



# **Community and Protective Services Committee**

**Thursday, May 9, 2019  
4:00 PM**

**Henry Baker Hall, Main Floor, City Hall**



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## OFFICE OF THE CITY CLERK

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### **Public Agenda Community and Protective Services Committee Thursday, May 9, 2019**

#### **Approval of Public Agenda**

#### **Adoption of Minutes**

Community and Protective Services Committee - Public - Apr 11, 2019 4:00 PM

#### **Motion**

CPS19-7      Councillor Lori Bresciani: Downtown Washroom Facility

#### **Recommendation**

That Administration return to the Community and Protective Services Committee in Q3 2019 with a report on the capital and operational costs of both a seasonal and year-round downtown washroom facility, that identifies various sources of funding and partnership opportunities related to the building and maintenance of such a facility.

#### **Administration Report**

CPS19-8      Declaration of a Local Emergency

#### **Recommendation**

That this information be received and filed.

#### **Resolution for Private Session**

AT REGINA, SASKATCHEWAN, THURSDAY, APRIL 11, 2019

AT A MEETING OF COMMUNITY AND PROTECTIVE SERVICES  
COMMITTEE  
HELD IN PUBLIC SESSION

AT 4:00 PM

**These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.**

Present: Councillor Andrew Stevens, in the Chair  
Councillor Lori Bresciani (Teleconference)  
Councillor John Findura  
Councillor Jerry Flegel  
Councillor Jason Mancinelli

Also in Council Officer, Tracy Brezinski  
Attendance: City Solicitor, Byron Werry  
Executive Director, Citizen Services, Kim Onrait  
Executive Director, City Planning & Community Development, Diana Hawryluk  
Director, Parks, Recreation & Cultural Services, Laurie Shalley  
Director, Transit & Fleet, Brad Bells  
Manager, Operational Services, Nathan Luhning  
Manager, Paratransit & Accessibility, Lynette Griffin  
Manager, Planning & Partnerships, Janine Daradich

APPROVAL OF PUBLIC AGENDA

**Councillor John Findura moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, at the call of the Chair, after adding item CPS19-7, a Notice of Motion from Councillor Lori Bresciani regarding a downtown washroom facility as urgent business.**

**The motion was put and declared CARRIED UNANIMOUSLY.**

NOTICE OF MOTION

CPS19-7 Councillor Bresciani: Downtown Washroom Facility

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**Councillor Lori Bresciani gave written notice that at the May 9, 2019 meeting of Community and Protective Services, she intends to make the following recommendation:**

**That Administration return to the Community and Protective Services Committee in Q3 2019 with a report on the capital and operational costs of both a seasonal and year-round downtown washroom facility, that identifies various sources of funding and partnership opportunities related to the building and maintenance of such a facility.**

### ADOPTION OF MINUTES

**Councillor Jerry Flegel moved, AND IT WAS RESOLVED, that the minutes for the meeting held on March 14, 2019 be adopted, as circulated.**

### ADMINISTRATION REPORTS

#### CPS19-5 Bylaw Amendment for Seasonal Off-Leash Dog Sites

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##### **Recommendation**

1. That amendments to *The Regina Animal Bylaw, 2009, Bylaw No. 2009-44* as identified in this report be approved and come into effect May 1, 2019.
2. That the City Solicitor be requested to prepare the required amending bylaw for consideration by City Council.
3. That this report be forwarded to the April 29, 2019 meeting of City Council for approval.

**Councillor Jerry Flegel moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

#### CPS19-6 Transit Sunday Service Information

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##### **Recommendation**

1. That item MN18-12 be removed from the list of outstanding items for the Community and Protective Services Committee.
2. That this report be received and filed.

The following addressed the Committee:

- Dylan Morin; and
- Blaine Dodds.

**Councillor Jason Mancinelli moved that the recommendation contained in the report be concurred in.**

(Councillor Jason Mancinelli withdrew his motion of concurrence.)

**Councillor Lori Bresciani moved, AND IT WAS RESOLVED, that Administration, as part of the 2020 budget process, consider extending the hours of paratransit and**

**conventional transit service to 9:00 p.m. for a total cost of \$228,000.**

**Councillor Jason Mancinelli moved, AND IT WAS RESOLVED, that Option #2 include additional Harbour Landing/University routes on Sundays.**

(Councillor Lori Bresciani left the meeting.)

(Councillor Jerry Flegel left the meeting.)

**Councillor Jason Mancinelli moved, AND IT WAS RESOLVED, that improved frequency on 5 of the 9 current conventional transit routes be offered.**

**ADJOURNMENT**

**Councillor John Findura moved, AND IT WAS RESOLVED, that the meeting adjourn.**

The meeting adjourned at 5:24 p.m.

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Chairperson

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Secretary

MOTION

May 9, 2019

City Clerk  
City Hall  
Regina, Saskatchewan

Dear Sir:

Re: Downtown Washroom Facility

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WHEREAS Regina City Council considered item CR19-21 Additional Funding for Downtown Welcome Services Pavilion at a meeting held on March 25, 2019; and

WHEREAS Regina City Council identified a need for a downtown washroom facility in the City Square Plaza;

THEREFORE BE IT RESOLVED that Administration return to the Community and Protective Services Committee in Q3 2019 with a report on the capital and operational costs of both a seasonal and year-round downtown washroom facility, that identifies various sources of funding and partnership opportunities related to the building and maintenance of such a facility.

Respectfully submitted,



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Lori Bresciani  
Councillor - Ward 4

May 9, 2019

To: Members  
Community and Protective Services Committee

Re: Declaration of a Local Emergency

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### RECOMMENDATION

That this information be received and filed.

### CONCLUSION

By receiving information related to the process for declaring a local emergency, Council will be better informed of their roles and responsibilities in the event a declaration of emergency is required.

### BACKGROUND

Section 9(1) of *The Emergency Planning Act of Saskatchewan, (The Act)* mandates that every local authority establishes an emergency measures organization. The City of Regina *Emergency Measures Bylaw #2011-37* is in alignment with *The Act* and provides a framework of support which includes but is not limited to the City of Regina Emergency Response Plan.

If a municipality is satisfied that an emergency exists or may exist in all or part of the municipality, the municipality may, under the provision of *The Act*, submit a Declaration of a Local Emergency. In the City of Regina, this responsibility lies with either a quorum of, or in absence of a quorum, a representative of Council.

### DISCUSSION

The City of Regina has a functional Emergency Operations Centre (*EOC*) and employs a Manager of Emergency Preparedness and Business Continuity. This manager is responsible for providing oversight of *EOC* functions as well as the maintenance of the City of Regina Emergency Response Plan.

Section 20 of *The Act* provides powers to a authority and the mechanism for that local authority to declare an emergency. This declaration provides special powers to the local authority as outlined in Section 21(1) of *The Act*.

Section 20 of *The Act* delegates the authority to declare an emergency for the City of Regina to a “Quorum of City Council” or an individual member of council in the “Absence of a Quorum of City Council”.

The Declaration of a Local Emergency (Absence of a Quorum of City Council) and Declaration of a Local Emergency (Quorum of City Council) forms are provided as appendices to this report.

Once a declaration is made, a copy must be immediately forwarded to Emergency Management and Fire Safety (EMFS) for the Province of Saskatchewan who will then forward it to the appropriate minister. The contact information for this notification is on the bottom of each declaration form.

Section 22 of *The Act* identifies that “A local emergency declaration expires at the end of (7) seven days from the time the declaration was made unless it is earlier renewed pursuant to subsection (2).” of *The Act*.

As per section 23(1) of *The Act*, the termination of the declaration of local emergency must and shall be communicated in the same manner in which the declaration was activated.

### RECOMMENDATION IMPLICATIONS

#### Financial Implications

None with respect to this report.

#### Environmental Implications

None with respect to this report

#### Policy and/or Strategic Implications

None with respect to this report

#### Other Implications

None with respect to this report

#### Accessibility Implications

None with respect to this report

### COMMUNICATIONS

The local authority must immediately cause the details of the declaration to be published by any means of communication to ensure accurate and timely dissemination of information to the citizens of Regina and surrounding areas. This information will be communicated through avenues such as but not limited to the mass notification system ‘NotifyNow’, traditional and social media platforms.



DELEGATED AUTHORITY

The recommendation contained within this report is within the delegated authority of Community and Protective Services Committee.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Laura Markewich'.

Laura Markewich  
Deputy Chief, Strategic Support Services

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Kim Onrait'.

Kim Onrait, Executive Director  
Citizen Services

Report prepared by:  
Jeff Rowden, Manager of Emergency Preparedness and Business Continuity



## DECLARATION OF A LOCAL EMERGENCY

(Quorum of City Council)

**RESOLUTION NO.** \_\_\_\_\_, of Date, \_\_\_\_\_

Moved by Councillor: \_\_\_\_\_

Seconded by Councillor: \_\_\_\_\_

**WHEREAS**, the **City of Regina, Saskatchewan** is satisfied that an emergency in the nature of \_\_\_\_\_ exists or may exist in \_\_\_\_\_ (state geographic boundaries or designated areas).

**THEREFORE BE IT RESOLVED THAT** pursuant to Section 20 of *The Emergency Planning Act*, Chapter E-8.1 of the statutes of Saskatchewan 1989 the City Council of the **City of Regina** hereby makes a Declaration of Local Emergency effective on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ and expires at the end of 7 days unless earlier renewed upon approval of the Lieutenant Governor in Council, or terminated by the Lieutenant Governor in Council or resolution of City Council. The City of Regina may exercise the powers of the local authority contained in section 21(1) of *The Emergency Planning Act* during the effective period of this Declaration.

**IN WITNESS WHEREOF** of City Council of the **City of Regina, Saskatchewan** has by resolution carried, declared this local emergency this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

The City Clerk of the **City of Regina, Saskatchewan**

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
City Clerk (printed name)

It is requirement that a copy of the declaration be forwarded as soon as possible to the Province Emergency Management and Fire Safety (EMFS). The Province will notify the appropriate Minister. The City of Regina will provide Public Notice.

**Email:** patty.doroshenko@gov.sk.ca

**Phone:** 1-306-787-9563 **Fax:** 1-306-787-1694



## DECLARATION OF A LOCAL EMERGENCY

### (Absence of a Quorum of City Council)

**RESOLUTION NO.** \_\_\_\_\_, of Date, \_\_\_\_\_

**WHEREAS**, the **City of Regina, Saskatchewan** is satisfied that an emergency in the nature of \_\_\_\_\_ exists in \_\_\_\_\_ (state geographic boundaries or designated areas) that requires immediate action.

**AND WHEREAS** it is not possible to assemble a sufficient number of members of a local authority to pass a resolution pursuant to subsection 20(1). A member of the local authority may make a local emergency declaration on behalf of a local authority.

**THEREFORE BE IT RESOLVED THAT** pursuant to Section 20 of *The Emergency Planning Act*, Chapter E-8.1 of the statutes of Saskatchewan 1989 the City Council of the **City of Regina, Saskatchewan** hereby makes a Declaration of Local Emergency effective on this \_\_\_\_\_ day of, \_\_\_\_\_, 20\_\_\_\_ and expires at the end of 7 days unless earlier renewed upon approval of the Lieutenant Governor in Council, or terminated by the Lieutenant Governor in Council or resolution of City Council. The City of Regina may exercise the powers of the local authority contained in section 21(1) of *The Emergency Planning Act* during the effective period of this Declaration.

**The City of Regina, Saskatchewan**

Member of Council \_\_\_\_\_  
(signature)

\_\_\_\_\_  
(printed name)

It is requirement that a copy of the declaration be forwarded as soon as possible to the Province EMFS. The Province will notify the appropriate Minister. The City of Regina will provide Public Notice.

**Email:** patty.doroshenko@gov.sk.ca

**Phone:** 1-306-787-9563 **Fax:** 1-306-787-1694



## **TERMINATION OF A LOCAL EMERGENCY**

A termination will be completed by resolution of council.

**Termination of emergency declaration**

19(1) When, in the opinion of the Lieutenant Governor in Council:

- (a) an emergency no longer exists in an area with respect to which an emergency declaration was made; or
- (b) it is in the public interest that an emergency declaration be terminated in an area with respect to which an emergency declaration was made;

the Lieutenant Governor in Council shall make an order terminating the emergency declaration with respect to that area.

(2) Immediately after:

- (a) an order is made pursuant to subsection (1); or
- (b) the emergency declaration expires pursuant to subsection 17(4);

the minister shall cause the details of the termination or expiry, as the case may be, to be published by any means of communication that the minister considers is most likely to make those details known to the majority of the population of the area affected by the contents of the order or expiry, as the case may be.

1989-90, c.E-8.1, s.19.

**Local emergency declaration**

20(1) At any time when a local authority is satisfied that an emergency exists or may exist, in all or any part of the municipality, it may by resolution make a local emergency declaration relating to all or any part of the municipality.

(2) Where:

- (a) it is not possible to assemble a sufficient number of members of a local authority to pass a resolution pursuant to subsection (1); and
- (b) a member of the local authority reasonably believes that:
  - (i) a local emergency exists; and
  - (ii) the emergency requires immediate action;

a member of the local authority may make a local emergency declaration on behalf of the local authority.

(3) In a local emergency declaration, the local authority shall identify:

- (a) the nature of the emergency; and
- (b) the area of the municipality in which the emergency exists.

(4) Immediately after the making of a local emergency declaration, the local authority shall cause the details of the declaration to be published by any means of communication that it considers is most likely to make those details known to the majority of the population of the area of the municipality affected by the contents of the declaration.

(5) Where a local authority makes a local emergency declaration, the local authority shall immediately on making the declaration forward a copy of the declaration to the minister.

1989-90, c.E-8.1, s.20.

## EMERGENCY PLANNING

c. E-8.1

**Powers of local authority****21(1)** On the making:

(a) of a local emergency declaration, or a renewal of a local emergency declaration pursuant to subsection 22(2) and for the duration of the state of emergency the local authority may:

- (i) put into operation any emergency plan or program that the local authority considers appropriate;
- (ii) acquire or utilize any real or personal property that the local authority considers necessary to prevent, combat or alleviate the effects of an emergency;
- (iii) authorize any qualified person to render aid of a type that the person is qualified to provide;
- (iv) control or prohibit travel to or from any area of the municipality;
- (v) provide for the restoration of essential facilities and the distribution of essential supplies;
- (vi) provide, maintain and co-ordinate emergency medical, welfare and other essential services in any part of the municipality;
- (vii) cause the evacuation of persons and the removal of persons or live stock and personal property from any area of the municipality that is or may be affected by an emergency and make arrangements for the adequate care and protection of those persons or live stock and of the personal property;
- (viii) authorize the entry into any building or on any land, without warrant, by any person when necessary for the implementation of an emergency plan;
- (ix) cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary in order to reach the scene of the emergency, to attempt to forestall its occurrence or to combat its progress;
- (x) conscript persons needed to meet an emergency; and
- (xi) do all acts and take all proceedings that are reasonably necessary to meet the local emergency; and

(b) of an emergency declaration pursuant to section 17 and for the duration of the state of emergency, the local authority may:

- (i) cause any emergency plan to be put into operation; and
- (ii) exercise any power given to the minister pursuant to subsection 18(1) in relation to the part of the municipality affected by the declaration.

- (2) Subject to the approval of the Lieutenant Governor in Council, where:
- (a) the local authority acquires or utilizes real or personal property pursuant to subsection (1); or
  - (b) any real or personal property is damaged or destroyed due to an action of the local authority in preventing, combating or alleviating the effects of an emergency;

the local authority shall cause compensation to be paid for the acquisition, utilization, damage or destruction.

(3) Subject to subsection (4), a local authority may, within 60 days after the making of a local emergency declaration, borrow any moneys necessary to pay expenses caused by the emergency including payment for the services provided by the Government of Saskatchewan or by the Government of Canada when the services were provided at the request of the local authority.

(4) The power to borrow moneys pursuant to subsection (3) is exercisable only by bylaw of the local authority that is approved by:

- (a) the minister; and
- (b) the Saskatchewan Municipal Board, where required by *The Municipal Board Act* or any other Act governing the local authority;

within the 60-day limit prescribed in subsection (3).

(5) Notwithstanding any other Act or law, the assent of electors is not required for a bylaw mentioned in subsection (4).

(6) A local authority may delegate to any person or category of persons any of the powers that are or may be conferred or duties that are or may be imposed on it pursuant to this Act except the power to make a local emergency declaration.

1989-90, c.E-8.1, s.21.

#### **Expiry, renewal and cancellation**

**22(1)** A local emergency declaration expires at the end of seven days from the time the declaration was made unless it is earlier renewed pursuant to subsection (2).

(2) The Lieutenant Governor in Council may renew a local emergency declaration at any time prior to the:

- (a) expiration of the declaration pursuant to subsection (1);
- (b) cancellation of the declaration pursuant to subsection (4); or
- (c) the termination of the declaration pursuant to section 23.

(3) Subsections 20(3), 20(4), 22(1) and section 23 apply, with any necessary modification, to a renewal of a local emergency declaration.

(4) The Lieutenant Governor in Council may cancel a local emergency declaration or a renewal of that declaration at any time the Lieutenant Governor in Council considers appropriate in the circumstances.

## EMERGENCY PLANNING

## c. E-8.1

(5) A local emergency declaration made by a local authority ceases to be of any force or effect on the making of an emergency declaration by the Lieutenant Governor in Council pursuant to section 17 relating to the same area of the municipality.

1989-90, c.E-8.1, s.22.

**Termination of a local declaration**

23(1) When, in the opinion of the local authority:

- (a) an emergency no longer exists in an area with respect to which a local emergency declaration was made; or
- (b) it is in the public interest that a local emergency declaration be terminated in an area with respect to which a local emergency declaration was made;

the local authority shall terminate the local emergency declaration with respect to that area.

(2) Immediately when:

- (a) a termination has been made pursuant to subsection (1); or
- (b) the local emergency declaration:
  - (i) expires pursuant to subsection 22(1); or
  - (ii) is cancelled pursuant to subsection 22(4);

the local authority shall cause the details of the termination, expiration or cancellation, as the case may be, to be published by any means of communication that the local authority considers most likely to make those details known to the majority of the population of the area affected by the contents of the termination, expiration or cancellation, as the case may be.

1989-90, c.E-8.1, s.23.

**Dispute to compensation**

24 If any dispute arises concerning the amount of compensation payable pursuant to subsections 18(2) or 21(2), the parties to the dispute shall settle the matter by arbitration in accordance with *The Arbitration Act, 1992*.

1989-90, c.E-8.1, s.24; 1992, c.A-24.1, s.61.

## PART III.1

**Disaster Assistance Program****Regulations**

24.1(1) The Lieutenant Governor in Council may make regulations:

- (a) establishing a program of disaster assistance;
- (b) defining the meaning of “**disaster**” for any disaster assistance program established pursuant to clause (a);
- (c) prescribing categories of persons eligible for disaster assistance and prescribing different disaster assistance for each category and excluding various categories from all or any type of disaster assistance;



- (d) prescribing the maximum amount of disaster assistance available to persons eligible for disaster assistance or categories of those persons;
  - (e) prescribing categories of property that are covered or excluded from disaster assistance;
  - (f) prescribing the terms and conditions under which an application for disaster assistance may be made and the manner in which the application shall be made;
  - (g) governing the designation of eligible assistance areas;
  - (h) prescribing the procedures to be followed in taking and processing applications for disaster assistance;
  - (i) authorizing the payment of disaster assistance in accordance with and on the terms and conditions of any agreement between the Government of Canada and the Government of Saskatchewan respecting disasters;
  - (j) delegating to the minister the authority to:
    - (i) declare areas as eligible assistance areas;
    - (ii) determine the forms and manner of applying for disaster assistance;
    - (iii) extend the time for applying for disaster assistance;
    - (iv) enter into or amend any agreement between the Government of Canada or the Government of Saskatchewan respecting disasters and disaster assistance;
  - (k) respecting terms and conditions pursuant to which disaster assistance is subject;
  - (l) respecting any other matter or thing that the Lieutenant Governor in Council considers necessary for the purposes of this Part.
- (2) A regulation made pursuant to subsection (1) may be made retroactive to the date that this Part came into force.

1993, c.4, s.12.

#### PART IV Repeal and Coming into Force

R.S.S. 1978, c.C-12 repealed

**25** *The Civil Defence Act* is repealed.

1989-90, c.E-8.1, s.25.

**Coming into force**

**26** This Act or any provision of this Act comes into force on a day or days to be fixed by proclamation of the Lieutenant Governor.

1989-90, c.E-8.1, s.26.