

Community & Protective Services Committee

Thursday, June 14, 2018 4:00 PM

Henry Baker Hall, Main Floor, City Hall



OFFICE OF THE CITY CLERK

Public Agenda Community & Protective Services Committee Thursday, June 14, 2018

Approval of Public Agenda

Adoption of Minutes

Community & Protective Services Committee - Public - Apr 19, 2018 4:00 PM

Administration Reports

CPS18-10 Strategic Parking Improvements and Modernization

Recommendation

- 1. That transferring \$50,000 from the Downtown Deferred Revenue Account (DDRA) to develop a detailed design to upgrade paid parking infrastructure in the downtown core with consideration of design, phasing and funding options be included in the development of the 2019 proposed budget.
- 2. That through the 2019 budget process, Council consider a pay by phone parking system including the cost of convenience fees.
- 3. That item CPS18-4 be removed from the Community and Protective Services list of outstanding items.

CPS18-11 2018 - 2019 Community Services Fees and Charges

Recommendation

- 1. That the fees and charges as outlined in Appendix A, Schedules A-H be approved.
- 2. That the City Solicitor be instructed to prepare an amendment to Schedules A-H of *The Community Services Fees Bylaw*, 2011 to update the fees and charges as outlined in Appendix A of this report.
- 3. That this report be forwarded to the June 25, 2018 City Council meeting for approval.



OFFICE OF THE CITY CLERK

CPS18-12 Class Trip Program Implementation

Recommendation

- 1. That a Class Trip Program for Regina Transit be implemented starting September 10, 2018.
- 2. That the City Solicitor be instructed to prepare an amending bylaw to enable the implementation of all changes to *Bylaw No. 2009-22*, being *The Regina Transit Fare Bylaw*, 2009 as outlined in Appendix A.
- 3. That this report be forwarded to the June 25, 2018 City Council meeting.

CPS18-13 Regina's Cultural Plan: Progress Update

Recommendation

That this report be received and filed.

CPS18-14 Regina Plains Museum (Civic Museum of Regina)

Recommendation

- 1. That this report be received and filed.
- 2. That CR16-90 be removed from the outstanding items for the Community and Protective Services Inc. list.

Adjournment

AT REGINA, SASKATCHEWAN, THURSDAY, APRIL 19, 2018

AT A MEETING OF COMMUNITY & PROTECTIVE SERVICES COMMITTEE HELD IN PUBLIC SESSION

AT 4:00 PM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.

Present: Councillor Jerry Flegel, in the Chair

Councillor Lori Bresciani Councillor John Findura Councillor Andrew Stevens

Regrets: Councillor Joel Murray

Also in Council Offier, Ashley Thompson Attendance: Legal Counsel, Chrystal Atchison

Executive Director, City Services, Kim Onrait Director, Fire & Protective Services, Layne Jackson

Director, Transit Services, Brad Bells

Manager, Business Development, Transit Services, Nathan Luhning

Manager, Bylaw Enforcement, Jeanette Lye

APPROVAL OF PUBLIC AGENDA

Councillor Lori Bresciani moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.

ADOPTION OF MINUTES

Councillor Andrew Stevens moved, AND IT WAS RESOLVED, that the minutes for the meeting held on March 15, 2018 be adopted, as circulated.

ADMINISTRATION REPORTS

CPS18-8 Saskatchewan Roughriders Transit Service Agreement Amendment

Recommendation

- 1. That the Saskatchewan Roughriders Transit Service Agreement amendment as described in this report be approved.
- 2. That City Council authorize the Executive Director, City Services, to amend the Service Agreement with the Saskatchewan Roughriders Football Club (SRFC) on the following terms:
 - a. increase the maximum number of billable service hours for the charter service from 155 hours per game to 350 hours per game.
- 3. That the City Clerk be authorized to execute the necessary Service Agreement amendment on behalf of the City with the SRFC, upon review and approval by the City Solicitor.
- 4. That this report be forwarded to the April 30, 2018 City Council meeting for approval.

Councillor John Findura moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

CPS18-9 Renewal of Atoskata Alley Litter Collection Agreement

Recommendation

- 1. That the Executive Director, City Services or designate be authorized to negotiate and enter into a two-year agreement for alley litter collection with Regina Treaty/Status Indian Services Inc. commencing January 1, 2018 and terminating on December 31, 2019.
- 2. That the City Clerk be authorized to execute the necessary agreement on behalf of the City, upon review and approval by the City Solicitor.
- 3. That this report be forwarded to the April 30, 2018 City Council meeting for approval.

Councillor John Findura moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

<u>ADJOURNMENT</u>

Councillor John Findura moved, AND IT WAS RESOLVED, that the meeting adjourn.

The meeting adjourned at 4:55 p.m.	
CI :	<u> </u>
Chairperson	Secretary

June 14, 2018

To: Members

Community & Protective Services Committee

Re: Strategic Parking Improvements and Modernization

RECOMMENDATION

1. That transferring \$50,000 from the Downtown Deferred Revenue Account (DDRA) to develop a detailed design to upgrade paid parking infrastructure in the downtown core with consideration of design, phasing and funding options be included in the development of the 2019 proposed budget.

- 2. That through the 2019 budget process, Council consider a pay by phone parking system including the cost of convenience fees.
- 3. That item CPS18-4 be removed from the Community and Protective Services list of outstanding items.

CONCLUSION

On March 15, 2018 the Community & Protective Services Committee requested a report outlining an approach to modernize the City's paid parking infrastructure. Through the discussion, Committee members asked Administration to explore funding options, including creation of a parking reserve for operation and capital costs.

Administration is recommending that Council considers a pay by phone solution through the 2019 budget process which will improve customer service by allowing a credit card payment at any paid parking spot downtown. Transaction fees can either be passed on to the customer or absorbed by the City at a cost of approximately \$100,000 per year.

Administration is also recommending that through the 2019 budget process, Council consider allocating \$50,000 from the Downtown Deferred Revenue Account (DDRA) to hire a transportation and parking consultant to develop a detailed design for on-street parking payment options in the downtown core. A detailed parking design will provide full life costs of the infrastructure.

When the plan is complete, Administration will consider phasing and financing options, including consideration of a parking reserve.

BACKGROUND

Parking Services' mandate includes the management of public parking with a focus on the safe and efficient flow of traffic. To that end, a parking study was completed in 2014 with framework to further build an effective and efficient parking program. Several of the study's recommendations¹ have been implemented and on-street parking administration has been improved in the years since completion.

One recommendation was to upgrade the technology for paid parking in the downtown core. Currently the vast majority of the paid parking infrastructure in the City only has a coin payment option. These meters are reliable and cost effective; however, they do not provide the modern parking experience that customers have come to expect in comparison with other western Canadian municipalities such as Saskatoon and Calgary.

In 2015, the City installed credit card capable meters on 11th Avenue, which represent about five per cent of the total meter inventory. The primary goal was to measure the alternative payment uptake of meters with credit card capability. The usage of card payment for these meters is fairly low (approximately 10 per cent of revenue). However, the cost of these meters is three to four times more than existing coin meters when considering initial capital cost, operating cost and useful life.

On March 15, 2018, Community and Protective Services Committee passed a motion requesting Administration to investigate and report back on paid parking infrastructure and a plan for improvement.

DISCUSSION

Currently, approximately five per cent of Regina's current parking meter infrastructure offers the ability to pay by credit card. The version of credit card meter in use is approximately two times the capital cost of a conventional meter, with a useful life approximately half as long. In addition, there are additional operating costs associated with network communication.

The credit card capability is underutilized with only 10 per cent of payments going through credit card. One factor that could be driving down use of the current credit card meters is that they are in one isolated area where a driver may not be able to find a convenient spot. As such a driver may still have to bring coin to ensure payment at an alternative meter downtown. Further, the City has recently been advised by the supplier that due to the availability of more modern

- Amalgamation of parking-related services and operations from multiple business units
- Increased fines for parking tickets
- Increased parking meter rates
- Increased the number of parking enforcement personnel and expanded hours of operation
- Increased parking permit fees

Initiate collection of unpaid parking ticket fines

¹ Implemented recommendations include:

technology, the credit card components of the meters are end of life. As of August 1, 2018, these meters will not be able to be upgraded, meaning the entire meter would need to be replaced to retain the service. Due to the cost-prohibitive nature of replacement of this under-utilized service, Administration is planning to leave the meters as coin-only while it explores more viable alternative options for paid parking in the downtown core.

Administration has researched the pay by phone system options to integrate with the current enforcement system and meter infrastructure. The system will allow payment for parking through a smartphone without the deposit of coin. Enforcement officers will be able to check for parking through the handhelds to verify payment. The system will have no initial capital cost and the City can pass the convenience fee on to the user or fund the fees through an operating budget increase of approximately \$100,000. Implementation of this system will mean 100 per cent of on-street paid parking spots will have the option of paying with a credit card. This report recommends that the pay by phone system be considered through the 2019 budget process.

Administration has also researched pay station and credit card capable meter options as a means to modernize meter technology. The preliminary budget for replacing all existing meter infrastructure with parking pay stations is approximately \$1.5 million with an increase of \$20,000 ongoing in operating budget for communication contracts. Alternatively, to expand and complete the paid parking inventory with credit card capable meters, the preliminary estimate for initial capital cost is \$1 million with an increase of \$100,000 in operating for communication contracts. The life span for both of these solutions is approximately 10 years; however, dramatic changes in technology could render them antiquated sooner. A hybrid approach will be the most effective solution, given the design of Regina's downtown, and would be best determined through detailed design work undertaken by a transportation and parking consultant.

This report recommends consideration through the 2019 budget process, for \$50,000 from the DDRA to hire an external consultant to perform the detailed design work to upgrade all paid parking infrastructure in the downtown core. This work will include the full life cycle cost of the infrastructure and the required yearly funding.

The DDRA was established in 2010 to receive funds from development agreements for new office towers in the downtown and fees for the over-dedication of surface parking in the Office Area Zone. Monies from this fund can be used for the purpose of acquiring or supporting public parking or transit, or other public amenities or services. Designation of project funding from this source is at the discretion of the Executive Director, City Planning and Development; however, individual projects must be approved by City Council. In consultation with the Executive Director, it has been determined that this is an appropriate use of the funds. The Downtown Business Improvement District is also supportive of work intended to modernize the downtown parking program.

When the work is complete, Administration would report back to Council with the design, costs, and proposed phasing and financing, including consideration of a parking reserve. Implementation would then be considered through future budget cycles.

Alternative for Pay by Phone Implementation

Another option for implementation of the pay by phone system is to procure the system as soon as possible and pass the fees on to the customer until the budgetary decision is made. The transaction fees could be absorbed by the City at any point in the future if funding becomes available and early implementation would give customers the pay by phone option immediately upon project completion (early estimates suggest completion is possible by the end of 2018). At an estimated \$0.35 per transaction, customers may choose to use the option if they do not have an alternative method of payment. Passing the fee on to the customer is a model that other municipalities use including Edmonton and Ottawa.

RECOMMENDATION IMPLICATIONS

Financial Implications

Upgrades to on-street parking infrastructure, will have financial implications which will be managed through the 2019 or beyond budget processes. The budget process can also help inform the relative priority of this item versus other City priorities and the financial impact.

If a parking reserve is created there is a risk that this would draw funds away from the General Fund and put pressure on mill rates or service levels. Therefore, it is important to consider all the implications, pros, and cons prior to creating such as reserve. A full assessment of this option will occur when the work outlined in this report is complete.

Environmental Implications

Better on-street parking management will lead to less congestion of vehicles circling downtown looking for parking and, therefore, decrease vehicle emissions.

Policy and/or Strategic Implications

The priorities highlighted in this report further the City's commitment to improving customer experience and convenience in the delivery of core services, especially those services that look to promote and support an economically vibrant and vital downtown core area.

Other Implications

None with respect to this report.

Accessibility Implications

A pay by phone option will not affect the accessibility of the current infrastructure as it remains unchanged. Future changes to paid parking infrastructure will contemplate and accommodate the accessible community.

COMMUNICATIONS

Administration will inform and engage the Downtown Business Improvement District as this work takes place.

DELEGATED AUTHORITY

The recommendations contained in this report are within the delegated authority of the Community and Protective Services Committee.

Respectfully submitted,

Jamie Shalley

Respectfully submitted,

Laurie Shalley, Director Community Services Department Kim Onrait, Executive Director City Services June 14, 2018

To: Members

Community & Protective Services Committee

Re: 2018 - 2019 Community Services Fees and Charges

RECOMMENDATION

1. That the fees and charges as outlined in Appendix A, Schedules A-H be approved.

- 2. That the City Solicitor be instructed to prepare an amendment to Schedules A-H of *The Community Services Fees Bylaw*, 2011 to update the fees and charges as outlined in Appendix A of this report.
- 3. That this report be forwarded to the June 25, 2018 City Council meeting for approval.

CONCLUSION

The Community Services Department has reviewed the current fees and charges for admissions, leisure passes and rentals at the City of Regina's sport, culture and recreation facilities. In order to ensure the Department accounts for the rising operating and maintenance costs associated with inflation, Administration is proposing a two per cent increase on rentals at the City's sport, culture and recreation facilities. Administration is further proposing that there be no increase to the fees charged for single admissions/bulk tickets and leisure passes in an effort to ensure the City's fees are comparable to similar services offered in Regina. Administration's proposed fee schedules can be found in Appendix A. An extensive review of fees and charges, along with cost recovery levels, is planned for 2019, after the Recreation Master Plan is considered by City Council. Implementation of the findings from this review will influence the fees and charges for 2020 and beyond.

Rates for golf courses are not included in the scope of this report. Golf course fees for the period of 2017 to 2019 were approved by City Council at its meeting on December 14, 2016 meeting (report CR16-143).

BACKGROUND

The City's fees and charges for sport, culture and recreation facilities are renewed regularly. Historically, the fee schedule associated with a particular facility or service area was determined by a market-based pricing strategy or a cost-recovery based pricing strategy. Administration's current recommendations are based on inflationary increase to the previous fee schedule in an effort to maintain cost recovery levels. In 2018, the Community Services Department will finalise the Recreation Master Plan. Consequently, a more comprehensive review of the City's

recreation fees and charges strategy will be prepared for 2020 in alignment with the Recreation Master Plan.

DISCUSSION

The Community Services Department's Recreation Master Plan will be presented to Council in the fourth quarter of 2018. This plan will provide strategic directions to guide the delivery of recreation programs and services, as well as influence future investments in recreation facilities and infrastructure. As such, this plan will influence a fees and charges strategy that accounts for community priorities identified in the Recreation Master Plan.

Accordingly, a two-year interim fee schedule for Community Services fees and charges has been presented in this report. Administration recommends an approximate two per cent inflationary increase annually on rentals at the City's sport, culture and recreation facilities. The two per cent increase is equivalent to average of the projected 2018 and 2019 Municipal Price Index (MPI) for the City of Regina.

With regard to Single Admissions, Bulk Passes and Leisure Passes, Administration recommends holding these fees at their current levels. A review of the Regina market indicates that these fees are currently in line with those of comparable service providers.

The proposed fees schedules associated with sport, culture and recreation facilities will take effect on September 1, 2018, and expire August 31, 2020. Fees for indoor arenas and the speed skating oval will take effect October 1, 2018 and expire September 30, 2020. Fees associated with athletic fields will take effect January 1, 2019 and expire December 31, 2020. Different effective dates are utilized for different fee schedules to simplify the rental and cost estimation processes for user groups.

RECOMMENDATION IMPLICATIONS

Financial Implications

Implementation of the proposed fee schedules will result in approximately \$100,000 in new revenue.

Environmental Implications

None related to this report.

Policy and/or Strategic Implications

The Community Services Department is currently developing a Recreation Master Plan that will be presented to Council in June 2018. In 2019, a Community Services fee strategy will be developed in alignment with the Recreation Master Plan. Consequently, the fees in the attached schedules will be reassessed and redesigned for 2020 and beyond.

Other Implications

None related to this report.

Accessibility Implications

The City of Regina offers an Affordable Fun Program for residents who experience financial barriers to participation in sport, culture and recreation programs and services. The Affordable Fun Program provides subsidies for purchase of passes and participation in programs.

COMMUNICATIONS

Upon approval of the Community Services fees and charges, the Administration will ensure customers have advance notice of the rental fee changes through the City of Regina website and public notices at facilities. Rental groups will also be sent correspondence advising them of the fee change prior to the fees being implemented. The implementation dates for the proposed increases will provide organizations and groups with adequate time to plan their programs and if necessary, adjust their fees to reflect the City of Regina's new fees.

DELEGATED AUTHORITY

The recommendations in this report require City Council approval.

Respectfully submitted,

Jame Shalley

Laurie Shalley, Director Community Services

Report prepared by: Melissa Coderre, Coordinator Business Services Jeff May, Manager, Sport & Recreation Respectfully submitted,

Kim Onrait, Executive Director City Services

SCHEDULE "A" Community Services Fees & Charges Single Admission and Bulk Tickets (GST Not Included)

Effective Date Fee Category	Sep-01 2018	Sep-01 2019
Single Admissions:		
Adult (25-64)	6.67	6.67
Young Adult (19-24) & Senior (65+)	5.00	5.00
Youth (13-18)	4.29	4.29
Child (2-12)	2.86	2.86
Family	13.33	13.33
Bulk Tickets – 10 Admissions @ 10% Discount		
Adult (25-64)	60.00	60.00
Young Adult (19-24) & Senior (65+)	44.95	44.95
Youth (13-18)	38.57	38.57
Child (2-12)	25.71	25.71
Family	120.00	120.00
Bulk Tickets – 20 Admissions @ 15% Discount		
Adult (25-64)	113.33	113.33
Young Adult (19-24) & Senior (65+)	84.95	84.95
Youth (13-18)	72.76	72.76
Child (2-12)	48.57	48.57
Family	226.67	226.67
Dog Swim Fee:	\$9.52	\$9.52

Notes:

Group Admissions - Groups of 10 or more individuals paying single admissions (excluding those receiving the family rate) will receive a 10% discount.

SCHEDULE "B"

Community Services Fees & Charges Passes - Indoor and Outdoor Aquatics, Fitness, Fieldhouse and Skating (GST Not Included)

				Three	Six		One
Fee Catego	ory		One Month	Month	Month	Nine Month	Year
		_	Se	ptember 1 - :	2018 Fee (G	ST Not Included)
Leisure Pa	ss:						
	Adult (25-64)	\$	54.14	147.38	278.86	393.38	492.00
	Young Adult (19-24) & Senior (65+)		40.29	109.24	206.76	290.52	363.71
	Youth (13-18)		32.86	88.00	167.52	235.38	294.76
	Child (2-12)		26.52	68.90	131.48	185.57	231.14
	Family		107.14	288.43	546.14	770.90	962.81
				Three	Six		One
ee Catego	~		One Month	Month	Month	Nine Month	Year
ee Catego	ыу		Se	ptember 1 - :	2019 Fee (G	ST Not Included)
		-					<u> </u>
_eisure Pa	ss: Adult (25-64)	\$	54.14	147.38	278.86	393.38	492.00
	Young Adult (19-24) & Senior (65+)	Φ	40.29	109.24	206.76	290.52	363.7
	Youth (13-18)		32.86	88.00	167.52	235.38	294.70
	Child (2-12)		26.52	68.90	131.48	185.57	231.14
	Family		107.14	288.43	546.14	770.90	962.8

SCHEDULE "C" Community Services Fees & Charges Aquatic Rentals (GST Not Included)

Effective Date Fee Category	Sep-01 2018	Sep-01 2019
Indoor Pool Rentals (Per Hour):		
Sandra Schmirler Leisure Centre:		
All Pools	217.24	221.57
Leisure Pool	172.71	176.14
Teach or Swirl Pool	41.38	42.19
25 Metre Lane (Base)	13.48	13.76
Strength & Conditioning Area	31.81	32.43
Lobby	29.24	29.81
Birthday Party Room	26.00	26.52
Activity Room	24.76	25.24
Social (Non-Profit/Private) (125% of Activity Room Charge)	30.95	31.55
North West Leisure Centre:		
Leisure Pool (Including Swirl Pool)	138.08	140.86
25 Metre Lane (base)	13.48	13.76
Strength & Conditioning Area	31.81	32.43
Lobby	29.24	29.81
Activity Rooms (Per Hour):		
City of Regina and Program Partners	0.00	0.00
Non-Profit Organizations (50% of Private Rate)	12.38	12.62
Private	24.76	25.24
Social (Non-Profit/Private) (125% of Private Activity Room Charge)	30.95	31.55
Gymnasiums (Per Hour):		
City of Regina and Program Partners	0.00	0.00
Non-Profit Organizations	26.50	27.03
Private	53.00	54.05
Social (Non-Profit/Private) (125% of Private Activity Room Charge)	27.26	27.80
Indoor Pool Rentals (Per Hour):		
Lawson:		
Teach or Swirl Pool	41.38	42.19
Main Pool (65 Metre Pool Only)	232.52	237.19
Whole Pool (65 Metre Pool, Teach Pool and Swirl Pool)	268.05	273.43
Whole Building (Whole Pool, Classrooms and Lobby) Per Lane:	294.81	300.71
5 Metre Lane (Base Charge)	2.71	2.76
15 Metre Lane (3 X 5 Metre)	8.10	8.24
25 Metre Lane (5 X 5 Metre)	13.48	13.76
30 Metre Lane (6 X 5 Metre)	16.19	16.52
50 Metre Lane (2 X 25 Metre)	27.00	27.52
18.5 Metre Width Lane	10.00	10.19

Effective Date Fee Category	Sep-01 2018	Sep-01 2019
Lawson (continued):		
Strength & Conditioning Area (Full Room, Exclusive)	63.81	65.10
Strength & Conditioning Area (1/2 Room, Shared)	31.90	32.52
Activity Room	24.76	25.24
Lobby	29.24	29.81
Deck (When no pool space is rented)	13.48	13.76
Outdoor Deck	13.48	13.76
Competitive Meets - Pool Rental Rates for High Performance Clubs:		
Daily Pool Rate (5 Hours @ Whole Building Fee)	1446.31	1503.55
Outdoor Pool Rentals (Per Hour):		
Massey/Regent	172.71	176.14
Dewdney/Maple Leaf	103.24	105.29
Wascana	183.95	187.62
Per Lane:		
1 Long Course Lane	24.05	24.52
1 Width Lane	12.14	12.38

Notes:

- 1. A 25% discount is applied to pool rental rates, weekday early mornings (prior to 7:30 a.m.) and Sunday evenings (after 5:00 p.m.), for competitive training.
- 2. All pool rental rates for competitive training receive a 5% discount, except for those times noted above.
- 3. The rate charged to commercial users will be 1.5 x the applicable adult or private rate.
- 4. Rentals on statutory holidays will be charged 1.5x the applicable rate.
- 5. A Damage Deposit, Cleaning Fee, Security Fee, and Setup/Take down Fee may be charged at the discretion of the City.

SCHEDULE "D" Community Services Fees & Charges Fieldhouse Rentals (GST Not Included)

Effective Date	Sep-01	Sep-01
Fee Category	2018	2019
Rentals (Per Hour):		
Strength and Conditioning Area	63.81	65.09
Fitness Area	32.43	33.10
Infield (4 Tennis Courts, 2 Badminton Courts)	112.81	115.09
Cell (Infield, Track – All Lanes, 3 Badminton Courts)	218.15	222.53
Fieldhouse - Whole Building (Cell, Activity Rooms 1 and 2, Lounge and Hallway)	267.33	272.67
Track - Per Lane	18.95	19.34
Track - All Lanes	96.86	98.81
Tennis Court	25.38	25.91
Badminton Court	15.66	15.95
Lounge and Hallway	29.24	29.81
Parking Lot	97.29	99.24
Classroom 1	29.24	29.81
Social (Non-Profit/Private) (125% of Classroom 1 Charge)	36.55	37.26
Classroom 2	24.76	25.28
Social (Non-Profit/Private) (125% of Classroom 2 Charge)	30.95	31.60

Notes:

- 1. A 10% discount is applied to all rental rates for competitive training.
- 2. Rental groups receive a 50% discount on the rental rates during the summer months (June, July and August).
- 3. The rate charged to commercial users will be 1.5x the applicable adult or private rate.
- 4. Rentals on statutory holidays will be charged 1.5x the applicable rate.
- 5. The maximum daily rental fee for competitive events shall be no more than the cost of 12 hours of rental.
- 6. A Damage Deposit, Cleaning Fee, Security Fee, and Setup/Take down Fee may be charged at the discretion of the City.

SCHEDULE "E"

Community Services Fees & Charges Indoor Arenas and Speed Skating Oval (GST Not Included)

Effective Date	Oct-01	Oct-01
Fee Category	2018	2019
Indoor Arena Ice Rental Rates (Per Hour):		
Winter Ice Use:		
Adult/Private		
Prime Time	250.91	255.91
Non-Prime Time	150.33	153.33
Minor (Youth/Child)	150.33	153.33
Regina High School Athletic Association Program	116.81	119.14
Spring/Summer/Fall Ice Use:		
Per Hour	250.91	255.91
Rental of Boarded Areas (No Ice)		
Program Use (Per Hour):		
All Users	45.43	46.34
Socials (Per Hour):		
All Users	151.43	154.47
Speed Skating Oval (Per Hour):		
Exclusive Use:		
Adult	37.19	37.91
Youth/Child (65% of Adult Rate)	24.17	24.64
Shared Use:		
Adult (50% of Exclusive Use)	18.60	18.96
Youth/Child (50% of Exclusive Use)	12.09	12.32
Arena Activity Rooms (Per Hour):		
City of Regina Program Partners	0.00	0.00
Non-Profit Organizations (50% of Private Rate)	10.91	11.12
Private	21.81	22.24
Social (Non-Profit/Private) (125% of Private Activity Room)	27.26	27.80
Parking Lot Fee (Per Hour):	97.29	99.24

Notes:

- 1. Minor sport ice rentals that are in addition to the base allocation are charged the adult rates less 15%.
- 2. The Arena Activity Room rate charged to commercial users will be 1.5x the applicable private rate.
- 3. Rentals on statutory holidays will be charged 1.5x the applicable rate.
- 4. A Damage Deposit, Cleaning Fee, Security Fee, and Setup/Take down Fee may be charged at the discretion of the City.

Bylaw No. 2011-67

SCHEDULE "F" Community Services Fees & Charges Neil Balkwill Civic Arts Centre (GST Not Included)

Effective Date Fee Category	Sep-01 2018	Sep-01 2019
Open Studio Rates (Per Person/Hour):		
Photography/Jewellery/Lampwork/Woodworking	15.15	15.47
Printmaking/Drawing/Fibre/Painting	9.09	9.29
Program Use (Per Hour):		
Specialized Studios (i.e. Woodworking, Photography, Jewellery,		
and Lampwork)	24.23	24.73
Craft Rooms (Stained Glass, Fibre, Printmaking, Painting, Drawing)	16.23	16.57
Courtyard	21.20	21.64
Gallery	30.28	30.91
Meeting Use (Per Hour):	10.12	10.34

Notes:

- 1. The rate charged to commercial users will be 1.5x the applicable adult or private rate.
- 2. Rentals on statutory holidays will be charged 1.5x the applicable rate.
- 3. A Damage Deposit, Cleaning Fee, Security Fee, and Setup/Take down Fee may be charged at the discretion of the City.

SCHEDULE "G"

Community Services Fees & Charges Neighbourhood and Recreation Centres & City Hall Meeting Spaces (GST Not Included)

Effective Date Fee Category	Sep-01 2018	Sep-01 2019
Activity Rooms (Per Hour):		
City of Regina and Program Partners	0.00	0.00
Non-Profit Organizations (50% of Private Rate)	10.91	11.12
Private	21.81	22.24
Social/Fundraiser		
Social (Non-Profit/Private)		
(125% of Private Activity Room charge)	27.26	27.80
Multipurpose Rooms (Per Hour):		
City of Regina and Program Partners	0.00	0.00
Non-Profit Organizations (50% of Private rate)	22.48	22.93
Private	44.95	45.85
Social/Fundraiser		
Social (Non-Profit/Private)		
(125% of Private Activity Room charge)	56.19	57.31
Gymnasiums (Per Hour):		
City of Regina and Program Partners	0.00	0.00
Non-Profit Organizations (50% of Private rate)	26.50	27.03
Private	53.00	54.05
Social/Fundraiser		
Social (Non-Profit/Private)		
(125% of Private Activity Room charge)	66.25	67.56

Notes:

- 1. All rentals serving alcohol, and rentals with over 100 attendees will be charged a Security Fee.
- 2. When a user group is deemed responsible for a call-out to a facility, a Call Out Fee will be charged.
- 3. The rate charged to commercial users will be 1.5x the applicable adult or private rate.
- 4. Rentals on statutory holidays will be charged 1.5x the applicable rate.
- 5. A Damage Deposit, Cleaning Fee, Security Fee, and Setup/Take down Fee may be charged at the discretion of the City.

SCHEDULE "H" Community Services Fees & Charges Athletic Fields (GST Not Included)

Effective Date	Jan-01	Jan-01
Fee Category	2019	2020
Mosaic Stadium	100 10	400.00
Adult/Private Allocations (Including Regina Rams) Youth/Child Governing Sport Body Allocations	106.19	108.29
(65% of Adult Rate)	69.02	70.39
Stair/Ramp Program Rate	29.00	29.57
Leibel Field		
Adult/Private	87.53	89.29
Youth/Child Governing Sport Body Allocations		
(65% of Adult Rate)	56.89	58.04
Currie and Kaplan Fields		
Adult /Private	67.67	69.00
Youth/Child Governing Sport Body Allocations		
(65% of Adult Rate)	43.99	44.85
Rambler Fields		
Adult/Private	61.05	62.29
Youth/Child Governing Sport Body Allocations		
(65% of Adult Rate)	39.68	40.49
Adult Tournament Rate	30.52	31.14
Youth Tournament Rate (65% of Adult Tournament Rate)	19.84	20.24
(03% of Addit Fourhament Nate)	13.04	20.24
Livingstone and Soccer		
Adult /Private	53.19	54.24
Youth/Child Governing Sport Body Allocations	04.57	05.00
(65% of Adult Rate)	34.57	35.26
Level 2 (Per Hour):		
Adult /Private	23.48	23.95
Youth/Child Governing Sport Body Allocations		.= ==
(65% of Adult Rate)	15.26	15.57
Level 3 & 4, All Parks, Boarded Outdoor Rinks, Outdoor Shelters,		
Outdoor Basketball Courts and City Hall Courtyard:		
Facility Permit Fee (Single use and/or seasonal)	17.53	17.86

Effective Date Fee Category	Jan-01 2019	Jan-01 2020
Canada Games Athletics Complex (Track and Infield) (Per Hour):		
Exclusive Use:		
Adult /Private	39.15	39.91
Youth/Child Governing Sport Body Allocations (65% of Adult Rate)	25.45	25.94
Shared Use		
Adult/Private (50% of exclusive use)	19.58	19.96
Youth/Child (50% of exclusive use)	12.73	12.97
Tennis Courts (Per Hour/Per Court):		
AE Wilson, Canada Games Complex, Gardiner Park, Lakeview.		
Adult /Private	8.86	9.05
Youth/Child Governing Sport Body Allocations		
(65% of Adult Rate)	5.76	5.88
Kiwanis Waterfall (per hour)	41.57	42.38
Facility Permit Fee (Single use and/or seasonal)	17.53	17.86
Parking Lot Fee (Per Hour):	97.29	99.24

Notes:

- 1. The rate charged to commercial users will be 1.5x the applicable adult or private rate.
- 2. Rentals on statutory holidays will be charged 1.5x the applicable rate.
- 3. The maximum daily rental fee for competitive events shall be no more than the cost of 12 hours of rental.
- 4. The applicable athletic field rental rate for school use of 2A fields adjacent to schools will only be applied to games.
- 5. The applicable athletic field rental rate will be assessed for school use of Taylor Field, Mount Pleasant, and 2A fields not adjacent to schools (for games and practices).
- 6. School activity use of 2B, Class 3 and lower athletic fields will not be subject to rental fees.
- 7. Lighting charges (both demand and per hour) are charged based on the operational charges. These charges will be passed onto the customer once the monthly bill is received and the appropriate portions of the charges can be separated amongst all of the user groups.

(#2012-74, s. 4, 2012; #2013-50, s. 5, 2013, #2014-52, s. 4, 2014)

June 14, 2018

To: Members

Community & Protective Services Committee

Re: Class Trip Program Implementation

RECOMMENDATION

1. That a Class Trip Program for Regina Transit be implemented starting September 10, 2018.

- 2. That the City Solicitor be instructed to prepare an amending bylaw to enable the implementation of all changes to *Bylaw No. 2009-22*, being *The Regina Transit Fare Bylaw*, 2009 as outlined in Appendix A.
- 3. That this report be forwarded to the June 25, 2018 City Council meeting.

CONCLUSION

Providing free bus service for class trips would allow schools to have greater flexibility in planning school trips. Class Trip Programs have been implemented in other municipalities and have been well used.

BACKGROUND

Council instructed Transit Administration to consult with the School Board/City Council Liaison Committee on a Class Trip Program and report back to the Community and Protective Services Committee on the outcome of the consultation (CPS18-17). After that report, Council instructed Administration to prepare a report for the program details and design with implementation in the fall of 2018. This report outlines the framework for a Class Trip Program to be implemented in September 2018.

DISCUSSION

A small group of Transit properties in Canada have already implemented a Class Trip Program which Regina Transit interviewed to obtain their feedback on the program. These Transit properties include Kelowna, Kamloops and Saskatoon.

The Class Trip Program in each of the three cities mentioned above are similar in nature as follows:

- The program is limited to regularly scheduled transit routes;
- Travel times are limited to weekday off peak times (typically 9 a.m. to 3 p.m.);

- Paratransit or special services are not provided;
- Class sizes cannot exceed 35 people;
- The organizer must contact and apply before the actual trip; and
- The class would board with verification provided by the transit system.

Some of the issues that were identified with the program in these communities include:

- 1) There was some misunderstanding that the service for school groups was a charter specifically for the school group. This is not the case. This is regular transit service that is already providing service.
- 2) Occasionally, there may be times that the bus may not be able to accommodate all the students on the bus. As the service is available to the public, the bus may be partially full already. In that instance, students may have to stand if there are not enough seats. In the case that the bus is too full, they may be denied service on the bus.
- 3) Although not specifically stated from the municipalities, there must be clear direction on which schools/groups are eligible for the program. In some instances, some municipalities started with one school system, then expanded to others as they received requests to do so.

Overall, the Class Trip Program may increase ridership of the transit system at a less busy time and furthermore, educates students on the benefits of transit that may create future customers.

All Transit properties that were contacted indicated that Paratransit or special accessible bus services were not offered in their program. It was cited that those systems do not have capacity in their Paratransit bus system and therefore, could not be included in the program they were running. Regina paratransit is in the same situation with no capacity for this type of program.

Regina Transit is recommending running a program similar to the ones established in other municipalities.

An amendment to *The Regina Transit Fare Bylaw No. 2009-22* to exempt persons participating in the Class Trip Program from paying the established fares is required to implement the above recommendations. Fare payment will not be required when the terms of service for the program are met. The Transit Class Trip Program terms of service are outlined in Appendix A.

RECOMMENDATION IMPLICATIONS

Financial Implications

Given that the proposed service would occur at off-peak times, there is capacity to offer the service on conventional transit. There would not be any extra resources/service utilized to accommodate the requests.

School classes currently use the transit system for some school trips. These classes pay the regular fare for the service. It is estimated that there would be forgone revenue in the amount of approximately \$4,000 annually if a Class Trip Program is implemented.

Environmental Implications

None with respect to this report.

Policy and/or Strategic Implications

A Class Trip Program may help support the Transportation Master Plan. Specifically:

Policy 3.28: Use education and promotional campaigns to increase awareness of transit services, their benefits, and the value to the community.

An update to *The Regina Transit Fare Bylaw* will be required to allow the Class Trips Program to proceed.

Other Implications

None with respect to this report.

Accessibility Implications

All conventional buses are low-floor accessible and accommodate two mobility devices. Paratransit buses would not be included in a Class Trip Program due to capacity.

COMMUNICATIONS

Communication for this program would happen directly with the school boards who will disseminate the information to the individual schools. Administration will work with Communications to develop a web page for classes to apply and where the terms of service will also be located.

DELEGATED AUTHORITY

The recommendations contained in this report requires City Council approval.

Respectfully submitted,

Respectfully submitted,

Brad Bells, Director Transit Department Kim Onrait, Executive Director City Services

Report prepared by:

Nathan Luhning, Manager of Business Development

APPENDIX A

Transit Class Trip Program Terms of Service

- The program is limited to regularly scheduled transit routes;
- The program will be open to school groups from the public, private and separate school boards;
- Travel times will be limited to weekday off peak times (9 a.m. to 3 p.m.);
- Paratransit or special services will not be included;
- Class sizes cannot exceed 35 people in total;
- The organizer must contact and apply one week before the actual trip; and
- The class would board the bus with verification provided by the transit system.

June 14, 2018

To: Members

Community & Protective Services Committee

Re: Regina's Cultural Plan: Progress Update

RECOMMENDATION

That this report be received and filed.

CONCLUSION

Since its approval in 2016, Regina's Cultural Plan has provided guidance for program and policy development and for decision makers on issues related to the arts, culture, heritage, and public spaces. In particular, decisions on funding allocation through the Community Investment Grant Program reflect a high alignment to the Cultural Plan and ensure that the City is supporting existing and emerging leadership within the broader cultural community. Current initiatives to update the City's collections practices will bring day to day operations into alignment with the Plan, and the initial round of reporting of Culture metrics through the Municipal Benchmarking Network will provide a baseline for further discussion about the City's leadership role in cultural development.

BACKGROUND

Regina's first Cultural Plan was approved by Council in May 2016. The Plan supports achievement of the City's Vision to be "Canada's most vibrant, inclusive, attractive, sustainable community where people live in harmony and thrive in opportunity" and the Official Community Plan *Design Regina*, in particular the chapters on Culture, Inclusion and Accessibility.

Overview of the Plan

Extensive research, current state assessment, community engagement, and application of leading practice in cultural planning fed into the creation of the Cultural Plan. The plan is built on a hierarchy of Outcomes, Values, Goals and Objectives.

Outcomes – the Plan's benefits

- **Foster Creativity** refers to the capacity to create the conditions for creativity to flourish
- Create Wealth refers to the ability of Regina, via the Plan, to generate wealth
- **Create Quality Places** refers to the resources and policies in the Plan that foster sustainable quality of life for all citizens
- **Strengthen Social Cohesion** refers to cultural activities and experiences in Regina that bring people together and promote the well-being of individuals

• **Promote Organizational Change** – refers to the integration of Regina Cultural Planning across all facets of municipal decision making

Values – the Guiding Principles

- Accessibility and Inclusion ensure learning opportunities, resources and activities are accessible to all residents regardless of ethnicity, age, gender, ability, sexual orientation and identification or socio-economic status.
- **Innovation and Responsiveness** strive for continuous innovation in art and cultural policies and programs to respond to the changing needs of the community.
- **Financial Viability and Accountability** ensure the most efficient and effective use of City resources through continuous management and monitoring.

Goals - the Plan's focus

- Embrace Cultural Diversity Two dimensions of the city's growing diversity dominated discussion and engagement during the development of the Regina Cultural Plan. An overriding message was the need for the Plan to foster intercultural dialogue and exchange across all communities to combat racism and to raise awareness of Regina's rich and diverse past, present and collective future.
- Strengthen the Artistic and Cultural Community One of the strongest messages heard throughout the community engagement process was the need to boldly support the arts, artists and creativity and innovation in Regina. Expanded opportunities for the community to create, collaborate and promote artistic work and cultural activity was a hallmark in the creation of the Plan.
- Commemorate and Celebrate the City's Cultural Heritage Community engagement confirmed a desire for the Regina Cultural Plan to address cultural heritage on both a city-wide, and neighbourhood level, scale. Supports for both tangible (e.g., historic places) and intangible (e.g., language, tradition) forms of cultural heritage were identified as key measures of celebrating the uniqueness of the city.

Objectives – how to achieve the Plan's focus

- Embrace Cultural Diversity
 - o Strengthen the Indigenous Community's Cultural Presence in Regina
 - o Address the Cultural Needs of Newcomers
 - o Ensure Resources are Supportive of Regina's Immigrant History
 - o Promote Intercultural Relations
- Strengthen the Artistic and Cultural Community
 - o Build Community through Partnerships and Collaboration
 - o Improve Awareness and Access to the Arts and Cultural Resources
 - o Support the Growth of Regina's 'Cultural Industries'
 - Support Artists and the Arts
- Commemorate and Celebrate the City's Cultural Heritage
 - Demonstrate Leadership through the Management of the Heritage Conservation Program
 - o Conserve Cultural Heritage Resources
 - o Ensure New Development Contributes to Sense of Place

Supporting this hierarchy are actions described at various levels of specificity along with approximate time frame for achievement. The actions have been a focus point for Administration in work planning and evaluation of emerging opportunities.

DISCUSSION

Defining the City's Role

Early implementation of the Cultural Plan has in part focused on defining the City's role in cultural development. Both the City of Regina and the community at large exist within a context of increasingly limited resources. Making progress on an ambitious plan in an era of constraint means Administrative resources need to be put to work efficiently in those areas where we are the most appropriate agency to achieve desired outcomes. It is also important to ensure that the City is not playing a lead role in those areas where other members of the cultural community would be more appropriate leaders; both to benefit from the expertise within the community, and to ensure the City doesn't compete with artists and other agencies for funding.

The City's role in cultural development fits within the following three categories: Strategic Contributor; Creator of a supportive policy and regulatory environment; and, Direct Delivery. Each category is described below along with some highlights of progress made since 2016.

Strategic Contributor

The role of **Strategic Contributor** goes beyond simply providing funding. The City administers grants, incentives, tax exemptions, and contributions of in kind service to community organizations and projects that are strategically aligned to the Cultural Plan either by being part of the current fabric of what creates a dynamic and robust cultural landscape, or because they are initiating something new that will allow us to meet our Cultural Plan outcomes.

The City's role as a strategic contributor is even more critical when its role in culture is compared to that of other municipalities. Regina is one of the only major municipalities in Canada that does not own purpose-built, dedicated performance and/or gallery facilities, and therefore does not carry the same level of operating and infrastructure funding responsibilities. Instead Regina employs tools such as the Community Investment Grant Program to support community events and programs that align with the desired outcomes.

The Culture Stream of the Community Investment Grant Program applies criteria that are strongly aligned with the Cultural Plan. Approximately \$1.5 million is distributed through the Cultural Development stream annually.

CIGP Culture Stream Priorities	Cultural Plan Goals and Objectives
Preserve and conserve Regina's intangible	7.3 GOAL - Commemorate and
cultural heritage; e.g., languages, traditions,	Celebrate the City's Cultural Heritage
stories	Objectives
	Demonstrate Leadership through the
	Management
	of the Heritage Conservation Program
	Conserve Cultural Heritage Resources

CIGP Culture Stream Priorities	Cultural Plan Goals and Objectives
	Ensure New Development Contributes to
	Sense of Place
Improve awareness and access to arts and	7.2 GOAL - Strengthen the Artistic
cultural activity and resources; e.g., artistic	and Cultural Community
practices, cultural spaces and cultural	Objectives
industries.	• Build Community through Partnerships and Collaboration
	Improve Awareness and Access to the
	Arts and Cultural Resources
	Support the Growth of Regina's 'Cultural
	Industries'
Animate the city's public spaces	7.2 GOAL - Strengthen the Artistic
	and Cultural Community
	Objectives
	Support Artists and the Arts
	Action – Improve upon the City's service
	delivery to cultural events, and those in
	cultural spaces like City Square, by evolving
	policy, guidelines and creating efficiencies.
	*7.3 – Ensure new Development Contributes
	to Sense of Place
Reflect the cultural aspirations of newcomers,	7.1 GOAL - Embrace Cultural Diversity
First Nations, Métis and Inuit people	Objectives
Strengthen the cultural community through	• Strengthen the Indigenous Community's
meaningful partnerships between	Cultural Presence in Regina • Ensure Resources are Supportive of
organizations	Regina's Immigrant History
	Address the Cultural Needs of Newcomers
	Promote Intercultural Relations
	Tromote intercutaral relations
	* Also 7.2 – Build Community through
	Partnerships and Collaboration
Support efforts by organizations that deliver	7.1 GOAL - Embrace Cultural Diversity
programs, services and space that align with	Objectives
the Truth & Reconciliation Calls to Action	• Strengthen the Indigenous Community's
(TRC).	Cultural Presence in Regina
	Action – Develop an implementation plan on
	the cultural recommendations outlined in the
	Truth and Reconciliation Commission report
	for Council Endorsement

Recipients of funding through the Community Investment Grant Program demonstrate progress towards the Cultural Plan in a myriad of ways. One of the most impressive demonstrations of alignment has been through the efforts of cultural organizations to respond to the Calls to Action of the Truth and Reconciliation Commission. The Regina Symphony Orchestra launched a new

festival, Forward Currents, in March of 2018 with the theme *Listen and Hear: Towards Prairie Reconciliation*. The festival included music, visual art, dance and story telling intending to inspire "essential conversation about Truth and Reconciliation in our community". The MacKenzie Art Gallery ensures that Indigenous artists and their art is accessible to Regina audiences through its exhibits, teaching programs, and collaborations. The Globe Theatre programmed a production of *The Rez Sisters* by Tomson Highway, performed by Indigenous artists and community members, in 2018, and is supporting the creation of *Making Treaty 4*, a locally developed work that explores the history and significance of Treaty 4, for presentation in April 2019.

Other ongoing programs that demonstrate the City's role as a strategic contributor include the provision of tax exemptions, which supports the objective to Improve Awareness and Access to the Arts and Cultural Resources, and the Heritage Conservation Program, which is key within the City's efforts to achieve Goal 3, Commemorate and Celebrate Regina's Cultural Heritage.

Policy & Regulation

A second critical role for the City in cultural development is to **Create policy conditions and a regulatory environment** where cultural activity can continue to thrive. Achievement of the Cultural Plan requires updated and renewed policy instruments in collections, land use and heritage among other areas.

A recent project put the spotlight on some gaps within the City's collections and public art maintenance policies. The City has maintained a civic and public art collection (the Civic Art Collection) for decades, but in recent years the collection has suffered from a lack of direction and policy. When Regina's Glockenspiel needed to be relocated due to the construction of City Square, next steps were clouded by the lack of both policy direction for how the monument needed to be cared for and a funding source or funding mechanism. The disassembled Glockenspiel was kept in storage until members of the culture and heritage community reignited discussion about its restoration. The engagement of the community in the issue of Regina's Glockenspiel illustrated the expectations for the City in preserving and maintaining art and monuments on behalf of residents and future generations. Council approved up to \$350,000 for restoration in the 2018 capital budget.

Work on the Glockenspiel project has pushed the Cultural Development Unit to make work on a Civic Art Policy an early priority in our implementation of the Cultural Plan. The new policy will reflect leading practice in collections, preservation, and placemaking through public art and monuments, and will be presented to Committee in early 2019.

Objective: Support Artists and the Arts

Actions: Develop a Cultural Collections policy for the Civic Art Collection, salvaged

material, public art, murals, mosaics, banners, City of Regina Archives and other

cultural heritage resources

Increase support to developing, maintaining and promoting the Civic Art

Collection

Work to rewrite the Zoning Bylaw has presented opportunities to begin to better understand how the regulation of land use impacts cultural development within Regina. The effort of the Zone Forward team is focused on a new zoning bylaw that increases clarity and reduces duplication and conflict within the document. There will be opportunities in the coming years to influence more specific additions to this tool, including those meeting the objective *Ensure New Development Contributes to Sense of Place*.

On a smaller scale than a Civic Art Policy or Zoning Bylaw, a pilot street painting project in 2017 led by the Neil Balkwill Centre Artist in Residence in partnership with the Cathedral Village Arts Festival and the Traffic Branch has resulted in policy and procedure for additional placemaking projects. Three more projects have been approved in 2018.

Objective: Support Artists and the Arts

Build Community through Partnerships & Collaboration

The City has initiated the development of a Thematic Framework in response to the Cultural Plan. The thematic framework is being designed to improve and diversify the way heritage spaces are recognized and classified in Regina. It will be used to inform decisions about protection of Regina's built heritage. The framework includes sites and landscapes of importance for all groups of people in Regina, including Indigenous peoples, different waves of newcomers, the LGTBQ community, artists' areas, and marginalized groups.

Objective: Demonstrate Leadership through the Management of the Heritage Conservation

Program

Conserve Cultural Heritage Resources

Ensure New Development Contributes to Sense of Place

A final example of progress under the policy and regulatory category is the review of the Civic Naming Policy initiated by Council in 2017. The Cultural plan directs that *the naming of streets*, parks, and other civic assets is done to celebrate Regina's unique history and cultural diversity, and that it tells the whole story of Regina to contribute to the objective Conserve Cultural Heritage Resources. Among other changes, the revised policy proposes quotas to ensure more diversity in the names selected for streets and parks. The revised policy will be brought to Council for review later this year.

Direct Delivery

There are a handful of areas where the City of Regina **Directly Delivers** arts and culture service and programs to residents. The most significant examples are the administration of the Civic Art Collection, initiation and investment in public art projects as opportunity and resources allow, and ownership and operation of the Neil Balkwill Civic Arts Centre (NBCAC).

NBCAC has been the site of some new collaborations between the City and Regina artists. Artists in residence programs have been a long-standing program at the NBCAC, but beginning in 2017 workshops in traditional Indigenous cultural practices, including hide tanning, were offered for the first time through a residency by the Buffalo People Arts Institute. The workshops help urban people learn about Indigenous culture, protocols, and history.

Objective: Strengthen the Indigenous Community's Cultural Presence in Regina

Promote Intercultural Relations

The renewal of Confederation Park provided an opportunity for the City to invest in public art, adding to the uniqueness of that space. Using the theme "the missing voices in Confederation", Cultural Development worked with schools and artists Jori Cachene, Bruno Hernani and Larissa Kitchemonia to create large scale art panels that surround the transformer boxes at the Park. The panels and the archway that echoes the rise of the buildings that used to surround the exhibition grounds combine with the restored Confederation Park Fountain to create a space that brings the City's heritage to life. The City also purchased one of the original paintings created by Larissa Kitchemonia for the Civic Art Collection. That piece will be displayed at mâmawêyatitân centre.

Objective – Support Artists and the Arts

Build Community through Partnerships and Collaboration Strengthen the Indigenous Community's Cultural Presence in Regina

The Year Ahead

The next year of will see several of the initiatives described above moving into implementation, including the Civic Art Policy to guide the City's role and obligations as a collector; restoration of Regina's Glockenspiel; the Civic Naming Policy; and the Zoning Bylaw. Through the Municipal Benchmarking Network, the City of Regina will report on Cultural Measures for the first time. Administration will also be refining and implementing internal operational policies that clarify service delivery to cultural spaces like City Square, and that reduce barriers to diverse cultural practices such as smudging, at City-owned buildings. In preparation for a new Community Partner funding cycle within the CIGP beginning in 2021, Administration is preparing to consult with arts and cultural organizations on indicators that will support their efforts to communicate their success and challenges, while also contributing to a broader understanding of the impact of the Cultural Plan. A larger-scale review of progress on the Cultural Plan and measurement against indicators is planned for 2021.

RECOMMENDATION IMPLICATIONS

Financial Implications

This report provides a progress update and does not include explicit financial implications. The Cultural Plan provides policy direction to help inform decisions made by Council. Investments that are aligned with the Cultural Plan are reviewed each year through the budget process, where Administration's proposed budget is vetted through a public consultation process. Only when Council adopts the budget will those investments be approved.

Environmental Implications

None with respect to this report

Policy and/or Strategic Implications

The Cultural Plan is a City of Regina master plan intended to guide decisions and investments over a 10-year period. The Cultural Plan provides a strategy for approaching the arts, heritage, diversity, and other aspects of culture in a manner that supports achievement of the Official

Community Plan *Design Regina* and ultimately Regina's vision to be Canada's most vibrant, inclusive, sustainable, attractive community where people live in harmony and thrive in opportunity.

Other Implications

None with respect to this report.

Accessibility Implications

The accessibility of cultural experiences is a priority within the Cultural Plan. Physical and financial accessibility is considered in the grant evaluation process within CIGP, and Administration continues to work to reduce or eliminate barriers to our direct programming.

COMMUNICATIONS

A progress report on the Cultural Plan will be prepared for Community & Protective Services Committee annually. Allocations of the Community Investment Grant Program are posted on the City's website.

DELEGATED AUTHORITY

The recommendations contained within this report are within the delegated authority of Community & Protective Services Committee.

Respectfully submitted,

Jame Shalley

Respectfully submitted,

Laurie Shalley, Director Community Services

Kim Onrait, Executive Director City Services

Report prepared by: Emmaline Hill, Manager, Community & Cultural Development

June 14, 2018

To: Members

Community & Protective Services Committee

Re: Regina Plains Museum (Civic Museum of Regina)

RECOMMENDATION

1. That this report be received and filed.

2. That CR16-90 be removed from the outstanding items for the Community and Protective Services Inc. list.

CONCLUSION

The Regina Plains Museum (Museum) has undertaken an ambitious transition since 2015 when leadership believed the doors would close and operations would wind down permanently. An assessment of current operations shows many areas of growth and healthy operations, including partnerships with other like-minded organizations and a gradual increase in visibility in the community. The Museum remains dependent on the City of Regina (City) which provided 90 per cent of its revenues in 2017. Stability and sustainability of operations into the future require that the Museum substantially increase revenues from other sources. More diverse and reliable funding will provide the Museum with greater freedom to invest in personnel and programming.

BACKGROUND

Located originally at the Regina Exhibition grounds in 1960, the Regina Plains Museum (Museum) has served Regina and area for nearly sixty years. The City has provided support to the Museum since 1959, and since 2004 support for the Museum has exceeded \$100,000 annually for core operations and programs.

The Museum undertook a major renewal process beginning in 2012, precipitated by an upcoming rent increase and desire by the Board of Directors to address waning attendance and to maximize their delivery of service to the public (ie., exhibit more of the collection). The renewal included the Museum's move to a new location at 1375 Broad Street, a five-year strategic plan, new governing policies for the collection, and a change in its operational name to 'Civic Museum of Regina'. The Museum was closed in 2013 to facilitate the move and refurbishment of the new location, which provided 3,757 square feet of display and programming space, parking and wheel chair accessibility. In support of the Museum's policy work and application for annual support as a 'Community Partner' in the Community Investment Grants Program (CIGP), the City provided a 10 per cent increase to the Museum's core operations, bringing the annual grant to \$110,000.

In 2015, the Museum was provided a small increase for core operations from \$110,000 to \$115,000. On May 22, 2015, the Organization submitted a one-time ask for \$80,000 --- \$60,000 in support of continued operations through 2015 and \$20,000 to contract a consultant to work with the Museum's staff and board to create a business plan to determine methods for sustaining operations into the future. By August the Museum had informed Administration that it would be closing to the public at the end of the month and beginning the process of winding down its operations.

In August of 2015, City Council approved a one-time grant of \$25,000 to develop a business plan and an additional one-time investment of \$60,000 to sustain operations. Alecxe Business Consulting completed the "Civic Museum of Regina Feasibility Study and Business Plan Final Report" in April of 2016 and it was presented to Council in July of that year. Council approved the following actions:

- 1. That the City of Regina (City) provide up to \$85,500 in one-time funding (from the Community Investment Grants Reserve) to enable the Regina Plains Museum (the Organization) to implement their business plan and that Administration enter into an agreement with the Organization for phasing the funding against the Organization's performance on key milestones.
- 2. That the Executive Director, City Services, be authorized to negotiate and approve the funding agreement with Regina Plains Museum as further outlined in this report.
- 3. That the City Clerk be authorized to execute the funding agreement on behalf of the City.
- 4. That Regina Plains Museum receive a core operating increase from \$115,000 in 2016, to \$120,000 in 2017, then up to a \$5,000 increase each subsequent year up to the year 2020 based on their performance review through the Community Investment Grants Program (CIGP), and that Administration bring a report back to the Community and Protective Services Committee to provide an update in Q1 of 2018.
- 5. That increases to the CIGP, matching the anticipated increases for the Regina Plains Museum, be considered by City Council annually through the budget process.
- 6. That CR15-99 be removed from the List of Outstanding Items for the Community and Protective Services Committee.

An agreement on the use of funds was established between the Museum and the City on September 26, 2016. The agreement laid out expectations for progress and reporting in the areas of governance; administration, including personnel, fund development, and partnerships/programming; collection inventory; and, reducing operating costs through relocation. The agreement goes on to specify the documentation required to provide the City with assurance that progress has been made. Administration and the Museum also agreed that a member of Administration would sit as an ex officio member of the Museum's board.

As directed by Council (Motion CR16-90), Administration has prepared this report to Community & Protective Services Committee to report on the Museum's progress.

DISCUSSION

The Museum's transition has focused on reducing its operating costs and requirements for collections management, through moving towards an 'ecomuseum' model. The development of ecomuseums has coincided with pressure on traditional museums to reinvent themselves to both reduce costs and increase relevance to their audiences and communities. The term was coined in the 1970s and described in 2009 as a dynamic way in which communities preserve, interpret, and manage their heritage for sustainable development. (Murtas, D. and P. Davis.) Ecomuseums have also been described as "museums without walls" due to the focus on bringing programming out of traditional galleries and into other kinds of public spaces. Ecomuseums now exist all over the world and vary widely in the specifics of their operations and focus areas. What defines the model is a shift in focus away from display of physical artifacts towards creation of a narrative of places, people and things. Most ecomuseums are actively establishing dialogue within their communities to ensure the stories they are telling are dynamic and reflect current challenges and opportunities.

This report describes progress made by the Museum against the expectations described in the agreement. The Museum's Annual Report (Appendix A) provides additional insight into their programming over the past year.

Progress in Focus Areas:

1. Governance

Improved Governance has started with the recruitment of a diverse and knowledgeable Board of Directors. Current members bring significant expertise in heritage, museums and collections in a local, provincial and national context. There is a balance of members who have been involved with the Museum for many years as well as members newly recruited since 2016. The Board has invested time in strategic and annual work planning, establishing committees and terms of reference for their operation, and recruitment of several contract positions. The Museum has chosen to proceed without recruiting an Executive Director, which has meant that the current Board is a "Working Board", involved in many of the day to day decisions of the organization either wholly or through its committees.

Organizations operating at the scale and with the level of funding of the Museum will typically transition to a governance model that relies on an Executive Director or similar position, accountable for implementing board policy and making progress towards the organization's vision. With a working board there can be risk of burn out for volunteers and slower progress on implementing key elements of the transition. However, the Museum's board members are actively engaged and committed, and the Museum is having some success in other areas of its operation, including collections management and delivering programs that are aligned with its mission through new and existing partnerships.

2. Administration

Personnel: The Business Plan identifies bringing in skilled practitioners in museums and collections, community partnerships and fund development as critical to the Museum's transition. The Museum currently operates with an Administrative Coordinator, Community Coordinator, and Administrative Project Assistant. Curators are hired on a contract basis for specific projects.

Fund Development: In 2017, the Museum supplemented operational and transition funding from the City with a \$9,404 grant from SaskCulture, also for the transition, and \$5,029 in donations, memberships and other revenues. The 2016 Council report projected grant revenue beyond the City's support at \$50,000, and an additional \$15,500 in Donations, Sponsorships and Memberships. In 2018 those numbers were anticipated to grow to \$95,000 and \$39,000 respectively. The Museum has been cautious to not allow its expenses to exceed revenues, but diversification of revenues needs to be a greater focal point for the Museum in the coming years to meet the vision presented in the Business Plan and to Council. A fund development strategy has not yet been submitted to the City per the terms of the agreement.

Partnerships and Programming: Attached as Appendix B is the Museum's Annual Report for 2017 which provides an overview of some of its recent projects. Further to the discussion of fund development above, there is potential in some of the Museum's activity to implement or increase a fee for service, particularly in those cases where a private business owner is benefiting from the Museum's expertise and collection. The installation of the Mawson Plan is one example where the Museum has begun to explore these opportunities.

3. Collection Inventory

The Business Plan called on the Museum to engage in a significant deaccessioning (Deaccession: to remove art or artifacts from a collection) process to both facilitate a move to a smaller space and lower costs, and to unburden the organization from the task of managing a larger collection. The Museum also identified the need to invest in inventorying and other collection management processes.

Early in its transition the Museum began working with the collection management database software offered by the Museums Association of Saskatchewan (MAS) to begin to address the need to accurately inventory its collection. The Museum has also begun an intense evaluation of each item in the collection, identifying those items appropriate for exhibits and programs within their new model, and those that can be deaccessioned. Approximately 10 per cent of the collection has been completed. As a public museum, the Museum holds its collection in the public trust, and decisions to divest of any items must follow strict guidelines set out through governing bodies at the provincial and national level. Progress in deaccessioning has therefore been slow. The Museum has also felt less urgency in downsizing the collection due to their choice of new facility which is described in greater detail below.

4. Reducing operating costs through relocation

A major contributor to the Museum's vulnerability in recent years has stemmed from the cost of maintaining exhibition and storage space. A requirement of the new model was that the organization find a location that was affordable within the Museum's funding envelope and sustainable over the long term. The Museum relocated at the end of 2016 to a new location, one block north of their previous space on Broad Street. The 2000 square foot area can house the entire collection, eliminating the need to pay for additional storage and relieving the pressure on the Museum to deaccession items quickly in a manner that may not meet best practice for collections management.

The new location does not resemble a traditional museum facility, but the organization has been creative in how it uses the space, which now includes zones for offices, workshop, and meeting space in amongst storage for the collection. The Museum no longer keeps regular public hours.

The move has reduced the Museum's overhead costs considerably, but not to the level discussed at Council. In 2016, facility costs were estimated at \$88,000. The report to Council anticipated a reduction to \$27,000 annually. The current facility has annual lease costs of \$45,000 in 2017 and is anticipated to remain at that level in 2018. The combination of this higher cost and the lower than anticipated revenues through sources beyond City contributes to the lack of flexibility the Museum currently has responding to other priority areas within the Business Plan including staffing and larger-scale programs and partnerships.

Administration continues to work with the Museum to meet the terms of the agreement governing transition funding. The Museum is also a Community Partner and progress is monitored annually through the CIGP.

RECOMMENDATION IMPLICATIONS

Financial Implications

Council has previously approved funding through the CIGP to the Museum of \$115,000 in 2017 and increases of up to \$5,000 annually until 2020. The Museum received \$120,000 in 2018 through this program.

Council also approved up to \$85,500 in funding for the Museum's transition. The final installment of this funding will be paid in 2018 upon receipt of documentation of expenses and other reporting per the agreement.

Future funding will be determined through the CIGP process.

Environmental Implications

None with respect to this report.

Policy and/or Strategic Implications

Deliberations at Council of the Museum's new Business Plan and transition coincided with the approval and initial implementation of Regina's first Cultural Plan, which is itself a more detailed policy to support the Official Community Plan *Design Regina*, and the Vision. The Museum's transition towards an ecomuseum has reflected themes within the Cultural Plan to move beyond a focus on built heritage to include living and intangible heritage, including the stories we tell about our past, present and future and how we define ourselves as a cultural community. The Museum has described itself as an active and invested partner in implementing the Cultural Plan, and Administration will be continuing discussion with the Museum on potential areas of focus in the coming months.

Other Implications

None with respect to this report

Accessibility Implications

None with respect to this report.

COMMUNICATIONS

The City's funding relationship with the Museum will continue to be monitored and reported through the CIGP.

DELEGATED AUTHORITY

The recommendations contained in this report are within the delegated authority of the Community and Protective Services Committee.

Respectfully submitted,

Jamie Shalley

Respectfully submitted,

Laurie Shalley, Director Community Services

Kim Onrait, Executive Director City Services Division

Report prepared by:

Emmaline Hill, Manager, Community & Cultural Development



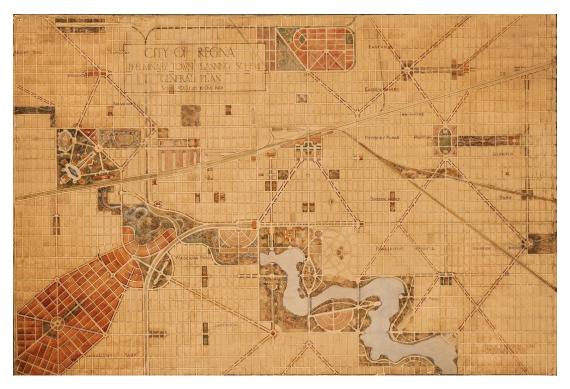


INSIDE

President's Message

Community Coordinator's Report

Financials



The Mawson Plan: Architect, landscape architect and city planner, Thomas Hayton Mawson (1861 – 1933) was an articulate spokesman for the "City Beautiful" movement in Canada in the early 20th century.





PRESIDENT'S MESSAGE

This year marked the launch of our new museum, the "museum without walls" aka the Ecomuseum. Our focus has been to establish ourselves as a key partner to the City of Regina in the implementation of its ambitious new Cultural Plan, and to partner with Heritage Saskatchewan and the Museums Association of Saskatchewan (MAS)-two SaskCulture organizations—in implementing their innovative ideas for Living Heritage. Our new Mission has been established and it is:



Building community inspired by learning and sharing stories that animate and connect us all.

I would like to thank our primary sponsors the City of Regina and SaskCulture for giving us this opportunity. They have both done leading edge work in laying the groundwork for a reinforced sense of community in our City and Province and we have accepted the challenge of making these ideas happen on the ground.

Four key goals have already been accomplished:

- 1. **The Move:** Rob Deglau and his volunteers (with the help of a U-haul and a few hired strong backs) moved our 19,000 artifacts to 1231 Broad St. This was accomplished in less than a month and for under \$5000. Thank you Rob.
- 2. The Saskatchewan Ecomuseum Partnership: This partnership has been formally established. It is led by the Royal Saskatchewan Museum. It includes SaskCulture and all of the major players at the provincial level. We have joined the Sask Ecomuseum Network (which will be administered by MAS). It consists of a network of almost a dozen Saskatchewan communities which are making ecomuseums happen across the province. We will, through this partnership, have access to significant

Provincial resources, and a direct link to communities across the country that will share their successes with us.

- 3. **Building capacity:** We have recruited highly qualified board members, who understand the role of a board and are providing strong direction to a very dedicated staff. Strong governance practices are being put in place and an enduring organization is being built.
- 4. **Strong local partnerships:** We have already established effective partnerships with many local

organizations, in particular with Heritage Regina, and Regina Downtown and already have several programs in place to advance our mission.

I am very pleased to report that we are up and running and wish to thank our volunteers, board members and staff for their hard work in making this happen.

> Ross Keith President

BOARD OF DIRECTORS

2017

President: Ross Keith Vice-President Ingrid Cazakoff

Trustees:

Jaime Lavallee Janet Lee Vanessa Mathews Jan Morier Jackie Schmidt John (Jack) Severson

City Administration Appointee (nonvoting), Emmaline Hill, Manager, Community & Cultural Development

COMMUNITY COORDINATOR'S REPORT

I am proud to share with you the success of the Museum over the past year. 2017 was an incredible year of transformation for the Museum as it undertook the work required to transition to an ecomuseum model. These activities included reducing the 'footprint' of the Museum by moving to a new location, 1231 Broad street. The hard work and dedication of staff and countless volunteer hours resulted in the Museum preparing to establish itself as a museum 'without walls' seeing a number of community-based exhibit installations and partnerships, including:

Pillars of Regina: The Museum partnered with the City of Regina, Mosaic personnel and 'pillar' curators in collaboration on a project that would see the Pillars of Regina installed in the east food concourse of the new stadium. The Pillars feature wraps with high-quality, large scale images that





tell the story of significant people, institutions, artifacts or events that have played a role in Regina's development and history.

Doors Open Regina 2017: Partnered with Regina Downtown BID and Heritage Regina to bring Doors Open 2017 Regina to the citizens of the community; a program that was in jeopardy of not running in 2017. However with quick collaboration, the partners were able to make the event happen – and make it a success, ensuring a great program that celebrated the rich

heritage our community has to offer!

This program grants public access to heritage buildings and other sites that are normally closed to the public. It is part of an international movement that aims to create public access to these buildings. Doors Open Regina 2017 took place on August 19. Admission was free and there were nine sites available to tour. The Museum collaborated on exhibits in three of these locations.

The results and outcomes were impressive and included Doors Open Regina experiencing a record-breaking 860 tours of the nine locations which were featured in this year's project! The Museum looks forward to continuing this partnership in future initiatives.

Satellite installation - The Frontenac: The Frontenac was part of the Doors Open project which was a collaboration between the Museum, Regina Downtown BID and Heritage Regina. This satellite installation was our first attempt at 'staging' specific historic artifacts from the Museum's collection including vintage furniture, original graphics and professionally designed didactic panels providing information on the artifacts on display. The Frontenac will serve as a showpiece for items in the Museum's collection and is a partnership that has the potential for changes in the display to maximize artifacts on rotation.

Satellite installation - The Fur Press: The

Museum had in its collection a fur press. This was a standard item at trading posts for compressing furs into bundles prior to shipment. It is a very large and heavy artifact that requires moving by fork lift and pallet jack. As this artifact didn't have a fit with the collection mandate of the Museum, this item, as part of the Museum's deaccession plan, was transferred to the Sukanen Ship Pioneer Village and Museum outside of Moose Jaw SK in 2017 and will be part of their ongoing display.

Satellite Installation - Engine 5093: Regina in the Age of Steam: The 'locomotive' engine is the largest artifact in the Museum's collection and was the first ecomuseum installation for the Museum as it has been displayed at Regina's Casino for a number of years. However, the story of this impressive artifact isn't being told (other than a small placard at the site). The Museum has successfully signed a new five-year lease for the locomotive at Casino Regina. Site visits and collaboration with Casino personnel have started which will result in the placement of locomotive interpretive signage on the exterior of the historical railway building. Soon, the 3.5

million guests who visit Casino Regina annually will be provided with interesting and historic information that tells the story of this important artifact.



Satellite Installation - The Revera: Revera Inc. is a leading provider of retirement living homes, retirement communities & dedicated long-term care services for seniors. The Museum has partnered with the Regina Renaissance location on 1801 McIntyre Street to provide an installation for the enjoyment of seniors in their facility. The Revera will serve as a showpiece for items in the Museum's collection and is a partnership that has the potential for changes in the display to maximize artifacts on rotation. Currently on display, a cream separator and didactic panel to explain how a separator works.

Satellite Installation - The Mawson Plan:

Architect, landscape architect and city planner, Thomas Hayton Mawson (1861 - 1933) was an articulate spokesman for the "City Beautiful" movement in Canada in the early 20th century. Born in Nether Wyersdale, Co. Lanchashire England, he was trained with a local builder from the age of 12 and later helped his father establish a plant nursery. Mawson is credited with significant landscape commissions in England and Europe. At a local level he is credited with Regina's Master plan in 1913, for the Civic Centre, Broad Street at South Railway Street extending southward 14 blocks to the Provincial Parliament Buildings and for the site layout. In 1913, the landscape plan for the grounds of the residence of the Lieutenant Governor including elaborate gardens, greenhouse and outbuildings as well as the present man-made lake at Wascana Centre were all developed from the Master Plan conceived by Mawson.

P3 Architects was interested in displaying the Mawson Plan in their office. A digital reproduction was produced for the purpose of this partnership and installation and is available for public viewing during office hours.



Heritage Regina: Lecture Series: The Museum has partnered with Heritage Regina which was founded in 1977 by local residents interested in preserving the historic buildings and sites that are part of Regina's collective memory as a city. In a partnership that is underway with Heritage Regina to support their Lecture Series, the Museum will assist as a leader in raising awareness and appreciation for the value of heritage and its importance in sustaining the culture and identity of the city. Topics have included Catalogue Houses, Why Prohibition Failed in Saskatchewan, College Avenue Campus Restoration, The Spanish Flu Epidemic and The Davin Fountain Restoration.

The Museum is extremely proud of this partnership and looks forward to a very productive and meaningful continued relationship with Heritage Regina in carrying out initiatives that align with the new ecomuseum model and tell the stories important to Regina's history.

Considering this was our first year under a new model, our board, staff and volunteers rose to the occasion, making new partnerships and quickly embracing the new model. We continue to review our collection and as we look through our inventory, the stories of early Regina come alive with each box we open.

In closing we want to thank our funders, the City of Regina and SaskCulture for all their support and look forward to a busy year ahead. We also thank Museums Association of Saskatchewan (MAS) for taking us on as a pilot member of their online collections database, and for all their advisory assistance for collections management support.

Rob Deglau Community Coordinator



Leader-Post Composing Room circa 1920 - 1922



STAFF

2017

Rob Deglau, Community Coordinator Shari Hildred, Administrative Coordinator Judy Langford, Project Coordinator Iris Howden, Bookkeeper

We acknowledge the many volunteers who give of their time and skills.

FINANCIAL STATEMENT SUMMARY



Independent Auditors' Report

To the Members of The Regina Plains Museum Inc.:

I have audited the accompanying financial statements of The Regina Plains Museum Inc., which comprise the statement of financial position as at December 31, 2017, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified audit opinion.

Basis for Qualified Opinion

In common with many non-profit organizations, The Regina Plains Museum Inc. derives revenue from donations and fundraising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, my verification of these revenues was limited to the amounts recorded in the records of the Organization and I was not able to determine whether any adjustments might be necessary to any revenue, deficiency of revenue over expenses for the year, assets and unappropriated net assets at the end of the year.

Qualified Opinion

In my opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly in all material respects the financial position of The Regina Plains Museum Inc. as at December 31, 2017 and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Regina, Saskatchewan

April 8, 2018

Chartered Professional Accountant

Robert D Syouther

The Regina Plains Museum Inc. Operating as Civic Museum of Regina Statement of Financial Position As at December 31, 2017

2017	2016
3,470	-
20,278	20,127
2,019	2,822
21,500	31,500
2,615	4,269
49,882	58,718
4,498	15,623
54,380	74,341
	15,835
3,167	23,251
•	
3,167	39,086
25,912	37,038
25,301	(1,783)
51,213	35,255
54,380	74,341
	20,278 2,019 21,500 2,615 49,882 4,498 54,380 - 3,167 3,167 25,912 25,301 51,213

The Regina Plains Museum Inc. Operating as Civic Museum of Regina Statement of Operations For the year ended December 31, 2017

	2017	2016
Revenue		
Grants		
City of Regina – Operating	141,500	178,000
City of Regina – Community Grant		21,683
Sask Culture	9,404	8. =
Self Help		
Donations	4,013	212
Interest	151	81
Memberships	645	635
Miscellaneous	220	8=
	155,933	200,611
Administration Amortization Board development Marketing and promotion Personnel Physical facility Programming Relocation Strategic planning	17,946 15,701 646 375 50,861 44,846 1,508 8,092	8,329 4,359 50 51 61,968 47,847 - 11,728
	139,975	134,332
Excess of revenues over expenses	15,958	66,279



parents homesteaded in the Tregarva District (northwest of Regina) in the late 1890s.

Building community inspired by learning and sharing stories that animate and connect us all.

of REGINA civicmuseumofregina.com



My cupola runneth over

Cupola is made of tin, grey colour. It is 104 cm tall, 4 points, 84 cm tip to tip. There are 4 points with indented design 40 cm high.

The donor wanted a souvenir of the old City Hall which was demolished in 1965. He asked a Mr. Tomechuck, who was in charge of demolition, if he could have a cupola from the top of the building. He used it as a lawn ornament from 1965 to 1968.

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civicmuseumofregina.com



Eaton Beauty Doll produced by Armand Marseille of Köppelsdorf, Germany between 1911 - 1915. Bisque head & balljointed body 27" tall. Mohair wig in ringlets, glass eyes. Purchased for \$4.00, or you could order a replacement head for 35 cents.



This doll was the dream of many little girls. Purchased, pre-WW I, by Charles Morton (1886-1977) of Regina for his daughter Margaret.

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chrome bracket and filmspool turning handle. "Vest Pocket Kodak Series III", "Made by Eastman Kodak, Rochester New York". (1926-1934)

Kodex or Diomatic shutter with more speeds, an aperture selector in f-stops and a screw thread focusing system

The original owner was Elizabeth Barker who purchased it in Regina in 1932.

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civicmuseumofregina.com

Find us on Facebook and Twitter



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