 40% 60% 80%

## 12. Is your business a:

(Each respondent could choose only ONE of the following responses.)

Response	Total	% of responses	%
Restaurant - Franchise	1		6
Restaurant - Independent Operator	4		22
Retail - Franchise	2		11
Retail - Independent Operator	7		39
Other, please describe	4		22
Total respondents: 18			
Skipped question: 76			

### Other:





Hotel

Festival Organizer

medical distribution

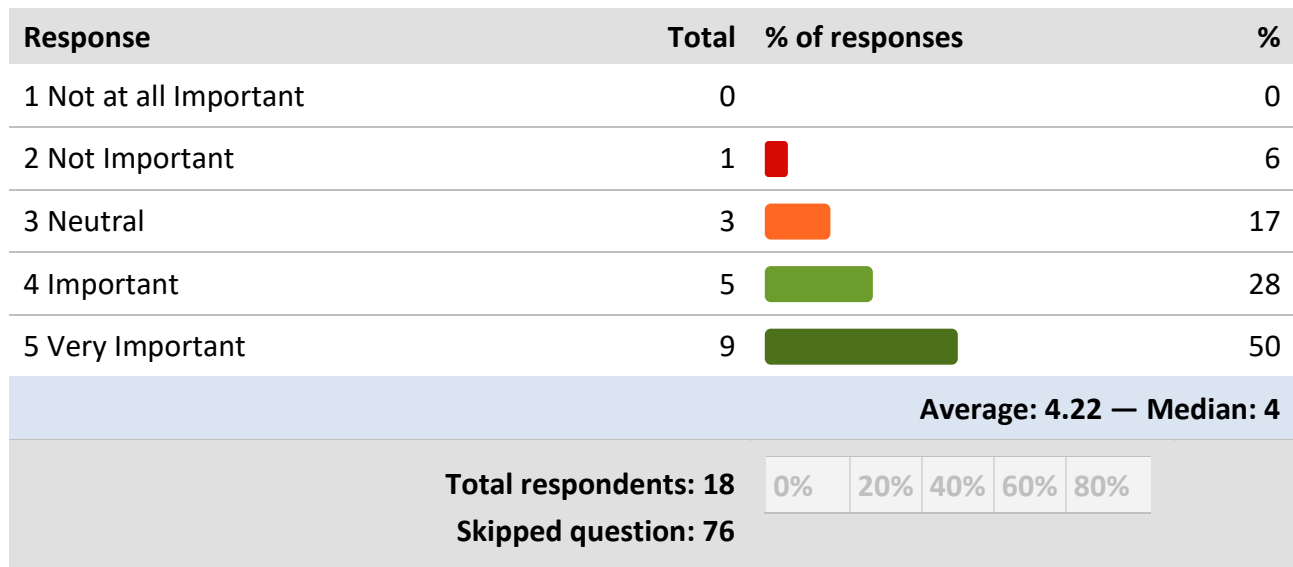
## 13. Do you support restrictions or regulations of single-use plastics?

(Each respondent could choose only ONE of the following responses.)

Response	Total	% of responses	%
Yes	14		78
No	2		11
Unsure	2		11
Total respondents: 18			
Skipped question: 76			

**14. On a scale of 1 to 5, how important is a ban on single-use bags used at retail check outs?**

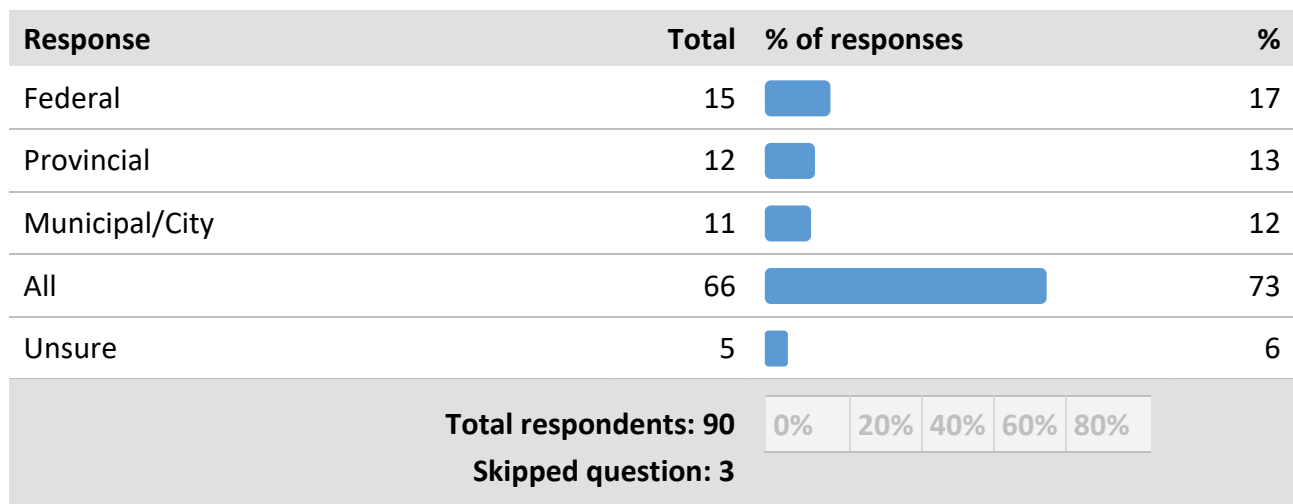
(Each respondent could choose only ONE of the following responses.)



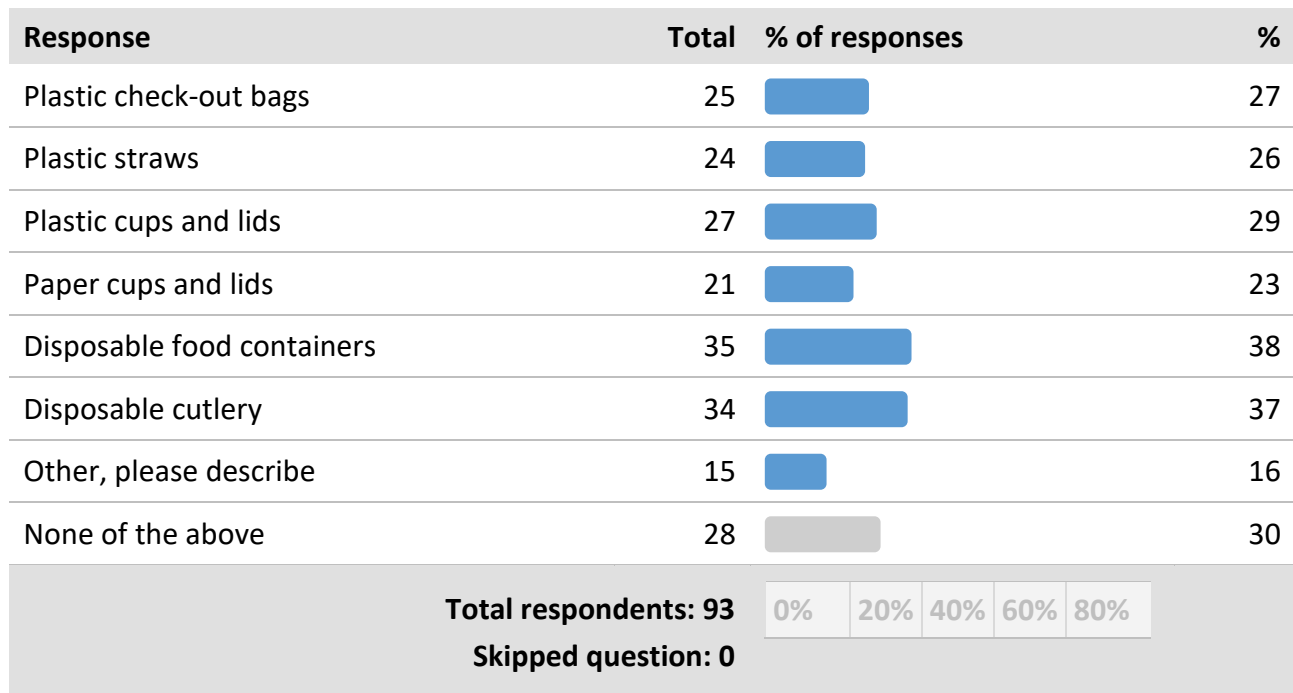
**15. Which level of government do you feel should take action to reduce single-use plastics.**

**Check all that apply.**

(Each respondent could choose MULTIPLE responses.)



**16. What type(s) of single-use plastics does your business regularly use? Check all that apply.**  
(Each respondent could choose MULTIPLE responses.)



**Other:**

Paper products and continuous use of reusable items

Compostable bowls, lids and cups

Plastic garbage bags

Zippy wrap

PLASTIC TRAYS

There's 500 construction products that are single use plastics that don't have to be

Also water bottles, these would be used by our staff and not sold by our business

We are a tattoo shop. There is plastic in some of our dispositional supplies. Getting rid of plastics will drastically hurt the tattoo industry, and will force artists to use reusable materials which adds to the spread of bloodborne pathogens.

Disposable tattoo equipment uses plastic packaging

Chemical bottles

Packing materials for custom products

We buy things that are packaged in single-use plastic.

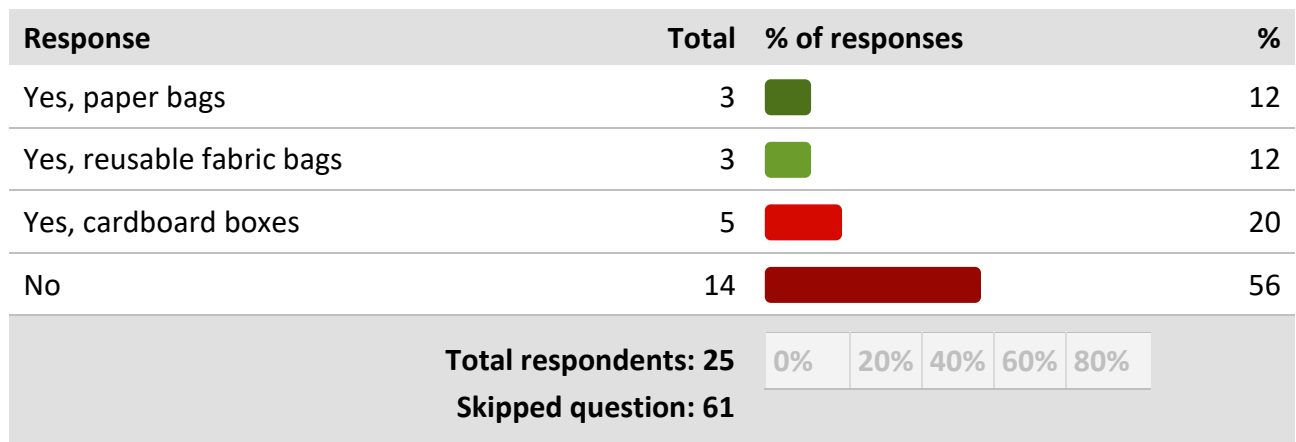
Medical gloves for checking livestock, Artificial Insemination 'straws'

medical sundry

We use recyclable paper food containers, paper to go bags and cornstarch (straws and portion cups)

#### 17. Does your business offer alternatives to plastic bags?

(Each respondent could choose only ONE of the following responses.)

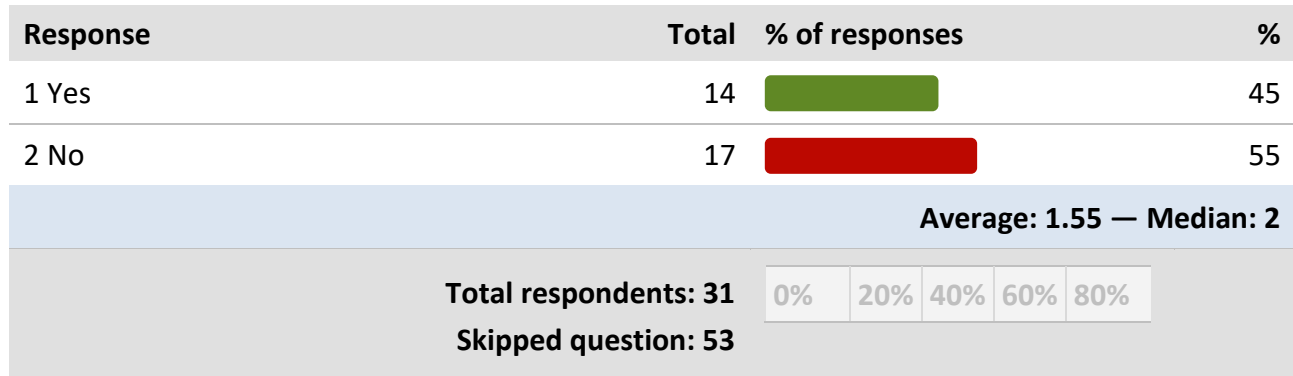




### 18.1. Does your business:

- Ask customers if they want plastic straws?

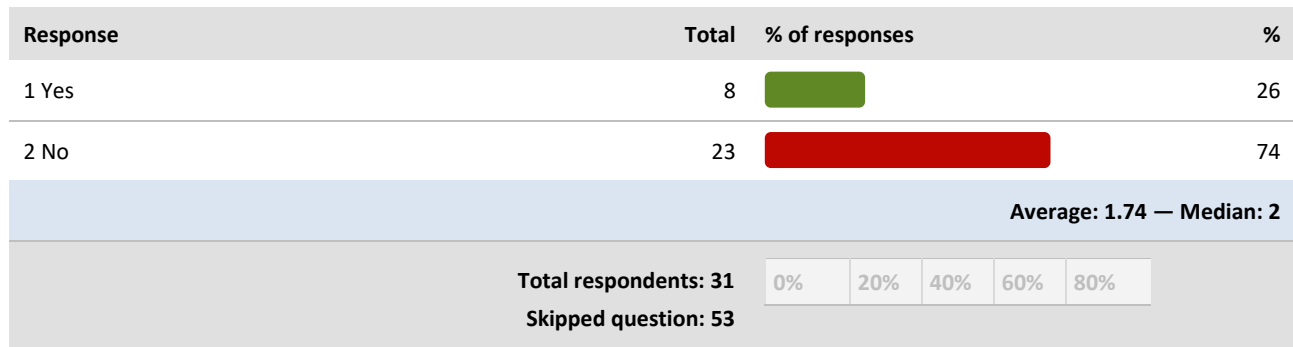
(Each respondent could choose only ONE response per sub-question.)



### 18.2. Does your business:

- Offer alternatives to plastic straws such as paper straws?

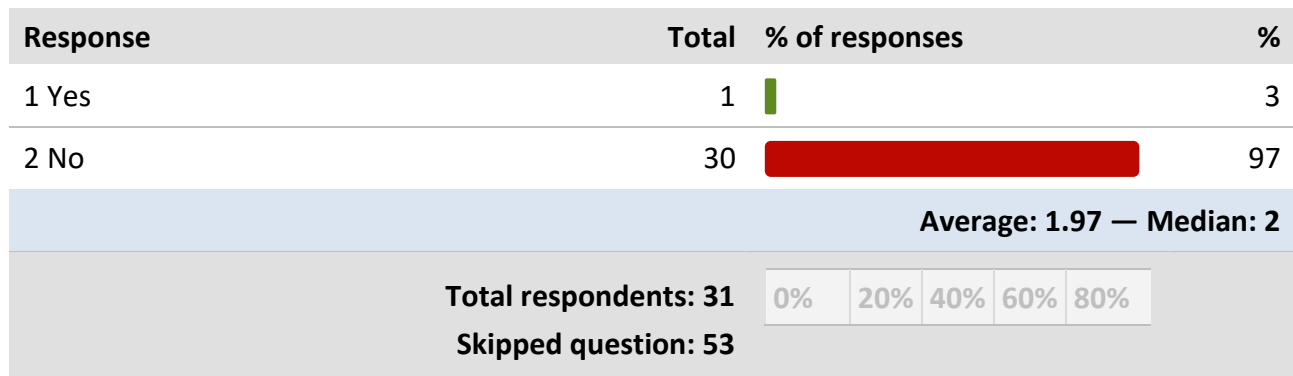
(Each respondent could choose only ONE response per sub-question.)



### 18.3. Does your business:

- Charge extra for plastic straws?

(Each respondent could choose only ONE response per sub-question.)



### 19. What steps is your business considering to reduce the use of single-use plastics?

(Each respondent could write a single open-ended response of maximum 2000 characters.)

Response	Total	% of total respondents	%
Open answer	38	<div><div></div></div>	38
Total respondents: 38		0%20%40%60%80%	
Skipped question: 45			

We are offering Compostable tablewares. This will reduce single use plastic plates, styrofoam plates, paper plates (they are ok but made with lot of chemicals)

Using only rewash dishes Bring your own take out dishes Paper strawa

Looking for alternatives to replace plastic garbage bags

We have already stopped using disposable cups and plates.

Provide water bottles or biodegradable cups for use

If the law says we can not use them, we will look for alternatives

USE MORE PAPER/CARDBOARD

Going to install a sink to wash dishes instead of having plastic cutlery!

We've cut them cold turkey. Customers understand we're just polluting the earth for the sake of what?? Because it's awkward carrying something to your car? So pointless.

Use of paper bags instead of plastic.

We are eliminating all plastic within the next year. Plastic is bad, earth is good.

None

We are offering bulk Options and items in glass jars.

When ordering merchandise for our store we try to only ever chose products that have aero plastic on packaging. Limit items coming from china that are always wrapped individually and switch to canadian and locally made as much ass possible.

using paper/plant based products

---

I am a small business owner, and a resident. The steps I am taking as a homeowner to reduce single-use plastics are making my own bread and baked goods, buying in bulk using reusable containers, bringing my own reusable grocery bags shopping, and buying second hand products to avoid unnecessary plastic packaging. My business uses zero single-use plastics.

---

Educating workers to be responsible when choosing the types of containers they use when bringing food to the work place. Encouraging the use of reusable drink containers and straws.

---

We have never used plastics as a business by choice since 2011. All tissue, packaging paper, retail bags and boxes are made of recycled paper.

---

Take part in this survey.

---

For gatherings of our Board, we use reusable dishes.

---

Switching to all compostable disposables by January 2020.

---

reuseable cups and cutlery in the office and water cooler for water instead of single use water bottles

---

We've been using cornstarch cutlery and biodegradable containers for 10 years.

---

Can't think of any

---

We hand out food to homeless people, we need disposable containers and plastic utensils. What else would we use?

---

None

---

Biodegradable containers and use paper straws only on request

---

Nothing is viable or too costly

---

No more plastic stir sticks or cutlery

---

Disposable containers by request only. Discounts for those who bring their own container/to go cup. 90% of our plastic products are recyclable.

---

Everything. We are aiming to be a zero waste company by 2020.

n/a - single use plastics guided by hospital/college guidelines

maximize bagging, sell reusable bags, charging a fee for bags, not double bagging, not bagging items that don't need a bag.

Ask customers to provide own bags

Look at costing out other options but so far none beats the plastic takeout things.

When you buy a case of cups you get so many, we're still using up old stock.

There are no barriers. There are so many great and cost effective alternatives. Businesses are being lazy if they are complaining that there are no alternatives.

We have switched over to paper straws, paper check-out bags and biodegradable take out containers

**20. What are barriers to reducing single-use plastics in your business? Check all that apply.**

(Each respondent could choose MULTIPLE responses.)

Response	Total	% of responses	%
Lack of alternatives	34	<div></div>	44
Don't know how to reduce	9	<div></div>	12
Cost of alternatives	41	<div></div>	53
Anticipated negative customer reaction	15	<div></div>	19
Concerns about cleanliness food safety	17	<div></div>	22
Other, please describe	21	<div></div>	27

**Total respondents: 77**

**Skipped question: 6**

0%

20%

40%

60%

80%

**Other:**

City doesn't have compost facility so compostable items end up in the landfill anyway

We use zippy wrap because it doesn't stick to the bubble wrap which can then be reused.

ALSO PUT RESIDENTIAL GARBAGE IN CARDBOARD BOXES NO PLASTIC

---

See above

---

None. People care about this. More customers shop with us now because customers care. It saves us money on buying the plastic.

---

Quality of alternatives

---

Cheese

---

We dont want to make the aids problem in regina even worse.

---

There are still some products that I can not purchase in non-single use plastics at the grocery store.

---

Education of workers. More needs to be done in our workplace to educate about reducing their dependance on single use plastics

---

Take out food containers need to be established before taking them away

---

Lack of legislation/bylaws/ public policy

---

Alternatives do not necessarily have a lower environmental or carbon footprint

---

Health of the animals

---

That I don't have to change

---

Food allergens. My facility is gluten free dedicated and many of the alternatives are made with wheat bi-products. So makes sourcing more difficult for me as well as more expensive. To use items made with wheat will make my customers sick.

---

Apathy

---

No barriers. There are tons of affordable options and my customers fully support it!

---




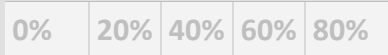
We currently have succeeded in a total ban of single use plastics, the cost of alternate products is coming down and the quality of alternate products are improving as well.

Access to recycled content bags given limited NA supply (would have to source from Asia at added GHG and cost

There are no barriers. There are so many great and cost effective alternatives. Businesses are being lazy if they are complaining that there are no alternatives.




**21. How prepared is your business for possible legislative changes from the federal, provincial or municipal levels of government to limit single-use plastics?**

(Each respondent could choose only ONE of the following responses.)

Response	Total	% of responses	%
Very prepared	31		38
Somewhat prepared	35		43
Not at all prepared	16		20
Total respondents: 82			
Skipped question: 1			

**22. Is your business considering this issue as you plan for the future?**

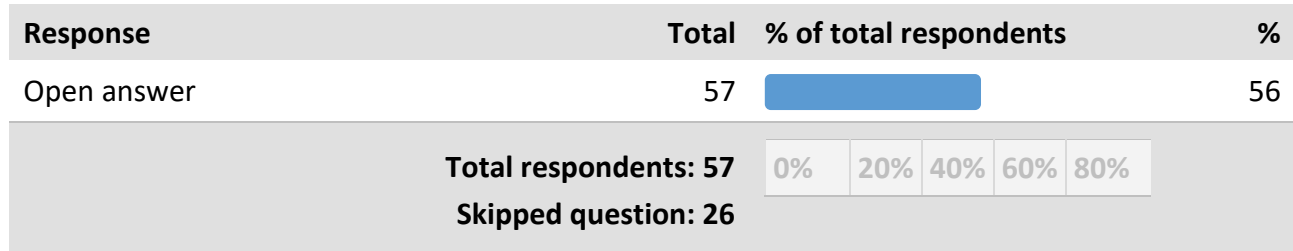
(Each respondent could choose only ONE of the following responses.)

Response	Total	% of responses	%
Yes	59		71
No	24		29
Total respondents: 83			
Skipped question: 0			



**23. What one piece of advice would you give the City of Regina as it explores options to limit single-use plastics?**

(Each respondent could write a single open-ended response of maximum 2000 characters.)



**Other:**

Try something that is holistic and natural....

Make an aggressive plan to eliminate single use plastic ASAP. Implement it quickly and enforce it.

There are much more serious problems than this issue which is totally driven by those looking to virtue signal that they are doing their part to clean the environment. It's only for political gain.

Strong regulations on using single use plastics.

Running a small business is very expensive, and it feels like every time we start to get ahead there is another tax, fee, or some new expense with their hand in our pocketbook. This new ban on single use plastic is an expense that some won't be able to absorb, the alternatives to plastic lids are nonexistent or if they are out there, prohibitively expensive. Please keep this in mind when raising taxes or adding new fees or raising current taxes and fees because as a popular business with a regular clientele, we are already struggling and no one seems to care or offer alternatives or assistance.

Ban plastics in the city of Regina.

Just do it! And we need a compost facility so that compostable items and do not end up in the landfill.

Ban everything except plastic ramekins and lids. I'm unaware of any alternatives. There are alternatives for all other single use plastics for my business.

In my opinion there is no choice but to be a leader of change. Most people are aware of the changes that need to be made. Start with businesses first perhaps by offering a business recognition program. Most people want to do the right thing, just show them the way

It is an easy switch. I don't know why we didn't do it earlier. Business owners will likely be relieved to stop throwing out so much garbage.

---

Make it gradual and have alternative options ready for businesses BEFORE changing the bylaw.

---

Do it now or none of us will take the initiative

---

DON'T SIT ON IT..ACT NOW.....

---

Recycle options for single use plastics! Check out bcs recycling especially Kelowna! You can recycle potato bags, the clear sealant around a case of pop and everything! They have invested very far into recycling and we should be as well!

---

Don't be lazy please.

---

Give businesses lots of time before implementing any bans on plastic. Help find local alternatives first.

---

Be extreme and set an example. Other cities will follow the trend if we set the bar high

---

Make Regina an environmental haven for residents. It will promote growth and increase the population of younger residents looking for safe and environmental friendly municipality.

---

Your mom

---

Don't just ban something without providing resources and information for alternatives.

---

This isn't a choice it is a need. We NEED to reduce plastics, especially single use.

---

There should be more options to find water in public places to encourage people to have their own water bottles with them.

---

Set up some or more collection stations for collecting them.

---

Let healthcare professionals and tattoo and piercing artist continue to use single use plastic. Many of us would have to start buying from American companies, which takes more money out of Canada. Banning single use plastics with definitely help to spread diseases.

---

Allow certain businesses, like tattoo shops, who depends on single use plastic to keep disposable equipment sterile.

---

In my home our family has to slow down to facilitate living in right relationship on the planet. Slowing down is better for the environment, which in turn is better for me and my children, and all of us. Slowing down directly improves our mental, emotional, physical and spiritual health, rendering us healthier citizens. Living more mindfully and practicing responsible stewardship of the resources we are gifted is necessary and empowering, a win-win.

---

If the city of regina actually cared about limiting the use of single use plastics they would lobby india and china to reduce what theyre using. Not change laws that will negatively impact/cripple local businesses that arent mass polluters.

---

It is important for the City to consider what items actually can be recycled before banning them.

---

Make sure there are different options in place at an affordable price. Right now paper straws are 10 times the price of plastic which is a huge up cost.

---

Ban outright all single use plastics, without exception.

---

Limit it now, because limiting it last year isn't possible.

---

All decisions shall be based on scientific data, not just perceptions. All waste should be looked at, not just plastics. Many alternate products have bigger/worst environmental impacts. When looking at food packaging the sanitary aspect and the food waste reduction potential of plastic packaging should be carefully analysed.

---

There should be separate collection programs for residents and businesses for hard to recycle single use items like plastic bags, Styrofoam and there should be clearer and more frequent education for residents on how to recycle all types of materials.

---

Just do it.

---

I run the business but I am not the owner. Please force the companies to go plastic free. I have switched what I can but there are some decisions that come from my owners and brand

---

Offer more seevices that handle non typical recycling

---

Ban styrofoam first. Then move on... also having commercial composting available would be amazing.

---

Get a company that will actually do their job and take every type of recycling materials instead of Emterra

---

Use things twice

---

Do the environmental math please, there are upstream/downstream facts that need to be taken into consideration on both sides of the plastics debate.

---

Educate the public that they can't expect less carbon emissions and still expect to drive to 7-11 for their slurries in plastic cups and pizza boxes. Everybody expects the government to do something about climate change but nobody realizes what they have to give up. Especially teenagers.

---

If we all make a decision only then it will be helpful. Alternatives will be more affordable if all the businesses will use them as it will be a bulk production. If all businesses are charging a bit extra that's fine too.

---

Move quickly, we should be a leader in this area. Many people are still not making any steps to reduce.

---

quit finding ways to tax us, cut your costs

---

Ban styrofoam first. Doesn't make sense that it is still being sold. Also focus should be on the large use of items not small. It's about time that mass producers of the environmentally unfriendly items take the hit for it as well as the large users of it. And if single use is only making up 1% what is making up a larger percentage, that's where the time and money should be going to make the biggest income. Why start in an area that is only 1%, that in itself is wasteful and not useful.

---

Eliminate them - and do more, much more. Fine those who contaminate blue bin materials.

---

Send someone out to walk the fence lines along ring road and other high traffic areas with places garbage can collect and look what single use plastics are collected there. More than likely it will consist of plastic bags, tim hortons cup lids/other plastic lids, 711 big gulp cups and many other similar items. Companies that serve thousands of customers a day and have the funds/means to facilitate greener packaging options should have tighter restrictions on the the materials they use where as smaller local businesses should be given more leniency.

---

Help people to afford renewable and responsible products by giving subsidies or setting price caps on products - particularly for those who are poor.

---

Do it! Please be a leader in Saskatchewan. We need it!!

---

Please keep proceeding with this extremely important environmental initiative despite negative push back.

---

exclude healthcare environments

---

Work with Province, or plug yourselves into the federal discussion so that you are not creating your own solution to what should be a harmonized approach across the province (or country).

---

City employees need to reduce their work use of single use plastics.

---

Very difficult to survive in this present economy let alone raise prices because you have to go to higher input costs like paper. We are a very competitive industry with tons of market fragmentation and tons of chains going against locals. Very hard to pass cost increases onto the customers. Please remember that we are not setting a city budget here where the budget sets the tax rates and tax payers have no choice but to pay higher costs.

---

Some items are easily adapted, others are not. There is no 1 solution. We have already adapted to the changing needs/wants of our consumers. I feel that a regulatory approach should come from the provincial level as to what should be permitted/not permitted for sale in our communities. We know this is bad, so why is a company allowed to produce such an item for sale in the 1st place? There will be slow adopters to the new realities but taking away the poor options will increase the speed of transition.

---

Please do it! Be a leader in fighting climate change! It would make me SO proud to live in a city that bans single use plastic!

---

Have suppliers on board with affordable alternatives

---

October 24, 2019

Email: [jelford@regina.ca](mailto:jelford@regina.ca)

Dr. Juanita Elford  
Waste Minimization Specialist  
Water, Waste and Environmental Services  
City of Regina

Dear Dr. Elford,

**RE: Single-Use Plastics Reduction**

On behalf of the Retail Council of Canada (RCC), and our members operating in the City of Regina, thank you for the opportunity to begin our discussions on how we can work collaboratively to reduce the use of single-use plastics, including plastic bags in your community.

RCC and our members are not opposed to a plastic bag ban, and a range of other actions specific to other single-use items, however in this document have outlined our comprehensive thoughts on this important issue.

### **About Retail Council of Canada (RCC)**

RCC is a not-for-profit industry-funded association that represents small, medium and large retail businesses in every community across the country. As the Voice of Retail™ in Canada, we proudly represent more than 45,000 storefronts in all retail formats, including department, grocery, specialty, discount, independent retailers and online merchants.

Retail is Regina's largest employer and across Saskatchewan more than 68,000 people work in the province's 4,882 retail stores. Core retail sales (*excluding vehicles and gasoline*) in the province exceeded \$19.5 billion in 2018. Retail Council of Canada (RCC) members represent more than two-thirds of core retail sales in Saskatchewan, and over 90% of all grocery sales in the province.

### **About RCC and Sustainable Issues**

RCC members are not only the frontline face of most consumer facing environmental programs - but are also a vital link in their success.

RCC and its members are extensively engaged in the design and delivery of over 100 waste diversion and EPR programs operating in Canada, including each of Saskatchewan's regulated and voluntary programs. We bring an important depth of experience and perspective to this subject from our work coast to coast to coast. Current stewardship programs cost approximately \$1.6 Billion across Canada.



More specifically, RCC members represent the vast majority (estimated to exceed 90%) of all plastic bags distributed in the City of Regina.

### **Retail Action To Date**

The negative impact of single-use plastics is undeniable, and RCC members have already taken significant action to reduce the distribution of single-use items.

For example, many retailers have instituted fees for checkout bags that have shown to create an immediate reduction of bags distributed. Additionally, most retailers have incorporated best practices to reduce bag use, as well as promoted the use of reusable bags as a better alternative. Further, some national and regional retailers have announced their intentions to phase out single-use plastic bags entirely.

Retailers and manufacturers also collaborate with municipalities to fund 75% - 100% of the blue box system that collects packaging and paper products. Unfortunately, it is less practical to collect soft plastic and small single-use plastics through the blue box and therefore the system is a focus for continuous improvement in many jurisdictions.

Our members also welcomed the June 2019 announcement that the federal government will ban the use of certain single use plastics by 2021. Even though the details still must be worked out in conjunction with stakeholders, RCC is confident that this federal government initiative will create a level playing field for businesses across the country.

Achieving such a nationally harmonized approach could help to avoid customer confusion and improve environmental outcomes. A national approach could also streamline and lower a retailer's operational and cost impacts, which could ultimately result in lower costs for consumers.

### **National or Provincial Coordination Preferred**

RCC and its members strongly prefer the City of Regina work collaboratively with the Saskatchewan government in an effort to take a harmonized approach to borderless issue impacting all Canadians.

A consistent harmonized system creates the best citizen understanding of the waste system, and therefore provides the best environmental outcomes. When government action (especially at the municipal level) is not harmonized with best practices in neighbouring communities or provinces, it also creates additional cost and administrative burden for retailers.

Retail is a very competitive industry and we are reliant upon Government to maintain a level playing-field. A situation where a store on one side of a road is subject to one set of rules, and their competitor on the other side of the street is not, is inherently uneven.

Given that many retailers conduct business in multiple towns, municipalities and provinces, they attempt to create a seamless customer experience through harmonizing procedures. From store layout to

product offerings, pricing and advertising, customers can shop with certainty, knowing that their shopping experience with a chain retailer (including the online experience), will be similar / if not identical at all stores across their network.

Harmonizing procedures also plays a key role in helping a retailer manage costs. The continued growth of online retail and the resulting competition emanating from the massive US and China based online retail companies, makes it crucial for retailers to ensure that they are offering customers a great retail experience at a competitive price. Some of the strategies for managing costs involve retailers making common decisions for all Western Canada concerning product supplies and advertising – such as the procurement of checkstand bags.

### **Government of Saskatchewan Request**

RCC members have stated repeatedly that they would prefer provincial (or Federal) governments take the lead on potential actions surrounding efforts to reduce single-use plastics and, in this regard, will be meeting with the Honourable Dustin Duncan, Minister of Environment to make a request for a coordinated approach for the province, in collaboration with Municipalities.

In a province like Saskatchewan, if a few municipal governments take action that is not harmonized with general practices across the region, there can be cost implications for retail stores. If Regina were to decide to ban single-use plastic bags or other single-use items, some of Regina's retailers would incur higher initial and ongoing costs by changing to different products to replace the banned products.

However, larger retailers that have a store in Regina would have to amend their system wide supply chain and procedures in order to serve a couple stores in Regina. The cost to provide different checkout bags and other materials to a couple stores would create cost increases.

If the provincial government is unwilling to take a leadership role in creating a harmonized plastics strategy, RCC is prepared to advocate with larger Saskatchewan municipalities to create a harmonized quasi provincial approach to this issue.

## Preferred Approach to Single-Use Plastics

Given the need for cooperation between governments and industry, RCC has developed a list of preferred approaches, where it could work in conjunction with governments at all levels, to achieve a reduction in the use of plastic products.

RCC believes that these approaches are broad enough that they could be modified to address local realities for government, business and community. The preferred options are as follows:

### **Single- Use Plastic Bags:**

#### **Option A: Mandated Reduction Strategies:**

Mandate businesses to develop individual plans for bag reduction, as Vancouver BC has adopted.

The attached retailer education piece [Found Here](#) that Recycle BC developed in conjunction with RCC supported this effort to work towards reduction in single-use plastic bags. This document is a great resource for retailers in helping to successfully abide by the City bylaw.

#### **Option B: Impose Mandatory Fee**

Impose a mandatory fee set by regulation/bylaw that acts as an effective disincentive.

Retailers would not support fees being remitted to the government due to significant administrative burdens and inconsistent bag supply costs. It should be noted that not all municipal governments have the authority to impose a fee on bags.

#### **Option C: A Plastic Bag Ban**

Although a ban on single-use plastic bags is not a preferred approach, we are not opposed to a ban. Our members ask however that in the absence of a federal approach that is designed to create a harmonized and level playing field, regional governments look to other existing regulations to avoid creating unnecessary inconsistency.

A harmonized approach ensures operational simplicity, improved environmental outcomes –and the least disruption for consumers.

We believe Prince Edward Island’s “Plastic Bag Reduction Act” found [HERE](#) provides a good template, and is presently being considered by Nova Scotia, Newfoundland, New Brunswick, Ontario, BC and neighbouring Manitoba.

**Appendix A** at the end of this document outlines our recommendations to enhance environmental and operational outcomes that are being recommended as identified through practical application of the PEI regulation.

## Packaging and Other Single-Use Items

Retailers are active participants in multi-stakeholder national and global discussions including the National Strategy for Zero Plastic Waste and Circular Economy Leadership Coalition in an effort to reduce their environmental footprint.

While packaging has many important functions, RCC members are making efforts to reduce the amount of plastics and packaging waste in their operations by:

- Removing difficult-to-recycle materials (PVC and expanded polystyrene)
- Increasing post-consumer recycled content;
- Ensuring and encouraging use of recyclable packaging materials;
- Reducing packaging for eCom-specific items;
- Providing alternatives to single-use products (bags, utensils, cups, straws, etc.)

RCC Members welcome the June 2019 announcement of the federal government's intended leadership on reducing Canada's reliance on single-use plastic items.

Generally, RCC members prefer national leadership over municipal regulation, and believe a longer-term effort requiring progressive measures is best to allow for consumer education and research to be completed to avoid unintended negative environment consequences of a migration to alternative materials (bamboo, virgin paper, etc.)

However, RCC supports:

- Polystyrene foam restrictions on disposable cups and take-out containers;
- An approach that only allows single-use items (straws, cutlery...) upon customer request;
- A requirement to use reusable cups and reusable dishware where practical;
- Reduction efforts that evolve to a ban on plastic straws, with certain exceptions (*hospitals, physically challenged, drink boxes...*);
- IC & I where public spaces exist (shopping malls, large office buildings...) could be required to manage materials they generate.

## Final Comments:

RCC welcomes the opportunity to work with your Council as they explore how to find the right balance in reducing the public's reliance on single-use plastics.

Our members want to be part of the solution. RCC has been working hard with the federal government and governments in provinces across Canada to find sensible solutions that are based on science and business realities.

We welcome continued discussions with the City of Regina, the provincial government of Saskatchewan and the federal government on the issue of single-use plastics. We remain hopeful that all governments will engage us in meaningful discussion on this issue.

Thank you again for taking the opinions of the retail sector into consideration on this issue. Should you have any questions or comments regarding the information provided in this letter, please feel free to contact me at (204) 926-6824.

Sincerely,



John Graham  
Director of Government Relations (Prairie Region)

cc: RCC members who conduct business & employ people in Regina  
Pat Wilson, Director of Water, Waste and Environment, City of Regina  
Philippe Cantin, Senior Director, Sustainability Innovation and Circular Economy, Retail Council of Canada

## APPENDIX A:

### PEI TEMPLATE PLASTIC BAG BAN

Should the City of Regina choose to move forward with a municipal ban on plastic checkstand bags, RCC members encourage supporting the important principle of harmonization by modeling a bylaw using existing best practices.

In recent months RCC and its members have been actively supporting Provincial and municipal single use plastic bag deliberations across the Country.

We applaud several jurisdictions who are considering or have implemented bans that have considered using Prince Edward Island's "The Plastic Bag Reduction Act" [HERE](#) as a harmonized template, and we would advocate the Saskatchewan Government or Regina do so as possible, should a ban be the directive of Council.

However, since the implantation of the July 1, 2019 PEI regulation, we have also been recommending the following eight points through practical experience.

These include:

1. **Definition of Business:** With the definition of business we would encourage the exclusion of Food Banks and Charities as food bank clients depend on bags for transporting donations. Nova Scotia added this amendment to the PEI regulation.
2. **Definition of a "Reusable Bag":** We encourage you to not include the prescriptive "primarily made of cloth or other washable fabric" as new and environmentally improved materials will be entering the market soon and their adoption would require a regulatory amendment.
3. **Fee on Paper (Section 4.2):** We encourage a fee be charged for a paper bags. Without a fee, consumers would simply shift to single use paper bags that are arguably equally environmentally problematic.
4. **List of Exceptions:** Avoid "made in Regina" exceptions and for operational simplicity harmonize with the PEI list.
5. **Delete 5 – 3c for Hygiene Reasons:** PEI allows for single use plastic bags to be returned to stores for reuse by other customers. For hygienic reasons, we would recommend excluding this exception.
6. **Graduated Implementation (Section 8):** We strongly prefer one fixed fee from the enactment date so as to avoid consumer and business confusion by changing the minimum fee for a paper bag or reusable bag. PEI adjusts its minimum fees up after six months.



7. **One Year Enforcement Date:** PEI (and Nova Scotia as well as several other jurisdictions) allow for a one-year period until the regulation comes into force to allow existing inventories of plastic bags to be used up, new suppliers to be sourced as well as consumers to adjust.
8. **Charitable Donations:** Consideration may wish to be given to allow for donation of reusable bags to charities and events for free, if not during a checkstand transaction (an exception to the minimum charge requirement).

#### For Further Discussion

John Graham  
Director of Government Relations (Prairie Region)  
Retail Council of Canada  
E: [jgraham@retailcouncil.org](mailto:jgraham@retailcouncil.org)  
P: (204) 926-8624

Municipal bans on single-use plastics are not particularly common in Canada. Several Canadian provinces have checkout bag bans in place (see below), and federal/provincial regulations are expected nation-wide as early as 2021 through the work of the Canadian Council of Ministers of the Environment. See the Retail Council of Canada's quick chart of plastic bag regulations at <https://www.retailcouncil.org/regulations-and-bylaws-on-shopping-bags-in-canada/> for much of the following data.

### MUNICIPAL BAG BANS IN CANADA

The following municipal bag bans and other single-use plastic restrictions are currently in place.

Province	Municipality	Types of Bags Banned	Exemptions
Alberta	Jasper	Any bag made with plastic, including biodegradable plastic or compostable plastic, except reusable bags  Paper bags containing less than 40% post-consumer recycled paper content	<ul style="list-style-type: none"> <li>• Package loose bulk items</li> <li>• Package small hardware items</li> <li>• Contain or wrap frozen foods, meat, poultry or fish, prepackaged or not</li> <li>• Wrap flowers or potted plants</li> <li>• Protect prepared foods or bakery goods that are not pre-packaged</li> <li>• Contain prescription drugs received from a pharmacy</li> <li>• Protect linens, bedding or other similar large items that do not fit easily in a reusable bag</li> <li>• Paper bags containing at least 40% post-consumer recycled paper content and display the words "Recyclable" and "made from 40% post-consumer recycled content"</li> <li>• Reusable bags designed and manufactured to last at least 100 uses, and, primarily made of cloth or other washable fabric</li> <li>• Plastic bags intended for use at the customer's home or business, provided that they are prepackaged and sold in packages of multiple bags</li> <li>• A business that purchased plastic checkout bags in bulk prior to the passing of this bylaw may continue to provide the bags until the stock is depleted, provided that the customer is first asked whether they need a bag.</li> </ul>
Alberta	Wetaskiwin	Single use plastic bags thinner than 2 mils or 50 microns thick	Single-use plastic bags used for: <ul style="list-style-type: none"> <li>• Carrying fruits or vegetables; fresh meat or fish products</li> <li>• Containing bulk food items or bulk hardware items</li> <li>• Freshly prepared bakery items or other food items</li> <li>• Wrapping flowers or potted plants</li> </ul>

			<ul style="list-style-type: none"> <li>• Clothes after professional laundering/ dry-cleaning</li> <li>• Dirty, greasy, or hazardous products or materials</li> <li>• Any other durable material suitable for multiple uses or made of cloth and/or machine washable fabric</li> </ul>
Alberta	Wood Buffalo (Ft McMurray)	Polyethylene bags thinner than 57 microns or made of biodegradable plastic, oxo-biodegradable plastic, plastarch, polylactide, or any other plastic resin composite	<ul style="list-style-type: none"> <li>• Drive-in or Drive-through, Restaurant, Mobile Catering; or a Take out Restaurant</li> <li>• Bags distributed to food banks, homeless or animal shelters</li> <li>• Loose, bulk goods such as fruit, vegetables, nuts, grains, candy, or small hardware items such as nails, screws, nuts and bolts; flowers; which goods are not prepackaged; dry cleaning</li> </ul>
B.C.	Richmond	Plastic checkout bags (both single-use <b>and reusable</b> )	<p>Plastic bags used to:</p> <ul style="list-style-type: none"> <li>○ Package loose bulk items such as fruit, vegetables, nuts, grains, or candy;</li> <li>○ Package loose small hardware items such as nails and bolts;</li> <li>○ Contain or wrap frozen foods, meat, poultry or fish, whether pre-packaged or not;</li> <li>○ Wrap flowers or potted plants;</li> <li>○ Protect prepared foods or bakery goods that are not pre-packaged;</li> <li>○ Contain prescription drugs received from a pharmacy;</li> <li>○ Transport live fish;</li> <li>○ Protect linens, bedding or other similar large items;</li> <li>○ Protect newspapers or other printed material intended to be left at the customer's residence or place of business;</li> <li>○ Protect clothes after professional laundering or dry cleaning.</li> </ul> <ul style="list-style-type: none"> <li>• Packages of multiple bags intended for use at the customer's home or business.</li> </ul>
B.C.	Saanich	Any bag used by a customer for transport of goods from a business, including take-out and delivery of food.	<ul style="list-style-type: none"> <li>• Paper bags containing at least 40% post-consumer recycled paper content and labelled as both "Recyclable" and "made from 40% post-consumer recycled content, for which a fee of at least 15 cents per bag must be charged (rising to 25 cents one year after the bylaw comes into effect).</li> <li>• Small paper bags less than 15 x 20 cm when flat</li> <li>• Reusable bags for which a fee of at least \$1 per bag must be charged (rising to \$2 per bag on one year after the bylaw comes into effect)</li> </ul>

			<ul style="list-style-type: none"> <li>• Small paper bags or bags used to: <ul style="list-style-type: none"> <li>○ package loose bulk items such as fruit, vegetables, nuts, grains, or candy;</li> <li>○ package loose small hardware items such as nails and bolts;</li> <li>○ contain or wrap frozen foods, meat, poultry, or fish, whether pre-packaged or not;</li> <li>○ wrap flowers or potted plants;</li> <li>○ protect prepared foods or bakery goods that are not pre-packaged;</li> <li>○ contain prescription drugs received from a pharmacy;</li> <li>○ transport live fish;</li> <li>○ protect linens, bedding, or other similar large items that cannot easily fit in a reusable bag;</li> <li>○ protect newspapers or other printed material intended to be left at the customer's residence or place of business; or</li> <li>○ protect clothes after professional laundering or dry cleaning.</li> </ul> </li> <li>• Packages of multiple bags intended for the use at the customer's home or business.</li> <li>• Bags that have been returned to the business for the purpose of being reused by other customers.</li> <li>• Paper bags may be provided without charge to a customer for use in protecting prepared foods served to the customer at a drive-through restaurant windows.</li> </ul>
B.C.	Vancouver	Single-use plastic shopping bags.	<ul style="list-style-type: none"> <li>• Paper bags containing at least 40% post-consumer recycled paper content and labelled as both "recyclable" and "made of 40% recycled content, for which a fee of at least 15 cents must be charged (rising to 25 cents on 1 January 2022).</li> <li>• Small paper bags, less than 15 centimetres by 20 centimetres when flat.</li> <li>• Reusable bags designed and manufactured to last at least 100 uses, and, primarily made of cloth or other washable fabric, for which a fee of at least \$1.00 must be charged (rising to \$2.00 on 1 January 2022).</li> </ul> <p>Paper bags or plastic bags used to:</p> <ul style="list-style-type: none"> <li>○ Package loose bulk items such as fruit, vegetables, nuts, grains, or candy;</li> <li>○ Package loose small hardware items such as nails and bolts;</li> </ul>

			<ul style="list-style-type: none"> <li>○ Protect bakery goods that are not pre-packaged prior to the point-of-sale;</li> <li>○ Contain or wrap frozen foods, meat, poultry or fish, whether pre-packaged prior to the point-of-sale or not;</li> <li>○ Wrap flowers or potted plants;</li> <li>○ Transport live fish;</li> <li>○ Protect newspapers or other printed material intended to be left at the customer's residence or place of business;</li> <li>○ Protect clothes after professional laundering or dry cleaning.</li> <li>• Packages of at least 10 multiple bags intended for the use at the customer's home or business.</li> <li>• Bags that have been returned to the business for the purpose of being reused by other customers.</li> <li>• Bags used to transport prescription drugs from a pharmacy are exempt from both the ban and the fees.</li> </ul>
Manitoba	Leaf Rapids	Single-use plastic bags	<ul style="list-style-type: none"> <li>• Dairy products</li> <li>• Fruit, vegetables or nuts</li> <li>• Confectionery</li> <li>• Cooked foods, hot or cold</li> <li>• Ice</li> <li>• Smaller bags for fresh meat, fish, candy and poultry</li> <li>• Grocery bags that cost more than \$1.50</li> </ul>
Manitoba	Snow Lake	<p>Single-use plastic bags</p> <p>Any plastic bag not made of durable material suitable for reuse</p>	<ul style="list-style-type: none"> <li>• Loose, bulk goods such as fruit, vegetables, nuts, grains, candy, or small hardware items such as nails, screws, nuts and bolts</li> <li>• Bags used to contain or wrap frozen foods, meat or fish, flower, potted plans, bakery foods</li> <li>• Bags to contain prescription drugs</li> <li>• Dry cleaning</li> </ul>
Manitoba	The Pas	<p>Single-use plastic bags</p> <p>Any plastic bag not made of durable material suitable for reuse</p>	<ul style="list-style-type: none"> <li>• Loose, bulk goods such as fruit, vegetables, nuts, grains, candy, or small hardware items such as nails, screws, nuts and bolts</li> <li>• Bags used to contain or wrap frozen foods, meat or fish, flower, potted plans, bakery foods</li> <li>• Bags to contain prescription drugs</li> <li>• Dry cleaning</li> </ul>
Manitoba	Thompson	Single-use plastic bags	<ul style="list-style-type: none"> <li>• Loose, bulk goods such as fruit, vegetables, nuts, grains, candy, or</li> </ul>

		Any plastic bag not made of durable material suitable for reuse	<p>small hardware items such as nails, screws, nuts and bolts</p> <ul style="list-style-type: none"> <li>• Bags used to contain or wrap frozen foods, meat or fish, flower, potted plants, bakery foods</li> <li>• Bags to contain prescription drugs</li> <li>• Dry cleaning</li> </ul>
N.B.	Moncton/ Dieppe/ Riverview	<p>Any single-use plastic bags made with plastic, including biodegradable plastic or compostable plastic, but not meant to be reusable</p> <p>Reusable bags not meeting the definition set out in the bylaw</p> <p>A fee must be charged for paper bags; retailers can determine the amount of the fee to be charged</p>	<p>Small paper bags are exempt from a fee (less than 15cm X 20cm) as well as plastic bags meant to:</p> <ul style="list-style-type: none"> <li>• hold loose bulk items such as fruit, vegetables, nuts, grains or candy</li> <li>• hold loose small hardware items such as nails and bolts</li> <li>• contain or wrap frozen foods, meat, poultry or fish, whether pre-packaged or not</li> <li>• wrapped flowers or potted plants</li> <li>• protect prepared foods or bakery goods that aren't pre-packaged</li> <li>• contain prescription drugs from a pharmacy</li> <li>• transport live fish</li> <li>• protect linens, bedding or other similar large items that cannot easily fit in a reusable bag</li> <li>• protect newspapers or other printed material to be left at a person's home or business</li> <li>• protect clothes after professional laundering or dry cleaning</li> <li>• protect tires that cannot easily fit in a reusable bag</li> </ul> <p>Reusable bags with handles, designed and manufactured to be capable of at least 100 uses and primarily made of cloth or other durable material suitable for use.</p>
Ontario	Fort Frances	<p>Plastic checkout bags</p> <p>Single-use food packaging for the purpose of transporting, containing or facilitating the consumption of prepared food or beverages received by the customer from the business</p>	<ul style="list-style-type: none"> <li>• Package loose bulk items such as fruit, vegetables, nuts, grains, or candy</li> <li>• Package loose small hardware items, such as nails, nuts, and bolts</li> <li>• Contain or wrap frozen foods, meat, poultry, or fish, whether pre-packaged or not</li> <li>• Wrap flowers or potted plants</li> <li>• Protect prepared foods or bakery goods that are not pre-packaged</li> <li>• Contain prescription drugs received from a pharmacy</li> <li>• Transport live fish</li> <li>• Protect clothing or other linens after professional laundering or dry-cleaning</li> <li>• Package medical supplies and items used in the provision of health</li> </ul>



			<p>services</p> <ul style="list-style-type: none"> <li>• Protect tires that cannot easily fit in a reusable bag</li> <li>• Collect and dispose of pet waste</li> <li>• Bags intended for use at a person's home or business, that are sold in packages of multiple bags</li> <li>• Plastic drinking straws upon individual request</li> </ul>
Ontario	Mono	<p>Checkout bags</p> <p>Checkout bags can only be provided if:</p> <p>The customer is first asked whether, and confirms that, he or she needs a bag</p> <p>The bag provided is a paper bag</p> <p>The bag is not provided free of charge to the customer</p>	<p>Small paper bags or bags used to:</p> <ul style="list-style-type: none"> <li>• Package loose bulk items such as fruit, vegetables, nuts, grains or candy</li> <li>• Package loose small hardware items such as nails and bolts</li> <li>• Contain or wrap frozen foods, meat, poultry or fish, whether pre-packaged or not</li> <li>• Wrap flowers or potted plants</li> <li>• Protect prepared foods or bakery goods that are not prepackaged</li> <li>• Contain prescription drugs received from a pharmacy</li> <li>• Transport live fish</li> <li>• Protect linens, bedding or other similar large items that cannot easily fit in a reusable bag</li> <li>• Protect newspapers or other printed material intended to be left at the customer's residence or place of business</li> <li>• Protect clothes after professional laundering or dry cleaning</li> <li>• Protect tires than cannot easily fit in a reusable bag</li> <li>• Collect and dispose of animal waste</li> <li>• Bags intended for use at a person's home or business, that are sold in packages of multiple bags</li> </ul>
Québec	Saint Hippolyte	Disposable or single-use plastic shopping bags	<ul style="list-style-type: none"> <li>• "reusable" shopping bags;</li> <li>• plastic packaging bags used to transport bulk products such as fruits, vegetables, nuts, sweets and other small items sold individually as well as meat, fish, bread and dairy products or bags to protect for hygienic purposes foodstuffs from direct contact with other articles;</li> <li>• plastic bags containing advertising material for door-to-door distribution;</li> <li>• plastic bags for products already packaged by an industrial process.</li> </ul>
Québec	Beaconsfield	Conventional plastic shopping bags less than 50 microns thick as well as	Plastic bags used for hygienic purposes for the packaging of fruits, vegetables, nuts, bulk products, prepared foods, meat, fish, bread and dairy products.

		oxodegradable, oxo-fragmentable, biodegradable plastic bags, no matter their thickness.	
Québec	Sainte-Anne-des-Plaines	Any single-use shopping bag made of conventional plastic or biodegradable, oxo-degradable, oxo-fragmentable or compostable plastic.	<ul style="list-style-type: none"> <li>• Reusable shopping bags designed for multiple uses and with a thickness of 100 microns or more.</li> <li>• Plastic packaging bags used for hygiene purposes, especially for bulk products.</li> <li>• Plastic bags containing advertising material for door-to-door distribution, packaging bags used in an industrial process.”</li> <li>• Dryclothing clothing bags as well as bags for prescription drugs.</li> </ul>
Québec	Val Saint-François	Any plastic packing bag or compostable packing bag	<ul style="list-style-type: none"> <li>• Reusable shopping bags;</li> <li>• Paper bags;</li> <li>• Packaging bags for bulk products, such as meats, fish, fruits, vegetables, nuts, candies, flours, grain products, bolts and hardware;</li> <li>• Bags used for packing tires;</li> <li>• Plastic bags containing advertising material for door-to-door distribution, packaging bags used in an industrial process;</li> <li>• Bags of clothes for dry cleaning service</li> </ul>
Québec	Sainte-Sophie	Any shopping bag composed of conventional plastic or biodegradable, oxo-degradable or compostable plastic, regardless of their thickness, as well as paper bags.	<ul style="list-style-type: none"> <li>• Plastic packaging bags used for hygiene purposes, in particular for bulk products, meat, poultry and fish;</li> <li>• Plastic bags containing advertising material for door-to-door distribution,</li> <li>• Packaging bags used for an industrial process</li> </ul>
Québec	Sherbrooke	Any shopping bag made of biodegradable, compostable, oxo-degradable, oxi-biodegradable, oxo-fragmentable plastic, as well as conventional plastic bags with a thickness of 100	<ul style="list-style-type: none"> <li>• Plastic packaging bags for bulk items such as fruits, vegetables, nuts, grain products, flour, prepared foods, meat, fish, bread, dairy products and hardware store products.</li> <li>• Conventional bags with a thickness greater than 100 microns;</li> <li>• Paper bags and reusable bags;</li> <li>• Plastic bags for wrapping tires as well as bags for dry cleaning services.</li> </ul>

		microns or less	
Québec	Beauharnois	Plastic single-use shopping bags, oxodegradable or oxo biodegradable plastic bags, regardless of thickness	<ul style="list-style-type: none"> <li>• Plastic bags used exclusively to carry items to the check-out counter or to protect these food products for reasons of hygiene</li> <li>• Plastic bags used to carry prescription drugs</li> </ul>
Québec	Beloeil	Plastic shopping bags thinner than 50 microns, oxodegradable or oxo biodegradable, compostable polyester and starch shopping bags, regardless of thickness	Plastic bags used exclusively to carry produce, nuts, bulk snacks, ready-to-eat foods, meat, fish, bread and dairy products to the check-out counter or to protect these food products from direct contact with other items for reasons of hygiene
Québec	Bromont	Any shopping bag made of oxodegradable or oxo biodegradable, compostable polyester and starch or conventional plastic, regardless of thickness. Any plastic bags used to carry produce, nuts, bulk snacks, ready-to-eat foods, meat, fish, bread and dairy products to the check-out counter.	<ul style="list-style-type: none"> <li>• Bags designed for multiple uses thicker than 100 microns (0,1 mm).</li> <li>• Paper bags</li> <li>• Bags used in an industrial process</li> <li>• Films used to protect clothes after professional laundering or dry cleaning.</li> </ul>
Québec	Brossard	Plastic shopping bags thinner than 100 microns. Compostable polyester and starch shopping bags	<ul style="list-style-type: none"> <li>• Shopping bags made of cellulosic fibers or recyclable paper (including the handle)</li> <li>• Film bags for produce, meat, fish, and items purchased in bulk such as nuts and flour</li> </ul>
Québec	Candiac/ Delson/ La Prairie/ Léry/ Mercier/ Saint-Constant/ Sainte-	Plastic shopping bags thinner than 50 microns  Oxodegradable or oxo biodegradable, compostable polyester and starch shopping bags, regardless of thickness	Plastic bags used exclusively to carry produce, nuts, bulk snacks, ready-to-eat foods, meat, fish, bread and dairy products to the check-out counter or to protect these food products from direct contact with other items for reasons of hygiene

	Catherine/ Saint-Isidore/ Saint- Mathieu/ Saint- Philippe/ Sainte-Anne- de-Bellevue		
Québec	Deux- Montagnes	Plastic single-use shopping bags	<ul style="list-style-type: none"> <li>• Biodegradable bags</li> <li>• Bags meant to carry items purchased in bulk</li> <li>• Paper bags</li> </ul>
Québec	Dunham	Any plastic bag not designed for multiple uses, regardless of thickness or type of plastic	None
Québec	Farnham	Checkout conventional plastic bags, including oxo degradable, oxo fragmentable or biodegradable, regardless of thickness.	<ul style="list-style-type: none"> <li>• Package loose food bulk items such as fruit, vegetables, nuts or candy</li> <li>• Contain or wrap meat, poultry or fish</li> <li>• Package prepared food, bakery or dairy goods</li> </ul>
Québec	Huntingdon	Plastic shopping bags	<ul style="list-style-type: none"> <li>• Biodegradable bags</li> <li>• Paper bags</li> </ul>
Québec	Longueuil	Plastic shopping bags thinner than 50 microns. Oxodegradable or oxo biodegradable	<ul style="list-style-type: none"> <li>• Plastic bags used exclusively to carry produce, nuts, bulk snacks, ready-to-eat foods, meat, fish, bread and dairy products to the check-out counter or to protect these food products from direct contact with other items for reasons of hygiene</li> <li>• Plastic bags used to carry prescription drugs</li> </ul>
Québec	Mascouche	Plastic shopping bags thinner than 100 microns. Compostable polyester and starch shopping bags	<ul style="list-style-type: none"> <li>• Bags made of 100% recyclable paper (including the handle)</li> <li>• Film bags for produce, meat, fish, and items purchased in bulk such as nuts and flour</li> </ul>
Québec	Montreal/	Plastic shopping bags thinner	<ul style="list-style-type: none"> <li>• Plastic bags used exclusively to carry produce, nuts, bulk snacks, ready-</li> </ul>

	Calixa-Lavallée/ Contrecoeur/ Saint-Amable/ Sainte-Julie/ Saint-Mathieu-de-Beloeil/ Varennes/ Verchères	than 50 microns  Oxodegradable or oxo biodegradable	to-eat foods, meat, fish, bread and dairy products to the check-out counter or to protect these food products from direct contact with other items for reasons of hygiene <ul style="list-style-type: none"> <li>Plastic bags used to carry prescription drugs</li> </ul>
Québec	Mont-Saint-Hilaire/ Saint-Jean-Baptiste/ Saint-Basile-le-Grand/ Saint-Lambert/ Sainte-Marthe-sur-le-lac	Plastic shopping bags thinner than 50 microns Oxodegradable or oxo biodegradable Compostable polyester and starch shopping bags, regardless of thickness.	<ul style="list-style-type: none"> <li>Plastic bags used exclusively to carry produce, nuts, bulk snacks, ready-to-eat foods, meat, fish, bread and dairy products to the check-out counter or to protect these food products from direct contact with other items for reasons of hygiene</li> <li>Plastic bags used to carry prescription drugs</li> </ul>
Québec	Pincourt	Plastic shopping bags thinner than 50 microns. Oxodegradable or oxo biodegradable, compostable polyester and starch shopping bags, regardless of thickness.	Plastic bags used exclusively to carry produce, nuts, bulk snacks, ready-to-eat foods, meat, fish, bread and dairy products to the check-out counter or to protect these food products from direct contact with other items for reasons of hygiene
Québec	Prévost	Plastic shopping bags thinner than 50 microns. Oxodegradable or oxo biodegradable, compostable polyester and starch shopping bags, regardless of thickness	Plastic bags used exclusively to carry produce, nuts, bulk snacks, ready-to-eat foods, meat, fish, bread and dairy products to the check-out counter or to protect these food products from direct contact with other items for reasons of hygiene

		Phase 2: Bans all non-reusable plastic bags regardless of thickness.	
Québec	Saint-Anselme	Plastic shopping bags	<ul style="list-style-type: none"> <li>• Biodegradable bags</li> <li>• Paper bags</li> </ul>
Québec	Saint-Bruno-de-Montarville	Plastic shopping bags thinner than 100 microns Compostable polyester and starch shopping bags	<ul style="list-style-type: none"> <li>• Shopping bags made of cellulosic fibers or recyclable paper (including the handle)</li> <li>• Film bags for produce, meat, fish, and items purchased in bulk such as nuts and flour</li> </ul>
Québec	Sainte-Martine	Bags made of any type of plastic	None
Québec	Saint-Sauveur	Conventional polyethylene checkout bags, biodegradable bags, oxodegradable bags and paper bags, regardless of their thickness.	<ul style="list-style-type: none"> <li>• Reusable bags (specifically designed to be reused and can be made of plastic or other material)</li> <li>• Wrapping/hygiene purpose bags used for packaging bulk items, fruit and vegetables, meat, poultry, or fish.</li> <li>• Bags used for door-to-door advertising, bags used in an industrial process or compostable bags (a compostable bag must be made of starch molecules and be certified CAN/BNQ 0017-088 or showing the certification logo “Compostable”)</li> </ul>
Québec	Saint-Jean-sur-Richelieu	Bags of conventional, oxo-degradable or oxo-fragmentable plastic; compostable bag.	<ul style="list-style-type: none"> <li>• Reusable shopping bags; paper bags.</li> <li>• Cover provided for dry cleaning service.</li> <li>• Advertising distribution bags.</li> <li>• Packaging bags for reasons of hygiene, healthiness or freshness, in particular for meats, fish and sliced bread.</li> <li>• Bags for products already packaged by the producer or trader (industrial or artisanal).</li> </ul>
Sask.	Prince Albert	A retail business or food service business shall not:	<ul style="list-style-type: none"> <li>• Carrying fruits or vegetables;</li> <li>• Containing fresh or frozen meat, poultry or fish products whether prepackaged or not;</li> <li>• Containing bulk food items or bulk hardware items;</li> </ul>



		<p>Provide, distribute, sell, or use plastic or biodegradable plastic checkout bags;</p> <p>Restrict or deny the use of any reusable container or reusable bag by a person.</p>	<ul style="list-style-type: none"> <li>• Freshly prepared bakery items or other food items that are not prepackaged;</li> <li>• Wrapped flowers or potted plants;</li> <li>• Clothes immediately following professional laundering or dry cleaning;</li> <li>• Newspapers or other printed material intended to be left at the customer's residence or place of business;</li> <li>• Flexible ,reusable, re-sealable rectangular zipper storage bags, usually mainly transparent and made of polyethylene or similar plastic and used for foodstuffs such as sandwiches and freezer storage, that are sold in packages of multiple bags;</li> <li>• Garbage or trash bags often used in residences and places of business to contain solid waste in order to prevent the insides of waste containers from becoming coated in waste material, that are sold in packages of multiple bags;</li> <li>• Transport of live fish.</li> </ul>
--	--	---	--

### **MUNICIPAL BANS WHICH MAY BE IMPACTED BY A RECENT B.C. COURT OF APPEAL DECISION**

Victoria's plastic bag bylaw was recently set aside. The following bans are still in effect, but may be set aside when challenged. In an effort to harmonize and flowing from the federal government's work on single-use plastics, provincial legislation is anticipated in B.C.

<b>Province</b>	<b>Municipality</b>	<b>Types of Bags Banned</b>	<b>Exemptions</b>
B.C.	Courtenay	Any bag used by a customer for transport of goods from a business, including take-out and delivery of food.	<ul style="list-style-type: none"> <li>• Paper bags, for which a fee of at least 25 cents per bag must be charged</li> <li>• Small paper bags, less than 15 centimetres by 20 centimetres when flat.</li> <li>• Reusable bags designed and manufactured to last at least 100 uses, and, primarily made of cloth or other washable fabric, for which a fee of at least \$1 per bag must be charged</li> <li>• Small paper bags or plastic bags used to: <ul style="list-style-type: none"> <li>○ Package loose bulk items such as fruit, vegetables, nuts, grains, and candy</li> <li>○ Package loose small hardware items such as nails and bolts</li> <li>○ Contain or wrap frozen foods, meat, poultry, or fish, whether pre-packaged or not</li> </ul> </li> </ul>

			<ul style="list-style-type: none"> <li>○ Wrap flowers or potted plants</li> <li>○ Protect prepared foods or bakery goods that are not pre-packaged</li> <li>○ Contain prescription drugs received from a pharmacy</li> <li>○ Protect linens, bedding or other similar large items that cannot easily fit in a reusable bag</li> <li>○ Protect clothes after professional laundering or dry cleaning</li> <li>• Packages of multiple plastic bags and plastic straws intended for use at the customer's home or business.</li> <li>• Bags that have been returned to the business for the purpose of being reused by other customers.</li> </ul>
B.C.	Cumberland	Any single-use plastic bag used by a customer for transport of goods from a business, including take-out and delivery of food.	<ul style="list-style-type: none"> <li>• Reusable bags designed and manufactured to be capable of at least 100 uses, and primarily made of cloth or other washable fabric</li> <li>• Bags used to: <ul style="list-style-type: none"> <li>○ Package loose bulk items such as fruit, vegetables, nuts, grains, or candy;</li> <li>○ Package loose small hardware items such as nails and bolts;</li> <li>○ Contain or wrap frozen foods, meat, poultry or fish, whether prepackaged or not;</li> <li>○ Wrap flowers or potted plants;</li> <li>○ Protect prepared foods or bakery goods that are not pre-packaged;</li> <li>○ Contain prescription drugs received from a pharmacy;</li> <li>○ Transport live fish;</li> <li>○ Protect linens, bedding or other similar large items that cannot easily fit in a reusable bag;</li> <li>○ Protect newspapers or other printed material intended to be left at the customer's residence or place of business;</li> <li>○ Protect clothes after professional laundering or dry cleaning.</li> </ul> </li> <li>• Plastic Bags intended for use at the customer's home or business, provided that they are prepackaged and sold in packages of multiple bags.</li> </ul>
B.C.	Qualicum Beach	Any plastic bag	<ul style="list-style-type: none"> <li>• Reusable bags designed and manufactured to have a minimum lifetime of 100 uses and at least 2.25 mils (0.571 mm) thick, if made of plastic.</li> <li>• Bags used to: <ul style="list-style-type: none"> <li>○ Package loose bulk items that are not prepackaged, such as fruit, vegetables, nuts, grains, and candy;</li> </ul> </li> </ul>

			<ul style="list-style-type: none"> <li>○ Contain small hardware items that are not prepackaged, such as nails, screws, nuts, and bolts;</li> <li>○ Contain or wrap frozen foods, meat, poultry or fish, which may be prepackaged;</li> <li>○ Wrap flowers or potted plants;</li> <li>○ Protect prepared foods or bakery goods that are not prepackaged;</li> <li>○ Contain prescription drugs and over the counter medications; or</li> <li>○ Protect clothes after professional laundering or dry cleaning.</li> <li>• Plastic Bags intended for use at the customer's home or business, provided that they are prepackaged and sold in packages of multiple bags.</li> </ul>
B.C.	Rossland	Any bag used by a customer for transport of goods from a business, including take-out and delivery of food.	<ul style="list-style-type: none"> <li>• Paper bags containing at least 40% post-consumer recycled paper content, displaying the words "recyclable" and "made from 40% post-consumer recycled content", for which a fee [no minimum specified] must be charged.</li> <li>• Small paper bags, less than 15 centimetres by 20 centimetres when flat.</li> <li>• Recycled bags, designed and manufactured to be capable of at least 100 uses, primarily made of cloth or other washable fabric, for which a fee [no minimum specified] must be charged.</li> <li>• Small paper bags or plastic bags used to: <ul style="list-style-type: none"> <li>○ package loose bulk items such as fruit, vegetables, nuts, grains, or candy;</li> <li>○ package loose small hardware items such as nails and bolts;</li> <li>○ contain or wrap frozen foods, meat, poultry, or fish, whether pre-packaged or not;</li> <li>○ wrap flowers or potted plants;</li> <li>○ protect prepared foods or bakery goods that are not pre-packaged;</li> <li>○ contain prescription drugs received from a pharmacy;</li> <li>○ transport live fish;</li> <li>○ protect linens, bedding, or other similar large items that cannot easily fit in a Reusable Bag;</li> <li>○ protect newspapers or other printed material intended to be left at the customer's residence or place of business; or</li> <li>○ protect clothes after professional laundering or dry cleaning.</li> </ul> </li> <li>• Packages of multiple bags intended for the use at the customer's home or business.</li> <li>• Bags that have been returned to the business for the purpose of being</li> </ul>

			<p>reused by other customers.</p> <ul style="list-style-type: none"> <li>The bylaw does not apply to a bag purchased by a business before March 11, 2019.</li> </ul>
B.C.	Salmon Arm	Any bag made with plastic, including biodegradable plastic and compostable plastic.	<ul style="list-style-type: none"> <li>Paper bags containing at least 40% post-consumer recycled paper content and labelled as both “Recyclable” and “made from 40% post-consumer recycled content, for which a fee of at least 15 cents per bag must be charged (rising to 25 cents on January 1, 2020).</li> <li>Small paper bags less than 15 by 20 cm when flat</li> <li>Reusable bags designed and manufactured to last at least 100 uses, and, primarily made of cloth of other washable fabric, for which a fee of at least \$1 per bag must be charged (rising to \$2 on January 1, 2020)</li> <li>Bags used to: <ul style="list-style-type: none"> <li>Package loose bulk items such as fruit, vegetables, nuts, grains, or candy;</li> <li>Package loose small hardware items such as nails and bolts;</li> <li>Contain or wrap frozen foods, meat, poultry, or fish, whether pre-packaged or not;</li> <li>Wrap flowers or potted plants;</li> <li>Protect prepared foods or bakery goods that are not pre-packaged;</li> <li>Contain prescription drugs received from a pharmacy;</li> <li>Transport live fish;</li> <li>Protect linens, bedding or other similar large items that cannot easily fit in a reusable bag;</li> <li>Protect newspapers or other printed material intended to be left at the customer’s residence or place of business;</li> <li>Protect clothes after professional laundering or dry cleaning.</li> </ul> </li> <li>Packages of multiple bags intended for the use at the customer’s home or business.</li> <li>Bags that have been returned to the business for the purpose of being reused by other customers.</li> </ul>
B.C.	Sooke	Any bag used by a customer for transport of goods from a business, including take-out and delivery of food.	<ul style="list-style-type: none"> <li>Paper bags containing at least 40% post-consumer recycled paper content, displaying the words “recyclable” and “made from 40% post-consumer recycled content”, for which a fee of at least 15 cents per bag must be charged.</li> <li>Small paper bags, less than 15 centimetres by 20 centimetres when flat.</li> <li>Recycled bags, designed and manufactured to be capable of at least 100</li> </ul>

			<p>uses, primarily made of cloth or other washable fabric, for which a fee of at least \$1 per bag must be charged.</p> <ul style="list-style-type: none"> <li>• Small paper bags or plastic bags used to: <ul style="list-style-type: none"> <li>○ package loose bulk items such as fruit, vegetables, nuts, grains, or candy;</li> <li>○ package loose hardware items such as nails and bolts;</li> <li>○ contain or wrap frozen foods, meat, poultry, or fish, whether pre-packaged or not;</li> <li>○ wrap flowers or potted plants;</li> <li>○ protect prepared foods or bakery goods that are not pre-packaged;</li> <li>○ contain prescription drugs received from a pharmacy;</li> <li>○ transport live fish;</li> <li>○ protect linens, bedding, or other similar large items that cannot easily fit in a reusable bag;</li> <li>○ protect newspapers or other printed material intended to be left at a customer's residence or place of business;</li> <li>○ protect clothes after professional laundering or dry cleaning.</li> </ul> </li> <li>• Packages of multiple bags intended for the use at the customer's home or business.</li> <li>• Bags that have been returned to the business for the purpose of being reused by other customers.</li> <li>• Bags purchased by a business prior to May 13, 2019 are exempt from this bylaw until July 1, 2020.</li> </ul>
B.C.	Tofino/ Ucluelet	Any bag used by a customer for transport of items from a business.	<ul style="list-style-type: none"> <li>• Paper bags, for which a fee of at least 25 cents per bag must be charged.</li> <li>• Small paper bags less than 15cm by 20cm when flat.</li> <li>• Reusable bags with handles that are for the purpose of transporting items purchased by the customer from a Business and designed and manufactured to be capable of at least 100 uses, for which a fee of at least \$2 per bag must be charged.</li> <li>• Bags used to: <ul style="list-style-type: none"> <li>○ Package loose bulk items such as fruit, vegetables, nuts, grains, and candy;</li> <li>○ Package loose small hardware items such as nails and bolts;</li> <li>○ Contain or wrap frozen foods, meat, poultry or fish, whether prepackaged or not;</li> <li>○ Wrap flowers or potted plants;</li> </ul> </li> </ul>

			<ul style="list-style-type: none"> <li>○ Protect prepared foods or bakery goods that are not pre-packaged;</li> <li>○ Contain prescription drugs received from a pharmacy;</li> <li>○ Protect linens, bedding or other similar large items that cannot fit easily in a reusable bag.</li> <li>● Bags that have been donated to the business for the purpose of being reused by other customers.</li> </ul>
--	--	--	--

## PROVINCE-WIDE BANS

Newfoundland and Labrador	Any bag made with plastic, including biodegradable plastic or compostable plastic that does not include a reusable retail bag	<ul style="list-style-type: none"> <li>● Package fruit, vegetables, candy, grains, nuts and other loose bulk food items</li> <li>● Package meat, poultry or fish, whether pre-packaged or not</li> <li>● Wrap flowers or potted plants</li> <li>● Protect prepared foods or bakery goods that are not pre-packaged</li> <li>● Transport live fish</li> <li>● Protect newspapers or printed material left at a person's residence or place of business</li> <li>● Protect clothes after professional laundering or dry cleaning</li> <li>● Protect used tires taken off vehicles and placed in a person's vehicle</li> <li>● Bags intended for use at a person's home or business, that are sold in packages of multiple bags</li> </ul>
Nova Scotia	Single-use plastic bags	<ul style="list-style-type: none"> <li>● Loose bulk items like fruit, vegetables, nuts, grains or candy</li> <li>● Food or baked goods that aren't pre-packaged</li> <li>● Small hardware items like nails, nuts and bolts</li> <li>● Frozen foods, meat, poultry or fish, whether it's pre-packed or not</li> <li>● Prescription drugs from a pharmacy</li> <li>● Products that can't fit in a reusable bag</li> <li>● Transporting dry cleaning</li> <li>● Packaging medical supplies and health services</li> <li>● Wrapping flowers or potted plants</li> <li>● Protecting tires</li> <li>● Transporting live fish</li> </ul>
P.E.I.	Any single-use plastic bags made with plastic, including biodegradable plastic or compostable plastic, but not	<ul style="list-style-type: none"> <li>● Plastic bags used for loose bulk items such as fruit, vegetables, nuts, grains or candy, loose small hardware items, frozen foods, flowers or potted plants, prepared foods or bakery goods that are not pre-packaged, prescription drugs;</li> </ul>



	<p>meant to be reusable</p> <p>Intended to be used by a customer for the purpose of transporting items purchased or received by the customer from the business providing the bag, and/or bags used to package take-out food or food to be delivered</p> <p>Reusable bags not meeting the definition set out in the bylaw</p>	<ul style="list-style-type: none"> <li>• Transport live fish</li> <li>• Protect linens, bedding or other similar large items;</li> <li>• Protect newspapers or other printed material intended to be left at the customer's residence or place of business</li> <li>• Dry cleaning</li> <li>• Medical supplies</li> <li>• Protect tires</li> <li>• Paper bags</li> <li>• Reusable bags (meant for at least 100 uses)</li> </ul> <p>If providing customers with paper bags and reusable checkout bags, retailers must charge a fee.</p>
--	--	--

## MUNICIPAL BAG FEES BYLAWS IN CANADA

Municipal bag fee bylaws are rare in Canada. Administration is aware of only one municipal bag fee bylaw currently operating in Canada, in Squamish, B.C. Squamish also has a bag fee on paper bags which is three times higher than the bag fee on plastic bags. There were previously municipal bag fee bylaws in Orillia, ON and Toronto, ON. Both of these were rescinded after three years. See the Retail Council of Canada's quick chart of plastic bag regulations at <https://www.retailcouncil.org/regulations-and-bylaws-on-shopping-bags-in-canada/> for much of the following data.

B.C.	Squamish	<p>Checkout bags may only be supplied after a customer is first asked if they need a checkout bag.</p> <p>All checkout bags (paper and plastic, both single-use and reusable) are subject to fees:</p> <ul style="list-style-type: none"><li>• 10 cents per single-use plastic bag (rising to 25 cents on March 16, 2020);</li><li>• 30 cents per single-use paper bag (rising to 75 cents on March 16, 2020);</li><li>• \$1.10 per reusable bag (rising to \$2.75 on March 16, 2020).</li></ul>	<ul style="list-style-type: none"><li>• Packages of multiple bags intended for use at the customer's home or business, provided that they are prepackaged and sold in packages of multiple bags.</li><li>• Canada Post deliveries, or any deliveries made by or on behalf of the provincial or federal governments or as authorized by provincial or federal law.</li><li>• Plastic bags used to:<ul style="list-style-type: none"><li>○ Package loose bulk items such as fruit, vegetables, nuts, grains, or candy;</li><li>○ Package loose small hardware items such as nails and bolts;</li><li>○ Package frozen foods, meat, poultry or fish, whether pre-packaged or not;</li><li>○ Package flowers or potted plants;</li><li>○ Package prepared foods or bakery goods that are not pre-packaged;</li><li>○ Package prescription drugs received from a pharmacy;</li><li>○ Transport live fish;</li><li>○ Package linens, bedding or other similar fabric items if they cannot fit easily in a reusable bag;</li><li>○ Package clothes after professional laundering or dry cleaning.</li></ul></li><li>• Until March 16, 2020, there is an exemption for packaged newspapers or other printed material intended to be left at the customer's residence or place of business.</li></ul>
------	----------	--	--

## MUNICIPAL RESTRICTIONS ON OTHER SINGLE-USE PLASTICS IN CANADA

B.C.	Courtenay	Plastic straws, including “biodegradable” and “compostable” plastic straws.	
B.C.	Cumberland	Plastic straws, including “biodegradable” and “compostable” plastic straws.	Plastic straws intended for use at the customer’s home or business, provided that they are prepackaged and sold in packages of multiple straws.
B.C.	Qualicum Beach	Plastic Straws	Plastic straws intended for use at the customer’s home or business, provided that they are prepackaged and sold in packages of multiple straws.
B.C.	Richmond	Plastic straws, and, polystyrene foam containers for prepared food.	<ul style="list-style-type: none"> <li>Hospitals, community care facilities, registered Societies, and charities registered under the federal Income Tax Act are exempt from the polystyrene foam container provision.</li> <li>Prepared food containers that have been filled and sealed outside the City prior to arrival at the premises or location where the holder of a License operates</li> <li>Packages of multiple plastic straws intended for use at the customer’s home or business.</li> <li>Plastic straws sold or provided by a Business to a person with a disability and/or other accessibility needs who request a plastic straw</li> </ul>
B.C.	Squamish	Individual plastic straws are banned. Businesses are required to supply “accessible (bendable) straws” upon request. Businesses are required to supply (non-plastic) single-use straws only upon customer request. Businesses are required to provide or sell (non-plastic) single-use straws only upon customer request.	Packages of multiple plastic straws intended for use at the customer’s home, provided that they are sold in packages of multiple straws.
B.C.	Tofino/ Ucluelet	Plastic straws, including “biodegradable” and “compostable” plastic straws	Plastic straws intended for use at the customer’s home or business, provided that they are prepackaged and sold in packages of multiple straws
B.C.	Vancouver	Single-use beverage cups: there will be a charge of 25 cents for any single-use beverage cup provided to a	<ul style="list-style-type: none"> <li>Hospitals and community care facilities are exempt.</li> </ul>

		customer. Fees must be listed on menus, signage and Internet-based platforms. Fees must be listed on a separate line on any receipt provided to a customer. Cup distribution must be reported to the City annually.	<ul style="list-style-type: none"> <li>• Packages of at least 6 beverage cups sold for personal use.</li> </ul>
B.C.	Vancouver	Single-use utensils (spoon, fork, knife or chopstick) made of any material. Businesses are required to supply single-use utensils only upon customer request.	<ul style="list-style-type: none"> <li>• Hospitals and community care facilities are exempt.</li> <li>• Self-service stations are exempt.</li> <li>• Packages of at least 20 plastic straws sold for personal use.</li> </ul>
B.C.	Vancouver	Single-use plastic straws. Businesses are required to supply bendable plastic straws (individually wrapped in paper) upon customer request. All other single-use plastic straws are banned.	<ul style="list-style-type: none"> <li>• Hospitals and community care facilities are exempt.</li> <li>• Bubble tea vendors are exempt for one year.,</li> <li>• Packages of at least 20 plastic straws sold for personal use.</li> </ul>
B.C.	Vancouver	Polystyrene foam (blown, expanded and extruded foams composed of thermoplastic petrochemical materials] food service ware [plates, cups bowls, trays, cartons and hinged or lidded containers]	<ul style="list-style-type: none"> <li>• Hospitals, facilities licensed under the Community Care and Assisted Living Act</li> <li>• Organizations incorporated and in good standing under the Society Act, or registered as a charitable society or organization under the federal Income Tax Act</li> <li>• Prepared food containers that have been filled and sealed outside the City of Vancouver prior to arrival at the premises or location where the holder of a business license operates.</li> </ul>
Québec	St. Hippolyte	Single-use plastic water bottles less than 1L	

**NOTICE OF MOTION**

April 29, 2021

City Clerk  
City Hall  
Regina, Saskatchewan

Dear Sir:

Please be advised that I will submit the following NOTICE of MOTION at the April 29, 2021 meeting of City Council:

**Re:** Provide Advance Notice to the General Public on Council & Committee Agendas and procedural changes

---

WHEREAS Council and Council committee meetings are governed by the provisions outlined in *The Procedure Bylaw, Bylaw No. 9004*;

WHEREAS it is important to ensure that the public has adequate and advance notice of reports coming before Council or committee for consideration;

WHEREAS the December 2, 2020 decision related to item CR20-93 made by Council to eliminate the requirement to provide a written submission when addressing Council as a delegation has proven detrimental to having an advance understanding of a delegation's issues or concerns;

WHEREAS the public release of Council and committee agendas on the Friday immediately preceding the Wednesday's meetings does not provide the public with sufficient time to consider reports or appear as a delegation with the deadline for submissions being Monday by 12:00 noon.

WHEREAS lengthy meeting agendas and complex reports require Council members to have sufficient time to review reports in advance of meetings; and

WHEREAS these often lengthy meetings can prove exhausting and thereby lead to reports sometimes not receiving the time or attention they deserve.

THEREFORE BE IT RESOLVED that City Council:

1. Instruct the City Solicitor to prepare amendments to *The Procedure Bylaw, Bylaw No. 9004* to take effect June 1, 2021 to:
  - a. Require delegations wishing to address City Council to provide a written submission outlining the contents of their specific concerns and/or comments;
  - b. Require that meeting agendas and related reports are made available two Fridays preceding the Council or committee meeting for which it was prepared;
  - c. Have these amendments brought forward to the meeting of City Council following approval of these recommendations by City Council and to allow sufficient time for advertising the required public notice for the bylaw.
2. Direct the City Clerk, in consultation with members of Council, to include in his November 2021 report to Executive Committee respecting the proposed 2022 meeting calendar options to address the impacts arising from the increasing frequency, duration and timing of Council and committee meetings.

Respectfully submitted,



---

Lori Bresciani  
Councillor - Ward 4



## The Regina Property Tax Bylaw 2021 & School Division Property Tax Bylaw 2021

<b>Date</b>	April 29, 2021
<b>To</b>	Mayor Masters and City Councillors
<b>From</b>	Executive Committee
<b>Service Area</b>	Financial Strategy & Sustainability
<b>Item #</b>	CR21-81

### RECOMMENDATION

---

That City Council:

Instruct the City Solicitor to prepare the necessary property tax bylaws for consideration by City Council that include the municipal mill rate, the other taxing authorities' mill rates, and the business improvement districts' mill rates as outlined in Appendix A.

### HISTORY

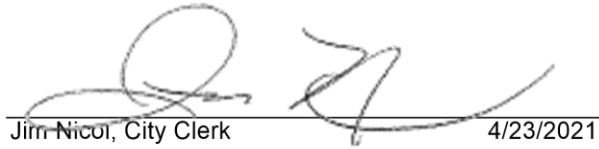
---

At the April 21, 2021 meeting of Executive Committee, the Committee considered the attached EX21-32 report from the Financial Strategy & Sustainability Division.

The Committee adopted a resolution to concur in the recommendations contained in the report. Recommendation #2 does not require City Council approval.

Respectfully submitted,

EXECUTIVE COMMITTEE



Jim Nicol, City Clerk 4/23/2021

**ATTACHMENTS**

EX21-32 - The Regina Property Tax Bylaw 2021 & School Division Property Tax Bylaw

Appendix A - 2021 Mill Rates

Appendix B - 2021 Mill Rate Factors

## The Regina Property Tax Bylaw 2021 & School Division Property Tax Bylaw 2021

<b>Date</b>	April 21, 2021
<b>To</b>	Executive Committee
<b>From</b>	Financial Strategy & Sustainability
<b>Service Area</b>	Assessment & Property Revenue Services
<b>Item No.</b>	EX21-32

### RECOMMENDATION

---

The Executive Committee recommends that City Council:

1. Instruct the City Solicitor to prepare the necessary property tax bylaws for consideration by City Council that include the municipal mill rate, the other taxing authorities' mill rates, and the business improvement districts' mill rates as outlined in Appendix A.
2. Approve these recommendations at its April 28, 2021 meeting.

### ISSUE

---

City Council is required to pass a bylaw annually setting the mill rates for the City of Regina, Regina Public Library, Regina Downtown and Warehouse Business Improvement Districts, the property subclasses as well as set the mill rate factors for the City of Regina and Regina Public Library taxes. Council also passes a bylaw annually that allows it to levy and collect the taxes on the mill rates set by the Government of Saskatchewan.

### IMPACTS

---

*The Regina Property Tax Bylaw, 2021* sets the mill rates to be levied on all taxable assessments in the city to raise the money required by the City of Regina, Regina Public Library and the business improvement districts for 2021.

The City of Regina enacts a separate *Education Property Tax Bylaw, 2021* which authorizes the City of Regina to levy and collect taxes on a property's taxable assessment on behalf of the Government of Saskatchewan and a separate school division where the separate school division has passed a bylaw to determine their own separate school division tax.

In 2021 the estimated net property tax levy is \$269,373,000.

There are no environmental, policy and/or strategic or other implications or considerations.

## **OTHER OPTIONS**

---

None with respect to this report.

## **COMMUNICATIONS**

---

A copy of this report has been provided to Regina Downtown Business Improvement District, Regina's Warehouse Business Improvement District and the Regina Public Library. Property owners receive a personalized tax notice by mail in late May/early June.

## **DISCUSSION**

---

The purpose of this report is to collect and submit for approval the information to be used in preparing *The Regina Property Tax Bylaw, 2021* and *The Education Property Tax Bylaw, 2021*. Appendix A outlines the mill rates for each taxing authority. Appendix B outlines the classes/subclasses and mill rate factors, approved by Council on March 31, 2021.

### Municipal Mill Rate

The proposed 2021 municipal mill rate was tabled with City Council on March 24, 2021 in report CM21-3 2021 General and Utility Operating Budget and 2021 - 2025 General and Utility Capital Plan. Council approved a municipal mill rate of 9.45130 for 2021.

This represents a 2.34 per cent increase for all programs and services. The proposed 2.34 per cent mill rate increase includes a zero percent mill rate increase for civic operations but allows for the continuation of the previously approved dedicated mill rates for Mosaic Stadium (0.45 per cent) and the Recreation Infrastructure Program (0.5 per cent), plus added investment in the Regina Police Service.

### Regina Public Library Mill Rate

At the March 24, 2021 meeting of City Council, the Regina Public Library budget, as reported in CM21-3, was approved. The 2021 Library mill rate will be set at 0.85098 pursuant to *The Public Libraries Act*, which represents a 2.9 per cent increase over 2020.

### Regina's Warehouse Business Improvement District

At the April 14, 2021 meeting of City Council, the Regina Warehouse Business Improvement District budget, as reported in CR21-67, was approved. The 2021 Regina

Warehouse Business Improvement District mill rate will be set at 0.54573, which represents no increase over 2020.

#### Regina Downtown Business Improvement District

At the April 14, 2021 meeting of City Council, the Regina Downtown Business Improvement District budget, as reported in CR21-66, was approved. The 2021 Regina Downtown Business Improvement District mill rate will be set at 0.7233, which represents no increase over 2020.

#### Education Mill Rate

Provincial education property tax rates are set by the Government of Saskatchewan. Typically, the rates are set with the provincial budget. The Provincial Government has advised that the mill rates are set as outlined in Appendix A, Table 2: Education Property Tax Mill Rates by Property Class.

The Education Property Tax Act permits separate school divisions to pass a bylaw and to determine their own separate school division tax. This has been enacted by the Regina Roman Catholic Separate School Division No. 81 for 2021. 2021 separate school rate are shown in Table 4: Separate Education Property Tax Mill Rates by Property Class in Appendix A, Table 2: Education Property Tax Mill Rates by Property Class.

### **DECISION HISTORY**

---

On March 24, 2021, Council approved CM21-3 2021 General and Utility Operating Budget and 2021 - 2025 General and Utility Capital Plan, which established the municipal and library mill rates for 2021.

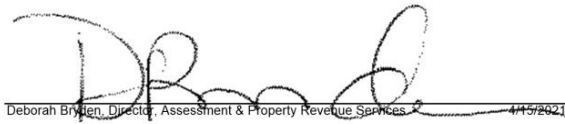
On March 31, 2021, Council approved CR21-51 2021 Revaluation Update and Tax Policy which established property classes and subclasses and applicable mill rate factors for 2021.

On April 14, 2021 Council approved CR21-67 and CR21-66 which established the mill rates for the Regina Warehouse and Regina Downtown Business Improvement Districts.

The recommendations contained within this report require City Council approval.

Respectfully Submitted,

Respectfully Submitted,

  
Deborah Bryden, Director, Assessment & Property Revenue Services 4/15/2021

  
Barry Lacey, Exec. Director, Financial Strategy & Sustainability 4/16/2021

Prepared by: Tanya Mills, Manager, Assessment & Property Systems

**ATTACHMENTS**

Appendix A - 2021 Mill Rates

Appendix B - 2021 Mill Rate Factors



## Appendix A

Table 1: Mill Rates by Taxing Authority	
Taxing Authority	Mill Rate
Municipal	9.45130
Library	0.85098
Regina's Warehouse Business Improvement District	0.54573
Regina Downtown Business Improvement District	0.7233

Table 2: Education Property Tax Mill Rates by Property Class		
	Public	Separate
Agricultural Property Class	1.36	1.36
Residential Property Class	4.46	4.46
Commercial and Industrial Property Class	6.75	6.75
Resource Property Class	9.79	9.79

## Appendix B

Table 3: Mill Rate Factors by Subclass		
Property Class	Property Subclass	Mill Rate Factor
Residential	Residential (including condominiums)	0.91034
	Multi-Family Residential	0.91034
Commercial/Industrial	Commercial and Industrial	1.2495
	Railway and Pipeline	1.2495
	Resource	1.2495
	Golf Courses	0.81197
Agricultural	N/A	1.2495

BYLAW NO. 2021-27

THE REGINA PROPERTY TAX BYLAW, 2021

---

THE COUNCIL OF THE CITY OF REGINA ENACTS AS FOLLOWS:

**Purpose**

- 1 The purpose of this Bylaw is to establish tax rates and impose taxes on:
- (a) all taxable property in the City of Regina sufficient to meet the estimated expenditures and transfers, having regard to estimated revenues from other sources, set out in the budgets of the City and the Library for 2021; and
  - (b) all property used or intended to be used for business purposes within business improvement districts established by City Council sufficient to raise the amount required for the requisition of the business improvement districts, as approved by City Council.

**Authority**

- 2 The authority for this Bylaw is:
- (a) section 26 and Division 7 of Part XI of *The Cities Act*;
  - (b) sections 12, 13 and 15 of *The Cities Regulations*; and
  - (c) section 22 of *The Public Libraries Act, 1996*.

**Definitions**

- 3 In this Bylaw:
- “**Agricultural**” means all land and improvements in the agricultural property class prescribed pursuant to section 15 of *The Cities Regulations*;
- “**City**” means the municipal corporation of the City of Regina or where the context requires the geographical area within the city limits;
- “**Commercial and Industrial**” means all land and improvements in the Commercial and Industrial property class prescribed pursuant to section 15 of *The Cities Regulations* excluding land and improvements defined as Golf Courses;
- “**Golf Courses**” means land and improvements designed and used for or in conjunction with a golf course;
- “**Library**” means the Regina Public Library Board;

Approved as to form this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

City Solicitor

**“Multi-Family Residential”** means:

- (a) land and improvements designed and used for or intended to be used for, or in conjunction with, a residential purpose, in which the existing improvements accommodate four or more self-contained dwelling units within a parcel;
- (b) land and improvements which include four or more self-contained dwelling units registered as one condominium unit within the meaning of *The Condominium Property Act, 1993*; and
- (c) vacant land zoned for use for multiple dwelling units;

**“Railway and Pipeline”** means railway roadway and railway superstructure as defined in clauses 163(g) and (h) of *The Cities Act*;

**“Regina Downtown Business Improvement District”** means the business improvement district continued pursuant to *The Regina Downtown Business Improvement District Bylaw*, Bylaw No. 2003-80;

**“Regina’s Warehouse Business Improvement District”** means the business improvement district established pursuant to *Regina’s Old Warehouse Business Improvement District Bylaw*, Bylaw No. 2003-15;

**“Residential”** means:

- (a) land with improvements used for or intended to be used for, or in conjunction with, a residential purpose, including residential land and improvements within a condominium plan registered under *The Condominium Property Act, 1993*; and
- (b) vacant land zoned for residential use;

provided the property is not classified as Multi-Family Residential;

**“Resource Property”** means:

- (a) land and improvements used or intended to be used for mines or petroleum oil wells and gas wells; or
- (b) pipeline and other land and improvements used in conjunction with a pipeline.

**Mill Rates**

- 4(1) The following uniform rates shall be imposed on all taxable assessments in the City of Regina:
- (a) 9.45130 mills per dollar for the City; and
  - (b) 0.85098 mills per dollar for the Library.
- (2) The following uniform rates shall be imposed on all property used or intended to be used for business purposes within the following business improvement districts:
- (a) 0.7233 mills per dollar for the Regina Downtown Business Improvement District; and
  - (b) 0.54573 mills per dollar for Regina's Warehouse Business Improvement District.

**Sub-Classes of Property**

- 5 The following sub-classes are established:
- (a) Residential;
  - (b) Multi-Family Residential;
  - (c) Commercial and Industrial;
  - (d) Golf Courses;
  - (e) Resource Property; and
  - (f) Railway and Pipeline.

**Mill Rate Factors**

- 6 The following are the mill rate factors to be multiplied by the uniform rates for the City and Library to establish the levy for a taxable assessment:

CLASS	SUBCLASS	MILL RATE FACTOR
Residential	Residential (including condominiums)	0.91034
	Multi-Family Residential	0.91034
Commercial/Industrial	Commercial and Industrial	1.2495
	Railway and Pipeline	1.2495
	Resource	1.2495

	Golf Courses	0.81197
Agricultural	N/A	1.2495

**Coming Into Force**

7 This Bylaw comes into force on the date of passage.

READ A FIRST TIME THIS 29<sup>th</sup> DAY OF April 2021.

READ A SECOND TIME THIS 29<sup>th</sup> DAY OF April 2021.

READ A THIRD TIME AND PASSED THIS 29<sup>th</sup> DAY OF April 2021.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk (SEAL)

CERTIFIED A TRUE COPY

\_\_\_\_\_  
City Clerk

## ABSTRACT

BYLAW NO. 2021-27

### THE REGINA PROPERTY TAX BYLAW, 2021

---

PURPOSE:	To set the 2021 mill rates for the City of Regina, the Regina Public Library, the Regina Downtown and the Regina's Warehouse Business improvement districts and the property subclasses and mill rate factors for the City and Library taxes.
ABSTRACT:	The Bylaw sets the mill rates to be levied on all taxable assessments in the City to raise the money required by the City, the Public Library, and the business improvements districts for 2021.
STATUTORY AUTHORITY:	Section 26 and Division 7 of Part XI of <i>The Cities Act</i> , section 12, 13 and 15 of <i>The Cities Regulations</i> and section 22 of <i>The Public Libraries Act, 1996</i> .
MINISTER'S APPROVAL:	n/a
PUBLIC HEARING:	n/a
PUBLIC NOTICE:	n/a
REFERENCE:	Report EX21-23 from the March 17, 2021 meeting of Executive Committee, Report CM21-3 from the March 24, 2021 meeting of City Council, Report CR21-51 from the March 31, 2021 meeting of City Council, Reports EX21-30 and EX21-31 from the April 7, 2021 meeting of Executive Committee, Reports CR21-66 and CR21-67 from the April 14, 2021 meeting of City Council and Report EX21-32 from the April 21, 2021 meeting of Executive Committee.
AMENDS/REPEALS:	New bylaw
CLASSIFICATION:	Administrative
INITIATING DIVISION:	Financial Strategy and Sustainability
INITIATING DEPARTMENT:	Assessment & Property Revenue Services





BYLAW NO. 2021-28

THE EDUCATION PROPERTY TAX BYLAW, 2021

---

THE COUNCIL OF THE CITY OF REGINA ENACTS AS FOLLOWS:

**Purpose**

- 1 The purpose of this Bylaw is to authorize the City of Regina to levy and collect education property taxes on all the taxable assessments in the City for the benefit of the Board of Education of the Regina School Division No. 4 and the Board of Education of the Regina Roman Catholic Separate School Division No. 81 of Saskatchewan.

**Authority**

- 2 The authority for this Bylaw is section 253 of *The Cities Act* and sections 4, 6, 7, 9 and 10 of *The Education Property Tax Act*.

**Definitions**

- 3 In this Bylaw:

- (a) **“agricultural property class”** means the agricultural property class as defined in the regulations;
- (b) **“City”** means the municipal corporation of the City of Regina or where the context requires the geographical area within the city limits;
- (c) **“commercial and industrial property class”** means the commercial and industrial property class as defined in the regulations;
- (d) **“education property tax”** means the school tax or education property tax as defined in *The Education Property Tax Act*;
- (e) **“regulations”** means *The Education Property Tax Regulations*;
- (f) **“residential property class”** means the residential property class as defined in the regulations;
- (g) **“resource property class”** means the resource property class as defined in the regulations;
- (h) **“separate school division tax”** means the separate school division tax as defined in *The Education Property Tax Act*.

Approved as to form this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

City Solicitor

**Mill Rates**

4 The City is hereby authorized to impose an education property tax on all taxable assessments in the City on behalf of the Government of Saskatchewan for the benefit of the Board of Education of the Regina School Division No. 4 at the following rates for 2021:

(a)	agricultural property class	1.36 mills
(b)	residential property class	4.46 mills
(c)	commercial and industrial property class	6.75 mills
(d)	resource property class	9.79 mills

5 The City is hereby authorized to impose a separate school division tax on all taxable assessments in the City on behalf of and for the benefit of the Board of Education of the Regina Roman Catholic Separate School Division No. 81 of Saskatchewan at the following rates for 2021:

(a)	agricultural property class	1.36 mills
(b)	residential property class	4.46 mills
(c)	commercial and industrial property class	6.75 mills
(d)	resource property class	9.79 mills

**Mill Rate Factors**

6 The mill rate factors set pursuant to Bylaw 2021-27, *The Regina Property Tax Bylaw, 2021* shall not apply to the tax required to be levied pursuant to *The Education Property Tax Act*.

7 This Bylaw comes into force on the day of passage.

READ A FIRST TIME THIS 29<sup>th</sup> DAY OF April 2021.

READ A SECOND TIME THIS 29<sup>th</sup> DAY OF April 2021.

READ A THIRD TIME AND PASSED THIS 29<sup>th</sup> DAY OF April 2021.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk (SEAL)

CERTIFIED A TRUE COPY

\_\_\_\_\_  
City Clerk

## ABSTRACT

BYLAW NO. 2021-28

### THE EDUCATION PROPERTY TAX BYLAW, 2021

---

PURPOSE:	This Bylaw authorizes the City to levy and collect taxes on all taxable assessments in the City for the benefit of the Board of Education of the Regina School Division No. 4 and the Board of Education of the Regina Roman Catholic School Division No. 81 of Saskatchewan.
ABSTRACT:	This Bylaw allows the City to levy and collect taxes on property in the City in accordance with the mill rates set by the Ministry of Education and the Board of Education of the Regina Roman Catholic School Division No. 81 of Saskatchewan.
STATUTORY AUTHORITY:	Section 253 of <i>The Cities Act</i> and sections 4, 6, 7, 9 and 10 of <i>The Education Property Tax Act</i>
MINISTER'S APPROVAL:	n/a
PUBLIC HEARING:	n/a
PUBLIC NOTICE:	n/a
REFERENCE:	Report EX21-23 from the March 17, 2021 meeting of Executive Committee and Report EX21-32 from the April 21, 2021 meeting of Executive Committee
AMENDS/REPEALS:	New bylaw
CLASSIFICATION:	Administrative
INITIATING DIVISION:	Financial Strategy and Sustainability
INITIATING DEPARTMENT:	Assessment & Property Revenue Services

BYLAW NO. 2021-26

THE COMMERCIAL AND INDUSTRIAL AND MULTI-FAMILY RESIDENTIAL  
PROPERTIES TAX PHASE-IN BYLAW, 2021

---

THE COUNCIL OF THE CITY OF REGINA ENACTS AS FOLLOWS:

**Purpose**

- 1 The purpose of this Bylaw is to provide for a phase-in of property taxes for the commercial and industrial class of properties and the multi-family residential sub-class of properties in Regina for the years 2021 and 2022.

**Authority**

- 2 The authority for this Bylaw is section 260 of *The Cities Act* and section 14 of *The Cities Regulations*.

**Definitions**

- 3 In this Bylaw:

**“2021 revaluation”** means the revaluation of property occurring in 2021 pursuant to section 22 of *The Assessment Management Agency Act*;

**“Commercial and Industrial Property”** means a property that comes within the Commercial and Industrial classification pursuant to section 14 of *The Cities Regulations*;

**“Multi-Family Residential Property”** means a property that comes within the sub-class of multi-family residential established by City Council as:

- (a) land and improvements designed and used for or intended to be used for, or in conjunction with, a residential purpose, in which the existing improvements accommodate four or more self-contained dwelling units within a parcel;
- (b) land and improvements which include four or more self-contained dwelling units registered as one condominium unit within the meaning of *The Condominium Property Act, 1993*; and
- (c) vacant land zoned for use for multiple dwelling units;

**“municipal taxes”** means all property taxes except property taxes payable to the Regina Public Library Board, the Government of Saskatchewan for the benefit of the Board of Education of the Regina School Division No. 4 of Saskatchewan and the Board of Education of the Regina Roman Catholic Separate School Division No. 81 of Saskatchewan;

Approved as to form this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

City Solicitor

**“property tax change”** means the difference between the amount of property taxes assessed with respect to a property in 2020 and the amount assessed with respect to the same property in 2021;

**“Taxing Authorities”** means the taxing authorities on whose behalf the City of Regina levies taxes and includes:

- (a) the Board of Education of the Regina School Division No. 4 of Saskatchewan;
- (b) the Board of Education of the Regina Roman Catholic Separate School Division No. 81 of Saskatchewan; and
- (c) the Regina Public Library Board.

#### **Tax Phase-In Plan**

- 4 The tax phase-in plan set out in this Bylaw will be implemented to phase in changes in property taxes resulting from the 2021 revaluation.

#### **Other Taxing Authorities**

- 5 This tax phase-in plan may be extended to any other rates with the agreement of any other Taxing Authority.

#### **General**

- 6 This tax phase-in plan does not apply to:
- (a) property that was not assessed in the year 2020;
  - (b) tax increases or decreases resulting from any change in assessed values that are not the result of revaluation; or
  - (c) tax increases or decreases resulting from a change in mill rates due to the 2021 budgets for the City and other taxing authorities.

#### **Funding of Phase-in**

- 7 The difference between the limit on tax increases set out in this Bylaw and the tax increases that would otherwise result from revaluation will be funded through the difference between the limit on the tax decreases set out in this Bylaw and the tax decreases that would otherwise result from revaluation.

#### **Calculation of Phase-in for Commercial and Industrial Property**

- 8(1) For the year 2021:



- (a) for each Commercial and Industrial Property, the maximum tax increase resulting from the 2021 revaluation will be no greater than 1/3 of the property tax change for that property resulting from the 2021 revaluation;
  - (b) for each Commercial and Industrial Property, the maximum tax decrease resulting from the 2021 revaluation will be no greater than 1/3 of the property tax change for that property resulting from the 2021 revaluation.
- (2) For the year 2022:
  - (a) for each Commercial and Industrial Property, the maximum tax increase resulting from the 2021 revaluation will be no greater than 2/3 of the property tax change for that property resulting from the 2021 revaluation;
  - (b) for each Commercial and Industrial Property, the maximum tax decrease resulting from the 2021 revaluation will be no greater than 2/3 of the property tax change for that property resulting from the 2021 revaluation.

**Calculation of Phase-in for Multi-Family Residential Property**

- 9(1) For the year 2021, each Multi-Family Residential Property that meets the following requirements will receive the phase-in of taxes for 2021 that is outlined in subsection (2):
- (a) the property is owned and operated by a charitable non-profit corporation incorporated or registered pursuant to *The Non-profit Corporations Act, 1995*;
  - (b) the property includes an improvement; and
  - (c) there was an increase in municipal taxes for the property from 2020 to 2021 equal to more than 100 per cent.
- (2) For the year 2021, for each property described in subsection (1), the maximum tax increase resulting from the 2021 revaluation will be no greater than 1/3 of the property tax change for that property resulting from the 2021 revaluation.
- (3) For the year 2022, each Multi-Family Residential property that meets the following requirements will receive the phase-in of taxes for 2022 that is outlined in subsection (4):
- (a) the property is owned and operated by a charitable non-profit corporation incorporated or registered pursuant to *The Non-profit Corporations Act, 1995*;
  - (b) the property includes an improvement; and

- (c) there was an increase in municipal taxes for the property from 2020 to 2021 equal to more than 100 per cent.
- (4) For the year 2022, for each property described in subsection (3), the maximum tax increase resulting from the 2021 revaluation will be no greater than  $\frac{2}{3}$  of the property tax change for that property resulting from the 2021 revaluation.

### **Effect of Assessment Appeals on Phase-in**

- 10(1) For Commercial and Industrial Properties and Multi-Family Residential Properties for which, on the day this Bylaw comes into force, a final determination of its assessed value for 2020 has yet to be rendered because of outstanding assessment appeals, the maximum tax increase or decrease will be determined on the basis of the assessed value of the property for the year 2020 that is in force at the time the phase-in calculation is made and the taxes resulting therefrom.
- (2) Once a final determination of the assessed value for a property in subsection (1) for the year 2021 has been rendered, the maximum tax increase or decrease for that property will be recalculated on the basis of the final assessed value, and the subsequent years' taxes will be adjusted from the amount determined in accordance with subsection (1).

### **Coming Into Force**

- 11 This Bylaw comes into force on the date of passage.

READ A FIRST TIME THIS 29<sup>th</sup> DAY OF April 2021.

READ A SECOND TIME THIS 29<sup>th</sup> DAY OF April 2021.

READ A THIRD TIME AND PASSED THIS 29<sup>th</sup> DAY OF April 2021.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk (SEAL)

CERTIFIED A TRUE COPY

\_\_\_\_\_  
City Clerk

## ABSTRACT

BYLAW NO. 2021-26

### THE COMMERCIAL AND INDUSTRIAL PROPERTIES TAX PHASE-IN BYLAW, 2021

---

PURPOSE:	To phase-in the tax effects of the 2021 revaluation
ABSTRACT:	<p>This Bylaw provides for a tax phase-in plan for the 2021 revaluation for Commercial and Industrial properties and Multi-Family Residential properties that meet the specified requirements.</p> <p>For 2021, the Commercial and Industrial properties will be taxed at 1/3 of the tax increase or decrease resulting from the 2021 revaluation. For 2022, the taxes will be at 2/3 of the increase or decrease resulting from the 2021 revaluation.</p> <p>For Multi-Family Residential properties, the increase will be phased in where the property is owned and operated by a charitable non-profit corporation, it includes an improvement and there was an increase in municipal taxes for the property from 2020 to 2021 equal to more than 100 percent. For 2021, these properties will be taxed at 1/3 of the tax increase resulting from the 2021 revaluation. For 2022, the taxes will be at 2/3 of the increase resulting from the 2021 revaluation.</p>
STATUTORY AUTHORITY:	Section 260 of <i>The Cities Act</i> and section 14 of <i>The Cities Regulations</i>
MINISTER'S APPROVAL:	N/A
PUBLIC HEARING:	N/A
PUBLIC NOTICE:	N/A
REFERENCE:	Report EX21-23 from the March 17, 2021 meeting of Executive Committee and Report CR21-51 from the March 31, 2021 meeting of City Council.

AMENDS/REPEALS: New bylaw

CLASSIFICATION: Administrative

INITIATING DIVISION: Community Planning & Development

INITIATING DEPARTMENT: Assessment and Taxation

BYLAW NO. 2021-35

THE REGINA TRAFFIC AMENDMENT BYLAW, 2021

---

THE COUNCIL OF THE CITY OF REGINA ENACTS AS FOLLOWS:

- 1 The purpose of this Bylaw is to amend *The Regina Traffic Bylaw, 1997*, in relation to enhancing cycling safety.
- 2 The authority for this Bylaw is section 8 of *The Cities Act*.
- 3 Bylaw No. 9900, being *The Regina Traffic Bylaw, 1997*, is amended in the manner set forth in this Bylaw.
- 4 The following subsection is added after subsection 7(2):

“(3) Notwithstanding subsection 7(2) and section 81, cyclists may operate on a street designated as a one-way street in the opposite direction where a contraflow bicycle only lane exists as marked by signs or pavement markings.”
- 5 The following subsections are added after subsection 9.1(3):

“(4) No person shall drive a vehicle to drive in a manner that is unreasonable and imprudent when approaching any special hazard that exists with respect to cyclists or other active transportation modes.

(5) No person shall drive a vehicle by following a cyclist more closely than is reasonable and prudent, without due regard for the speed of the bicycle.”
- 6 The following subsections are added after subsection 11(2):

“(3) No person operating a vehicle shall pass a cyclist in the same lane that the cyclist is occupying.

(4) No person operating a vehicle shall pass a cyclist at a speed no greater than 50 kilometres per hour, or for streets with a posted speed limit equal to or exceeding 80 kilometres per hour at a speed no greater than 70 kilometres per hour, with exceptions for:

  - (a) passing cyclists who are operating in a designated bicycle lane; or
  - (b) where two or more lanes of travel in the same direction exist and the vehicle is travelling with at least one full lane away from the cyclist occupying the shoulder.”
  - 7 Subsection 53(1) is repealed and the following substituted:

“(1) No person shall open the door of a vehicle unless it is safe to do so and can be done without interfering with the movement of traffic or cyclists.”

8 Schedule “K” of Bylaw 9900 is amended by adding the following four lines after section 9(4) of Schedule “K”:

“9.1(4) \$180.00 Unreasonable and imprudent when approaching any special hazard that exists with respect to cyclists or other active transportation modes.

9.1(5) \$100.00 Following a cyclist more closely than is reasonable and prudent.

11(3) \$85.00 Passing a cyclist in the same lane that the cyclist is occupying.

11(4) \$180.00 Passing a cyclist at a speed greater than 50 kilometres per hour, or for streets with a posted speed limit equal to or exceeding 80 kilometres per hour at a speed no greater than 70 kilometers per hour.”

9 Schedule “K” of Bylaw 9900 is amended by striking out \$70.00 in section 53(1) of Schedule “K” and substituting \$180.00.

10 This Bylaw comes into force on the day of passage.

READ A FIRST TIME THIS 29<sup>th</sup> DAY OF April 2021.

READ A SECOND TIME THIS 29<sup>th</sup> DAY OF April 2021.

READ A THIRD TIME AND PASSED THIS 29<sup>th</sup> DAY OF April 2021.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
(SEAL)

CERTIFIED A TRUE COPY

\_\_\_\_\_  
City Clerk

## ABSTRACT

BYLAW NO. 2021-35

### THE REGINA TRAFFIC AMENDMENT BYLAW, 2021

---

**PURPOSE:** To amend *The Regina Traffic Bylaw, 1997* in relation to enhancing cycling safety.

**ABSTRACT:** To add and amend provisions to improve cyclist safety when being passed by vehicles and to establish and amend existing fine violations.

**STATUTORY  
AUTHORITY:** Section 8 of *The Cities Act*.

**MINISTER'S APPROVAL:** N/A

**PUBLIC HEARING:** N/A

**PUBLIC NOTICE:** N/A

**REFERENCE:** Operations and Community Services Committee March 17, 2021 OCS21-11 and City Council April 14, 2021 CR21-55

**AMENDS/REPEALS:** Amends Bylaw 9900

**CLASSIFICATION:** Regulatory

**INITIATING DIVISION:** Citizen Services  
**INITIATING DEPARTMENT:** Roadways & Transportation