



CITY COUNCIL

**Monday, May 28, 2018
5:30 PM**

Henry Baker Hall, Main Floor, City Hall



OFFICE OF THE CITY CLERK

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**Revised Agenda
City Council
Monday, May 28, 2018**

CONFIRMATION OF AGENDA

MINUTES APPROVAL

Minutes of the meeting held on April 30, 2018.

DELEGATIONS, ADVERTISED AND PUBLIC NOTICE BYLAWS AND RELATED REPORTS

DE18-34 David Calyniuk, North Ridge Development Corporation - Orr Centre Rezoning

CR18-45 Regina Planning Commission: Zoning Bylaw Amendment (17-Z-16) I – Institutional Zone to DSC (H) – Designated Shopping Centre Zone (Holding Overlay Zone) Rosemont Mount Royal, 4400 4th Avenue

Recommendation

**RECOMMENDATION OF THE REGINA PLANNING COMMISSION –
MAY 2, 2018**

1. That the application to rezone Block A, Plan 75R32425; Block E, Plan 75R32425; Lot 7, Block 28, Plan 59R20949; and Lot 9, Block 28, Plan 101889344; located at 4400 4th Avenue, within the Rosemont Mount Royal Neighbourhood from I - Institutional Zone to DSC (H) - Designated Shopping Centre (Holding Overlay Zone), be approved.
2. That the City Solicitor be directed to prepare the necessary bylaw to authorize the respective *Regina Zoning Bylaw No. 9250* amendment.



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CR18-46 Regina Planning Commission: Heritage Designation Application (18-H-02)
Regina Cartage Building - 2220 Dewdney Avenue

Recommendation

RECOMMENDATION OF THE REGINA PLANNING COMMISSION – MAY 2, 2018

1. That the designation of the Regina Cartage Building (also known as Canada Customs Warehouse) located at 2220 Dewdney Avenue, being Lot 46, Block 204, Plan No. 101192600 Ext. 13 and Lot 20, Block 294 Plan No. Old 33, as Municipal Heritage Property, be approved.
2. That the City Solicitor be instructed to prepare the necessary bylaw to:
 - a. Designate the property as Municipal Heritage Property.
 - b. Identify the reasons for designation and character-defining elements as stated in Appendix A-4 to this report.
 - c. Provide that any subsequent alterations to the property be consistent with the “Standards and Guidelines for the Conservation of Historic Places in Canada.”
3. That the City Solicitor be instructed to prepare the necessary bylaw to amend Schedule A of the *Bylaw of the City of Regina to Deny a Permit for the Alteration or Demolition of Properties that the Council of the City of Regina may wish to Designate as Municipal Heritage Properties No. 8912* (Heritage Holding Bylaw) to remove the property listed as Item 8.12 Canada Customs Warehouse, 2220 Dewdney Avenue, upon designation.

CR18-47 Regina Planning Commission: Zoning Bylaw Amendment and Closure Applications (18-Z-02/18-CL-01) Rezoning of Portion of Dewdney Avenue Right-of-Way from RR-Railway Zone to IA-Light Industrial Zone - 1250 Dewdney Avenue

Recommendation

RECOMMENDATION OF THE REGINA PLANNING COMMISSION – MAY 2, 2018

1. That the application for the closure and sale of a portion of Dewdney Avenue right-of-way as described on the attached plan of proposed subdivision (Appendix A-3.1) prepared by Richard Adam Kraszlan, S.L.S. of Midwest Surveys, dated December 6, 2017, and legally described as P# St/L 456- Plan Old 33 Ext 0, be approved.



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2. That the application to rezone the portion of Dewdney Avenue right-of-way as shown on the attached plan of proposed subdivision (Appendix A-3.1), from RR - Railway Zone to IA - Light Industrial Zone, be approved.
3. That the City Solicitor be directed to prepare the necessary bylaws to authorize the respective street closure and *Regina Zoning Bylaw No. 9250* amendment.

CR18-48 Regina Planning Commission: Zoning Bylaw Amendment Application (18-Z-01) Rezoning from PS - Public Service Zone to IB -Medium Industrial Zone 1205 2nd Avenue

Recommendation

RECOMMENDATION OF THE REGINA PLANNING COMMISSION – MAY 2, 2018

1. That the application to rezone the most easterly 3.05m of Lot A, Block 21, Plan No.66R00804 located in the Industrial Park subdivision at 1205 2nd Avenue from PS - Public Service Zone to IB - Medium Industrial Zone, be approved.
2. That the application to rezone is contingent on subdivision approval of proposed Lot E and subsequent title creation and the parcel tie of proposed Lot E, B and C as shown on Appendix B.
3. That the City Solicitor be directed to prepare the necessary bylaw to authorize the respective *Regina Zoning Bylaw No. 9250* amendment.

DE18-39 Judith Veresuk, Regina Downtown: Cannabis Retail Stores Zoning

DE18-40 Leasa Gibbons, The Warehouse District: Cannabis Retail Stores Zoning

CR18-49 Regina Planning Commission: Zoning Bylaw Amendment (18-Z-09) Cannabis Zoning Regulations

Recommendation

RECOMMENDATION OF THE REGINA PLANNING COMMISSION – MAY 2, 2018

1. That the amendments proposed to Regina Zoning Bylaw No. 9250 in relation to Cannabis Retail Stores as detailed in Appendix B, with the amendment that Cannabis Retail Stores be added as a permitted use in MAC and DSC Zones and as a discretionary use in the Downtown Zone, be approved.



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2. That the City Solicitor be directed to prepare the necessary bylaw to authorize the respective Zoning Bylaw amendment.

2018-19	BYLAW TO DESIGNATE THE REGINA CARTAGE BUILDING AT 2220 DEWDNEY AVENUE AS MUNICIPAL HERITAGE PROPERTY
2018-26	THE REGINA ZONING AMENDMENT BYLAW, 2018 (No. 9)
2018-27	THE REGINA ZONING AMENDMENT BYLAW, 2018 (No. 10)
2018-28	THE REGINA ZONING AMENDMENT BYLAW, 2018 (No. 11)
2018-29	THE REGINA ZONING AMENDMENT BYLAW, 2018 (No. 12)
2018-30	A BYLAW TO PROVIDE FOR THE CLOSURE AND SALE OF A PORTION OF DEWDNEY AVENUE RIGHT-OF-WAY

DELEGATION AND RELATED REPORT

DE18-35	Cari Thiele and Maegan Mason, Pathways Learning Centre - Discretionary Use Application 18-DU-06 Nursery School - 4701 Parliament Ave.
CR18-50	Regina Planning Commission: Discretionary Use Application (18-DU-06) Nursery School – 4701 Parliament Avenue

Recommendation

RECOMMENDATION OF THE REGINA PLANNING COMMISSION – MAY 2, 2018

That the Discretionary Use Application for a proposed Nursery School located at 4701 Parliament Avenue, being Lot U2, Plan No. 102245228, in Harbour Landing Subdivision be approved, and that a Development Permit be issued subject to the following conditions:

- a) The development shall be generally consistent with the plans attached to this report as Appendix A-3.1 - A-3.4 prepared by P3Architecture Partnership and dated February 7, 2018.
- b) The development shall comply with all applicable standards and regulations in *Regina Zoning Bylaw No. 9250*.



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DELEGATIONS AND RELATED MOTION

- DE18-36 Norm Brown, Prescott Condominium Corporation - Condominium Waste Rebate
- DE18-37 Dawna Matthews, Canadian Condominium Institute, South Saskatchewan Chapter - Condominium Waste Rebate
- DE18-38 Ambrose Reschny, Westfield Twins Condominium Corporation - Condominium Waste Rebate
- MN18-6 Councillor Jerry Flegel: Condominium Waste Rebate

CITY MANAGER REPORT

- CM18-8 Eastgate Drive Realignment – Use of Municipal Reserve Space as Public Highway (Street) – Portions of Parcel R4, 76R19492 and Public Reserve PR2, 84R59480

Recommendation

1. That construction and use of a public highway (street) on portions of the dedicated lands identified as Parcel R4 Plan No. 76R19492 and Public Reserve PR2 Plan No. 84R59480, as shown on Appendix A and registration of an interest based on an easement for such purposes, be approved pursuant to *The Planning and Development Act, 2007, section 202*.
2. That the Administration be directed to dedicate as Municipal Reserve within Fines Drive Park, an area equal to or greater than the area of Municipal Reserve being used to accommodate the Eastgate Drive realignment.

COMMITTEE REPORTS

FINANCE AND ADMINISTRATION COMMITTEE

- CR18-51 2017 City of Regina Annual Report and Public Accounts

Recommendation

That the 2017 City of Regina Annual Report and Public Accounts be approved.



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PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE

CR18-52 Request for Proposal (RFP) - Engineering Services for Water Distribution System Eastern Pressure Solution

Recommendation

RECOMMENDATION OF THE PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE - MAY 10, 2018

1. That a Request for Proposal to initiate the engagement for professional engineering services to complete all phases of the Water Distribution System Eastern Pressure Solution be approved.
2. That the Executive Director, City Planning and Development be authorized to negotiate, award and enter into, and amend contract with the highest ranked proponent, provided the fee for predesign engineering services is less than the project budget of \$1.8 million including contingency.
3. That the City Clerk be authorized to execute a Consulting Service Agreement with the highest ranked proponent upon review and approval of the City Solicitor.

REGINA PLANNING COMMISSION

CR18-53 Discretionary Use Application (18-DU-05) - Proposed House-Form Commercial/Residential Building in TAR - Transitional Area Residential Zone 2358 Broad Street

Recommendation

RECOMMENDATION OF THE REGINA PLANNING COMMISSION – MAY 2, 2018

That the Discretionary Use Application for a proposed House-Form Commercial/Residential Building located at 2358 Broad Street, being Lot 20, Block 463, Plan No. 101187390, Old 33 be approved, and that a Development Permit be issued subject to the following conditions:

- a) The development shall be generally consistent with the plans attached to this report as Appendix A-3.1 to A-3.2 inclusive, prepared by Alton Tangedal Architect Ltd. and dated February 8, 2018.



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- b) The development shall comply with all applicable standards and regulations in *Regina Zoning Bylaw No. 9250*.

INFORMATIONAL REPORT

IR18-7 Reconciliation Regina Update

Recommendation

1. That this report be received and filed.
2. That item CR17-93 be removed from the list of outstanding items for Executive Committee.

NOTICE OF MOTION

MN18-7 Community Investment Grants Program Inflation Indexing

BYLAW AND RELATED REPORT

CR18-54 Executive Committee: Reserve Review Recommendations

Recommendation

RECOMMENDATION OF THE EXECUTIVE COMMITTEE - MAY 16, 2018

1. That Council approve amendments to Schedule A of *The Regina Administration Bylaw*, Bylaw No. 2003-69 (the Bylaw) as follows:
 - a. Add the purpose and funding source for each reserve consistent with Appendix C of this report.
 - b. Change the name of the Operational Commitments Reserve to Elections and Property Reassessment Reserve.
 - c. Close the following reserves:
 - i. Pest Management Reserve, effective immediately.
 - ii. Facility Reserve, effective January 01, 2019 or upon completion of the old Mosaic stadium decommissioning.
 - d. Change the current reserve limits based on the recommended minimum and maximum reserve limits as outlined in Appendix D of this report.



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- e. Strengthen annual reserve reporting requirements by providing general guidelines in the Bylaw that allow for detailed and comprehensive reporting requirements to be contained in the Administration's Reserve Policy.
 - f. Make housekeeping amendments to correct and clarify language as follows:
 - i. remove the references to "external entities" and "external parties" with respect to deferred revenue;
 - ii. clarify what constitutes deferred revenue;
 - iii. clarify the wording for transfers from reserves;
 - iv. amend the references to "interest revenue" to refer to "investment income";
 - v. clarify that investment income can only be transferred to the asset revitalization reserve where it will not create a deficit in the operating fund; and
 - vi. amend the references to "amount" in a number of reserves to refer to the "balance" instead.
2. That the total reserve transfers of \$5.987 million as described below be approved:
 - a. Transfer \$4.69 million from the Winter Road Maintenance Reserve as follows:
 - i. \$2.8 million to the Social Development Reserve (SDR)
 - ii. \$1.89 million to the General Fund Reserve.
 - b. Transfer \$777,000 from the Asphalt Plant Reserve to the Asset Revitalization Reserve.
 - c. Transfer \$520,000 from the Pest Management Reserve to the General Fund Reserve.
3. That the transfer to the SDR extinguish the outstanding internal obligation of \$2.8 million owed to the SDR.
4. That the City Solicitor be instructed to prepare amendments to Schedule A of *The Regina Administration Bylaw*, Bylaw No. 2003-69 to address the changes identified in recommendation 1 of this report.
5. That this report serve as the Annual Reserve Balances Report in accordance with Schedule A (Section 8.1) of the Bylaw.
6. That Administration bring back a report in Q4 of 2018 to the Executive Committee outlining the benefits and implications of creating a reserve for the Residential Roads Renewal Program.



OFFICE OF THE CITY CLERK

2018-23 THE REGINA ADMINISTRATION AMENDMENT BYLAW, 2018

ADJOURNMENT

AT REGINA, SASKATCHEWAN, MONDAY, APRIL 30, 2018

AT A MEETING OF CITY COUNCIL

AT 5:30 PM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.

Present: Mayor Michael Fougere, in the Chair
Councillor Lori Bresciani
Councillor Sharron Bryce (Teleconference)
Councillor John Findura
Councillor Jerry Flegel
Councillor Bob Hawkins
Councillor Jason Mancinelli
Councillor Joel Murray
Councillor Mike O'Donnell
Councillor Andrew Stevens
Councillor Barbara Young

Also in Attendance: City Clerk, Jim Nicol
A/Deputy City Clerk, Amber Ackerman
City Manager, Chris Holden
City Solicitor, Byron Werry
Executive Director, Financial & Corporate Services, Barry Lacey
Executive Director, City Planning & Development, Diana Hawryluk
Executive Director, City Services, Kim Onrait
A/Executive Director, Transportation & Utilities, Norman Kyle
Director, Assessment & Taxation, Deborah Bryden
Director, Communications & Customer Experience, Alan Clay
Director, Development Services, Louise Folk
Director, Planning, Shauna Bzdel
Director, Transit, Brad Bells
Manager, Current Planning, Fred Searle
Manager, Infrastructure Planning, Geoff Brown
Manager, Water & Sewer Engineering, Kurtis Doney

RECOGNITION

Mayor Fougere acknowledged the excellent work done on the “Buzz on Bugs” campaign for which the City of Regina will be receiving the Canadian Public Relations Society “Campaign of the Year” award. The campaign helped the Parks & Open Space department better manage media interest in pests, forestry and horticulture during the summer and streamlined internal processes to deal with an area of significant media interest. He highlighted the

release of 300,000 ladybugs in Victoria Park to deal with a growing aphid problem, which drew 600 people to the park to learn more about natural pest control. He also congratulated Ray Morgan, Director of Parks & Open Space, Alan Clay, Director of Communications & Customer Experience, Russell Eirich, Manager of Forestry, Horticulture & Pest Control and Karen Zypchyn, Senior Communications Strategist, who worked so hard to make “Buzz on Bugs” a success.

CONFIRMATION OF AGENDA

Councillor Bob Hawkins moved, seconded by Councillor John Findura, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted, and that the delegations listed on the agenda be heard when called forward by the Mayor, and that the meeting adjourn no later than 11:00 p.m.

MINUTES APPROVAL

Councillor Lori Bresciani moved, seconded by Councillor Joel Murray, AND IT WAS RESOLVED, that the minutes for the meeting held on March 26, 2018 be adopted, as circulated.

DELEGATIONS, ADVERTISED AND PUBLIC NOTICE BYLAWS AND RELATED REPORTS

DE18-26 Jesse MacDonald and Jesse Exner, BlackSmith Art Studio: Tattoo Parlour
Regulations 1817 Halifax Street

Pursuant to due notice the delegation was present.

The Mayor invited the delegation to come forward and be heard. Jesse MacDonald and Jesse Exner, representing BlackSmith Art Studio, addressed Council and answered a number of questions.

Pursuant to the provisions of Section 16(11)(c) of City Council's Procedure Bylaw No. 9004, this brief was tabled until after consideration of CR18-23 report from Regina Planning Commission respecting the same subject.

CR18-23 Regina Planning Commission: Zoning Bylaw Amendment and Discretionary Use Application (17-Z-04/ 17-DU-09) Changes to Tattoo Parlour Regulations and Proposed Personal Service Establishment (tattoo studio) in MX- Mixed Residential Business Zone 1817 Halifax Street

Recommendation

RECOMMENDATION OF THE REGINA PLANNING COMMISSION – APRIL 4, 2018

1. That the application to amend *Regina Zoning Bylaw No. 9250*, be approved as follows:

- a. Repeal the definition of Tattoo Parlour from Chapter 2.
 - b. Amend the definition of Personal Service Establishment in Chapter 2 by adding 'tattoo studio' as (f).
 - c. Repeal the land use of Tattoo Parlour from Table 5.2 and 5.3.
 - d. Repeal the land use of Tattoo Parlour from DCD-9 and DCD-13 in Chapter 9.
 - e. Amend 6D.3.14 (1) (a) in Chapter 6 as follows:
Personal services including barbershops, estheticians, hair stylists, physiotherapy, complementary and alternative health care, electrolysis, massage therapy, and tattoo application.
 - f. Repeal 6D.3.14 (2) (j)
 - g. Remove Tattoo Parlour from Appendix E: Uses Specifically Mentioned or Defined.
2. That the discretionary use application for a proposed Personal Service Establishment (tattoo studio) be approved, and that a Development Permit be issued subject to the following conditions:
 - a. The development shall generally be consistent with the plans attached to this report as Appendix A-3.1 to A-3.3 inclusive, prepared by Brad Dayton Drafting & Design, dated March 3, 2017, April 10, 2017.
 - b. The development shall comply with all applicable standards and regulations in *Regina Zoning Bylaw No. 9250*.
 3. That the City Solicitor be directed to prepare the necessary bylaws to authorize the respective amendment to *Regina Zoning Bylaw No. 9250*.

Councillor Mike O'Donnell moved, seconded by Councillor Andrew Stevens, that the recommendations of the Regina Planning Commission contained in the report be concurred in.

Councillor Bob Hawkins moved, in amendment, seconded by Councillor Andrew Stevens, that clause 1 be removed. The motion was put and declared LOST.

The motion was put and declared CARRIED.

2018-18 THE REGINA ZONING AMENDMENT BYLAW, 2018 (No. 8)

Councillor Jason Mancinelli moved, seconded by Councillor Joel Murray, AND IT WAS RESOLVED, that Bylaw No. 2018-18 be introduced and read a first time.

No letters of objection were received pursuant to the advertising with respect to Bylaw No. 2018-18.

The Clerk called for anyone present who wished to address City Council respecting Bylaw No. 2018-18 to indicate their desire.

No one indicated a desire to address Council.

Bylaw was read a first time.

Councillor Jason Mancinelli moved, seconded by Councillor Lori Bresciani, AND IT WAS RESOLVED, that Bylaw No. 2018-18 be introduced and read a second time. Bylaw was read a second time.

Councillor Jason Mancinelli moved, seconded by Councillor Mike O'Donnell, that City Council hereby consent to Bylaw No. 2018-18 going to third and final reading at this meeting.

The motion was put and declared CARRIED UNANIMOUSLY.

Councillor Jason Mancinelli moved, seconded by Councillor John Findura, AND IT WAS RESOLVED, that Bylaw No. 2018-18 be read a third time. Bylaw was read a third and final time.

DELEGATIONS AND RELATED REPORTS

DE18-27 Sandra Masters and Tim Reid, The Regina Exhibition Association Limited: 2017 Annual Report

Pursuant to due notice the delegation was present.

The Mayor invited the delegation to come forward and be heard. Sandra Masters, Tim Reid and Nolton Knippel, representing The Regina Exhibition Association Limited, addressed Council and answered a number of questions.

Pursuant to the provisions of Section 16(11)(c) of City Council's Procedure Bylaw No. 9004, this brief was tabled until after consideration of CR18-24 report from Executive Committee respecting the same subject.

CR18-24 Executive Committee: The Regina Exhibition Association Limited (REAL) 2017 Annual Report

Recommendation

RECOMMENDATION OF THE EXECUTIVE COMMITTEE - APRIL 18, 2018

That the Executive Director Financial & Corporate Services, as the City's proxy, be authorized to exercise the City of Regina's voting rights in REAL at the Annual General meeting taking place on May 1, 2018 as follows:

- a) Receive the Annual Report and Audited Financial Statements for the 2017 operating year (Appendix A);

- b) The following Directors be appointed to the REAL Board of Directors:
Blain Kezama – May 1, 2018 to April 30, 2019
David Sinclair – May 1, 2018 to April 30, 2019
Kathy McCrum– May 1, 2018 to April 30, 2021
Tiffany Stephenson – May 1, 2018 to April 30, 2021
Grant Wasnik– May 1, 2018 to April 30, 2021
- c) Appoint auditor selected by the City of Regina through the Request for Proposal process as auditor of REAL for 2018, pursuant to section 149 of *The Non-profit Corporations Act, 1995* (Saskatchewan).

Councillor Jason Mancinelli moved, seconded by Councillor Jerry Flegel, that the recommendations of the Executive Committee contained in the report be concurred in.

(Councillor Barbara Young arrived at the meeting.)

Mayor Michael Fougere stepped down to enter debate.
Councillor Jason Mancinelli assumed the Chair.
Mayor Michael Fougere returned to the Chair prior to the vote.

The motion was put and declared CARRIED.

DE18-28 Amber Richards: Proposed Yoga Studio Pasqua Street

Pursuant to due notice the delegation was present.

The Mayor invited the delegation to come forward and be heard. Amber Richards and Rachel Suttill, representing Oxygen Yoga and Fitness Regina South, addressed Council and answered a number of questions.

Pursuant to the provisions of Section 16(11)(c) of City Council's Procedure Bylaw No. 9004, this brief was tabled until after consideration of CR18-25 report from Regina Planning Commission respecting the same subject.

CR18-25 Regina Planning Commission: Discretionary Use Application (18-DU-03)
Recreational Service Facility (Yoga Studio) #102 – 3775 Pasqua Street

Recommendation

**RECOMMENDATION OF THE REGINA PLANNING COMMISSION –
APRIL 4, 2018**

That the discretionary use application for a proposed Recreational Service Facility located at #102-3775 Pasqua Street, being Lot 1, Block E, Plan 101879860 in Lakeview South be approved, and that a Development Permit be issued subject to the following conditions:

- a) The development shall generally be consistent with the plans attached to this report as Appendix A-3.1, prepared May 19, 2006;
- b) The development shall comply with all applicable standards and regulations in *Regina Zoning Bylaw No. 9250*.

Councillor Mike O'Donnell moved, seconded by Councillor Barbara Young, AND IT WAS RESOLVED, that the recommendations of the Regina Planning Commission contained in the report be concurred in.

DE18-29 Gordon Scraper, Cornerstone Holdings Ltd. and Kaitlyn Brown, PDSS: Capital Crossing Proposed Shopping Centre

Pursuant to due notice the delegation was present.

The Mayor invited the delegation to come forward and be heard. Gordon Scraper, representing Cornerstone Holdings Ltd., and Kaitlyn Brown, representing PDSS/Property Development Support Services, addressed Council and answered a number of questions.

Pursuant to the provisions of Section 16(11)(c) of City Council's Procedure Bylaw No. 9004, this brief was tabled until after consideration of CR18-26 report from Regina Planning Commission respecting the same subject.

CR18-26 Regina Planning Commission: Discretionary Use Application (17-DU-24) Proposed Shopping Centre – Capital Crossing 3701 & 3801 Rochdale Boulevard

Recommendation

**RECOMMENDATION OF THE REGINA PLANNING COMMISSION –
APRIL 4, 2018**

That the Discretionary Use application for a proposed Shopping Centre located at 3701 and 3801 Rochdale Boulevard, being Block 6, Plan 102079661 in the Capital Crossing area of the Hawkstone Neighbourhood be approved, and that a Development Permit be issued subject to the following conditions:

- a) The development shall be consistent with the plans attached to this report as Appendix A-3.1 to A-3.2, prepared by Property Development Support Services Inc. and dated November 2017.
- b) The development shall comply with all applicable standards and regulations in *Regina Zoning Bylaw No. 9250*.

Councillor Mike O'Donnell moved, seconded by Councillor Jerry Flegel, AND IT WAS RESOLVED, that the recommendations of the Regina Planning Commission contained in the report be concurred in.

DE18-30 Sylvie Gaudreault and Jenny Cote, Centre Éducatif Gard'Amis: Proposed Day Care

Pursuant to due notice the delegation was present.

The Mayor invited the delegation to come forward and be heard. Jenny Côté and Amanda Jacek-Flaman, representing the Centre Éducatif Gard'Amis, addressed Council. There were no questions of the delegation.

Pursuant to the provisions of Section 16(11)(c) of City Council's Procedure Bylaw No. 9004, this brief was tabled until after consideration of CR18-27 report from Regina Planning Commission respecting the same subject.

CR18-27 Regina Planning Commission: Discretionary Use Application (18-DU-02) Proposed Day Care Centre in R1-Residential Detached Zone 2 Turgeon Crescent

Recommendation

**RECOMMENDATION OF THE REGINA PLANNING COMMISSION –
APRIL 4, 2018**

That the discretionary use application for a proposed Child Day Care Centre located at 2 Turgeon Crescent, being Lot 41, Block 33, Plan No GE 191, in the Hillsdale Subdivision be approved, and that a Development Permit be issued subject to the following conditions:

- a) The applicant is allowed to develop a maximum of 30 day care spaces within the Child Day Care Centre at the subject property.
- b) The applicant is required to develop a solid fence which is 1.83 metres in height along the west property line and on the south side adjacent to the play area (as shown in the site plan) to provide visual screening for the adjacent residential property.
- c) The development shall be consistent with the plans attached to this report as Appendix A-3.1 prepared by PSW Architecture and Interior Design Ltd. and dated February 2018.
- d) The development shall comply with all applicable standards and regulations in *Regina Zoning Bylaw No. 9250*.

Councillor Mike O'Donnell moved, seconded by Councillor Lori Bresciani, AND IT WAS RESOLVED, that the recommendations of the Regina Planning Commission contained in the report be concurred in.

DELEGATIONS, COMMUNICATION AND MOTION

DE18-31 Catherine Gibson: Solar Panels

Pursuant to due notice the delegation was present.

The Mayor invited the delegation to come forward and be heard. Elaine Grass, on behalf of Catherine Gibson, addressed Council. There were no questions of the delegation.

Pursuant to the provisions of Section 16(11)(c) of City Council's Procedure Bylaw No. 9004, this brief was tabled until after consideration of MN18-4 a Motion made by Councillor Mike O'Donnell respecting the same subject.

DE18-32 Kelly Husack, Regina Blue Dot Movement: Solar Panels

Pursuant to due notice the delegation was present.

The Mayor invited the delegation to come forward and be heard. Kelly Husack, representing the Regina Blue Dot Movement, addressed Council. There were no questions of the delegation.

Pursuant to the provisions of Section 16(11)(c) of City Council's Procedure Bylaw No. 9004, this brief was tabled until after consideration of MN18-4 a Motion made by Councillor Mike O'Donnell respecting the same subject.

DE18-33 Josh Campbell and Susan Birley, Wascana Solar Co-operative: Solar Panels

Pursuant to due notice the delegation was present.

The Mayor invited the delegation to come forward and be heard. Susan Birley, representing the Wascana Solar Co-operative, addressed Council. There were no questions of the delegation.

Pursuant to the provisions of Section 16(11)(c) of City Council's Procedure Bylaw No. 9004, this brief was tabled until after consideration of MN18-4 a Motion made by Councillor Mike O'Donnell respecting the same subject.

MN18-4 Councillor Mike O'Donnell: Solar Panels

Councillor Mike O'Donnell moved, seconded by Councillor Lori Bresciani, that:

- 1. The Administration investigate the potential of installing solar panels on various City of Regina facilities and analyze the cost benefit of removing select city facilities from the power grid to be self-sustaining, and determine if there is a financial benefit in selling the power that would be generated;**

2. **The Administration investigate the possibility of installing a large number of solar panels on city owned land with the expressed desire to generate revenue for the City of Regina;**
3. **The Administration also determine if there are partnerships available regarding the installation of solar panels resulting in revenue generation for the City of Regina, with, but not limited to, SaskPower;**
4. **The Administration report back to Regina City Council no later than December 2019.**

Councillor Joel Murray moved, in amendment, seconded by Councillor Barbara Young, AND IT WAS RESOLVED, that the following clause be added after clause 3:

That fleet electrification using solar panels for charging, where viable, be included in the report.

Mayor Michael Fougere stepped down to enter debate.

Councillor Jason Mancinelli assumed the Chair.

Mayor Michael Fougere returned to the Chair prior to the vote.

The main motion, as amended, was put and declared CARRIED.

ADMINISTRATION REPORT

CM18-7 Public Safety and Traffic Delay – Grade Rail Crossings on Ring Road between Winnipeg Street and McDonald Street

Recommendation

- 1) That \$500,000 be allocated from the General Fund Reserve to fund the engagement of an engineering consultant and associated expenses to conduct a feasibility study to be provided to City Council in Q2 of 2019.
- 2) That a Request for Proposal to initiate the engagement of professional engineering services to conduct a feasibility study be approved.
- 3) That the Executive Director, City Planning & Development be authorized to negotiate, award and enter a contract, provided the fee for engineering services is equal or less than the project budget, including contingency of \$500,000.
- 4) That the City Clerk be authorized to execute a contractual engagement through a Consulting Services Agreement after review and approval of the City Solicitor.

- 5) That City Administration be authorized to explore and secure grant funding if available.

Mayor Michael Fougere stepped down to introduce the report.
Councillor Jason Mancinelli assumed the Chair.

Mayor Michael Fougere moved, seconded by Councillor Bob Hawkins, that the recommendations in the report be concurred in.

Mayor Michael Fougere moved, in amendment, seconded by Councillor Flegel, AND IT WAS RESOLVED, that clause 1 be amended to read:

1. **That \$300,000 be allocated from the General Fund Reserve, with an additional \$200,000 at the discretion of the City Manager, should it be required, to fund the engagement of an engineering consultant and associated expenses to conduct a feasibility study to be provided to City Council in Q2 of 2019.**

Mayor Michael Fougere returned to the Chair prior to the vote.

The main motion, as amended, was put and declared CARRIED.

COMMITTEE REPORTS

COMMUNITY AND PROTECTIVE SERVICES COMMITTEE

CR18-28 Saskatchewan Roughriders Transit Service Agreement Amendment

Recommendation

RECOMMENDATION OF THE COMMUNITY AND PROTECTIVE SERVICES COMMITTEE - APRIL 19, 2018

1. That the Saskatchewan Roughriders Transit Service Agreement amendment as described in this report be approved.
2. That City Council authorize the Executive Director, City Services, to amend the Service Agreement with the Saskatchewan Roughriders Football Club (SRFC) on the following terms:
 - a. increase the maximum number of billable service hours for the charter service from 155 hours per game to 350 hours per game.
3. That the City Clerk be authorized to execute the necessary Service Agreement amendment on behalf of the City with the SRFC, upon review and approval by the City Solicitor.

Councillor Jerry Flegel moved, seconded by Councillor Mike O'Donnell, AND IT WAS RESOLVED, that the recommendations of the Community and Protective Services Committee contained in the report be concurred in.

CR18-29 Renewal of Atoskata Alley Litter Collection Agreement

Recommendation

RECOMMENDATION OF THE COMMUNITY AND PROTECTIVE SERVICES COMMITTEE - APRIL 19, 2018

1. That the Executive Director, City Services or designate be authorized to negotiate and enter into a two-year agreement for alley litter collection with Regina Treaty/Status Indian Services Inc. commencing January 1, 2018 and terminating on December 31, 2019.
2. That the City Clerk be authorized to execute the necessary agreement on behalf of the City, upon review and approval by the City Solicitor.

Councillor Jerry Flegel moved, seconded by Councillor Joel Murray, AND IT WAS RESOLVED, that the recommendations of the Community and Protective Services Committee contained in the report be concurred in.

EXECUTIVE COMMITTEE

CR18-30 Civic Addressing Service to RM of Sherwood

Recommendation

**RECOMMENDATION OF THE EXECUTIVE COMMITTEE
- APRIL 18, 2018**

- 1) That City Council authorize the City Manager, or his or her designate to approve and enter into an agreement to provide civic addressing services to the Rural Municipality of Sherwood No. 159.
- 2) That the City Clerk be authorized to execute the agreement with the Rural Municipality of Sherwood No. 159 after review and approval by the City Solicitor.

Councillor Jason Mancinelli moved, seconded by Councillor Barbara Young, AND IT WAS RESOLVED, that the recommendations of the Executive Committee contained in the report be concurred in.

CR18-31 Buffalo Pound Water Treatment Corporation (BPWTC) – BCF (Building Canada Fund), National Regional Projects (NRP), Provincial-Territorial Infrastructure Component (PTIC) – Proposed Project

Recommendation

RECOMMENDATION OF THE EXECUTIVE COMMITTEE

- APRIL 18, 2018

That the Executive Director, Financial and Corporate Services or his designate be authorized to provide approval to the Buffalo Pound Water Treatment Corporation (BPWTC) to submit an application under the Building Canada Fund (BCF), National Regional Projects (NRP), Provincial-Territorial Infrastructure Component (PTIC), for the Lake Pump Station Electrical and Pump Upgrade Project (Project).

Councillor Jason Mancinelli moved, seconded by Councillor Lori Bresciani, AND IT WAS RESOLVED, that the recommendations of the Executive Committee contained in the report be concurred in.

CR18-32 Citizen Appointment to the Development Appeals Board

Recommendation

RECOMMENDATION OF THE EXECUTIVE COMMITTEE

- APRIL 18, 2018

1. That Amber Smale be appointed to the Development Appeals Board for a term effective May 1, 2018 to December 31, 2020 or until a successor is appointed.
2. That the member appointed to the board continue to hold office for the term indicated or until their successor is appointed.

Councillor Jason Mancinelli moved, seconded by Councillor John Findura, AND IT WAS RESOLVED, that the recommendations of the Executive Committee contained in the report be concurred in.

CR18-33 Regina Airport Authority Inc. Board of Directors – 2018 Appointments

Recommendation

RECOMMENDATION OF THE EXECUTIVE COMMITTEE

- APRIL 18, 2018

1. That Sean McEachern be nominated to the Regina Airport Authority Inc. Board of Directors (RAA Board) for a term of office effective May 1, 2018 to May 31, 2020.
2. That the member appointed to the Regina Airport Authority Inc. Board of Directors continue to hold office for the term indicated or until their successor

is appointed.

Councillor Jason Mancinelli moved, seconded by Councillor John Findura, AND IT WAS RESOLVED, that:

- 1. That Sean McEachern be nominated to the Regina Airport Authority Inc. Board of Directors (RAA Board) for a term of office effective May 1, 2018 to April 30, 2021.**
- 2. That the member appointed to the Regina Airport Authority Inc. Board of Directors continue to hold office for the term indicated or until their successor is appointed.**

CR18-34 Economic Development Regina (EDR) - 2017 Annual Report

Recommendation

**RECOMMENDATION OF THE EXECUTIVE COMMITTEE
- APRIL 18, 2018**

That the Executive Director, Financial and Corporate Services, as the City's proxy, be authorized to exercise the City's voting rights in Economic Development Regina (EDR) and approve the following at the annual general meeting on May 1, 2018:

- a) Receive the audited financial statements for the 2017 operating year (Appendix A);
- b) Receive the 2017 Annual Report (Appendix A);
- c) Receive the 2018 Business Plan (Appendix A);
- d) Receive the 2018 Operating Budget (Appendix A);
- e) Appoint auditor selected by the City of Regina through the Request for Proposal process as auditor of EDR for 2018, pursuant to section 149 of The Non-profit Corporations Act, 1995 (Saskatchewan).
- f) The following Directors be appointed to the EDR Board of Directors:
 - Mr. Ryan Urzada – May 2018 to April 2019;
 - Mr. Eric Dillon – May 2018 to April 2020;
 - Ms. Tina Svedahl – May 2018 to April 2020;

Councillor Jason Mancinelli moved, seconded by Councillor Barbara Young, AND IT WAS RESOLVED, that the recommendations of the Executive Committee contained in the report be concurred in.

FINANCE AND ADMINISTRATION COMMITTEE

CR18-35 Microsoft Office 365 Subscription Extension

Recommendation

**RECOMMENDATION OF THE FINANCE AND ADMINISTRATION
COMMITTEE**

- APRIL 10, 2018

1. That the Director of IT Services be delegated the authority to negotiate, finalize and approve the City entering into a new agreement or amending the existing agreement with Microsoft Corporation for the Office 365 Subscription Service for up to five years.
2. That the City Clerk be authorized to execute the necessary agreements on behalf of the City, upon review and approval of the City Solicitor.

Councillor Bob Hawkins moved, seconded by Councillor Andrew Stevens, AND IT WAS RESOLVED, that the recommendations of the Finance and Administration Committee contained in the report be concurred in.

PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE

CR18-36 Placemaking: Street Painting Project Update

Recommendation

**RECOMMENDATION OF THE PUBLIC WORKS AND
INFRASTRUCTURE COMMITTEE - APRIL 12, 2018**

1. That City Council approve the expansion of the Street Painting Pilot Project to up to a maximum of three additional locations in 2018. These locations will include Harbour Landing, the Downtown Business Improvement District and the Warehouse Business Improvement District, subject to the locations meeting the criteria of the Pilot Project.
2. That City Council direct Administration to bring back a report in 2019 with the Pilot Project findings and any recommendations for a future program.

Councillor Jason Mancinelli moved, seconded by Councillor Bob Hawkins, AND IT WAS RESOLVED, that the recommendations of the Public Works and Infrastructure Committee contained in the report be concurred in.

CR18-37 Lead Service Connection Management Program Update

Recommendation

**RECOMMENDATION OF THE PUBLIC WORKS AND
INFRASTRUCTURE COMMITTEE - APRIL 12, 2018**

That Administration be directed to provide a report to Public Works & Infrastructure (PWI) Committee annually, which details the progress of the Lead Service Connection Management Program (LSCMP).

Councillor Jason Mancinelli moved, seconded by Councillor Bob Hawkins, that the recommendations of the Public Works and Infrastructure Committee contained in the report be concurred in.

(Councillor Jason Mancinelli temporarily left the meeting.)

The motion was put and declared CARRIED.

REGINA PLANNING COMMISSION

CR18-38 Discretionary Use Application (17-DU-18) Petroleum Storage Facility 550 East 9th Avenue North

Recommendation

**RECOMMENDATION OF THE REGINA PLANNING COMMISSION –
APRIL 4, 2018**

That the Discretionary Use application for a proposed petroleum storage and terminal located at 550 East 9th Avenue North, being Part of NW 4-18-19-W2M, Industrial Ross Subdivision be approved, and that a Development Permit be issued subject to the following conditions:

- a) The development shall be consistent with the plans attached to this report as Appendix A-3.1 and Appendix A-3.2 inclusive, prepared by Worley Parsons Resources and Energy and dated August 31, 2017.
- b) The applicant shall submit a Building Permit application for approval by the Development Officer, the review of which will focus on the site development to ensure compliance with all applicable City standards including:
 - i. Modifying the site conditions for proposed new tankage and storage areas such that these areas are made equivalent to at least the Moderate Aquifer Sensitivity Overlay Zone prior to construction of the new tanks.
- c) The development shall comply with all applicable standards and regulations in *Regina Zoning Bylaw No. 9250*, including but not limited to the Performance Regulations for Moderate Sensitivity Aquifer Protection Overlay Zone in Table 10.2.
- d) Prior to the issuance of the Building Permit (as per condition 1b), the applicant shall provide documentation/letter from the Saskatchewan Ministry of Environment and/or federal regulatory authority for approval to construct, alter, expand, operate, and decommission a hazardous substance and/or waste dangerous goods facility.

Councillor Mike O'Donnell moved, seconded by Councillor Joel Murray, that the recommendations of the Regina Planning Commission contained in the report be concurred in.

(Councillor Jason Mancinelli returned to the meeting.)

The motion was put and declared CARRIED.

CR18-39 Discretionary Use Application (18-DU-01) Planned Group of Dwellings
(Townhouses) – Westerra Subdivision 1701 Barley Street

Recommendation

**RECOMMENDATION OF THE REGINA PLANNING COMMISSION –
APRIL 4, 2018**

That the discretionary use application for a proposed Planned Group of Dwellings - Townhouses located at Parcel F, Plan No. 102224393, in the Westerra subdivision as shown in Appendix A-1 be approved, and that a Development Permit be issued subject to the following conditions:

- a) The development shall generally be consistent with the plans attached to this report as Appendix A-3.1 to A-3.9 inclusive, prepared by North Prairie Developments Ltd. and dated January 3, 2018.
- b) The development shall comply with all applicable standards and regulations in *Regina Zoning Bylaw No. 9250*.

Councillor Mike O'Donnell moved, seconded by Councillor Barbara Young, AND IT WAS RESOLVED, that the recommendations of the Regina Planning Commission contained in the report be concurred in.

INFORMATIONAL REPORTS

IR18-5 Mayor's Housing Commission: Comprehensive Housing Strategy – 2017 Annual Update

Recommendation

**RECOMMENDATION OF THE MAYOR'S HOUSING COMMISSION
- APRIL 11, 2018**

That this report be received and filed.

IR18-6 Public Works and Infrastructure Committee: Residential Road Renewal Program
2017 Annual Report

Recommendation

**RECOMMENDATION OF THE PUBLIC WORKS AND
INFRASTRUCTURE COMMITTEE - APRIL 12, 2018**

That this report be received, filed and remain permanently closed.

**Councillor Jerry Flegel moved, seconded by Councillor Lori Bresciani, AND IT WAS
RESOLVED, that informational reports IR18-5 and IR18-6 be received and filed.**

MOTION

MN18-5 Councillor Andrew Stevens and Councillor Lori Bresciani: Snow Angels Program

Councillor Andrew Stevens moved, seconded by Councillor Lori Bresciani that:

The Administration:

- 1) Research “Snow Angel” or similar programs in other municipalities, and propose a program in consultation with community serving organizations, in which organizations own and drive the delivery of a program in the community to support Regina becoming a more accessible winter city;**
- 2) Research and consider options to incent community organizations to participate;**
- 3) Develop options to support community organizations to educate and promote any such program;**
- 4) Prepare a report for consideration by City Council as part of the 2019 Budget development process.**

Mayor Michael Fougere stepped down to enter debate.

Councillor Jason Mancinelli assumed the Chair.

Mayor Michael Fougere returned to the Chair prior to the vote.

The motion was put and declared CARRIED.

NOTICE OF MOTION

MN18-6 Councillor Jerry Flegel: Condominium Waste Rebate

Councillor Jerry Flegel gave written notice that at the May 28, 2018 meeting of City Council, he intends to make the following recommendation:

That Administration be directed to bring forward a report in Q3 of 2018 to the Public Works and Infrastructure Committee that provides the following information:

- 1. Cost and implications of reinstating the Condominium Waste Rebate program; and**
- 2. Options that would enable all condominiums to utilize the City of Regina's waste removal services.**

BYLAWS AND RELATED REPORTS

CR18-40 Endeavour to Assist Amendment to Servicing Agreement and Development Levy Agreement Policy

Recommendation

RECOMMENDATION OF THE EXECUTIVE COMMITTEE

- APRIL 18, 2018

1. That Appendix A, the *Administration of Servicing Agreement and Development Levy Agreement Policy*, be effective immediately upon approval by City Council.
2. That the City Solicitor be directed to prepare the necessary bylaw to amend *The Development Levy Bylaw No. 2011-16* to reflect the changes in Part D of Schedule D, in the manner set out in this report and Appendix A to this report, entitled *Administration of Servicing Agreement and Development Levy Agreement Policy*.

Councillor Jason Mancinelli moved, seconded by Councillor Joel Murray, AND IT WAS RESOLVED, that the recommendations of the Executive Committee contained in the report be concurred in.

CR18-41 Executive Committee: Records Retention and Disposal Schedules Bylaw 2012-18

Recommendation

RECOMMENDATION OF THE EXECUTIVE COMMITTEE

- APRIL 18, 2018

1. That *Bylaw No. 2012-18 The Records Retention & Disposal Bylaw, 2012* be amended as follows:
 - a. Schedule A: City of Regina Administrative Records Retention Schedule attached to this report replace Appendix A of Bylaw 2012-18;

- b. Schedule B: City of Regina Operational Records Retention
Schedule attached to this report replace Appendix B of Bylaw 2012-18.
2. That the City Solicitor be instructed to prepare the required bylaw amendments.

Councillor Jason Mancinelli moved, seconded by Councillor Joel Murray, AND IT WAS RESOLVED, that the recommendations of the Executive Committee contained in the report be concurred in.

CR18-42 Finance and Administration Committee: The Regina Property Tax Bylaw - 2018 and The Education Property Tax Bylaw - 2018

Recommendation

**RECOMMENDATION OF THE FINANCE AND ADMINISTRATION COMMITTEE
- APRIL 10, 2018**

That the City Solicitor be instructed to prepare the necessary property tax bylaws for consideration by City Council that include the municipal mill rate, the other taxing authorities' mill rates, the mill rate factors, and the business improvement districts' mill rates as outlined in Appendix A.

Councillor Bob Hawkins moved, seconded by Councillor Mike O'Donnell, AND IT WAS RESOLVED, that the recommendations of the Finance and Administration Committee contained in the report be concurred in.

CR18-43 Finance and Administration Committee: Annual Property Tax Exemption - 2018

Recommendation

**RECOMMENDATION OF THE FINANCE AND ADMINISTRATION COMMITTEE
- APRIL 10, 2018**

1. That the property tax exemptions as listed in Appendix A be approved subject to the Government of Saskatchewan approving the exemption or partial exemption of the education portion of the taxes for amounts that are \$25,000 or greater.
2. That the City Solicitor be instructed to bring forward the necessary bylaw to provide for the property tax exemptions listed in Appendix A.
3. That the Executive Director, City Planning and Development or her delegate be authorized to apply to the Government of Saskatchewan on behalf of property owners for any exemption of the education portion of the taxes that is \$25,000 or greater for property tax exemptions listed in Appendix A.

Councillor Bob Hawkins moved, seconded by Councillor Jerry Flegel, AND IT WAS RESOLVED, that the recommendations of the Finance and Administration Committee contained in the report be concurred in.

CR18-44 Finance and Administration Committee: Boundary Alteration - 2018 Property Tax Exemptions

Recommendation

RECOMMENDATION OF THE FINANCE AND ADMINISTRATION COMMITTEE

- APRIL 10, 2018

1. That the property tax exemptions as listed in Appendix A and B be approved subject to the Government of Saskatchewan approving the exemption or partial exemption of the education portion of the taxes for amounts that are \$25,000 or greater.
2. That the City Solicitor be instructed to bring forward the necessary bylaw to provide for the property tax exemptions listed in Appendix A and B.
3. That the Executive Director, City Planning and Development or her delegate be authorized to apply to the Government of Saskatchewan on behalf of property owners for any exemption of the education portion of the taxes that is \$25,000 or greater as outlined in Appendices A and B.

Councillor Bob Hawkins moved, seconded by Councillor Barbara Young, AND IT WAS RESOLVED, that the recommendations of the Finance and Administration Committee contained in the report be concurred in.

2008-13 THE REGINA PROPERTY TAX BYLAW, 2018

2018-14 THE EDUCATION PROPERTY TAX BYLAW, 2018

2018-17 THE DEVELOPMENT LEVY AMENDMENT BYLAW, 2018

2018-20 THE PROPERTIES EXEMPT FROM TAXATION BYLAW, 2018

2018-21 THE PROPERTIES EXEMPT FROM TAXATION AS A RESULT OF THE 2013 MUNICIPAL BOUNDARY ALTERATION BYLAW, 2018

2018-22 THE RECORDS RETENTION AND DISPOSAL SCHEDULES AMENDMENT BYLAW, 2018

Councillor Jason Mancinelli moved, seconded by Councillor Bob Hawkins, AND IT WAS RESOLVED, that Bylaws No. 2008-13, 2018-14, 2018-17, 2018-20, 2018-21 and 2018-22 be introduced and read a first time. Bylaws were read a first time.

Councillor Jason Mancinelli moved, seconded by Councillor Jerry Flegel, AND IT WAS RESOLVED, that Bylaws No. 2008-13, 2018-14, 2018-17, 2018-20, 2018-21 and 2018-22 be introduced and read a second time. Bylaws were read a second time.

Councillor Jason Mancinelli moved, seconded by Councillor Andrew Stevens, that City Council hereby consent to Bylaws No. 2008-13, 2018-14, 2018-17, 2018-20, 2018-21 and 2018-22 going to third and final reading at this meeting.

The motion was put and declared CARRIED UNANIMOUSLY.

Councillor Jason Mancinelli moved, seconded by Councillor Barbara Young, AND IT WAS RESOLVED, that Bylaws No. 2008-13, 2018-14, 2018-17, 2018-20, 2018-21 and 2018-22 be read a third time. Bylaws were read a third and final time.

ADJOURNMENT

Councillor Jerry Flegel moved, seconded by Councillor Barbara Young, AND IT WAS RESOLVED, that the meeting adjourn.

The meeting adjourned at 8:36 p.m.

Chairperson

Secretary

May 8, 2018

Mayor and City Council

Via email: EGohlke@regina.ca

Re: Request to speak at May 28, 2018 Council Meeting

Dear Mayor & City Council:

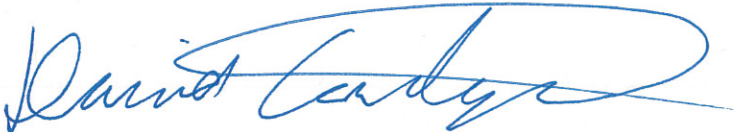
We are the consultant to the lawyers of the owner of the Orr Center located at 4400 – 4th Ave. We are requesting a Zoning Bylaw Amendment from Institutional Zone to DSC(H) – Designated Shopping Centre Zone (Holding Overlay Zone).

The purpose of the re-zoning request is to facilitate an eventual sale and re-development of the property. We believe that this re-zoning will help facilitate a substantial re-investment in the community and further help to achieve the City's infill re-development targets.

I would be pleased to appear at council to address any questions that may arise.

Yours truly,

NORTH RIDGE DEVELOPMENT CORPORATION



Per: David M. Calyniuk, CPA, CA
CEO – Land & Commercial Development

May 28, 2018

To: His Worship the Mayor
And Members of City Council

Re: Regina Planning Commission: Zoning Bylaw Amendment (17-Z-16) I – Institutional
Zone to DSC (H) – Designated Shopping Centre Zone (Holding Overlay Zone)
Rosemont Mount Royal, 4400 4th Avenue

RECOMMENDATION

RECOMMENDATION OF THE REGINA PLANNING COMMISSION – MAY 2, 2018

1. That the application to rezone Block A, Plan 75R32425; Block E, Plan 75R32425; Lot 7, Block 28, Plan 59R20949; and Lot 9, Block 28, Plan 101889344; located at 4400 4th Avenue, within the Rosemont Mount Royal Neighbourhood from I - Institutional Zone to DSC (H) - Designated Shopping Centre (Holding Overlay Zone), be approved.
2. That the City Solicitor be directed to prepare the necessary bylaw to authorize the respective *Regina Zoning Bylaw No. 9250* amendment.

REGINA PLANNING COMMISSION – MAY 2, 2018

David Calyniuk, representing North Ridge Development Corporation, addressed the Commission.

The Commission adopted a resolution to concur in the recommendation contained in the report.

Recommendation #3 does not require City Council approval.

Councillors: Bob Hawkins, Mike O'Donnell (Chairperson) and Barbara Young; Commissioners: David Bale, Frank Bojkovsky, Simon Kostic, Andre Kroeger, Adrienne Hagen Lyster, Robert Porter and Steve Tunison were present during consideration of this report by the Regina Planning Commission.

The Regina Planning Commission, at its meeting held on May 2, 2018, considered the following report from the Administration:

RECOMMENDATION

1. That the application to rezone Block A, Plan 75R32425; Block E, Plan 75R32425; Lot 7, Block 28, Plan 59R20949; and Lot 9, Block 28, Plan 101889344; located at 4400 4th

Avenue, within the Rosemont Mount Royal Neighbourhood from I - Institutional Zone to DSC (H) - Designated Shopping Centre (Holding Overlay Zone), be approved.

2. That the City Solicitor be directed to prepare the necessary bylaw to authorize the respective *Regina Zoning Bylaw No. 9250* amendment.
3. That this report be forwarded to the May 28, 2018 meeting of City Council for approval, which will allow sufficient time for advertising the required public notices for the respective bylaws.

CONCLUSION

The applicant has submitted an application to rezone the property at 4400 4th Avenue (Orr Centre) from I – Institutional Zone to DSC - Designated Shopping Centre. The proposed amendment to the *Regina Zoning Bylaw No. 9250* (Zoning Bylaw) is intended to facilitate preparation of the land for sale and subsequent future redevelopment. As there are no immediate plans for development of the subject property at this time, the Administration is recommending that an (H) - Holding Overlay Zone be applied in addition to the DSC Zone.

When development plans are known, the Administration will assess the design and distribution of land uses and engage the community in the planning process. The Holding Overlay Zone would enable the Administration to exercise control over design of the site and further subdivision. Prior to any new development occurring on the site, a comprehensive redevelopment plan will be required to be submitted and approved by the City of Regina (City).

The proposal complies with the policies contained in *Design Regina: Official Community Plan Bylaw No. 2013-48* (OCP) and with the provisions within the Zoning Bylaw pertaining to the use of the Holding Overlay Zone. Accordingly, the Administration recommends approval.

BACKGROUND

An application has been received to rezone the subject property located at 4400 4th Avenue (Orr Centre). The subject property which is currently zoned I – Institutional is proposed to be rezoned to DSC – Designated Shopping Centre Zone with an (H) – Holding Overlay Zone. The proposed zoning amendment is intended to facilitate future redevelopment of the site.

The Orr Centre contains a broad range of land uses including a vocational school (University of Saskatchewan Nursing Program), various office users, a child day care centre, auditorium space and some residential apartment dwelling units at the rear of the property. The site was originally developed as a traditional institutional use and was home to the Western Canadian Bible College. In 2003 the Western Canadian Bible College ceased operation in Regina and moved to Calgary, Alberta. Since that time, the spaces traditionally used as education spaces have been converted to the current uses.

The subject property is located within the Rosemont Mount Royal Neighbourhood. The surrounding land uses are primarily low density residential dwellings to the west, south and

north, and Lewvan Drive is directly to the east. The Allan Blakeney Adult Campus (former Wascana School) is on the east side of Lewvan Drive.

DISCUSSION

Land Use and Zoning Details

Many of the current land uses are permitted uses in the proposed DSC (H) – Designated Shopping Centre (Holding Overlay) Zone, except the auditorium which would become a legal non-conforming land use. All land uses could continue to operate in their current capacity on the property if rezoning to DSC (H) – Designated Shopping Centre (Holding Overlay) Zone is approved. However, any subsequent changes in land use to the site would require review by the Administration.

The land use and zoning related details of this proposal are summarized in the following table:

Land Use Details	Existing	Proposed
Zoning	I – Institutional Zone	DSC – Designated Shopping Centre Zone
Minimum Lot Area (m ²)	750 m ²	41,080 m ²
Minimum Lot Frontage (m)	25 m	180.4 m
Maximum Height (m)	13 m	N/A

The original application submitted to the City did not include the (H) – Holding Overlay Zone. DSC – Designated Shopping Centre Zone is somewhat exceptional in an established neighbourhood as the DSC Zone has commonly been applied in developing suburban areas where their locations are planned through the concept plan approval process. However, the recent trend has been that this zone is being used more often as it includes the option for mixed-use as it includes option for residential development.

Recommended Zoning Approach

Given the context of the subject property, and in considering the range of development options in the DSC - Designated Shopping Centre zone, the Administration determined that a zoning tool was needed to ensure that the future development of the site would be compatible and integrate well with the established community. The Administration explored options with the applicant to support and facilitate future redevelopment and renewal of the site. This process included striking a balance between applying a zoning designation that would facilitate redevelopment with the need to ensure that redevelopment occurs in a compatible manner. To achieve this balance the Administration recommends the application of a (H) – Holding Overlay Zone along with the rezoning of the subject property to DSC – Designated Shopping Centre zone.

The Holding Overlay Zone will be placed on the property until such time that the owner can provide a redevelopment option that meets City regulation and policy; and, integrates with the existing land uses in the area plan. The use of the Holding Overlay Zone ensures that comprehensive redevelopment will not occur until a plan is approved and that in the community

will have participated in the planning process. Until the designation is removed, the only permitted use of the property would be that which exists on the date that the amendment to include the Holding Overlay Zone is applied. This means that existing land use on the Orr Centre site could continue to exist.

Prior to any new development occurring on the site, a comprehensive redevelopment plan will be required to be submitted and approved by the City. The redevelopment plan will need to include a complete site plan which proposes land uses and includes any requested studies, such as traffic or servicing studies. The comprehensive redevelopment plan would need to address staging, phasing, servicing, transportation, proposed land uses and land use compatibility with the surrounding neighbourhood. When development plans are known for the site, the Administration will engage the community to collect input and feedback through the planning process.

The recommended zoning amendment is consistent with the intent of Holding Overlay Zone, as described in the Zoning Bylaw as follows:

- (1) This zone is designed to retain lands or buildings for specific future uses.
- (2) It is intended to be applied after the adoption or approval of a relevant:
 - a. Planning Study
 - b. Concept Plan
 - c. Subdivision Plan

The removal of a Holding Overlay Zone requires City Council approval.

RECOMMENDATION IMPLICATIONS

Financial Implications

The subject properties receive a full range of municipal services, including water, sewer and storm drainage. The applicant will be responsible for the cost of any additional or changes to existing infrastructure that may be required to directly or indirectly support the development, in accordance with City standards and applicable legal requirements.

Environmental Implications

None with respect to this report.

Policy/Strategic Implications

The proposal is consistent with the policies contained within Part A of the OCP with respect to:

Section D5: Land Use and Built Environment

Goal 1 – Complete Neighbourhoods: Enable the development of complete neighborhoods

- 7.1 Require that new neighbourhoods, new mixed-use neighbourhoods, intensification areas and built or approved neighbourhoods are planned and developed to include the following:
 - 7.1.4 Opportunities for daily lifestyle needs, such as services, convenience shopping, and recreation.
- 7.5 Encourage appropriate mixed-use development within neighbourhoods, as well as the retention of existing local and neighbourhood commercial spaces.

Goal 4 – Employment Areas: Provide appropriate locations and development opportunities for a full range of industrial, commercial and institutional activities.

- 7.16 Encourage local commercial within residential areas.

The OCP encourages commercial and service related land uses within residential areas, as well as, opportunities for intensification. By implementing the Holding Overlay Zone, the City can exercise control over future development on site to ensure that issues pertaining to design and interface with the surrounding community are addressed. In addition, local commercial amenities will contribute to a complete neighbourhood.

Other Implications

None with respect to this report.

Accessibility Implications

None with respect to this report.

COMMUNICATIONS

Communication with the public is summarized as follows:

Public notification signage posted on	October 13, 2017
Will be published in the Leader Post on	May 12 & May 19, 2018
Letter sent to immediate property owners	October 10, 2017
Public Open House held	October 26, 2017
Number of Public Comments Sheets received	34

The application for rezoning to DSC – Designated Shopping Centre without the Holding Overlay Zone was circulated to the Rosemount/Mount Royal Community Association for their comments. The Community Association responded that they feel that “without a solid proposal for redevelopment to consider, it would be premature for the City of Regina to provide approval to this zoning change. In addition, the community as a whole would not want to see any services, entertainment facilities, or development of the area that would adversely affect the immediate residents or the surrounding community.”

The application, without the Holding Overlay Zone was circulated to the West Zone Board for their comments. The Zone Board responded that “without a proposal for redevelopment in hand, it would be premature to give approval to this zoning change application at this time.” In addition, that this would “leave an open approval for any conforming uses within the new zoning designation, which may include a full redevelopment of the entire site into retail, entertainment and services that may adversely affect the immediate four adjacent residential properties let alone the surrounding residential neighbourhood.”

A total of 40 people attended an Open House held on October 26, 2017 to review the proposal to rezone the property to DSC – Designated Shopping Centre without the Holding Overlay Zone. The Administration received 34 public comment sheets through the circulation and open house process. A more detailed accounting of the respondents’ concerns and the Administration’s response is provided in Appendix B.

The applicant and interested parties will receive a copy of the report and notification of the meeting to appear as a delegation in addition to receiving written notification of City Council’s decision.

DELEGATED AUTHORITY

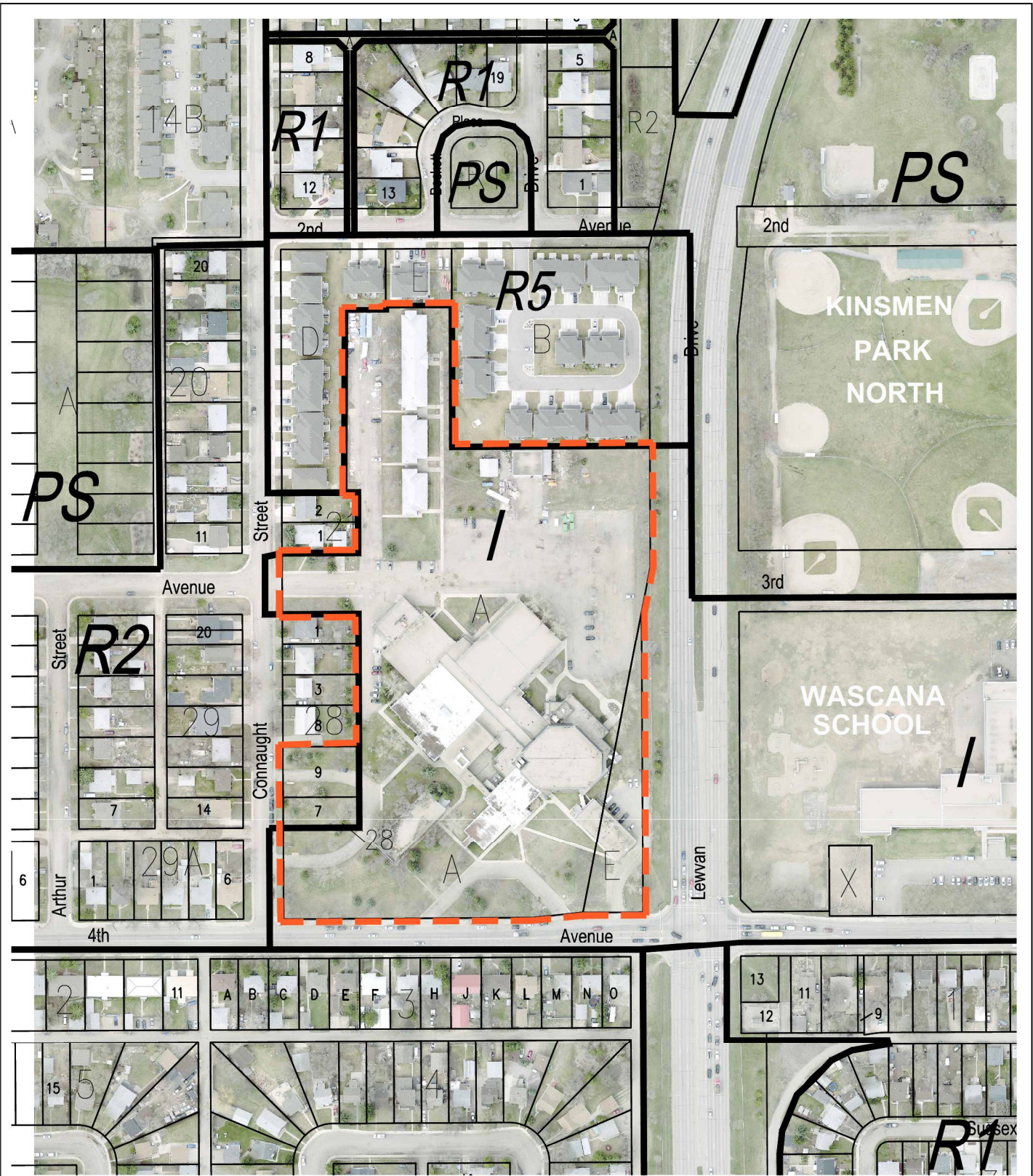
City Council’s approval is required, pursuant to *Part V of The Planning and Development Act, 2007*.

Respectfully submitted,

REGINA PLANNING COMMISSION



Elaine Gohlke, Secretary



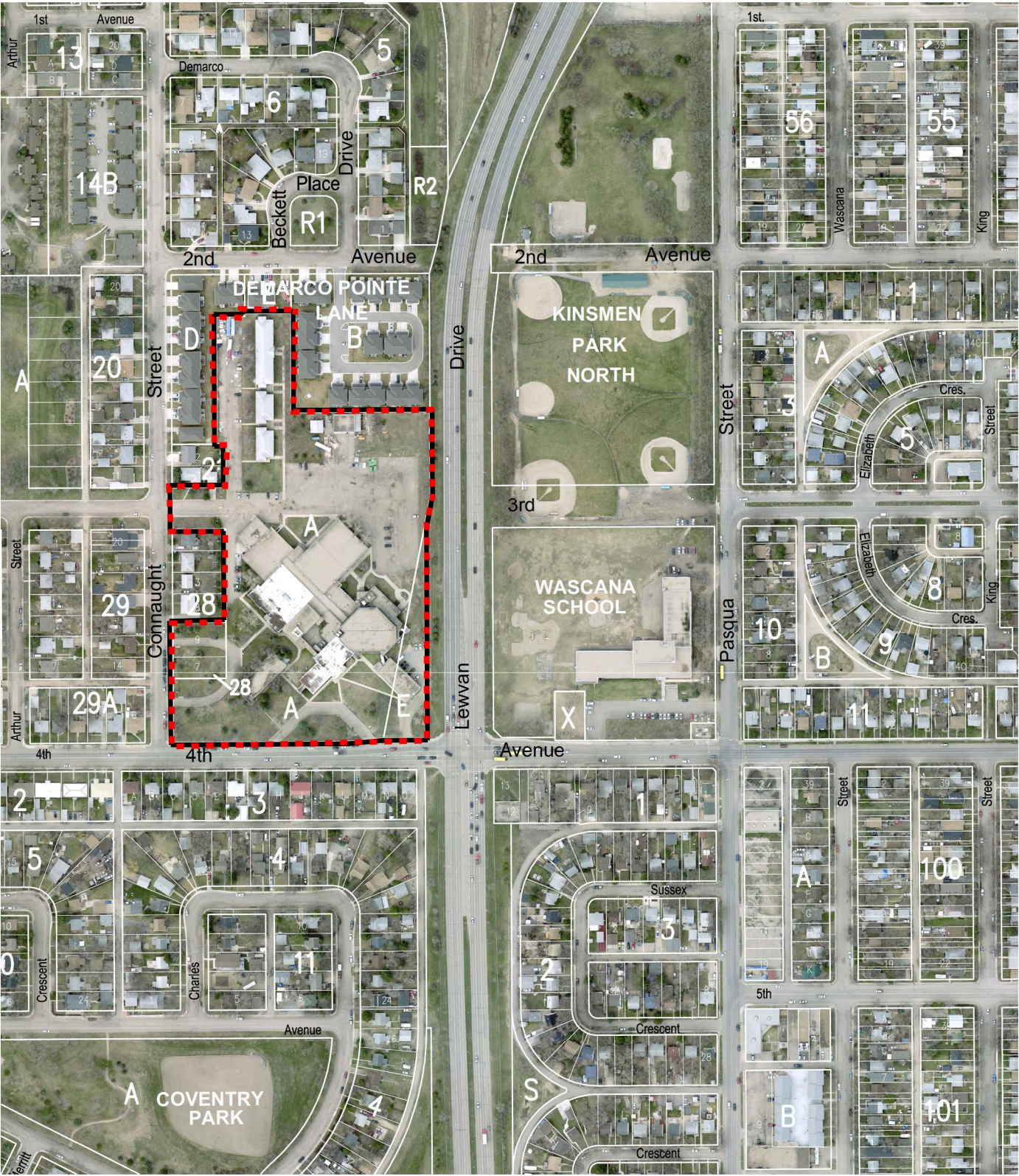
Date of Photography : 2016



Subject Property

Project 17-Z-16

Civic Address/Subdivision 4400 4th Avenue / Transcona
Lot 9, Block A, Plan 75R32425, Block E, Plan 75R3245, lot 7, Block
28, Plan 59R20949 and Lot 9, Block 28, Plan 101889344.



Subject Property

Date of Photography: 2016



Project 17-Z-16

Civic Address/Subdivision

4400 4th Avenue / Transcona
Lot 9, Block A, Plan 75R32425, Block E, Plan 75R3245, lot 7, Block
28, Plan 59R20949 and Lot 9, Block 28, Plan 101889344.

Public Consultation Summary

Response	Number of Responses	Issues Identified
<i>I support this proposal</i>	11	<ul style="list-style-type: none"> Area needs commercial development. Is essential for residents in area.
<i>Accept if one or two features were different</i>	1	<ul style="list-style-type: none"> Access onto 4th Avenue from Connaught Street.
<i>Accept if many features were different</i>	8	<ul style="list-style-type: none"> Rezoning is without a proposed development. Could accept if traffic/congestion was solved. Parking.
<i>Completely opposed</i>	14	<ul style="list-style-type: none"> Rezoning is without a proposed development. Potential uses in DSC Zone (Night Clubs & Liquor Stores) Wrong location. Property values. Traffic/congestion. Parking. Access onto 4th Avenue from Connaught Street. Noise, garbage. Crime.

A total of 40 people attended the Open House held on October 26th, 2017 and a total of 34 comment sheets were received by Administration through the circulation and open house processes.

1. Issue: Traffic, Congestion and Access onto 4th Avenue from Connaught Street

Administration's Response: It is not anticipated that the proposed Shopping Centre will cause traffic to exceed the thresholds of the transportation network as the system was designed.

The Applicant has submitted a Traffic Impact Study for the proposed rezoning and the Administration will continue to study the issue once a development proposal has been submitted for consideration to determine if traffic volumes warrant the installation of additional vehicular control devices or pedestrian crosswalks at that time.

2. Issue: Wrong location

Administration's Response: Prior to any new development occurring on the site a comprehensive redevelopment plan will be required to be submitted and approved by the City. The redevelopment plan will need to include a complete site plan which proposes land uses and includes any requested studies, such as traffic or servicing studies. The comprehensive redevelopment plan would need to address staging, phasing, servicing, transportation, proposed land uses and land use compatibility with the surrounding neighbourhood.

The Holding Overlay Zone will be placed on the property until such time as the owner can provide a suitable development option that meets City regulation and integrates with the existing land uses in the area. Until the holding designation is removed the only permitted land use of the property will be what exists on the date that the amendment to include the holding overlay is applied.

3. **Issue: Parking**

Administration's Response: Any proposed development would need to meet the minimum parking requirements of the Zoning Bylaw.

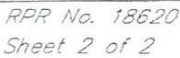
4. **Issue: Property Values**

Administration's Response: The Administration is not aware of any evidence that such a development will have a negative impact on surrounding property values. Any new development could contribute to the neighbourhood, which has the potential to reflect positively in local real estate values.

5. **Issue: Rezoning is without a proposed development**

Administration's Response: The Administration is recommending the use of a Holding Overlay Zone until such time as a comprehensive redevelopment plan is submitted for the property. Approval is required from City Council prior to the removal of a Holding Overlay Zone.

Appendix A-3.1



May 28, 2018

To: His Worship the Mayor
And Members of City Council

Re: Regina Planning Commission: Heritage Designation Application (18-H-02) Regina
Cartage Building - 2220 Dewdney Avenue

RECOMMENDATION

RECOMMENDATION OF THE REGINA PLANNING COMMISSION – MAY 2, 2018

1. That the designation of the Regina Cartage Building (also known as Canada Customs Warehouse) located at 2220 Dewdney Avenue, being Lot 46, Block 204, Plan No. 101192600 Ext. 13 and Lot 20, Block 294 Plan No. Old 33, as Municipal Heritage Property, be approved.
2. That the City Solicitor be instructed to prepare the necessary bylaw to:
 - a. Designate the property as Municipal Heritage Property.
 - b. Identify the reasons for designation and character-defining elements as stated in Appendix A-4 to this report.
 - c. Provide that any subsequent alterations to the property be consistent with the “Standards and Guidelines for the Conservation of Historic Places in Canada.”
3. That the City Solicitor be instructed to prepare the necessary bylaw to amend Schedule A of the *Bylaw of the City of Regina to Deny a Permit for the Alteration or Demolition of Properties that the Council of the City of Regina may wish to Designate as Municipal Heritage Properties No. 8912* (Heritage Holding Bylaw) to remove the property listed as Item 8.12 Canada Customs Warehouse, 2220 Dewdney Avenue, upon designation.

REGINA PLANNING COMMISSION – MAY 2, 2018

The Commission adopted a resolution to concur in the recommendation contained in the report.

Recommendation #4 does not require City Council approval.

Councillors: Bob Hawkins, Mike O'Donnell (Chairperson) and Barbara Young; Commissioners: David Bale, Frank Bojkovsky, Simon Kostic, Andre Kroeger, Adrienne Hagen Lyster, Robert

Porter and Steve Tunison were present during consideration of this report by the Regina Planning Commission.

The Regina Planning Commission, at its meeting held on May 2, 2018, considered the following report from the Administration:

RECOMMENDATION

1. That the designation of the Regina Cartage Building (also known as Canada Customs Warehouse) located at 2220 Dewdney Avenue, being Lot 46, Block 204, Plan No. 101192600 Ext. 13 and Lot 20, Block 294 Plan No. Old 33, as Municipal Heritage Property, be approved.
2. That the City Solicitor be instructed to prepare the necessary bylaw to:
 - a. Designate the property as Municipal Heritage Property.
 - b. Identify the reasons for designation and character-defining elements as stated in Appendix A-4 to this report.
 - c. Provide that any subsequent alterations to the property be consistent with the "Standards and Guidelines for the Conservation of Historic Places in Canada."
3. That the City Solicitor be instructed to prepare the necessary bylaw to amend Schedule A of the *Bylaw of the City of Regina to Deny a Permit for the Alteration or Demolition of Properties that the Council of the City of Regina may wish to Designate as Municipal Heritage Properties No. 8912* (Heritage Holding Bylaw) to remove the property listed as Item 8.12 Canada Customs Warehouse, 2220 Dewdney Avenue, upon designation.
4. That this report be forwarded to the May 28, 2018 meeting of City Council for approval, to allow sufficient time for service of the required notice of intention to pass the necessary bylaw and for advertising the required public notice for the respective bylaw.

CONCLUSION

The Administration has received an application to designate the Regina Cartage Building (also known as the Canada Customs Warehouse) located at 2220 Dewdney Avenue as a Municipal Heritage Property. The building is of architectural and historical value for:

- Its utilitarian design and Chicago School style of architecture reflected in its flat roof, undecorated façade and cornice, vertical lines and rectangular window pattern.
- Its contribution to the historic integrity and streetscape of the 2200 block of Dewdney Avenue in the historic warehouse district.
- Its association with the pre-First World War period of optimism and expansion in Regina.

- Its association with the Regina Cartage Company Ltd. formed in 1909 in response to the Regina Board of Trade and the Canadian Pacific Railway's need for a cartage company with strong financial backing and enough wagons and facilities to move freight from rail lines to businesses and from businesses to the rail line for shipping.

The designation of the Regina Cartage Building as a Municipal Heritage Property is consistent with the heritage policy objectives of *Design Regina: The Official Community Plan Bylaw No. 2013-48* (OCP). Accordingly, the Administration recommends approval.

BACKGROUND

The Administration has received an application to designate the Regina Cartage Building at 2220 Dewdney Avenue as a Municipal Heritage Property. The property is listed under Schedule "A" to the Heritage Holding Bylaw as the Canada Customs Warehouse Building.

Applications for designation as Municipal Heritage Property are considered in accordance with Section 11 of *The Heritage Property Act*.

The owner intends to submit a corresponding application under the *Heritage Building Rehabilitation Program*, which would be considered separately by the Finance and Administration Committee and, subsequently, City Council.

DISCUSSION

The owner of the Regina Cartage Building, located at 2220 Dewdney Avenue, proposes to designate the property as a Municipal Heritage Property. The Regina Cartage Building is listed as Item 8.12 on Schedule A to the Heritage Holding Bylaw as the Canada Customs Warehouse.

The Heritage Holding Bylaw was adopted by City Council on September 11, 1989, pursuant to the requirements of Section 28 of *The Heritage Property Act*. The Heritage Holding Bylaw contains a list of buildings (Schedule A) that have been identified as having potential heritage value and that City Council may wish to designate as municipal heritage properties. In the process of designating a property, City Council approval is also required to remove the property from the Heritage Holding Bylaw.

The property is shown on the maps in Appendix A-1 and A-2 of this report. In addition, a photograph of the building is provided in Appendix A-3.1.

A Statement of Significance documents the reasons why a property has heritage value and what elements must be retained in order to protect the heritage value of the property. The Statement of Significance guides how the City of Regina will apply the "Standards and Guidelines for the Conservation of Historic Places in Canada". The Statement of Significance must form part of a Conservation Plan, which is a requirement of an application under the Heritage Building Rehabilitation Program. The Statement of Significance for this property is attached to this report as Appendix A-4.

The Administration has assessed the property and determined that the Regina Cartage Building, constructed in 1911, is of heritage value for its architectural style and its historic significance and contribution to the historic streetscape of Regina's Old Warehouse District.

RECOMMENDATION IMPLICATIONS

Financial Implications

The property owner intends to apply for tax exemption under the *Heritage Building Rehabilitation Program* which will be assessed by the Administration under a separate application. The financial implications of the application will be addressed in a report to the Finance and Administration Committee.

Environmental Implications

Heritage designation of the subject property, as well as its conservation, will enhance the building's long-term economic viability and protect its character-defining elements. Designation will ensure the building's continued contribution to the historic and architectural character of Regina's Old Warehouse District.

Further, conservation of the building contributes to the City's broader policy objective under the OCP of promoting environmentally sustainable development by conserving the built environment and optimising the use of existing infrastructure.

Policy and/or Strategic Implications

The proposal is consistent with the policies contained within Part A of the OCP with respect to:

Section D8: Culture

Goal 1 – Support Cultural Development and Cultural Heritage: Enhance quality of life and strengthen community identity and cohesion through supporting cultural development and cultural heritage

- 10.2 Consider cultural development, cultural resources and the impact of historic places in all areas of municipal planning and decision making.
- 10.3 Identify, evaluate, conserve and protect Cultural Heritage, Historic Places, and cultural resources, including but not limited to Public Arts.
- 10.5 Encourage owners to protect historic places through good stewardship and voluntarily designating their property for listing on Historic Property Register.

Other Implications

According to *The Heritage Property Act*, City Council's decision to designate a property as a Municipal Heritage Property should be based on an assessment of its heritage value. The Administration through its assessment determined that designation of this property has significant heritage value. In undertaking this assessment, the Administration considers the heritage character defining elements as well as the historical occupancy. The historical and heritage importance of the importance of the subject property is detailed in the Statement of Significance in Appendix A-4.

Prior to City Council considering this report and proceeding with designation, the owners and any interested parties have the opportunity to object to the proposed designation according to the process outlined in *The Heritage Property Act*.

Accessibility Implications

None with respect to this report.

COMMUNICATIONS

The application was circulated to Heritage Regina and the Architectural Heritage Society of Saskatchewan. The Administration was not able to obtain comments from Heritage Regina or the Architectural Heritage Society of Saskatchewan prior to the deadline for submission of this report.

The applicant and other interested parties will receive a copy of the report and notification of the meeting to appear as a delegation in addition to receiving written notification of City Council's decision.

In accordance with *The Heritage Property Act*, notice of City Council's intention to consider a designation bylaw was:

- Served on the registrar and the property owner.
- Published in the *Leader-Post* on April 21, 2018.
- Registered in the Saskatchewan Land Registry against the title(s) for the parcel of land.

DELEGATED AUTHORITY

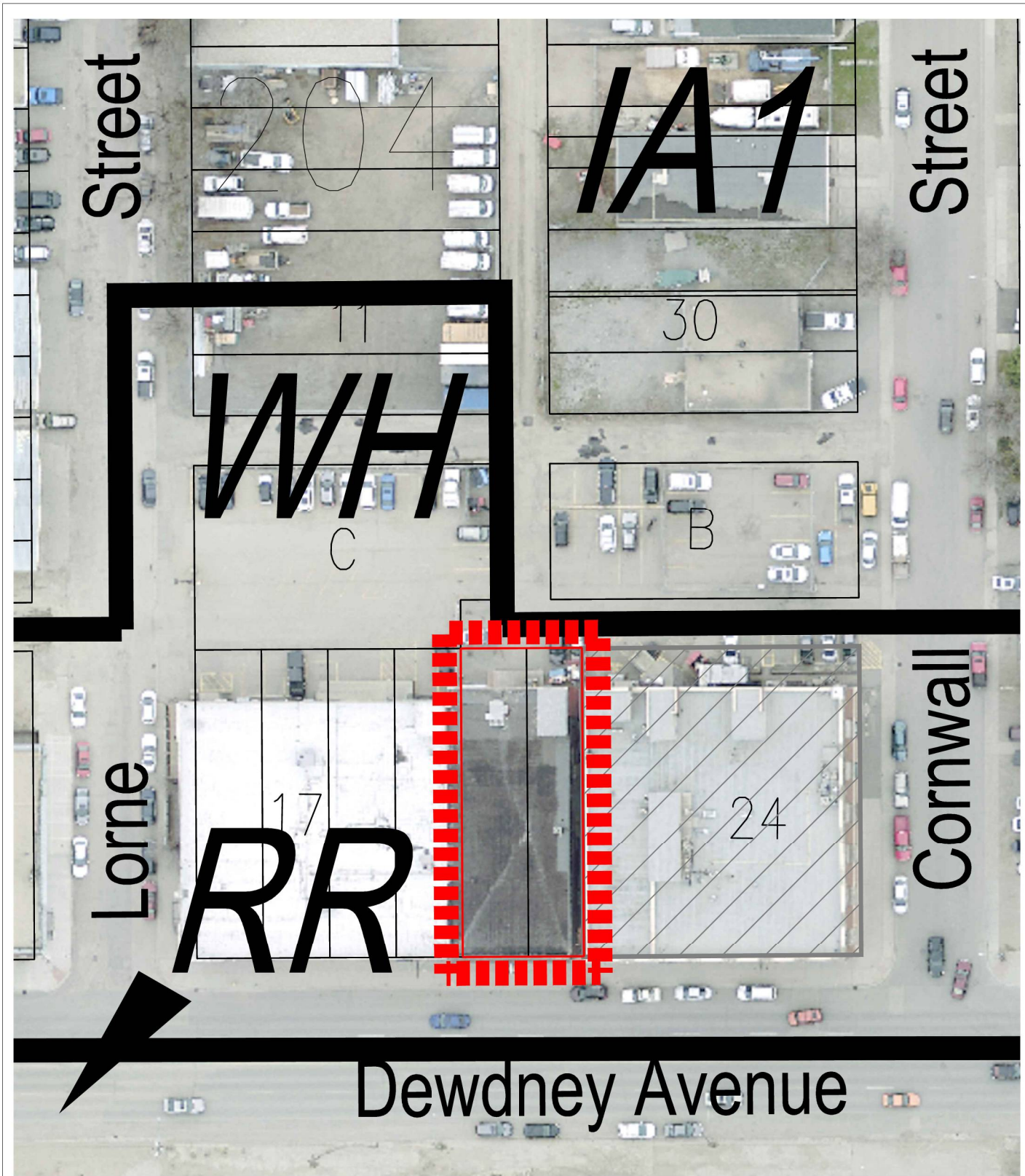
City Council's approval is required, pursuant to Section 11 of *The Heritage Property Act*.

Respectfully submitted,

REGINA PLANNING COMMISSION



Elaine Gohlke, Secretary



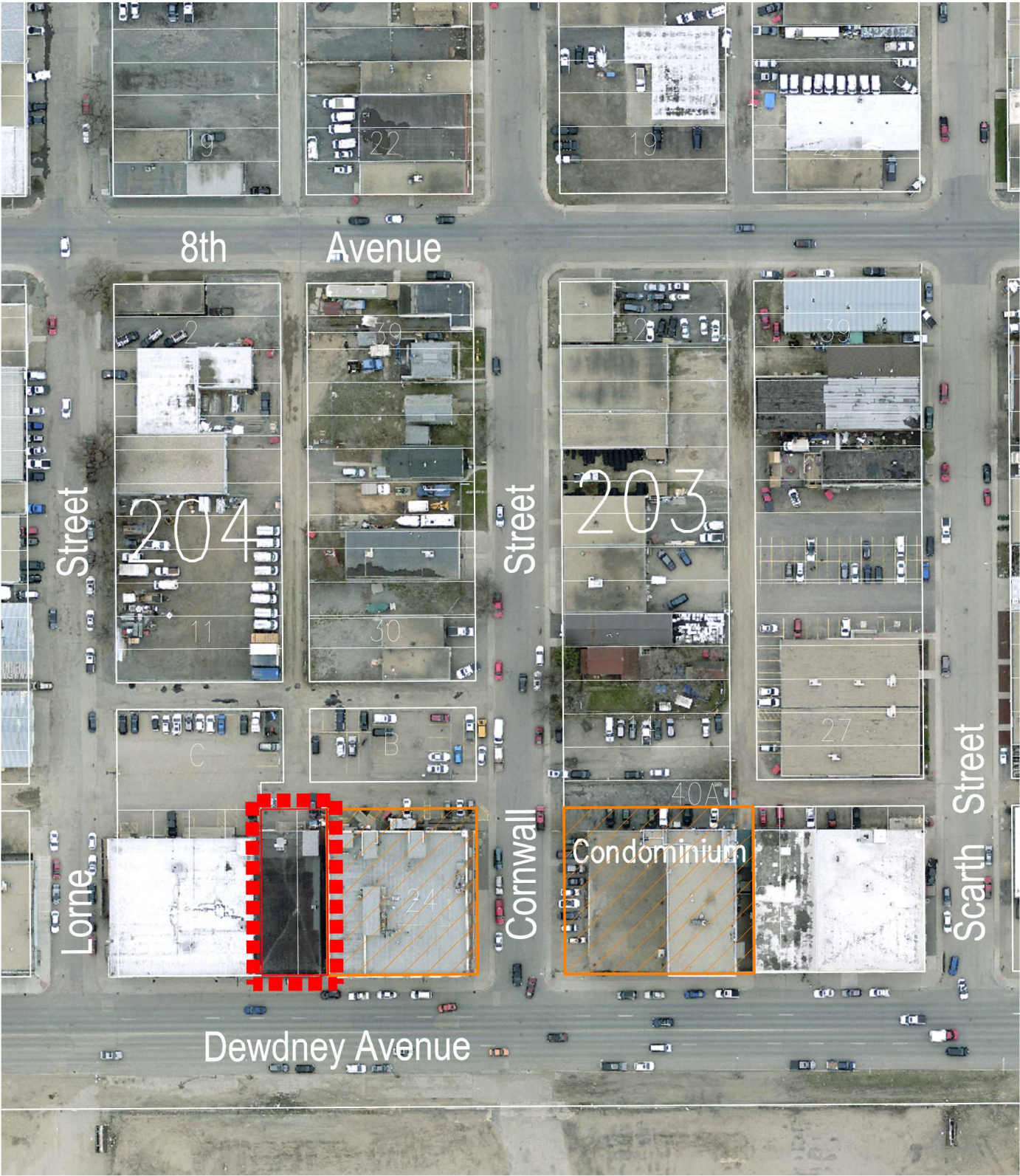
Subject Property

Date of Photography : 2016



Project 18-H-02

Civic Address/Subdivision 2220 Dewdney Avenue



Subject Property

Date of Photography: 2016



Project 18-H-02

Civic Address/Subdivision 2220 Dewdney Avenue



STATEMENT OF SIGNIFICANCE

2220 Dewdney Avenue

Other Names

Regina Cartage Company Ltd. Building
Canada Customs Warehouse

Construction Date

1911/01/01 to 1911/12/31

DESCRIPTION OF HISTORIC PLACE

2220 Dewdney Avenue is a municipal property comprising of one commercial lot in the City of Regina's historic warehouse district. The property features a two-storey brick clad, concrete structure, also known as the Regina Cartage Building, which was constructed in 1911.

HERITAGE VALUE

The heritage value of 2220 Dewdney Avenue lies in its status as one of the oldest remaining warehouse buildings along the historic Dewdney Avenue streetscape in Regina's old warehouse district. The building, sitting on its original site in the warehouse district was constructed during the pre-First World War period of optimism and expansion in Regina and is representative of the progress of the community.

The heritage value of 2220 Dewdney Avenue also lies in its association with the Regina Cartage Company Ltd. The Regina Cartage Company was formed on November 12, 1909 as a joint stock company when eight of Regina's smaller carter businesses came together bringing their teams, wagons and other equipment. It was formed in response to the Regina Board of Trade and the Canadian Pacific Railways [CPR] need for a cartage company with strong financial backing and enough wagons and facilities to move freight from the rail lines to business and business to the rail line for shipping. By 1912 the Cartage Company had its office in 2220 Dewdney Avenue and was promoting itself as the cartage company for the CPR and Canadian National Railroad [CNR]. Prominent Regina businessmen served as officers of the company including Walter H. Hill and Edgar McCallum who were each major shareholders and served terms as president of the company. Fred W. Hill also would serve as president of the company.

The heritage value of 2220 Dewdney Avenue also lies in its status as a representative example of a pre-First World War building. The building is utilitarian in design, styled after the simplified modern architecture of the Chicago School which is expressed through the buildings flat roof, vertical lines of the

façade, rectangular window pattern and undecorated cornice and corbels. The building is also one of the few buildings of the time constructed out of concrete and clad in brick.

CHARACTER-DEFINING ELEMENTS

The heritage value of 2220 Dewdney Avenue resides in the following character-defining elements:

- those elements of the property which allow it to contribute to the historic integrity of the 2200 block of Dewdney Avenue in Regina's old historic warehouse district including the sitting of the building on its original location facing the railroad tracks;
- those elements which contribute to defining the character of the historic warehouse district including its utilitarian design and Chicago School style architecture reflected in its flat roof, undecorated façade and cornice, vertical lines, and rectangular window pattern.

May 28, 2018

To: His Worship the Mayor
And Members of City Council

Re: Regina Planning Commission: Zoning Bylaw Amendment and Closure Applications (18-Z-02/18-CL-01) Rezoning of Portion of Dewdney Avenue Right-of-Way from RR-Railway Zone to IA-Light Industrial Zone - 1250 Dewdney Avenue

RECOMMENDATION

RECOMMENDATION OF THE REGINA PLANNING COMMISSION – MAY 2, 2018

1. That the application for the closure and sale of a portion of Dewdney Avenue right-of-way as described on the attached plan of proposed subdivision (Appendix A-3.1) prepared by Richard Adam Kraszlany, S.L.S. of Midwest Surveys, dated December 6, 2017, and legally described as P# St/L 456- Plan Old 33 Ext 0, be approved.
2. That the application to rezone the portion of Dewdney Avenue right-of-way as shown on the attached plan of proposed subdivision (Appendix A-3.1), from RR - Railway Zone to IA - Light Industrial Zone, be approved.
3. That the City Solicitor be directed to prepare the necessary bylaws to authorize the respective street closure and *Regina Zoning Bylaw No. 9250* amendment.

REGINA PLANNING COMMISSION – MAY 2, 2018

The Commission adopted a resolution to concur in the recommendation contained in the report.

Recommendation #4 does not require City Council approval.

Councillors: Bob Hawkins, Mike O'Donnell (Chairperson) and Barbara Young; Commissioners: David Bale, Frank Bojkovsky, Simon Kostic, Andre Kroeger, Adrienne Hagen Lyster, Robert Porter and Steve Tunison were present during consideration of this report by the Regina Planning Commission.

The Regina Planning Commission, at its meeting held on May 2, 2018, considered the following report from the Administration:

RECOMMENDATION

1. That the application for the closure and sale of a portion of Dewdney Avenue right-of-way as described on the attached plan of proposed subdivision (Appendix A-3.1) prepared by Richard Adam Kraszlany, S.L.S. of Midwest Surveys, dated December 6,

2017, and legally described as P# St/L 456- Plan Old 33 Ext 0, be approved.

2. That the application to rezone the portion of Dewdney Avenue right-of-way as shown on the attached plan of proposed subdivision (Appendix A-3.1), from RR – Railway Zone to IA - Light Industrial Zone, be approved.
3. That the City Solicitor be directed to prepare the necessary bylaws to authorize the respective street closure and *Regina Zoning Bylaw No. 9250* amendment.
4. That this report be forwarded to the May 28, 2018 meeting of City Council for approval, which will allow sufficient time for advertising of the required public notices for the respective bylaws.

CONCLUSION

The applicant (City of Regina Real Estate Branch) proposes to legally close the portion of Dewdney Avenue right-of-way and consolidate the land with the adjacent parcel located at 1250 Dewdney Avenue. An adjustment to the zone boundary is necessary to reflect the proposed parcel configuration. The portion of Dewdney Avenue is not used by the travelling public.

Upon the approval of rezoning and closure, the Administration will issue a certificate of approval of subdivision for registration purposes.

The proposal complies with the development standards and regulations contained in the *Regina Zoning Bylaw No. 9250* (Zoning Bylaw) and is consistent with the policies in *Design Regina: The Official Community Plan Bylaw No. 2013-48* (OCP). Accordingly, the Administration recommends approval.

BACKGROUND

This application is being considered pursuant to the Zoning Bylaw, the OCP and *The Planning and Development Act, 2007*.

The related subdivision application is being considered concurrently in accordance with *Bylaw No. 2003-3*, by which subdivision approval authority has been delegated to the Administration. A copy of the plan of proposed subdivision is attached to this report in Appendix A-3.1 for reference purposes only.

DISCUSSION

The City of Regina's Real Estate Branch proposes to close and sell a 0.39 ha portion of Dewdney Avenue and consolidate it with the adjacent site located at 1250 Dewdney Avenue as shown on the attached plan of proposed subdivision (Appendix A-3.1). The right-of-way to be closed is zoned in part RR - Railway Zone and in part IA – Light Industrial Zone. The portion of right-of-way zoned RR – Railway Zone is proposed to be rezoned to IA – Light Industrial which is consistent with the zoning of 1250 Dewdney Avenue. The proposed rezoning enables this land to be used for light industrial development.

Surrounding land uses include light industrial to the east, north and west. There is a Canadian Pacific Railway rail track on the south side of the property. The Administration circulated the application to Canadian Pacific Railway and did not receive any comments prior to preparing this report.

The existing right-of-way is not required for traffic circulation. As such, the proposed closure will not impact traffic flow or circulation in the immediate area as the property is a vacant land and was never developed as a road.

RECOMMENDATION IMPLICATIONS

Financial Implications

Consolidation of the right-of-way into the adjacent site will result in a modest increase in the property tax assessment attributable to the future property owner. The closure of the right-of-way will relieve the City of any obligations for maintenance or physical condition.

The subject area currently receives a full range of municipal services, including water, sewer and storm drainage. The applicant will be responsible for the cost of any additional or changes to existing infrastructure that may be required to directly or indirectly support the development, in accordance with City standards and applicable legal requirements.

Environmental Implications

None with respect to this report.

Policy/Strategic Implications

The proposal is consistent with the policies contained within the OCP with respect to the community goal of achieving long-term financial viability. By divesting itself of an unused portion of road right-of-way, the City has ensured that there will not be any long-term financial implications associated with the land.

Other Implications

None with respect to this report.

Accessibility Implications

None with respect to this report.

COMMUNICATIONS

Communication with the public is summarized below:

Public notification signage posted on	January 23, 2018
Will be published in the Leader Post on	May 12, 2018 May 19, 2018
Letter sent to immediate property owners	March 1, 2018
Public Open House Held	N/A
Number of Public Comments Sheets Received	1

There was one public comment received in support of this application.

The application was circulated to the Regina's Warehouse District. Following circulation, the Administration attempted follow up contact with the Warehouse District but did not receive a response prior to the deadline for submission of this report.

The applicant and other interested parties will receive a copy of the report and notification of the meeting to appear as a delegation in addition to receiving a written notification of City Council's decision.

DELEGATED AUTHORITY

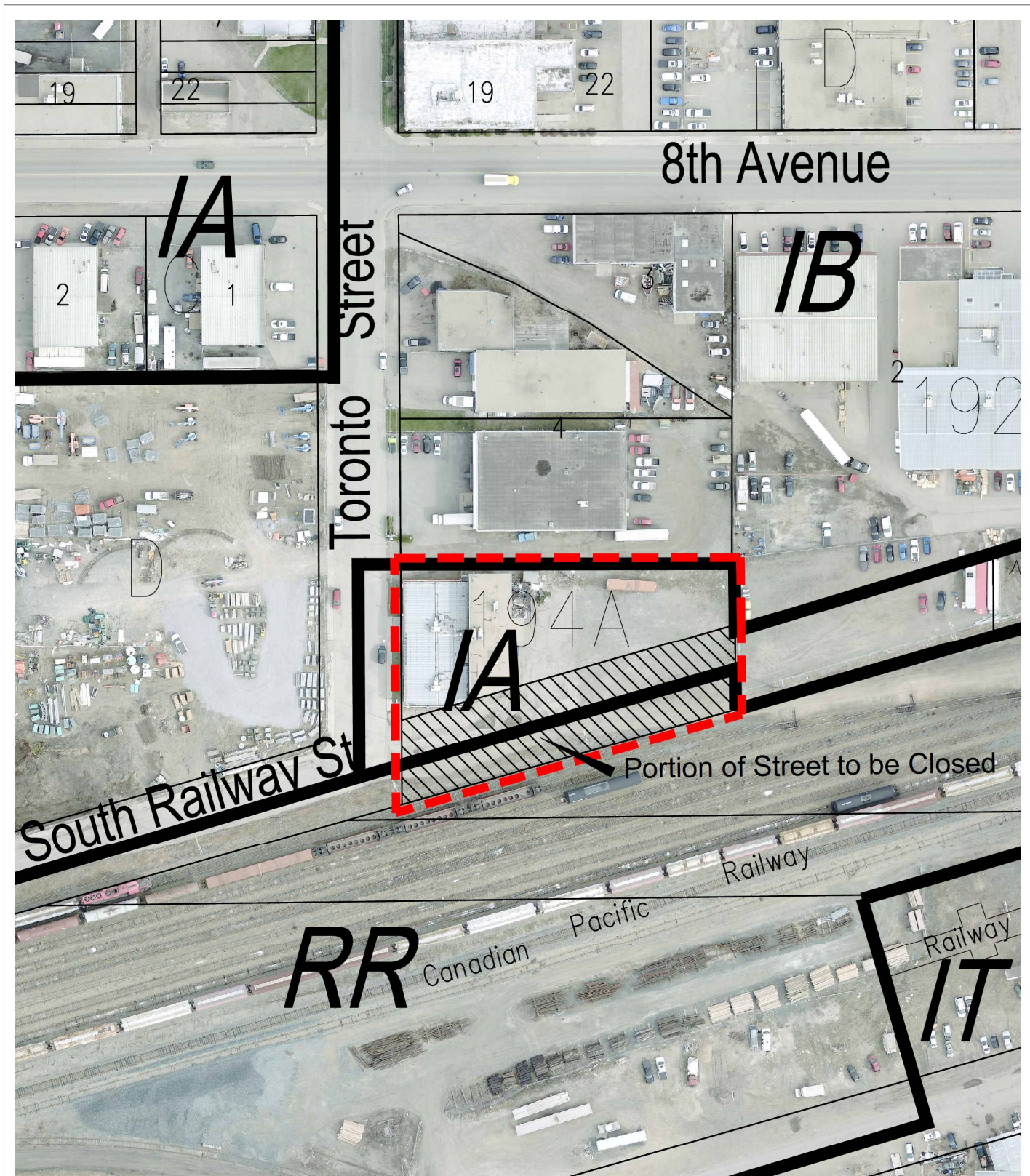
City Council's approval is required, pursuant to Part V of *The Planning and Development Act, 2007*.

Respectfully submitted,

REGINA PLANNING COMMISSION



Elaine Gohlke, Secretary



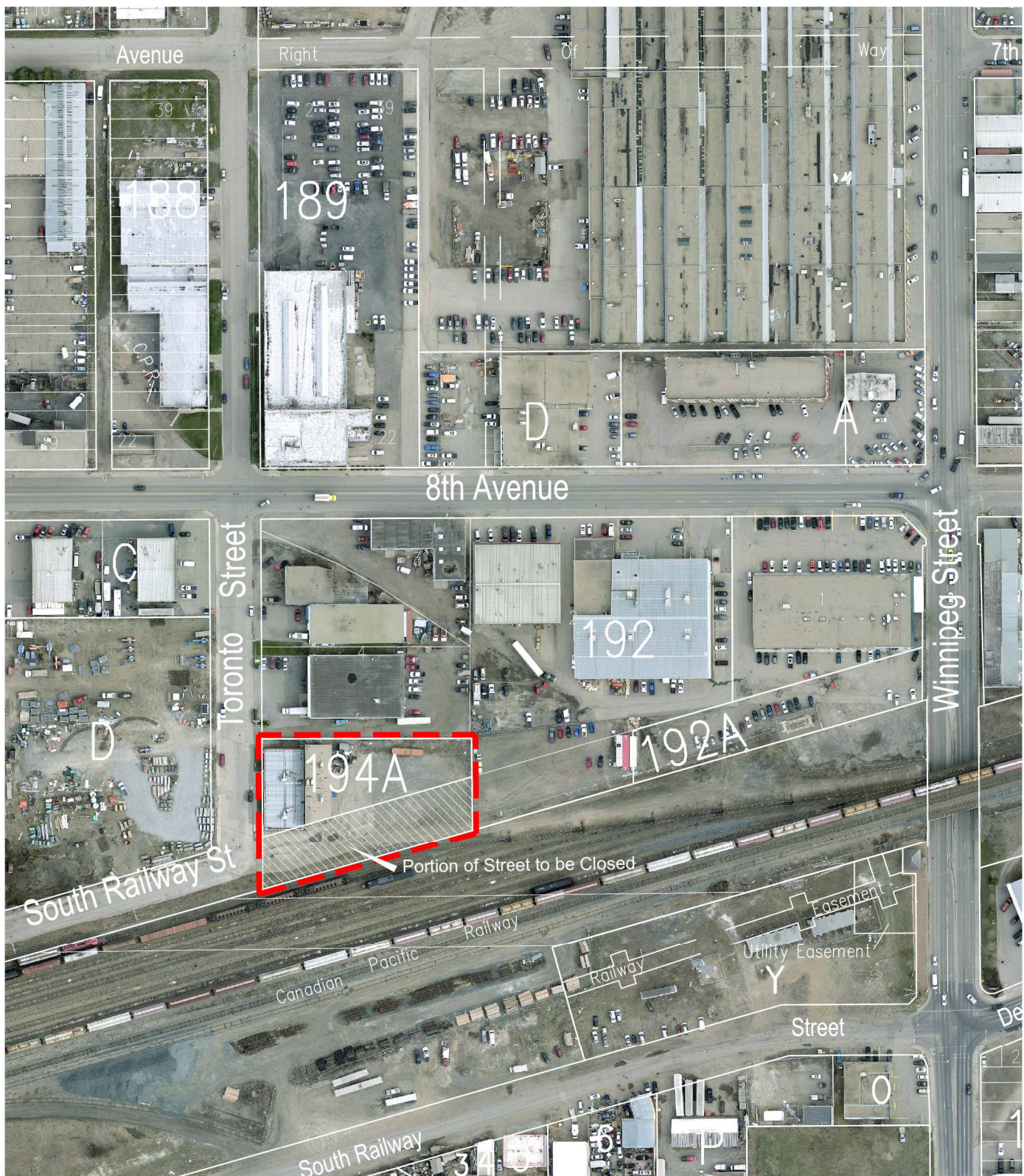
Subject Property

Date of Photography : 2016



Project 18-Z-02 /
18-CL-01

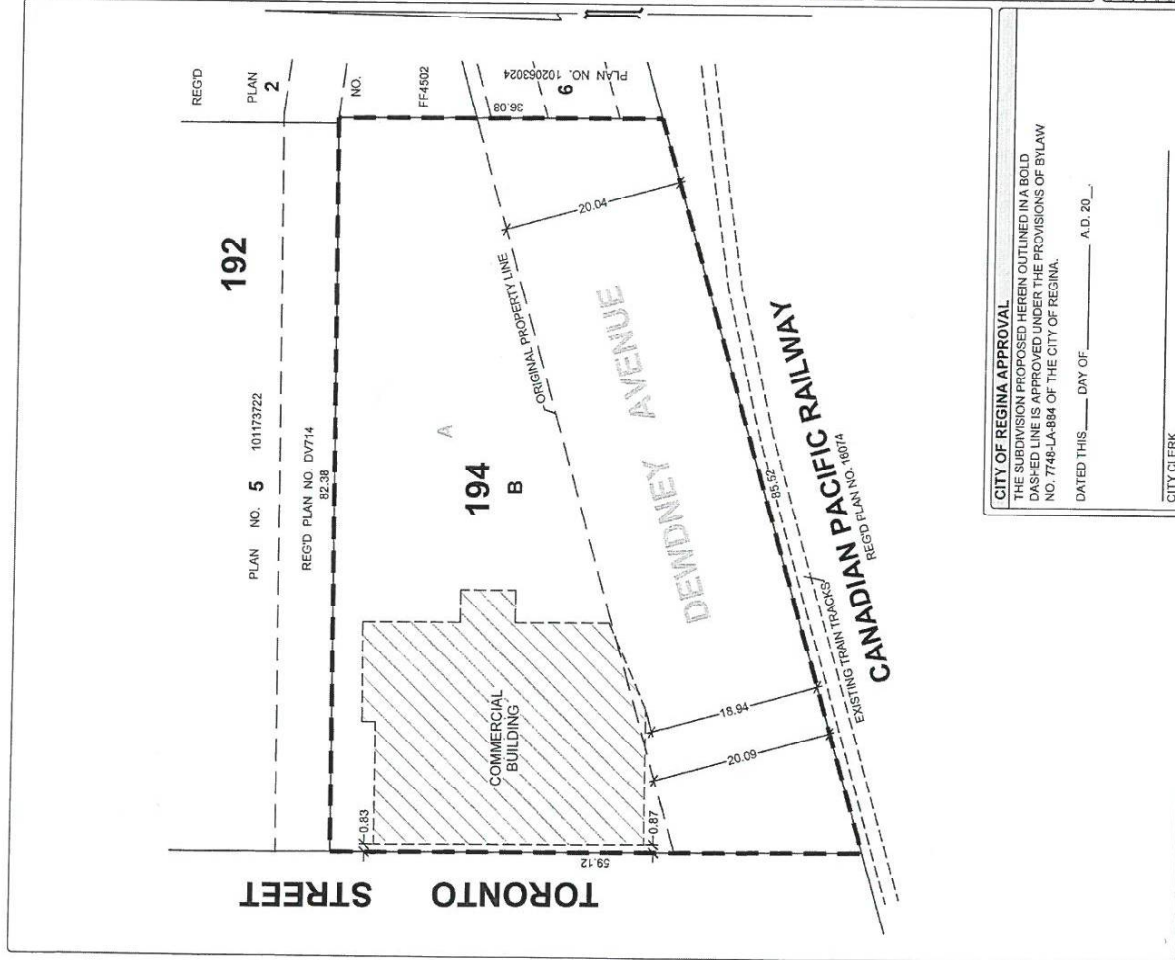
Civic Address/Subdivision 1250 Dewdney Avenue / Old 33
Lot A, Block 194, Reg'd Plan OLD33 Ext 12



 Subject Property

Date of Photography: 2016





PLAN SHOWING

PLAN OF PROPOSED SUBDIVISION
OF ALL OF
LOT A, BLOCK 194, REG'D PLAN No. OLD33
AND PART OF
DEWDNEY AVENUE,
REG'D PLAN No. OLD33
SE1/4 SEC 30, TWP 17, RGE 19, W2 Mer
REGINA, SASKATCHEWAN
2017
SCALE = 1: 500

LANDOWNER: LOT A, BLOCK 194, REG'D PLAN NO. OLD33

LANDOWNER: PORTION OF DEWDNEY AVENUE

101152065 SASKATCHEWAN LTD.

NOTES

- MEASUREMENTS ARE IN METRES AND DECIMALS THEREOF.
- SOME MEASUREMENTS ARE APPROXIMATE AND MAY DIFFER FROM THE FINAL PLAN OF SURVEY BY AS MUCH AS 5 METRES.
- PORTION TO BE APPROVED IS OUTLINED WITH A BOLD DASHED LINE AND CONTAINS 0.33 ha (0.87 ac)

CITY OF REGINA

City Clerk

SURVEYORS CERTIFICATION

Per. 6/17
 Date



MIDWEST SURVEYS INC.
 405 MAXWELL CRESCENT
 REGINA, SK
 S4N 5X9
 TEL. 306-522-3001

No.	DATE	REVISION / ISSUED	JOB No.	PAGE 1 OF 1
0	Dec 9, 2017	Plan Issued	RC-0315-17	
				0
				REVISION
				RC-0315-17-FPS

CITY CLERK

CITY OF REGINA APPROVAL
 THE SUBDIVISION PROPOSED HEREIN OUTLINED IN A BOLD DASHED LINE IS APPROVED UNDER THE PROVISIONS OF BYLAW NO. 7748-LA-884 OF THE CITY OF REGINA.

DATED THIS ____ DAY OF ____ A.D. 20__

May 28, 2018

To: His Worship the Mayor
And Members of City Council

Re: Regina Planning Commission: Zoning Bylaw Amendment Application (18-Z-01)
Rezoning from PS - Public Service Zone to IB -Medium Industrial Zone 1205 2nd
Avenue

RECOMMENDATION

RECOMMENDATION OF THE REGINA PLANNING COMMISSION – MAY 2, 2018

1. That the application to rezone the most easterly 3.05m of Lot A, Block 21, Plan No.66R00804 located in the Industrial Park subdivision at 1205 2nd Avenue from PS - Public Service Zone to IB - Medium Industrial Zone, be approved.
2. That the application to rezone is contingent on subdivision approval of proposed Lot E and subsequent title creation and the parcel tie of proposed Lot E, B and C as shown on Appendix B.
3. That the City Solicitor be directed to prepare the necessary bylaw to authorize the respective *Regina Zoning Bylaw No. 9250* amendment.

REGINA PLANNING COMMISSION – MAY 2, 2018

The Commission adopted a resolution to concur in the recommendation contained in the report.

Recommendation #4 does not require City Council approval.

Councillors: Bob Hawkins, Mike O'Donnell (Chairperson) and Barbara Young; Commissioners: David Bale, Frank Bojkovsky, Simon Kostic, Andre Kroeger, Adrienne Hagen Lyster, Robert Porter and Steve Tunison were present during consideration of this report by the Regina Planning Commission.

The Regina Planning Commission, at its meeting held on May 2, 2018, considered the following report from the Administration:

RECOMMENDATION

1. That the application to rezone the most easterly 3.05m of Lot A, Block 21, Plan No.66R00804 located in the Industrial Park subdivision at 1205 2nd Avenue from PS - Public Service Zone to IB - Medium Industrial Zone, be approved.

2. That the application to rezone is contingent on subdivision approval of proposed Lot E and subsequent title creation and the parcel tie of proposed Lot E, B and C as shown on Appendix B.
3. That the City Solicitor be directed to prepare the necessary bylaw to authorize the respective *Regina Zoning Bylaw No. 9250* amendment.
4. That this report be forwarded to the May 28, 2018 meeting of City Council for approval, which will allow sufficient time for advertising of the required public notices for the respective bylaw.

CONCLUSION

The applicant (City of Regina Real Estate Branch) proposes to rezone the subject property, which has been leased by the adjacent industrial land use to the east (840 Winnipeg Street) for many years. The applicant has agreed to sell the property to the adjacent industrial land owner providing them with additional land area to operate their business (Brandt Properties Ltd.). The land use will not change.

The proposal complies with the development standards and regulations contained in the *Regina Zoning Bylaw No. 9250* (Zoning Bylaw) and is consistent with the policies in *Design Regina: The Official Community Plan Bylaw No. 2013-48* (OCP). Accordingly, the Administration recommends approval.

BACKGROUND

A Zoning Bylaw Amendment application has been submitted concerning the property at 1205 2nd Avenue.

This application is being considered pursuant to the Zoning Bylaw, the OCP and *The Planning and Development Act, 2007* (the Act).

A related subdivision application is being considered concurrently in accordance with Bylaw No. 2003-3, by which subdivision approval authority has been delegated to the Administration. A copy of the plan of proposed subdivision is attached as Appendix B for reference purposes only.

DISCUSSION

The applicant (City of Regina Real Estate Branch) is proposing to rezone the most easterly 3.05m of Lot A from PS - Public Service Zone to IB - Medium Industrial Zone. This land and the adjacent land, which make up proposed Lot E, shown on Appendix B to this report, are currently being used by the industrial land use located on Lots B and C directly to the east (Brandt Properties Ltd.). An agreement for sale has been reached between the applicant and the owner of the industrial land use. Upon approval of the subdivision to create Lot E, the new Lot E and Lots B and C will be tied meaning that they cannot be sold separately and would constitute

one development site. The adjustment of the zoning boundary is required to coincide with the new property line.

Proposed Lot E is fenced and a portion is paved. A portion of the property is over a storm drain culvert. The City will require a 6.0m easement over the culvert and no permanent structures will be permitted. The easement agreement will be registered as an interest on the title of the property.

The land use and zoning related details are summarized in the following table:

Land Use Details	<u>Existing</u>	<u>Proposed</u>
Zoning	PS-Public Service	IB-Medium Industrial
Land Use	Industrial	Industrial
Number of Dwelling Units	N/A	N/A
Building Area	No buildings proposed	No buildings proposed

Surrounding land uses include a surface drainage channel to the west and east and industrial land uses to the north and south.

RECOMMENDATION IMPLICATIONS

Financial Implications

The subject area currently receives a full range of municipal services, including water, sewer and storm drainage. The applicant will be responsible for the cost of any additional or changes to existing infrastructure that may be required to directly or indirectly support the development, in accordance with City standards and applicable legal requirements.

Environmental Implications

None with respect to this report.

Policy/Strategic Implications

The proposal is consistent with the policies contained within Part A of the OCP with respect to:

Section D5: Land Use and Built Environment

Goal 4 – Employment Areas: Provide appropriate locations and development opportunities for a full range of industrial, commercial and institutional activities.

- 7.21 Ensure an adequate supply of service industrial land to maintain a diverse range of development opportunities.

Other Implications

None with respect to this report.

Accessibility Implications

None with respect to this report.

COMMUNICATIONS

Communication with the public is summarized below:

Public notification signage posted on:	February 6, 2018
Will be published in the Leader Post on:	May 12, 2018 May 19, 2018
Letter sent to immediate property owners	February 7, 2018
Public Open House Held	N/A
Number of Public Comments Sheets Received	0

The property is located in the Industrial Park area of the City which does not have a Community Association or Zone Board.

DELEGATED AUTHORITY

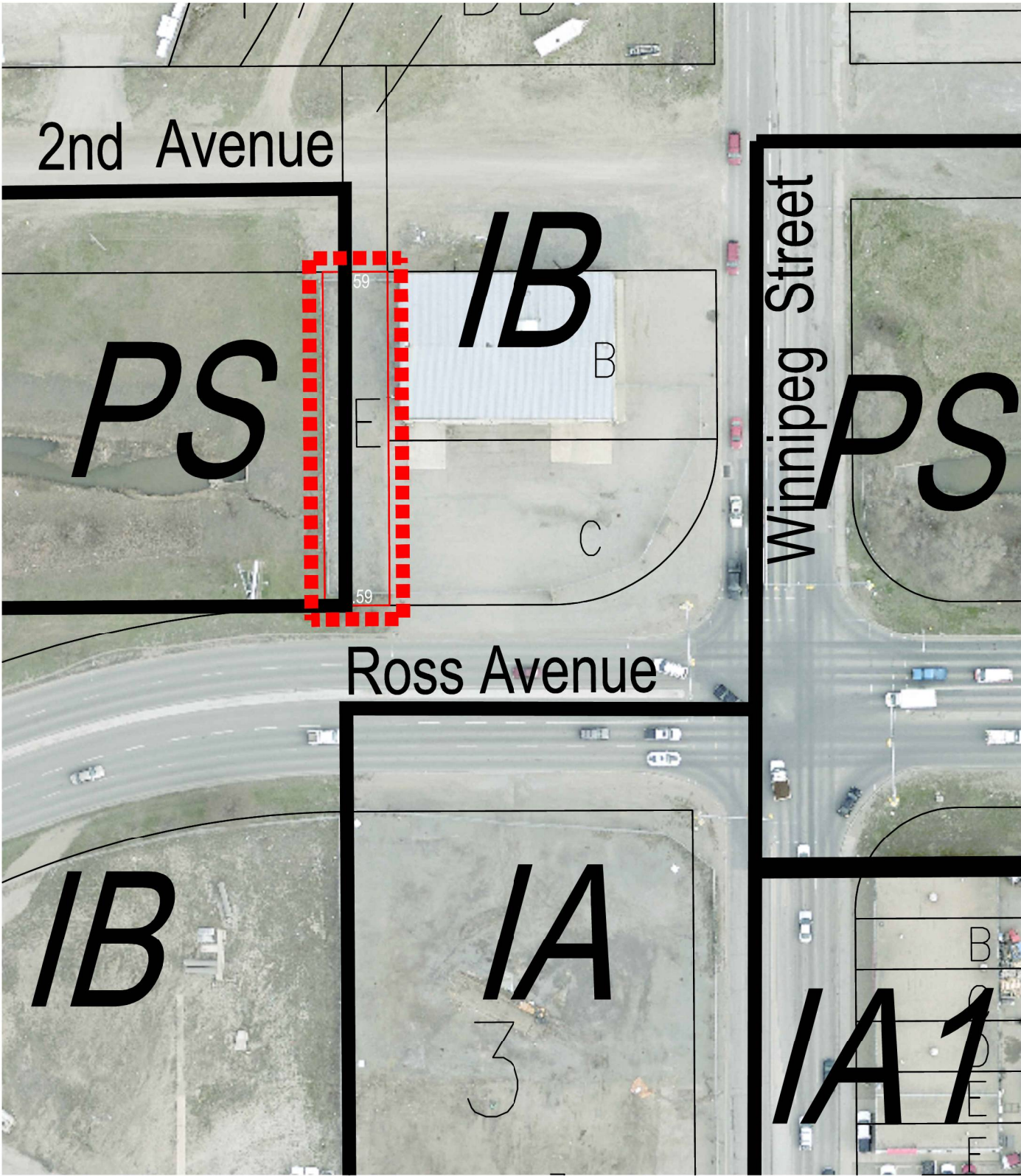
City Council's approval is required, pursuant to Part V of *The Planning and Development Act, 2007*.

Respectfully submitted,

REGINA PLANNING COMMISSION



Elaine Gohlke, Secretary



Subject Property

Date of Photography : 2016



Project 18-Z-01
17-SN-33

Civic Address/Subdivision 1203 & 1205 - 2nd Avenue
Lot A, Block 21, Plan# 66R00804



Subject Property

Date of Photography: 2016



Project 18-Z-01
17-SN-33

Civic Address/Subdivision 1203 & 1205 - 2nd Avenue
Lot A, Block 21, Plan# 66R00804

Appendix B

PROPOSED SUBDIVISION OF ALL OF

LOT D, BLOCK 21, PLAN 66R00804
AND PART OF
LOT A, BLOCK 21, PLAN 66R00804
WITHIN NE.1/4 SECTION 30
TWP.17 - RGE.19 - W.2M.
REGINA, SASKATCHEWAN
M.M. VANSTONE, S.L.S.
2017

CITY OF REGINA APPROVAL

The subdivision proposed herein outlined in bold dashed line is approved under the provisions of Bylaw No. 7748 of the City of Regina

Dated this _____ day of _____, A.D. 20 17

Date: March 22nd, 2017

Saskatchewan Land Surveyor

City Clerk

NOTE:

- Measurements are in metres and decimals thereof.
- Measurements shown are approximate & may vary by up to 1m subject to final survey.
- Area to be registered is outlined in bold dashed line and contains 475 sq.m (0.048 ha / 0.12 acs)

OWNER: CITY OF REGINA

Acting

BRANDT PROPERTIES LTD.



K
Plan 67R24224
O
Plan 101136710
G
Plan 60R11836

E
Plan 101252618

17
17A
AA
Plan 100299203

2ND AVENUE
Plan FNS273

Plan 60R11836
DD
Plan 60R11836

Plan T4085

16
Plan 66R00804

A
21

Note: Block E to be consolidated with
Lots B & C, Blk 21, Plan 66R00804

Plan 101674931
B
Plan 101674931

37
Plan 69R20931

Plan 66R00804

Plan 66R00804

Plan 69R20931

18A
Plan 66R00804

20
Plan 66R00804

ROSS AVENUE

18B
Plan 66R00804

Plan 102240683
4
Plan 102076792
3

8
Plan 69R20931

11A

WINNIPEG STREET



Phone: 306-569-2020
Fax: 306-569-2025
Regina, SK
www.2020geomatics.com

Scale 1:1500 Project No.: 11536

Preliminary Survey March 20, 2017



May 28, 2018

Mayor Michael Fougere and City Council
City of Regina
2476 Victoria Avenue, Box 1790
Regina, SK S4P3C8

Re: CR 18-49

Regina Planning Commission: Zoning Bylaw Amendment (18-Z-09) Cannabis Zoning Regulations

Dear Mayor Fougere and City Council:

Thank you for the opportunity to comment on the proposed Cannabis Zoning Regulations on behalf of Regina Downtown Business Improvement District (RDBID).

After careful consideration of the proposed Cannabis Zoning Regulations and consultation with the RDBID membership, Regina Downtown Business Improvement District **supports the original bylaw amendment proposed by City of Regina Administration at the May 2, 2018 Regina Planning Commission**. RDBID does **NOT** support the designation of Cannabis Retail Stores as a discretionary use in the Downtown (D) district).

RDBID is concerned that by having different approval processes for Cannabis Retail Stores for the Downtown District will put Downtown Regina at a locational disadvantage when businesses are determining where to invest in a Cannabis Retail Store. Requiring discretionary approval will deter investors from locating Cannabis Retail Stores in Downtown, especially if it is a more streamlined process to locate the same use in a Major Arterial Commercial (MAC) or Designated Shopping Centre (DSC) zone. Cannabis Retail Stores should have the same permitted use approval process across all designated zones - Downtown, Major Arterial Commercial and Designated Shopping Centre.

Additionally, RDBID members have communicated to the Board of Directors and Administration about the need to have a clear, transparent approval process with a predictable outcome (assuming all zoning requirements are met). By keeping Cannabis Retail Stores a permitted use, applicants would work with City Administration to ensure the regulatory framework is being adhered to and negative impact on the surrounding community is minimized. If the Cannabis Retail Store applicant works in good faith with City Administration and meets all the zoning requirements, then the proposal should be approved administratively.



The City of Regina needs to have policies that are business friendly. Adopting a zoning bylaw that is consistent across districts and provides a clear, streamlined process with predictable outcomes is a good business practice that would encourage and support investment in our community.

Should you have further questions, please do not hesitate to contact me at 306.359.7573.

Sincerely,

A handwritten signature in black ink, appearing to read "Judith Veresuk".

Judith Veresuk
Executive Director
Regina Downtown Business Improvement District

Cc Mr. Chad Haidey, Chair, RDBID
 Ms. Diana Hawryluk, Executive Director, City Planning and Development
 Mr. Fred Searle, Manager, Current Planning Branch



May 28, 2018

Mayor Michael Fougere and City Council
City of Regina
2476 Victoria Avenue, Box 1790
Regina, SK S4P 3C8

Re: CR 18-49

Regina Planning Commission: Zoning Bylaw Amendment (18-Z-09) Cannabis Zoning Regulations

Dear Mayor Fougere and City Council:

Regina's Warehouse Business Improvement District (RWBID) appreciates the opportunity to comment on the proposed Cannabis Zoning Regulations.

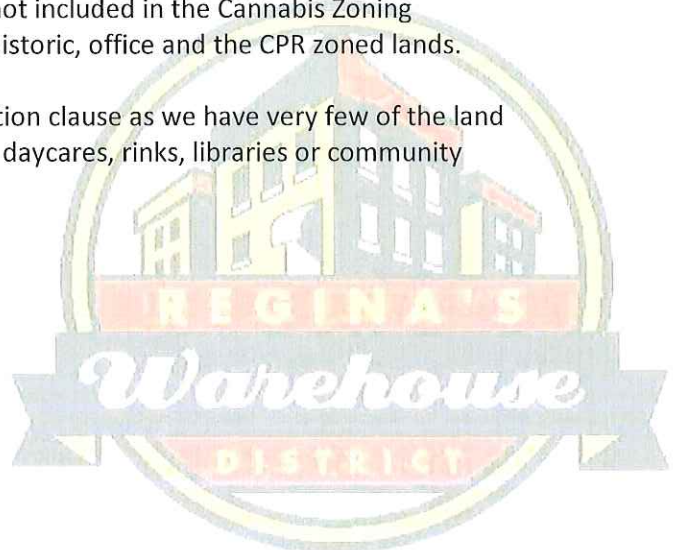
The RWBID Board has given consideration to the proposed Cannabis Zoning Regulations and **supports the original bylaw amendment proposed by City of Regina Administration at the May 2, 2018 Regina Planning Commission. RWBID requests an extension of the permitted zones to include the Warehouse District, as defined by the Official Community Plan.**

In order to be business friendly, the Warehouse District Board recommends the approval of a clear regulatory framework that fits within the City of Regina Official Community Plan. This framework should be based on a clear and transparent approval process with predictable outcomes, assuming all zoning requirements are met.

The Warehouse District already contains MAC – Major Arterial Commercial and DSC-Designated Shopping Centre areas, both designated as commercial zones where Cannabis Retail Stores would be permitted. That includes Albert Street, Broad Street and a small portion of Dewdney Avenue.

The remaining portion of the Warehouse District, not included in the Cannabis Zoning Regulations is made up of industrial, commercial, historic, office and the CPR zoned lands.

These areas are already compliant with the separation clause as we have very few of the land uses associated with youth, such as schools, parks, daycares, rinks, libraries or community centres.



In conclusion, to create a robust and vibrant district, development must occur district wide, not just on its edges. As such the Warehouse District Board recommends including the area outlined in the OCP as Warehouse District as the permitted area for Cannabis Retail Stores.

Should you have further questions, please do not hesitate to contact me at 306-585-3904.

Sincerely,

A handwritten signature in black ink, appearing to read "Leasa Gibbons". The signature is fluid and cursive, with the first name "Leasa" being more prominent than the last name "Gibbons".

Leasa Gibbons

Executive Director

Regina Warehouse Business Improvement District

cc: Mr. Mark Heise, Chair RWBID
Ms. Diana Hawryluk, Executive Director, City Planning and Development
Mr. Fred Searle, Manager, Current Planning Branch

May 28, 2018

To: His Worship the Mayor
And Members of City Council

Re: Regina Planning Commission: Zoning Bylaw Amendment (18-Z-09) Cannabis Zoning
Regulations

RECOMMENDATION

RECOMMENDATION OF THE REGINA PLANNING COMMISSION – MAY 2, 2018

1. That the amendments proposed to Regina Zoning Bylaw No. 9250 in relation to Cannabis Retail Stores as detailed in Appendix B, with the amendment that Cannabis Retail Stores be added as a permitted use in MAC and DSC Zones and as a discretionary use in the Downtown Zone, be approved.
2. That the City Solicitor be directed to prepare the necessary bylaw to authorize the respective Zoning Bylaw amendment.

REGINA PLANNING COMMISSION – MAY 2, 2018

Fred Searle, Manager of Current Planning, made a presentation to the Commission.

Atta Anwar, representing BTA Group, addressed the Commission.

The Commission adopted a resolution to concur in the recommendation contained in the report, after amending Recommendation #1 to read:

1. That the amendments proposed to Regina Zoning Bylaw No. 9250 in relation to Cannabis Retail Stores as detailed in Appendix B, with the amendment that Cannabis Retail Stores be added as a permitted use in MAC and DSC Zones and as a discretionary use in the Downtown Zone, be approved.

Recommendation #3 does not require City Council approval.

Councillors: Bob Hawkins, Mike O'Donnell (Chairperson) and Barbara Young; Commissioners: David Bale, Frank Bojkovsky, Andre Kroeger, Adrienne Hagen Lyster, Robert Porter and Steve Tunison were present during consideration of this report by the Regina Planning Commission.

The Regina Planning Commission, at its meeting held on May 2, 2018, considered the following report from the Administration:

RECOMMENDATION

1. That the amendments proposed to *Regina Zoning Bylaw No. 9250* in relation to Cannabis Retail Stores as detailed in Appendix B to this report be approved.
2. That the City Solicitor be directed to prepare the necessary bylaw to authorize the respective Zoning Bylaw amendment.
3. That this report be forwarded to the May 28, 2018 meeting of City Council for approval, which will allow sufficient time for advertising of the required public notices for the respective bylaw.

CONCLUSION

The Administration recommends approval of a number of amendments to the *Regina Zoning Bylaw No. 9250* (Zoning Bylaw) to address the regulation of Cannabis Retail Stores as a land use. The regulations respond to the announcement that the Province of Saskatchewan, through the Saskatchewan Liquor and Gaming Authority (SLGA), will issue six cannabis retail store permits in Regina. The Province of Saskatchewan left it to all municipalities who were granted cannabis retail store permits to set locational regulations on where these permits would be allowed within their respective jurisdictions.

The intent of the recommended regulations balances two primary priorities: to ensure that Cannabis Retail Stores are not located near establishments frequented by youth, and to ensure that locations are visible and accessible to the public. Following this intent, the regulations require visual separation distances of Cannabis Retail Stores from various land uses associated with youth. Cannabis Retail Stores would be provided for in more intense and permissive commercial zones as permitted uses, similar to how Liquor Stores are accommodated. Separation distances are also intended to prevent clustering of Cannabis Retail Stores, which may have a cumulative impact on a neighbourhood.

The Administration does not recommend separation distances between Cannabis Retail Stores and other sensitive land uses be applied in the Downtown in recognition of the neighbourhood as a more urban character with dynamic mix of land uses.

The proposal is consistent with bills passed by the Government of Canada to legalize and regulate cannabis in Canada including Bill C-46, *An Act to amend The Criminal Code* (focuses on strengthening impaired driving measures) and Bill C-45, *The Cannabis Act* (which addresses the regulation, sale and cultivation of recreational cannabis). The proposal is also consistent with the regulatory approach and legislation of the Government of Saskatchewan with respect to the retail distribution of cannabis and the policies in *Design Regina: The Official Community Plan Bylaw No. 2013-48* (OCP). Accordingly, the Administration recommends approval.

BACKGROUND

On April 13, 2017, the Government of Canada tabled two bills to realize its commitment to legalize and regulate cannabis in Canada: Bill C-46, *An Act to amend The Criminal Code*, (focuses on strengthening impaired driving measures) and Bill C-45, *The Cannabis Act* (which addresses the regulation, sale and cultivation of recreational cannabis).

Bill C-45 will legalize fresh or dried cannabis, cannabis oil, plants and seeds for cultivation, for purchase from provincially regulated retailers or directly from federally licensed producers for recreational use. Cannabis edibles will be addressed through regulations after *The Cannabis Act* comes into force due to the unique health and regulatory challenges associated with this form of cannabis.

The Government of Canada will oversee product and production safety and standards, while the Government of Saskatchewan will determine the distribution and sale of cannabis. The legislation does not specify dates, but the Government of Canada has stated that it intends to bring *The Cannabis Act* into force in the summer of 2018.

The Government of Saskatchewan has announced that SLGA will issue six cannabis retail permits to private operators in Regina. SLGA is selecting proponents through a Request for Proposals (RFP) process and random lottery. Successful proponents may be notified by SLGA as early as June 1, 2018. Successful proponents will have 45 days to file permits with SLGA and will be required to be operational one year from the passing of the provincial legislation. The Administration expects applications for development permits for approval of locations of Cannabis Retail Stores to be filed with the City any time after June 1, 2018.

It is important to note that the Government of Canada has stated that the current program for accessing cannabis for medical purposes will continue under *The Cannabis Act*. Retail sale of cannabis for medical purposes is not permitted under the *The Access to Cannabis for Medical Purposes Regulations*. Currently under that legislation, cannabis for medical purposes is available only through mail order in child-proof packages. The only permitted storefront retail outlets for cannabis will be the six outlets permitted by SLGA.

The Zoning Bylaw was adopted by City Council in 1992 and currently does not contain regulations related to the retail sale of cannabis. City Council at its meeting on February 26, 2018 considered a report concerning municipal preparedness of cannabis legalization (CR18-11), and approved the following motions:

1. That Council approve the issuance of the Saskatchewan Liquor and Gaming Authority's (SLGA) (six) cannabis retail store permits to private retail operators in Regina.
2. That the Administration develop options for municipal regulation of cannabis in relation to business licensing, zoning and community standards within the City of Regina (City).

3. That, in the event that the Government of Saskatchewan does not introduce regulations that prohibit smoking cannabis in indoor public places, Administration will report to Council with proposed amendments to *The Smoking Bylaw*, Bylaw 2017-20, regarding the smoking of cannabis in indoor public places.
4. That the Mayor, on behalf of City Council, write to the Premier of Saskatchewan and the Minister of Justice to formally request that the revenue from cannabis be provided to the City to recoup all costs incurred.
5. That the City of Regina ask the Provincial Government to be cognizant of the research on recreational cannabis use on brain development in youth when setting age limits for use province wide.
6. That Administration, in conjunction with the Regina Police Service, report on the effects of the six locations on the black market and help determine if six is enough to significantly disrupt this market within two years of legalization.
7. That an addition to Recommendation #4 be added to include that the Province provide an accounting for their expenses relating to cannabis legalization.

This report responds in part to Recommendations 1 and 2, by establishing land use regulations within the Zoning Bylaw to set the rules and requirements in determining the locations for the six SLGA cannabis retail store permits (pending) in Regina.

DISCUSSION

Purpose of Zoning Bylaw

Zoning bylaws exist to ensure the health, safety and general welfare of the residents and ensure orderly and beneficial development of the community. The Zoning Bylaw controls the uses of land within the city by establishing land use zones and determining uses that are generally compatible within each zone. Permitted uses are allowable, as-of-right, subject to compliance with all applicable regulations related to the land use and approval of a development permit and/or building permit. Discretionary uses require City Council's approval prior to issuance of any required permit(s).

The Zoning Bylaw currently contains no reference to cannabis and the Administration recommends that the sale of this product be regulated as a specific land use. Without reference to a specific land use (Cannabis Retail Store), places that sell cannabis would be considered generically as Retail and would be allowed in most commercial and some industrial zones in the city.

Recommended Locations and Separation Distance Standards

Two key stated priorities of the federal and provincial legislation are to allow for legalized sale of cannabis to curb black market sales and to keep cannabis out of the hands of youth. These

priorities are balanced in the proposed recommended regulations for Cannabis Retail Stores in the Zoning Bylaw.

To ensure that the six licensed Cannabis Retail Stores are accommodated in appropriate and accessible locations the Administration recommends that Cannabis Retail Stores be accommodated in the same zones that currently accommodate a Liquor Store as a permitted use, since they are both controlled substances regulated by SLGA. Cannabis Retail Stores are proposed to be a permitted use in the MAC - Major Arterial Commercial, DSC - Designated Shopping Centre, and D - Downtown Zones. A map showing the locations of the recommended zones is attached as Appendix A-1. Generally, these zones are prevalent on major corridors, major intersections, large shopping centres, in locations accessible by all forms of transportation and are highly visible. Ensuring a high degree of visibility and accessibility encourages consumers to purchase the product from legal sources in a safe environment, which is consistent with the legislation. Conversely, if there are barriers to access legal sales of cannabis, consumers may be more inclined to purchase from non-sanctioned sources.

The Administration recommends a separation distance between Cannabis Retail Stores and certain land uses which are associated with youth. The recommended regulations would ensure a 182.88 metre (600 feet or one block) minimum separation distance between Cannabis Retail Stores and Schools, Parks, Day Care Centres, Enclosed Rinks, Public Libraries, and Public Community Centres. These land uses tend to be frequented by youth and are also institutional in nature, which means they tend to be more permanently established in their locations and are more easily identifiable. The separation distance would essentially act as a visual buffer to ensure no obvious or mistaken association between Cannabis Retail Stores and those more sensitive land uses. Separation distances between other Cannabis Retail Stores is also recommended to avoid clustering of these establishments. Clustering may have a cumulative impact on a neighbourhood. Appendix A-1 shows how the separation buffers would be applied in the evaluation of a development permit. A Cannabis Retail Store would be prohibited from locations affected by the buffer.

The Administration recommends one exception to the minimum separation distance requirement. This exception would apply to the D – Downtown Zone. The Downtown is recognized as the economic and cultural hub of the city, as well as, the central hub for the transit network. It is also the most permissive commercial land use zone, to allow for a dynamic urban character and more comprehensive mix of land use. The Downtown is well-positioned to suit the locational needs of a Cannabis Retail Store without creating conflicts with other established uses; therefore, the Administration does not recommend separation distances between Cannabis Retail Stores and other uses such as Schools, Parks, Day Care Centres, Enclosed Rinks, Public Libraries, and Public Community Centres in the D - Downtown Zone. The Administration evaluated the impact of applying the separation distances in the Downtown and found that most of the Downtown would be restricted from use as shown in Appendix A-2. In the Downtown Zone, the Administration does recommend that a Cannabis Retail Store be at least 182.88 metres (600 feet

or one block) from another Cannabis Retail Store to prevent clustering of these uses, which may lead to a negative cumulative neighbourhood impact.

The proposed amendments to the Zoning Bylaw are detailed in Appendix B to this report.

Application of the Minimum Separation Distances

Separation distances would only be applied at the time of an application to accommodate a Cannabis Retail Store. For example, if a Day Care Centre applies to locate within a separation distance of a Cannabis Retail Store, the restriction would not apply. The reason is that the Day Care Centre would have made a conscious decision to locate in proximity to a Cannabis Retail Store. The Cannabis Retail Store would effectively become legally non-conforming, which would allow the use to continue use.

The proposed amendments to the Zoning Bylaw are detailed in Appendix B to this report.

Other Zoning Bylaw Amendments

A number of consequential amendments to the Zoning Bylaw will also be necessary to accommodate the change. Definitions of Cannabis and Cannabis Retail Store will be added to the Definitions section in Chapter 2. Additionally, amendments to Chapter 14 (Parking and Loading) will be necessary, to include a parking requirement of one (1) parking space per 20 square metres of gross floor area (other than in the Downtown Zone) for a Cannabis Retail Store, which is the same requirement as a Liquor Store and Retail Store. Appendix E - Uses Specifically Mentioned or Defined, will also be amended to add Cannabis Retail Store.

RECOMMENDATION IMPLICATIONS

Financial Implications

None with respect to this report.

Environmental Implications

None with respect to this report.

Policy/Strategic Implications

The proposal is consistent with the policies contained within Part A of *Design Regina: The Official Community Plan Bylaw No. 2013-48* with respect to:

Section E – Realizing the Plan

Goal 7 – Zoning Bylaw Compliance: Ensure that the Zoning Bylaw facilitates development in accordance with the goals and policies of this Plan.

- 14.40 Ensure that applications to amend the zoning regulations, or requests for the rezoning of land consider the following:

- 14.40.2 The need to protect all forms of land use from harmful encroachments by incompatible uses.

Other Implications

None with respect to this report.

Accessibility Implications

None with respect to this report.

COMMUNICATIONS

The proposed amendments will be published in *The Leader-Post* on May 12 and 19, 2018.

The interested parties will receive a copy of the report and notification of the meeting to appear as a delegation in addition to receiving a written notification of City Council's decision.

Information regarding the Zoning Bylaw amendment relating to cannabis will be shared on Regina.ca.

DELEGATED AUTHORITY

City Council's approval is required, pursuant to Part V of *The Planning and Development Act, 2007*.

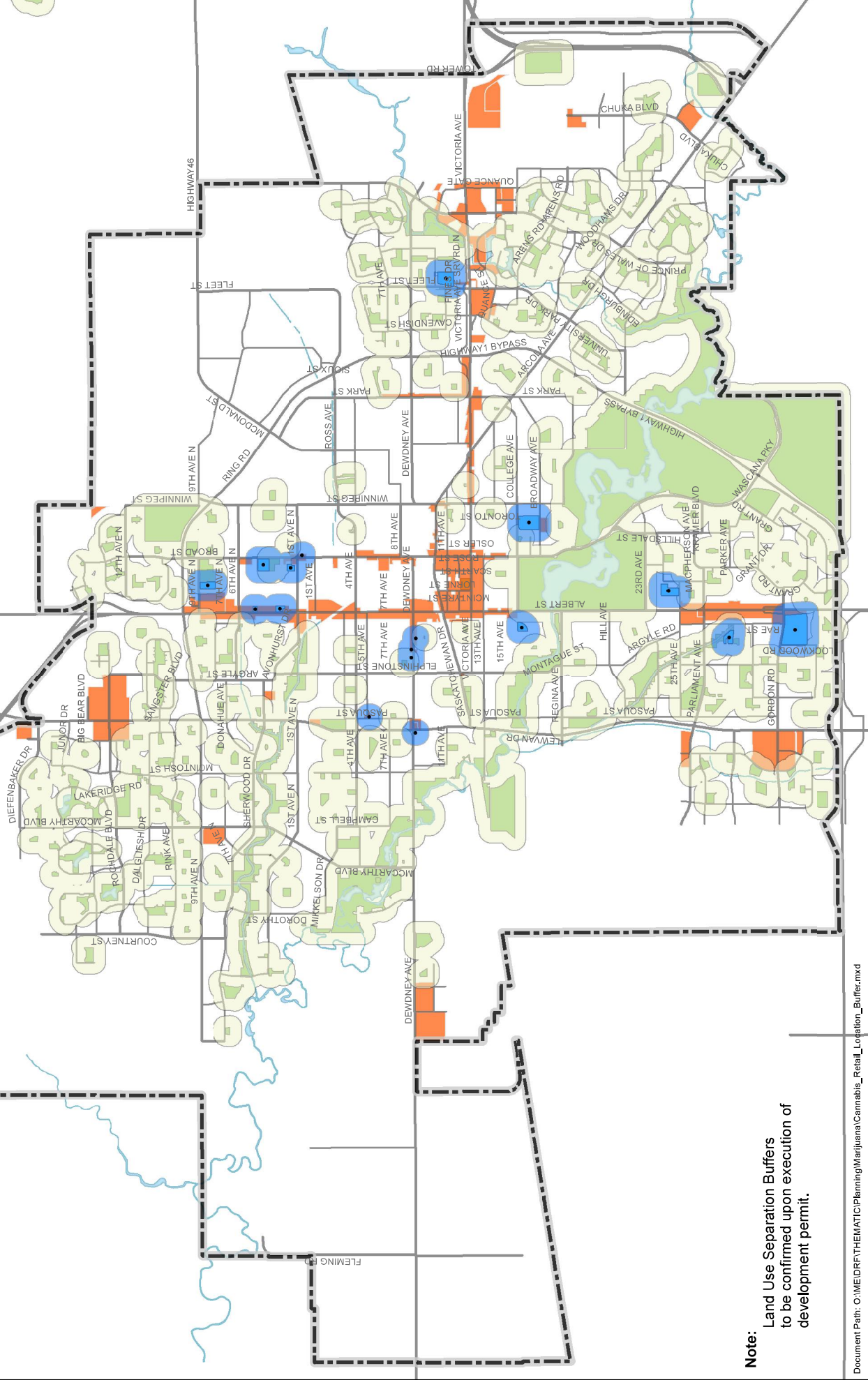
Respectfully submitted,

REGINA PLANNING COMMISSION



Elaine Gohlke, Secretary

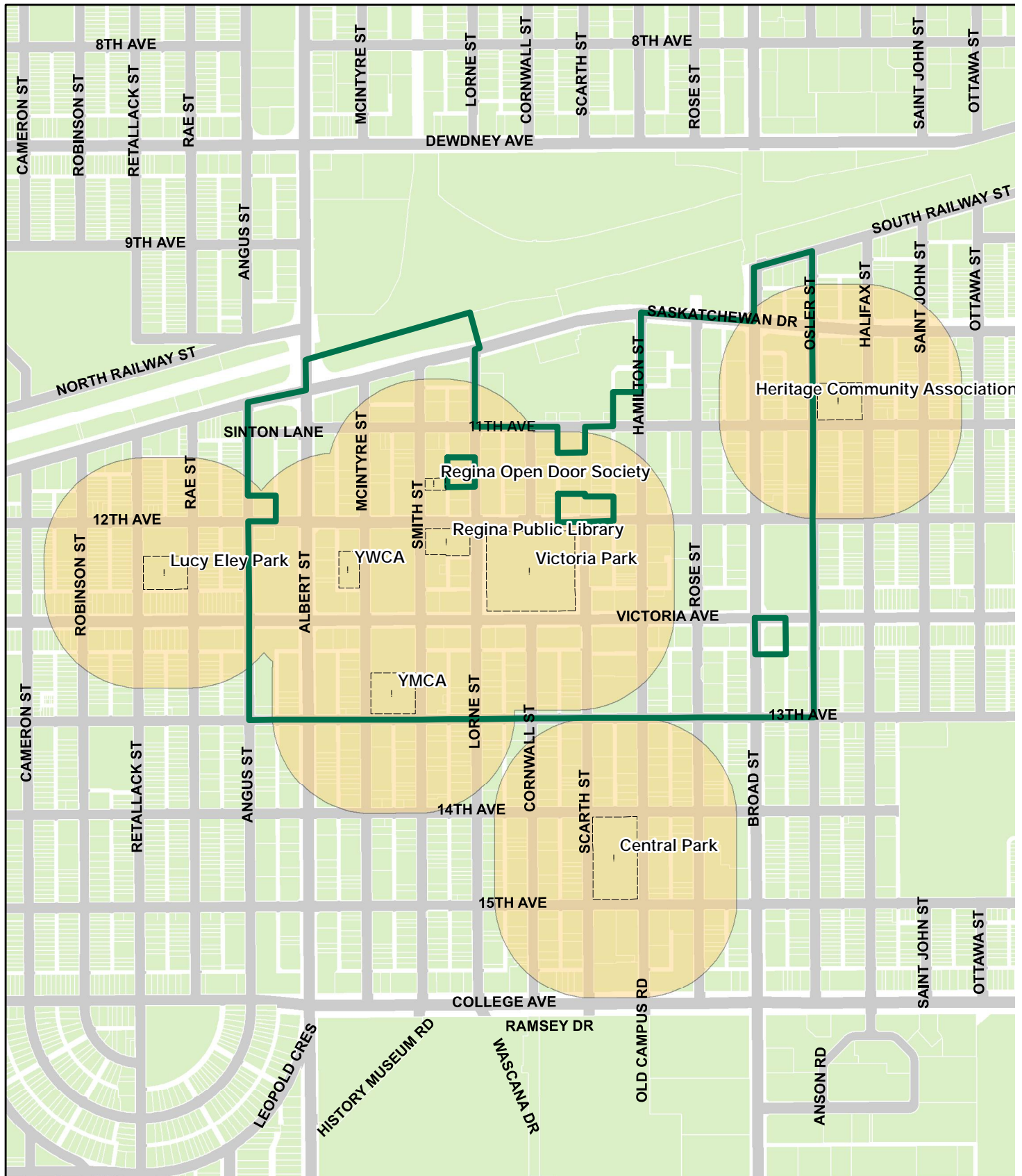
Appendix A-1



Separation Buffer from of Parks and Special Land Uses from Potential Cannabis Retail Store Locations

182.88 METERS SEPARATION BUFFER TO CANNABIS RETAIL STORES

Appendix A-2



Legend

- Address Location by Use
- Roads
- 182.88 Meters Buffer Separation
- Target Location Site
- Downtown "D" Zone
- Parcels

150 75 0 150 300 450 Meters

City of Regina



Regina Zoning Bylaw No. 9250 be amended as follows:

Chapter 2. Interpretation is amended by adding the following to Part 2C Definitions:

“CANNABIS” – cannabis as defined in the *Controlled Drugs and Substances Act*.

“CANNABIS RETAIL STORE” – a premises, licensed by Saskatchewan Liquor and Gaming Authority, where only cannabis for recreational purposes and cannabis related accessories are sold to persons who attend the premises.

Chapter 5. Use and Development Regulations be amended by adding the following to Part B Use Regulations:

Table 5.2 Table of Land Uses – Commercial Zones

Retail Trade

Add Cannabis Retail Store⁴⁹ as a **Permitted Use** in the MAC-Major Arterial Commercial, DSC-Designated Shopping Centre, and D-Downtown Zones

Add the following Note:

⁴⁹ Refer to regulations in 7D.6.

7D.5 Cannabis Retail Store

5.1 Intent

- (1) The primary intent of these regulations is to ensure that Cannabis Retail Stores are not located near institutional land uses frequented by youth under the age of 19 and to ensure Cannabis Retail Stores are accommodated in accessible and visible locations.
- (2) The regulations also prevent Cannabis Retail Stores from clustering in locations, which may have cumulative impacts.

5.2 Separation Distance

- (1) In all applicable zones other than the D-Downtown Zone, no person shall establish a Cannabis Retail Store or enlarge an existing establishment closer than 182.88 metres from:
 - (a) another Cannabis Retail Store
 - (b) Public School
 - (c) Private School in Institutional Zone
 - (d) Public Park and Open Space

- (e) Child Day Care Centre
- (f) Enclosed Rink
- (g) Public Library
- (h) Public Community Centre

(2) In the D-Downtown Zone, no person shall establish a Cannabis Retail Store or enlarge an existing establishment closer than 182.88 metres from:

- (a) another Cannabis Retail Store

5.3 Measurement of Separation Distance

- (1) The separation distance mentioned in sub-section 5.2 shall be a straight line, measured from the nearest point of the portion of the building used or proposed to be used for a Cannabis Retail Store to the nearest portion of the lot currently developed with any of the uses mentioned in sub-section 5.2.
- (2) The separation distance mentioned in sub section 5.2 shall be assessed as of the date of receipt of a complete application as determined by the Development Officer.

5.4 Notwithstanding any part of Chapter 11 – Accessory Use Regulations, sale of Cannabis as an accessory use shall be subject to regulations in this part.

Chapter 14 Parking and Loading Regulations is amended by adding the following to Part 14B Parking Regulations for All Land Uses

Table 14.6: Off-Street Parking Requirements for Commercial Uses	
Use of Building or Lot	Minimum Number of Parking Spaces
Liquor Stores Cannabis Retail Store	
a) D Zone	No requirement
b) All other zones	1 space per 20 square metres of gross floor area

Chapter 21. Appendices is amended by adding “Cannabis Retail Store” to Part 21F Uses Specifically Mentioned or Defined

BYLAW NO. 2018-19

BYLAW TO DESIGNATE
THE REGINA CARTAGE BUILDING AT 2220 DEWDNEY AVENUE
AS MUNICIPAL HERITAGE PROPERTY

WHEREAS sections 11 and 12 of *The Heritage Property Act* authorize City Council to enact bylaws to designate real property, including all buildings, features and structures thereon, to be of heritage value and to establish guidelines and controls to preserve and develop the heritage characteristics of designated property; and

WHEREAS City Council has determined that the property known as the “Regina Cartage Building” and located at 2220 Dewdney Avenue, Regina, Saskatchewan is a site of architectural, historical, cultural and aesthetic value; and

WHEREAS not less than thirty (30) days prior to consideration of this bylaw, City Council has:

- a. Served a Notice of Intention on the Registrar of Heritage Property and all owners of property included in the proposed bylaw;
- b. Published a Notice of Intention in at least one issue of a newspaper in general circulation in the municipality; and
- c. Registered an interest in the Land Titles Registry against all titles for the parcels of land included in the proposed bylaw; and

WHEREAS no Notice of Objection to the proposed designation has been served on City Council.

THEREFORE, COUNCIL OF THE CITY OF REGINA ENACTS AS FOLLOWS:

- 1 **Designation.** The real property commonly known as the “Regina Cartage Building” located at 2220 Dewdney Avenue, Regina, situate on lands legally described as:

Surface Parcel #107001975

Reference Land Description: Lot 20, Blk/Par 204, Plan No. OLD33,
Extension 0

Surface Parcel #111935033

Referenced Land Description: Lot 46, Blk/Par 204, Plan No. 101192600,
Extension 13

is hereby designated as Municipal Heritage Property.

Approved as to form this _____ day of _____, 20____.

City Solicitor

- 2 **Reasons for Designation.** The reasons for designation as Municipal Heritage Property are as follows:
- a. Utilitarian design and Chicago School style of architecture reflected in its flat roof, undecorated façade and cornice, vertical lines and rectangular window pattern.
 - b. Contribution to the historic integrity and streetscape of the 2200 block of Dewdney Avenue in the historic warehouse district.
 - c. Association with the pre-First World War period of optimism and expansion in Regina.
 - d. Association with the Regina Cartage Company Ltd. formed in 1909 in response to the Regina Board of Trade and the Canadian Pacific Railway's need for a cartage company with strong financial backing and enough wagons and facilities to move freight from rail lines to businesses and from businesses to the rail line for shipping.
- 3 **Character Defining Elements.** The designations set forth in section 1 shall apply specifically to the exterior of the building and include the following character defining elements:
- a. Utilitarian design and Chicago School style of architecture reflected in its flat roof, undecorated façade and cornice, vertical lines and rectangular window pattern.
 - b. The building is one of the few buildings of the time constructed out of concrete and clad in black.
- 4 **Guidelines and Control.**
- a. Subject to subsection 4b, no person shall alter, restore, repair, disturb, transport add to, move in any way, in whole or part, or remove any fixtures from the designated property, without the written approval of the Council of the City of Regina.
 - b. The Council delegates to the Director of Development Services, or his/her delegate, the power to approve proposed alterations, repairs or restoral of the designated property, including as necessary replacement of building materials, in a fashion consistent with the existing architectural elements, appearance, colours and building materials, provided the same are consistent with "*Regina's Municipal Architectural Heritage Design Guidelines*" as set forth in Schedule "A" to the City of Regina Bylaw No. 2007-78.

5 Bylaw No. 8912, commonly referred to as *The Heritage Holding Bylaw*, is amended by deleting from Schedule “A” thereof reference to Item 8.12 (Canada Customs Warehouse, 2220 Dewdney Avenue) upon designation.

6 This Bylaw comes into force on the day of passage.

READ A FIRST TIME THIS 28th DAY OF May 2018.

READ A SECOND TIME THIS 28th DAY OF May 2018.

READ A THIRD TIME AND PASSED THIS 28th DAY OF May 2018.

Mayor

City Clerk

(SEAL)

CERTIFIED A TRUE COPY

City Clerk

ABSTRACT

BYLAW NO. 2018-19

BYLAW TO DESIGNATE THE REGINA CARTAGE BUILDING AT 2220 DEWDNEY AVENUE AS MUNICIPAL HERITAGE PROPERTY

PURPOSE:	<p>To designate as Municipal Heritage Property the property known as the Regina Cartage Building, located at 2220 Dewdney Avenue, Regina, Saskatchewan.</p> <p>The bylaw also deletes reference to the property from <i>Bylaw No. 8912</i>, commonly referred to as The Heritage Holding Bylaw.</p>
ABSTRACT:	<p>The bylaw designates the property known as the Regina Cartage Building, located at 2220 Dewdney Avenue, Regina, Saskatchewan, as Municipal Heritage Property and will apply specifically to the identified components of the exterior of the building.</p>
STATUTORY AUTHORITY:	<p>Section 11 and 12 of <i>The Heritage Property Act</i>.</p>
MINISTER'S APPROVAL:	<p>Not required.</p>
PUBLIC HEARING:	<p>Not required as no objections to the proposed designation were received pursuant to section 13 of <i>The Heritage Property Act</i>.</p>
PUBLIC NOTICE:	<p>Required, pursuant to subsection 11(2) of <i>The Heritage Property Act</i>.</p>
REFERENCE:	<p>Regina Planning Commission, May 2, 2018, RPC18-18.</p>
AMENDS/REPEALS:	<p>Amends <i>Bylaw No. 8912</i> (The Heritage Holding Bylaw).</p>
CLASSIFICATION:	<p>Regulatory</p>
INITIATING DIVISION:	<p>City Planning and Development</p>
INITIATING DEPARTMENT:	<p>Development Services</p>

BYLAW NO. 2018-26

THE REGINA ZONING AMENDMENT BYLAW, 2018 (No. 9)

THE COUNCIL OF THE CITY OF REGINA ENACTS AS FOLLOWS:

- 1 *Regina Zoning Bylaw No. 9250* is amended in the manner set forth in this Bylaw.
- 2 Chapter 19 – Zoning Maps (Map Nos. 2489 & 2490) are amended by rezoning the lands in Regina, Saskatchewan, as outlined on the map attached as Appendix “A”, legally described as:

Legal Address: **Block A, Plan No. 75R32425**
 Block E, Plan No. 75R32425
 Lot 7, Block 28, Plan No. 59R20949
 Lot 9, Block 28, Plan No. 101889344

Civic Address: **4400 4th Avenue**

Current Zoning: **I – Institutional**

Proposed Zoning: **DSC (H) – Designated Shopping Centre Zone (Holding Overlay Zone)**

- 3 This Bylaw comes into force on the day of passage.

READ A FIRST TIME THIS 28th DAY OF May 2018.

READ A SECOND TIME THIS 28th DAY OF May 2018.

READ A THIRD TIME AND PASSED THIS 28th DAY OF May 2018.

Mayor

City Clerk

(SEAL)

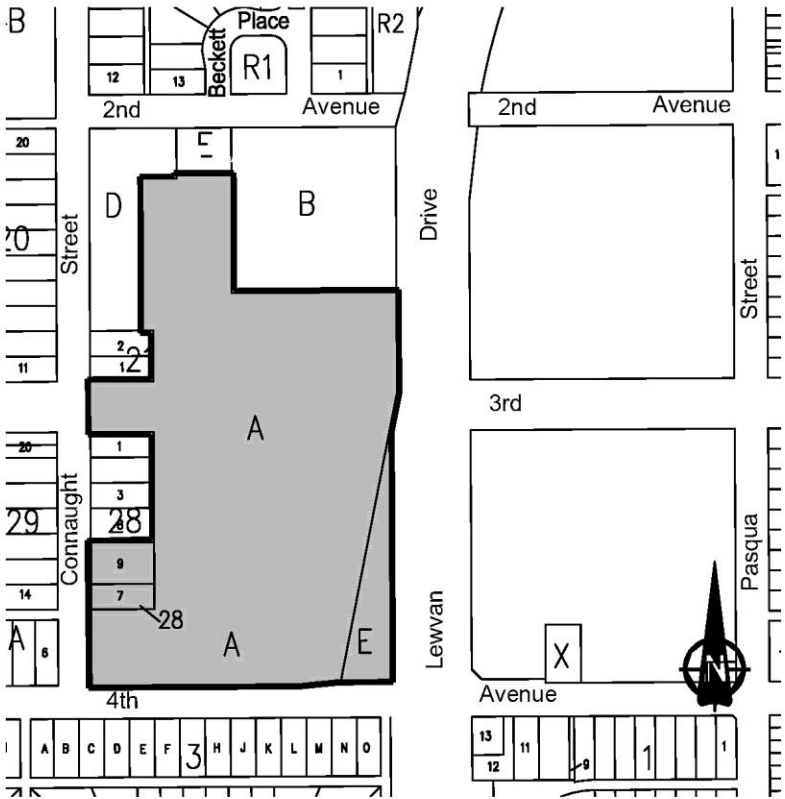
CERTIFIED A TRUE COPY

City Clerk

Approved as to form this _____ day of _____, 20____.

City Solicitor

APPENDIX “A”



ABSTRACT

BYLAW NO. 2018-26

THE REGINA ZONING AMENDMENT BYLAW, 2018 (No. 9)

PURPOSE: To amend *Regina Zoning Bylaw No. 9250*.

ABSTRACT: The proposed rezoning is intended to facilitate preparation of the land for sale and subsequent future redevelopment.

STATUTORY
AUTHORITY: Section 46 of *The Planning and Development Act, 2007*.

MINISTER'S APPROVAL: N/A

PUBLIC HEARING: Required, pursuant to section 207 of *The Planning and Development Act, 2007*.

PUBLIC NOTICE: Required, pursuant to section 207 of *The Planning and Development Act, 2007*.

REFERENCE: Regina Planning Commission, May 2, 2018, RPC18-21.

AMENDS/REPEALS: Amends *Regina Zoning Bylaw No. 9250*.

CLASSIFICATION: Regulatory

INITIATING DIVISION: City Planning and Development
INITIATING DEPARTMENT: Development Services

BYLAW NO. 2018-27

THE REGINA ZONING AMENDMENT BYLAW, 2018 (No. 10)

THE COUNCIL OF THE CITY OF REGINA ENACTS AS FOLLOWS:

- 1 *Regina Zoning Bylaw No. 9250* is amended in the manner set forth in this Bylaw.
- 2 Chapter 2, Part 2C is amended by adding, in alphabetical sequential order, the following definitions:

“**CANNABIS**” – cannabis as defined in the *Controlled Drugs and Substances Act*.

“**CANNABIS RETAIL STORE**” – a premises, licensed by Saskatchewan Liquor and Gaming Authority, where only cannabis for recreational purposes and cannabis related accessories are sold to persons who attend the premises.”

- 3 Chapter 5, Part 5B, Table 5.2 is amended by adding, in alphabetic sequential order the following under the section “RETAIL TRADE”:

“	Cannabis Store ⁴⁹	Retail	999									P	P	D	”
---	---------------------------------	--------	-----	--	--	--	--	--	--	--	--	---	---	---	---

- 4 Chapter 5, Part 5B, Table 5.2 is amended by adding, in sequential order, the following under the section “Notes”:

“49 Refer to regulations in 7D.6.”

- 5 Chapter 7, Part 7D is amended by adding the following section after Section 7D.5:

“7D.6 CANNABIS RETAIL STORE

6.1 INTENT

- (1) The primary intent of these regulations is to ensure that Cannabis Retail Stores are not located near institutional land uses frequented by youth under the age of 19 and to ensure Cannabis Retail Stores are accommodated in accessible and visible locations.
- (2) The regulations also prevent Cannabis Retail Stores from clustering in locations, which may have cumulative impacts.

6.2 SEPARATION DISTANCE

- (1) In all applicable zones other than the D – Downtown Zone, no person shall establish a Cannabis Retail Store or enlarge an existing establishment closer than 182.88 metres from:
 - (a) another Cannabis Retail Store
 - (b) a public school
 - (c) a private school in institutional zone
 - (d) a public park and open space
 - (e) a Child Day Care Centre
 - (f) an enclosed rink
 - (g) a public Library
 - (h) a public Community Centre
- (2) In the D – Downtown Zone, no person shall establish a Cannabis Retail Store or enlarge an existing establishment closer than 182.88 metres from:
 - (a) another Cannabis Retail Store

6.3 MEASUREMENT OF SEPARATION DISTANCE

- (1) The separation distance mentioned in subsection 6.2 shall be a straight line, measured from the nearest point of the portion of the building used or proposed to be used for a Cannabis Retail Store to the nearest portion of the lot currently developed with any of the uses mentioned in subsection 6.2.
- (2) The separation distance mentioned in subsection 6.2 shall be assessed as of the date of receipt of a complete application as determined by the Development Officer.

6.4 SALE OF CANNABIS AS ACCESSORY USE

Notwithstanding any part of Chapter 11 – Accessory Use Regulations, sale of Cannabis as an accessory use shall be subject to regulations in this part.

- 7 Chapter 14, Part 14B, Table 14.6 is amended by repealing the row which refers to Liquor Stores and substituting the following:

“ Liquor Stores Cannabis Retail Store	
a) D Zone	No requirement
b) All other zones	1 space per 20 square metres of gross floor area
”	

- 8 Chapter 21, Part 21F, Appendix E: USES SPECIFICALLY MENTIONED OR DEFINED is amended by adding, in alphabetic sequential order “Cannabis Retail Store”.

- 6 This Bylaw comes into force on the day of passage.

READ A FIRST TIME THIS 28th DAY OF May 2018.

READ A SECOND TIME THIS 28th DAY OF May 2018.

READ A THIRD TIME AND PASSED THIS 28th DAY OF May 2018.

Mayor

City Clerk (SEAL)

CERTIFIED A TRUE COPY

City Clerk

ABSTRACT

BYLAW NO. 2018-27

THE REGINA ZONING AMENDMENT BYLAW, 2018 (No. 10)

PURPOSE:	To amend <i>Regina Zoning Bylaw No. 9250</i> .
ABSTRACT:	The proposed amendment is required to regulate Cannabis Retail Stores.
STATUTORY AUTHORITY:	Section 46 of <i>The Planning and Development Act, 2007</i> .
MINISTER'S APPROVAL:	N/A
PUBLIC HEARING:	Required, pursuant to section 207 of <i>The Planning and Development Act, 2007</i> .
PUBLIC NOTICE:	Required, pursuant to section 207 of <i>The Planning and Development Act, 2007</i> .
REFERENCE:	Regina Planning Commission, May 2, 2018, RPC18-22.
AMENDS/REPEALS:	Amends <i>Regina Zoning Bylaw No. 9250</i> .
CLASSIFICATION:	Regulatory
INITIATING DIVISION:	City Planning and Development
INITIATING DEPARTMENT:	Development Services

BYLAW NO. 2018-28

THE REGINA ZONING AMENDMENT BYLAW, 2018 (No. 11)

THE COUNCIL OF THE CITY OF REGINA ENACTS AS FOLLOWS:

- 1 *Regina Zoning Bylaw No. 9250* is amended in the manner set forth in this Bylaw.
- 2 Chapter 19 – Zoning Maps (Map No. 2890) is amended by rezoning the lands in Regina, Saskatchewan, as outlined on the map attached as Appendix “A”, legally described as:

Legal Address: **Lot A (Proposed Lot E), Block 21, Plan No. 66R00804**

Civic Address: **1205 2nd Avenue**

Current Zoning: **PS – Public Service**

Proposed Zoning: **IB – Medium Industrial Zone**

- 3 This Bylaw comes into force on the day of passage.

READ A FIRST TIME THIS 28th DAY OF May 2018.

READ A SECOND TIME THIS 28th DAY OF May 2018.

READ A THIRD TIME AND PASSED THIS 28th DAY OF May 2018.

Mayor

City Clerk

(SEAL)

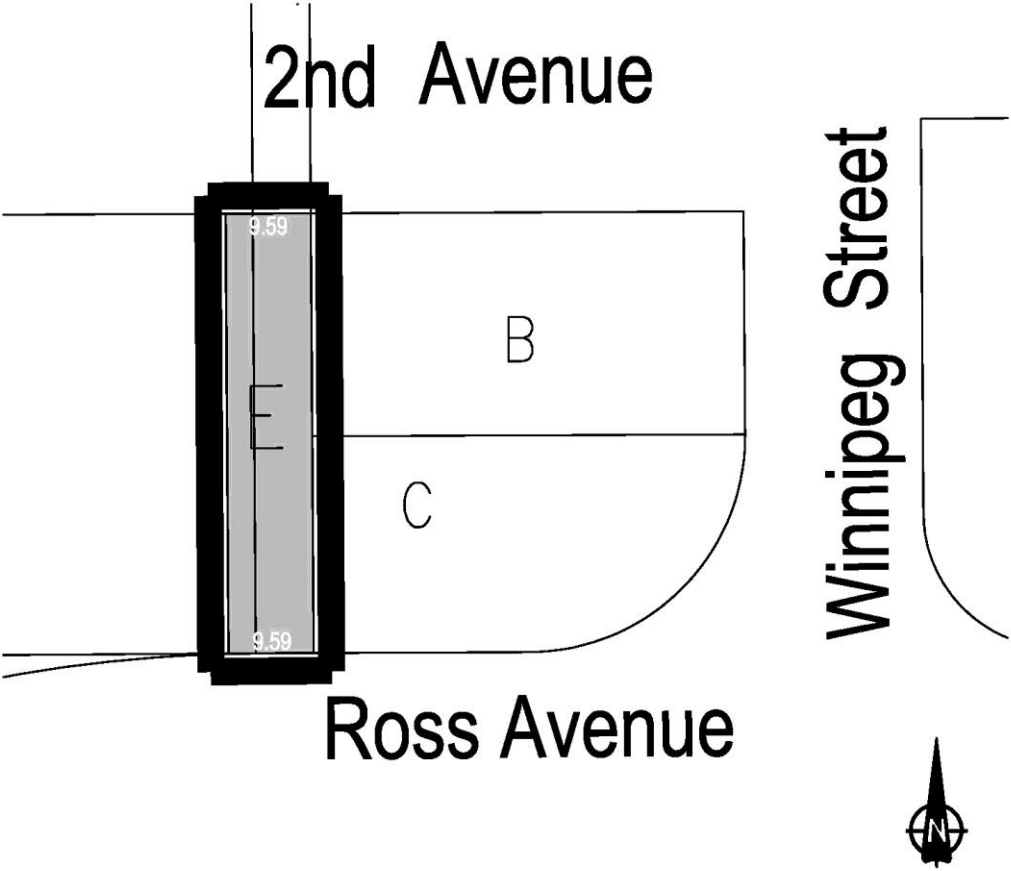
CERTIFIED A TRUE COPY

City Clerk

Approved as to form this _____ day of _____, 20____.

City Solicitor

APPENDIX “A”



ABSTRACT

BYLAW NO. 2018-28

THE REGINA ZONING AMENDMENT BYLAW, 2018 (No. 11)

PURPOSE:	To amend <i>Regina Zoning Bylaw No. 9250</i> .
ABSTRACT:	The proposed rezoning will provide the land owner with additional land area to operate their business. The land use will not change.
STATUTORY AUTHORITY:	Section 46 of <i>The Planning and Development Act, 2007</i> .
MINISTER'S APPROVAL:	N/A
PUBLIC HEARING:	Required, pursuant to section 207 of <i>The Planning and Development Act, 2007</i> .
PUBLIC NOTICE:	Required, pursuant to section 207 of <i>The Planning and Development Act, 2007</i> .
REFERENCE:	Regina Planning Commission, May 2, 2018, RPC18-20.
AMENDS/REPEALS:	Amends <i>Regina Zoning Bylaw No. 9250</i> .
CLASSIFICATION:	Regulatory
INITIATING DIVISION:	City Planning and Development
INITIATING DEPARTMENT:	Development Services

BYLAW NO. 2018-29

THE REGINA ZONING AMENDMENT BYLAW, 2018 (No. 12)

THE COUNCIL OF THE CITY OF REGINA ENACTS AS FOLLOWS:

- 1 *Regina Zoning Bylaw No. 9250* is amended in the manner set forth in this Bylaw.
- 2 Chapter 19 – Zoning Maps (Map No. 2889) is amended by rezoning the lands in Regina, Saskatchewan, as outlined on the map attached as Appendix “A”, legally described as:

Legal Address: **Dewdney Avenue Right-of-Way**

Civic Address: **N/A**

Current Zoning: **RR – Railway Line**

Proposed Zoning: **IA – Light Industrial Zone**

- 3 This Bylaw comes into force on the day of passage.

READ A FIRST TIME THIS 28th DAY OF May 2018.

READ A SECOND TIME THIS 28th DAY OF May 2018.

READ A THIRD TIME AND PASSED THIS 28th DAY OF May 2018.

Mayor

City Clerk

(SEAL)

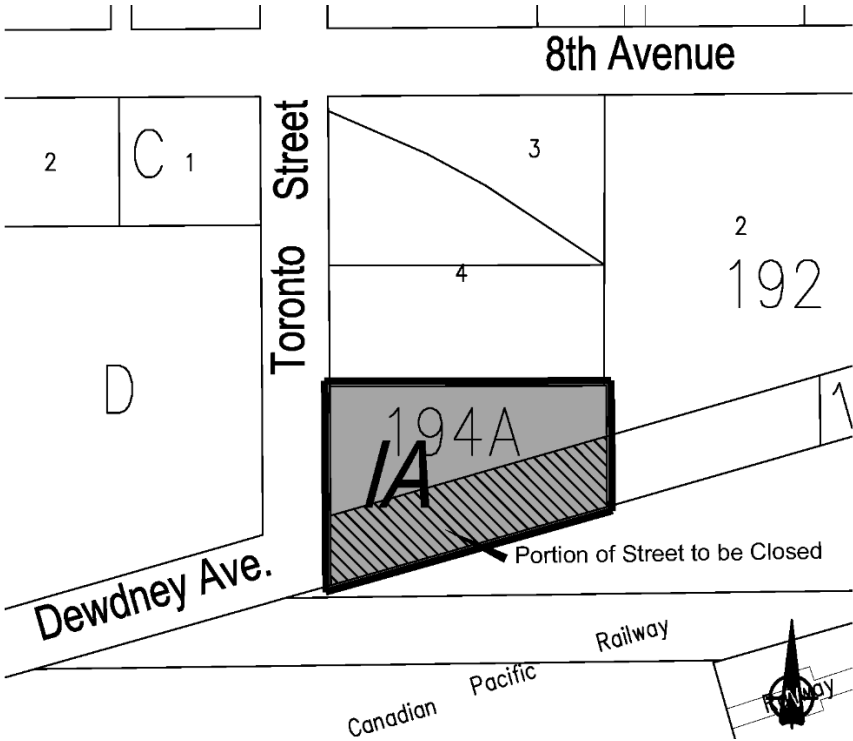
CERTIFIED A TRUE COPY

City Clerk

Approved as to form this _____ day of _____, 20____.

City Solicitor

APPENDIX “A”



ABSTRACT

BYLAW NO. 2018-29

THE REGINA ZONING AMENDMENT BYLAW, 2018 (No. 12)

PURPOSE:	To amend <i>Regina Zoning Bylaw No. 9250</i> .
ABSTRACT:	The proposed rezoning will allow for light industrial development.
STATUTORY AUTHORITY:	Section 46 of <i>The Planning and Development Act, 2007</i> ,
MINISTER'S APPROVAL:	N/A
PUBLIC HEARING:	Required, pursuant to section 207 of <i>The Planning and Development Act, 2007</i> .
PUBLIC NOTICE:	Required, pursuant to section 207 of <i>The Planning and Development Act, 2007</i> .
REFERENCE:	Regina Planning Commission, May 2, 2018, RPC18-19.
AMENDS/REPEALS:	Amends <i>Regina Zoning Bylaw No. 9250</i> .
CLASSIFICATION:	Regulatory
INITIATING DIVISION:	City Planning and Development
INITIATING DEPARTMENT:	Development Services

BYLAW NO. 2018-30

A BYLAW TO PROVIDE FOR THE CLOSURE AND SALE
OF A PORTION OF DEWDNEY AVENUE RIGHT-OF-WAY

THE COUNCIL OF THE CITY OF REGINA ENACTS AS FOLLOWS:

1 The lane described as follows is closed and may be sold:

“All that portion of St/L 456, Plan No. OLD33, Regina, Saskatchewan, as shown on the attached Plan of Proposed Subdivision prepared by Richard Adam Kraszlaney, S.L.S. dated December 6, 2017.”

2 This Bylaw comes into force on the day of passage.

READ A FIRST TIME THIS 28th DAY OF May 2018.

READ A SECOND TIME THIS 28th DAY OF May 2018.

READ A THIRD TIME AND PASSED THIS 28th DAY OF May 2018.

Mayor

City Clerk

(SEAL)

CERTIFIED A TRUE COPY

City Clerk

Approved as to form this _____ day of _____, 20____.

City Solicitor

ABSTRACT

BYLAW NO. 2018-30

A BYLAW TO PROVIDE FOR THE CLOSURE AND SALE OF A PORTION OF DEWDNEY AVENUE RIGHT-OF-WAY

PURPOSE:	To close a portion of Dewdney Avenue right-of-way.
ABSTRACT:	The proposed closure will allow for consolidation of the adjacent parcel.
STATUTORY AUTHORITY:	Section 13 of <i>The Cities Act</i> .
MINISTER'S APPROVAL:	N/A
PUBLIC HEARING:	Yes
PUBLIC NOTICE:	Required, pursuant to subsection 13(6) of <i>The Cities Act</i> .
REFERENCE:	Regina Planning Commission, May 2, 2018, RPC18-19.
AMENDS/REPEALS:	N/A
CLASSIFICATION:	Regulatory
INITIATING DIVISION:	City Planning and Development
INITIATING DEPARTMENT:	Development Services



Pathways

LEARNING CENTRE

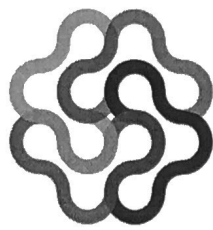
DE18-35

DISCRETIONARY USE APPLICATION 18-DU-06
NURSERY SCHOOL - 4701 PARLIAMENT AVE.

We are planning to open Pathways Learning Centre at 4701 Parliament Avenue. Pathways will be Regina's premiere private learning facility for individuals of all ages and for a wide array of needs and services. The primary focus of Pathways, and the reason for our discretionary use application, is to offer a private preschool program designed to integrate children with cognitive and/or communication delays with their typically-developing peers. In addition to the preschool program, Pathways will also offer allied-health services such as private speech therapy, physical therapy, or counselling, through the use of individual offices and/or group-based space. The location we are pursuing has already obtained Discretionary Use approval from the City for Medical Clinic/Office purposes. As such, we have been advised by City administration that Pathways need only to further obtain approval for a Nursery School Discretionary Use.

The preschool program at Pathways will be run much like other private preschools in the city. The program will only be offered to children of non-compulsory school age (i.e., three- and four-year-olds). There will be four separate class options offered: 1. Mon/Wed/Fri morning, 2. Mon/Wed/Fri afternoon, 3. Tues/Thurs morning, and 4. Tues/Thurs afternoon. Each class option will offer enrolment for a maximum of 16 students; as such, there will be no more than 16 students attending the Pathways preschool at one time. Each class session will run for two-and-a-half hours per day. For the students attending the preschool program, a parent will accompany their child into the building to drop them off/pick them up from the preschool room located at the back of the Pathways space. Pathways preschool will employ four staff members: a teacher, two educational assistants, and a speech-language pathologist. As the children enrolled in Pathways preschool will be of non-compulsory school age, attending exclusively for educational purposes, and for less than three-hours per day, the intended use fits the City Zoning definition of Nursery School and not a Daycare. Additionally, as Pathways preschool program is considered a Nursery School and not a Daycare, there are no requirements pertaining to the size of space, involvement of natural light, adult-to-student ratios, nor are there requirements for access to outdoor activity. We have already consulted with the Ministry of Education about our planned space, and programming components, as they oversee private preschool programs.

Pathways preschool program will be uniquely proprietary in comparison to other preschool programs in the city. At least 50% of the available enrollment spots will be reserved for children with identified cognitive and/or communication delays, while the remaining spots will be for typically-developing children. All enrolled children will benefit from highly specialized and



Pathways

LEARNING CENTRE

professionally-delivered programming with a specific focus on strong communication and early literacy skills. The preschool program will be run from within a large and inviting space within Pathways, which has been strategically designed by our architect to include natural light filtered in from our floor-to-ceiling front windows. We have also consulted with an Occupational Therapist regarding our design plan to ensure the preschool environment we plan to create will be optimal for the students attending.

We chose the location of 4701 Parliament Avenue for Pathways based primarily on ease of accessibility for families and also with consideration for the surrounding neighbourhoods. Being just off the Lewvan and close to the Ring Road makes Pathways easily accessible from any part of the city by car. This location is also readily accessible by any patrons using public transit. Additionally, Harbour Landing is a new community with many young families. The addition of a preschool to Harbour Landing would be of great benefit to the community as there currently is no preschool within the development. There is currently only one other proposed tenant in the building; however, the business park is intended for other office-based uses such as medical/dental office or vocational school. Neighbouring businesses such as these stand to compliment and potentially refer to Pathways, and vice versa.

Overall, from our work as speech-language pathologists, we have observed that it is often difficult for families with children with special needs to access appropriate programming. They are typically faced with a long wait to access public services; for example, our clients have been told there is a 10-12 month wait for public speech-language pathology services. Preschool programs in the school systems, specifically those for children with delays, consistently have waitlists as spots have either been eliminated or are extremely limited in number. As such, we anticipate the preschool program of Pathways to be highly sought-after by the families of children with needs. We also anticipate being of interest to the families of typically-developing children in Harbour Landing and the nearby neighbourhoods due to our specific focus on building strong language and literacy skills within our program.

We respectfully request your approval of our business's intended use of a preschool program, otherwise known in Zoning Bylaw as a Nursery School, at 4701 Parliament Avenue. We thank you for the opportunity to share our business with Council. We welcome any questions pertaining to our presentation. Thank you for your time.

May 28, 2018

To: His Worship the Mayor
And Members of City Council

Re: Regina Planning Commission: Discretionary Use Application (18-DU-06) Nursery
School – 4701 Parliament Avenue

RECOMMENDATION

RECOMMENDATION OF THE REGINA PLANNING COMMISSION – MAY 2, 2018

That the Discretionary Use Application for a proposed Nursery School located at 4701 Parliament Avenue, being Lot U2, Plan No. 102245228, in Harbour Landing Subdivision be approved, and that a Development Permit be issued subject to the following conditions:

- a) The development shall be generally consistent with the plans attached to this report as Appendix A-3.1 - A-3.4 prepared by P3Architecture Partnership and dated February 7, 2018.
- b) The development shall comply with all applicable standards and regulations in *Regina Zoning Bylaw No. 9250*.

REGINA PLANNING COMMISSION – MAY 2, 2018

Cari Thiele and Maegan Mason, representing Pathways Learning School, addressed the Commission.

The Commission adopted a resolution to concur in the recommendation contained in the report.

Recommendation #2 does not require City Council approval.

Councillors: Bob Hawkins, Mike O'Donnell (Chairperson) and Barbara Young; Commissioners: David Bale, Frank Bojkovsky, Simon Kostic, Andre Kroeger, Adrienne Hagen Lyster, Robert Porter and Steve Tunison were present during consideration of this report by the Regina Planning Commission.

The Regina Planning Commission, at its meeting held on May 2, 2018, considered the following report from the Administration:

RECOMMENDATION

1. That the Discretionary Use Application for a proposed Nursery School located at 4701 Parliament Avenue, being Lot U2, Plan No. 102245228, in Harbour Landing

Subdivision be approved, and that a Development Permit be issued subject to the following conditions:

- a) The development shall be generally consistent with the plans attached to this report as Appendix A-3.1 – A-3.4 prepared by P3Architecture Partnership and dated February 7, 2018.
- b) The development shall comply with all applicable standards and regulations in *Regina Zoning Bylaw No. 9250*.

2. That this report be forwarded to the May 28, 2018 meeting of City Council for approval.

CONCLUSION

The applicant proposes to develop a Nursery School with a floor area of 164 square metres in an existing multi-tenant commercial building.

The subject property is currently zoned IP - Prestige Industrial Service Zone. A Nursery School is a discretionary use in the IP - Prestige Industrial Service Zone. The proposal is located in a development that is currently under construction. When complete the development will accommodate a variety of commercial and service related uses.

The proposal complies with the development standards and regulations contained in the *Regina Zoning Bylaw No. 9250* (Zoning Bylaw) and is consistent with the policies contained in *Design Regina: The Official Community Plan Bylaw No. 2013-48* (OCP). Accordingly, the Administration recommends approval.

BACKGROUND

An application has been received for Discretionary Use approval to accommodate a Nursery School located at 4701 Parliament Avenue in an existing multi-tenant building that was previously approved by City Council on February 27, 2017 as a Discretionary Use (CR17-12). This application is being considered pursuant to the Zoning Bylaw, OCP and *The Planning and Development Act, 2007* (Act).

Pursuant to subsection 56(3) of the Act, City Council may establish conditions for discretionary uses based on the nature of the proposed development (e.g. site, size, shape and arrangement of buildings) and aspects of site design (e.g. landscaping, site access, parking and loading), but not including the colour, texture or type of materials and architectural details.

DISCUSSION

The subject property at 4701 Parliament Avenue currently contains a multi-tenant building. The proposed Nursery School will operate during normal business hours and have two (2) three-hour classes each day. Each class will accommodate up to 15 children of both school aged and preschool aged children and four staff at one time. The Nursery School is intended to provide

speech therapy services and other allied health services, such as occupational therapy, physical therapy, psychology, counselling, family language groups, stroke recovery groups and special needs group tutoring.

The proposal is being considered as a Nursery School and not a Day Care Centre, which is a separate defined land use in the Zoning Bylaw, because there is a significant educational component to the proposed use. A Nursery School is defined in the Zoning Bylaw as “a facility which is not subject to *The Education Act* and receives children who are not of compulsory school age, on a regular basis, for educational and social purposes.” A Day Care Centre is defined as “A child care centre, as defined by *The Child Care Act, 2014*.” A Day Care Centre is typically more focused on child care.

The land use and zoning related details of this proposal are summarized in the following table:

Land Use Details	Approved	Proposed
Zoning	IP - Prestige Industrial Service Zone	IP - Prestige Industrial Service Zone
Land Use	Animal Hospital, Commercial Printing, Medical/Dental Laboratory, Medical Clinic, Vocational School, Convenience Store, Licensed Restaurant and Restaurant	Nursery School
Building Area	Vacant Unit	164 m ²
Number of Parking Stalls	165 (total site required) 254 (total site provided)	3 (for nursery school)

The previous approval for the entire site required 165 parking stalls and the applicants provided a total of 254 parking stalls. Parking for the entire development was assumed at 50 per cent warehousing, 25 per cent office and 25 per cent retail. The Nursery School would require three parking stalls which are provided at the front of the building, with one being an accessible parking stall. A Nursery School is required to provide two drop-off stalls for 10 to 15 children and is also required to provide one parking space for the Nursery School itself. The number of spaces provided meets the minimum requirements of the Zoning Bylaw; and as indicated in the table above the total parking provided on site exceeds the minimum parking requirements of the Zoning Bylaw.

The existing landscaping provides screening and buffering in the form of tree varieties and shrubs. The site meets the minimum requirements of the Zoning Bylaw with respect to the amount of landscaping provided.

The proposed development is consistent with the purpose and intent of the IP - Prestige Industrial Service zone with respect to promoting related business services which incorporate high standards of design, landscaping and open space.

The area is well served by transit as there is service provided on Harbour Landing Drive and Parliament Avenue.

The surrounding land uses include Canuck Park to west, Tutor Park and high density residential (R6 – Residential Multiple Housing Zone) to the south separated by Tutor Way, industrial office use (IP - Prestige Industrial Service Zone) to the east separated by Harbour Landing Drive and vacant commercial land (MAC – Major Arterial Commercial Zone) to the north separated by Parliament Avenue.

RECOMMENDATION IMPLICATIONS

Financial Implications

The subject area currently receives a full range of municipal services, including water, sewer and storm drainage. The applicant will be responsible for the cost of any additional or changes to existing infrastructure that may be required to directly or indirectly support the development, in accordance with City standards and applicable legal requirements.

Environmental Implications

The subjects lands are within the Airport Noise Attenuation Overlay Zone and are bounded by the 30 NEF (Noise Exposure Forecast) contours, as established by Transport Canada to ensure that future development of certain uses include noise impact analysis and acoustical insulation, certified by a professional engineer. This regulation will apply to any vocational school, office and restaurant uses and required studies will be requested at the time when tenant fit-up building permits are received for these uses.

Policy/Strategic Implications

The proposal is consistent with the policies contained within Part A of the OCP with respect to:

Section D5: Land Use and Built Environment

Goal 1 – Complete Neighbourhoods: Enable the development of complete neighbourhood.

7.1 Require that new neighbourhoods, new mixed-use neighbourhoods, intensification areas and built or approved neighbourhoods are planned and developed to include the following:

7.1.4 Opportunities for daily lifestyle needs such as services, convenience shopping, and recreation.

Section D8: Culture

Goal 3 – Accessibility: Ensure access to cultural resources, learning opportunities, and activities.

10.15 Partner with stakeholders to improve promotion of, awareness of, and access to cultural resources, learning opportunities, and activities.

10.16 Support equitable access to cultural resources, practices and activities.

Section D11: Social Development

Goal 1 – Social Sustainability: Promote and enhance social sustainability by recognizing that quality of life depends on both its physical and community resources.

13.1 Develop community resources to provide opportunities for social activities, events and programming for Regina residents.

13.2 Require new development plans to demonstrate access and connections to activity centres and the open space system.

13.4 Collaborate with partners and the community to identify required social programs and services to address the diverse needs of residents, including the most vulnerable populations.

13.5 Encourage the provincial government and the community to establish locally based attainable childcare facilities, which are essential to enabling parents to secure access to employment.

Other Implications

None with respect to this report.

Accessibility Implications

The Zoning Bylaw requires that two per cent of the required parking stalls be provided for persons with disabilities. The existing development provides nine parking stalls for persons with disabilities which exceeds the minimum requirement of three stalls. One of these accessible stalls is provided in front of the proposed Nursery School.

COMMUNICATIONS

Communication with the public is summarized as follows:

Public notification signage posted	February 28, 2018
Letter sent to immediate property owners	February 28, 2018
Number of public comments sheets received	2

The application was circulated to the Albert Park Community Association. Following circulation, the Administration attempted follow up contact with the Albert Park Community Association but did not receive a response prior to the deadline for submission of this report.

Administration received two public comments in favour of the proposal.

The applicant and interested parties will receive a copy of the report and notification of the meeting to appear as a delegation, in addition to receiving written notification of City Council's decision.

DELEGATED AUTHORITY

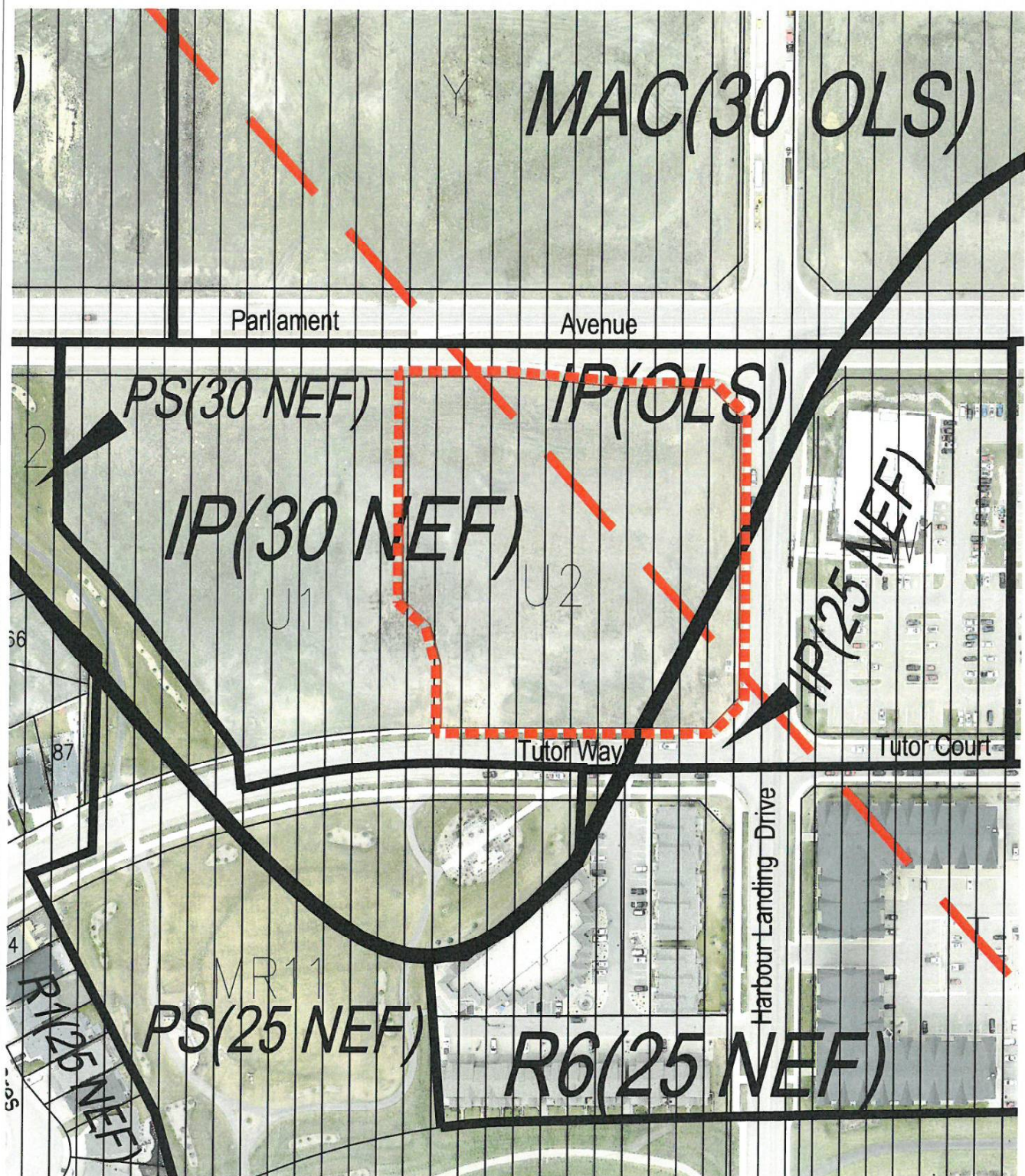
City Council's approval is required, pursuant to Part V of *The Planning and Development Act, 2007*.

Respectfully submitted,

REGINA PLANNING COMMISSION



Elaine Gohlke, Secretary



Subject Property

Date of Photography : 2016



Project 18-DU-06

Civic Address/Subdivision

4701 Parliament Avenue
Block U2, Plan# 102163081, Unit 103



Subject Property

Date of Photography: 2016



Project 18-DU-06

Civic Address/Subdivision

4701 Parliament Avenue
Block U2, Plan# 102163081, Unit 103

PARLIAMENT AVENUE

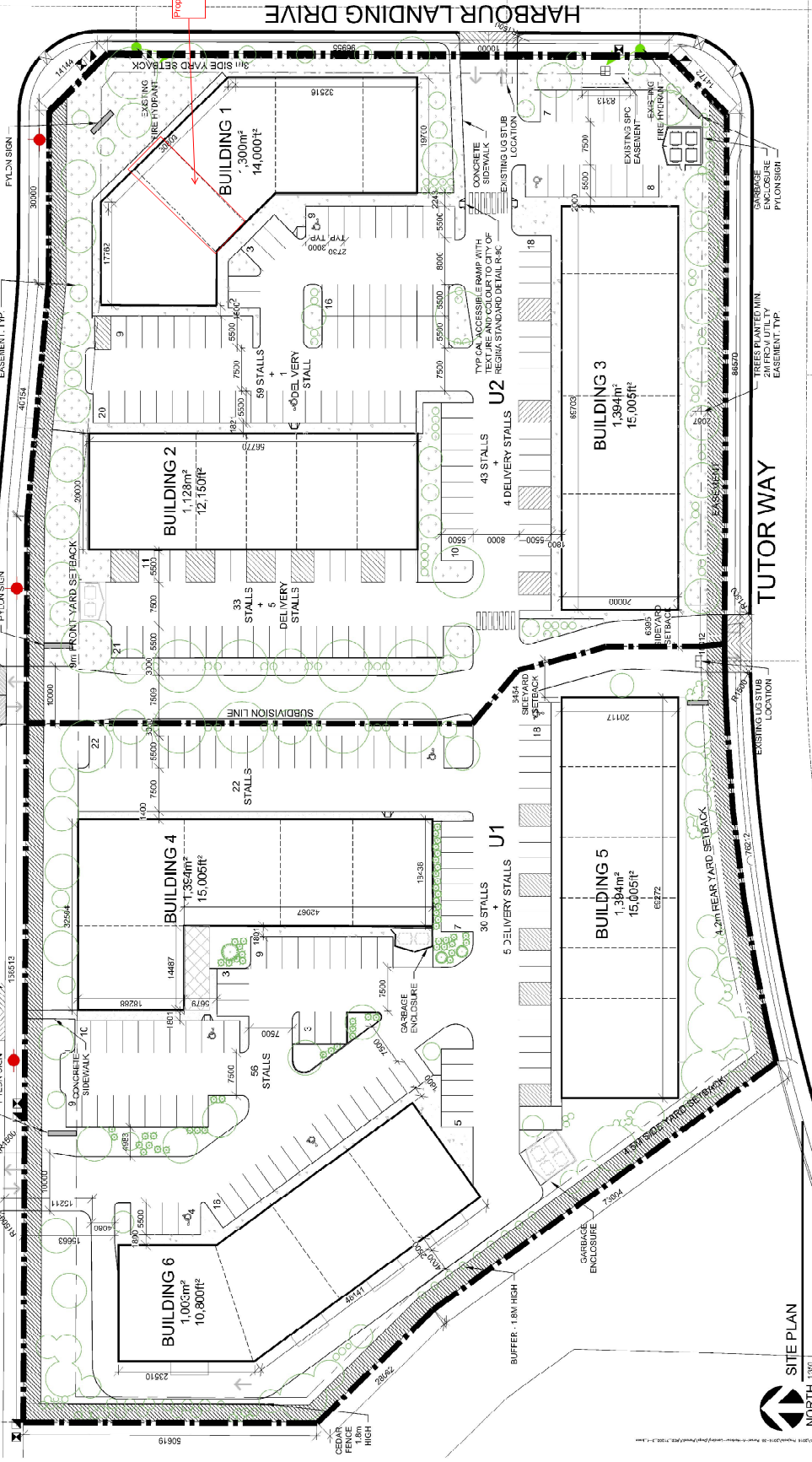
Appendix A-3.1

NEW CROSSINGS AS INDICATED TO
CITY OF REGINA STANDARD
CONSTRUCTION SPECIFICATION R17A

REMOVE UNUSED ACCESS AND
REPLACE CURBS/SIDEWALK TO CITY
OF REGINA STANDARDS



2280 Tenthury Avenue, Regina, Saskatchewan
S4S 0A7
Phone: 306-272-1468
Fax: 306-272-1469
P3ARCH.COM



ZONING STUDY - LOT U1 & U2

LOT U1 ASSUME 50% OF BUILDINGS AS OFFICE; TOTAL SIDE YARD SETBACK 7.5m TOTAL FRONT YARD SETBACK 7.5m TOTAL REAR YARD SETBACK 7.5m MAXIMUM BUILDING HEIGHT 15m MAXIMUM FLOOR AREA RATIO 1.5 SPECIAL NOTES: 30 NEF EASEMENT 5-10M THIS LOT <p>LOT U2 ASSUME 50% OF BUILDINGS AS OFFICE; TOTAL SIDE YARD SETBACK 7.5m TOTAL FRONT YARD SETBACK 7.5m TOTAL REAR YARD SETBACK 7.5m MAXIMUM BUILDING HEIGHT 15m MAXIMUM FLOOR AREA RATIO 1.5 SPECIAL NOTES: 30 NEF EASEMENT 5-10M THIS LOT</p>	<p>187' ASSUME 70 SEATS RESTAURANT TENANTS 1.5 SEATS = 4 TOTAL SIDE YARD SETBACK 7.5m TOTAL FRONT YARD SETBACK 7.5m TOTAL REAR YARD SETBACK 7.5m MAXIMUM BUILDING HEIGHT 15m MAXIMUM FLOOR AREA RATIO 1.5 SPECIAL NOTES: 30 NEF EASEMENT 5-10M THIS LOT</p> <p>187' ASSUME 70 SEATS RESTAURANT TENANTS 1.5 SEATS = 4 TOTAL SIDE YARD SETBACK 7.5m TOTAL FRONT YARD SETBACK 7.5m TOTAL REAR YARD SETBACK 7.5m MAXIMUM BUILDING HEIGHT 15m MAXIMUM FLOOR AREA RATIO 1.5 SPECIAL NOTES: 30 NEF EASEMENT 5-10M THIS LOT</p>
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LANDSCAPE REQUIREMENTS LOT U1 & U2

LOT U1 PROPERTY AREA 13,120m² TOTAL SIDE YARD SETBACK 7.5m TOTAL FRONT YARD SETBACK 7.5m TOTAL REAR YARD SETBACK 7.5m MAXIMUM BUILDING HEIGHT 15m MAXIMUM FLOOR AREA RATIO 1.5 SPECIAL NOTES: 30 NEF EASEMENT 5-10M THIS LOT <p>LOT U2 PROPERTY AREA 13,120m² TOTAL SIDE YARD SETBACK 7.5m TOTAL FRONT YARD SETBACK 7.5m TOTAL REAR YARD SETBACK 7.5m MAXIMUM BUILDING HEIGHT 15m MAXIMUM FLOOR AREA RATIO 1.5 SPECIAL NOTES: 30 NEF EASEMENT 5-10M THIS LOT</p>	<p>DECIDUOUS TREE PLANTED MINIMUM 1 TREE PER 100m² OF LOT AREA ROAD RIGHT-OF-WAY 1.5m PROVIDED 1.5m TREES 60' / 20' = 17 TREES DECIDUOUS TREE PLANTED MINIMUM 1 TREE PER 100m² OF LOT AREA ROAD RIGHT-OF-WAY 1.5m PROVIDED 1.5m TREES 60' / 20' = 17 TREES</p> <p>DECIDUOUS TREE PLANTED MINIMUM 1 TREE PER 100m² OF LOT AREA ROAD RIGHT-OF-WAY 1.5m PROVIDED 1.5m TREES 60' / 20' = 17 TREES</p>
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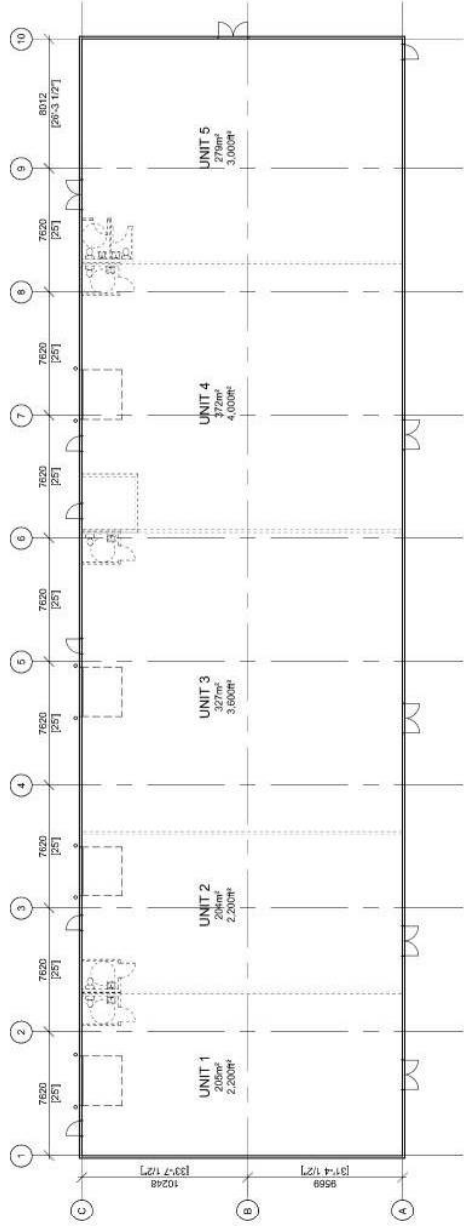
SHEET TITLE
DISCRETIONARY USE
SITE PLAN

PROJECT
PARCEL U
HARBOUR LANDING

DESIGNER
P3 ARCHITECTURE

DRAWING NO.
A1.1

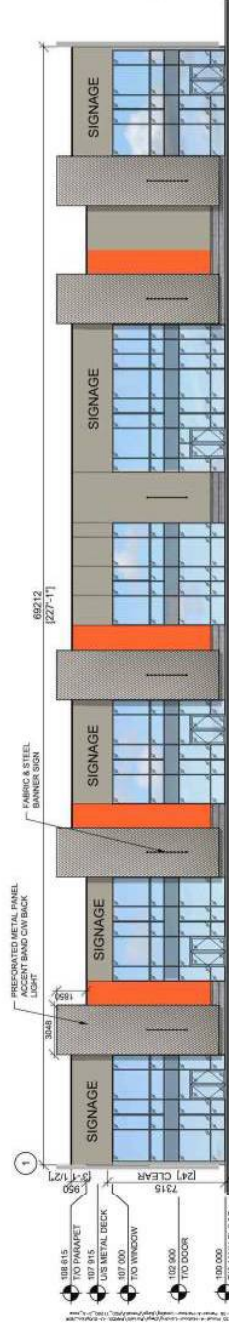
Appendix A-3.2



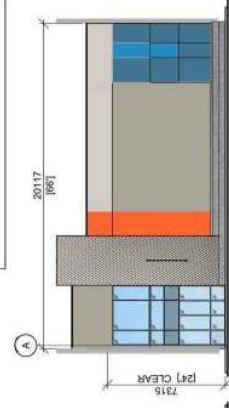
1 BUILDING 2, 3 & 5 SCHEMATIC FLOOR PLAN - TYPICAL
A10/A21 1:150

KEY NOTE LEGEND

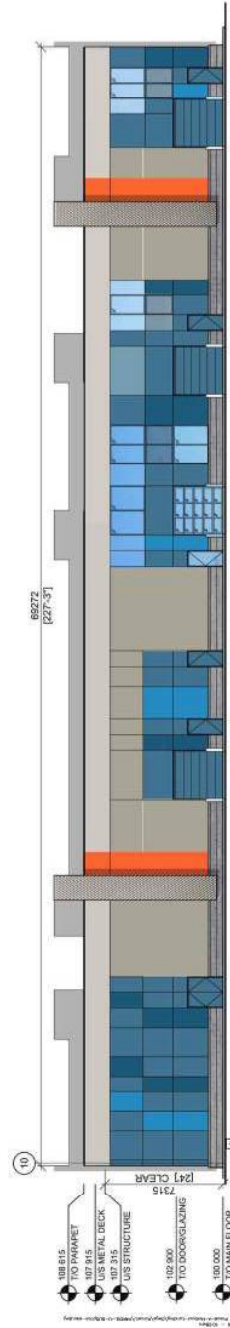
[Pattern]	FIELD COLOUR - EPS/METAL GLAZING
[Pattern]	COLOUR B - EPS/METAL GLAZING
[Pattern]	ACCENT PANELS - ALU OR EQUAL
[Pattern]	ARCHITECTURAL CONCRETE BLOCK
[Pattern]	PREFINISHED PERFORATED METAL PANEL
[Pattern]	SPANDREL PANEL



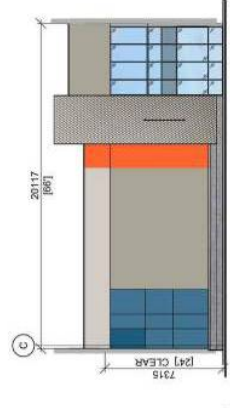
2 BUILDING 2, 3 & 5 - PRELIMINARY FRONT ELEVATION
A10/A21 1:150



3 BLDG 2, 3 & 5 - TYPICAL SIDE ELEVATION
A10/A21 1:150



4 BUILDING 2, 3 & 5 - TYPICAL BACK ELEVATION
A10/A21 1:150



5 BLDG 2, 3 & 5 - TYPICAL SIDE ELEVATION
A10/A21 1:150

NOT FOR CONSTRUCTION



NO.	DATE	ITEM	BY
1	2015-09-23	ISSUED FOR CD	

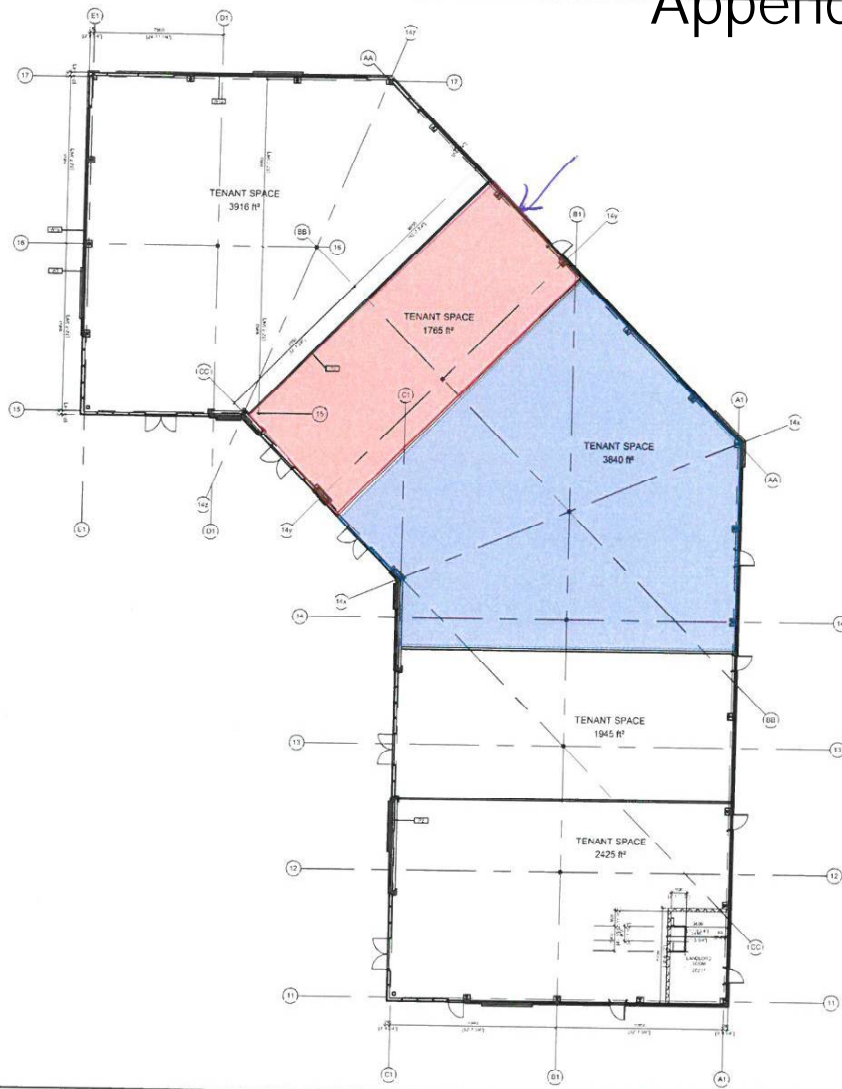
PROJECT
PARCEL U
HARBOUR LANDING

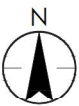
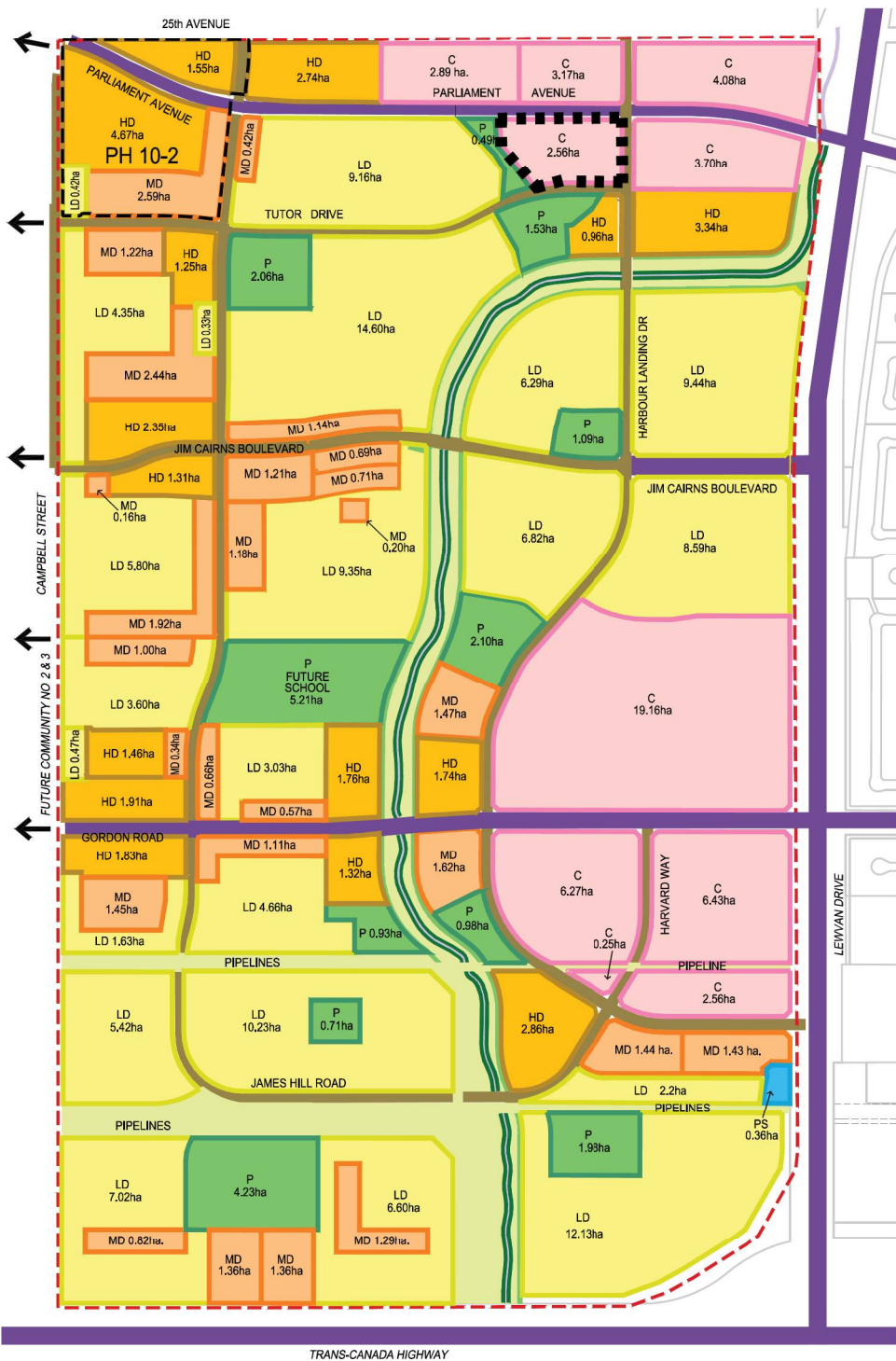
4701 PARLIAMENT AVE
REGINA, SASKATCHEWAN
S4S 0G8
SHEET TITLE

ELEVATIONS & PLAN
BUILDING 3 & 5
DISCRETIONARY USE

DESIGN BY	INC.
DRAWN BY	
CHECKED	
APPROVED	
OWNER	DREAM
SCALE	AS NOTED
DATE	2015-09-08
FILE NO.	
DRAWING NO.	A4.1

Appendix A-3.3





LEGEND
1. LAND USE

- PROPOSED
- LD Low Density Residential Up To 25 U/ha
 - MD Medium Density Residential 25-50 U/ha
 - HD High Density Residential Over 50 U/ha
 - P Park Space/Storm Water
 - C Commercial
 - ER Environmental Reserve Pipeline R.O.W. Storm Channel
 - AW Approval Withheld
 - PS Public Service

2. LINEAR AND STRUCTURAL ELEMENTS

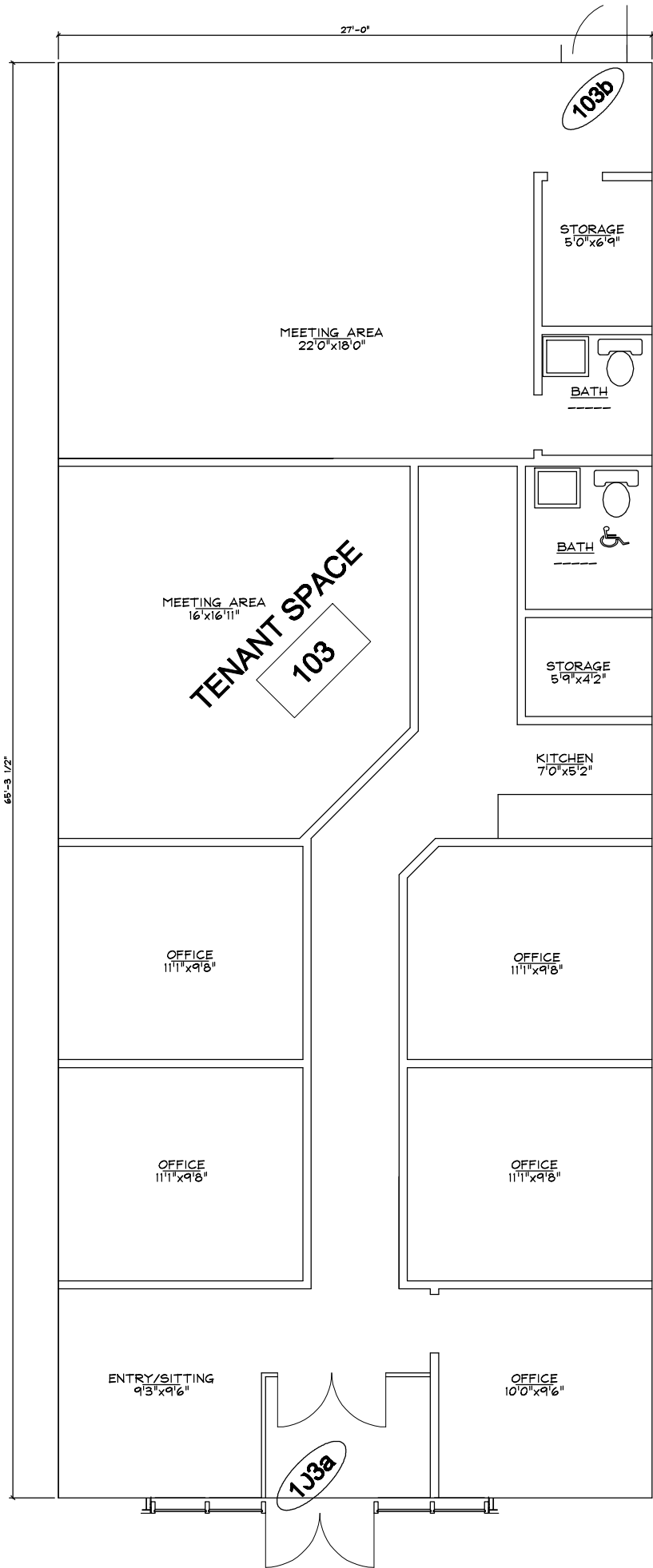
- Arterial Roads
- Collector Roads
- Concept Plan Boundaries
- Phase 10-2

3. DEMOGRAPHIC INFORMATION

a) Projected Population	13,140
b) Number of Dwelling Units	
Single Family	2,362
Multi Family	2,745
Total	5,107
c) Projected School Population	
Elementary	1,417
High School	468
Total	1,885

v:\1131\active\113100100\planning\concept plan amendment\10-2\ph10-2_modified_concept.dwg
2014-03-31 02:07PM By: jhovdebo







Prescott Condominium Corporation

2321, 2331 Windsor Park Road, Regina, SK

PRESENTATION TO CITY COUNCIL – MAY 28, 2018

Re: Condominium Waste Rebate

Once again, thank you to the Mayor and Members of Council for the opportunity to speak to request the reinstatement of the Condominium Waste Rebate. While I speak on behalf of the residents of Prescott Condominium Corporation in east Regina, this issue affects condo owners in every area of the city.

Condominiums, as a form of home ownership, have become more popular over the past decade or two. Condo owners now pay taxes at the same rate as owners of single detached homes but they do not receive the same services. Specifically, most Condominiums do not receive garbage and recycling services. Councillor Flegel's *Notice of Motion - MN18-6* speaks to this inequity.

Prior to 2017 this difference was addressed by providing a rebate in lieu of services to those condo owners not receiving garbage and recycling pickup. In 2017, apparently in response to changes in provincial funding, this council decided to unfairly recoup some of the lost revenue on the backs of condo owners by discontinuing the Condominium Waste Rebate.

During this Council's Budget Debate on February 27, 2018 a member of council likened condo owners request for equitable treatment to picking and choosing from a basket of services. I suggest that condo owners pay taxes at the same rate as other home owners and expect to receive the same services that other home owners receive – no more, no less. During the same debate, it was also suggested that garbage service was like fire service in that not everyone has need of the fire department's services but still pays for it. The problem with this analogy is that, despite paying for all city services, when the call is made for a fire truck, or in this case the garbage truck, the truck doesn't come.

Not only is the loss of the Condominium Waste Rebate a blow to Fair Taxation, it impacts many senior citizens on fixed incomes who have chosen this form of home ownership. It should also be noted that, when comparing development on a given parcel of land, condominiums yield significantly more tax revenues to the city and, I suggest, cost less to service, even with the Waste Rebate.

In any fiscal period, we recognise that there are competing priorities for City tax dollars but suggest the priority should be providing services paid for in good faith, and then consider other requests. Providing a condominium Waste Rebate should not be considered discretionary spending and should not be treated like the funding for transportation to sports events and other amenities for specific, narrower, interests.

In closing, I urge members of council to support Councillor Flegel's motion, and, also, to support fair taxation by reinstating the Condominium Waste Rebate Program for 2018.

Thank you for your anticipated support.

I am Dawna Matthews, President and representing Canadian Condominium Institute, Southern Saskatchewan Chapter. No consultation was requested in the budget deliberation as promised in 2002, therefore the Notice of Motion for this meeting was welcomed to enable us to provide more input for possible solutions.

We specifically want to address those condos that do not receive city waste pickup. The garbage rebate was bargained in good faith back in 2002 as a partial solution to tax inequality, and now condo owners are being asked to contribute more than the average home owner to the cities short fall.

Many homeowners were not aware that condos are taxed the same as single family residences although most condo owners do not own the land and they do not get all the same municipal services. Property valuation is a provincial decision, which a municipality can adjust to make the property assessment at least fair. That is what we look for, equality between types of residences in Regina.

We recognize the challenges the city faces with transfer payments being cut and escalating costs. All condo owners are prepared to accept an increase in their residential taxes as all other community home owners have. These taxes include waste pickup even though they cannot get this service and must hire a private firm. Forty dollars per year, \$3.33 per month, which did not change in 15 years, may not seem to be a significant rebate in comparison to the cost of garbage pickup, but with all the other increases, condo owners are impacted.

The Mayor responded to my letter after the 2018 Budget "Council felt that it would not be appropriate to make a further change to the program at this time, since the Administration is preparing a report that will look at the option of creating a Solid Waste Utility. This report will have a direct impact on solid waste services to residents.

Establishing a utility could shift how trash collection is managed and operated, bringing it more in line with how the current Water and Sewer Utility is operated. In theory, this would create a fairer and more equitable system in which residents, regardless of what type of property they reside in, would pay an amount based on how much trash is produced.

Given that such a change could well negate the need for a rebate altogether, Council felt it should not make another change to the program before that report can be received and debated."

While this could, in theory, work, it appears to be somewhat flawed **unless** Condominiums are going to have the same garbage pickup as other homeowners.

Some jurisdictions, which have gone to the utility format, charge single family homeowners an amount equal to what Condominiums pay per unit for private contractor pickup. They are billed every three months on their water and sewer bill, like: **(Moose Jaw 2018)**

Garbage Fees	3 months	\$7.25	\$21.75
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(rising to \$9.77 monthly)

EDMONTON (2018)

Garbage collection at all residences in the city

Single Unit Residential: \$45.93 Multi-unit Residential: \$29.85 per unit monthly

Condominiums may still not have city pickup because of the need of a front-end loading truck due to the size of the bin required. If every tax payer is charged for the service provided, most Condominiums could accept this, as although they do not have city pick up, those that do are paying the city the same amount as Condominiums are paying a private contractor.

We have surveyed our members and they are not happy, they recognize the unfairness in this decision by the current city council. We are all prepared to do our part, we may not agree with it, but we don't expect to pay more just because we choose to live in condos.

As we have stated consistently, we do not want special treatment, we want fair treatment just as every tax payor desires.

Hopefully future discussion opportunities with City Officials for considering options to return some equality in taxation for condominiums will occur.

Over 6,000 Regina condominium owners, thank you.

PRESENTATION TO CITY COUNCIL – MAY 28, 2018

WESTFIELD TWINS CONDOMINIUM CORPORATION

Re: Condominium Waste Rebate

Thank you Your Worship Mayor Fougere, and Members of Council for the opportunity to speak tonight on behalf of the owners of condominiums in Westfield Twins Condominium Corporation.

I was very involved in lobbying the City for the condominium waste rebates nearly two decades ago through an organization called the Canadian Condominium Institute South Saskatchewan Chapter, of which I am a past president. We made presentations to Council and after a couple of years of lobbying, Council adopted a plan where owner occupied units would receive a cheque sent to the condominium corporation as a refund for having refuse hauled by private contractors, i.e., Loraas Disposal, but not if the condominium was rented. Is this not a form of discrimination? Rebates for rented condominiums were to be the next part of our lobbying, however, this never came about.

Since this topic is up for discussion at this time, I propose that this should be addressed again, that is, reinstate the condominium waste rebate as it has been for the past close to 20 years, but this time include ALL condominiums, whether they are owner occupied or not. In the past waste rebate agreement, if you owned a two bedroom house, or a whole row of two bedroom houses for that matter, on say Albert Street, and "rented" them out, your refuse would have been picked up without extra cost to the owner of the property. However, if you owned a two bedroom apartment style condominium and rented it out, you would have paid extra to have your refuse hauled away. The way it stands today, ALL apartment style condominiums and many town house style condominiums pay TWICE for refuse removal, once in their taxes, and once to have it removed by a private contractor. Does this REALLY seem fair to you? This is simply DOUBLE taxation.

Whether owners live there or not, they are still paying taxes at the same rate.

In addition, the very people who have chosen this form of home ownership, or are renting a condominium, are often not in a financial position to purchase a home, but now are expected to pay twice for waste removal. As far as a rental unit, some people may argue that the landlord pays for this service, but as everyone knows all costs born by the landlord are passed through to the end user which is the person occupying the home.

I thank you for the opportunity to speak to this issue and your anticipated support.

Ambrose Reschny

Westfield Twins Condominium Corporation

MOTION

May 28, 2018

City Clerk
City Hall
Regina, Saskatchewan

Dear Sir:

Re: Condominium Waste Rebate

WHEREAS City Council approved the Condominium Waste Collection Grant Program in 2002; and

WHEREAS City Council eliminated the Condo Waste Rebate as part of the 2017 annual budget; and

WHEREAS Section 27 of *The Procedure Bylaw, Bylaw No.9004* allows a member to have City Council reconsider a decision; and

WHEREAS condominium owners are required to pay property taxes for waste removal services they are not able to utilize;

THEREFORE BE IT RESOLVED THAT:

Administration be directed to bring forward a report in Q3 of 2018 to the Public Works and Infrastructure Committee that provides the following information:

1. Cost and implications of reinstating the Condominium Waste Rebate program; and
2. Options that would enable all condominiums to utilize the City of Regina's waste removal services.

Respectfully submitted,



Jerry Flegel
Councillor – Ward 10

May 28, 2018

To: His Worship the Mayor
And Members of City Council

Re: Eastgate Drive Realignment – Use of Municipal Reserve Space as Public Highway
(Street) – Portions of Parcel R4, 76R19492 and Public Reserve PR2, 84R59480

RECOMMENDATION

1. That construction and use of a public highway (street) on portions of the dedicated lands identified as Parcel R4 Plan No. 76R19492 and Public Reserve PR2 Plan No. 84R59480, as shown on Appendix A and registration of an interest based on an easement for such purposes, be approved pursuant to *The Planning and Development Act, 2007, section 202*.
2. That the Administration be directed to dedicate as Municipal Reserve within Fines Drive Park, an area equal to or greater than the area of Municipal Reserve being used to accommodate the Eastgate Drive realignment.

CONCLUSION

Approval by City Council to authorize the construction and use of a public highway (street) and related easement on the lands dedicated as Municipal Reserve, by way of formal resolution, will allow construction and realignment of Eastgate Drive to proceed and have all works completed in 2018.

A future bylaw will be brought forward at a later date to formally close the subject portions of Municipal Reserve space being used for the new roadway and allow for the registration of the formal right-of-way.

BACKGROUND

In 2015, the Victoria Avenue bridges over Pilot Butte Creek were replaced and Victoria Avenue, between Coleman Crescent and Prince of Wales Drive, was widened to three lanes. The intersection of Coleman Crescent and Eastgate Drive was reconfigured to improve traffic safety. This reconfiguration included the removal of the Eastgate Drive Bridge and physical closure of a portion of Eastgate Drive.

During construction, business owners along Eastgate Drive raised several concerns regarding the effect of the closure on area traffic routing and business access. In response, the City of Regina (City) constructed a temporary bridge to maintain the existing alignment, until a

long-term permanent solution could be determined to the address their concerns. Extensive public consultations were conducted to provide options for solutions that would best meet the needs of all stakeholders. These options were presented to City Council, report *PW116-8*, with the recommended option approved to proceed, subject to funding.

Total funding of three million for this project was provided in the 2017/2018 capital budgets. In April 2018, the City issued a tender to construct the new Eastgate Drive Pilot Butte creek crossing and realign the roadway, as per the approved recommended option.

DISCUSSION

During the subdivision process to realign Eastgate Drive, it was determined that approximately 1160 m² of the proposed right-of-way was on lands dedicated as Municipal Reserve. Municipal Reserve is land that is dedicated to the municipality, primarily for provision of public open space and other limited purposes as prescribed by *The Planning and Development Act, 2007, Section 202*, and allows for construction of a public highway (street) on any dedicated land, subject to City Council's approval. As the City has included this project within the 2018 budget and has issued a tender for construction, approval by City Council of the proposed use of a portion of the Municipal Reserve spaces as a 'street', will allow construction to proceed immediately and as originally scheduled.

The new road will not functionally compromise the Municipal Reserve spaces, as they are largely passive in function and will not interfere with the existing walking path. Most of the proposed realignment for Eastgate Drive will be situated on Parcel G, a generic (undedicated) parcel, as shown in Appendix B. Only small portions of Parcel R4 and PR2 will be affected by the new roadway.

Parcel G can accommodate the new road right-of-way through the subdivision approval process, pursuant to *The Subdivision Bylaw No. 7877*. Although Parcel G has much of the same physical open space characteristics as the dedicated adjoining Municipal Reserve space to the north, City Council's approval is not required to subdivide or use portions of this land for road construction. A new park pathway connecting the existing pathway in Fines Drive Park to the new roadway and to Coleman Crescent and Eastgate Drive will be also be located in Parcel G.

Future City Council Decisions

After Eastgate Drive is constructed and operational, City Council's approval of several consequential bylaw amendments will or may be required:

- Street Closure – will be required to close the temporary bridge and the existing Eastgate Drive alignment and its intersection with Coleman Crescent.
- Zoning Bylaw Amendments – may be required to confirm the final extent of the FW-Floodway Boundary and the recommended zoning of the remnant portions of land after the closure of the existing Eastgate Drive right-of-way.
- Exchange of Municipal Reserve - A future bylaw will be brought forward to formally close the subject portions of Municipal Reserve space being used for the Eastgate Drive

realignment. This will allow for the formal registration of subject lands as right-of-way. Pursuant to recommendation 2, the Administration proposes to balance the total loss of 1160 m² (total of Area #1 and Area #2) of Municipal Reserve space with rededication of 1550 m² in the northwest portion (Area #3) of Parcel G No. FT2014, as shown in Appendix C.

RECOMMENDATION IMPLICATIONS

Financial Implications

The current estimated construction cost of the project is approximately 2.43 million with an additional 130 thousand in utility costs/relocates (approximately total cost 2.56 million). Available funding for the project approved in the 2018 Capital Budget, is 2.7 million.

Environmental Implications

The Eastgate Drive realignment project will comply with all environmental standards including, Water Security Agency permitting (WSA) and Heritage Resource Impact Assessment requirements to cross Pilot Butte Creek.

The new Eastgate Drive alignment will cross Pilot Butte Creek using box culverts, identical to those installed under Victoria Avenue in 2015. As this watercourse is a part of stormwater infrastructure, surrounding lands are protected with the FW-Floodway Zone, which restricts development within the 1:500 year flood plain. The project will involve changes to local grades and slopes of the floodway and will temporarily displace a portion of the stormwater catchment area. The immediate impacts of the floodway have been evaluated and determined that box culverts pose no overall change to hydraulic behaviour of the creek or stormwater runoff. The FW-Floodway Zone will be amended, if required, once final grades and slopes of the floodway are completed.

Policy and/or Strategic Implications

None to this report.

Accessibility Implications

The construction of a new creek crossing enhances pedestrian accessibility, as an additional multi-use pathway over Pilot Butte Creek will be created.

COMMUNICATIONS

The realignment of Eastgate Drive is a result of extensive public consultation with local businesses, residents and property owners in the vicinity.

DELEGATED AUTHORITY

The recommendations contained within this report require City Council approval.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'N. Kyle', written in a cursive style.

Norman Kyle, Director
Roadways and Transportation

Respectfully submitted,

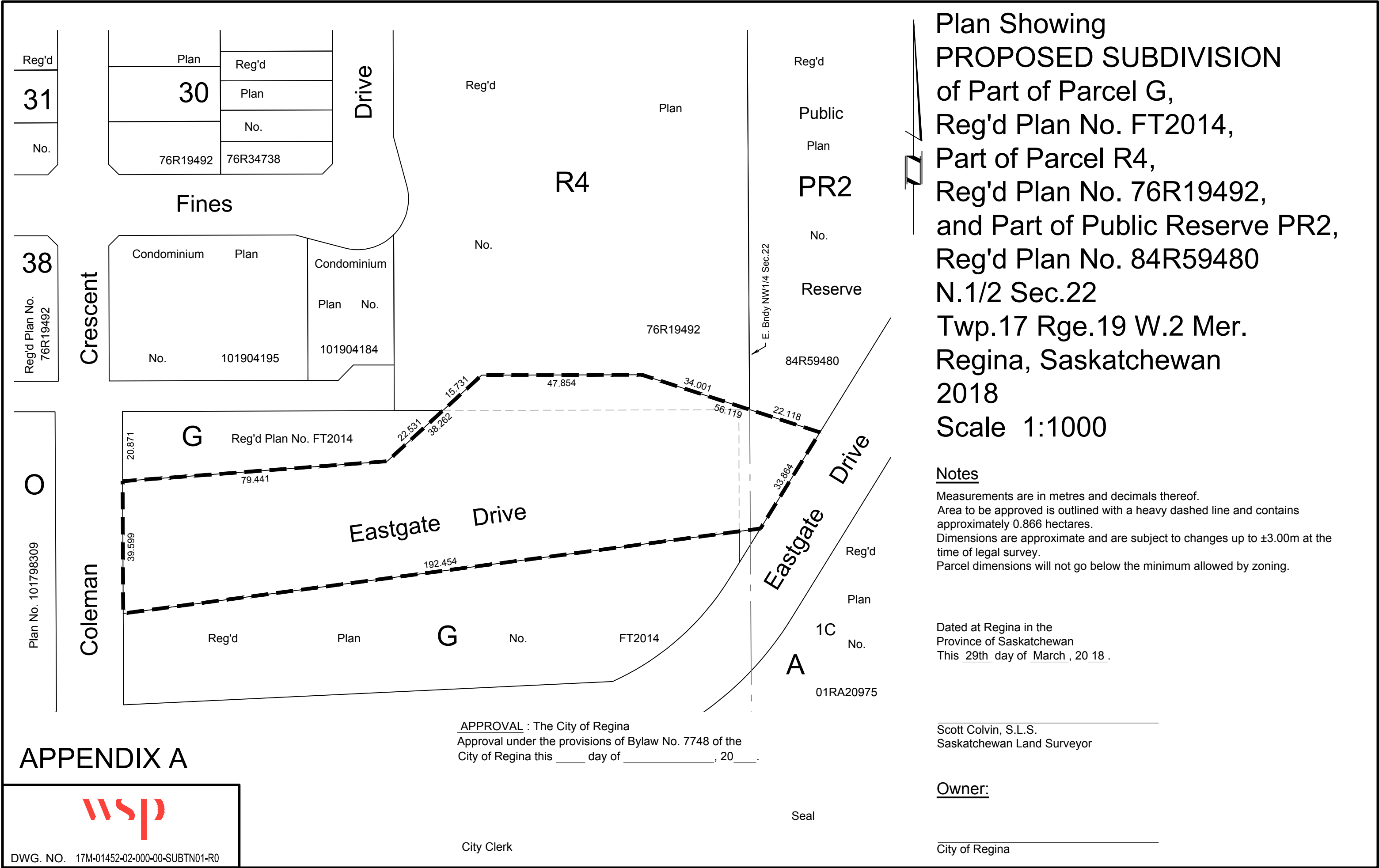
A handwritten signature in blue ink, appearing to read 'Karen Gasmo', written in a cursive style.

Karen Gasmo, Executive Director
Transportation and Utilities

Report prepared by:

Brad Walter, Senior Engineer

Ben Mario, Senior City Planner



Plan Showing
PROPOSED SUBDIVISION
of Part of Parcel G,
Reg'd Plan No. FT2014,
Part of Parcel R4,
Reg'd Plan No. 76R19492,
and Part of Public Reserve PR2,
Reg'd Plan No. 84R59480
N.1/2 Sec.22
Twp.17 Rge.19 W.2 Mer.
Regina, Saskatchewan
2018
Scale 1:1000

Notes

Measurements are in metres and decimals thereof.
Area to be approved is outlined with a heavy dashed line and contains
approximately 0.866 hectares.
Dimensions are approximate and are subject to changes up to ±3.00m at the
time of legal survey.
Parcel dimensions will not go below the minimum allowed by zoning.

Dated at Regina in the
Province of Saskatchewan
This 29th day of March, 2018.

Scott Colvin, S.L.S.
Saskatchewan Land Surveyor

Owner:

City of Regina

APPENDIX A

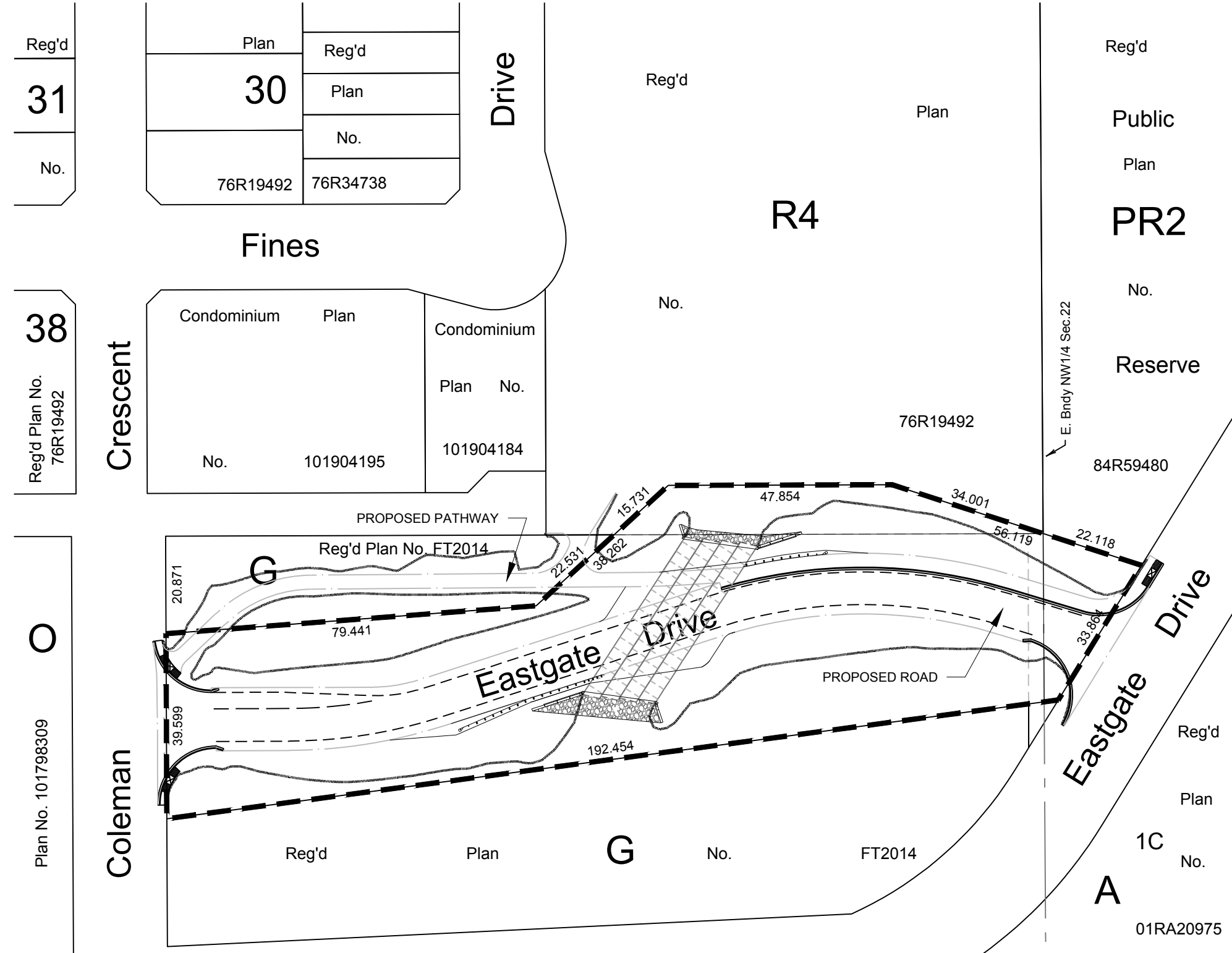


DWG. NO. 17M-01452-02-000-00-SUBTN01-R0

APPROVAL : The City of Regina
Approval under the provisions of Bylaw No. 7748 of the
City of Regina this ____ day of _____, 20____.

City Clerk

Seal



Plan Showing
PROPOSED SUBDIVISION
 of Part of Parcel G,
 Reg'd Plan No. FT2014,
 Part of Parcel R4,
 Reg'd Plan No. 76R19492,
 and Part of Public Reserve PR2,
 Reg'd Plan No. 84R59480
 N.1/2 Sec.22
 Twp.17 Rge.19 W.2 Mer.
 Regina, Saskatchewan
 2018
 Scale 1:1000

Notes
 Measurements are in metres and decimals thereof.
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 Dimensions are approximate and are subject to changes up to ±3.00m at the time of legal survey.
 Parcel dimensions will not go below the minimum allowed by zoning.

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 This 29th day of March, 2018.

Scott Colvin, S.L.S.
 Saskatchewan Land Surveyor

Owner:

City of Regina

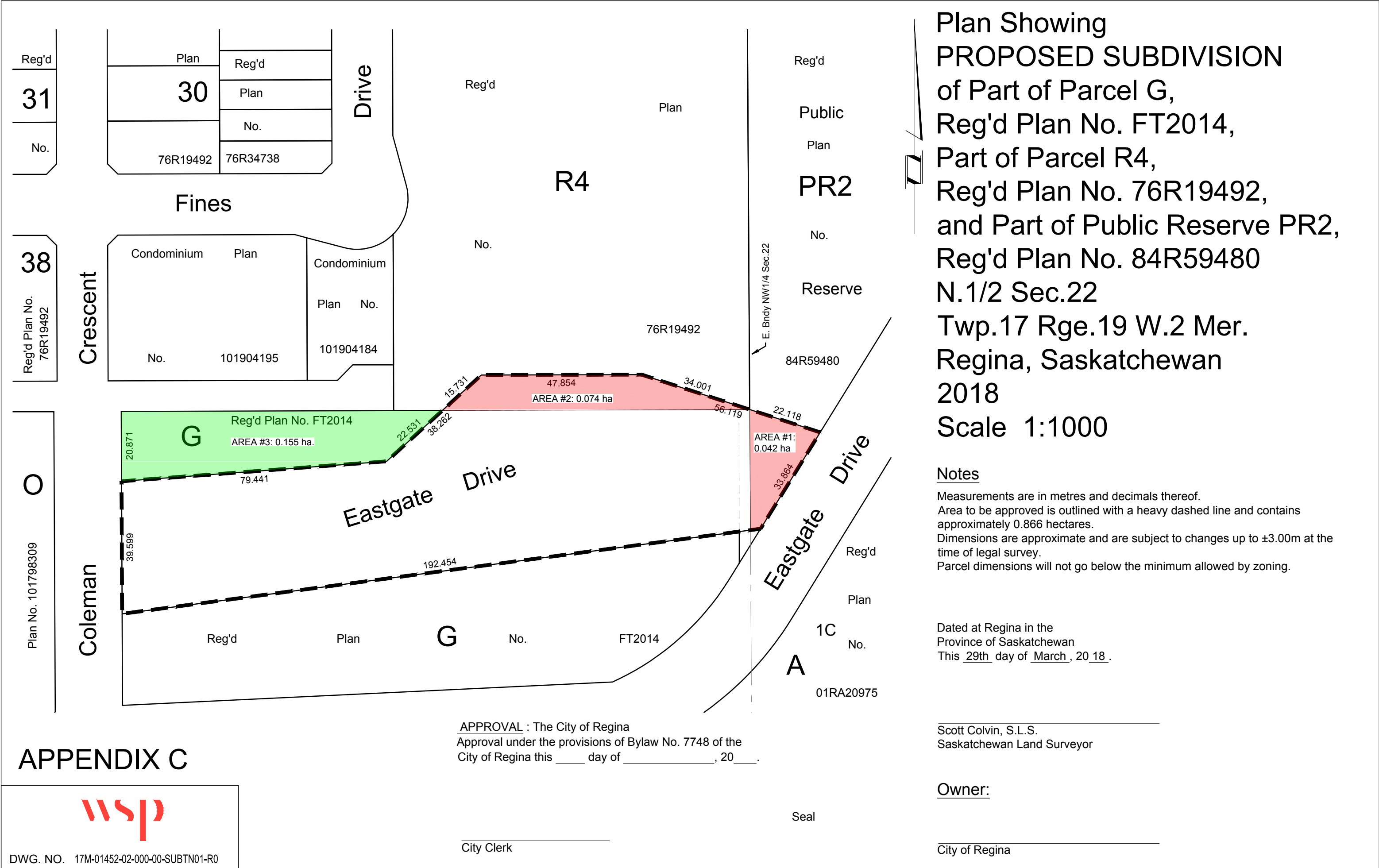
APPROVAL : The City of Regina
 Approval under the provisions of Bylaw No. 7748 of the
 City of Regina this ____ day of _____, 20____.

City Clerk

Seal

APPENDIX B





May 28, 2018

To: His Worship the Mayor
And Members of City Council

Re: 2017 City of Regina Annual Report and Public Accounts

RECOMMENDATION

That the 2017 City of Regina Annual Report and Public Accounts be approved.

FINANCE AND ADMINISTRATION COMMITTEE – MAY 8, 2018

Clayton Veresh and Krista Horwath, representing MNP, addressed the Committee.

The Committee adopted a resolution to concur in the recommendation contained in the report.

Councillors: Bob Hawkins (Chair), Jason Mancinelli and Barbara Young were present during consideration of this report by the Finance and Administration Committee.

The Finance and Administration Committee, at its meeting held on May 8, 2018, considered the following report from the Administration:

RECOMMENDATION

That the draft 2017 City of Regina Annual Report as outlined in Appendix A and the draft 2017 Public Accounts as outlined in Appendix B be forwarded to the May 28, 2018 City Council meeting for approval.

CONCLUSION

The draft 2017 City of Regina Annual Report, including the consolidated financial statements and auditor's report, have been drafted for approval by the Finance and Administration Committee. In addition, the 2017 Public Accounts have also been drafted for the Committee's approval.

BACKGROUND

The draft 2017 Annual Report, included in Appendix A, describes the corporation's service efforts and accomplishments from a financial and non-financial perspective. The consolidated financial statements included within the Annual Report have been drafted by Administration according to generally accepted accounting principles as established by the Public Sector Accounting Board and have been audited by MNP LLP.

Appendix B includes the draft 2017 Public Accounts which details major expenditures for the year of 2017 for the City of Regina, Regina Police Services, Regina Exhibition Association Limited, Regina Public Library, Buffalo Pound Water Treatment Corporation, Economic Development Regina Inc., Regina Downtown Business Improvement District and Regina's Warehouse Business Improvement District. Public Accounts provides a summary of City Council remuneration and expenses, grants, employee remuneration or expenses \$50,000 or more.

The documents demonstrate public accountability and comply with *The Cities Act*.

DISCUSSION

2017 Annual Report

The draft 2017 City of Regina Annual Report provides an overview of the financial and non-financial accomplishments of the corporation for the previous year. The Annual Report includes the consolidated financial statements, which include:

TABLE 1: Consolidated Financial Statements

Name	Purpose	Comments
Consolidated Statement of Financial Position	Provides a summary of the City's consolidated assets and financial liabilities (the financial resources available to provide future services and the future revenues required to pay for past transactions)	<ul style="list-style-type: none"> Includes tangible capital assets Reserves and Reserve Funds are reported as part of "Accumulated Surplus"
Consolidated Statement of Operations and Accumulated Surplus	Summarizes revenues, expenses for the year and accumulated surplus at year end. This statement reflects the combined operations of the operating, capital (revenue portion only), reserve and reserve funds for the City of Regina and its consolidated entities and provides the calculation of the City's year-end accumulated surplus	<ul style="list-style-type: none"> Includes amortization charge – capital spending is not shown as expenditures Only reflects interest payments on debt (debt principal repayments reflected in balances shown on Statement of Financial Position) Contributed assets reflected as revenue
Consolidated Statement of Change in Net Financial Debt	Summarizes the change in net financial assets (debt) as a result of annual operations, tangible capital asset transactions and changes in other non-financial assets	<ul style="list-style-type: none"> This is a statement unique to governments which assists readers in understanding whether enough net revenue was generated during the year to cover capital and other

		non-financial assets
Consolidated Statement of Cash Flow	Summarizes the City's cash position and changes during the year by describing the source and uses of cash categorized by operating, capital, investing and financing transactions	

The consolidated financial statements combine the financial results of the City's divisions with the financial results of all entities that are accountable to and controlled or owned by the City. The entities consolidated in the financial statements are described in the Summary of Significant Accounting Policies accompanying the statements and include:

- Regina Downtown Business Improvement District
- Regina's Warehouse Business Improvement District
- Economic Development Regina Inc.
- Regina Public Library
- Buffalo Pound Water Treatment Corporation
- Regina Exhibition Association Limited

The financial statements present five key indicators about a government's finances:

1. Net financial assets (debt)
2. Accumulated surplus (deficit)
3. Annual surplus (deficit)
4. Annual change in net financial assets (debt)
5. Cash flow

Consolidated Statement of Financial Position and Consolidated Statement of Change in Net Financial Assets

The Consolidated Statement of Financial Position is the municipal equivalent of the private sector's Balance Sheet. Among other details, it reports two of the five key indicators – net financial assets (debt) and accumulated surplus (deficit).

The Consolidated Statement of Financial Position focuses on the City's assets (financial and non-financial) and liabilities. The difference between liabilities and financial assets is the City's net financial debt, which represents the amount that must be financed from future budgets to pay for prior period decisions. Net financial debt results from cumulative expenses exceeding cumulative revenue. The City of Regina's net financial debt position decreased in 2017 by \$42.1 million to a total of \$28.9 million. The net financial debt position is due to the financing of major capital projects, such as the new Mosaic Stadium project and the Wastewater Treatment Plant, to meet the City's present and future demands.

The Consolidated Statement of Changes in Net Financial Debt describes the factors making up the annual change in net financial debt and the difference between the annual surplus and net financial assets (debt). The inclusion of budget figures allows for an assessment of planned versus actual results.

Accumulated Surplus is the amount by which all assets, including tangible capital assets, exceed liabilities. An accumulated surplus indicates a government has net resources (financial and physical) to provide services in future reporting periods. Conversely, an accumulated deficit indicates liabilities are greater than assets and the government has been financing annual operating deficits by borrowing. The City of Regina has an accumulated surplus of \$2.1 billion.

The City of Regina's accumulated surplus grew by \$161.5 million in 2017. This is attributable to an increased investment in tangible capital assets of approximately \$120.5 million as well as a decrease in net financial debt of \$42.1 million.

The City of Regina has a growing accumulated surplus balance which is a positive as this means that the City is investing in assets, for example infrastructure and new facilities that will provide future benefits. At the same time our net financial debt is decreasing which means that we have been able to make these investments without drawing down financial assets.

Focusing on both net financial debt and accumulated surplus helps provide a more complete picture of the corporation's financial position. It helps illustrate the relationships between maintaining sufficient reserve balances, prudently using debt and protecting the corporation's investment in tangible capital assets with asset management plans and sufficient expenditures on asset maintenance.

Consolidated Statement of Operations and Accumulated Surplus

The Consolidated Statement of Operations and Accumulated Surplus is the municipal equivalent of the private sector's Statement of Income and Retained Earnings. It provides a summary of the revenues, expenses, and surplus throughout the reporting period and outlines the changes in accumulated surplus.

It is important to note that a surplus does not indicate that there are "profits" or extra cash to spend. However, judgements about the meaning and significance of a reported annual surplus need to consider the sources and uses of cash and the change in gross/net debt during the reporting period.

While the City shows an annual surplus of \$161.5 million, \$26.1 million was contributed assets which are not cash but tangible capital assets transferred from developers and which the City now maintains from future revenues. Second, there is a cash outflow of \$195.5 million to invest in tangible capital assets which is not included as an expense, however amortization of \$87.9 million is included.

Consolidated Statement of Cash Flows

The Consolidated Statement of Cash Flows describes how activities were financed during the reporting period and the effect of activities on cash balances. As the statements shows, the most significant use and source of cash respectively are the investment in tangible capital assets and sale of long-term investments to finance the tangible capital assets.

The Consolidated Statement of Cash Flows helps inform readers about whether future cash resources are sufficient for sustaining the corporation's activities. However, assessments of "sufficiency" must also consider the corporation's financial policies, capital plan and expected service levels. While the financial statements provide an opportunity to consider these policies and plans, they will also be considered during Council's review of the annual budget.

General Trust Fund

The City of Regina administers two trust funds (Perpetual Care Trust and Williamson Driver Award). Financial results for these funds are presented within the General Trust Fund Financial Statements. The assets, liabilities, revenues and expenses for the trust funds remain consistent with previous years and there are no significant changes to report as at December 31, 2017.

2017 Public Accounts

In compliance with provincial legislation and regulations, Public Accounts discloses financial information for 2017. Where applicable, the entity responsible for the expenditure is noted the document includes entities accountable to and controlled or owned by the City. The Public Accounts is divided into four sections:

TABLE 2: Public Accounts

Name	Purpose	Comments
City Council Remuneration and Expenses	Details the total remuneration for the Mayor and Councillors, and details of expenses incurred directly or on behalf of the Mayor and Councillors.	
Grants	Provides detail on the grants and subsidies provided by the City of Regina to various organizations and individuals. The report provides a further breakdown of the grant or subsidy of more than \$50,000 into the following categories: <ul style="list-style-type: none"> • Operating and Capital Grants • Tax Abatements and Exemptions • Subsidized Rent • Transit Subsidies 	In order to provide the disclosure outlined in <i>The Cities Regulations</i> , the term grants, rather than community investments, has been used in the Public Accounts document.
Employee	Provides information on employee	Regina's Warehouse Business

Name	Purpose	Comments
Remuneration	salaries more than \$50,000 including any retroactive pay relating to prior years paid during 2017.	Improvement District did not have any salaries in excess of the threshold amount for reporting.
Expenses	Summarizes expenses more than \$50,000 with the information shown for each entity that incurred an expense in relation to a particular company, organization or individual.	

RECOMMENDATION IMPLICATIONS

Financial Implications

While this report has no direct financial implications, indirectly, Public Sector Accounting Board standards reflected in the financial statements help highlight the importance of incorporating fully the costs of items such as landfill liabilities, cost of replacing capital assets and being able to meet future post-employment obligations by having adequate funding in our reserve.

Environmental Implications

None related to this report.

Policy and/or Strategic Implications

The Annual Report describes the City of Regina's progress toward meeting its strategic objectives. It contributes to meeting the commitment to publicly report our progress as identified in *Design Regina: The Official Community Plan*.

Other Implications

None related to this report.

Accessibility Implications

None related to this report.

COMMUNICATIONS

To comply with Section 157 (1) of *The Cities Act*, copies of the Annual Report and Public Accounts will be sent to the Saskatchewan Minister of Government Relations. Copies will also be provided to individuals upon request and posted on the City of Regina website.

DELEGATED AUTHORITY

In accordance with Section 157 and 158 of *The Cities Act*, the recommendation contained in this report requires City Council approval.

Respectfully submitted,

FINANCE AND ADMINISTRATION COMMITTEE

A handwritten signature in black ink, appearing to read 'Ashley Thompson', followed by a horizontal line.

Ashley Thompson, Secretary



2017 Annual Report



Prepared by City of Regina

- Finance Department
- Corporate Performance Branch
- Communications & Customer Experience Department

Audited by:

- MNP LLP

DRAFT

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Canadian Award for Financial Reporting to the City of Regina for its Annual Financial Report for the fiscal year ended December 31, 2016. The Canadian Award for Financial Reporting program was established to encourage municipal governments throughout Canada to publish quality financial reports and to provide peer recognition and technical guidance for officials preparing these reports. To be awarded a Canadian Award for Financial Reporting, a government unit must publish an easily-readable and efficiently-organized annual financial report with content that conforms to program standards. Such reports should go beyond the minimum requirements of generally accepted accounting principles and demonstrate an effort to clearly communicate the municipal government's financial picture, enhance an understanding of financial reporting by municipal governments and address user needs.



Government Finance Officers Association

Canadian Award for Financial Reporting

Presented to

**City of Regina
Saskatchewan**

For its Annual
Financial Report
for the Year Ended

December 31, 2016

Christopher P. Morill

Executive Director/CEO

DRAFT

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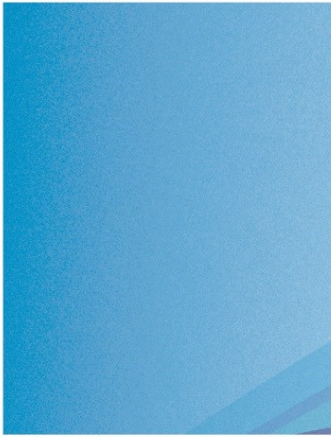
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Introduction

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Message from the City Manager

May 28, 2018

His Worship, the Mayor and Members of City Council.

I am pleased to submit the City of Regina's 2017 Annual Report, pursuant to Section 155 of *The Cities Act*.

In April, the City of Regina approved its amended 2017 Budget in response to changes to our fiscal landscape. Since that time, we have diligently responded and found in excess of \$9 million worth of savings for residents. In 2017, we finalized a new strategic plan for the period from 2018 to 2021. The priority of this plan is developing the systems and processes to ensure the sustainable delivery of reliable services now and into the future.

I am proud to say that the Annual Report goes beyond reporting on financial performance to include an overview of our performance for the past year. It meets our commitment to the public to report our progress on *Design Regina: The Official Community Plan* (OCP). As well, it provides a progress report on our strategic plan. Finally, we report on our operational performance using national benchmarks from Municipal Benchmarking Network Canada (MBN Canada), which identifies Regina as the most efficiently managed municipality in the MBN Canada network.

The consolidated financial statements are prepared by management in accordance with Canadian Public Sector Accounting Standards (PSAS) as recommended by the Chartered Professional Accountants of Canada (CPA Canada). Included in the consolidated financial statements are those entities that are accountable to and owned or controlled by the City of Regina. These entities include: Regina Public Library, Economic Development Regina Inc., Buffalo Pound Water Treatment Corporation, The Regina Exhibition Association Limited (operating as Evraz Place); Regina Downtown Business Improvement District and Regina's Warehouse Business Improvement District.

City Council appointed the accounting firm of MNP LLP to perform an audit of the City's 2017 financial statements. Their report is included in this document. The City's system of internal controls helps maintain the integrity of our financial information. The Finance and Administration Committee reviews the external auditor's audit plan and ensures corrective action is taken for weaknesses identified in the City's internal control system.

The City's operations are typically segmented (General Operating, General Capital, Utility Operating and Utility Capital) for budgeting and reporting purposes. In the financial statements, segment disclosure is also provided by divisional areas.

Based on the consolidated information, the following points are noted for 2017:

The City's (consolidated entity) net financial debt decreased in 2017 by \$42.1 million to a total of \$28.9 million. This is generally attributable to the financing of major capital projects, namely the Mosaic Stadium project and the Wastewater Treatment Plant upgrade.

Total revenues in 2017 were \$740.4 million, a decrease of \$5.3 million from 2016. Total expenses in 2017 were \$578.9 million, an increase of \$21.5 million from 2016.



Planning, development and monitoring of the annual operating and capital budgets are fundamental to the City's financial administration. For 2017, the City's General Operating Fund ended the year with an operating surplus of approximately \$7.2 million. The surplus is determined on a basis consistent with the presentation of the 2017 General Operating Budget before PSAS standards are consolidated and applied.

The City's achievement in providing accurate and articulate financial statements in 2017 were recognized by the Government Finance Officers Association of the United States and Canada (GFOA) for the 25th consecutive year.

Respectfully submitted,



Chris Holden
City Manager

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Message from the Mayor

May 28, 2018

Dear Regina citizens,

On behalf of City Council, I am pleased to present to you the 2017 City of Regina Annual Report.

This year has seen Regina continue to thrive and act as a beacon for people from across Canada, and even around the world. New census data from Statistics Canada revealed that we are the second fastest-growing city in all of Canada by population, with the highest per-capita rate of international immigration in the country. We have known for some time that our city has been seeing incredible growth in the diversity of our population, and it is very exciting to see so many different cultural communities coming together in our caring city.



A major infrastructure project, māmawêyatitân centre, opened this fall. This \$42 million project includes the Regina Public Library, the Regina Police Service, the Public School Board's Scott Collegiate, Scott Infant and Toddler Centre, Chili for Children, the North Central Community Association and a neighbourhood food store provided by REACH (Regina Education and Action Against Child Hunger). In addition to these important services, the centre also acts as an important community hub that provides plenty of space for meetings and community groups to gather.

The highest-profile infrastructure project to be completed in 2017, of course, is Mosaic Stadium. This iconic new facility has already wowed tens of thousands of residents and visitors, hosting a terrific season of CFL football, concerts by big-name rock and roll bands like Guns n' Roses, Our Lady Peace and Bryan Adams, university and high school football, and an international friendly soccer match by professional teams from New York and Italy. The stadium also played host to I Love Regina Day and other community events, and the lounge spaces have hosted many different groups as well. Combined with the opening of the brand new International Trade Centre — a \$33 million joint project between all three levels of government and the private sector — this year has given us a great idea of the endless potential that exists at Evraz Place.

The City is also able to support a number of marquee events coming to Regina in 2018. This year saw funding and in-kind support pledged to the MasterCard Memorial Cup, the Tim Hortons Brier, the LPGA's CP Women's Open and more. These major events are expected to bring more than 20,000 people to our city this year, generating at least \$40 million in economic activity.

Cultural concerns have been top of mind for City Council this year as we have worked hard to continue advancing our efforts on reconciliation. We recently hosted the first public meeting of Reconciliation Regina after nearly a year of work behind-the-scenes. Reconciliation Regina welcomed all residents to learn more about this community-based initiative, which is working towards the creation of a locally-focused action plan to continue addressing the Truth and Reconciliation Commission's 94 Calls to Action.

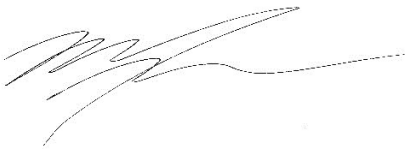
All of this and more was achieved despite a difficult start to the year. Unexpected changes to the grants provided by the provincial government meant City Council had to re-open the 2017 budget in April to deal

with the funding shortfall of over \$10 million. Thanks to the hard work by Council and our Administration we were able to find significant temporary and ongoing savings to keep property tax increases to a minimum.

Another notable challenge in 2017 was an unusually-high number of water main breaks experienced throughout the city. Extremely dry conditions triggered the highest number of breaks seen in over 30 years, far exceeding record amounts. Our staff was extremely responsive, with crews working around the clock to fix as many breaks as fast as possible. Workers were also redeployed from utility construction projects and other regular department work in order to address priority breaks, ensuring that we were able to make repairs as quickly as possible.

These are just some of the many more worthy items contained in this report. I encourage all Reginans to take the time to peruse this document and learn more about what the City of Regina has accomplished in 2017. Our successes are your successes and we rely on feedback from the public to ensure we remain on the right track. As the most accessible level of government in Canada, we look forward to hearing directly from you, be it through our monthly City Council meetings, through communications directly with myself and City Councillors, or through social media.

Sincerely,



Michael Fougere
Mayor

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Vision, Mission and Values

City Council and Administration are committed to meeting our community's goals. In 2013, the City adopted a new Official Community Plan, *Design Regina*. That plan, which outlines the Community's priorities and the policy goals and actions to be achieved over the next 25 years, was based on our Vision and Values and has become the foundation for our strategic planning.

Our Vision

Canada's most vibrant, inclusive, attractive, sustainable community, where people live in harmony and thrive in opportunity.

- **Vibrant:** Young people and creative spirits are inspiring dynamic neighbourhoods and an exciting downtown, all of which feature first-rate facilities for health, wellness and artistic expression.
- **Inclusive:** Our community welcomes people. We live the values of respect and trust and celebrate the strength that comes from our diversity.
- **Attractive:** Residents and visitors choose Regina because it's clean, green, lively, friendly, affordable and fun.

- **Sustainable:** People forge a balance between the economic, social, environmental and cultural dimensions of their decisions by serving as stewards of the resources we share and by demonstrating leadership.
- **Harmony:** Empathy and understanding come from, and lead to, being safe in our homes and neighbourhoods; building strong social networks throughout the community creates synergy and sense of belonging.
- **Opportunity:** The entrepreneurial spirit powers Regina as a centre of success where research, innovation and excellence abound.

Our Mission

In 2017, the City embarked on the development of a new strategic plan. As part of that work, we revised our mission and values to make them more concise and useful to all employees. The new mission is: ***We are dedicated to building a strong community by providing reliable, sustainable services.***

Our Values

Our new values are:

- Accountability
- Respect
- Collaboration

City Council

City Council is responsible for the governance of the City of Regina, subject to Provincial legislation. Members of City Council are elected every four years in a municipal election with the last held October 26, 2016. The City of Regina uses a ward system for electing Regina City Council, with the City divided into 10 wards. The Mayor is elected at large and one Councillor elected in each ward. City Council's primary responsibility is to provide policy direction for the operation of the City.

Council also sets the long-range service goals, and approves operating and capital budgets.

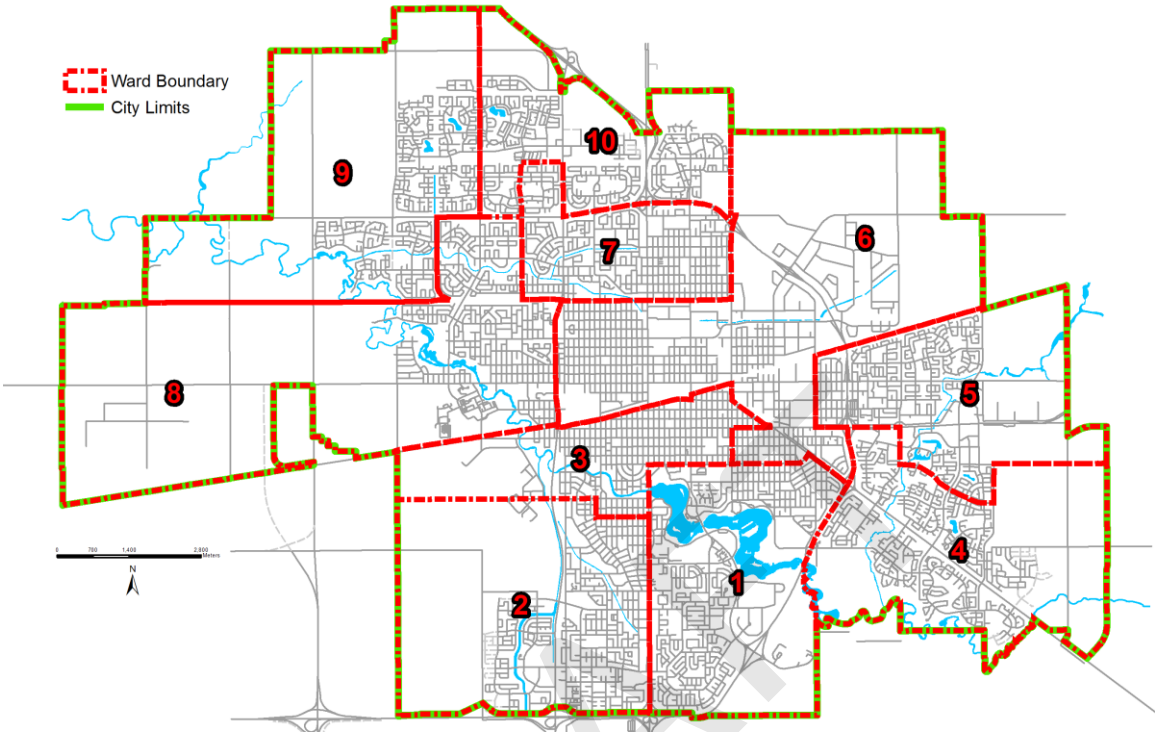
The Mayor presides at all meetings of City Council and is the ceremonial head of the municipal government. The Mayor and City Clerk are the municipality's symbolic and official signing officers, respectively. City Council members for the 2016-2020 term are shown in the picture below.



City Council members for the 2016-2020 term are:

L-R: Councillor Joel Murray, Councillor Lori Bresciani, Councillor Bob Hawkins, Councillor Barbara Young, Councillor Jerry Flegel, Mayor Michael Fougere, Councillor Andrew Stevens, Councillor Sharron Bryce, Councillor Mike O'Donnell, Councillor Jason Mancinelli, Councillor John Findura

Map of Electoral Wards



Major Highlights of 2017

Launching a new stadium and bidding farewell to an old friend.

A journey that started in 2011 is now complete. The City of Regina's iconic Mosaic Stadium officially opened in 2017. With a standard capacity of 33,000 — expandable to 40,000 spectators for major events — the stadium provides a modern fan experience and open south end zone connecting the stadium to the community. Its unique features include a sunken lower bowl, individual seating and a 360 degree main concourse.

During 2017, the stadium hosted a full season of Saskatchewan Roughrider games, two major concerts,

an international soccer match and numerous smaller events.

At the same time, Regina residents bid farewell to the grand old Taylor Field, which was decommissioned in 2017. A wide range of assets were auctioned off, including 114,500 square feet of turf and 880 benches. Deconstruction work began in September once all salvageable assets were removed from the facility. Fans were able to witness the controlled collapse of the west side grandstand. All above grade elements were removed by December 2017. The space will be fully ready for a future phase of the Regina Revitalization Initiative — the Taylor Field Neighbourhood — in the spring of 2018.



Figure 1: Mosaic Stadium



Figure 2: The controlled collapse of the west grandstand at Taylor Field.

A new fiscal landscape

There was no greater priority at the City of Regina in 2017 than working to respond to a changing fiscal landscape. The 2017-18 Provincial Budget, itself responding to a significant reduction in revenues, introduced a number of changes that affected municipalities. That budget announced an estimated \$10 million revenue loss to the City of Regina in 2017.

In response, the City revised its already approved 2017 budget and rolled up its sleeves to prepare for 2018. Each department scrutinized its services in an effort to minimize the effect of the Provincial Budget on property taxpayers. What resulted was in excess of \$9 million in ongoing savings, which were achieved while still maintaining core service levels and critical investment in infrastructure renewal. The City was also able to assure continued support for Regina Police Service.

A key element of the City's efforts moving forward will be to find ways to continue to deliver the reliable services residents expect while ensuring the financial sustainability of those services so that they remain affordable for our children and grandchildren.

Celebrating Canada's 150th birthday

Regina residents and visitors alike were treated to a memorable set of festivities in the summer of 2017 as Canada's 150th Anniversary of Confederation celebrations ensued. On Canada Day, celebrations included free live entertainment, an interactive 'living flag', a simultaneous drumming initiative, Round Dance, a Citizenship Reaffirmation program, food and craft vendors, interactive displays, children's sporting challenges, artistry, dance, free transit, fireworks and much more.

One of the City of Regina's key Canada 150 projects was the renewal of the historic Confederation Park, adjacent to the Mosaic Stadium site. The park is one of Regina's oldest parks and ninety years after its creation, it is seeing a new life.

The park was originally created to commemorate the 60th anniversary of Confederation.

The City worked with several stakeholders to bring Confederation Park back to life:

- Working closely with stakeholders to tell the story of Confederation from multiple perspectives, the story is written on panels in the park in three languages: English, French and Cree.

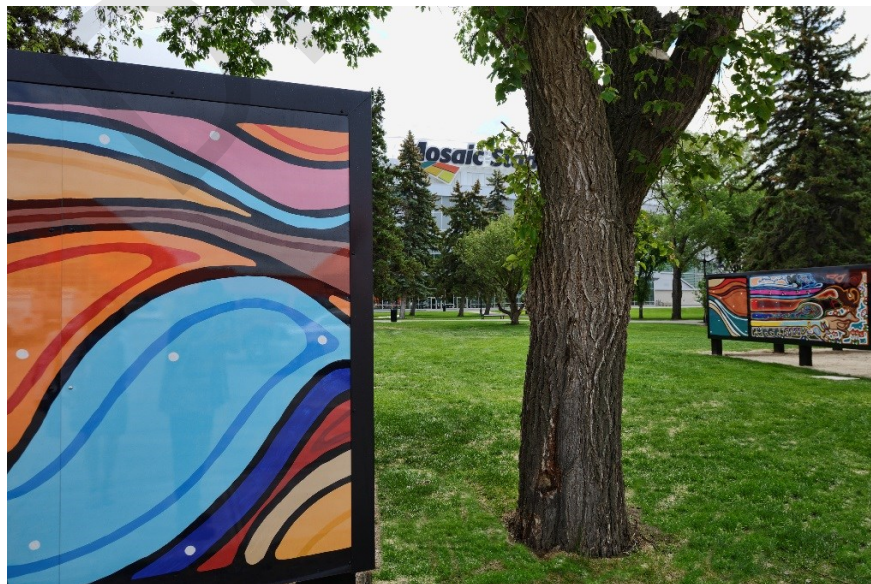


Figure 3: Display panels in Confederation Park

- Local artists Jori Cachene and Bruno Hernani worked with more than 50 students from eight high schools in Regina to create public art work that tells the story of Confederation and Regina's role in it. Their work is displayed on panels in the park and addresses the missing voices from Confederation.
- Local artist Larissa Kitchemonia worked closely with the Royal Saskatchewan Museum to create public art displayed on panels in the park, with the majority depicting historical indigenous culture.
- Restoration work on the fountain was undertaken and included a collaboration with the University of Regina to craft new frog pieces to replace the original cast zinc frogs that were part of the fountain when it was installed in 1927.
- The construction of a gateway arch welcoming visitors to the park. The form of the archway was designed to be reminiscent of a band shell that originally stood at the south end of the park.
- The park landscape has been renewed back to its former state with the addition of new trees, shrubs and benches according to the park's original design and with modern conveniences such as an irrigation system and pathway lighting.

The park officially opened on June 30.

Reconciliation Regina

Reconciliation Regina, co-facilitated by the City of Regina and the Office of the Treaty Commissioner (OTC), comprises 70-plus local organizations and includes community leaders, educators, Elders/Knowledge Keepers, newcomers, survivors, cultural and arts groups, governments, youth, businesses, faith groups and individuals committed to working in partnership to create a strengthened, healthy, vibrant, inclusive community.

While Reconciliation Regina only publicly announced its presence to the public in March of 2018, much of 2017 was spent developing the work behind the scenes. In addition to the Reconciliation Regina general meetings, a Steering Committee has been created along with a Communications Subcommittee and a Governance Subcommittee.

Reconciliation Regina now has a page on the OTC website and has adopted Vision, Mission and Values Statements that describe its purpose and goals, in collaboration with the community. Its Mission is to encourage, advocate, support, promote, take care and facilitate truth and reconciliation initiatives at the local level. As progress is made, and Reconciliation Regina evolves and grows, specific targets will be created and measured on an ongoing basis. The next step for Reconciliation Regina is the creation of a made-in-Regina community blueprint or Community Action Plan that will respond to the Calls to Action as a community. The plan will ensure reconciliation continues to be a living process, based on information sharing and coordination of joint activities and initiatives that reflect a celebration of diverse cultures, resilience, healing, respect and strengthened partnerships for the wellbeing of all people living in our community.

A few initiatives undertaken by the City of Regina, include:

- Partnering in the designation of the Regina Indian Industrial School Cemetery as a heritage property, both municipally and provincially.
- The City of Regina and the Federation of Sovereign Indigenous Nations (FSIN) signed a Memorandum of Understanding (MOU) dedicated to the elimination of racism. The MOU commits to providing educational initiatives for City staff and elected officials on the history of Treaty, residential schools and the inherent rights of Indigenous people. The City is making significant progress on this initiative.
- City of Regina and the File Hills Qu'Appelle Tribal Council (FHQTC) signed a Protocol of Recognition, Partnership and Respect. This Protocol demonstrates the importance of the strong relationship between the City and FHQTC and sets out a respectful, collaborative process to ensure discussion and dialogue on issues of mutual importance continues.

The Transportation Master Plan

In May of 2017, Council approved the City's first Transportation Master Plan (TMP). Aligning with *Design Regina: The Official Community Plan* Community Priority "Creating Better, and More Active Ways of Getting Around," the TMP is a comprehensive and

multi-modal transportation policy and planning document.

The TMP also delivers more detailed policy direction on the five *Design Regina* Transportation Policy Goals found in Section D3 of the OCP. In developing the TMP, the policies, actions and future transportation networks are structured around seven transportation directions based on guiding principles of accessibility, environmental protection, social equity, technology, fit for four seasons and safety.

New and existing neighbourhoods will be tailored to provide a variety of travel options by incorporating transit as a competitive travel choice and by establishing a network of sidewalks, multi-use pathways and bikeways to promote healthier communities.

The City will invest in affordable and durable infrastructure that maximizes the life span and optimizes the road network while reflecting the community context and modern design standards. As well, the plan emphasized the efficient and effective movement of goods and people in support of economic growth.

By developing a transportation system that balances all modes and promotes sustainable transportation choices, the City of Regina can promote the development of connected and complete neighbourhoods and create a healthy and vibrant city for all residents. Improving transportation choices for all residents requires shifting how the City invests in

and manages transportation infrastructure now and in the future.

The TMP provides policy direction to inform decisions that are made by administration and Council as part of the annual budget process.

Innovation to house Regina Police Services

The City, on behalf of Regina Police Service (RPS), purchased the former Saskatchewan Transportation Company (STC) bus depot and head office in 2017. The site will be home to a new downtown RPS headquarters complex.

A new police headquarters was the City's number one facility priority. The size, condition and location of the STC site, which is adjacent to the current RPS headquarters, provided a unique opportunity to create a campus, or compound, that allows RPS to maintain a centralized location that will serve the community for the next 25 years.

By utilizing this new building along with the existing headquarters, the RPS can be provided with a completely refurbished home for a significantly lower cost than to build a new headquarters. The approximately \$37 million required to purchase the STC building, two parking lots, and enhancements to the current headquarters, is about one-third the estimated \$140 million cost to construct a new police headquarters. The space is anticipated to be ready for staff in late 2019.



Figure 4: The former Saskatchewan Transportation Company headquarters and new home for the Regina Police Services

mâdawêyatitân centre opens

A journey of many years was realized in 2017 with the official opening of mâdawêyatitân centre in Regina's North Central neighbourhood.

Initially conceived in 2003 as the North Central Shared Facility, mâdawêyatitân centre brings together many public and community services aimed at building, strengthening and celebrating North Central, its residents and all Regina citizens who may live, work or play in the neighbourhood.

A Cree word meaning "let's be all together," mâdawêyatitân (pronounced ma-ma-way-a-ta-tan) speaks to the shared use of the building and the cooperation of the partners.

The centre includes the high school, library, community policing centre, daycare, recreational complex and gymnasium, community centre, multipurpose room and Elders' room. Outdoor plans for mâdawêyatitân centre include a garden, basketball court, soccer pitch and a cultural space with elements drawn from Indigenous traditions. An outdoor greenspace called the "Heart of the Site," will offer a natural sanctuary and gathering place for the community. The Heart of the Site will provide a natural learning environment for cultural teachings and storytelling. It will feature fruit trees and edible plants, and create opportunity for Indigenous Knowledge Keepers and Elders to share their knowledge about care, upkeep and use of native grasses, plants, trees and shrubs.

Environmental Innovation – Opening of the Gas to Energy Facility

In March, the City officially unveiled the Landfill Gas to Energy Facility, which uses waste gas from the landfill to generate electricity.

This innovative facility collects methane gas, produced from the decomposition of organic waste in the landfill and uses it to fuel an engine to generate one megawatt of electricity, enough to power 1,000 homes. The system captures a previously unused gas and turns it into a green energy source.

The City of Regina and SaskPower entered into a 20-year Power Purchase Agreement, which is a contract for the sale of electricity from this facility to SaskPower. The power produced by this facility will generate approximately \$1 million in revenue for the City each year. The cost to build the facility was just under the estimated budget of \$5 million.

The new facility reduces harmful greenhouse gas emissions by about 30,000 tonnes per year, the equivalent of taking 8,000 vehicles off the road.

This system closely aligns with goals outlined in *Design Regina: The Official Community Plan*, by exploring processes where waste and waste by-products of one activity are used as a resource for another.

Keeping the water flowing

The impact of a hot, dry summer was not seen only on residents' lawns. Ground shifting several meters below the surface impacted City water pipes and service connections, resulting in the highest number of water main breaks in a single year. In the peak period of August and September, the City was averaging about seven new water breaks a day (see Figure 5).

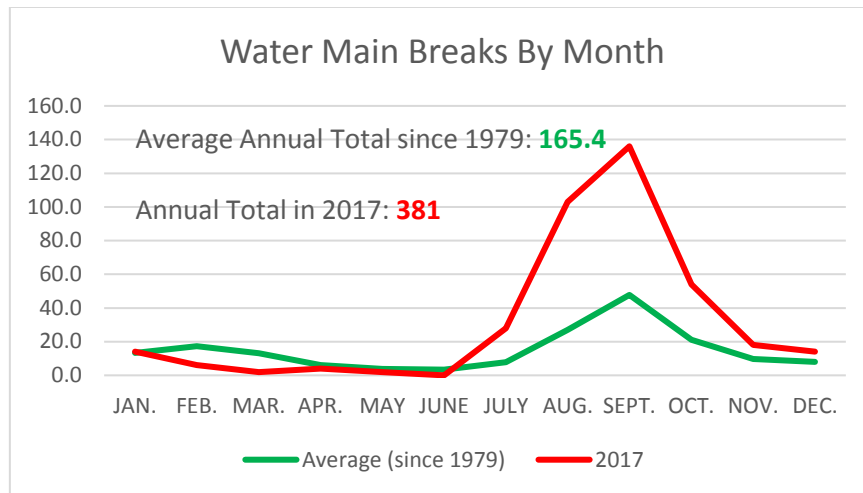


Figure 5: Regina's water main breaks in 2017

To manage the work while continuing to make providing water to residents a priority, the City's Water Works Department took a number of steps:

- When breaks were reported, City staff prioritized them based on severity (whether residents were without service and how many were out of service due to a single break).
- Staff stopped work on lower impact breaks to fix higher impact ones. At the peak, all City crews were frequently assigned to priority breaks and could not move to another break until their repair work was completed.
- The City pulled crews off Water Works capital construction and slowed down some other regular program work, like water main flushing, to redeploy these employees to assist in this effort.

These measures allowed the City to respond to water main breaks more quickly and safely. During this period the City also took a variety of actions to ensure water was provided to affected households, including bringing in large water storage containers for the neighbourhood to draw from, delivering water through hoses connected to a water source or connecting water service between neighbours.

The Environment in Which We Work

Community Profile

The City of Regina is Saskatchewan's capital. It has a population of 230,725 and serves a larger metropolitan area of 253,000.

Regina's growth was affected by over a decade of strong growth in its resource-based economy. However, even with slower economic growth, it remained the second fastest growing metropolitan area in Canada in 2017.

Design Regina: The Official Community Plan (OCP) projects the population will grow to 300,000 in the next 25 years.

While Regina is the provincial capital and has a large public service sector, it also depends on a resource-based economy featuring the oil and gas, potash and agricultural sectors. Regina is the home base for companies such as the Co-op Refinery Complex, the world's first cooperatively-owned refinery; EVRAZ, a vertically-integrated steel, mining and vanadium

business; and Viterra, a leading grain and oilseeds marketer and handler.

The City also serves as head office for several provincial Crown corporations including SaskEnergy, SaskPower, SaskTel and SGI CANADA.

In recent years, Regina has diversified into sectors such as banking and finance, computer and information technology, along with manufacturing and telecommunications.

The intense pace of Regina's growth in recent years leveled off in 2015, resulting in slower, more sustainable growth forecast through to 2022 (Figure 6). One of Regina's economic highlights is the construction sector, where building permits reached an all-time high in 2012 and, despite the economic slow-down, continues to be strong (Figure 7).

Regina Economic Indicators	2015	2016	2017	2018f	2019f	2020f	2021f	2022f
Real GDP at Basic Prices (2007 \$ millions)	13,838	13,785	14,102	14,408	14,705	14,964	15,254	15,585
Percentage Change	-1.0	-0.4	2.3	2.2	2.1	1.8	1.9	2.2
Total Employment (000s)	138	139	140	141	143	144	146	148
Percentage Change	1.0	0.7	0.7	0.7	1.4	0.7	1.4	1.4
Unemployment Rate (per cent)	4.4	5.3	5.2	5.8	5.4	5.5	5.5	5.5
Household Income per Capita (\$)	52,277	51,343	51,761	52,845	53,971	55,021	56,169	57,386
Percentage Change	3.6	-1.8	0.8	2.1	2.1	1.9	2.1	2.2
CMA Population (000s)	241	247	253	258	263	269	275	280
Percentage Change	1.8	2.5	2.4	2.0	1.9	2.2	2.2	1.8
Total Housing Starts	1,597	1,563	2,008	1,572	1,685	1,701	1,814	1,965
Retail Sales (\$ millions)	5,532	5,623	5,871	5,951	6,116	6,277	6,438	6,575
Percentage Change	-1.9	1.6	4.4	1.4	2.8	2.6	2.6	2.1
CPI (2002 = 1.0)	1.315	1.329	1.346	1.371	1.398	1.427	1.456	1.486
Percentage Change	1.4	1.1	1.3	1.9	2.0	2.1	2.0	2.1

Figure 6: Regina's economic indicators from the Conference Board of Canada *Winter 2018 Metropolitan Outlook*

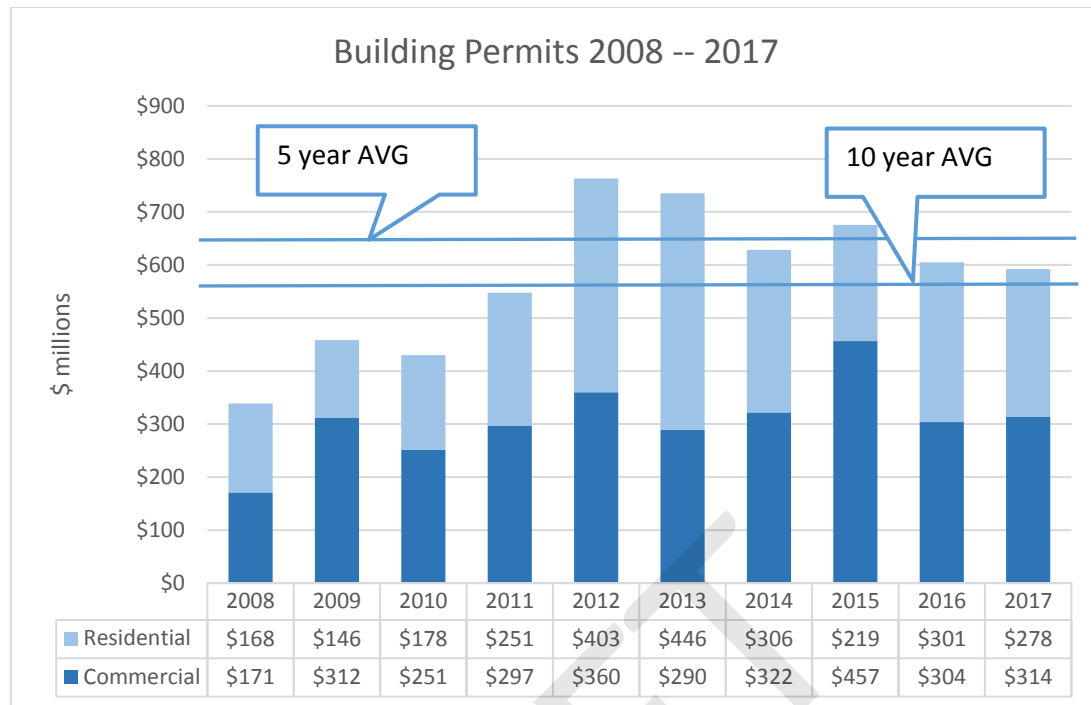


Figure 7: Building Permit activity (2008-2017). Note: ICI represents Industrial, Commercial and Institutional building permits

Organization Profile

The City delivers its services in a variety of ways, led by approximately 2,500 permanent employees, as well as casual and part-time workers who account for the equivalent of another 330 full-time positions. Many services are also delivered in partnership with community organizations such as sport, culture and recreation programs, and by private businesses such as Paratransit and the Wastewater Treatment Plant.

City services include:

- Public safety and security
 - Policing
 - Fire & Protective Services
 - Construction permitting and inspection
 - Bylaw enforcement
- Quality of life
 - Urban planning and development
 - Parks and open spaces
 - Recreation services (including a wide range of indoor and outdoor public facilities)
 - Grants to community service organizations

- Public health and well-being
 - Water treatment and distribution
 - Drainage and flood management
 - Wastewater collection and treatment
 - Waste removal
 - Recycling
- Movement of goods and people
 - Roads and bridges (including winter road maintenance)
 - Transit
 - Traffic control

The City is able to provide these services thanks to a range of revenue sources. While about half of its revenue comes from property taxes, the City also charges user fees, secures grants from other levels of government and collects revenues from a variety of other sources.

The City's organization structure is designed to support corporate planning and coordinated service delivery across all service areas (Figure 8). Accountability for results is clear.

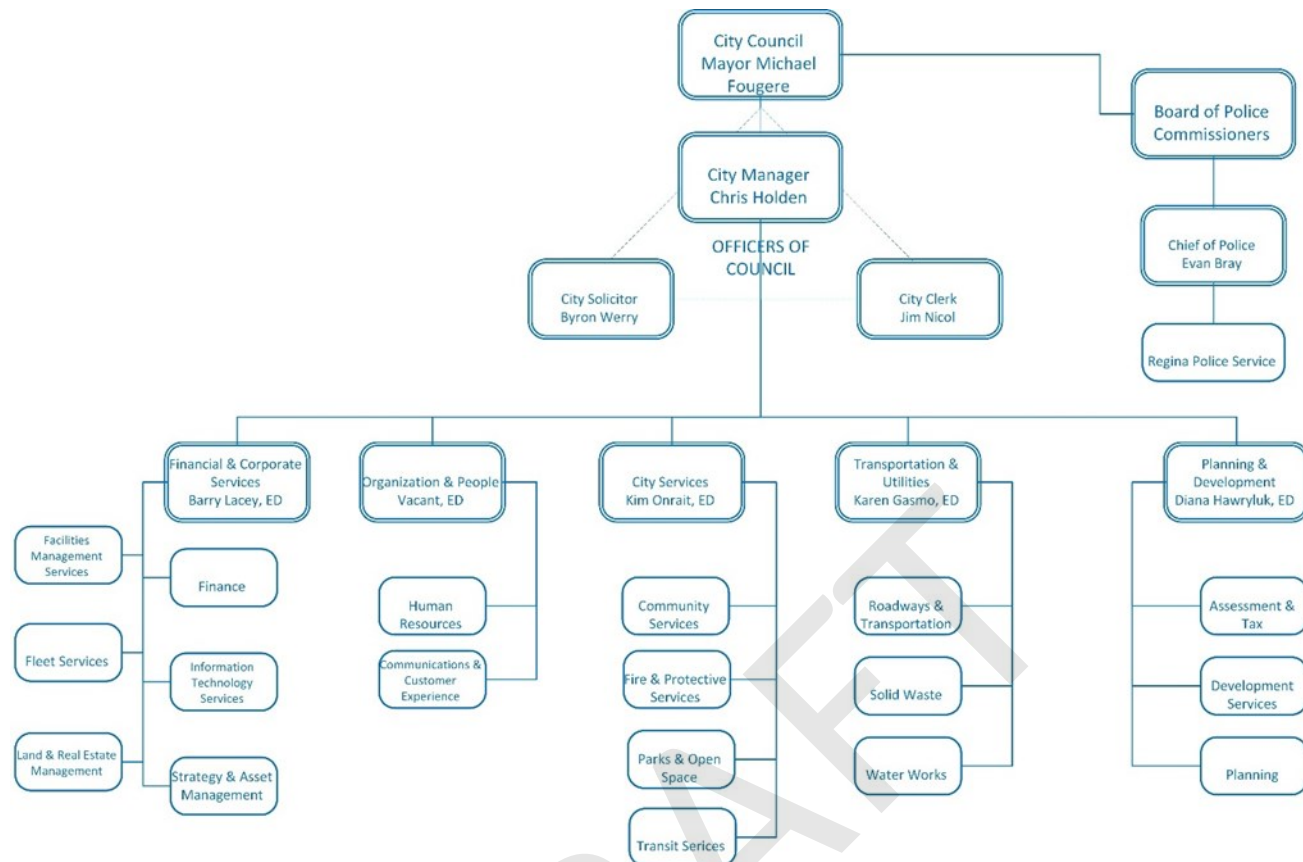


Figure 8 City of Regina's organizational structure (2017)

Strategic Context

The past year represents the last year of *Building the Foundation*, the first strategic plan developed to implement *Design Regina: The Official Community Plan (OCP)*.

While the growth trajectory that drove the development of the OCP and *Building the Foundation* was, in 2017, no longer as robust, many of the same issues needed to be tackled.

Recent growth relied on using excess capacity from infrastructure developed in the 1970s. Early in the economic boom, the city reached the limits of that excess capacity. Significant new investment was required to allow Regina to grow to the next level.

Furthermore, two decades of deferred infrastructure renewal had created a backlog that, in 2012, the City estimated would take an additional investment of \$93 million per year for 20 years to address. This included such things as the renewal of residential roads, recreation facilities and the various facilities in which the City conducts its business. It did not include the maintenance and renewal of new assets such as those in new neighbourhoods.

As part of the strategic plan, the City began to work diligently to increase its investment in infrastructure:

- Creating the Residential Roads Program
- Undertaking the development of master plans for water, wastewater, facilities and recreation
- Increasing its annual investment in capital

However, much remains to be done as the City moves forward.

Another key context that emerged in 2017 was changes to the level of financial support from the Provincial Government caused by significantly reduced revenues due to changes to the economic environment. The Province's austerity efforts resulted in a loss of more than \$15 million annually to the City of Regina. This reduction resulted in a year of significant review, finding efficiencies and revamping services.

In light of these trends, it is even more urgent that the City of Regina continues to identify how to improve revenue growth and reduce costs. A key element of this effort will be to develop policies, incentives and programs that will improve the population density of the community. Costs can be managed more

effectively if some of the new population coming to Regina can be accommodated without building new roads, sidewalks and other infrastructure.

But it will also require that the City reviews what and how it delivers its service. Residents need to be confident that the City is operating as efficiently as possible. Within that context, the City can engage with the public to find the right balance between affordability and the desired level of service.

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Key Risks Facing the City of Regina

There are a number of risks that, if realized, could affect the City's ability to sustain current service levels. There are three risks with potentially significant impacts.

Asset condition: In the absence of thorough asset condition information, there is a risk that one or more assets could deteriorate or even fail, resulting in an interruption or reduction in service levels to citizens.

The development of good asset condition information and plans to address asset weaknesses is a priority for the City. This was a focus of activity beginning in 2016 and will continue.

Succession planning: In the economic environment of low unemployment and rising incomes, the City was poorly positioned to compete in the labour market. While labour market pressures have eased, one-third of the City's workforce is eligible to retire in the next six years. Not only will the City need to recruit replacement workers, it will also lose significant experience and service knowledge.

A key element of the City's strategic plan to deal with the recruitment and retention of employees will include strategies to ensure they have the knowledge, skills and abilities to meet the service expectations of Regina residents.

Slowing Economy: The City of Regina secures resources to deliver services to residents in a variety of ways. The main revenue sources are property taxes, user fees for municipal services and government grants. While property taxes are structured so that they are at a reduced risk of decline through periods of low economic growth, other sources of revenue are not.

Activities such as utilization of the City's recreation facilities are discretionary family expenditures and participation levels are impacted by changes in personal income. Grants from other levels of government are also at a higher risk of decline. In addition, other levels of government, in dealing with the challenges of a changing economy, may transfer some areas of service delivery and asset management to the municipal level.

Major changes in revenue and responsibility with little advance notice can impose a high level of risk on the City's ability to follow through on the delivery of its plans.

In periods of slower economic growth, other levels of government may choose to increase funds available for new infrastructure to stimulate the economy. The City is prepared to take advantage of these opportunities to leverage additional funding for infrastructure renewal.

Planning Our Future

Design Regina: The Official Community Plan

At the culmination of a four-year planning process, the City adopted *Design Regina: The Official Community Plan* (OCP) in 2013. Traditionally, Regina's OCP has served primarily as a land use plan. In addition, the OCP includes broad social, economic, environmental, cultural and other important policy goals. These goals were established in response to eight Community Priorities that expand upon the City's Vision and articulate what the City and the community wish to achieve together. The Community Priorities and resulting policy goals are intended to be achieved over a 25-year period.

The OCP directs growth and change in the community as Regina grows to 300,000 people. The development of the OCP included extensive public and stakeholder engagement in creating a plan to address the community's priorities. The resulting plan presents a bold vision for what a Regina of 300,000 people will offer residents and visitors. Achieving the full scope of the OCP will take leadership on the part of City Council and Administration, and require action from other businesses, industry stakeholders and the community at large.

Overview of the Plan

The OCP is the City's highest order plan and the basis upon which other policies and plans will be developed.

The citywide plan of the OCP consists of three major components: a set of financial policies that establish a framework for ensuring the long-term financial sustainability of the City; a growth plan that directs where and how growth will occur; and citywide policy sections that speak to various topics directly and indirectly related to the growth plan.

The OCP was developed with several subordinate plans of which many are complete or in development.

Those subordinate plans are not typically referenced, but they remain the mechanisms through which the OCP will be realized. Such documents as the Open Space Management Strategy, the Urban Forest Management Strategy and the Recreation Facility Plan will continue to guide the City and will respond to the goals and policies of the OCP. Future updates to those documents will be based on the OCP, as will development of new strategies and plans.

Plan Outcomes

The OCP will be implemented over the next 25 years and is intended to result in the following changes, organized by Community Priority:

Develop complete neighbourhoods

- New neighbourhoods and revitalized existing neighbourhoods that provide:
 - Multiple transportation options, including roads and express transit, cycling and pedestrian routes
 - A variety of housing types and sizes
 - Easy access to the daily life necessities such as shopping, employment, parks
- Connected community destinations, such as activity centres and parks, to enable walking, cycling and other active ways of getting around

Embrace built heritage and invest in arts, culture, sports and recreation

- Recreational programming and spaces that address the changing needs of the community
- Protection of existing neighbourhood character while also providing opportunities for new housing options
- Improved civic identity and pride with increased focus on traditions, historic places and stories
- Increased awareness and encouragement of cultural activities, places and their value

Support the availability of diverse housing options

- Increased housing supply
- Improved diversity of housing throughout the city
- Availability of additional housing options including family-sized rental units, compact “micro-apartments” and housing for those with specific-needs
- Renewal of housing to revitalize existing neighbourhoods
- Better solutions for worker housing

Create better, more active ways of getting around

- Expansion of on and off-street pathways
- Increased use of transit and carpooling, as well as walking, cycling and other active modes of transportation
- A transit system that features more express buses and/or additional buses on existing routes, and consideration of a future rapid transit system
- Improved winter road maintenance to address the needs of seniors and people with disabilities

Promote conservation, stewardships and environmental sustainability

- Become a resilient city through greater energy efficiency, reduction of greenhouse gas emissions, green building design, access to locally produced food and diverse sources of power and energy
- Enhanced green space, urban forests and tree canopy
- Improved protection of our urban natural spaces and species, including water bodies, parks and wildlife

Achieve long-term financial viability

- Growth in new areas as well as development within the existing city

- Improved use of existing roads, pipes and other City infrastructure in the provision of water, collection and management of solid waste, management of storm water, etc.
- New and existing developments contribute fairly to the cost of new and existing City facilities and services
- Seek new and innovative tools and methods for financing the construction and maintenance of infrastructure
- Introduction of financial policies to guide the implementation of the plan and its policies

Foster economic prosperity

- A thriving city centre that is supported by better transportation connections between downtown, surrounding neighbourhoods and the new Mosaic Stadium
- Coordinated commercial and industrial development within the city and the broader region
- Create a more beautiful city through better design of neighbourhoods, public spaces and buildings
- A more diverse and sustainable economy

Optimize regional cooperation

- Collaboration with neighbouring communities to explore opportunities for shared services, such as infrastructure, recreational programs, etc.
- A transportation system that links to the broader region
- Proactive planning with the Rural Municipality of Sherwood for a city population of 500,000, focusing on areas of mutual strength and benefit

Strategic Plan

In many ways, the City will deliver on the policies of the OCP simply by doing what we do best—delivering reliable services to the residents of Regina. We will continue to work to effectively and efficiently deliver the services residents expect.

However, the vision and policy goals of the OCP require more than just continuing to do what we have always done.

The City's four-year strategic plan, *Building the Foundation*, represents the first in a series of strategic plans that will, over the next 25 years or so, ensure we make the required changes to truly transform the city from what it is today to the city envisioned in *Design Regina*. The plan lays out the critical first steps so that the City will be well-positioned to deliver on the OCP in the future.

Building the Foundation represents the City's early choices in response to three drivers:

- Policy directions identified in the OCP that can be directly addressed in the short term
- Internal organizational systems, tools and capacity — strengths and weaknesses that must be leveraged or addressed in support of the future implementation of the OCP
- External economic and social environment factors — opportunities and threats that must be advanced or mitigated to assure the future realization of the OCP

The strategic plan provides the framework for all areas of the City to align their efforts and resources to focus on a few essential outcomes.

We cannot deliver on any of this without the dedication and commitment of our employees. Hence, the strategic plan includes activities to ensure that we are providing a safe, attractive and rewarding work environment.

The OCP provides the City with the opportunity to respond to both the current circumstances the City is facing and desired future and policy goals as outlined in the OCP. In 2014, the City launched its first four-year strategic plan since the approval of the OCP. That strategic plan is intended to *Build the Foundation* (the title of the plan) for the delivery of the OCP in the future. Each four-year strategic plan will build on this foundation, reflecting the integrated sets of choices that will drive the implementation of the OCP and the achievement of its Vision and Community Priorities.

The last year of the implementation of *Building the Foundation* was 2017; however, much remains to be done. In 2017, the City developed a new strategic plan that continues some of the key themes of *Building the Foundation*.

The City of Regina will operate from a position of strength to achieve the Design Regina Community Priorities. The City will be recognized in particular for its long term financial sustainability strategy and its increased ability to deliver innovative services in a fiscally responsible manner.

Figure 9: City of Regina's strategic focus in *Building the Foundation*, the strategic plan for 2014-17

Building the Foundation is based on four strategic directions, which are outlined below:

Direction 1: Manage Growth

The City of Regina will manage growth within the city, collaborate with the surrounding region and encourage the development of liveable neighbourhoods.

By managing growth, the City will invest to accommodate a growing population without jeopardizing the sustainability of the community as a whole, or access to services by future generations of residents.

Objectives:

- 1.1 Revenues are optimized to support sustainable growth.
- 1.2 Renewal of the city is fostered through intensification.
- 1.3 The City has adopted a policy framework that aligns decision making to the Community Priorities.
- 1.4 A regional plan and approach to land use and servicing is established.

Direction 2: Improve Financial Viability

Residents of Regina will benefit from the City's increased financial capacity to renew and replace critical infrastructure.

Improving decision making on allocating limited resources, determining the right trade-offs between maintenance, repair and rehabilitation of infrastructure, and identifying what services are delivered and how, requires better data and analysis than the City historically had at its disposal. Strong models for financial planning and asset management will support the City to make choices within the context of long-term implications.

Objectives:

- 2.1 A full life-cycle Asset Management approach is being used to support infrastructure renewal decisions.
- 2.2 The City is optimizing financial capacity and improving the future allocation of resources.
- 2.3 Decisions about programs and assets reflect future service needs.

Direction 3: Engage and Develop Staff

The City of Regina will create a work environment where employees are engaged and are positive leaders of change for their community.

Employees who are fully involved in and enthusiastic about their work deliver better quality service to residents and seek out opportunities to be innovative, efficient and otherwise demonstrate leadership. They are less likely to leave the City in pursuit of other opportunities and contribute to a culture that can attract other like-minded employees. The City is committed to fostering engaged and skilled staff by investing in leadership development and structures that support safe workplaces and effective processes.

Objectives:

- 3.1 Strong and effective leaders are developed at all levels of the organization.
- 3.2 Our employees receive the supports they need to be safe, efficient and effective.
- 3.3 Our employees are engaged to support the City's delivery of the Community Priorities.

Direction 4: Engage Citizens

The City of Regina will develop new processes that seek to engage our citizens and responsibly address their evolving needs.

Residents rely on services provided by the City to maintain and enhance their quality of life. The sustainability of those services is not assured, particularly as expectations for new and enhanced services continue to grow while revenues to pay for them fail to keep pace. To achieve the Vision and Community Priorities developed and affirmed by citizens through the *Design Regina* public engagement process, the City must continue to engage residents in discussions about their expectations for service. Emphasis must not only be on ensuring efficient approaches for meeting expectations but also on defining reasonable methods for funding services that address both affordability and sustainability concerns.

Objectives:

- 4.1 Reconcile service expectations against the fiscal realities of the City.

- 4.2 The City is responsive to customers' needs by meeting established Customer Service Standards.

Guided by this process, the City and its employees maintain a focus on where we want to go in the long term as we decide what to do today.

Achieving the OCP requires a complex series of actions and accountabilities. The City's strategic planning process defines components that move from broad application across the organization over a long time period to increasingly time-bound, shorter term goals that cascade to the level of individual employees. The City's Planning and Performance Framework is outlined in Figure 10.



Figure 10: City of Regina's Planning and Performance Framework

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City of Regina Performance 2017

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Assessing our Performance

An integral component to the OCP was a commitment to annually report on progress, including the development of a performance measurement framework.

Because the City has developed a planning framework that is driven by the OCP, measurement of progress on the strategic plan and measurement of the delivery of reliable services for residents should generally cover the scope of the OCP.

Measurement of progress on the strategic plan

The following measures were developed in tandem with the strategic plan and provide feedback on how implementation of the plan is progressing.

1. The measurement of the delivery of day to day service to residents including:

- a. Key performance indicators, such as service levels, service effectiveness and service efficiency, are established to measure performance. As part of our effort to measure our delivery of reliable service, the City has joined a national performance benchmarking network, the Municipal Benchmarking Network Canada (MBN Canada). These measures can provide a starting point for performance measurement upon which other measures can be built.
- b. The delivery of master plans and other service plans are in development or will be developed that are based on the policy objectives of the OCP and are designed to ensure long-term sustainable service delivery (including the assets required to deliver the service, where necessary). These plans may include performance, financial or other targets essential to the sustainability of the service.

2. An outline of the decisions and actions that have been undertaken by the City in response to the OCP since it was approved.

This approach recognizes that the implementation of the OCP takes place in many ways. Progress is often incremental and will be made through small or major policy and program decisions and actions. These decisions and actions may not be evident in other forms of performance measurement, but are certainly driven by the OCP.

3. Reporting on performance targets that appear in the OCP

The OCP contains a few direct performance targets and may actually imply others. Those that are articulated directly include:

- a. **Intensification Targets:**
 - i. At least 30 per cent of new population is directed to existing urban areas.
 - ii. At least 10,000 new residents will be located in the City Centre.
- b. **New Neighbourhood Density Target:** Minimum gross population density of 50 persons per hectare in new neighbourhoods.
- c. **Urban Forest Target:** One tree per person in public spaces.
- d. **Office Development Target:** At least 80 per cent of total office floor area in the city, pertaining to medium and major office development, is located in the downtown/central city office area.
- e. **Plan Monitoring Targets:** Amendments to the OCP are identified and implemented between reviews to improve the plan or to renew and update it between reviews in response to changing circumstances, using the community priorities and plan goals as guidance.

As progress is made on the OCP and master plans are finalized, other implied performance targets may be identified for future monitoring.

Official Community Plan Results

Official Community Plan Progress on Targets

Progress on OCP targets is being tracked and reported in this Annual Report. In future years, trend information will also be provided.

a. Intensification Targets

The OCP recognizes that compact urban design serves a wide range of purposes from community safety, improved transit and cost savings. Thus, the OCP includes targets that would see the City of Regina become more densely populated.

i. *At least 30 per cent of new population is directed to existing urban areas:* In 2017, approximately five per cent of estimated population growth was accommodated through the intensification of established areas of the city. The City anticipates that the intensification rate will vary from year-to-year as has been the case in the past. In 2014, 2015 and 2016 the intensification rates were approximately 26 per cent, 12 per cent and 11 per cent, respectively. The cumulative intensification rate since the adoption of the OCP (2014-17) is approximately 14 per cent. The split between greenfield and infill growth is a measure the City will continue to monitor closely.

ii. *At least 10,000 new residents will be located in the City Centre:* Infill development and the residential intensification of the City Centre are regularly monitored. Analysis of building permit data indicates that, since the OCP was approved, approximately 84 additional residences have been added to the City Centre. This number is expected to increase in the later years of the OCP as plans for the Railyard Renewal Project and Taylor Field Neighbourhood are finalized and implemented.

b. New Neighbourhood Density Target

Minimum gross population density of 50 persons per hectare in new neighbourhoods.

Since the adoption of the OCP, secondary plans have been adopted for the Westerra, Southeast Regina and Coopertown neighbourhoods. There

are very limited inhabitants in new neighbourhoods (300,000) with housing construction starting within Westerra only; therefore, it is premature to track the population density of these future Regina neighbourhoods. The City will have a better sense of densities in new neighbourhoods once they are more built out and following future Statistics Canada data from the 2021 Census. The plans were, however, approved with land use strategies intended to exceed the 50 people per hectare threshold.

c. Urban Forest Target

One tree per person in public spaces.

Regina is proud of its urban forest — recognizing that every tree in the community has been planted. In 2017, Regina had 176,188 trees in public spaces, or 0.76 trees per person. This is a small decline from 2016, when we had 0.81 trees per person. While the number of trees increases every year, at the current time they are increasing at a rate slower than our population growth.

Year	Trees	Trees per Person
2016	173,720	0.81
2017	176,188	0.76

d. Office Development Target

At least 80 per cent of total office floor area in the city, pertaining to medium and major office development, is located in the Downtown/Central City office area.

The distribution of medium and major office space is reviewed annually. In 2016, 83 per cent of medium and major office space was located in the Downtown/Central City Office area. In 2017, a review was undertaken based on Fall 2016 information that resulted no changes to the OCP office development policies. While 2017 information was not ready in time for this report, office distribution is not estimated to have changed much in 2017 from 2016. Office policies will be reviewed as part of the 5-year review of the OCP in 2018.

e. **Plan Monitoring Targets**

Amendments to the plan are identified and implemented between reviews to improve the plan or to renew and update the plan in response to changing circumstances, using the community priorities and plan goals as guidance. The most recent amendments to the OCP were approved by the Provincial Government in early 2017 and are now in effect. The Province is also reviewing amendments to Part B (Secondary Plans) of the OCP for Coopertown and the Southeast Regina Neighbourhood Plans.

Activities and Decisions to Implement the Official Community Plan

The City of Regina took a number of actions and decisions that advanced the OCP in 2017.

Some of the key actions and decisions in response to the community priorities are presented below. A detailed listing of actions and decisions of 2017 is provided in *Appendix 1 – Activities and Decisions to Implement the OCP in 2017*. These are organized by the policy categories within the OCP.

A full listing of all decisions and actions taken to implement the OCP since its adoption can be found at DesignRegina.ca/OCPIImplementation.

Community Priorities

Develop complete neighbourhoods

Create safe and inclusive neighbourhoods that are easy to get around and that have a mix of housing choices, amenities and services. Community input will drive a proactive approach to city planning.

The City reviewed a comprehensive secondary plan for the northwest neighbourhood, Coopertown. The Coopertown Neighbourhood Plan provides an overarching policy framework for guiding future land-use, development and infrastructure servicing for the northwest growth area. Council adopted the plan in 2017, which is awaiting final approval by the Province. Council also adopted a concept plan for the Rosewood Park neighbourhood within Coopertown.

Community engagement was conducted for the Rosewood Park, Coopertown Neighbourhood and Chuka Creek Business Park concept plans.

The grand opening of māmawēyatitān centre in the North Central Community was held in 2017. This centre acts as an activity centre for the community where programs and services are provided to create a more vibrant, inclusive and healthy community.

Embrace built heritage and invest in arts, culture, sport and recreation

Enhance quality of life, community identity and pride by supporting heritage preservation, arts, culture and four season sport and recreation activities that will foster community vibrancy and cohesiveness.

In conjunction with the opening of Mosaic Stadium, the grand re-opening of Confederation Park took place in 2017. The renewal of one of the oldest parks in Regina included the restoration of the historic Confederation Fountain along with the installation of public art features portraying the lost voices of Confederation and the importance of the park in the development of Regina.

The City initiated a review of the procedures for updating properties listed in Bylaw No. 8912 (commonly known as the Heritage Holding Bylaw) under the Heritage Conservation Program. The review is aimed at ensuring a Heritage Conservation Program that tells the complete story of Regina's history.

Work on the development of the Recreation Master Plan continued in 2017. The plan will assist Council in making strategic decisions regarding investments in recreation programs and facilities. The first round of community engagement was completed in 2017, with further engagement planned for 2018.

The City worked through the early stages of developing a policy to support major sport and cultural event attractions.

Support the availability of diverse housing options

Support a variety of housing choices to ensure people from all walks and stages of life are welcomed to live in Regina.

The Infill Housing Guidelines consultant's recommendations document was released to the public in October of 2017. Work is ongoing to determine how best to translate the recommended guidelines into enforceable regulations.

Minor amendments were made to the Housing Incentives Policy to ensure the program continues to meet funding targets while addressing the areas of greatest housing need including affordable rental projects and giving priority to developments of non-profit housing providers.

Create better, more active ways of getting around

Make it easier for people of all abilities to travel by investing in public transit in appropriate locations and planning for all active forms of transportation. This includes providing access routes so all people can more easily travel from home to work and to other destinations.

The Transportation Master Plan (TMP) was approved by Council in 2017. The TMP is a comprehensive and multi-modal transportation policy and planning document for all modes of transportation (walking, cycling, transit and vehicles), which encompasses the investment and operation of transportation infrastructure.

The City installed Saskatchewan's first Transit Priority Signal on Arcola Avenue at Ring Road. The new signal and addition of a priority bus lane are designed to improve transit travel time to the downtown during peak hours.

The Parks & Open Space Department defined a priority sequence for clearing asphalt pathways after snowfalls during the winter months to ensure residents continue to have options for travel around Regina as well as the ability to continue recreational activities in the winter months.

Promote conservation, stewardship and environmental sustainability

Reduce the City's environmental footprint, prioritize the conservation of land, water and energy, and embrace new operational measures, such as leading practices for waste management.

The City endorsed the declaration on the right for a healthy environment as part of the Blue Dot Movement in 2017. The City's existing policy framework guides current and future actions to ensure Regina residents reside within a healthy environment.

The City increased public communication and education on proper waste disposal and recycling practices.

Work advanced on the remaining residential services approved in Waste Plan Regina, including a permanent solution for leaf and yard waste, organics and the future of the Big Blue Bin Program.

Phase 1 of the Wastewater Master Plan was completed. The plan will provide direction for capital investments in the wastewater collection system over the next 25 years and work towards meeting our provincial regulator's commitments.

The upgrades to the Waste Water Treatment Plant were completed in 2017. The plant will improve the quality of water to downstream users through improved wastewater treatment.

Achieve long-term financial viability

Spend money wisely to ensure the City's ability to manage its services and amenities both now and in the future. This includes considering the full costs of operating before committing to projects or services and to search out new ways to generate revenue to ensure the City has the financial resources to meet customers' needs.

The Long Range Financial Plan and supporting model were put in place to better understand the long-term impact of financial decisions made today. This work will help manage resources over the long-term and provide more flexibility to meet growth-related infrastructure requirements while maintaining a low, manageable level of debt to support ongoing services and fiscal sustainability.

The review will ensure an alignment of the Reserve Policy and Bylaw, *Design Regina: The Official Community Plan*, Long Range Financial Model and Financial Policies Framework to ensure the long-term financial goals of the City are achieved. Ensuring healthy reserves is critical to meeting the City's strategic goal of achieving long term financial viability.

Foster economic prosperity

Support a vibrant and diverse economy that provides opportunities for residents to prosper and Regina to flourish.

Work progressed on the Regina Revitalization Initiative Railyard Renewal Project, which included public engagement activities.

Work also progressed on the Regina Revitalization Initiative Taylor Field Neighbourhood, including the deconstruction and demolition of Mosaic Stadium at Taylor Field.

The development of employment lands was supported by Council approval of the Chuka Creek Business Park Concept Plan within the Southeast Neighbourhood Plan area.

An amended servicing agreement fee (SAF) for industrial development was approved by Council in November 2017 following policy research and analysis. The new rate for industrial development is one-third of the servicing agreement fee or development levy rate for other uses based on analysis demonstrating that industrial development puts a lower demand on City services compared to residential or commercial development.

Optimize regional cooperation

Work cooperatively with surrounding municipalities, agencies, levels of government and other stakeholders to determine and evaluate opportunities to collaborate, to plan for and potentially deliver services regionally.

Collaborative work continued with our regional partners through the White Butte Regional Planning

Committee (includes White City, Pilot Butte, Balgonie, Village of Edenwold and the Rural Municipality of Edenwold), the Moose Jaw Regina Industrial Corridor and the Rural Municipality (RM) of Sherwood Committee. Work plans have been developed with each group to establish work/projects for the year (e.g. Trans Canada Trail, Water Treatment partnership with the RM, Solid Waste, Utility Corridor).

Advanced projects with the RM of Sherwood: proposed a boundary alteration, RM Zoning Bylaw, a complementary agreement to avoid unfair competition and a civic addressing service to the RM.

The City reached a signature in principle on the operating agreements with the Global Transportation Hub Authority. As well, water connection and access agreements with Sakimay First Nation were finalized.

Stakeholders from the greater region participated in the feedback and development of the Recreation Master Plan. As well, residents in the surrounding region were encouraged to participate through online and telephone surveys as part of the community engagement process.

Regina Fire & Protective Services continues to work closely with surrounding municipalities to provide fire services, mutual aid and information sharing. The department received approval from the Community & Protective Services Committee to enter into a Fire Services Agreement with the RM of Edenwold in April 2017. The agreement aligns with the work plan of the White Butte Regional Planning Committee (WBRPC), which includes fostering and updating regional mutual aid agreements.

Strategic Plan Results

The City's strategic plan sets out to accomplish two objectives:

1. Advance the long-term achievement of the OCP
2. Address issues, risks and opportunities in the shorter term that will ultimately affect the City's capacity to achieve the OCP

Building the Foundation sunset in 2017 and a new strategic plan was developed. The following represents the highlights resulting from the entire strategic plan implementation.

Manage Growth

A number of guiding documents that establish the policy, which define how services are provided at the

City, have been reviewed to ensure they are aligned with the policies in the OCP. This work will continue over the next three years.

To date, the following policies have been reviewed:

- Service Agreement Fee and Development Levy Policy
- Housing Incentives Policy
- Neighbourhood Road Renewal Program
- Regina Fire & Protective Service Standards of Cover
- Tax Exemptions Review
- Reserve Policy
- Recreation Facility Plan
- Regina Fire Bylaw No. 2005-18

The City also established a Regional Planning Branch that has significantly improved relations with surrounding municipalities, allowing for improved coordination of growth plans.

Improve Financial Viability

The City is moving toward implementing full life-cycle asset management across all asset categories. As a result of this strategic plan, the organization has completed six first generation asset management plans.

Long Range Financial Model and Financial Policy Framework were also developed to ensure we have tools to manage the long term financial sustainability of the organization.

Finally, the City has implemented a new budgeting and financial system that will be able to present financial information in a “service-based view”. This will help us communicate to the public about the full, long term cost of delivering service and inform future discussions about the balance between affordability and service levels.

Engage and Develop Staff

The City of Regina is facing a risk to the delivery of service because of impending retirements that could potentially see the City lose up to one-third of its employees in the next six years.

In response to this issue, the City started work to improve the work environment and make it more

attractive to current and new employees. This includes:

- Each branch and department was required to identify activities to improve the engagement of their employees in the work place. Activities ranged from increasing the number of team meetings to the availability of professional development.
- There has been a city-wide emphasis on workplace safety that has reduced time-lost injuries by 47 per cent since 2011, with the biggest gains coming in 2014. Improvements were retained throughout 2015 and 2016. The City lost ground in 2017, but this effort will be carried on to the new strategic plan with expanded supports.
- The City, in partnership with the University of Regina, began delivering a city-specific program to support leaders so they have the skills to create a positive and productive work place. Since 2015, six groups of 24 individuals each participated in the training program.
- The City started delivery of the new Management Skills Series, an internal certificate program for both current and aspiring leaders in the organization. Tactical in nature, it provides learning modules to support leaders with practical knowledge, best practice information and city-specific process and tools in eight learning modules.

Engage Citizens

The City joined MBN Canada to improve its ability to report its effectiveness and efficiency to citizens. The benchmarking system allows the City to compare its performance, including the cost of its service delivery with other municipalities in Canada. By the end of 2018, it will fully report on all benchmarks relevant to its service offerings.

The City also focused on direct customer service and saw significant improvement in its responsiveness to customer requests.

Operational Performance Measurement

Performance Measurement

In 2014, the City made a decision to improve its capacity to measure and report on its operational performance. In 2015, the City identified a municipal benchmarking partnership that would allow us to compare our performance to that of other municipalities across a standard bundle of services. This information will assist residents in determining whether or not they are receiving good value for their tax dollar investments, both from the perspective of cost and service performance.

Through MBN Canada, formal reporting on our performance began in 2016 for the first 15 service areas. In 2017, reporting expanded to 24 services. Reporting on all 28 services that align with the MBN Canada framework will be achieved in 2018. However, MBN data demonstrates that the City is one of the most efficiently operating municipalities in the system (Figure 11).

Full results are available in *Appendix 2 – Municipal Benchmarking Network Canada 2017 Results*.

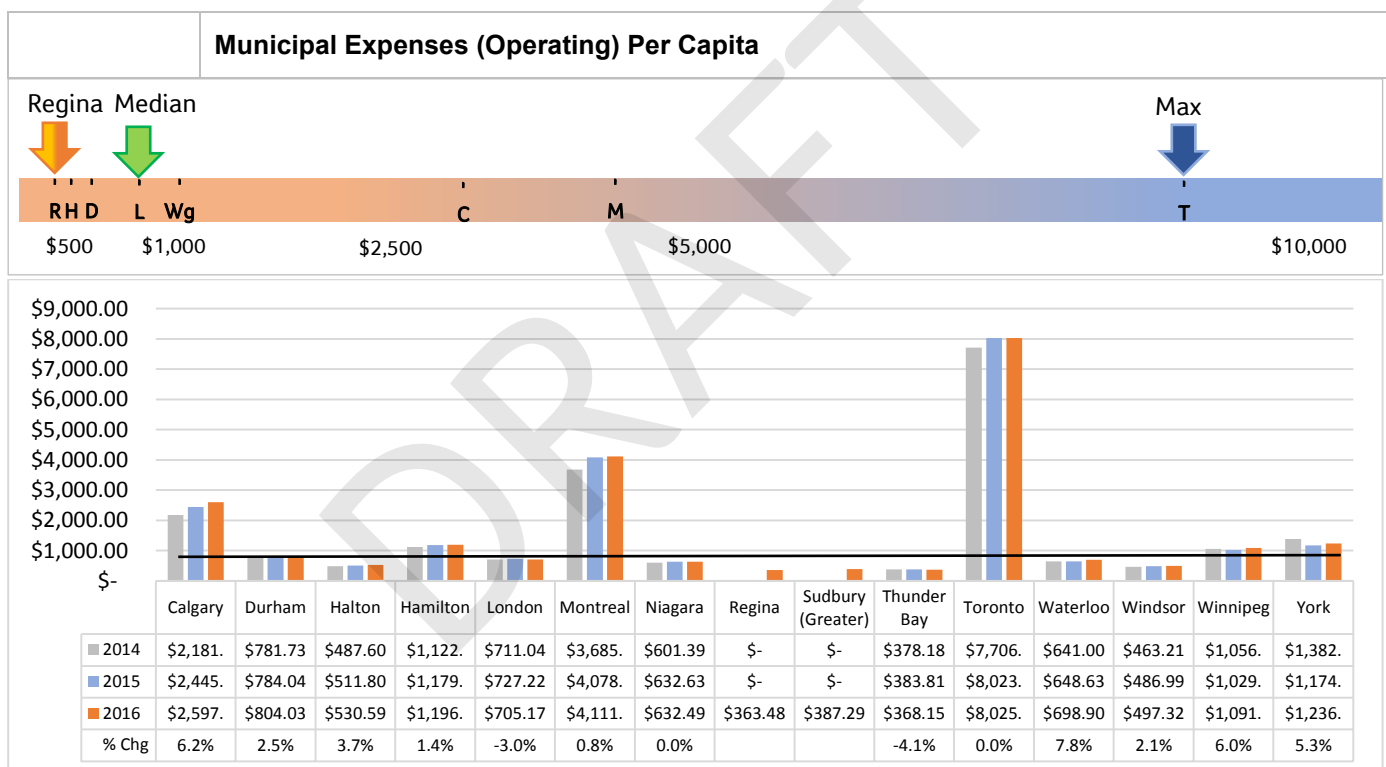


Figure 11: Municipal Expenses (Operating) per Capita; MBN Canada

Operational Highlights

Assessment and Taxation

- 2017 was a reassessment year, which means all property values in the City of Regina were updated. The 2017 reassessment included the delivery of customer service and communication plans, as well as a slight increase in assessment appeals.
- The Assessment and Taxation self-service online portal was launched in 2017. The portal contains two streams for customers to interact with the City electronically. eServices was created for law firms and mortgage companies to submit and receive requests electronically and eProperty was

created to give property owners the ability to view records and update information pertaining to their property, such as TIPPS, school supports and mailing addresses.

Communications & Customer Service

- Completed Regina.ca redesign planning phase.
- Created public engagement tools and processes and an internal practitioner circle.
- Provided ongoing communication support for the City's major projects— Railyard Renewal, Mosaic Stadium construction and Waste Water Treatment Plant construction.
- Launched CityConnect, the City's new intranet.
- Initiated the development of a Business Continuity Plan for Service Regina to ensure that time critical business functions can continue with predetermined levels of interruption or change.

Community Services

- Work on the Recreation Master Plan, including the first round of community engagement, continued throughout 2017.
- Worked through the early stages of developing a policy to support major sport and cultural event attraction.
- Continue the implementation of a management plan for City Square Plaza to ensure a coordinated approach for City services and to better enable positive use of the space.
- Council approved a partnership with the Regina Downtown Business Improvement District to raise funds for and construct a welcome pavilion on City Square Plaza.
- The implementation of the City's Cultural Plan will continue.
- A new facility was constructed at Douglas Park to support Leibel Field users and continue a partnership with Regina Minor Football to improve the park as an activity centre.

Development Services

- Continued to advance Zone Forward, the comprehensive zoning bylaw review.
- The Planning and Building Software project, which started in 2016, continued to progress in 2017. Potential software vendors were evaluated and a vendor was selected. Additional activity in 2017 focused on requirements gathering and the start of implementation work.

- The department worked with provincial and industry leaders to implement the National Building Code of Canada, 2015, and review the municipal Building Bylaw. National Building Code of Canada, 2015 was adopted by the Province on January 2, 2018 and has been implemented by the City. The City's Building Bylaw will be amended in 2018.
- A review of a component of the Heritage Conservation Program on the evaluation criteria for properties on the Heritage Holding Bylaw was initiated.
- The Building Standards Branch continued to focus on process improvements in the review of building permit applications, including improved communication with industry and the general public to increase awareness of projects, important notices and process changes. Extensive updates have been made to the building pages on Regina.ca.
- In accordance with the OCP, work was initiated on reviewing planning and building fees to move towards full cost recovery.

Facilities Management Services

- In 2017, the first generation of a formal Facilities Asset Management Plan was developed following the City's new Asset Management Governance adoption policy framework.

Finance

- A new system for planning, budgeting and forecasting was built and tested in 2017. The new system will be rolled out to end users in 2018 and will provide management with access to timely and accurate data that will support improved information for decision-making.
- The Long Range Financial Plan and supporting model were implemented and used to understand the long-term impact of financial decisions made today. This work will help manage resources over the long-term and provide more flexibility to meet growth-related infrastructure requirements, while maintaining a low, manageable level of debt to support ongoing services and fiscal sustainability.
- For the first time, a mid-year performance report was delivered to Council to provide information on actual year-to-date costs versus planned

spending to support transparency and public reporting.

Fire & Protective Services

- In 2017, Regina Fire & Protective Services (RFPS) was awarded accredited status for a second five-year term. Regina is only the seventh Canadian fire department out of 3,500 to achieve international accreditation. Other Canadian accredited departments include Calgary, Edmonton, Red Deer, St. Albert, Ottawa and Guelph. Regina is the only fire department in Saskatchewan to achieve and maintain fire accreditation. As of August 2017, only 239 out of 33,500 departments in North America have been awarded accredited agency status.
- The department brought the Regina Smoking Bylaw into effect in July 2017.
- Fire Headquarters renovations were completed in 2017. Headquarters (HQ) staff moved back into the building from their temporary office spaces and Bylaw Enforcement staff vacated City Hall and are now permanently located in HQ.
- A revised Standards of Cover (SOC) document was brought into effect in 2017 by the department. The SOC documents how RFPS determines the appropriate level of service given Regina's unique characteristics and risks, how it plans and delivers services to respond to those considerations and how successful it has been in achieving its defined performance objectives.

Fleet Management Services

- Collaborative work with other departments resulted in successful completion of projects related to Federal and Provincial infrastructure funding programs.
- Completion of a life cycle review for the Civic and the Transit Fleet resulted in cost savings for the City due to the lengthening of the life cycles of the fleet.

Human Resources

- The Work Ready project was successfully launched in June 2017. Work Ready is designed to minimize and eliminate workplace injuries. The program focuses on identifying the high-risk processes and tasks that cause our workplace injuries. Safe processes, tools and training will be implemented in our high-risk areas and it is

anticipated that all workplace injuries can be reduced by 20 per cent over the next several years.

- The City of Regina Corporate Mental Health Strategy (CMHS) was approved by the Executive Leadership Team in April and officially implemented during Mental Health Week on May 1, 2017.
- A new Supervisor Training Program was successfully piloted in 2017. The program is intended to provide City employees with the skills necessary for effective supervisory practices in a municipal environment. The program is currently being revised based on input from the pilot participants.
- Working in collaboration with a corporate diversity and inclusion committee, a new Diversity and Inclusion Program was developed in 2017. The program will be launched in 2018.

Information Technology Services

- Many of IT Services' initiatives involved supporting other parts of the organization in the implementation of IT solutions within the departments.
 - The Communications & Customer Experience Department updated the City's internal website and work continues on the external website redesign.
 - The Finance Department implemented an integrated planning and budgeting tool.
 - The Planning and Development Services departments are implementing an integrated solution for development and building permits, which will also streamline processes.

Land & Real Estate Management

- Established a new department in 2017.
- The department managed 56 leases/licenses on City owned property and the sale of 332 residential lots in 2017.
- Approximately 10.75 million sq. m. of land was leased or licensed.
- \$11 million in revenue was generated in 2017.
- Purchased the STC building and land for the Regina Police Service.

- Progressed work on the Regina Revitalization Initiative Railyard Renewal Project and Taylor Field Neighbourhood, including public engagement activities and the deconstruction and demolition of Mosaic Stadium at Taylor Field.

Office of the City Clerk

- A significant amount of time and resources was directed towards the new Council orientation and their roles on committees and boards.
- City of Regina Archives spent the summer of 2017 gathering stories that reflect the history of Regina and Canada through memories and knowledge shared by Regina's Indigenous community. Stories will be shared online through the City's virtual archives.
- The Protocol of Recognition, Partnership and Respect Between the City and File Hills Qu'Appelle Tribal Council was completed, serving as a partnership with the intent to strengthen relationships, improve lives, promote better understanding of cultures and cooperation on mutual issues of concern are integral to the overall wellbeing of the city, community and province.
- The City and the Federation of Sovereign Indigenous Nations (FSIN) completed a Memorandum of Understanding (MOU) on the Elimination of Racism throughout our Ancestral Lands/Province. The protocol recognizes that all Canadians, levels of government and community stakeholders have a responsibility and role to play in the reconciliation process. As such, it is integral to the health and wellbeing of the community, province, nation and society, in general, that the City, as an organization, participate in advancing the process of Canadian reconciliation.

Parks & Open Space

- Inventoried 30,000 trees using GIS technology as part of a long-term goal of having a complete asset register of the urban forest that can be used to formulate changes to the Regina Urban Forest Management Strategy.
- Parks & Open Space maintenance service levels were reviewed to address new open space maintenance requirements as a result of growth, redevelopment and the financial impacts of the 2017 provincial budget.

- Replaced irrigation infrastructure to address deteriorating assets at the end of their life cycle.

Planning

- In 2017, the department successfully obtained an agreement in principle with the Global Transportation Hub (GTH) for capital contributions and ongoing operating services, which were later endorsed by Council. The terms of the agreement will be drafted into a final contract that will be signed by both parties in 2018.
- Council approved concept plans for the Chuka Creek Business Park as well as the Towns and Coopertown Neighbourhood Plans. The approval of these concept plans advances the residential and employment objectives of the OCP and provides opportunities for expanding the City's population to 300,000 and beyond.
- Council approved an amendment to servicing agreement fees (SAF) for industrial lands.
- The department started the review of the Intensification Levy Policy in continuation of the City's SAF and Development Levy (DL) Policy review and an Underutilized Land Study, which will be used to establish a strategy to encourage development of underutilized land.

Roadways & Transportation

- Over \$296,000 in revenue was generated at the Snow Storage Site.
- Completed a successful trial of liquid salt, which is anticipated to result in safer roads, better winter driving conditions and a reduced amount of sand and salt usage.
- The Restorative Seals project was piloted to extend asphalt, concrete and paving life cycle. This was done as a result of research and evaluation of options for preventative maintenance. In total, 260,000 m² of City roads were treated.
- The asset management plans for the Asphalt Plant and Roadway Infrastructure were completed in 2017.
- Standard construction specification was reviewed and updated and necessary changes to improve roadway performance were identified.
- The third year of the Residential Road Renewal Program saw the completion of 67 projects covering 18.7 km of roadways. As well, 25

projects covering 15.5 km were completed through the Street Infrastructure Renewal Program.

- Four bridge replacements (Ring Road over Victoria Avenue Overpass, Wascana Parkway over Ring Road Overpass and two pedestrian bridges over the South Storm Channel) were completed. The bridge work on Ring Road over Victoria Avenue Overpass was completed ahead of schedule.
- Saskatchewan's first Rapid Rectangular Flashing Beacons were installed at three crosswalk locations to improve and enhance safety for pedestrians at un-signalized intersections and mid-block pedestrian crossings.
- Saskatchewan's first Transit Priority Signal was installed on Arcola Avenue at the Ring Road

Solid Waste

- A framework was developed to manage unwanted substances entering our wastewater and landfill.
- Implement the recommendations brought forward through the Airspace Efficiency Audit, a report outlining best practices for the City's landfill, improving operations and user experience, increasing landfill life and enhancing environmental protection at the landfill.
- Reviewed landfill and recycling fees to meet the financial policies outlined in the OCP.
- Advanced work on the development of sustainable waste management programs, including a permanent solution for leaf and yard waste and organics.
- Opened the Landfill Gas to Energy Facility, which collects methane gas produced from the decomposition of organic waste and uses it to fuel an engine to generate electricity.

Strategy & Asset Management

- Reported on 24 services as part of the national municipal benchmarking organization, MBN Canada.
- Led the development of the 2018-2021 Strategic Plan: *Making Choices Today to Secure Tomorrow* along with the Corporate Balanced Scorecard to support its implementation.

- Created the City's first version Service Inventory for use in Service-Based Budget view and Levels of Service projects.
- Created an Asset Management Roadmap along with four Asset Management Plans.

Transit

- Council approved funding of \$17.2 million for Transit Capital projects. This funding was made possible through the Public Transit Infrastructure Fund (PTIF), which is shared funding with the federal and provincial governments. Projects worked on in 2017 include:
 - purchase additional buses for a new express route on Arcola Avenue and the overall spare fleet
 - purchase additional buses for the overall spare fleet of both conventional and paratransit fleet
 - purchase 17 replacement 40 foot buses
 - purchase nine replacement paratransit buses
 - update conventional bus stops with new concrete pads and accessibility enhancements
 - purchase more modern bus shelters
 - purchase and implement new dispatch software for the conventional operations
- Paratransit continues to provide additional service and utilize taxis to reduce the amount of unaccommodated trips. In 2017, Paratransit was able to reduce its unaccommodated trip rate to approximately 0.24 per cent of all trips requested.
- Increase in Ridership by three per cent to a total of 6.6 million rides.
- Charter Service increased dramatically for 10 Saskatchewan Roughrider games and two Music Concerts at Mosaic Stadium. The average for each event was 6,620 transit customers with an overall total of 79,444 rides.

Water Works

- Phase 1 of the Wastewater Master Plan was completed. The plan will provide direction for capital investments in the wastewater collection system over the next 25 years and work towards meeting our provincial regulators commitments.
- A third forcemain was constructed from the McCarthy Boulevard Pumping Station to the Waste Water Treatment Plant. The additional

forcemain will allow the City to pump more wastewater during major rainfall events and reduce the risk of wastewater overflows and sewer backups.

- The technical analysis and report for the Water Master Plan was completed. The plan will provide direction for capital investments in the water system over the next 25 years.
- Construction was completed on a new Ultra Violet Facility at the Buffalo Pound Water Treatment Plant, which improves the overall water treatment process.
- The City repaired a record number of watermain breaks, which was directly attributed to extreme dry weather causing ground shifting.

- The City proactively rehabilitates and replaces both water and wastewater mains as part of our renewal program. In 2017, over 25 km of wastewater mains were relined and approximately five kilometers of water mains were relined and replaced.
- The upgrades to the Waste Water Treatment Plant achieved final completion.
- Ongoing drainage upgrades were advanced along 5th Avenue North and 12th Avenue, which will reduce the risk of flooding and assist in reducing the rainwater out of the wastewater system.

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Service Partners

The City works with a number of related organizations whose financial results are consolidated with those of City operations for the purposes of financial reporting. Most of these service partners also publish their own performance results annually. Some highlights from each service partner follow.

Regina Police Service

The Regina Police Service takes a lead role in providing public safety in the city of Regina. Recognition of this role is embodied in the Service's vision statement of "Working together to keep Regina safe."

2017 Highlights

The Strategic Plan 2015-2018 is based on four strategic themes: service; communication; our people; and improvements. Below are highlights from 2017 under each of these strategic themes.

Service

- Regina launched its Community Hub on January 1, 2018. The Hub is a coordinated approach, involving police and other stakeholders in community well-being, both identifying individuals and/or families experiencing acutely elevated risk factors and providing immediate and integrated responses to address these risks.
- All front-line officers in the Community Services Division received training regarding proper response and investigations regarding intimate partner violence. In addition, a new domestic conflict policy was created.
- A Gun Amnesty Program was piloted in February, during which police would pick up unwanted firearms and grant amnesty for certain *Criminal Code* offences related to firearm possession. There were 157 guns taken in through this very successful pilot.

Communication

- Reconciliation training was developed in 2017 to be delivered to all sworn and civilian staff in 2018.

- The Regina Police Service hosted two luncheons for family members of missing and murdered Indigenous women and girls. The purpose of these luncheons was to give family members an opportunity to speak openly about their experiences, foster the development of mutual trust and understanding, and to support the healing process.
- The Department of Justice Studies at the University of Regina once again conducted a bi-annual community perceptions telephone survey. Respondents provided their input on crime, policing and feelings of safety. The full results of the survey are available on the Regina Police Service website.
- Police services in Saskatchewan became accountable to the *Local Authority Freedom of Information and Protection of Privacy Act* (LA FOIP) beginning January 1, 2018. A great deal of preparation was required to get ready for this change, including training, developing policies and processes, and creating positions to accommodate the increased workload related to LA FOIP requests.

Our People

- The 125th anniversary for the Regina Police Service was July 19. Celebrations included an internal logo design contest, a lunch BBQ for the community on the anniversary date and an October gala that raised funds for United Way Regina.
- A voluntary self-identification survey was conducted among staff to determine our progress in reaching our employee equity goals.
- A strategy and new policy regarding fentanyl has been implemented. Training on Narcan has also been added to annual CPR training.

Improvements

- Automated reports that utilize our data to measure the activities and workload of patrol members have been developed. These reports

reflect the volume and types of calls for service, measure our ability to meet our call response standards, inform our deployment strategies and determine if patrol officers are able to meet reactive and proactive objectives.

- A comprehensive operational review of both the Community Services Division and Criminal Investigation Division was conducted. The recommendations from this review will help inform budgetary and strategic decisions in the coming years.
- The Regina Police Service now has a fully supported audio recording system for both radio and telephone.
- This was the second in a three-year process to train and equip 50 per cent of patrol members with carbine rifles. Carbine rifles are more effective than shotguns in a critical situation (e.g. an active shooter).

Buffalo Pound Water Treatment Corporation

The Buffalo Pound Water Treatment Corporation had a very successful year for operations in 2017. The Buffalo Pound Water Treatment Plant treated a record volume of water in 2017 breaking the previous record set in 2001, a serious drought year, while continuing to meet regulatory requirements and criteria for the production of safe drinking water.

The issues with poor raw water quality, which have impacted operations in recent years, improved due to increased water flows from Lake Diefenbaker and releases from Buffalo Pound Lake. The improvement in the raw water quality resulted in a reduction in chemical costs.

With the reorganization in late 2016, a Maintenance & Engineering Manager was recruited in mid-2017, which completes the staffing for the three divisions; Water Lab & Research, Operations & Safety and Maintenance & Engineering. The Collective Bargaining Agreement with Unifor 595 was successfully negotiated for 2017-2019.

The Corporation was able to complete the following significant projects: Procurement and reserve policies; transfer of assets from the Cities to the new legal corporation; adoption of initial Bylaws; risk registry audit and review; strategic plan and the creation of the Capital Projects Committee.

The safety management system continued to be developed and implemented throughout the organization in 2017. The system went through a third party gap analysis in the fall and will be audit ready for the spring of 2018 to achieve a Certificate of Recognition through the Safety Association of Saskatchewan Manufacturers.

A major research study was commenced that examines alternative processes for dealing with the organic matter present in our lake water. This will enable us to reduce the production of unwanted by-products without compromising the efficiency of disinfection.

Continuous Improvement is one of the core of values of the Corporation. We are implementing a new Computerized Management Maintenance System to further strengthen our maintenance practices and collect high quality maintenance data. The system will enable us to execute the maintenance business processes in consistent manner and will help us make better operational and capital decisions and reduce corporation risks.

The Ultraviolet Treatment System was completed and commissioned this past year. It provides another barrier of protection with increased disinfection while allowing us to reduce the amount of chlorine added.

The Electrical Capital Upgrade Project was accelerated for the Main Plant and Lake Pump Station Substations and Transmission Line, which will renew the end of life assets, modernize and increase the efficiency of the raw water pumping capabilities and will include backup generators to increase the Plant's reliability. Construction will commence in early 2018. In order to accelerate this work, the Corporation obtained its first loan of \$45 million.

The Plant Renewal Business Case and Implementation Strategy were completed and approved by the Board of Directors, which set the long term plan for the

Plant's Renewal. This project is currently estimated to cost between \$127 and \$224 million, if completed by 2023.

The Corporation received \$4.6 million for capital work in 2017 from water sales and interest earned. All projects completed or underway totalled \$2.5 million during the year. Project work totaling \$3.8 million was carried forward to 2018 to complete projects initiated in 2017. Due to record water sales, revenues were \$11.82 million and expenses were \$10 million resulting in a surplus of approximately \$2 million at year end.

The Buffalo Pound Water Treatment Corporation thanks Derrick Bellows, past Board Chair, and Chuck McDonald, the outgoing Board Chair, for their leadership during the significant transition of the past few years and their mentorship of the Corporation's senior staff. Thanks are also due to the Buffalo Pound Water Management team and staff for their collective hard work and dedication to ensure that the Corporation met its regulatory requirements, mandate and objectives during the course of the year. Finally, the Corporation also recognizes the Board of Directors for their continued insight and input to ensure it is able to meet its mandate and mission.

Economic Development Regina

Economic Development Regina (EDR) continues to pursue the City's growth plan to a population of 300,000 by 2040 and the tens of thousands of new jobs that it will require.

For several years EDR set goals to leverage greater private sector revenue flows as we build upon the base of consistent foundational funding from the City of Regina. In 2017, we took a great leap forward in this by launching our Investment Partnership Program, which provides an opportunity for companies and organizations to invest directly in the work of EDR. Though the initiative only began in Q3, it has produced new partnerships with ten groups to date, resulting in new revenues of \$250,000 per year, for three years, or a total of \$750,000. This total is expected to rise to over \$1 million as more partnerships are signed. The Investment Partnership Initiative is a clear indication of confidence in the

direction and performance of EDR from the local business community.

While our smart growth sector strategy follows a long-term path, it allows us to be nimble when new strategic opportunities present themselves. Such was the case for our Agri-value Strategy this year, as we seized a once-in-a-generation chance to change the nature of building value in agricultural products, through the Government of Canada's Supercluster Initiative.

As a result of extraordinary collaboration and co-operation, we helped facilitate the creation of Protein Industries Canada (PIC), which raised over \$300 million in private investment and secured over \$153 million in Federal Government funding. The proposal and strategy when realized, will result in transformative private sector projects in the Greater Regina Area (GRA). PIC and its associated projects have the potential to turn Regina and Saskatchewan into the global headquarters for value added plant protein production and to feed the world sustainably.

After nearly two years of research and stakeholder consultation, 2017 saw the first stage launch of the Regina Advantage, a program to articulate and project a strong, competitive identity for the GRA. This aggressive campaign will articulate our community's best assets, foster pride of place within the community and raise the profile of our key economic sectors. It began with the launch of our new website and the first phase of a multi-year marketing and communication campaign to assist local companies in attracting employees and new investment as they grow.

These examples illustrate the importance of thinking big, planning long term and realizing the fruits of collective labor over an extended horizon. The continuation of these initiatives is an important component of EDR's 2018 strategic priorities, along with new developments including the execution of the Entrepreneurship Strategy, co-created with stakeholders, to build a strong entrepreneurial culture in the GRA.

The Regina Exhibition Association Limited (Evraz Place)

Evraz Place is a community gathering spot where we bring people together through outstanding facilities, great hospitality and excellent service. As the hub of sports, entertainment and business events in Regina, Evraz Place is the centre of our community and the place where everything happens. We are providers of memorable experiences and each visit to the Evraz Place property is a new opportunity for our team to create special moments and memories for our guests. Our mission to enrich quality of life in our community is fulfilled through the significant community, social and economic impact we provide year-round.

The Regina Exhibition Association Limited (REAL) is an arms-length not-for-profit corporation owned by the City of Regina and governed by an independent Board of Directors appointed by City Council. Profits are reinvested in the business and the assets of Evraz Place.

2017 highlights:

- Revenues increased from \$12 million to \$47.7 million in the past 15 years.
- Reported a net loss of \$1 million. Cost management has been an ongoing effort year over year and will continue in 2018 to counter some softening of the core events and the entertainment business in the past year.
- Hosted more than 700 events and welcomed approximately 3.5 million visitors, generating \$212 million in provincial GDP and \$151 million in city of Regina GDP.
- The International Trade Centre opened in November 2017, which joins all remaining buildings on the Evraz Place 100-acre property (with the exception of Mosaic Stadium). It makes Evraz Place one of the largest interconnected event complexes of its kind in North America.
- Hosted three signature annual events, including the 40th edition of Canada's Farm Progress Show, Queen City Ex and Canadian Western Agribition.
- Held several trade and consumer events, including indoor car, RV and boat dealers, the Majestic Car Show, Fan Expo Regina and a

number of consumer product shows and craft sales.

- Hosted a range of concert and entertainment events, including Jeff Dunham, I Love the '90s Tour, Miranda Lambert, Thomas Rhett, WWE, Bryan Adams, Johnny Reid, Our Lady Peace, Billy Talent, Thomas Rhett, Joe Bonamassa and Guns N' Roses.
- Mosaic Stadium hosted community events throughout 2017 including:
 - Regina High School Association football games
 - Saskatchewan Roughrider games
 - Corporate Christmas parties
 - Regina Soccer Association games
 - Adult flag football games
 - University of Regina Rams games
 - Regina Thunder games
 - Weddings, corporate receptions, luncheons and galas
 - Regina Rocks Mosaic Stadium concert
 - Soccer Day in Saskatchewan
 - Guns N' Roses concert
- Hosted weekly tournaments in The Co-operators Centre and EventPlex.
- Hosted several exciting sporting events including the inaugural CFL Week, Soccer Day in Saskatchewan, Pinty's Grand Slam of Curling and Skate Canada International.
- The Sport and Recreation business continues to thrive, with continued growth through scheduling efficiencies and the high participation of hockey and soccer stakeholders in Regina.
 - Regina Soccer Association: 3,500 participants
 - Hockey Regina: more than 2,500 participants
 - CCHL Adult Hockey League: 2,000 participants
 - CCHL 3 on 3 Youth Hockey League: 1,200 participants

Regina Downtown

The Regina Downtown Business Improvement District (RDBID) provides a range of business and community services to promote and enhance downtown's unique assets, to improve conditions for businesses operating in the district and to improve the quality of life for those who shop, work, live and play downtown.

Previously, the downtown encompassed the 41 block area between Osler Street, Angus Street, Victoria Avenue, and Saskatchewan Drive. In March 2016, City Council approved the boundary expansion of the business improvement district south to 13th Avenue, along Broad Street between Victoria Avenue and College Drive, and east to Halifax Street from Saskatchewan Drive to 13th Avenue. This area encompasses 125 commercial properties.



Figure 12: Regina's Downtown

Regina Downtown's services supplement those provided by the City of Regina.

Our 2016-2018 strategic plan, *Imagine Downtown – The Continuing Evolution of Regina's Downtown* was launched in March, 2016. In order to achieve our vision of downtown being a place where people want to be and businesses want to invest, we created four key pillars to help realize our objectives and outcomes—membership engagement services, place-making, investment growth/transformational projects and downtown advocacy.

Through our Imagine Downtown engagement process, we found that Regina downtown continues to grow, bolstered by an ever-growing, diverse landscape of unique restaurants and pubs, niche retailers, and marquis events and festivals. More than ever, there are more places to go and more things to see and do.

- In 2017, 18 new businesses opened in downtown Regina. These new businesses included restaurants, coffee shops, professional services, retail and boutiques.
- Twelve restaurants have opened patios throughout downtown, adding to our vibrancy.
- City Square Plaza is home to twelve food trucks, which serve a wide variety of menus throughout the summer months.
- Compared to 2016, our annual 2017 pedestrian count in downtown pedestrian/bicycle traffic remained steady.
- The *Info on the Go* team is Regina Downtown's visitor service team during the summer. They provide support at most downtown events and programs and assist with membership engagement. In 2017, they had a very similar reach to 2016, which was over 12,500 public interactions.
- Attendance at six outdoor Cinema Under the Stars movie nights reached more than 8,500 people.
- Over 5,900 people visited the ice rink and warming hut at Victoria Park during our 2016-2017 season. This was a 500 per cent increase from 2015-2016.
- Fourteen downtown restaurants participated in the third annual 'Regina Restaurant Week'—our most successful and attended event to date that celebrates our culinary offerings by having businesses provide a fixed price three-course meal.
- Downtown Regina played host to hundreds as we collectively celebrated Canada's 150th birthday. Offering everything from live music and games to family friendly activities and even a chef cooking competition.
- We partnered with Regina born business AnyCard to offer our members the opportunity to sell Regina Downtown e-Gift Cards. Over 30 businesses are currently on board with this program, which continues to be promoted online and through various contesting.
- Working closely with us and others, Economic Development Regina prepared an economic impact report for downtown. Through their Strategic & Competitive Intelligence office, they compiled the research that supports the advantages of living, working, playing and investing in Regina's downtown core.

Downtown Regina is also the heart of arts, culture and heritage for the community. Many of our projects and

initiatives embraced Regina's collective cultural values.

- Doors Open Regina— A one day tour on August 19, 2017, offered visitors a behind the scenes look at nine of downtown Regina's most prominent and popular locations. In partnership with the Regina Civic Museum and Heritage Regina, it received extensive media attention and a positive response from the public.
- Onlookers and art enthusiasts enjoyed the fifth annual Pop Up Downtown that ran throughout the summer of 2017. A public art installation, partnership with the Dunlop Art Gallery and Creative City Centre, featured seven original artworks found throughout the downtown core and brought an increased sense of liveliness and were further promoted through audio and walking tours.
- The Downtown Regina Cultural Trailway, a partnership with Heritage Regina, received a 2017 Municipal Heritage award and Lieutenant Governor of Saskatchewan Heritage award for Education, Heritage Events and Publications.

Ensuring downtown Regina is clean and safe is one of our most important mandates. To support our efforts, RDBID employs the Clean Team. The Clean Team performs maintenance and cleaning tasks, including sweeping sidewalks, collecting rubbish, removing litter from public amenities, reporting streetlight outages, as well as removing and reporting graffiti as needed. RDBID also works closely with the Regina Police Service and other community service providers to ensure the safety of everyone who comes downtown.

- In 2017, 780 bags of litter and garbage were collected in the downtown, an increase of 20 per cent from 2016. This is over and above the garbage deposited in City of Regina waste bins.
- Our Clean Team removed 548 graffiti tags from downtown properties and street furniture, a decrease of 29 per cent from 2016.
- Our Clean Team walked 4,327 km in total. That's the distance to Yellowknife, NWT, and back!
- Thanks to an in kind sponsorship with South Country Equipment, we obtained a John Deere Gator that helped transport items and made the task of moving, loading and hauling large obstacles much easier.

- The Regina Police Service has a dedicated group of officers who make up the Downtown Beat team. Two officers are assigned to each of the four shifts that are dedicated to patrolling the downtown area of Regina. Quite often, you will see these officers out walking or riding bikes downtown. In 2017, the Beat officers spent more than 3,700 hours patrolling downtown on foot and over 750 hours on their bikes. Much of what the Beat officers do is proactive policing. They are interacting with the public and business owners downtown in addition to responding to calls for service. Beat officers had over 1,400 contacts with downtown business owners and employees in 2017. You will often see the Beat officers at downtown events ensuring that everyone is enjoying downtown responsibly. They attended over 100 downtown events in 2017.

Warehouse District

Regina's Warehouse Business Improvement District (RWBID) was established in 2003 to promote and enhance the District's unique warehouse area and historical assets, enhance business conditions and improve the quality of life for those that live, work and utilize the area. The Warehouse District services 80 blocks of Regina, within the boundaries of Albert Street to Winnipeg Street and 4th Avenue to the CPR tracks. The Warehouse District is home to both modern and historic Chicago-style buildings, built in the early 1900s.

In 2017, the Warehouse District welcomed a new full time Executive Director and Marketing Coordinator.

Highlights of 2017 in the Warehouse District include:

- Launched the first of three audio walking tours utilizing the izi.mobile walking tour application.
- Work began with our business assessment survey, helping RWBID understand the perspective of the current members in our district.
- Participated in discussions on the City of Regina Railyard Renewal Project.
- Participated in the City of Regina Underutilized Land Study.
- Continued our partnership with the North Central Family Centre Clean-Up Crew in the district from

May through October. The crew was made up of four individuals who also helped support events like the Warehouse Tailgate Party.

- Annual Jane's Walk on May 9 saw 50 individuals attend an informative talk and walk around the Warehouse District led by Robin Adeney.
- Held the first annual Warehouse Tailgate Party, in partnership with the Centennial Shopping Centre, where we gathered to celebrate an away game for our hometown team.
- With the hire of a full time Marketing Coordinator in October, RWBID was able to grow their social media following by approximately 1,000 in two months.
- Held a December Facebook promotion to encourage people to visit the district and increase online engagement with a five day holiday giveaway contest. Local retailers provided prizes, RWBID organized the online campaign and people from across the city participated in the promotion.
- To add additional light in a traditionally dark time for the district, Warehouse initiated the first annual Holiday Light partnership. Get Lit in the District was a way to encourage local businesses to explore different ways to provide interest and light during the holiday season.

Regina Public Library

Regina Public Library (RPL) is an urban library system comprising nine locations: eight branches and a Central Library that includes a Central Children's Library.

RPL offers community gathering places where the joy of reading, discovery and lifelong learning is respected and encouraged.

Through its collections, programs and services, RPL promotes and supports cultural, economic, educational and recreational development in the city.

Corporate strategy

In 2016, the RPL Board of Directors adopted a new vision, mission and values for the Library that articulate our strategic direction. In early 2017, the RPL Board of Directors introduced the library's new strategic plan. The plan outlines a high-level set of

strategic imperatives necessary for the organization to meet its mission and continue to strive toward its vision. It provides direction for the organization's priorities, envisions a desired future and defines actions required to achieve that future.

To achieve the objectives of its strategic plan, Regina Public Library has introduced a framework through which success is measured in seven key outcomes.

Outcome: Community

Libraries are open to everyone. Library staff understand the community's needs and are trusted to provide reliable guidance and support on a wide range of issues. Libraries bring people together in welcoming community hubs, which host local events and provide a shared sense of place for their users—ever more important in an increasingly digital age.

Highlights

- In 2017, RPL had 1.68 million visits to its branches. This number is up 10 per cent since 2013.
- RPL moved its Albert Branch to the new māmawēyatitān centre in July 2017. Since its move, 2017 third-quarter numbers indicate a 23 per cent increase in circulation of materials, an 87 per cent increase in visits and a 64 per cent increase in provision of library cards.
- In 2017, RPL introduced changes to ensure programs are offered to more appropriately fit the lives of Reginans by increasing drop-in programming, after-school programming and volunteer-based programs, as well as increasing our flexibility to add sessions to sold out programs whenever possible.

Outcome: Culture

Cultural and creative opportunities enrich lives. Each are important in developing local quality of life, sense of place and individual well-being. Each also supports social cohesion, builds skills and reduces social isolation by encouraging participation in shared activities. RPL and the community celebrate the library as an integrated cultural institution.

Highlights

- Dunlop exhibitions continue to be an attraction at both the Central Library and Sherwood Village Branch. In 2017, the Central Library gallery

hosted 22,088 visitors, while the Sherwood Village gallery welcomed 11,657 visitors.

- Like commercial and arthouse theatres across North America, patronage at RPL Film Theatre has continued to decline. RPL film theatre attendance dropped 50 per cent from 2012 to 2013. This decline in customers is a concern to RPL— we are undertaking research on a number of fronts to determine what we can learn to turn this decline around.

Outcome: Digital

Public libraries provide a trusted network of accessible locations with free Wi-Fi, computers, scanning, printing and new opportunities through technology such as 3D printing, laptop lending and the up-and-coming digital media lab. As the world becomes more digital, access to technology and the ability to operate confidently and safely online are increasingly important.

Highlights

- Laptop lending was added as a service to help address the increasing demand for library computers.
- RPL launched a new website in April with the intent to improve the online customer experience. Key findings to date indicate the new site is attracting more visitors who are staying longer and exploring more content.
- In just two years, RPL has increased the number of work stations by 33 per cent and now has 202 public-access stations across the system.
- Free Wi-Fi at the library also continues to be a popular offering and use continues to climb.
- The popularity of streaming content continues to increase among customers. RPL has over 470,000 songs in its streaming music collection and over 30,000 streaming television programs and movies. Streaming content is available to customers through two online libraries: Naxos and hoopla.

Outcome: Learning

RPL provides safe and accessible spaces in which people can study, work and connect with each other and the world. This outcome also considers the wealth of resources we offer to support self-directed learning, both in physical and digital formats.

Highlights

- A key priority for the library, the 2017 *Level Up!* program was an expanded approach to the typical summer reading program for elementary school students.
- In 2016, RPL offered 3,000 programs to over 63,000 pre-school children and their caregivers.
- TEDx is a program of local, self-organized events that bring people together to share a TED-like experience. In spring 2017, RPL served as host for a TEDx event in Regina. Five local speakers presented ideas and unique perspectives to a live, sold-out audience as well as to the entire online TED world.
- Through its adult Literacy Unit, RPL provides free literacy assistance for anyone who would like to improve their reading, writing or speaking skills. The program matches volunteer tutors one on one with learners.

Outcome: Prosperity

The prosperity of individuals and the city is crucial for residents' well-being and quality of life. Financial literacy is key to the prosperity of individuals and libraries have an important role to play in this area. Libraries also support businesses to start up and grow by working to signpost businesses to sources of support and advice. Libraries can also help attract businesses into an area and keep them there, by contributing to 'placemaking' and overall quality of life.

Highlights

- RPL has been creating tangible, positive impacts on the local business community to contribute to overall community prosperity. In 2016, RPL hired a business analyst to deliver business programs in three key areas: small business/entrepreneurship, financial literacy and career and employment support. In 2017, RPL offered 80 business programs and attracted 1,210 attendees. Program topics included *Starting a Business*; *Getting Money: What Lenders and Investors Want*; *Small Business Fair*; *Entrepreneur Stories for Students*; and *Financing Your Start Up*.

Outcome: Reading

Reading and literacy are two of the most fundamental skills in life. Libraries provide free access to reading materials for everyone regardless of age, ability,

wealth, education, etc. Libraries also extend the range of reading material available through online and digital offerings. This access makes libraries a catalyst for improved reading and literacy skills.

Highlights

- RPL offers both print and digital reading material. From encyclopedias to graphic novels, westerns, romances and everything in between, RPL offers a range of options when it comes to reading. The people of Regina continue to appreciate physical, hard-copy books, though the popularity of digital books — eBooks and eAudiobooks — continues to increase.
- In 2017, RPL staff began curating our own, Regina-specific lists including reading lists of materials popular at RPL, titles that will soon be available to our customers, works by authors honoured through the Saskatchewan Book Awards and more.
- RPL has had a steady customer base for its Book Club in a Bag service, which provides clubs with multiple copies of one title, book reviews, author biographies and discussion questions.

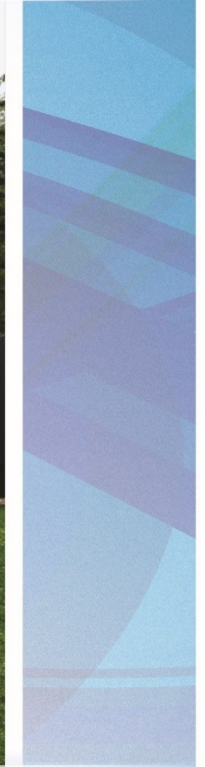
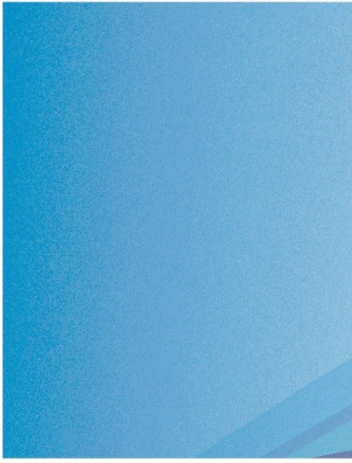
Outcome: Well-being

Libraries offer a wide range of health information, both online and through quality-assured reading lists dealing with the more common health conditions, as well as through programming devoted to individual well-being. In their role as community hubs, libraries also offer non-clinical spaces in localities where health and well-being groups can work with the community in a trusted and non-threatening venue.

Highlights

- RPL's Outreach Services Unit provides customized services to Regina customers who can't read printed material and/or can't visit the library due to reasons of illness, age or disability. There are presently over 300 people making use of Outreach Services.
- Each month, RPL visits Chip and Dale Homes Inc., an organization that supports individuals with intellectual and physical disabilities to have the best quality of life possible.

DRAFT



Financial Statement Discussion and Analysis

DRAFT

FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

(in thousands of dollars)

INTRODUCTION

The discussion and analysis of the City of Regina's financial performance provides an overall review of the City's financial activities for the fiscal year ended December 31, 2017. The intent of this discussion and analysis is to look at the City's financial performance as a whole; readers should review the "Introduction" and "City of Regina Performance in 2017" contained within the Annual Report, notes to the financial statements and financial statements to enhance their understanding of the corporation's service efforts and accomplishments from both financial and non-financial perspectives.

HIGHLIGHTS

The Consolidated Financial Statements combine the financial results of the City's divisions with the financial results of the agencies that are accountable to and controlled or owned by the City. These include:

- Regina Downtown Business Improvement District
- Regina's Warehouse Business Improvement District
- Economic Development Regina Inc.
- Regina Public Library
- Buffalo Pound Water Treatment Corporation (BPWTC)
- Regina Exhibition Association Limited (REAL)

Key financial highlights for 2017 are as follows:

- The 2017 Consolidated Financial Statements report net financial debt of \$28.9 million, a decrease of \$42.1 million from \$70.9 million at the end of 2016. The net financial debt position is due to the financing of major capital projects, the Mosaic Stadium project and the Wastewater Treatment Plant upgrade, to meet the City's present and future demands.
- The 2017 Consolidated Financial Statements also show an annual surplus of \$161.5 million compared to \$188.4 million in 2016.
- The City's accumulated surplus increased from \$2.0 billion at the end of 2016 to \$2.1 billion at December 31, 2017. Virtually all of the accumulated surplus is tied up in non-financial assets, such as tangible capital assets, which represents the service capacity available for future periods. Non-financial assets were \$2.2 billion at the end of 2017.
- Revenues decreased by \$5.3 million and expenses increased by \$21.5 million from 2016. The decrease in revenues is due to reduced provincial government funding of over \$10 million. The increase in expense is due to the consolidation of REAL whose expenses increased as well as amortization expense and debenture debt expense on the Mosaic Stadium.
- The City's reserves increased by \$14.1 million to \$232.9 million. The general utility reserve increased by \$27.4 million, the general fund reserve increased \$1.3 million, the landfill reserve increased by \$10.5 million and the equipment replacement reserve increased by \$5.1 million in order to fund future expenses. The land development reserve is in a deficit of \$17.1 million and the asset revitalization reserve decreased by \$9.2 million leaving less funding for future periods.

FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

(in thousands of dollars)

Demographic and Economic Information

	2017	2016	2015	2014	2013
Population*	230,725	215,106	223,000	217,490	232,090
Building permits					
Number	3,138	3,373	3,504	3,229	3,300
Values (\$000)	592,043	605,248	675,795	628,109	734,737
Urban dwelling starts	2,008	1,452	3,093	1,954	3,122
Inflation rate for Regina (%)	1.7%	1.1%	1.9%	2.4%	1.7%
GDP Growth for Regina (%)	2.3%	1.1%	1.6%	3.3%	3.5%
Unemployment rate (%)					
Regina	5.2%	5.0%	4.1%	4.2%	3.7%
Saskatchewan	6.3%	6.3%	5.5%	3.8%	4.0%
Canada	6.3%	7.0%	6.9%	6.9%	7.1%
Average selling prices of homes (\$)	318,372	312,060	311,235	313,903	311,047

*2016-2017 population figures are based on the 2016 census. 2012 to 2015 population figures were estimated based on the 2011 census population and estimated growth trends.

FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

(in thousands of dollars)

REVENUES

The City of Regina had consolidated revenue of \$740.4 million in 2017 as shown below:

Table 1: Revenues - Budget to Actual and Prior Year Comparison

	2017 Budget	2017 Actual	Budget Variance Favourable (Unfavourable)	2016 Actual	Year over Year Increase (Decrease)
Taxation	253,249	252,165	(1,084)	240,148	12,017
Fees and charges	231,276	241,665	10,389	217,716	23,949
Government transfers	73,976	134,965	60,989	118,219	16,746
Electrical distribution	25,647	26,534	887	25,267	1,267
Licenses, fines and levies	13,866	14,542	676	13,846	696
Gas distribution	3,453	5,975	2,522	6,138	(163)
Interest and penalties	1,439	2,810	1,371	2,103	707
Interest on portfolio investments	8,263	10,351	2,088	12,913	(2,562)
Realized loss on portfolio investments	10	(4,145)	(4,155)	4,326	(8,471)
Servicing agreement fees	11,038	13,847	2,809	17,483	(3,636)
Land sales	3,503	5,408	1,905	533	4,875
Other	24,698	8,271	(16,427)	6,884	1,387
Contribution of tangible capital assets	-	26,050	26,050	30,638	(4,588)
Other capital contributions	-	2,003	2,003	49,565	(47,562)
	650,418	740,441	90,023	745,779	(5,338)

The schedule above includes both operating and capital revenues, and controlled subsidiaries.

Taxation revenue for 2017 was \$12.0 million higher when compared to 2016 primarily due to a 6.4 Per cent increase in the mill rate and new properties coming onto the assessment roll during the year.

Fees and charges were \$23.9 million higher than previous year primarily due to an increase in REAL's sales and an increase in water sales.

Government transfers were \$16.7 million higher than 2016 due to P3 Canada funding for the Waste Water Treatment Plant of \$42.5 million; this was offset by reduced funding from the provincial government of over \$10 million and less funding relating to the Stadium.

Electrical distribution revenues reflect a trend of increasing rates for electricity and volatile rates for natural gas. Electrical consumption has been relative steady over the past ten years. Electrical distribution revenues increased by \$1.3 million when compared to 2016.

Servicing agreement fees for 2017 were \$3.6 million lower than 2016. When a servicing agreement is entered into between the City and a developer, the fees collected are inflows of cash or accounts receivable to the City. Parks, roads and dedicated lands are initially recorded as deferred revenue pursuant to the revenue recognition principles. They are recorded as revenue when allocated to eligible projects. Utility servicing agreement fees are recorded as revenue upon receipt or signing of new servicing agreements in accordance with revenue recognition principles. Servicing agreement fees collected in a given year are recorded as revenue or deferred revenue based on these principles.

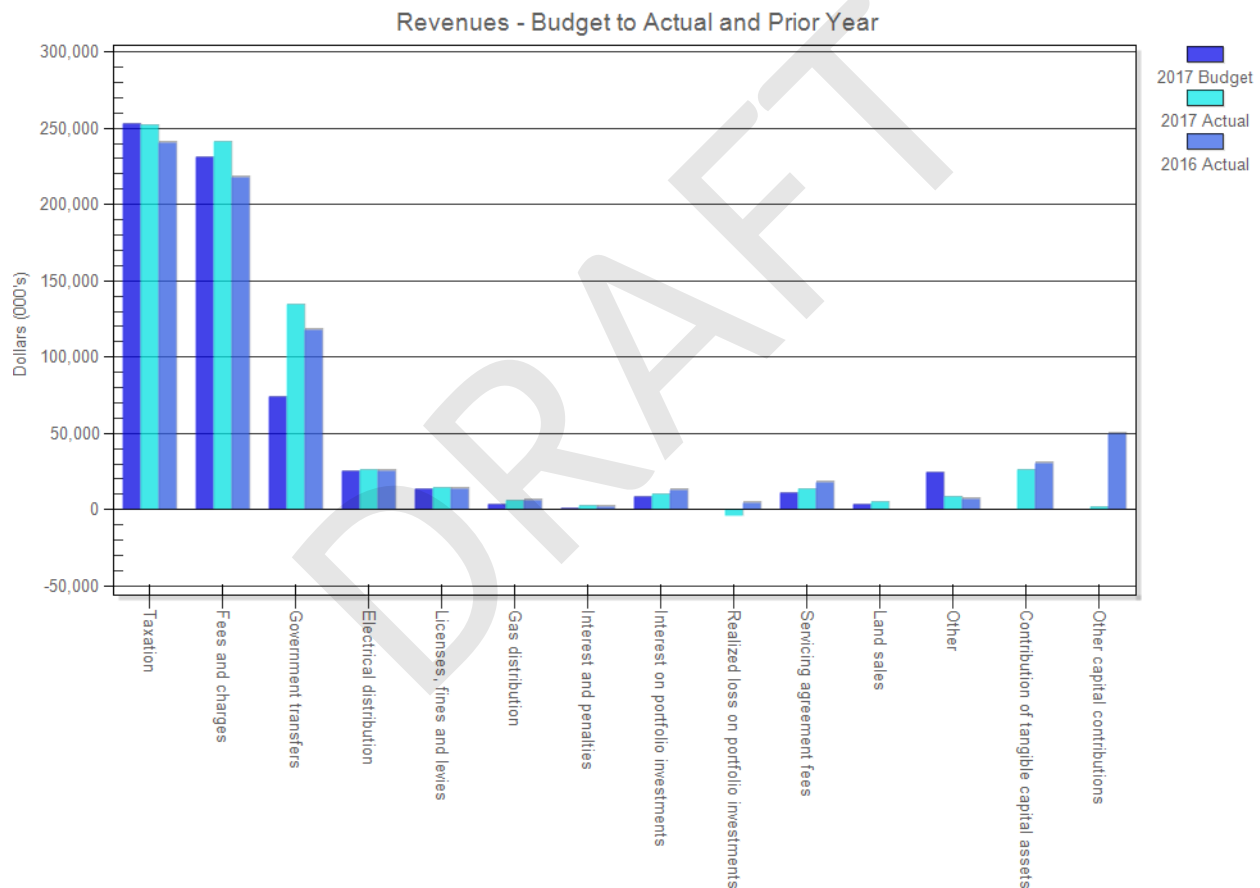
FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Contribution to tangible capital assets for 2017 were \$26 million above budget since this item is not budgeted for. This revenue includes tangible capital assets, such as land, roads, and underground networks that the City receives at no cost or below fair market value as per development agreements. However, the City will be expected to maintain and rehabilitate these assets from this point forward.

Other capital contribution were \$2.0 million in 2017 compared to \$49.6 million in 2016. As the Stadium was substantially complete in 2016 these payments reduced drastically in 2017.

Table 2: Revenues - Budget to Actual and Prior Year

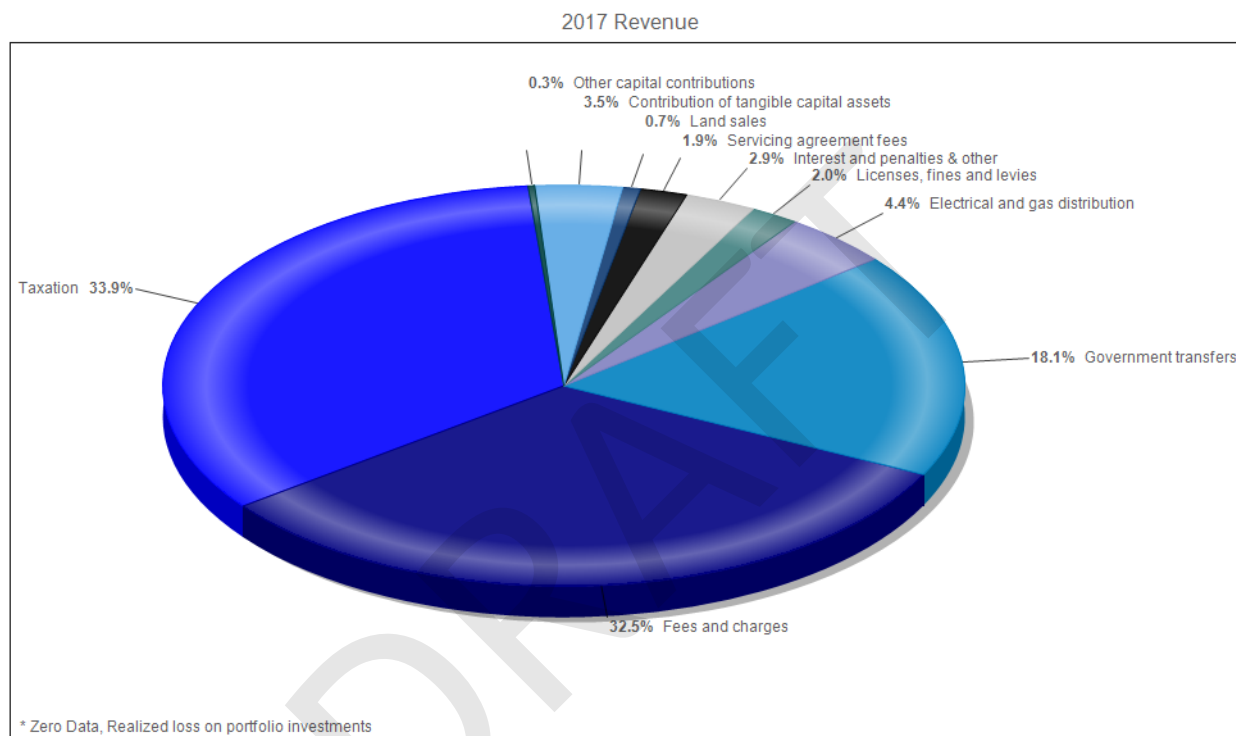


FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Of the total revenue earned in the year, more than 67 Per cent (2016 - 61 Per cent) is attributed to taxation and fees.

Table 3: 2017 Revenue by Type



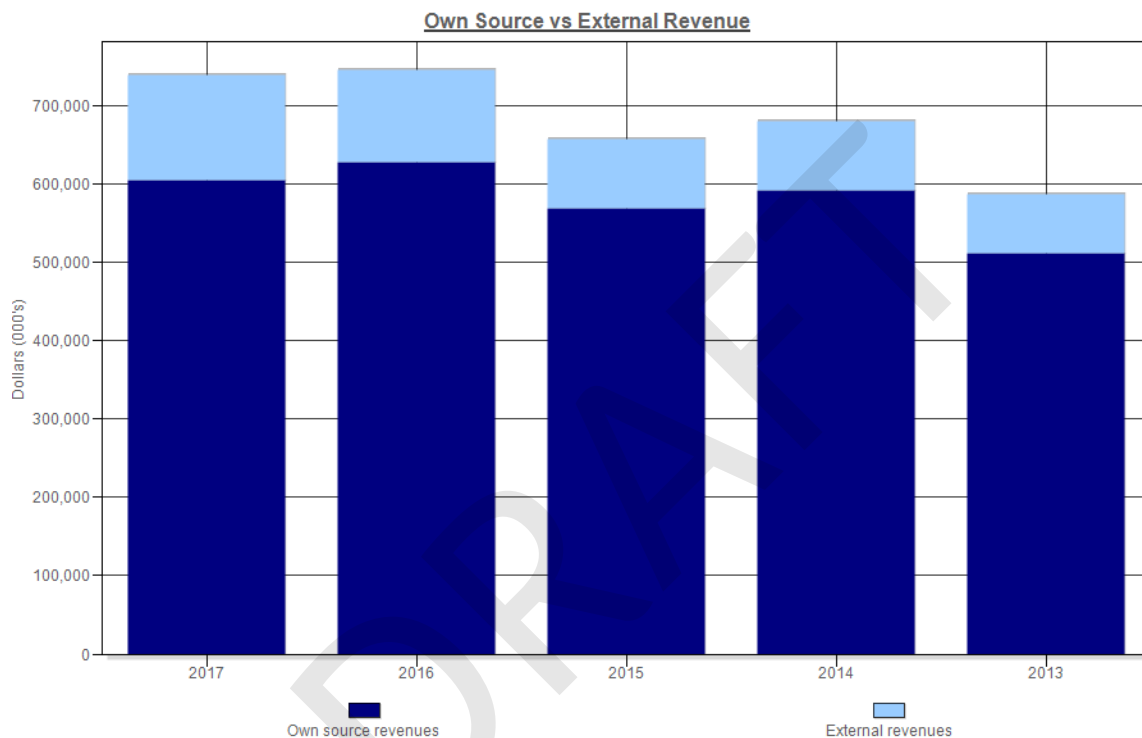
FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

(in thousands of dollars)

The City's financial condition is reflected in the overall economic and financial environment and the City's ability to meet service commitments to the public, obligations to creditors, employees and others. Table 4 reflects a comparison of own-source revenue to external revenues.

Table 4: Own Source vs External Revenue



Own-source revenues, which include taxation, have increased over the past five years and generally external revenues have decreased, however in 2017 external revenues were higher due to P3 Canada funding for the Wastewater Treatment Plant for \$42.5 million.

FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Table 5 provides a summary of the total revenue collected over the last five years. The top five revenue sources include taxation, government transfers, fees and charges, electrical distribution and contribution of tangible capital assets (Table 5).

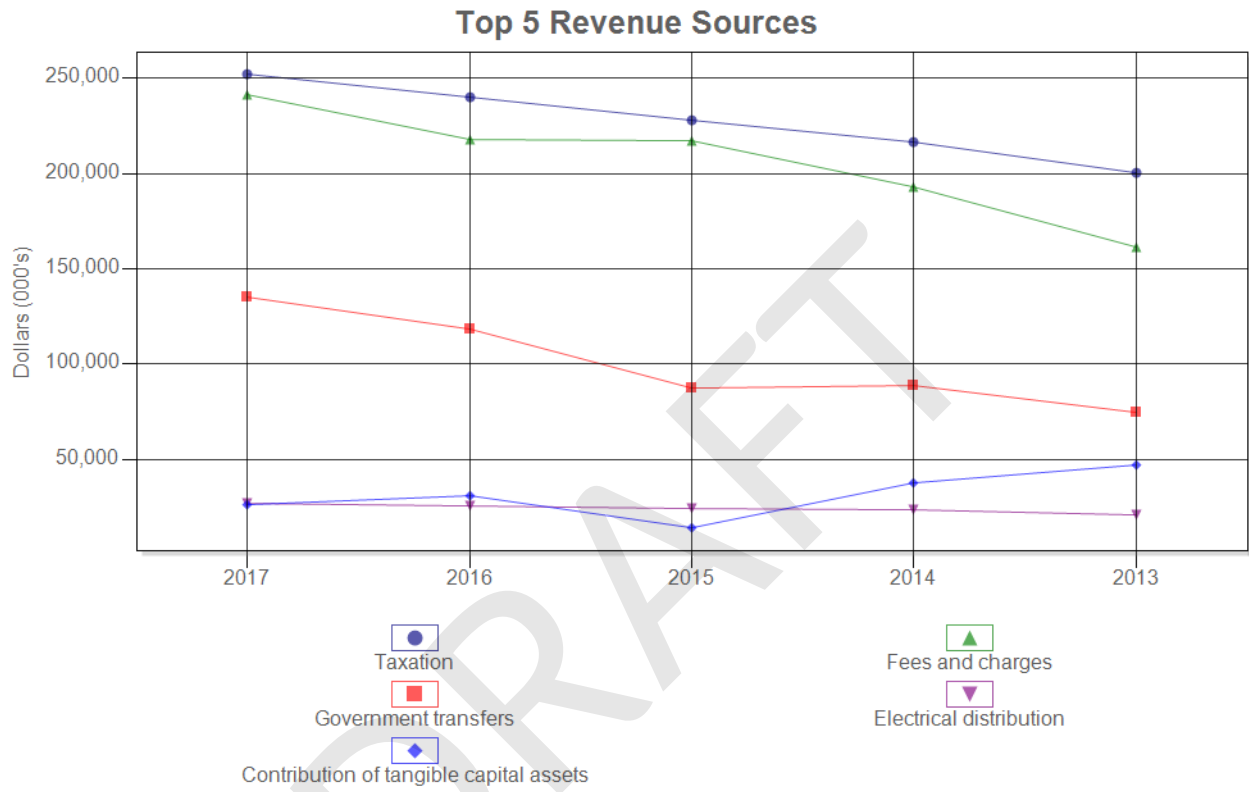
Table 5: Revenue Summary (Five Years)

Revenue Summary	2017	2016	2015	2014	2013
Taxation	252,165	240,148	227,973	216,711	200,326
Fees and charges	241,665	217,716	217,052	193,182	161,208
Government transfers	134,965	118,219	87,661	88,684	74,335
Electrical distribution	26,534	25,267	24,417	23,124	20,596
Licenses, fines and levies	14,542	13,846	14,211	13,394	11,814
Gas distribution	5,975	6,138	7,076	7,587	6,739
Interest and penalties	2,810	2,103	1,833	1,661	1,406
Interest on portfolio investments	10,351	12,913	18,940	15,024	9,665
Realized loss on portfolio investments	(4,145)	4,326	8,311	3,488	(1)
Servicing agreement fees	13,847	17,483	20,339	10,979	25,374
Land sales	5,408	533	3,877	7,735	18,128
Other	8,271	6,884	11,174	7,119	10,060
Contribution of tangible capital assets	26,050	30,638	14,114	37,745	46,980
Restructuring	-	-	-	54,086	-
Other capital contributions	2,003	49,565	-	-	-
	740,441	745,779	656,978	680,519	586,630

FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Table 6: Top Five Revenue Sources



FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Taxation revenue generally increases with growth and tax rate increases.

Taxation revenues result from Municipal and Library Taxes levied on all properties in the city and business improvement levies assessed by the Business Improvement Districts on properties in the districts.

Property taxes are calculated by applying a mill rate and mill rate factor to each property assessment. The mill rate and mill rate factor together are known as the tax rate.

Table 7: Taxable Property Assessment

$$\boxed{\begin{array}{c} \text{Taxable} \\ \text{assessment} \end{array}} \times \boxed{\begin{array}{c} \text{Mill} \\ \text{rate} \end{array}} \times \boxed{\begin{array}{c} \text{Mill rate} \\ \text{factor} \end{array}} = \boxed{\begin{array}{c} \text{Property} \\ \text{tax} \end{array}}$$

Taxable Property Assessment	
(in thousands of dollars)	
Year	Total
2017	27,932,498
2016	20,613,040
2015	19,700,181
2014	19,182,276
2013	18,611,010

FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Table 8: Mill Rates And Levies

Mill Rates			Business Improvement Levies		
Year	Municipal	Library	Total	Regina	Regina's Warehouse Business Improvement District
				Downtown	Improvement District
2017*	7.4483	0.7199	8.1682	0.5708	0.4750
2016	9.5920	0.9594	10.5514	0.7757	0.7588
2015	9.2856	0.9372	10.2228	0.7388	0.7588
2014	8.9371	0.9216	9.8587	0.7388	0.7588
2013*	8.4404	0.8947	9.3351	0.7388	0.7588

* Reassessment year and the mill rates and business improvement levies were restated to revenue neutral rates.

Table 9: Municipal Mill Rate Factors

Property Class/Subclass	Mill Rate Factors				
	2017	2016	2015	2014	2013
Residential	0.91152	0.87880	0.87880	0.87880	0.87880
Condominiums	0.91152	0.87880	0.87880	0.87880	0.87880
Multi family residential	0.91152	0.87880	0.87880	0.87880	0.87880
Commercial and Industrial	1.21040	1.32901	1.32901	1.32901	1.32901
Golf courses	0.78654	0.86359	0.86359	0.86359	0.86359
Agriculture	1.21040	1.32901	1.32901	1.32901	1.32901

FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Table 10: Tax Levies and Collection

	2017	2016	2015	2014	2013
Municipal tax levy	231,346	219,414	208,274	197,821	170,239
Global Transportation Hub Authority	1,916	1,742	1,591	-	-
School boards tax levy	140,355	127,017	122,026	119,687	115,717
Library tax levy	21,391	20,734	19,699	18,890	17,818
Total tax levy	395,008	368,907	351,590	336,398	303,774
Tax levy per capita - Municipal*	1,003	1,020	934	910	807
Tax levy per capita - School boards*	608	590	547	550	548
Tax levy per capita - Library*	93	96	88	87	84
Total tax levy per capita* (\$)	1,704	1,706	1,569	1,547	1,438
Tax levy per household - Municipal**	2,424	2,354	2,281	2,208	1,948
Tax levy per household - School boards**	1,470	1,363	1,337	1,336	1,324
Tax levy per household - Library**	224	222	216	211	204
Total tax levy per household** (\$)	4,118	3,939	3,834	3,755	3,476
Tax arrears, end of year (prior to allowance for doubtful accounts)	11,594	9,658	8,078	4,740	4,740
Arrears as a % of total tax levy	2.94%	2.62%	2.31%	1.41%	1.56%
Tax levy as a % of General operating revenue	31.24%	29.42%	31.70%	29.07%	29.02%
Total taxes collected	388,756	361,920	341,921	331,412	309,372

*2016-2017 population figures are based on the 2016 census. 2012 to 2015 population figures were estimated based on the 2011 census population and estimated growth trends.

** Household figure as obtained from Stats Canada 2016 census. 2012-2015 population figures were based off the 2011 census.

FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Table 11: Major Property Taxpayers in Regina in 2017

Registered Owner	Total Taxable Assessment	% of Total Taxable Assessment
1. Harvard Developments Inc.	324,935	1.58%
2. Consumers' Co-operative Refineries Ltd.	297,513	1.44%
3. Boardwalk REIT Properties Holdings Ltd.	255,219	1.24%
4. HDL Investments Inc.	222,794	1.08%
5. Cornwall Centre Inc.	163,788	0.79%
6. SBLP Southland Mall Inc.	133,699	0.65%
7. 101143561 Saskatchewan Ltd.	104,355	0.51%
8. Loblaw Properties West Inc.	92,962	0.45%
9. Regina Airport Authority	80,206	0.39%
10. Westdale Construction Co. Ltd.	72,770	0.35%
11. SGC Holdings Inc.	69,510	0.34%
12. Artis Victoria Square Ltd.	69,393	0.34%
13. First Willow Developments Ltd.	61,402	0.30%
14. Enbridge Pipelines Inc.	53,371	0.26%
15. Regina Downtown Nominee Ltd.	51,559	0.25%
Total	2,053,476	9.97%
Total 2017 taxable assessment	20,613,040	100.00%

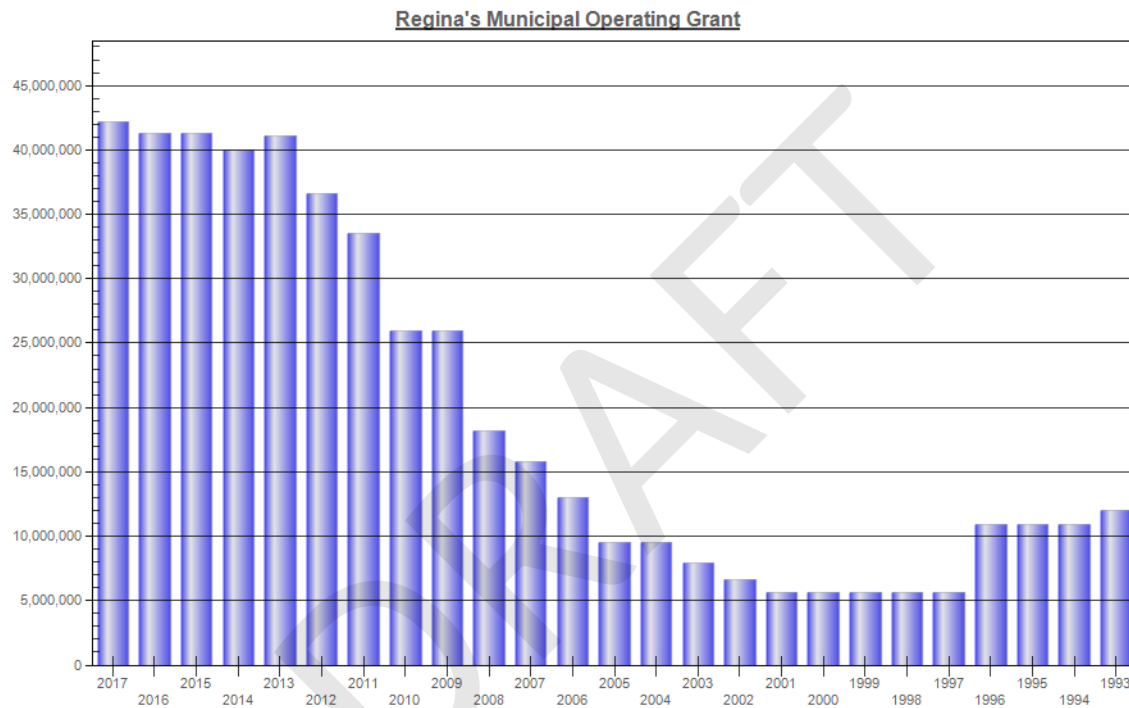
The list of major taxpayers does not include properties where grant or payments in lieu of property tax are paid.

FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Government transfers include both operating and capital transfers and reflects the variability in various Federal and Provincial capital grant programs. The Provincial municipal operating grant (previously known as the revenue sharing grant) is one of the largest single grant program available to the City of Regina. Table 12 shows the Provincial municipal operating grants received by Regina since 1993.

Table 12: Municipal Operating Grants Trends



FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

EXPENSES

The total operating expenses incurred by the City of Regina totaled \$578.9 million in 2017. The increase in expense was due to an increase in amortization expense for a full year of amortization on the Stadium and Wastewater Treatment Plant. The increase was also due to Interest on Debenture debt for funding these projects.

Table 13: Expenses – Budget to Actual and Prior Year Comparison

	2017 Budget	2017 Actual	Variance Favourable (Unfavourable)	2016 Actual	Increase (Decrease)
Parks, recreation and community services	144,012	146,666	(2,654)	121,148	25,518
Police	87,780	84,605	3,175	80,095	4,510
Legislative and administrative services	75,222	71,812	3,410	86,738	(14,926)
Water, wastewater and drainage	87,894	81,950	5,944	87,518	(5,568)
Roads and traffic	68,903	59,085	9,818	53,095	5,990
Fire	47,928	45,651	2,277	46,319	(668)
Transit	43,040	43,895	(855)	42,032	1,863
Waste collection and disposal	23,003	23,734	(731)	17,648	6,086
Grants	6,298	4,548	1,750	4,051	497
Planning and development	21,665	16,948	4,717	18,766	(1,818)
	605,745	578,894	26,851	557,410	21,484

The schedule above includes both operating and capital expense, and controlled subsidiaries.

Parks, recreation and community services expense exceeded 2016 actual by \$25.5 million due to an increase in amortization expense for a full year of amortization on the Stadium and debenture debt interest for funding the Stadium.

Legislative and administrative services expense were \$14.9 million lower than 2016. This was partially due to decreases in wages and benefits through a hiring freeze and vacancy management; as well, debt interest payments related to the Stadium were moved from Legislative and administrative services to Parks, recreation and community services.

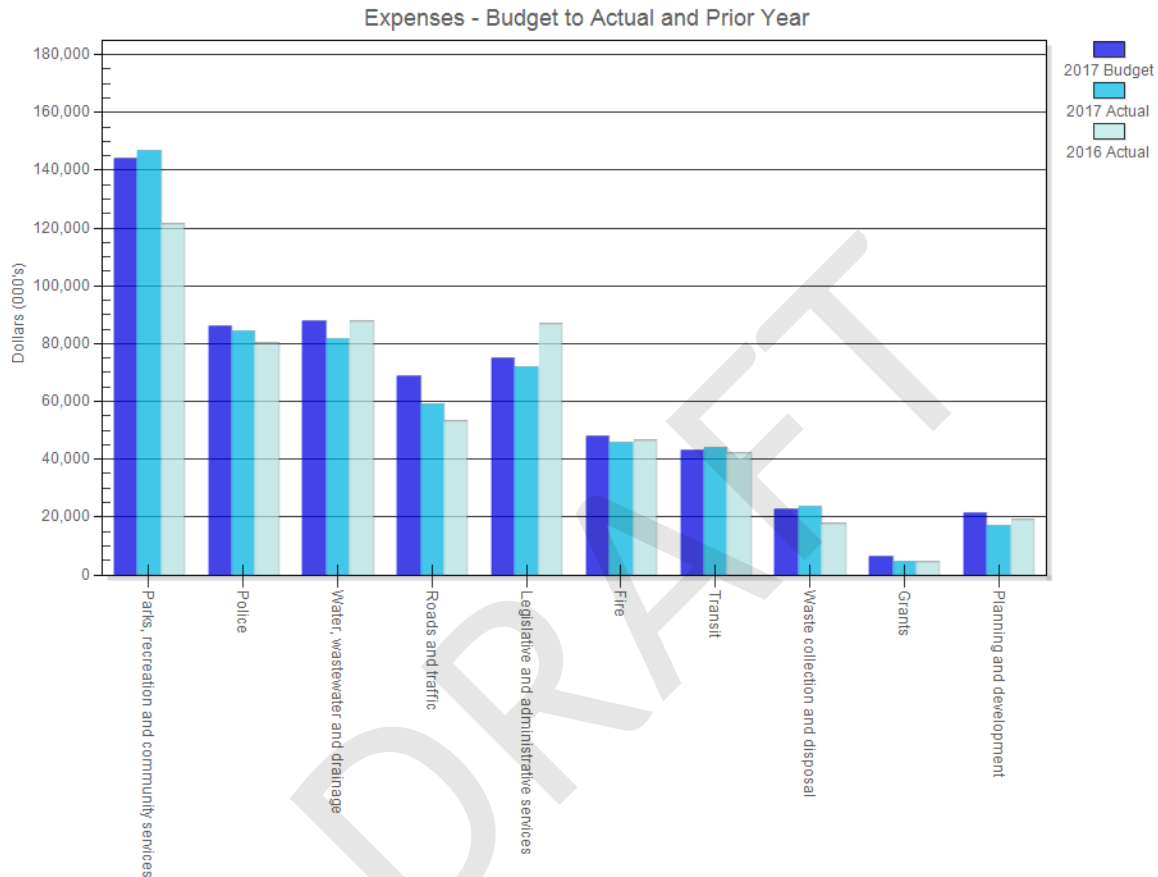
Roads and traffic expense were \$9.8 million lower than budget due to unforeseen circumstances such as an extremely dry summer that resulted in a large number of water main breaks which delayed underground work in roadways projects. Most of the budget will be spent in the beginning of the 2018 construction year.

Waste collection and disposal expense increased \$6.1 million due to an increase in the landfill liability.

FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Table 14: Expenses – Budget to Actual and Prior Year

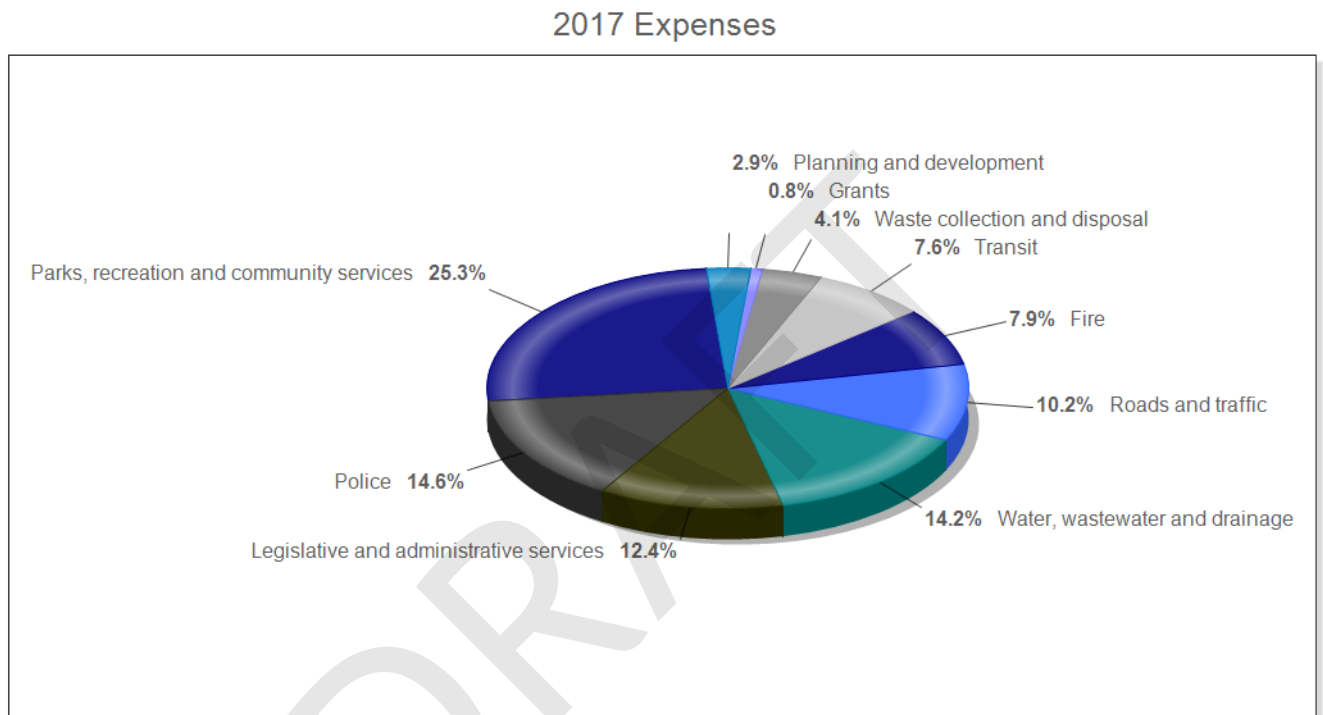


FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Of the total expenditures incurred, almost 66.6 Per cent is attributed to four areas: Parks, recreation and community services; Police; Legislative and administrative services and Water, wastewater and drainage.

Table 15: 2017 Expense by Type



FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

An analysis of the significant trends in expenses indicate that while the City of Regina's expenses have increased by \$145.4 million over the last five years (Table 16), the increase is less than the five year increase in revenues indicating that the corporation has maintained sufficient funding to support the current level of services. Table 17 provides a graphic representation on the historical expenses by department.

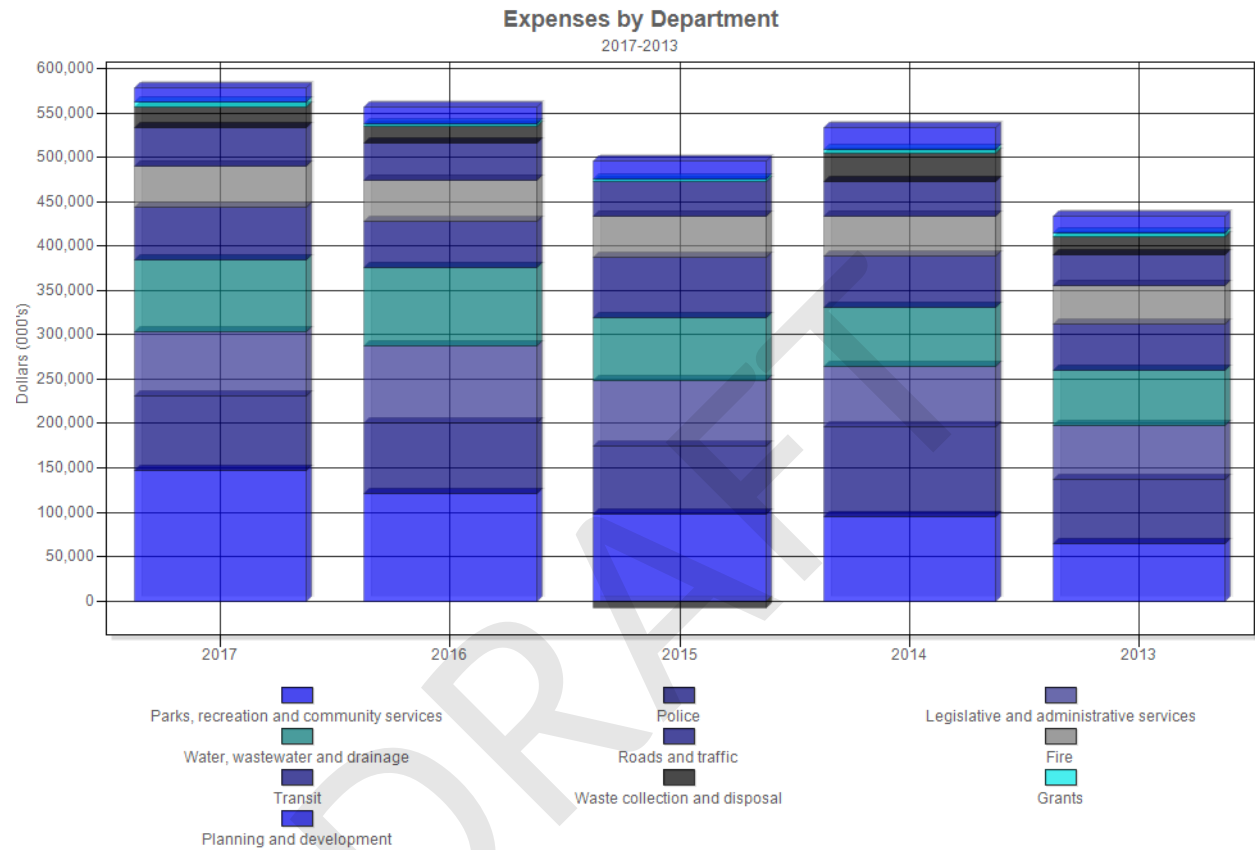
Table 16: Expense Summary (Five Years)

	2017	2016	2015	2014	2013
Parks, recreation and community services	146,666	121,148	98,529	95,132	64,050
Police	84,605	80,095	76,480	101,740	73,308
Legislative and administrative services	71,812	86,738	73,296	67,742	61,147
Water, wastewater and drainage	81,950	87,518	70,690	66,986	61,435
Roads and traffic	59,085	53,095	68,030	56,642	52,085
Fire	45,651	46,319	46,041	45,912	44,083
Transit	43,895	42,032	39,285	38,482	34,312
Waste collection and disposal	23,734	17,648	(8,128)	32,159	19,712
Grants	4,548	4,051	3,559	3,856	4,459
Planning and development	16,948	18,766	19,739	25,192	18,888
Total	578,894	557,410	487,521	533,843	433,479

FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Table 17: Expenses by Department



FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Approximately 78 Per cent of the total expenses incurred by the City of Regina are attributed to wages and benefits, materials and contracted and general services. This has remained relatively constant for the last five years (Table 18) with wages and benefits making up more than 48 Per cent of the costs and material, supplies and contracted services being almost 32 Per cent. Table 19 and 20 provide a graphic representation on the historical expenses by object.

The number of people employed by the City of Regina and its related entities in the last five years, including casual staff, is as follows:

2017 - 5,471*
 2016 - 5,224*
 2015 - 4,896*
 2014 - 3,840**
 2013 - 3,604**

* 2015-2017 This represents the number of employees paid during the year by the City of Regina and its related entities, which include: Buffalo Pound Water Treatment Corporation, Regina Downtown Business Improvement District, Regina's Warehouse Business Improvement District, Regina Public Library, The Regina Exhibition Association Limited and Economic Development Regina.

** 2013-2014 This represents the number of employees paid during the year by the City of Regina and its related entities, which include: Buffalo Pound, Regina Downtown Business Improvement District, Regina's Warehouse Business Improvement District.

Table 18: Expense by Object

	2017	2016	2015	2014	2013
Wages and benefits	281,686	279,101	263,796	282,881	226,631
Materials, supplies and other goods	78,734	66,326	29,834	84,794	70,867
Contracted and general services	90,354	101,843	90,106	71,357	52,065
Transfer payments/grants	5,582	5,840	5,775	4,720	5,485
Utilities	20,799	17,407	18,324	15,380	16,110
Interest and bank charges	13,811	9,118	9,342	8,395	3,567
Amortization of tangible assets	87,928	77,775	70,344	66,316	58,754
Total	578,894	557,410	487,521	533,843	433,479

FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Table 19 and 20 illustrate total expenses by object.

Table 19: Expense by Object

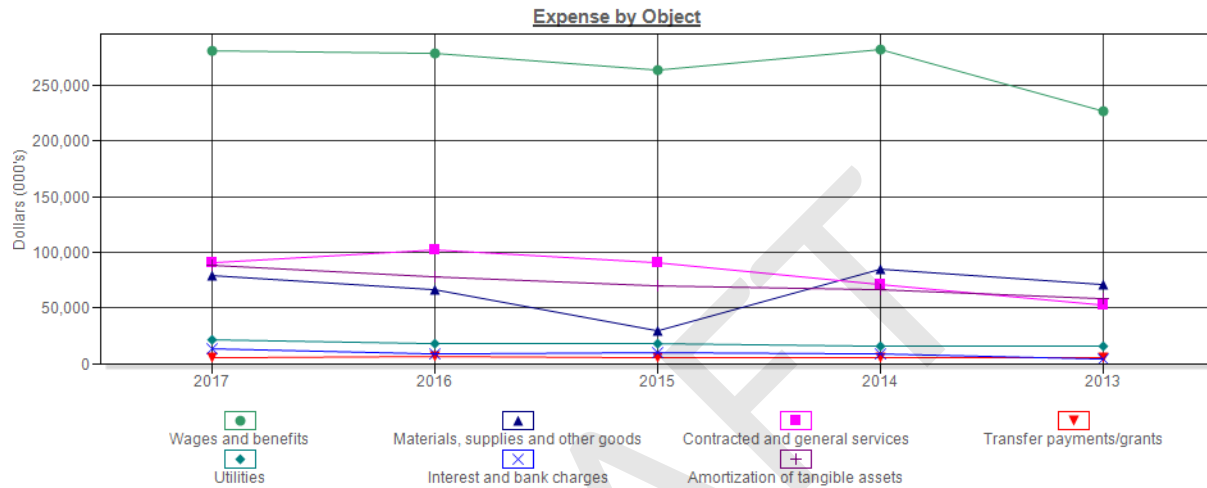
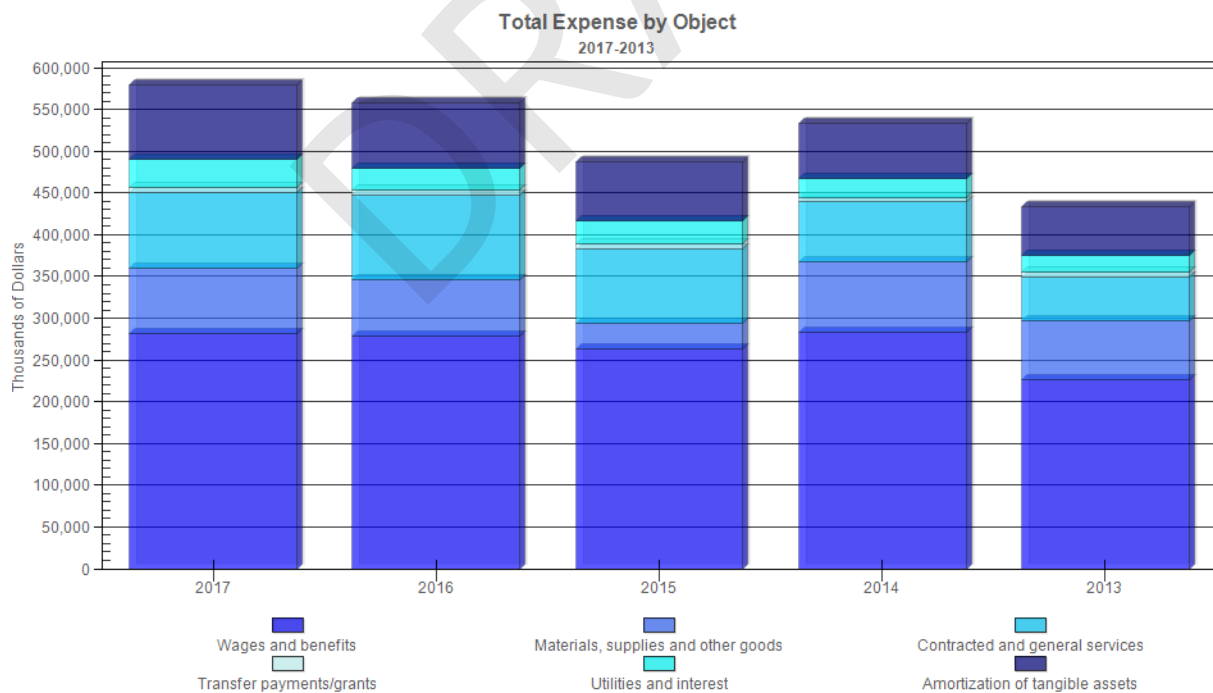


Table 20: Total Expense by Object



FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Table 21: General Capital Fund

	Budget 2017	Actual 2017	Actual 2016	Actual 2015	Actual 2014	Actual 2013
Revenue						
Government transfers						
Federal	11,449	54,109	30,053	2,974	9,090	11,864
Provincial	17,304	17,304	22,950	26,820	29,626	7,051
Servicing agreement fees	8,996	7,000	(4,919)	13,798	1,697	11,126
Other capital contributions	-	2,003	49,565	-	-	-
Other revenues	-	1,660	37,369	16,252	1,513	850
	37,749	82,076	135,018	59,844	41,926	30,891
Expenses	105,015	105,015	107,701	87,578	64,939	63,258
Surplus (Deficit)	(67,266)	(22,939)	27,317	(27,734)	(23,013)	(32,367)

Annually, City Council approves a Capital Plan to support the Strategic Plan and to respond to the service demands of the city, which requires investment in tangible capital assets. The budget details each capital project based on the maximum forecast expenditure for the year to accommodate the planning and scheduling requirements associated with the projects. There is a higher degree of variability between actual and budget for capital projects as there is typically a portion of the budget carried forward to future years for projects not completed within the fiscal year. At the end of 2017, the carry forward amount available in the General Capital and Utility Capital funds was \$177.2 million (2016 - \$144.7 million).

OTHER SIGNIFICANT TRENDS

Other significant trends for the City of Regina can be determined by analyzing the Statement of Financial Position for the past five years.

FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Table 22: Statement of Financial Position

	2017	2016	2015	2014	2013
Financial assets					
Cash	137,099	30,678	28,124	28,239	30,455
Short-term investments	20,510	472	271	269	374
Accounts receivable	87,225	91,854	42,877	42,940	62,377
Taxes receivable	6,252	5,668	4,884	4,406	4,527
Long-term investments	276,151	339,843	432,679	522,690	274,238
Land inventory	20,391	8,899	329	329	349
	547,628	477,414	509,164	598,873	372,320
Financial liabilities					
Accounts payable and accrued liabilities	72,967	69,223	147,331	127,406	45,004
Taxes payable to school boards	7,006	6,998	5,990	6,010	5,442
Deferred revenue	77,208	77,173	44,702	44,234	35,452
Capital lease obligations	1,135	1,108	1,105	1,280	1,241
Long-term debt	319,635	293,512	271,651	228,087	77,200
Employee benefit obligations	69,679	75,672	78,948	82,221	52,743
Landfill closure and post-closure	28,862	24,650	29,124	57,630	47,337
	576,492	548,336	578,851	546,868	264,419
Net financial (debt) assets	(28,864)	(70,922)	(69,687)	52,005	107,901
Non-financial assets					
Tangible capital assets	2,146,267	2,025,785	1,835,703	1,549,388	1,324,081
Materials and supplies	7,552	7,971	7,802	7,516	6,754
Prepaid expense	5,404	5,978	6,625	2,077	8,241
ACCUMULATED SURPLUS	2,130,359	1,968,812	1,780,443	1,610,986	1,446,977
ANNUAL SURPLUS	161,547	188,369	169,457	146,676	153,151

Cash increased primarily due to consolidation of Buffalo Pound Water Treatment Corporation and the sale of long term investments at the end of the year of \$80.0 million to meet required upcoming payments.

Short-term investments increased in 2017 due to a prudent decision by Administration to invest funds in short-term investments because, due to market fluctuations, the return on investment overall was more attractive than investments long-term.

Land inventory increased due to the City developing its own land for resale.

Long-term Investments fluctuate to reflect the encashment of investments to settle milestone payments relating to major projects, the timing of expenditures of the funding allocated to various capital projects and management of investments to maximize interest revenue.

FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Table 23: City of Regina Long-Term Debt

	2017	2016	2015	2014	2013
Total debt outstanding, beginning of year	293,512	271,651	228,087	77,200	81,550
Debt issued during year	33,300	28,015	49,603	200,400	-
Debt repayments during year	(7,177)	(6,154)	(6,039)	(49,513)	(4,350)
Total debt outstanding, December 31	319,635	293,512	271,651	228,087	77,200
General municipal debt outstanding, end of year	201,143	206,236	211,484	216,617	21,124
Water & Sewer Utility debt outstanding, end of year	8,752	9,658	10,564	11,470	56,076
WWTP debt outstanding, end of year	76,440	77,618	49,603	-	-
Buffalo Pound Loan Payable	33,300	-	-	-	-
Total debt outstanding	319,635	293,512	271,651	228,087	77,200
Authorized debt limit, December 31	450,000	450,000	450,000	450,000	450,000
Debt per capita (\$)*	1,385	1,364	1,218	1,049	333
Debt per household (\$)**	3,348	3,149	2,975	2,546	883
Debt per community assessed value	1.14%	1.42%	1.38%	1.19%	0.41%
Debt as a multiple of revenue	43.2%	39.4%	41.3%	33.5%	13.2%

*2016-2017 population figure figured was obtained from the 2016 census. 2013-2015 population figures were based off the 2011 census.

** Household figure as obtained from Stats Canada 2016 census. 2013-2015 population figures were based off the 2011 census.

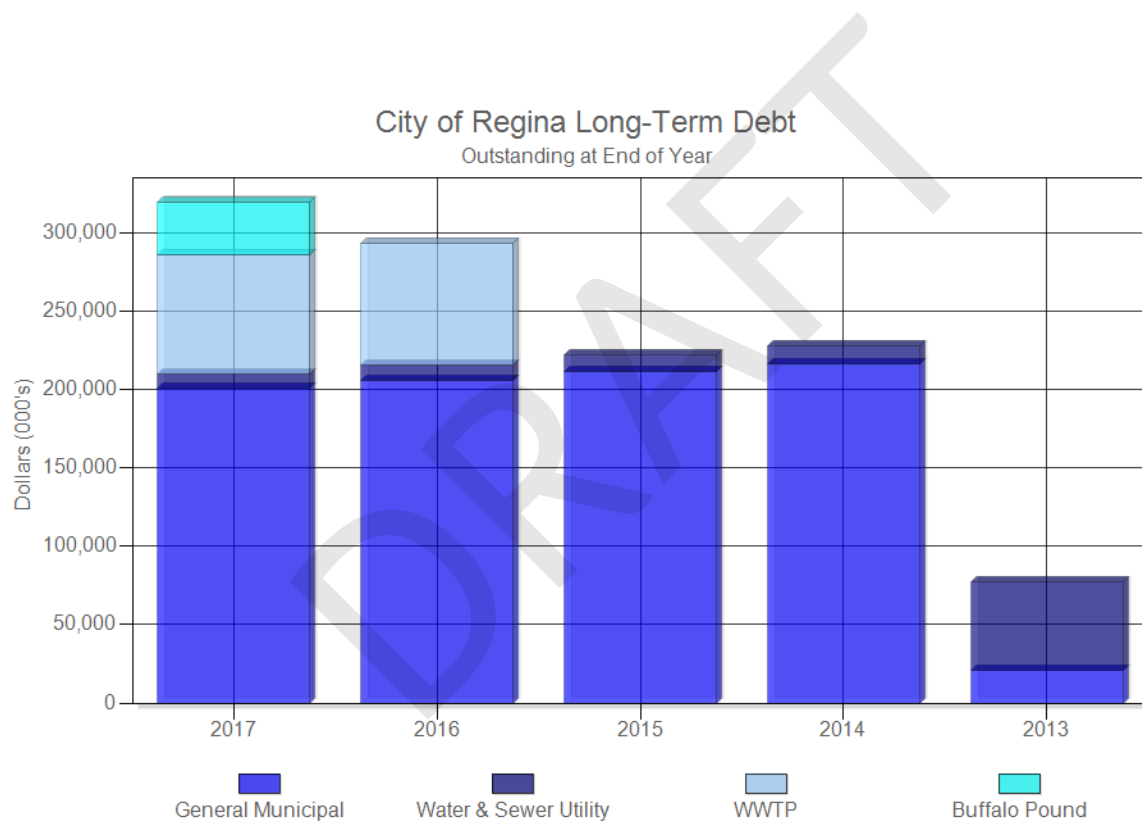
FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Long-Term Debt

The City of Regina has an authorized debt limit of \$450.0 million. This amount remains unchanged from July 5, 2013. The debt limit is approved by the Saskatchewan Municipal Board pursuant to the provisions of *The Cities Act*. The City is \$130.4 million below its current debt limit.

Table 24: City of Regina Long-Term Debt



FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

The cost of servicing the debt over the past five years is presented in the Table 25.

Table 25: City of Regina Debt Service Cost

City of Regina Debt Service Costs

	2017	2016	2015	2014	2013
General municipal debt					
Principal	5,214	5,066	4,924	3,652	2,844
Interest	8,410	8,622	8,811	7,392	1,127
	13,624	13,688	13,735	11,044	3,971
Water and Sewer Utility					
Principal	906	906	906	44,606	1,506
Interest	456	496	531	1,684	2,256
	1,362	1,402	1,437	46,290	3,762
Total	14,986	15,090	15,172	57,334	7,733
Debt service costs as a % of total expenses	2.6%	2.7%	3.1%	10.7%	1.8%

FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Employee Benefit Obligations

Employee benefit obligations include liabilities for pensions, sick and severance, vacation and overtime. The increase in employee benefit obligations from 2013 to 2017 primarily reflects the impact of general wage increases and employees reaching the age of retirement. As a larger proportion of the City's work force reaches retirement age over the next five to 10 years, the cash outlays relating to this obligation will continue to grow.

Employee benefit obligations also include the liability for the Regina Police Pension. The Regina Civic Superannuation and Benefits Plan includes a larger group of employees, but since it is a multi-employer plan, it is not possible to determine the City's portion of the deficit and thus no amount is included in the Consolidated Statement of Financial Position for this Plan. As disclosed in note 10 d) of the Consolidated Financial Statements, an actuarial extrapolation completed of the plan for accounting purposes indicates a surplus of plan assets over the benefit obligation of \$43.8 million at December 31, 2017 (2016 - \$47.4 million deficit).

	2017	2016	2015	2014	2013
City of Regina employer contributions	15,138	14,671	14,548	13,907	13,285

Tangible Capital Assets

Tangible capital assets are capitalized on the Statement of Financial Position at cost and amortized over their estimated useful lives on the Statement of Operations. The City's tangible capital assets include land, buildings, vehicles and equipment, roads and bridges, and underground and other networks.

	2017	2016	2015	2014	2013
Tangible Capital Assets - Net Book Value	2,146,267	2,025,785	1,835,703	1,549,388	1,324,081

FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

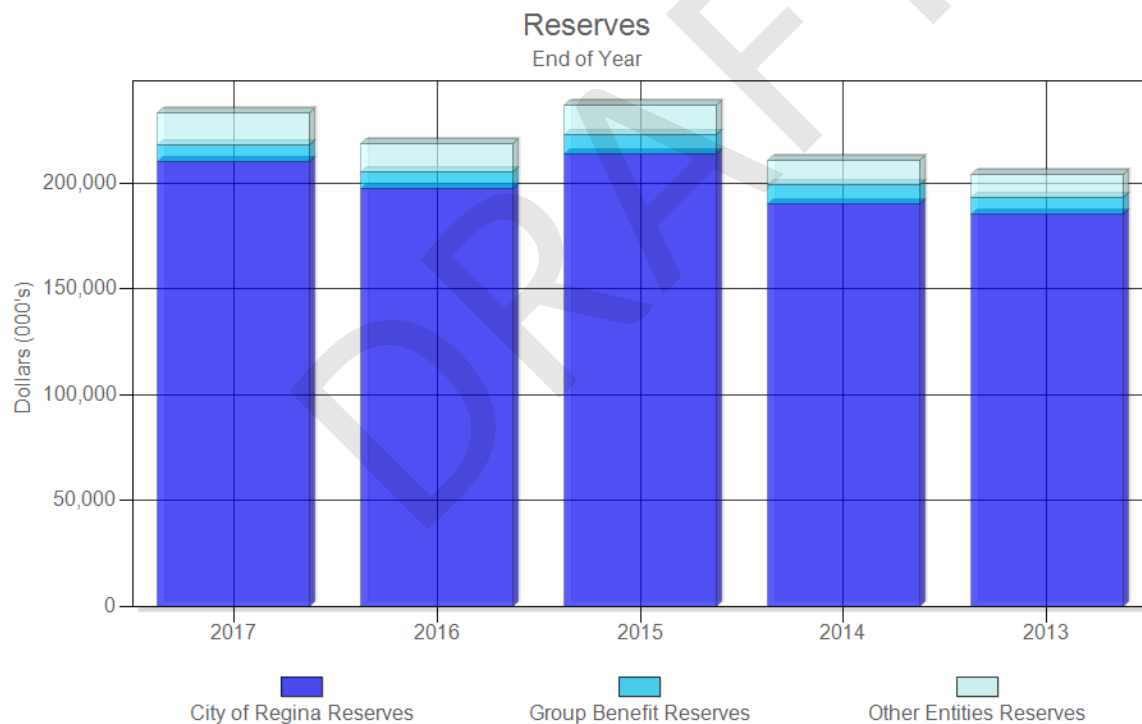
For the Year Ended December 31

Reserves and Accumulated Surplus

The City allocates funds to reserves to meet specific future operating and capital requirements. The largest reserves are the General Utility Reserve and General Fund Reserve, which are intended to provide funding in the event of an operating deficit, as well as for one time initiatives.

Table 26: Reserves

	2017	2016	2015	2014	2013
Reserves					
City of Regina Reserves	209,923	197,616	213,733	190,131	185,150
Group Benefits Reserves	7,759	7,732	9,010	8,827	8,041
Other Entities Reserves	15,171	13,416	13,977	11,714	10,617
	232,853	218,764	236,720	210,672	203,808



General utility reserve increased by \$27.4 million primarily due to a lower allocation from the reserve to fund capital projects. However, \$55.0 million is approved in the 2018 capital budget to fund capital projects.

Landfill reserve increased by \$10.5 million due primarily to a lower allocation to fund capital projects; \$13.7 million is budgeted in 2018 to fund capital projects from this reserve.

Equipment replacement reserve increased by \$5.1 million due to the Public Transit Infrastructure Fund which is federal funding; this reserve allocated less funding to capital projects.

FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Asset revitalization reserve decreased by \$9.2 million due to the the Public Transit Infrastructure Fund funding requirement that the City allocate approximately \$8.0 million to transit fleet.

Land development reserve is in a deficit of \$17.1 million; this is due to \$16.0 million of upfront investment in land development. The City expects to receive revenues from this development activity going forward.

MEASURING FINANCIAL VIABILITY

The Public Sector Accounting Standards (PSAS) issued a Statement of Recommended Practice for governments that supports discussions about a government's financial condition. This financial condition is reflected in the overall economic and financial environment, the City's ability to meet service commitments to the public, as well as financial obligations to creditors, employees and others. It takes into account sustainability, flexibility and vulnerability.

Sustainability

Sustainability is the degree to which a government can maintain its existing programs and meet existing creditor requirements without increasing the relative debt or tax burden on the economy.

The total assets to liabilities ratio has decreased from 6.47 to 4.69 from 2013 to 2017 (Table 27). The City's financial assets to liabilities ratio has decreased from 1.44 to 0.95 from 2013 to 2017 (Table 28). A number of large infrastructure renewal projects currently underway have resulted in an increase in overall debt levels but this is consistent with the approved plan.

FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Table 27: Total Assets to Liabilities Ratio



FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Table 28: Financial Assets to Liabilities Ratio



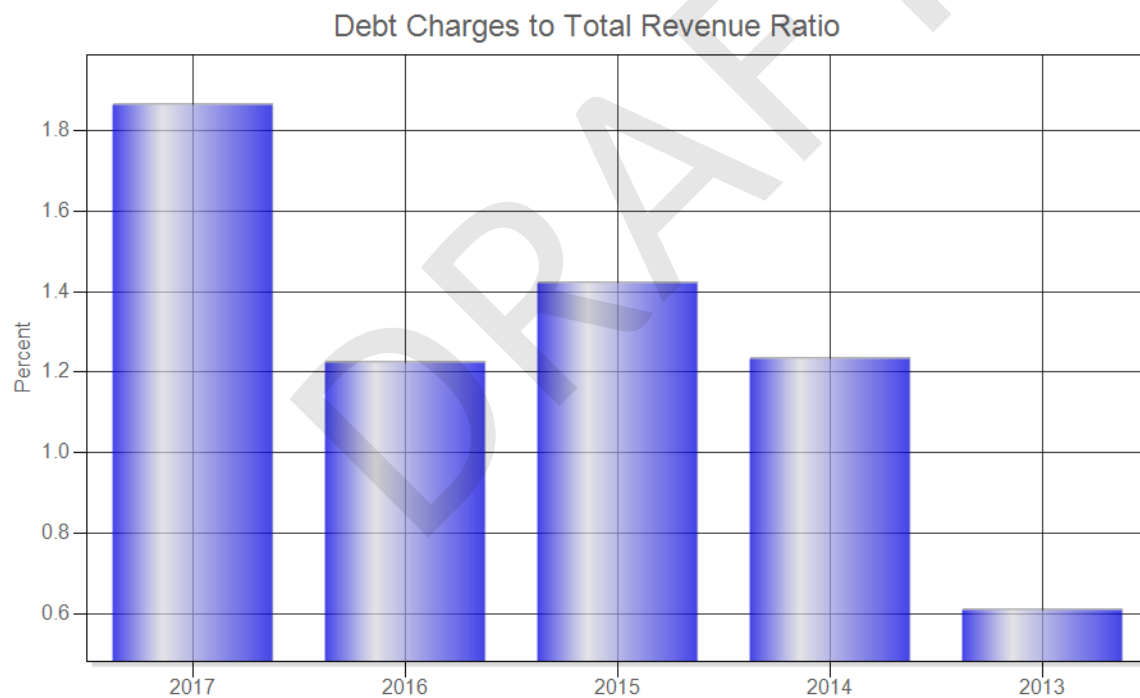
FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Flexibility

One measure of flexibility is debt charges to total revenue. This ratio, often referred to as the interest bite, indicates the proportion of total revenue that is required to pay interest charges on debt and therefore, is not available to pay for program costs. It illustrates the extent to which past borrowing decisions present a constraint on a government's ability to meet its financial and service commitments in the current period. Specifically, the more government uses revenues to meet the interest costs on past borrowing, the less will be available for program spending. This indicator is important because, when this indicator increases for an extended period of time and assuming relatively stable interest rates, it means that the government has consistently chosen borrowing over increases in taxation or user fees to meet its financial and service commitments. This will eventually have an effect on its flexibility because once a government borrows, its first commitment must be to service its debt. Failing to do so would impair its future ability to borrow or to roll over its existing debt.

Table 29: Debt Charges to Total Revenue Ratio



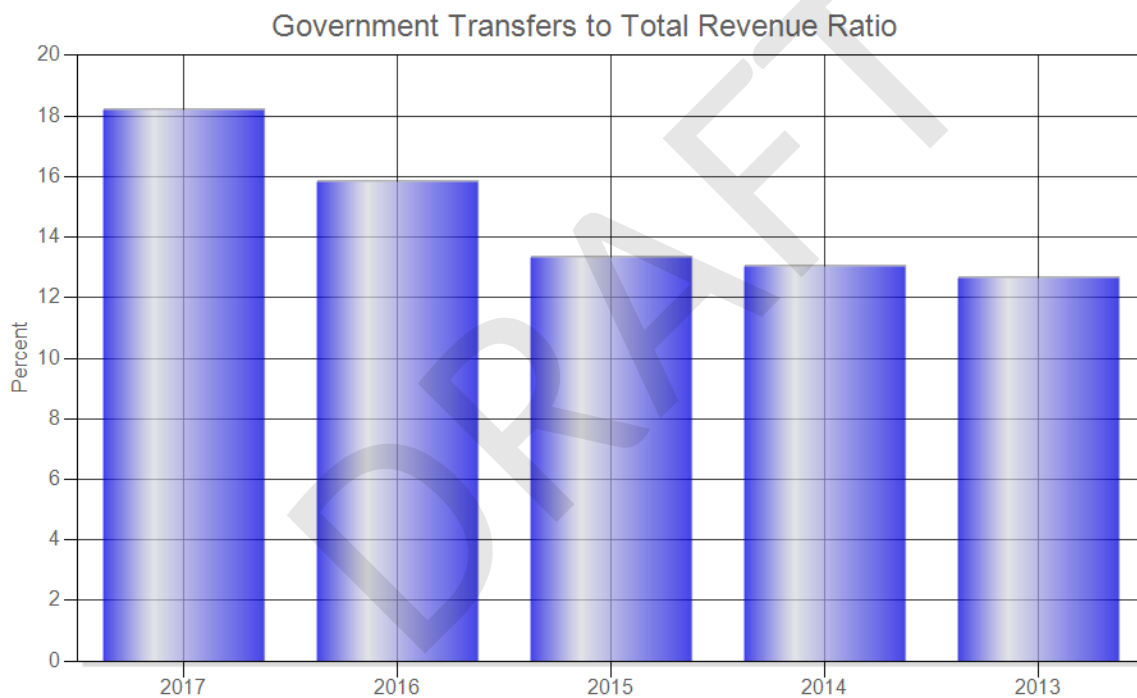
FINANCIAL STATEMENT DISCUSSION AND ANALYSIS

For the Year Ended December 31

Vulnerability

This is the degree to which a government is dependent and therefore vulnerable to, sources of funding outside of its control. The risk of relying on external funding sources is that the City does not directly control or influence either the amount or timing of such revenues. Vulnerability is measured by calculating the ratio of revenues from senior governments to the City's own-source revenues. Government transfers to total revenue was higher in 2017 due to P3 funding from the federal government for the wastewater treatment plant.

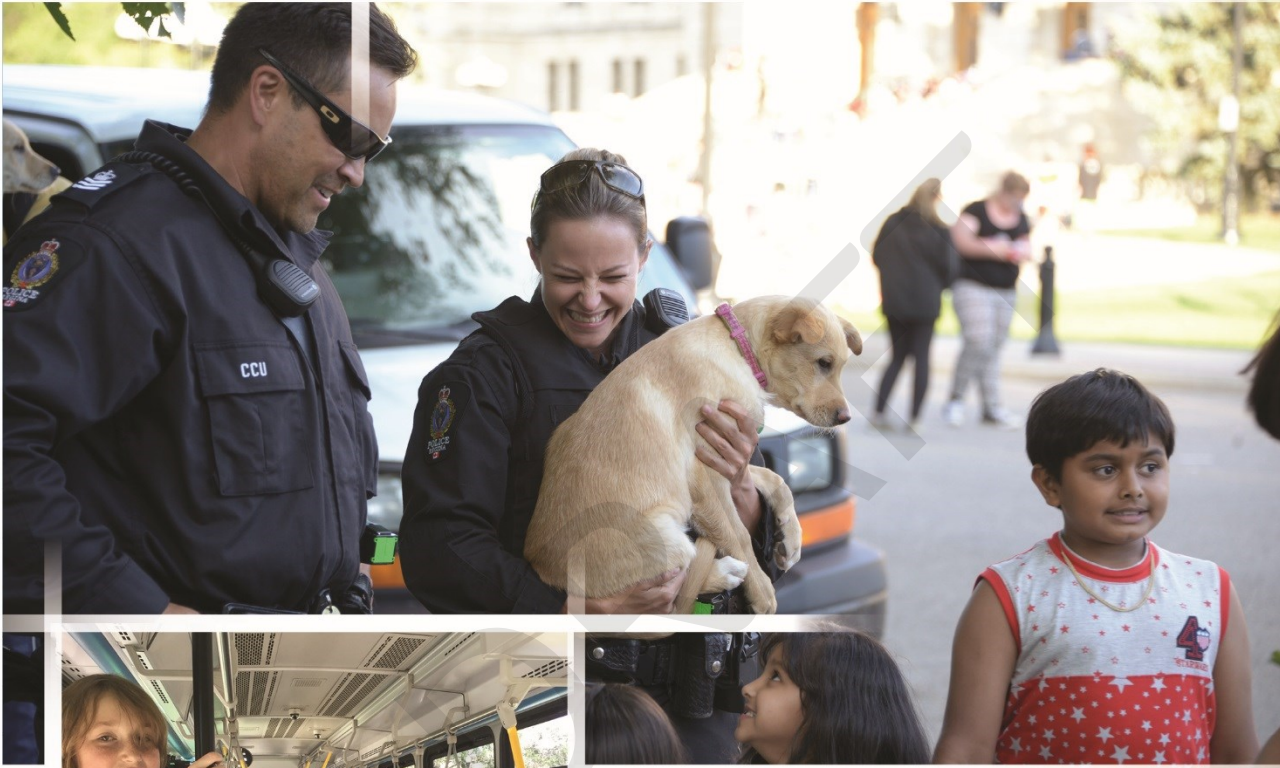
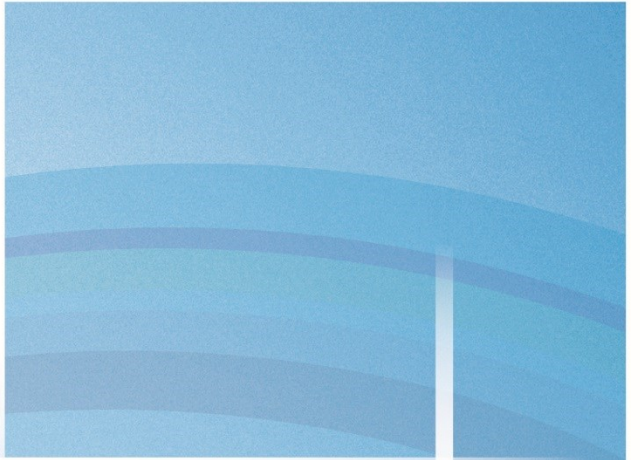
Table 30: Government Transfers to Total Revenue Ratio



CREDIT RATING

A credit rating is a forward-looking opinion provided by an arm's-length organization, such as Standard & Poor's Rating Services, about a borrower's overall creditworthiness. It focuses on the borrower's capacity and willingness to meet its financial commitments as they come due. The credit rating also influences the interest rate to be paid when borrowing.

Standard and Poor's undertakes a detailed analysis of the borrower's financial condition, using a robust set of criteria, and updates it annually. The City of Regina's credit rating by Standard & Poor's for 2016 was AA+ (Stable). Regina has received this rating since its first one was issued in 1989. According to Standard & Poor's, this consistently strong performance reflects the City's ongoing commitment to sound fiscal management.



Consolidated Financial Statements

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MANAGEMENT'S REPORT

RESPONSIBILITY FOR FINANCIAL REPORTING

The accompanying consolidated financial statements and all other information contained in this report are the responsibility of management. The consolidated financial statements have been prepared by management in accordance with Canadian public sector accounting standards (PSAS). The preparation of the statements necessarily includes some amounts, which are based on the best estimates and judgments of management. Financial data elsewhere in this report is consistent with that of the consolidated financial statements.

To assist in its responsibility, management maintains accounting, budget and other controls to provide reasonable assurance that transactions are appropriately authorized and accurately recorded, that assets are properly accounted for and safeguarded and that the financial records are reliable for the preparation of financial statements.

The Finance and Administration Committee, established by City Council, comprises five elected officials, along with the Mayor as an ex-officio member. The Committee, in addition to considering a variety of financial and administrative issues, reviews the content of the annual financial report for presentation to City Council, and reviews external audit reports.

MNP LLP, the City's appointed external auditors, have audited the consolidated financial statements. Their report to the Mayor and City Council, stating the scope of their examination and opinion on the consolidated financial statements, follows.

(to be signed)

Barry Lacey,
Executive Director,
Financial & Corporate Services
May 28, 2018

Chris Holden,
City Manager & Chief Administrative Officer

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Independent Auditors' Report

To His Worship the Mayor and Members of Council of the City of Regina:

We have audited the accompanying consolidated financial statements of the City of Regina, which comprise the consolidated statement of financial position as at December 31, 2017, and the consolidated statements of operations and accumulated surplus, change in net financial debt and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of City of Regina as at December 31, 2017 and the results of its operations, change in net financial debt and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Other Matter

The consolidated financial statements for the year ended December 31, 2016 were audited by another auditor who expressed an unmodified opinion on those consolidated financial statements on May 29, 2017.

Regina, Saskatchewan

May 28, 2018

Chartered Professional Accountants

DRAFT

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

As at December 31

(in thousands of dollars)

	2017	2016
FINANCIAL ASSETS		
Cash	\$ 137,099	\$ 30,678
Short-term investments (Note 3)	20,510	472
Accounts receivable (Note 4)	87,225	91,854
Taxes receivable	6,252	5,668
Long-term investments (Note 5)	276,151	339,843
Land inventory (Note 6)	20,391	8,899
	547,628	477,414
FINANCIAL LIABILITIES		
Accounts payable and accrued liabilities	72,967	69,223
Taxes payable to school boards	7,006	6,998
Deferred revenue (Note 7)	77,208	77,173
Capital lease obligations (Note 8)	1,135	1,108
Long-term debt (Note 9)	319,635	293,512
Employee benefit obligations (Note 10)	69,679	75,672
Landfill closure and post-closure (Note 11)	28,862	24,650
	576,492	548,336
NET FINANCIAL DEBT	(28,864)	(70,922)
NON-FINANCIAL ASSETS		
Tangible capital assets (Note 12)	2,146,267	2,025,785
Materials and supplies	7,552	7,971
Prepaid	5,404	5,978
ACCUMULATED SURPLUS (Note 13)	\$ 2,130,359	\$ 1,968,812

Commitments and contingent liabilities (Note 15)

See accompanying notes to consolidated financial statements.

CONSOLIDATED STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS

For the Year Ended December 31

(in thousands of dollars)

	Budget (Note 1j)	Actual	Actual
	2017	2017	2016
REVENUE			
Taxation (Note 16)	\$ 253,249	\$ 252,165	\$ 240,148
Fees and charges	231,276	241,665	217,716
Government transfers (Note 17)	73,976	134,965	118,219
Electrical distribution	25,647	26,534	25,267
Licenses, fines and levies	13,866	14,542	13,846
Gas distribution	3,453	5,975	6,138
Interest and penalties	1,439	2,810	2,103
Interest on portfolio investments	8,263	10,351	12,913
Realized loss on portfolio investments	10	(4,145)	4,326
Servicing agreement fees	11,038	13,847	17,483
Land sales	3,503	5,408	533
Other	24,698	8,271	6,884
Contribution of tangible capital assets	-	26,050	30,638
Other capital contributions	-	2,003	49,565
	650,418	740,441	745,779
EXPENSES			
Parks, recreation and community services	144,012	146,666	121,148
Police	87,780	84,605	80,095
Legislative and administrative services	75,222	71,812	86,738
Water, wastewater and drainage	87,894	81,950	87,518
Roads and traffic	68,903	59,085	53,095
Fire	47,928	45,651	46,319
Transit	43,040	43,895	42,032
Waste collection and disposal	23,003	23,734	17,648
Grants	6,298	4,548	4,051
Planning and development	21,665	16,948	18,766
	605,745	578,894	557,410
ANNUAL SURPLUS	44,673	161,547	188,369
ACCUMULATED SURPLUS, BEGINNING OF YEAR	-	1,968,812	1,780,443
ACCUMULATED SURPLUS, END OF YEAR	\$ 44,673	\$ 2,130,359	\$ 1,968,812

See accompanying notes to consolidated financial statements.

CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL DEBT

For the Year Ended December 31

(in thousands of dollars)

	Budget (Note 1j)	Actual	Actual
	2017	2017	2016
Annual surplus	\$ 44,673	\$ 161,547	\$ 188,369
Acquisition of tangible capital assets	-	(221,544)	(289,600)
Amortization of tangible capital assets	-	87,928	77,775
Proceeds on disposal of tangible capital assets	-	1,040	686
Loss on disposal of tangible capital assets	-	12,094	21,057
	-	(120,482)	(190,082)
Net change in materials and supplies	-	419	(169)
Net change in prepaid	-	574	647
	-	993	478
Decrease (increase) in net financial debt	44,673	42,058	(1,235)
NET FINANCIAL DEBT, BEGINNING OF YEAR	(70,922)	(70,922)	(69,687)
NET FINANCIAL DEBT, END OF YEAR	\$ (26,249)	\$ (28,864)	\$ (70,922)

See accompanying notes to consolidated financial statements.

CONSOLIDATED STATEMENT OF CASH FLOWS

For the Year Ended December 31

(in thousands of dollars)

	2017	2016
CASH FLOWS FROM OPERATING ACTIVITIES:		
Annual surplus	\$ 161,547	\$ 188,369
Non-cash items		
Amortization of tangible capital assets	87,928	77,775
Loss on disposal of tangible capital assets	12,094	21,057
Contribution of tangible capital assets	(26,050)	(30,638)
Realized loss (gain) on portfolio investments	4,145	(4,326)
Net change in non-cash working capital balances		
Decrease (increase) in accounts receivable	4,629	(48,977)
Increase in taxes receivable	(584)	(784)
Increase (decrease) in accounts payable and accrued liabilities	3,744	(78,108)
Increase in taxes payable to school boards	8	1,008
Increase in deferred revenue	35	32,471
Decrease in employee benefit obligations	(5,993)	(3,276)
Increase (decrease) in landfill closure and post-closure liability	4,212	(4,474)
Increase in land inventory	(11,492)	(8,570)
Decrease (increase) in materials and supplies	419	(169)
Decrease (increase) in prepaid	574	647
	235,216	142,005
CASH FLOWS USED IN CAPITAL ACTIVITIES:		
Acquisition of tangible capital assets	(195,467)	(181,341)
Proceeds on disposal of tangible capital assets	1,040	686
	(194,427)	(180,655)
CASH FLOWS FROM INVESTING ACTIVITIES:		
Purchase of short-term investments	(20,038)	(201)
Sale of long-term investments	59,547	97,162
	39,509	96,961
CASH FLOWS USED IN FINANCING ACTIVITIES:		
Debt issued	33,300	-
Repayment of long-term debt	(7,177)	(55,757)
	26,123	(55,757)
INCREASE IN CASH	106,421	2,554
CASH, BEGINNING OF YEAR	30,678	28,124
CASH, END OF YEAR	\$ 137,099	\$ 30,678

See accompanying notes to consolidated financial statements.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

The City of Regina (the City) is a municipality in the Province of Saskatchewan, Canada and operates under the provisions of the *Municipal Government Act*.

1. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the City of Regina are prepared by management in accordance with Canadian Public Sector Accounting Standards (PSAS) as recommended by the Chartered Professional Accountants of Canada (CPA Canada). Significant aspects of the accounting policies adopted by the City are as follows:

a. Reporting entity

The consolidated financial statements reflect the assets, liabilities, revenues, expenses, changes in accumulated surplus, changes in net financial assets and cash flows of the reporting entity. The reporting entity is comprised of all organizations and enterprises which are controlled by the City, namely:

- General operating and capital funds
- Water and sewer utility operating and capital funds
- Regina Public Library Board (RPL)
- Economic Development Regina Inc. (EDR)
- Regina Downtown Business Improvement District (RDBID)
- Regina's Warehouse Business Improvement District (RWBID)
- The Regina Exhibition Association Limited (REAL)
- Buffalo Pound Water Treatment Corporation (BPWTC)

Inter departmental and inter organizational transactions and balances have been eliminated.

On January 1, 2016 the City of Regina and the City of Moose Jaw incorporated a non-profit corporation under the *Non-Profit Corporations Act, 1995 (Saskatchewan)*. The City has a 74.00% interest in the Buffalo Pound Water Treatment Corporation (BPWTC) which has been proportionately consolidated.

The Regina Public Library has a 21.75% (2016 - 21.75%) interest in the Saskatchewan Information and Library Services Consortium Inc. (SILS), which has been proportionately consolidated.

On January 1, 2016, Economic Development Regina Inc. (EDR) incorporated under *The Non-Profit Corporations Act, 1995*, with the City of Regina as its sole voting member.

The Regina Exhibition Association Limited (REAL) was incorporated in 1907 pursuant to an act of the Legislature of the Province of Saskatchewan, being C. 41, Statutes of Saskatchewan.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

b. Revenue recognition

Revenues are recorded using the accrual basis of accounting whereby revenues are recognized as they are earned and measurable. Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Property tax revenue is based on assessments determined in accordance with provincial legislation and the formulas, principles and rules in the Saskatchewan Assessment Manual. Tax mill rates are established annually. Taxation revenues are recorded net of a provision for potential losses on outstanding assessment appeals and uncollected taxes. By their nature, these provisions are subject to measurement uncertainty and the impact on the consolidated financial statements of future periods could be material (Note 16). Penalties on overdue taxes are recorded in the period levied.

Electrical distribution revenue consists of the municipal surcharge and payments in lieu of taxes received from SaskPower. The municipal surcharge revenue and payments in lieu of taxes are equal to 10% and 5%, respectively of the value of the supply of electrical energy provided by SaskPower to customers within the City limits.

Gas distribution revenue mainly consists of the payments in lieu of taxes received from SaskEnergy and TransGas. The payment in lieu of taxes received from SaskEnergy is equal to 5% of the fees levied by SaskEnergy to customers within the City limits. The payment in lieu of taxes received from TransGas is equal to 5% of the transportation fees and the deemed value of the gas transmitted by TransGas to consumers within the City limits. Pursuant to an agreement with the City for two major consumers who are served by TransGas, the 5% payments to the City in lieu of taxes are based on the transportation costs and the deemed value of the fuel stock consumed.

Government transfers are recognized in the consolidated financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, eligibility criteria have been met, and reasonable estimates of the amounts can be made.

c. Expense recognition

Expenses are recorded using the accrual basis of accounting whereby expenses are recognized as they are incurred and measurable based upon receipt of goods and services and/or the legal obligation to pay.

d. Use of estimates

The preparation of consolidated financial statements in conformity with PSAS requires management to make estimates and use assumptions that affect the reported amounts of assets and liabilities at the date of the consolidated financial statements and reported amounts of revenues and expenses during the year. Actual results could differ from those estimates. Significant estimates include accrued liabilities, employee benefit obligations, landfill closure and post-closure obligations, contribution of tangible capital assets, provision on tax appeals, the amortization of tangible capital assets, or any provision for impairment of investment values.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

e. Materials and supplies

Inventories of materials and supplies are valued at the lower of net realizable value and average cost.

f. Taxes collected for others

The City collects taxes for the Regina Separate School Board, the Regina Public School Board and the Global Transportation Hub Authority. These taxes, which are not included in the City's financial results, are remitted to the respective entities less an amount to offset cancellations relating to school taxes and the City's cost in carrying the receivables.

g. Deferred revenue

The City receives servicing agreement fees, payments in lieu of parking and payments in lieu of dedication of land for public reserve under the authority of provincial legislation and City bylaws. The City also receives special taxes levied pursuant to Section 275 of *The Cities Act*, which are to be expended on alley maintenance. As well, the City receives various government grants for special programs offered by either the Provincial or Federal governments and also receives deposits on lots. These funds are restricted as to their use and are not recognized as revenue until the fiscal period in which they are used to make qualifying expenses.

Deferred revenue also includes monies received in advance for taxes, transit passes, servicing and sub-division revenue, prepaid cemetery revenue and pre-season sales from the various recreational facilities.

h. Employee benefit plans

The City participates in contributory defined benefit or defined contribution pension plans for virtually all of its employees. Under the defined contribution plan, the City's obligations are limited to its contributions. These contributions are expensed in the period in which they are due and payable.

Costs related to defined benefit pension plans considered to be single-employer plans are recognized when earned by plan members. Pension benefit obligations are actuarially determined using the projected benefit method prorated on service and the pension plan administrator's best estimate of expected salary and benefit escalation and retirement ages of employees. Market rates are used to measure the accrued benefit obligation, as well as the assets of the pension plans. Actuarial gains and losses on pension obligations and/or pension fund assets are amortized over the average remaining service life of the related employee groups.

For defined benefit plans considered to be multiemployer plans, contributions are expensed when they are due and payable.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

h. Employee benefit plans (Continued)

The City has various post-employment benefits and termination benefit obligations earned by employees and expected to be provided to them when they are no longer providing active service.

The obligations for vested sick leave, service or retirement allowances and other post employment benefits have been determined on an actuarial basis. The obligations for vacation pay and banked time in lieu of overtime have been accounted for at an undiscounted value at the current rate of pay.

i. Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

General

Land improvements	10 to 100 years
Buildings and building improvements	15 to 75 years

Vehicles and equipment

Fire trucks and buses	15 to 30 years
Police vehicles	4 to 10 years
Other vehicles	2 to 25 years
Equipment	4 to 50 years

Office and information technology

Hardware	2 to 15 years
Software	2 to 10 years
Other	10 years

Infrastructure

Plants and facilities	5 to 100 years
Roads	1 to 40 years
Underground networks	5 to 100 years
Bridges and other structures	15 to 70 years

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

i. Tangible capital assets (Continued)

Assets under construction are not amortized until the asset is available for productive use. Interest on debt used to purchase tangible capital assets is not capitalized.

Tangible capital assets received as contributions, which are primarily roads and underground networks, are recorded at their fair value at the date of receipt and also are recorded as revenue. Fair value is determined based on an estimate of the cost to construct the contributed asset.

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases and recorded as tangible capital assets. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

Land under roads that is acquired other than by a purchase agreement is valued at a nominal cost. Works of art and historical treasures are not recognized in these consolidated financial statements.

j. Budget information

Budget information is presented on a basis consistent with that used for actual results. The budget was approved by Council on February 13, 2017, the budget was then amended and approved on April 10, 2017.

k. Investments

All investments are recorded at cost less write downs to reflect other than temporary declines in value. Investment transactions are accounted for at the trade date. Interest income is recorded on the accrual basis.

l. Foreign currency

Monetary items denominated in foreign currency are translated to Canadian dollars at exchange rates in effect as at December 31, and non-monetary items are translated at rate of exchange in effect when the assets were acquired or obligations incurred. Revenue and expenses are translated at rates in effect at the time of the transactions or at rates of exchange established by the terms of the forward foreign exchange contract. Gains (losses) on foreign currency translation are included as revenue (expenses).

m. Land inventory

Land for resale is recorded at the lower of cost and net realizable value. Cost includes amounts for land acquisition and improvements to prepare the land for sale or servicing.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

n. Loan Guarantees

Periodically the City provides loan guarantees on specific debt issued by related authorities and other entities not consolidated in the City's financial statements. Loan guarantees are accounted for as contingent liabilities and no amounts are accrued in the consolidated financial statements of the City until the City considers it likely that the borrower will default on the specified loan obligation. Should a default occur, the City's liability would be recorded in the consolidated financial statements.

2. NEW STANDARDS AND AMENDMENTS TO STANDARDS

Standards and amendments effective for financial statements on or after April 1, 2017:

PS 2200, Related Party Disclosures

PS 3210, Assets

PS 3320, Contingent Assets

PS 3380, Contractual Rights

PS 3420, Inter-entity Transactions

Standards and amendments effective for financial statements on or after April 1, 2018:

PS 3430, Restructuring Transactions

Standards and amendments effective for financial statements on or after April 1, 2019:

PS 1201, Financial Statement Presentation

PS 2601, Financial Currency Translation

PS 3041, Portfolio Investments

PS 3450, Financial Instruments

The extent of the impact on adoption of these standards is not known at this time.

3. SHORT-TERM INVESTMENTS

Short-term investments are recorded at cost and have a fair value approximating cost. The investments are in a money market fund, holdings of which may include a combination of treasury bills, commercial paper, bankers' acceptances or promissory notes. The average yield earned from investments was 1.51% (2016 - 0.75%).

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

4. ACCOUNTS RECEIVABLE

	2017	2016
Trade and other receivable	65,890	70,417
Water and sewer receivable	16,574	15,683
Government transfers receivable	4,761	5,754
	87,225	91,854

The allowance included in accounts receivable for 2017 is \$2,246 (2016 - \$1,869).

5. LONG-TERM INVESTMENTS

Long-term investments include investments in a pooled bond fund.

	Carrying Value		Fair Value	
	2017	2016	2017	2016
Pooled bond fund	276,151	339,843	267,992	329,430

A pooled bond fund is a group of individual bonds managed by an investment manager. The fair value of the pooled bond fund units is based on the market price per unit, which is determined by the overall market values of each of the bonds in the fund. The average yield earned from investments was 3.03% (2016 - 3.08%).

6. LAND INVENTORY

Property acquired through the tax enforcement process and held for sale is recorded at the lesser of cost and net realizable value. Cost is equal to the outstanding taxes including any applicable penalties, as well as the costs incurred in acquiring the land. The valuation allowance reflects a potential reduction in carrying value that may be realized upon sale. Land acquired other than through the tax enforcement process and held for re-sale is recorded at the lower of cost or net realizable value. Land inventory also includes acquisition costs of the land and the improvements to prepare the land for sale or servicing. Related development costs incurred to provide infrastructure are recorded as capital assets under their respective function.

	2017	2016
Land held for re-sale	19,763	4,161
Long-term inventory	628	4,073
	20,391	8,234
Acquired property held for resale, net of allowance	-	665
	20,391	8,899

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

7. DEFERRED REVENUE

	December 31, 2016	Externally restricted inflows	Revenue earned	December 31, 2017
Servicing agreement fees	51,438	26,398	(23,082)	54,754
Property taxes	809	773	(809)	773
Paved alleys	2,508	-	(321)	2,187
Gravel alleys	761	67	-	828
Cemetery internments	626	48	-	674
REAL	4,776	-	(1,993)	2,783
Other	16,255	-	(1,046)	15,209
	77,173	27,286	(27,251)	77,208

8. CAPITAL LEASE OBLIGATIONS

The following is a schedule of future minimum lease payments under capital leases for computer equipment, software and building contracts along with the balance of the capital lease obligation:

2018	512
2019	338
2020	185
2021	100
	1,135

9. LONG-TERM DEBT

Debenture debt

The City's long-term debt consists of \$209,732 (2016 - \$215,853) of unsecured debentures issued in the form of fully registered certificates held by The Canadian Depository for Securities Ltd. (CDS), on behalf of beneficial owners as direct and indirect participants of CDS. The debentures are issued for 10 or 30-year terms with principal payable either annually or semi-annually and interest payable semi-annually.

Obligation under long-term financing agreement – Public Private Partnership (P3)

The long-term debt represents the deferred capital payments portion of the Wastewater Treatment Plant (WWTP) based on the terms of the P3 agreement. The City amortizes the accumulated cost of the completed project over its useful life, expenses the annual interest cost and settles the long-term liability over the term of the P3 project agreement. The City has \$76,440 (2016 - \$77,618) of deferred capital payments that it has recorded as long-term debt. The long-term debt has a 27-year term with principal and interest payable monthly. The entire principal is due 2044.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

9. LONG-TERM DEBT (CONTINUED)

Term loan

During the year, the City of Regina and the City of Moose Jaw approved BPWTC to enter into a non-revolving term loan with the Bank of Montreal. BPWTC entered into an interest rate swap agreement for a 25 year term to fix the interest rate at 3.46%. The term loan is subject to renewal on November 30, 2027. The City has guaranteed its proportionate share of the term loan.

	2017	2016
City of Regina unsecured debentures and loan		
Operating fund	200,981	206,195
Utility fund	8,752	9,658
WWTP debt - long-term	76,440	77,618
Term loan	33,300	-
Loans payable	162	41
Total debt	319,635	293,512
Authorized debt limit	450,000	450,000
Interest rates	0.95-6.462%	3.40-6.462%
Interest costs for year	13,771	9,118

Bank indebtedness

Pursuant to *The Regina Administration Bylaw No. 2003-69*, the City can incur bank indebtedness. Interest on this indebtedness is calculated at the prime rate of interest less 0.55%, payable monthly and the City has pledged certain revenues as security for the debt obligation. At December 31, 2017, the City had no bank indebtedness. The City has access to an unsecured line of credit of up to \$20,000 to cover any bank overdrafts arising from day to day cash transactions. A letter of credit for \$650 was outstanding on the line of credit but was not cashed.

The long-term debt is repayable as follows:

2018	7,180
2019	26,611
2020	6,542
2021	6,826
2022-2044	272,476
	319,635

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

10. EMPLOYEE BENEFIT OBLIGATIONS

The City's employee benefit obligations to be funded in the future are as follows:

	Total 2017	Total 2016
Defined benefit pension plans		
Regina Police Superannuation and Benefits Plan	20,233	23,498
RPPP Supplemental Pension Plan	3,437	2,767
Target Retirement Income Plan	(6,284)	(4,534)
	17,386	21,731
Other benefit plans		
Termination payments	23,679	25,106
Continuation of group life, medical and dental benefits	9,098	9,526
	32,777	34,632
Other plans and arrangements		
Vacation	14,770	14,575
Overtime	4,307	4,322
Group life, medical and dental plans	439	412
	19,516	19,309
	69,679	75,672

a. Defined benefit pension plans

The Regina Police Superannuation and Benefits Plan is a defined benefit pension plan. As required by provincial legislation, an actuarial funding valuation is completed at least triennially.

By Memorandum of Agreement dated January 21, 2013, the City and the Employees' Pension Committee agreed to freeze the Regina Police Pension Plan (RPPP) as of June 30, 2014, and to establish the Target Retirement Income Plan (TRIP) for the Regina Police Service as of July 1, 2014. All active members in the RPPP moved over to the TRIP for service on or after July 1, 2014. There are no longer any active members accruing service in the RPPP.

Effective July 1, 2014, the Regina Police Superannuation and Benefits Pension Plan was amended per Amendment 2014-1 which served to close the plan to new entrants, freeze pensionable service, cease employee contributions and change the cost sharing arrangement of the Plan, such that the City assumes full responsibility for all past and future unfunded liabilities in the plan. Prior to this amendment, and as shown in the consolidated financial statements for prior years, the City was responsible for reporting approximately 51% of the Plan's accrued benefit liability. As a result of the amendment to the Plan effective July 1, 2014, the City is now responsible for reporting 100% of the Plan's accrued benefit liability and assets.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

10. EMPLOYEE BENEFIT OBLIGATIONS (CONTINUED)

a. Defined benefit pension plans (Continued)

An actuarial valuation of the defined benefit pension plans is performed using the projected benefit method prorated on service to determine the accrued benefit obligation and the expense to be recognized in the consolidated financial statements.

The results of the most recent actuarial valuations and significant assumptions utilized in these valuations are as follows:

	Target Retirement Income Plan	Police Pension Plan	RPPP Supplemental Pension Plan	Total 2017	Total 2016
Fair value of plan assets, beginning of year	23,672	306,909	-	330,581	317,371
Employees' contributions	5,340	-	-	5,340	5,125
Employer contributions	5,233	3,722	-	8,955	8,651
Actual return on plan assets	3,230	27,344	-	30,574	17,728
Less benefits paid	(137)	(18,205)	-	(18,342)	(18,294)
Fair value of plan assets, end of year	37,338	319,770	-	357,108	330,581
Accrued benefit obligation, beginning of year	21,250	323,966	2,767	347,983	335,719
Current period benefit cost	8,865	-	-	8,865	8,283
Interest on accrued benefit obligation	1,665	21,411	182	23,258	22,434
Actuarial loss	1,287	23,743	671	25,701	-
Less benefits paid	(137)	(18,205)	(183)	(18,525)	(18,453)
Accrued benefit obligation, end of year	32,930	350,915	3,437	387,282	347,983
Funded status, plan surplus (deficit)	4,408	(31,145)	(3,437)	(30,174)	(17,402)
Unamortized net actuarial loss (gain)	1,876	10,912	-	12,788	(4,329)
Accrued benefit asset (liability)	6,284	(20,233)	(3,437)	(17,386)	(21,731)

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

10. EMPLOYEE BENEFIT OBLIGATIONS (CONTINUED)

	Target Retirement Income Plan	Police Pension Plan	RPPP Supplemental Pension Plan	Total 2017	Total 2016
Current period benefit cost	8,865	-	-	8,865	8,283
Amortization of actuarial (gain) loss	171	(577)	-	(406)	(683)
Employee contributions	(5,340)	-	-	(5,340)	(5,125)
Interest expense	1,665	21,411	182	23,258	22,434
Expected return (deficit) on plan assets	1,878	(20,377)	-	(18,499)	(18,958)
Change in valuation allowance	1,986	-	-	1,986	862
Benefit expense	9,225	457	182	9,864	6,813

The actuarial valuations were performed by Aon.

	Target Retirement Income Plan	Police Pension Plan	RPPP Supplemental Pension Plan
Date of most recent valuation	Dec 31, 2016	Dec. 31, 2016	Dec 31, 2016
Discount rate (%)	6.3	6.0	6
Inflation rate (%)	2.25	2.25	2.25
Long term return rate on plan assets (%)	6.3	6.0	n/a
Rate of compensation increase (%)	2.75	2.75	2.75
Expected average remaining service years	12.4	11.6	11.6
Contribution rate as a percentage of salary:			
Members prior to July 1, 2014	n/a	11.33%-12.83%	0.00%
Members post July 1, 2014	6.80%-10.70%	0.00%	0.00%
City prior to July 1, 2014	n/a	11.83%-13.33%	variable
City post July 1, 2014	8.50%	6.19%	variable

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

10. EMPLOYEE BENEFIT OBLIGATIONS (CONTINUED)

b. Other benefit plans

Pursuant to union agreements, eligible employees are entitled to termination payments based upon their unused sick leave or years of service.

Group life, medical and dental benefits represents the obligation for the continuation of group life insurance, dental and medical benefits for employees on long-term disability and the City's share of group life insurance for early retirees.

Retirees may continue group life insurance coverage to age 65 on a 50% cost-shared basis with the City. Employee and employer premiums for continuation of group life insurance for employees on long-term disability are fully funded through contributions maintained in a reserve. Medical and dental coverage for employees on long-term disability is provided on a 50% cost shared basis between the employee and employer.

A group life insurance plan is administered by Saskatchewan Blue Cross on a self-insured basis, with a stop loss provision limiting losses to claims in excess of 150% of premiums for any calendar year. The primary components of the plan are funded equally by employer and employees. Dental and medical plans are also provided for most employees on a cost-shared or employer-funded basis.

For group life insurance, the balance of the employer and employee premiums collected in excess of claims are held in group insurance reserves, which are intended for future benefits and stabilization of premiums. The employer's portion of the obligations under the group insurance plan that will be funded from the reserves is reflected in Other Benefit Plans. Amounts held in the reserves that reflect obligations to be funded from employee contributions have been included in Accounts Payable and Accrued Liabilities. The balance of the group life insurance reserves, after reflecting the liabilities for the employee and employer share of future obligations is \$4,905 (2016 - \$4,398). This amount has been included in Group Benefits reserves (Note 14).

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

10. EMPLOYEE BENEFIT OBLIGATIONS (CONTINUED)

Actuarial valuations are performed to determine the accrued benefit obligation and the expense to be recognized in the consolidated financial statements. The results of and significant assumptions utilized in these valuations are as follows:

	City employees	Library employees	Group life, medical and dental plans	Total 2017	Total 2016
Accrued benefit obligation, beginning of year	24,043	1,063	9,256	34,362	32,037
Current period benefit cost	1,852	61	1,079	2,992	3,913
Interest on accrued benefit obligation	499	18	260	777	718
Actuarial gain	(1,952)	(61)	(421)	(2,434)	(779)
Less benefits paid	(1,834)	(47)	(1,076)	(2,957)	(1,642)
Unamortized net actuarial gain	-	37	-	37	115
Accrued benefit liability - unfunded	22,608	1,071	9,098	32,777	34,362
Current period benefit cost	1,852	61	-	1,913	1,932
Amortization of actuarial loss (gain)	397	(24)	-	373	373
Interest expense	499	18	-	517	500
Benefit expense	2,748	55	-	2,803	2,805

	AON	AON	Mercer
Date of most recent valuation	Dec 31, 2017	Dec 31, 2017	Dec 31, 2017
Discount rate (%)	2.8	2.8	2.0-3.0
Rate of compensation increase (%)	2.75-3.65	2.75-3.65	2.2
Expected average remaining service years	10-13	10-13	n/a

c. Other plans and arrangements

Employees are entitled to vacation pay and overtime as outlined in administrative policies and/or contractual agreements. The liability for these benefits is determined using current rates of pay and is undiscounted.

Out of scope employees are contractually entitled to certain pensions and termination payments. BPWTC employees are entitled to termination payments based upon years of service or unused sick leave. Benefits start to vest after 10 years of service and are recognized as expenses when they are vested. During the year, BPWTC Board of Directors approved a decision to end the vesting of termination payments for out-of-scope employees as December 31, 2017. Out-of-scope employees were provided the option to have their severance paid out on December 31, 2017 or to elect to defer the payment until they leave BPWTC.

Group life, medical and dental plans represents the liability for claims in progress and claim fluctuations under those plans at the end of the year.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

10. EMPLOYEE BENEFIT OBLIGATIONS (CONTINUED)

d. Multiemployer defined benefit plans

Two multiemployer defined benefit plans provide benefits to employees of the City of Regina, the Regina Qu'Appelle Health Region (the Regina General Hospital Division and Community Health Division), Buffalo Pound Water Treatment Corporation, Regina Public Library, and the non-teaching staff of the Board of Education of the Regina School Division No. 4 of Saskatchewan. The following represents the amounts for these plans:

	Superannuation & Benefit Plan	Long-Term Disability Plan	Total 2017	Total 2016
Benefit expense	14,647	672	15,319	17,132
Surplus of plan assets over benefit obligation per plan financial statements	43,772	33,944	77,716	(11,598)
Contribution rate as a percentage of salary:				
Members	9.42 - 13.96%	0.46%		
Employers	9.42 - 13.96%	0.46%		
City employee contributions	13,564	621	14,185	14,357
Date of most recent actuarial valuation	Dec 31, 2016	Dec 31, 2016		

The contributions by the participating employers are not segregated in separate accounts or restricted to provide benefits to the employees of a particular employer. The portion of the annual benefit costs and of the asset surpluses (deficits) that are attributable to the City cannot be easily determined. Accordingly, the multiemployer plans are accounted for on the defined contribution basis. No portion of the asset (deficit) surplus of the plans are recognized in these consolidated financial statements. The benefit expense reflected in the consolidated financial statements is equal to the City's contributions for the year.

A valuation was performed as at December 31, 2014 establishing a minimum funding requirement. In accordance with the Minimum Funding Regulations and the Plan's funding policy, the unfunded liability determined by the December 31, 2014 valuation is amortized over a period of no more than 20 years which began January 1, 2016. The cost sharing arrangement was amended such that 60% of the unfunded liability for service prior to January 1, 2016 was to be funded by the participating employer contributions and 40% from employee contributions.

e. Defined contribution pension plan

The Casual Employees' Superannuation and Elected Officials' Money Purchase Pension Plan is a defined contribution plan. Pension fund assets are invested in marketable investments of organizations external to the City. Benefit expense is limited to the City's contributions to the plan.

	2017	2016
Casual employee members' contribution rate	3.00%	3.00%
Elected official members' contribution rate	6.95%	6.95%
Members' contributions	333	309
Benefit expense	333	309

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

11. LANDFILL CLOSURE AND POST-CLOSURE

Legislation requires closure and post-closure care of solid waste landfill sites. Closure care includes final covering and landscaping of the landfill and implementation of drainage and gas management plans. Post closure care requirements include cap maintenance, groundwater monitoring, gas management system operations, inspections and annual reports.

	2017	2016
Estimated closure and post-closure costs over 40 years after capacity is reached	57,135	57,233
Discount rate	3.40%	3.91%
Expected year capacity will be reached	2030	2030
Capacity (m3):		
Used to date	11,580,162	11,203,072
Remaining	2,913,963	3,291,053
Total	14,494,125	14,494,125
Percent utilized	79.90%	77.29%
Landfill liability	28,862	24,650

Landfill closure and post-closure care requirements have been defined in accordance with industry standards and include final covering and landscaping of the landfill, pumping of groundwater and leachates from the site, ongoing environment monitoring, site inspection and maintenance. The liability recognized in the consolidated financial statements is subject to measurement uncertainty. The recognized amounts are based on the City's best information and judgment. Amounts could change by more than a material amount in the long term.

The unfunded liability for the landfill will be paid for per the annual approved budget where capital expenditures will be funded from the Landfill reserve and operational expenses will be funded through the operating budget, resulting in a reduction in the transfer to the Landfill reserve.

Financial assurance on projects related to a construction liability, including landfill are handled as follows: Requirement of a Performance Bond and a Labour & Material Payment Bond, both in the amount of 50% of the total contract price for each contract. The Performance Bond is typically in place through the two-year warranty period and provides assurance that the contractor will perform and complete the contracted work. If they do not, the bonding company will either take over the project to completion or compensate the owner up to the value of the bond for completion of the work.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

11. LANDFILL CLOSURE AND POST-CLOSURE (CONTINUED)

The labour & material payment bond protects the owner from a general contractor not paying their subcontractors or material suppliers. The bonding company would pay any unpaid subcontractors or material suppliers up to the value of the bond.

Builder's Lien Holdback - A provincial act requires that the City withhold payment each progress certificate for 45 days. Similar to the Labour & Material Payment Bond, the intent is to protect subcontractors and material suppliers who do not get paid by the general contractor.

Deficiency Holdback - The City contract provides the right for the owner to withhold payment for deficient work. Typically the holdback is not released until the deficiency is corrected and in some case's will not be released if the contractor decides to not complete the work.

Insurance - The City contract requires the general contractor to have insurance jointly in the name of the City for each project. The City has fairly significant general requirements for all contracts and include special insurance requirements for unique projects such as environmental insurance for environment selective projects.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

12. TANGIBLE CAPITAL ASSETS

	Net Book Value	
	2017	2016
General		
Land	126,378	123,285
Land improvements	71,597	67,499
Buildings and building improvements	441,658	388,542
Vehicles and equipment	175,088	146,482
Office and information technology	19,428	19,744
Infrastructure		
Plants and facilities	368,800	345,578
Roads	373,504	357,849
Underground and other networks	483,922	468,602
Bridges and other structures	32,072	23,819
	2,092,447	1,941,400
Assets under construction	53,820	84,385
	2,146,267	2,025,785

For additional information, see the Consolidated Schedule of Tangible Capital Assets (Schedule 3).

Tangible capital assets of \$168,591 and a related accounts payable and accrued liability of \$1,178 (2016 - \$1,107) and long-term debt of \$76,440 (2016 - \$77,618) were recorded in relation to the Wastewater Treatment Plant.

During the year write downs of assets were \$nil (2016 - \$nil). In addition, tangible capital assets contributed to the City totalled \$26,050 (2016 - \$30,638), which were capitalized and recorded as revenue at their fair value at the time of receipt. The breakdown of contributed assets is as follows:

	2017	2016
Land	6,594	6,922
Land improvement	4,868	6,255
Roads	9,937	11,909
Underground networks	4,347	4,638
Vehicles and equipment	304	914
	26,050	30,638

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

13. ACCUMULATED SURPLUS

Accumulated surplus represents the equity of an organization. In determining accumulated surplus, revenue and expenses are recognized as they are earned and incurred, according to PSAS.

Council, through its annual budget process and other policies and bylaws, may fund certain amounts on a basis that differs from the expense recognition basis prescribed by PSAS.

Unappropriated surpluses represent equity relating to certain entities consolidated within the City's financial statements that have not been designated for a specific use by that entity.

Appropriations for capital projects and reserves represent amounts that have been internally restricted for specific purposes.

Obligations to be funded from future revenues represent amounts recognized as expenses according to PSAS, that will be funded from future revenues.

Infrastructure to be funded from future service agreement fees represent infrastructure that has been constructed by the City, of which the costs are expected to be funded from future service agreement fees.

	2017	2016
Unappropriated surplus:		
Regina Downtown Business Improvement District	157	44
Economic Development Regina Inc.	15	50
Regina Public Library Board	1,817	10
Regina's Warehouse Business Improvement District	75	75
The Regina Exhibition Association Limited	(7,179)	(1,477)
Buffalo Pound Water Treatment Corporation	758	(97)
Tangible capital assets	2,146,267	2,025,785
Appropriated surplus:		
General capital projects	102,855	117,027
Utility capital projects	73,586	27,859
Buffalo Pound capital projects	33,300	-
Reserves (Note 14)	232,853	218,764
Infrastructure to be funded from future servicing agreement fees:		
Water, wastewater and drainage	(34,834)	(24,286)
Obligations to be funded from future revenues:		
Long-term debt (Note 9)	(319,635)	(293,512)
Employee benefit obligations (Note 10)	(69,679)	(75,672)
Landfill closure and post-closure (Note 11)	(28,862)	(24,650)
Capital lease obligations (Note 8)	(1,135)	(1,108)
Accumulated surplus	2,130,359	1,968,812

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

14. RESERVES

	2017	2016
City of Regina reserves:		
General utility reserve	94,143	66,695
Facility reserve	260	1,230
General fund reserve	27,464	26,211
Landfill reserve	41,382	30,854
Regina revitalization initiative - stadium reserve	6,441	20,770
Land development reserve	(17,143)	(8,085)
Asset revitalization reserve	19,988	29,184
Equipment replacement reserve	10,137	4,997
Social development reserve	7,638	5,929
Operational commitments reserve	642	482
Planning & sustainability reserve	3,826	6,936
Winter road maintenance reserve	8,690	6,474
Regina Police Service general reserve	403	829
Asphalt reserve	2,078	2,307
Grants reserve	284	306
Golf course reserve	2	48
Technology reserve	792	607
Employer provided parking reserve	1,712	872
Cemetery reserve	446	483
Pest management reserve	520	413
Regina Police Service radio equipment reserve	218	74
	209,923	197,616
Group Benefits reserves:		
Group life insurance reserve	4,905	4,398
Dental benefits reserve	1,945	2,116
Medical - City of Regina reserve	633	740
Police services premium reduction reserve	214	350
Police long-term disability reserve	62	128
	7,759	7,732
Other Entities reserves:		
Regina Public Library reserves	10,589	10,639
Buffalo Pound Water Treatment Corporation/Administration Board	4,017	2,011
Regina Downtown Business Improvement District reserve	285	546
Regina's Warehouse Business Improvement District infrastructure reserve	280	220
	15,171	13,416
	232,853	218,764

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

15. COMMITMENTS AND CONTINGENT LIABILITIES

1) As at December 31, 2017, the expected commitment related to the Wastewater Treatment Plant is \$259,541. The P3 Canada Fund has approved federal funding for up to 25% of the eligible costs, the City has received funding of \$42,527. The Wastewater Treatment Plant is a P3 project and has qualified for P3 funding from the Government of Canada. On May 29, 2014 the City announced that EPCOR Water Prairies Inc. as the preferred proponent to design, build, finance, operate and maintain the City's new Wastewater Treatment Plant. EPCOR has taken on operations for the existing facility. EPCOR will also operate the new facility until June 2044.

The payment schedule, including capital payments on long term debt, is as follows:

	Total
2018	10,206
2019	13,256
2020	10,244
2021	9,965
2022 through 2044	215,870
	259,541

2) māmawēyatitān centre Development Agreement - The agreement is made between the Board of Education of the Regina School Division No. 4 of Saskatchewan, the City and the Regina Public Library Board. The City and the Regina Public Library's share is 27.15% and based on that have authorized a maximum contribution of \$11,300. As at December 31, 2017 the total contributed was \$10,132 (2016 - \$7,810).

3) Taylor Field Neighbourhood – This project relates to the development of the area where the former Mosaic Stadium was located. The stadium was decommissioned in 2017.

4) Railyard Renewal – This project relates to the development of the old CP Railyard.

5) Animal Services Agreement - The agreement made on January 1, 2015 between the City and the Regina Humane Society Inc. (RHS) for animal services and the capital cost of a new facility. The City's share is 46% of the capital costs of the RHS Facility. The commitment includes an annual fee of \$1,290 for services; share of the capital cost of the facility \$9,660; financing costs for the financing of the City's share; and an amount equal to 10% of the value of all licenses sold or renewed through RHS.

6) On November 27, 2017 City Council approved the purchase of the former Saskatchewan Transportation Company (STC) Bus Depot for \$16,255 as part of a long-term affordable solution to address the Regina Police Service facility requirements.

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

16. TAXATION

	Budget (Note 1j)	Actual	Actual
	2017	2017	2016
Total taxation revenue levied	-	394,436	368,907
Taxes levied on behalf of others:			
Regina School Division No. 4	-	(97,013)	(87,905)
Global Transportation Hub Authority	-	(1,916)	(1,742)
Regina Roman Catholic Separate School Division No. 81	-	(43,342)	(39,112)
Taxation revenue	253,249	252,165	240,148
City of Regina			
Municipal levies	206,772	205,704	189,989
Grants in lieu	20,286	20,413	24,906
Supplementary taxes	1,600	1,684	1,211
Other	2,300	2,216	2,021
	230,958	230,017	218,127
Regina Public Library			
Taxation levies	19,454	19,440	19,407
Grants in lieu	1,401	1,379	1,327
	20,855	20,819	20,734
Regina Downtown Business Improvement District levies	1,194	1,081	1,043
Regina's Warehouse Business Improvement District levies	242	248	244
	253,249	252,165	240,148

Taxation revenue is recorded net of an allowance for uncollectible outstanding taxes and a provision for potential losses on assessment appeals outstanding. As at December 31, 2017, the following amounts are reflected in the Consolidated Statement of Financial Position for these provisions:

	2017	2016
Allowance for doubtful outstanding taxes netted against taxes receivable	4,892	3,990
Provision for assessment appeals included in accounts payable	5,800	4,789

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

17. GOVERNMENT TRANSFERS

	Budget (Note 1j)	Actual	Actual
	2017	2017	2016
Operating transfers			
Federal	126	169	42,455
Provincial	49,208	52,888	9,927
	49,334	53,057	52,382
Capital transfers			
Federal	17,926	13,162	22,973
Provincial	6,716	68,746	42,864
	24,642	81,908	65,837
	73,976	134,965	118,219

Government transfers do not include grants in lieu of taxes received from the Federal and Provincial governments. These amounts are included with taxation revenue (Note 16).

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

18. GOVERNMENT PARTNERSHIPS

BPWTC was incorporated in 2016 as a non-profit membership corporation by the City of Regina and the City of Moose Jaw. Its purpose is to operate the assets of the Buffalo Pound Water Treatment Plant. BPWTC is responsible for reliable and efficient provision of safe, high quality and affordable drinking water to the Cities. Based on the provisions of unanimous membership agreement, BPWTC is intended to operate a full cost recovery model and is mainly funded by water rates as paid by the Cities.

The following is a schedule of relevant financial information as stated within the financial statements of BPWTC for the year ended December 31, 2017 in thousands of dollars. There are no known contractual obligations or contingencies as at December 31, 2017. These amounts represent 100% of the financial position and activities:

	2017	2016
Financial assets	53,005	3,680
Financial liabilities	46,711	1,327
Net financial assets	6,294	2,353
Inventory	159	113
Tangible capital assets	39,034	-
Accumulated surplus	45,487	2,466
Statement of Operations		
Revenue	55,524	11,757
Contribution from Buffalo Pound Water Administration Board	-	2,056
Expenses	12,503	11,347
Annual surplus	43,021	2,466
Accumulated surplus, beginning of year	2,466	-
Accumulated surplus, end of year	45,487	2,466

The financial statements shown are proportionately consolidated within the consolidated financial statements at 74.00%, representing the City's interest in BPWTC. After eliminating inter-company transactions, the following amounts have been included in the consolidated financial statements:

Statement of Financial Position	2017	2016
Financial assets	39,967	2,277
Financial liabilities	34,532	990
Non-financial assets	29,003	84
Net assets	34,438	1,371
Statement of Operations		
Revenue	2,018	1,534
Expenses	9,057	4,882
Annual deficit	(7,039)	(3,348)

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

18. GOVERNMENT PARTNERSHIPS (CONTINUED)

Restructuring transaction:

BPWTC entered into an Agreement to Transfer Assets with the City of Regina and the City of Moose Jaw on December 29, 2017 whereby each City agreed to transfer their respective ownership interest of Plant Assets that were used, operated and maintained by BPWTC. The Agreement to Transfer Assets was accounted for as a restructuring transaction within BPWTC in accordance with PS 3430 Restructuring Transactions. The purpose of the restructuring transaction was to ensure the Plant Assets were properly reflected in the financial statements of BPWTC. The restructuring transaction occurred on December 31, 2017. The purchase price was equal to the aggregate of the net book value of the Plant Assets as calculated on December 31, 2017 and was deemed to have been paid as of December 31, 2017. This restructuring transaction has been eliminated upon proportionate consolidation.

Prior to the asset transfer on December 29, 2017, the plant assets of the Buffalo Pound Water Treatment Plant were under the joint control of the City of Regina and the City of Moose Jaw.

The condensed supplementary financial information of the Buffalo Pound Water Treatment Plant as of December 31, 2016 was as follows:

Statement of Financial Position	2016
Tangible Capital Assets	21,677
Statement of Operations	
Revenue	1,911
Expenses	1,797
Annual surplus	114

The financial statements shown were proportionately consolidated within the consolidated financial statements at 74.00%, representing the City's interest in the Buffalo Pound Water Treatment Plant as at December 31, 2016. After eliminating inter-company transactions, the following amounts were included in the consolidated financial statements as at December 31, 2016:

Statement of Financial Position	2016
Tangible Capital Assets	16,041
Statement of Operations	
Revenue	-
Expenses	1,330
Annual deficit	(1,330)

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

18. GOVERNMENT PARTNERSHIPS (CONTINUED)

The City of Regina and the Regina Public Library have entered into a master agreement with the Board of Education of the Regina School Division No. 4 to construct an integrated educational/library/community facility in the North Central area of the City of Regina known as the māmawēyatitān Centre. Construction began in 2015 and obtained substantial completion in 2017. The purpose of the partnership is to develop and operate a Facility as an integrated gathering place of the community and to deliver programs and services to the public. Any distribution (recovery) of annual operation surplus (deficit) is shared between the partners according to their respective usage of services.

The condensed supplementary financial information of the māmawēyatitān Centre is as follows:

	2017	2016
Tangible Capital Assets	35,515	29,568

The above financial information has been proportionately consolidated with the City and the Regina Public Library's partnership share of 27.15% (2016 - 27.15%). After adjusting the accounting policies to be consistent with those of the City's and Regina Public Library and eliminating transactions between the partnership and the City, the following amounts have been included in the consolidated financial statements:

	2017	2016
Tangible Capital Assets	9,642	7,810

19. FUNDS HELD IN TRUST

The City of Regina administers the following trusts. As related assets are not owned by the City, the trusts have been excluded from the consolidated financial statements. Following is a summary of the net assets of the trusts:

	2017	2016
Perpetual Care Trust	2,654	2,644
Williamson Driver Award	5	5
	2,659	2,649

20. SEGMENTED INFORMATION

The City is a diversified municipal government institution that provides a wide range of services to its citizens, including police, fire, and public transit, and water. The organizational structure includes Legal, City Clerk and Governance, Corporate services, Human Resources, City services, Transportation and Utilities, Planning and Development and Regina Police Services. The segmented information in these statements reflect the organizational structure described. For management reporting purposes, the City's operations and activities are organized and reported by Fund. Funds were created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations. The financial activities of the City reported by Fund are included in Schedule 1. City services are provided by groups/divisions and their activities are reported in these funds. Certain divisions that have been separately disclosed in the segmented information in Schedule 2, along with the services they provide, are as follows:

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the Year Ended December 31

(in thousands of dollars)

20. SEGMENTED INFORMATION (CONTINUED)

a. City services

City service includes Service Regina, Regina Revitalization Initiative, Wastewater Treatment Plant Upgrade, Project support office, Community services, Parks & Open Space and Transit services provide external customer services to public residents.

b. Transportation and Utilities

Transportation and Utilities is responsible to ensure the City's infrastructure systems are effectively preserved, funded, and operated. This division preserves and operates municipal infrastructure involving roadways, traffic, water, drainage, waste water and solid waste to meet regulatory requirements and community needs.

c. Planning and Development

Planning and Development provides a long-term comprehensive approach to planning, engineering and development processes to ensure the efficient use of land and community infrastructure. The division encompasses land use, neighbourhood, transportation and infrastructure planning, long range capital planning, development review, building permits and inspection, and real estate services.

d. Regina Police Service

Regina Police Service is responsible for the delivery of policing services within the municipality and dedicated to a safe and caring community.

e. Corporate Services

Corporate services provides support to both internal and external customers, enabling City Operations to maximize effectiveness and potential. Corporate Services includes Finance, Information Technology Services, Human Resources, Fleet Services, Strategy Management and Facilities Management Services.

For each reported segment, revenue and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Therefore, certain allocation methodologies are employed in the preparation of segmented financial information. The accounting policies used in these segments are consistent with those followed in the preparation of the consolidated financial statements as disclosed in Note 1. For additional information see the Consolidated Schedule of Operations by Segment (Schedule 2).

CONSOLIDATED STATEMENT OF OPERATIONS BY FUND AND ORGANIZATION
Schedule 1
For the year ended December 31
(in thousands of dollars)

	General Operating	Utility Operating	General Capital	Utility Capital	Total City of Regina
REVENUE					
Taxation	230,543	-	-	-	230,543
Fees and charges	69,067	134,671	24	-	203,762
Government transfers	53,056	-	22,750	54,343	130,149
Electrical distribution	26,534	-	-	-	26,534
Licenses, fines and levies	14,542	-	-	-	14,542
Gas distribution	5,975	-	-	-	5,975
Interest and penalties	2,492	217	-	-	2,709
Interest on portfolio investments	10,351	-	-	-	10,351
Realized loss on portfolio investments	(4,145)	-	-	-	(4,145)
Servicing agreement fees	1,649	-	7,000	5,198	13,847
Land sales	5,408	-	-	-	5,408
Other	4,854	938	1,660	2,640	10,092
Contribution of tangible capital assets	-	-	21,798	4,347	26,145
Other capital contributions	-	-	2,003	-	2,003
	420,326	135,826	55,235	66,528	677,915
EXPENSES					
Parks, recreation and community services	59,414	-	10,297	-	69,711
Police	81,115	-	763	-	81,878
Legislative and administrative services	48,455	-	10,727	-	59,182
Water, wastewater and drainage	(21)	57,216	-	24,554	81,749
Roads and traffic	21,641	-	12,706	-	34,347
Fire	44,361	-	12	-	44,373
Transit	37,919	-	941	-	38,860
Waste collection and disposal	22,065	-	489	-	22,554
Grants	6,268	-	9,300	-	15,568
Planning and development	16,948	-	-	-	16,948
Amortization	-	-	59,780	18,528	78,308
	338,165	57,216	105,015	43,082	543,478
Annual surplus	82,161	78,610	(49,780)	23,446	134,437

CONSOLIDATED STATEMENT OF OPERATIONS BY FUND AND ORGANIZATION

Schedule 1

RDBID	EDR	BPWTC	RPL	RWBID	REAL	Consolidation adjustments	Consolidated 2017
1,081	-	-	21,391	248	-	(1,098)	252,165
-	2,833	12,141	771	-	40,724	(18,566)	241,665
72	-	-	1,031	-	14,681	(10,968)	134,965
-	-	-	-	-	-	-	26,534
-	-	-	-	-	-	-	14,542
-	-	-	-	-	-	-	5,975
-	-	101	-	-	-	-	2,810
-	-	-	-	-	-	-	10,351
-	-	-	-	-	-	-	(4,145)
-	-	-	-	-	-	-	13,847
-	-	-	-	-	-	-	5,408
72	-	22	-	-	2,600	(4,515)	8,271
-	-	12,682	-	-	-	(12,777)	26,050
-	-	-	-	-	-	-	2,003
1,225	2,833	24,946	23,193	248	58,005	(47,924)	740,441
1,185	2,904	-	18,583	241	43,149	(9,462)	126,311
-	-	-	-	-	-	-	81,878
-	-	-	-	-	-	-	59,182
-	-	7,658	-	-	-	(27,442)	61,965
-	-	-	-	-	-	-	34,347
-	-	-	-	-	-	-	44,373
-	-	-	-	-	-	-	38,860
-	-	-	-	-	-	-	22,554
-	-	-	-	-	-	(11,020)	4,548
-	-	-	-	-	-	-	16,948
71	19	1,458	2,448	14	5,610	-	87,928
1,256	2,923	9,116	21,031	255	48,759	(47,924)	578,894
(31)	(90)	15,830	2,162	(7)	9,246	-	161,547

CONSOLIDATED STATEMENT OF OPERATIONS BY SEGMENT

Schedule 2

For the year ended December 31

(in thousands of dollars)

	City Services	Transportation and Utilities	Planning and Development	Regina Police Service	Corporate Services	Total City of Regina
REVENUE						
Taxation	4,216	-	219,419	-	6,908	230,543
Fees and charges	30,867	23,746	5,787	1,185	142,177	203,762
Government transfers	8,311	66,808	-	7,046	47,984	130,149
Electrical distribution	-	-	-	-	26,534	26,534
Licenses, fines and levies	5,140	-	5,414	-	3,988	14,542
Gas distribution	-	-	-	-	5,975	5,975
Interest and penalties	-	-	2,093	-	616	2,709
Interest on portfolio investments	670	-	-	-	9,681	10,351
Realized loss on portfolio investments	-	-	-	-	(4,145)	(4,145)
Servicing agreement fees	3,089	-	7,395	-	3,363	13,847
Land sales	-	-	5,408	-	-	5,408
Other	2,618	3,868	118	1,834	1,654	10,092
Contribution of tangible capital assets	5,267	14,284	-	-	6,594	26,145
Other capital contributions	-	-	-	-	2,003	2,003
	60,178	108,706	245,634	10,065	253,332	677,915
EXPENSES						
Wages and benefits	76,113	37,858	16,551	71,293	40,729	242,544
Materials, supplies, and other goods	29,855	6,146	2,001	4,930	18,099	61,031
Contracted and general services	8,835	30,273	14,718	5,324	45,976	105,126
Utilities	400	7,599	-	376	17,662	26,037
Transfer payments/grants	4,086	15	893	83	11,584	16,661
Interest	8,037	-	-	-	5,734	13,771
Amortization	18,507	44,444	-	2,727	12,630	78,308
	145,833	126,335	34,163	84,733	152,414	543,478
Annual surplus	(85,655)	(17,629)	211,471	(74,668)	100,918	134,437

CONSOLIDATED STATEMENT OF OPERATIONS BY SEGMENT

Schedule 2

RDBID	EDR	BPWTC	RPL	RWBID	REAL	Consolidation adjustments	Consolidated 2017
1,081	-	-	21,391	248	-	(1,098)	252,165
-	2,833	12,141	771	-	40,724	(18,566)	241,665
72	-	-	1,031	-	14,681	(10,968)	134,965
-	-	-	-	-	-	-	26,534
-	-	-	-	-	-	-	14,542
-	-	-	-	-	-	-	5,975
-	-	101	-	-	-	-	2,810
-	-	-	-	-	-	-	10,351
-	-	-	-	-	-	-	(4,145)
-	-	-	-	-	-	-	13,847
-	-	-	-	-	-	-	5,408
72	-	22	-	-	2,600	(4,515)	8,271
-	-	12,682	-	-	-	(12,777)	26,050
-	-	-	-	-	-	-	2,003
1,225	2,833	24,946	23,193	248	58,005	(47,924)	740,441
548	1,487	2,753	12,672	1	21,681	-	281,686
244	80	1,667	5,885	21	17,058	(7,252)	78,734
393	1,337	1,668	-	205	972	(19,347)	90,354
-	-	1,570	-	-	3,438	(10,246)	20,799
-	-	-	-	-	-	(11,079)	5,582
-	-	-	26	14	-	-	13,811
71	19	1,458	2,448	14	5,610	-	87,928
1,256	2,923	9,116	21,031	255	48,759	(47,924)	578,894
(31)	(90)	15,830	2,162	(7)	9,246	-	161,547

CONSOLIDATED STATEMENT OF OPERATIONS BY SEGMENT
Schedule 2
For the year ended December 31
(in thousands of dollars)

	City Services	Transportation and Utilities	Planning and Development	Regina Police Services	Corporate Services	Total City of Regina
REVENUE						
Taxation	3,148	-	203,193	-	12,274	218,615
Fees and charges	29,355	24,434	5,930	1,063	130,894	191,676
Government transfers	33,774	24,587	319	7,219	39,484	105,383
Electrical distribution	-	-	-	-	25,267	25,267
Licenses, fines and levies	3,639	1,188	5,038	-	3,981	13,846
Gas distribution	-	-	-	-	6,138	6,138
Interest and penalties	-	-	1,861	-	219	2,080
Interest on portfolio investments	123	-	-	-	12,790	12,913
Realized gains on portfolio investments	-	-	-	-	4,326	4,326
Servicing agreement fees	584	-	5,662	-	11,237	17,483
Land sales	-	-	533	-	-	533
Other	325	96	208	1,736	27,876	30,241
Contribution of tangible capital assets	7,169	16,547	-	-	6,922	30,638
Restructuring	25,000	-	-	-	24,565	49,565
	103,117	66,852	222,744	10,018	305,973	708,704
EXPENSES						
Wages and benefits	81,338	36,693	17,997	66,698	42,546	245,272
Material, supplies and other goods	15,220	18,690	86	5,434	26,526	65,956
Contracted and general services	12,164	57,150	7,407	5,210	19,340	101,271
Utilities	219	16,708	-	348	4,003	21,278
Transfer payments/grants	71	114	5,396	45	20,704	26,330
Interest	-	-	-	-	9,118	9,118
Amortization	13,603	41,562	-	2,441	12,069	69,675
	122,615	170,917	30,886	80,176	134,306	538,900
Annual surplus	(19,498)	(104,065)	191,858	(70,158)	171,667	169,804

CONSOLIDATED STATEMENT OF OPERATIONS BY SEGMENT

Schedule 2

RDBID	EDR	BPWTC	RPL	RWBID	Real	Consolidation adjustments	Consolidated 2016
1,043	-	-	20,734	244	-	(488)	240,148
-	988	8,659	679	-	26,710	(10,997)	217,715
77	1,720	-	968	-	19,567	(9,496)	118,219
-	-	-	-	-	-	-	25,267
-	-	-	-	-	-	-	13,846
-	-	-	-	-	-	-	6,138
-	-	23	-	-	-	-	2,103
-	-	-	-	-	-	-	12,913
-	-	-	-	-	-	-	4,326
-	-	-	-	-	-	-	17,483
-	-	-	-	-	-	-	533
91	-	18	-	3	2,600	(26,068)	6,885
-	-	-	-	-	-	-	30,638
-	-	-	-	-	-	-	49,565
1,211	2,708	8,700	22,381	247	48,877	(47,049)	745,779
517	1,355	2,542	12,383	2	17,030	-	279,101
132	73	1,663	5,413	13	8,685	(15,609)	66,326
429	1,209	1,358	-	148	961	(3,533)	101,843
-	-	1,274	-	-	2,266	(7,411)	17,407
6	-	-	-	-	-	(20,496)	5,840
-	-	-	-	-	-	-	9,118
62	20	1,325	2,273	13	4,407	-	77,775
1,146	2,657	8,162	20,069	176	33,349	(47,049)	557,410
65	51	538	2,312	71	15,528	-	188,369

CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS
Schedule 3
For the year ended December 31
(in thousands of dollars)

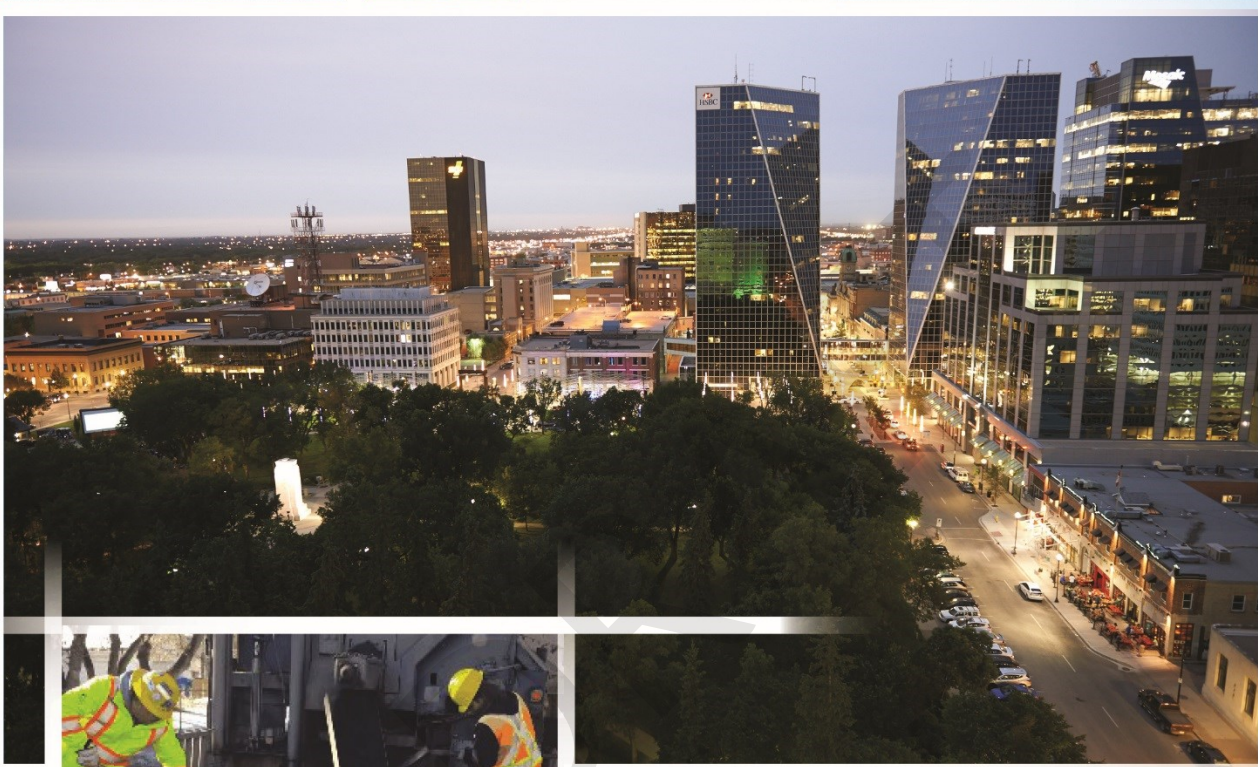
	General				
	Land	Land improvements	Buildings and building improvements	Vehicles and equipment	Office and information technology
Cost					
Balance, beginning of year	123,285	143,165	468,842	273,284	34,140
Add:					
Additions during the year	7,105	7,604	38,475	41,376	6,168
Transfers from assets under construction	-	239	28,350	11,825	6
Less:					
Disposals during the year	4,012	377	6,976	12,083	2,743
Balance, end of year	126,378	150,631	528,691	314,402	37,571
Accumulated amortization					
Balance, beginning of year	-	75,666	80,300	126,802	14,396
Add:					
Amortization	-	3,745	12,605	23,122	6,490
Less:					
Accumulated amortization on disposals	-	377	5,872	10,610	2,743
Balance, end of year	-	79,034	87,033	139,314	18,143
Net Book Value	126,378	71,597	441,658	175,088	19,428

CONSOLIDATED SCHEDULE OF TANGIBLE CAPITAL ASSETS

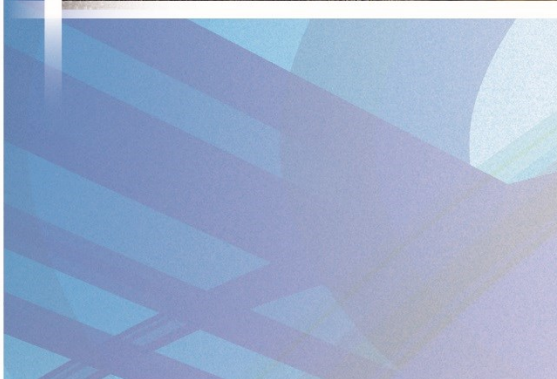
Schedule 3

Infrastructure						
Plants and facilities	Roads	Underground and other networks	Bridges and other structures	Assets under construction	2017	2016
440,936	723,695	661,941	36,004	84,385	2,989,677	2,778,492
19,221	39,692	24,294	9,591	40,795	234,321	289,600
30,938	-	-	-	-	71,358	343,487
17,175	10,717	-	906	71,360	126,349	421,902
473,920	752,670	686,235	44,689	53,820	3,169,007	2,989,677
95,358	365,846	193,339	12,185	-	963,892	942,789
9,781	22,604	8,974	607	-	87,928	77,775
19	9,284	-	175	-	29,080	56,672
105,120	379,166	202,313	12,617	-	1,022,740	963,892
368,800	373,504	483,922	32,072	53,820	2,146,267	2,025,785

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General Trust Fund



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Independent Auditors' Report

To His Worship the Mayor and Members of City Council of the General Trust Fund of the City of Regina:

We have audited the accompanying financial statements of the General Trust Fund of the City of Regina, which comprise the statement of financial position as at December 31, 2017, and the statement of revenue, expenditures and change in fund balance for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the General Trust Fund of the City of Regina as at December 31, 2017 and the results of its operations for the year then ended in accordance with Canadian public sector accounting standards.

Other Matter

The financial statements of the General Trust Fund for the year ended December 31, 2016, were audited by another auditor who expressed an unmodified opinion on the financial statements on May 29, 2017.

Regina, Saskatchewan

Chartered Professional Accountants

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General Trust Fund

STATEMENT OF FINANCIAL POSITION

(in thousands of dollars)

As at December 31

	Perpetual Care Trust	Williamson Driver Award	Total 2017	Total 2016
FINANCIAL ASSETS				
Cash	88	-	88	90
Long-term investments (Note 4)	2,647	5	2,652	2,673
Total Assets	2,735	5	2,740	2,763
FINANCIAL LIABILITIES AND FUND BALANCES				
Due to the City of Regina	81	-	81	114
Fund balance	2,654	5	2,659	2,649
Total Liabilities and Fund Balances	2,735	5	2,740	2,763

See accompanying notes.

General Trust Fund

STATEMENT OF REVENUE, EXPENDITURES AND CHANGE IN FUND BALANCE

(in thousands of dollars)

As at December 31

	Perpetual Care Trust	Williamson Driver Award	Total 2017	Total 2016
REVENUE				
Contributions	10	-	10	10
Investment income	81	-	81	115
Total Revenue	91	-	91	125
EXPENDITURES				
Cemetery maintenance	81	-	81	114
Total Expenditures	81	-	81	114
Excess of revenue over expenditures	10	-	10	11
Fund balance, beginning of year	2,644	5	2,649	2,638
Fund balance, end of year	2,654	5	2,659	2,649

See accompanying notes.

General Trust Fund

NOTES TO FINANCIAL STATEMENTS

(in thousands of dollars)

As at December 31

1. PURPOSE OF FUND

The General Trust Fund comprises the assets, liabilities, revenues and expenses of the following two trusts administered by the City of Regina (the City):

- (a) Perpetual Care Trust - In accordance with *The Cemeteries Act, 1999*, a portion of the monies received by the City from the sale of cemetery plot rights is put into a trust and invested. The income from the trust is used to pay for care and maintenance of the plots. Special approval is needed from the Registrar of Cemeteries before trust capital can be used to fund care and maintenance. The amendment to the Act exempted municipal owned cemeteries being required to contribute the 15% dollar value of plot sales to the perpetual care fund beginning in 1999. Since that time the City has not made this contribution to the fund and this funding has been part of the annual revenue to the Cemetery reserve.
- (b) Williamson Driver Award - When a bond was bequeathed to the City of Regina with trust conditions attached, a trust was established under *The Trust Act*. Each year the income from the bond is used to provide a safe-driving award to a Regina Transit employee.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

These financial statements have been prepared in accordance with Canadian public sector accounting standards, as recommended by the Chartered Professional Accountants of Canada (CPA Canada). The following policies are considered to be significant.

- (a) The preparation of the financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and use assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates.
- (b) Investments are recorded at cost less writedowns to reflect other than temporary declines in values. Any gains or losses are recognized on disposition of the investments.
- (c) Investment revenue is recorded on the accrual basis.

NOTES TO FINANCIAL STATEMENTS

(in thousands of dollars)

As at December 31

3. FINANCIAL INSTRUMENTS

The carrying value of the amount due to the City of Regina approximates fair value due to its short-term nature.

Long-term investments are primarily exposed to foreign currency, interest rate, and market risk.

Interest rate risk refers to the adverse consequences of interest rate changes on the General Trust Fund's cash flows, financial position and excess of revenues over expenditures. This risk arises from differences in the timing and amount of cash flows related to the General Trust Fund's assets and liabilities.

Foreign currency risk arises from holding investments denominated in currencies other than the Canadian dollar. Fluctuations in the relative value of the Canadian dollar against these foreign currencies can result in a positive or negative effect on the fair value of investments held in the pooled bond fund.

Market risk is the risk that the value of an investment will fluctuate as a result of changes in market prices, whether those changes are caused by factors specific to the individual investment, or factors affecting all securities traded in the market.

4. LONG-TERM INVESTMENTS

The long-term investments consist of a pooled bond fund. A pooled bond fund is a group of individual bonds managed by an investment manager. The market value of the pooled bond fund units is based on the market price per unit which is determined by the overall market values of each of the bonds in the fund.

	2017	2016
Investment cost	2,652	2,673
Market value	2,631	2,666

5. STATEMENT OF CASH FLOWS AND CHANGE IN NET FINANCIAL ASSETS

The statement of cash flows and the statement of change in net financial assets have not been prepared for the year ended December 31, 2017, as they would not provide additional information.



Appendices

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Appendix 1 – Activities and Decisions to Implement the OCP in 2017

The City of Regina took a number of actions and decisions that advanced the OCP in 2017.

Below is a detailed listing of the activities and decisions of 2017 responding to the OCP and presented organized by the OCP policy categories.

Financial Policies

Policy 1.1: *Allocate the cost of delivering programs and services based on the benefits model.*

- The 2018-2021 Strategic Plan: *Making Choices Today to Secure Tomorrow* that was developed in 2017 includes the strategic objective 'Increase Understanding of Service Costs and Revenues Relative to Levels of Service' as well as measures and targets intended to focus organizational efforts on these OCP Financial Principles over the next four years.
- Reviewed landfill and recycling fees to increase compliance and enhance alignment with the guidelines outlined in the OCP.
- Implementation of a Snow Site user fee for non-City Operational users. Generated over \$296,000 in revenue in 2017.
- Cemetery Bylaw amendments were approved with a new two-year fee schedule to ensure full cost recovery and financial sustainability to the cemeteries program and develop new assets required to meet sales demand. This will allow for a consistent allocation for the 100 per cent cost recovery model for the two City cemeteries.
- An amended servicing agreement fee (SAF) for industrial development was approved by Council in November 2017, following policy research and analysis. The new rate for industrial development is established at one-third of the servicing agreement fee or development levy rate for other uses based on analysis that demonstrated that industrial development places a lower demand on city services compared to residential or commercial development.

Policy 1.3.1: *Establish an asset management framework and program.*

- An asset management framework was approved in 2017 that will be adopted by all City departments.
- An asset management roadmap that identifies the initiatives to be completed over the next several years to advance the asset management program was endorsed in 2017.
- Re-assessed the current landfill design to increase the useful life of the landfill.
- Prepared long term plans and financial models for operation and capital planning of the landfill.
- An asset management plan for roadway infrastructure was completed in 2017.
- The Water Master Plan was substantially completed and Phase 1 of the Wastewater Master Plan was completed in 2017. These plans will help to ensure that the City's services and amenities are financially sustainable.

Policy 1.3.2: *Provide affordable and cost-effective services and amenities in accordance with available financial resources and capabilities.*

- The 2018-2021 Strategic Plan: *Making Choices Today to Secure Tomorrow* that was developed in 2017 includes the strategic objective 'Increase Understanding of Service Costs and Revenues Relative to Levels of Service' as well as measures and targets intended to focus organizational efforts on these OCP Financial Principles over the next four years.
- Process improvements in the Bylaw Enforcement Branch (such as the introduction of the ward system) means resources are being deployed more efficiently, resulting in faster response times and resolutions to bylaw enforcement complaints.

Policy 1.3: *Optimize the use of existing services/amenities.*

- The City sold the North Pipeline Corridor (approximately 37 hectares), considering all aspects of the sale – revenue generated, protection of assets and infrastructure through easements, reduction to operating expenses for maintenance.

Policy 1.3.3: *Require that new development meets City standards for infrastructure servicing and require the development proponent to provide any upgrades necessary as a result of the new development.*

- In the review of various new secondary and concept plans, the City directed development to align the servicing strategy with City standards and upgrade existing infrastructure when required to support the development.

Policy 1.5: *Provide infrastructure that meets expected growth and service levels, in accordance with financial resources and capabilities.*

- The Planning Department worked on reviewing and updating design standards for new infrastructure associated with water, wastewater, storm water, transportation and open space.
- The Servicing Agreement Fee and Development Levy policy was updated to reflect the impact industrial greenfield development has on the City's infrastructure systems. As a result, the fee was reduced to 1/3 of the overall greenfield rate.
- A project was initiated to determine how the fee for development resulting in intensification should be charged.

Policy 1.6: *Make decisions on capital investment based on an understanding of the strategic priorities of the City and overall fiscal limitations.*

- The five-year capital plan of the City is based on longer term asset management plans that integrate growth components with the long-term cost of operating.
- The Transportation Master Plan, approved in 2017 by Council, identified funding requirements over the next 25 years to meet the plan's goals to accommodate population growth by improving and expanding multi-modal transportation networks.
- The City's current utility rate structure is easy to understand and supports the sustainability and affordability goals in the OCP. The rate structure helps the City achieve community priorities of

long-term financial viability, while fostering economic prosperity.

Policy 1.14: *Work with other levels of government to secure sustainable sources of municipal funding for both capital and operating needs of the City.*

- The City received \$750,000 in funding from Multi-Material Stewardship Western, a stewardship program funded by paper and packaging generators to offset the cost of recycling their products. These funds are used to support the City's recycling program.

Policy 1.17: *Consider options for allocating costs to non-residents for the use of City of Regina services, which are not fully cost recovered through user fees.*

- Initiated discussion with the White Butte Regional Planning Committee on the regional landfill to extend its life by encouraging more waste diversion.

Growth Plan

Policy 2.1: *Endeavor to ensure that lands contained within the long-term growth area (500,000) are protected over the long-term to accommodate a city population of 500,000, as conceptually shown on Map 1 – Growth Plan.*

- In the ongoing review of new development area plans, the City sought to ensure lands were protected for the continued growth to a population of 500,000, which included considerations such as protection for road right-of-way for future interchanges and services considered for extension into the 500,000 long-term growth area. The Coopertown Neighbourhood Plan approved by Council in 2017 includes planning for lands beyond the 300,000-growth boundary to ensure land use planning and infrastructure considered the larger content.

Policy 2.3: *Direct at least 30 per cent of new population to existing urban areas as the City's intensification target.*

- In 2017, approximately five per cent of estimated population growth was accommodated through the intensification of established areas of the city.
- The City anticipates that the intensification rate will vary from year-to-year as has been the case in the past. In 2014, 2015 and 2016 the intensification rates were approximately 26 per cent, 12 per cent and 11 per cent, respectively. The cumulative intensification rate since the adoption of the OCP (2014-17) is approximately

14 per cent. The split between greenfield and infill growth is a measure the City will continue to monitor closely. The City intends to analyse the intensification rate further through the 5-Year OCP review in 2018.

Policy 2.4: *Make use of residual capacity of infrastructure in existing urban areas.*

- Regina Fire & Protective Services continues to conduct annual emergency response time modelling for current neighbourhoods and newly proposed development areas to ensure all residents receive essential emergency services.
- The Water Master Plan was substantially completed and Phase 1 of the Wastewater Master Plan was completed in 2017. These plans aim to maximize the efficient use of existing and new infrastructure over the long-term.

Policy 2.6: *Phase and stage development in accordance with a phasing and financing plan.*

- The approval of the Rosewood Park and Chuka Creek Business Park concept plans, along with other concept plan applications and amendments, was in accordance with the phasing and financing policies in the OCP (14.19-14.20, Map 1b).

Policy 2.7: *Direct future higher density intensification to the City centre, existing urban centres and corridors and adjacent intensification areas where an adequate level of service and appropriate intensity and land use can be provided.*

- In 2017, the City completed a pre-design study for improvements to storm water management of Drainage Area #10, which includes the downtown but also extends south to Wascana Lake, north the CPR Main Line and east to Winnipeg Street.
- In 2017, the City advanced an Underutilized Land Study that looks at potential regulatory, environmental, social and economic barriers to private sector redevelopment of various types of underutilized sites throughout the City, including brownfields, and recommends specific actions the City can undertake to improve the viability of redeveloping these lands.
- The City's Housing Incentives Policy includes a tax exemption for any new residential units added to the City Centre area, as identified in the OCP, to encourage additional residential density in the core area of the city. Exemptions differ for new rental versus ownership units. For 2017, there

were no new units eligible for tax exemption in the City Centre area.

- Planning work continued for the Railyard Renewal Project, which will be a major infill development / redevelopment of a brownfield site that will significantly contribute to the City's intensification rate in the future.
- Infill development and the residential intensification of the City Centre are regularly monitored. Analysis of building permit data indicates that, since the OCP was approved, approximately 84 additional residences have been added to the City Centre. This number is expected to increase in the later years of the OCP as plans for the Railyard Renewal Project and Taylor Field Neighbourhood are finalized and implemented.

Policy 2.11: *Require NEW NEIGHBOURHOODS and NEW MIXED USE NEIGHBOURHOODS, as identified on Map 1 – Growth Plan, to:*

- 2.11.1** *Be designed and planned as complete neighbourhoods in accordance with Policy 7. 1;*
- 2.11.2** *Achieve a minimum gross population density of 50 persons per hectare (pph).*

- New neighbourhood developments are required to be consistent with policies in the OCP, including the density targets and complete neighbourhood policies. The City reviewed several proposals for secondary and concept plans in 2017. The Coopertown Neighbourhood Plan and the Rosewood Park concept plan within Coopertown were both approved in 2017.
- Since the adoption of the OCP, there are very limited inhabitants in new neighbourhoods (300,000) with housing construction starting within Westerra only; therefore, it is too soon to track the population density of these future Regina neighbourhoods. However, the plans were approved with land use strategies intended to exceed the 50 people per hectare threshold.

Regional Context

Policy 3.2: *Work with regional partners to explore strategic planning initiatives, including but not limited to (3.2.1) an integrated servicing strategy that may include cost-sharing models, corresponding service levels and performance outcomes for long-term views.*

- The City worked with the Rural Municipality (RM) of Sherwood to finalize the completion of the RM's new OCP while ensuring complementary growth in the Joint Planning Area.

- Ongoing participation with the RM of Sherwood through the Memorandum of Understanding (MOU) agreement to review development within the Joint Planning Area.
- Continued discussions with the RM of Sherwood on partnering in the development of an RM Water Treatment Plant for emergency purposes.
- Continued to participate with the proposed East Cottonwood Watershed Association to facilitate a long-term drainage solution for Harbour Landing West.
- Advanced projects that were identified on the White Butte Work Plan (e.g. Trans Canada Trail, Utility Corridor).
- Met with George Gordon First Nation to clarify the City's role in the potential development of reserve land southeast of the city.
- Continue the implementation of the Regional Work Plan projects.
- Completion of the negotiation and execution of the Water Access Agreement with Sakimay First Nations for Salteaux Crossing.
- Completion of the negotiation for the servicing agreements with the Global Transportation Hub Authority.
- Met with regional stakeholders to discuss waste diversion initiatives and the future of the landfill.

Policy 3.3: *Work with surrounding municipalities, the province and other regional partners as necessary to ensure the efficient movement of people and goods within the region.*

- The City participated with the Saskatchewan Ministry of Highways and Infrastructure on value engineering sessions for 9th Avenue North and the west leg of the Regina Bypass.

Policy 3.9: *The RM of Sherwood and the City will collaborate where possible, particularly on the future of the City's aspirations for urban growth outside the city and potential future land use conflict inside the city, to clearly define and differentiate future growth and future required urban land contained within the joint planning area.*

- Work in 2017 on Functional Design Studies for the future extension of Saskatchewan Drive, Pinkie Road and road network planning in the Coopertown Neighbourhood Plan area works towards identifying and protecting for a future road corridor within the Joint Planning Area.
- RM of Sherwood and City representatives continued to meet in 2017 on a regular, monthly

basis as part of the joint-planning committees to discuss matters of mutual interest.

- The City's Regional Planning Branch coordinated the City's review of the RM of Sherwood's zoning bylaw and worked with the RM to come up with solutions for potential conflicts between the City's future growth intentions and existing land use and the RM's draft zoning bylaw.
- The City and the RM developed and adopted a development application review process to streamline how applications for subdivisions, zoning bylaw amendments, road closures, discretionary uses and OCP amendments within the Joint Planning Area in the City and in the RM are handled.
- The City and the RM worked collaboratively on a boundary alteration that involves approximately seven hectares of lands that will come into the City's jurisdiction in the summer of 2018. All details were worked out through the first level of the MOU process (Sherwood Regina Administrative Technical Committee - SRATC). This collaboration meant that the higher-level committees, Sherwood Regina Regional Development Committee (SRRDC) and the Sherwood Regina Governance Committee (SRGC), were not required in the process.
- Agreement with the SRATC to work on updating the MOU in 2018.
- The City reviewed 19 proposed development applications within the RM of Sherwood. This included one concept plan, one zoning bylaw amendment, eight discretionary use and nine subdivision applications.
- The RM was sent all development applications within the Joint Planning Area for review and comment and was also consulted on all secondary and concept plans within the Joint Planning Area such as the Chuka Creek Business Park and Rosewood Park concept plans.
- The City reviewed 15 extra municipal servicing requests for septage hauling and water/sewer connections. Fourteen requests were located within the RM of Sherwood and one in the RM of Pense.

Policy 3.20: *Partner with surrounding municipalities and other stakeholders in preparing a regional natural system.*

- The City, as a member of the White Butte Regional Planning Committee, endorsed and agreed to participate in a project to complete the

Trans Canada Trail (TCT). The project received approval for TCT funding for Phase 1.

- Collaboration with the proposed East Cottonwood Watershed Association to seek regional partnership opportunities for natural system management, environmental conservation and protection, and source water protection.

Environment

Policy 4.1: *Maintain and enhance the NATURAL SYSTEM.*

- Continuation of naturalization initiatives, such as planting of native plants at storm water retention ponds.

Policy 4.6: *Integrate environmental conservation efforts with the surrounding municipalities and the Province.*

- Collaboration by the City with the proposed East Cottonwood Watershed Association to seek regional partnership opportunities for natural system management, environmental conservation and protection, and source water protection.

Policy 4.7: *Maintain and continually expand a healthy and diverse urban tree canopy to improve air quality, increase carbon sequestration, reduce heat island effect and enhance the aesthetic character of the city.*

- The City inventoried 30,000 trees using GIS technology as part of a long-term goal of having a complete asset register of the urban forest that can be used to formulate changes to the Regina Urban Forest Management Strategy.
- Continuing to protect, promote and expand Regina's urban forest and street tree canopy, the City continued its tree planting program, planting 475 new trees and encouraged developers to plant drought and flood-tolerant foliage with low water requirements. The urban forest is now estimated at 176,000 trees.

Policy 4.7.1: *Increase the urban forest to one tree per person in public spaces.*

- Regina is proud of its urban forest—recognizing that every tree in the community has been planted. In 2017, Regina had 176,180 trees in public spaces, or 0.76 trees per person. This is a small decline from 2016, when we had 0.81 trees per person. While the number of trees increases every year, at the current time, they are increasing at a rate slower than our population growth.

Policy 4.8: *Develop strategies to protect the quality and quantity of surface and ground water resources from contamination and impacts.*

- Initiated a program to monitor the quality of sewage sent to the Wastewater Treatment Plant (WWTP) for treatment providing increased protection of the WWTP and the environment.
- The City developed a framework to manage unwanted substances entering municipal wastewater and the landfill.
- Operated the landfill to enhance the protection of groundwater assets.

Policy 4.14: *Work with stakeholders to encourage the reduction of greenhouse gas emissions through the use of alternative energy sources.*

- Completion of the 2016 Greenhouse Gas (GHG) emission inventory for the City along with the anticipated impact of pending GHG regulations or taxes.
- The City implemented recommendations brought forward through the Airspace Efficiency Audit, a report outlining best practices for the City's Landfill. The changes will improve operations and user experience, increasing landfill life and enhancing environmental protection at the landfill.

Transportation

Policy 5.1: *Use the Transportation Master Plan, which shall be consistent with the objectives and policies of this Plan, as the guiding document for transportation policy and planning within the City.*

- The Transportation Master Plan (TMP) was approved by Council in 2017. The TMP is a comprehensive and multi-modal transportation policy and planning document for all modes of transportation, including walking, cycling, transit and vehicles. It encompasses the investment and operation of transportation infrastructure. The TMP consists of seven Transportation Directions, 33 Goals, 216 Transportation Policies and Recommended Actions, Transportation Network Maps for all modes of travel and a Complete Streets Framework.
- With the approval of the TMP, a Road Network classification based on function was adopted to address the diversity of roadway functions.
- Mode share targets were developed and included as part of the TMP for all modes with both short term and long-term goals.

- A portion of the road right-of-way required for the future upgrade to Pinkie Road was acquired and dedicated in 2017.
- Work on Functional Design road network planning and the development and approval of secondary and concept plans identified to protect for future road right-of-way and multi-use pathways in other locations to ensure overall connectivity within the transportation network for all modes.
- Saskatchewan's first Transit Priority Signal was installed at Arcola Avenue at Ring Road.
- Successful experimentation of liquid salt mixed with sand, which is anticipated to result in safer roads, better winter driving conditions and reduced amount of sand and salt usage.
- Rapid Rectangular Flashing Beacons installed at three crosswalk locations to improve and enhance safety for pedestrians at unsignalized intersections and mid-block pedestrian crossings.
- Initiated Rail Safety Program in cooperation with CN and CP Rail.

Policy 5.9: *Plan for and protect EXPRESS TRANSIT CORRIDORS for future transit and rapid transit. These corridors will serve to provide higher levels of transit service and link corridors to TRANSIT NODES.*

- The Council approved Transportation Master Plan (TMP) identifies and provides guidance on the general location of express transit corridors within the city.

Policy 5.11: *Enhance transit service in existing neighbourhoods to support continued residential and employment growth.*

- Council approved funding of \$17.2 million for Transit Capital projects. This funding was made possible through the Public Transit Infrastructure Fund (PTIF), which provides shared funding with the federal and provincial governments. Projects to be worked on in 2017 include:
 - purchase additional buses for a new Express route on Arcola Avenue and the overall spare fleet.
 - purchase additional buses for the overall spare fleet of both conventional and paratransit fleet.
 - purchase 17 replacement 40-foot buses.
 - purchase nine replacement paratransit buses.
 - update conventional bus stops with new concrete pads and accessibility enhancements.

- purchase more modern bus shelters.
- purchase and implement new dispatch software for the conventional operations.
- Increase in Ridership by three per cent to a total of 6.6 million rides.
- Paratransit continues to provide additional service and utilize taxis to reduce the number of unaccommodated trips. In 2017, Paratransit was able to reduce its unaccommodated trip rate to approximately 0.24 per cent of all trips requested.
- Charter Service increased dramatically for 10 Saskatchewan Roughrider games and 2 Music Concerts at Mosaic Stadium. The average for each event was 6,600 transit customers with an overall total of 79,444 rides.
- Council delegated authority to City Administration to negotiate and approve a contract with the Saskatchewan Indian Institute of Technology (SIIT) for a U-Pass program for a duration of three years.

Policy 5.14: *Ensure street patterns in NEW NEIGHBOURHOODS, NEW MIXED-USE NEIGHBOURHOODS and NEW EMPLOYMENT AREAS provide both internal and external connectivity, pedestrian-scaled block sizes and transportation choices.*

- The review and approval of the Coopertown Neighbourhood Plan, Rosewood Park Concept Plan and Chuka Creek Business Park Concept Plan and work on other concept plan applications and amendments integrated transportation and land use planning through the identification of various road classifications, transit routing, on-street cycling and multi-use pathway connections to align with City policy and standards.
- Street design at the concept plan level was considered and identified in all concept plans approved in 2017.

Policy 5.26: *Maintain, enhance and, where feasible, expand the city's multi-use pathway network to new and existing neighbourhoods for all seasons.*

- The City defined a priority sequence for clearing asphalt pathways after snowfalls during the winter months to ensure residents have alternatives for transportation methods around Regina as well as the ability to continue recreational activities in the winter months.
- Lorne Street on-street bikeway extension was completed from Victoria Ave to 12th Avenue.
- Multi-use pathways were constructed by developers as part of new developments in

Fairways West and the Greens on Gardiner. Additionally, the Albert Park Community Association contributed to a new multi-use pathway for Realtors Park.

Infrastructure

Policy 6.2: *Ensure new and reconstructed infrastructure follows industry best practices and overall City standards for design and construction.*

- The City implemented recommendations brought forward through the Airspace Efficiency Audit, a report outlining best practices for the City's Landfill. The changes will improve operations and user experience, increasing landfill life and enhancing environmental protection at the landfill.
- The Water Master Plan was substantially complete in 2017. The plan will ensure the City meets regulatory requirements and industry best practices for design, construction and operation of infrastructure.
- Phase 1 of the Wastewater Master Plan was completed. The Plan will provide direction for capital investments in the wastewater collection system over the next 25 years and work towards meeting the City's provincial regulatory commitments.
- Reviewed and updated Standard Construction Specification and identified necessary changes to improve roadway performance.
- Implemented third year of the Residential Road Renewal Program by completing 67 projects covering 18.7 km of roadways. Implemented another year of the Street Infrastructure Renewal Program by completing 25 projects covering 15.5 km.
- Four bridge replacements (Ring Road over Victoria Ave Overpass, Wascana Parkway over Ring Road Overpass and two pedestrian bridges over the South Storm Channel) were completed. Bridge work on Ring Road over Victoria Ave Overpass was completed ahead of schedule.
- Traffic signals installed at eight new intersections, traffic signals rehabilitated at seven intersections, four new overhead signal pedestrian corridors, 32 uninterruptable power supplies and 15 new expressway lights with all new ducts and cables.
- The City proactively rehabilitates and replaces both water and wastewater mains as part of its renewal program. In 2017, over 25 km of wastewater mains were relined and approximately five kilometers of water mains were relined and replaced.
- The creation of master plans for water and wastewater will ensure infrastructure decisions result in long-term sustainability of the City's assets.
- The City replaced irrigation infrastructure to address deteriorating assets at the end of their life cycle.

Policy 6.3: *Prepare and implement an asset management strategy for infrastructure.*

- A service framework was developed to guide how the City measures success against established service delivery targets (known as 'levels of service').
- The City is building its capability for long-term planning with existing human resources. An additional four asset management plans were developed for a total of six to date, which plan long-term for the operations, replacement and building of new assets. Plans were developed for City Facilities, Waste Water, Roadways and Asphalt Plant.
- Restorative Seals project to extend asphalt, concrete and paving life cycle. This was done following research and evaluation of options for preventative maintenance. In total 260,000 m² of City roads were treated.
- Asset management plans for the Asphalt Plant and Roadway Infrastructure were completed in 2017.

Policy 6.6: *Develop infrastructure plans that will address both short- and long-term growth requirements and manage the impacts of new development on system-wide services.*

- The City, with the developer of Rosewood Park and the developer of Phase 1b within the Coopertown Neighbourhood Plan area, worked towards a solution to transition servicing utilizing existing wastewater pump station to a new larger wastewater pump station to service the entire plan area.
- The City's review of concept plans for new growth areas examined the integration of storm water management into municipal reserves and open space that allowed for the continued operation intended for the open space while providing the

level of protection required by City standards in a major storm event.

Policy 6.8: *Assess infrastructure requirements prior to reconstruction to ensure that the design accommodates future growth, where feasible.*

- A substantial portion of the Water Master Plan was completed in 2017. The plan will ensure infrastructure needed for growth will be planned from a long-term perspective.
- Phase 1 of the Wastewater Master Plan was completed. The plan will provide direction for capital investments in the wastewater collection system over the next 25 years to renew existing infrastructure and plan for new infrastructure in support of growth.

Policy 6.9: *Consider operational aspects, such as providing solid waste management services, in the design of new developments.*

- The City considered the operational aspects, including efficient garbage collection in the road and alley layout of planned new development areas within the various concept plans approved and under review.

Policy 6.12: *Explore waste-to-energy processes whereby waste and waste by-products of one activity are used as resources for another.*

- The Landfill Gas to Energy Facility officially opened. The power is sold to SaskPower. This facility produces enough electricity to power up to 1,000 houses.

Policy 6.13: *Sequence infrastructure based on a phasing and financing plan.*

- The review and approval of new concept plans in 2017 was in line with the phasing and financing policies outlined in the OCP (14.19-14.20, Map 1b); new infrastructure supporting the development will also be in-phase while incorporating the necessary design aspects to consider the longer planning horizon.

Policy 6.14: *Plan and build infrastructure from a long-term perspective and permit servicing only when aligned with the servicing needs for long-term growth.*

- Master plans for water and wastewater will ensure infrastructure needed for growth will be planned from a long-term perspective.

Land Use and Built Environment

Policy 7.1.4: *Opportunities for daily lifestyle needs, such as services, convenience shopping and recreation.*

- The City reviewed a comprehensive secondary plan for the Coopertown Neighbourhood Plan. The Coopertown Neighbourhood Plan provides an overarching policy framework guiding future land-use, development and infrastructure servicing for the northwest growth area. Council adopted the plan in 2017, which is awaiting final approval by the Province of Saskatchewan.
- Progress on a corridor and neighbourhood sequencing plan began in 2017 and will continue into 2018. This work will allow the City to establish criteria to evaluate and determine the order in which updates to neighbourhood plans will occur starting in 2019.

Policy 7.7: *Collaborate with stakeholders to enhance the City Centre.*

- In 2017, Council approved partnership agreements with the Regina Downtown Business Improvement District (RDBID) to construct an addition to the maintenance building in Victoria Park and to construct a welcome pavilion on City Square Plaza in the future. Both projects will assist in providing programs and services and activating the spaces in downtown.
- Council approved entering into partnership with the RDBID for the long-term capital maintenance of the pavilion in City Square Plaza.
- Significant work was undertaken to rehabilitate two heritage buildings at the Cornwall Centre, which will improve the 11th Avenue streetscape.

Policy 7.7.6: *Supporting a range of density while respecting the unique characteristics of the neighbourhoods within the area.*

- Saskatchewan Municipal Board decision confirms that the Development Officer's decision on a development permit is guided by Transitional Area Neighbourhood Plan (OCP Part B.3) policies related to retention of streetscape character.

Policy 7.8.6: *Guidelines and regulations for heritage conservation, architecture and urban design, place making and neighbourhood identity.*

- In the City Centre, significant work was undertaken to repair three designated municipal heritage properties (one with financial assistance provided under the Heritage Building Rehabilitation Program).

- Information on the Heritage Conservation Program was sent by mail to all owners of properties designated as either municipal heritage properties or as part of the Victoria Park Heritage Conservation District and properties listed under Bylaw No. 8912 (commonly known as the Heritage Holding Bylaw). Approximately 25 per cent of these properties were represented at information sessions.

Policy 7.9: *Explore actions necessary to convert vacant or underutilized properties to market-ready development sites to realize intensification in the CITY CENTRE.*

- The City advanced an Underutilized Land Study that looks at potential regulatory, environmental, social and economic barriers to private sector redevelopment of various types of underutilized sites throughout the City. This study will recommend specific actions the City can undertake to improve the viability of redeveloping these lands.
- In 2017, key development approvals related to City Centre infill growth included two adaptive reuse approvals for buildings and Commercial Building Permits for 66 renovations and 15 changes of use in the City Centre.

Policy 7.10: *Support the development or redevelopment of lands within identified URBAN CENTRES and URBAN CORRIDORS*

- In 2017, work began on a Neighbourhood & Corridor Sequencing Plan. The sequencing plan will establish and provide a rationale for prioritized groups of neighbourhoods and corridors to enable Council to make informed decisions around the timing of the creation of new neighbourhood and corridor plans over the short, medium and long term.
- The Infill Housing Guidelines consultant's recommendations document was released to the public in Q4 of 2017. Work is ongoing to determine how best to translate the recommended guidelines into enforceable regulations.

Policy 7.20: *Permit industrial development in NEW EMPLOYMENT AREAS where supported by a secondary plan or concept plan and within EXISTING APPROVED EMPLOYMENT AREAS.*

- Council approved the Chuka Creek Business Park Concept Plan within the Southeast Neighbourhood Plan area, which supports

development of employment lands between the Regina Bypass and east city limits.

Policy 7.28: *Endeavour to ensure, over the life of the Plan, that at least 80 per cent of the total office floor area in the city, pertaining to medium office and major office development, is located in the DOWNTOWN/CENTRAL CITY OFFICE AREA.*

- Office policies in the OCP are reviewed annually respecting the effectiveness and potential impacts the policies may be having on the Regina office market conditions.
- In 2016, 83 per cent of medium and major office space was located in the Downtown/Central City Office area. In 2017, a review was undertaken based on Fall 2016 information that resulted in no changes to the OCP office development policies. 2017 information was not ready in time for this report; however, office distribution is not estimated to have changed much in 2017 from 2016.
- In 2017, a review of the office policies was undertaken based on fall 2016 data, which resulted in no changes to the policies. Office policies will be reviewed as part of the five-year review of the OCP in 2018.

Policy 7.34: *Support design excellence by ensuring that public and private spaces and buildings contribute to a sense of place and an enhanced public realm through high-quality design and strategic location.*

- Design excellence was supported by ensuring that development permit applications for privately-owned properties in the Former Diocese of Qu'Appelle Neighbourhood (also known as Canterbury Park) were assessed for compliance with the design guidelines established under Architectural Control District – 1. As such, new buildings will contribute to a sense of place, which is characteristic of the area.

Policy 7.38: *Consider impacts of alterations, development and/or public realm improvements on or adjacent to an HISTORIC PLACE to ensure heritage value is conserved.*

- Impacts of alterations and development on 10 historic places were assessed for compliance with the Standards and Guidelines for the Conservation of Historic Places in Canada.

Housing

Policy 8.1: *Support attainable housing in all neighbourhoods through ownership, rental housing and specific needs housing.*

- Minor amendments were made to the Housing Incentives Policy in 2017 to ensure funding for the greatest housing needs including affordable rental projects and the developments of non-profit housing providers.

Policy 8.2: *Leverage the City's land assets to increase the supply and diversity of housing.*

- In 2017, the City advanced an Underutilized Land Study that looks at potential regulatory, environmental, social and economic barriers to private sector redevelopment of various types of underutilized sites throughout the city, including brownfields, and recommend specific actions the City can undertake to improve the viability of redeveloping these lands.

Policy 8.7: *Use incentives and alternative approaches to increase the supply of attainable housing, adequate specific needs housing and innovative housing developments.*

- In 2017, City committed almost \$2.3 million in capital grant funds for affordable housing through its Housing Incentives Policy. In total, funding was committed for 60 affordable rental units and 91 affordable homeownership units. Units receiving capital grant funding for affordability are eligible for a five-year tax exemption.
- In 2017, five-year tax exemptions were approved to begin in 2018 for 522 new rental and affordable ownership units. The projected municipal tax exemption value of the units is \$2,560,000.

Policy 8.8: *Support residential intensification in existing and NEW NEIGHBOURHOODS to create complete neighbourhoods.*

- 60 affordable units are in intensification areas.
- Three of the six laneway suites approved under the Infill Laneway and Garden Suite Pilot Project began construction.

Policy 8.9: *Adopt measures to retain existing housing stock and improve its condition.*

- Significant work was undertaken to repair an existing rental apartment building under the Heritage Building Rehabilitation Program. The

building is designated as a municipal heritage property.

- In 2017, the Bylaw Enforcement Branch prioritized maintenance and yard concerns, ensuring the upkeep and regeneration of existing housing stock.

Policy 8.11: *Encourage developers to provide a greater mix of housing to accommodate households of different incomes, types, stages of life and abilities in all neighbourhoods.*

- The scorecard for the Housing Incentives Policy includes criteria for affordable units to ensure more points are scored for developments addressing targeted housing needs including micro-suites, large units for families, barrier-free units and supportive housing developments.

Policy 8.17: *Support non-profit housing organizations through incentives, partnership arrangements and other forms of assistance.*

- Minor amendments were made to the Housing Incentives Policy in 2017 to ensure funding for the greatest housing needs including affordable rental projects and the developments of non-profit housing providers.

Policy 8.18: *Work with industry partners and investors on alternative housing and financing options to support appropriate worker housing in the city, and*

Policy 8.19: *Work with federal and provincial governments and other partners to meet the diverse housing needs of the city.*

- The National Housing Strategy, released in November 2017, includes provisions to involve municipalities in achieving the goals of the strategy including affordable, mixed-use and mixed-income housing development. The City is working closely with other municipalities and groups to understand the impacts to and role of municipalities in the new federal strategy.

Parks, Recreation and Open Space

Policy 9.3: *Co-locate or cluster parks and open space, where possible, with ACTIVITY CENTRES or other community resources*

- Spray pads renewals were completed through the Canada 150 grant program to improve on Gocki Park and Rick Hansen Optimist Playgrounds as activity centres.
- The grand opening of the spray pad at the North West Leisure Centre took place in 2017, again

building on the site as an activity centre for the North West area of the city.

Policy 9.5: *Integrate public safety considerations into the planning and design of parks and recreation facilities.*

- All park development and redevelopment plans are reviewed using Crime Prevention through Environmental Design principles.
- In 2017, Fire & Protective Services took the lead on the Regina Smoking Bylaw, which was passed by Council and brought into effect in July 2017. The Regina Smoking Bylaw supports OCP policies for Parks, Recreation and Open Space along with integrating public health and safety considerations into the terms of use for city-owned recreation facilities. Further, the Regina Smoking Bylaw addresses concerns of second-hand smoke pollution in outdoor environments.

Culture

Policy 10.1: *Build partnerships and work collaboratively with community groups, other levels of government and the private and voluntary sectors to encourage cultural development opportunities and conserve historic places.*

- The City participates in a seven-year, multi-party partnership for arts research.

Policy 10.3: *Identify, evaluate, conserve and protect cultural heritage, HISTORIC PLACES and cultural resources, including but not limited to PUBLIC ART.*

- A Lieutenant Governor's Heritage Award was presented to the City of Regina and the City's project team of architects and contractors for the restoration of Old Fire Hall No. 1 on 11th Avenue.
- Council presented four heritage awards under the City of Regina Heritage Awards Program for the Viterro Building, Saskatchewan Legislative Building Dome, St. Paul's Cathedral and the Regina Downtown Cultural Trailway.
- The portion of Tower Road between east Victoria Avenue and Arcola Avenue was renamed Anaquod Road, honouring First Nations elder Glen Anaquod.
- In commemorating and celebrating Regina's cultural heritage, restoration funding for the Glockenspiel was approved in 2017, consistent with the OCP call for conservation of cultural heritage resources.
- Council considered a report seeking municipal heritage property designation for the Broderick Residence.

- Restoration of the fountain in Confederation Park was completed. While the park is not a designated municipal heritage property, the restoration of the fountain was conducted in accordance with the Standards and Guidelines for Historic Places in Canada.
- Information on the Heritage Conservation Program was sent by mail to all owners of properties designated as either as a municipal heritage property or as part of the Victoria Park Heritage Conservation District, along with properties listed under Bylaw No. 8912 (commonly known as the Heritage Holding Bylaw). Approximately 25 per cent of these properties were represented at information sessions. Owners of properties listed under the Heritage Holding Bylaw were encouraged to designate their property. An increased interest in designation can be attributed to promotion of the financial incentives available to designated property under the Heritage Building Rehabilitation Program.
- The City developed a Thematic Framework model using five themes that highlight Regina's diverse cultural, economic and social history.
- The City processed one application under the Heritage Building Rehabilitation Program for St. Matthew's Anglican Church.

Policy 10.13: *Engage with Regina's First Nations, Métis and Inuit communities to determine collaborative strategies and approaches to addressing cultural needs and aspirations.*

- Protocol of Recognition, Partnership and Respect signed between the City of Regina and File Hills Qu'Appelle Tribal Council. This partnership intends to strengthen relationships, improve lives, promote better understanding of cultures and cooperation on mutual issues of concern are integral to the overall wellbeing of the city, community and province.

Health and Safety

Policy 11.2: *Collaborate with stakeholders to ensure the long-term health and safety of Regina's residents.*

- As part of the 2017 Standards of Cover, Regina Fire & Protective Services (RFPS) completed a community risk assessment on over 82,000 properties across the city. Using the most current data available from City of Regina Assessment and Taxation Department and the Department's records management system, RFPS assigned risk levels of low, moderate, high or special for all

property types across the service areas of fire suppression, emergency medical services, hazardous materials and technical rescue.

- Regina Fire & Protective Services initiated a review of the Regina Fire Bylaw with a goal of improving public safety through encouraging behaviour changes.

Policy 11.12: *Provide appropriate crime and fire education and prevention programs in collaboration with community associations and other stakeholders.*

- Work continued to maintain a series of partnerships with external organizations such as Social Services and the Open Door Society to help educate seniors, new Canadians, children and families about fire safety. Another partnership, with the University of Regina, resulted in the publication of the Residential Cooking Fires Research Project Final Report—the culmination of a two-year research partnership between Regina Fire & Protective Services and the Community Research Unit at the University of Regina. Ultimately, the research project seeks to guide development and implementation of evidence-based education strategies designed to reduce these incidents.

Economic Development

Policy 12.2: *Minimize regulatory barriers to economic growth to the greatest possible extent while balancing the needs and aspirations of all Regina residents, fee- and taxpayers, and the sustainability of the city.*

- Industrial Barriers research and SAF policy Support Economic Development Regina work on industrial land inventory

Policy 12.3: *Establish taxation rates and other residential and business fees and charges that consider the sustainability of services.*

- The 2017 Budget sets the fiscal foundations for the City to achieve the goals and objectives in the OCP, while adhering to the community priority of achieving long-term financial viability. The 2017 Budget demonstrates Administration's commitment to reasonable, affordable property tax and fee changes that support planned, sustainable growth and maintenance of the city.

Policy 12.4: *Provide easy access to information about investing in, conducting business in and visiting Regina.*

- The City initiated a project to redesign Regina.ca to provide residents with easier access to information on City programs and services. The

project is intended to improve City communications by providing residents with a website that is easy to use—especially via smartphones.

Policy 12.6: *Collaborate with community economic development stakeholders across the region to leverage shared economic advantages and tourism opportunities.*

- Signed and implemented a water access agreement with Sakimay First Nations to facilitate Treaty Land Entitlement (TLE) land development for commercial and light industrial.
- Met with George Gordon First Nation and Cowessess First Nation to discuss and review options for land development under TLE.

Social Development

Policy 13.1: *Develop community resources to provide opportunities for social activities, events and programming for Regina residents.*

- 2017 marked the grand opening of māmawēyatitān centre in the North Central Community. This centre acts as an activity centre for the community where programs and services will be provided to create a more vibrant, inclusive and healthy community.

Policy 13.3: *Encourage the use of ACTIVITY CENTRES, open space, community resources and other areas within the public realm for neighbourhood gatherings, accommodation of service providers and delivery of community programs.*

- The City participated in the Cold Weather Strategy in collaboration with non-profit and provincial entities to ensure no one sleeps outside during extreme cold. The strategy is in place from November 1 – March 31 of each year.

Policy 13.9: *Support community gardens on public and private land.*

- The City has leased out City-owned land to accommodate six community gardens through the local Community Associations.

Policy 13.10: *Collaborate and seek partnerships to increase access to healthy, diverse and affordable food within neighbourhoods.*

- The māmawēyatitān centre site plan includes community garden plots that will be managed by the North Central Community Association. A conscious decision was made by the partners to include a variety of fruit bearing trees on the site, which will provide local residents with onsite

healthy food opportunities. As well, there will be opportunities for the partners and community to use the fruit onsite in the programming provided at the centre.

Policy 13.13: *Collaborate and partner with other levels of government, stakeholders and the broader community to improve community security.*

- The City is a member of the Canadian Municipal Network on Crime Prevention, a partnership with municipalities across Canada that provides training and information sharing on crime-prevention strategies.
- In 2017, the Bylaw Enforcement Branch placed a greater focus on education and outreach, in combination with an emphasis on proactive enforcement. This supports community safety by mitigating community-identified social issues such as health and safety hazards, and unsightly properties before they become larger problems in the community.

Policy 13.14: *Work with others to ensure that all residents have secure access to basic needs, such as food, housing and other services.*

- In fall 2017, Council approved a motion to support A Plan to End Homelessness for Regina and provide \$60,000 funds towards the creation of the plan. Matching funds were provided by federal Homelessness Partnering Strategy funds. Work on the plan will commence in 2018.

Policy 13.15: *Participate in the development of a comprehensive plan to address homelessness in partnership with other levels of government.*

- The City is a member of the Regina Homelessness Community Advisory Board for the federal government's Homelessness Partnering Strategy. In 2017, \$1.7 million in federal funding was provided including \$1 million for a Housing First program in Regina and \$700,000 to organizations involved in rapid re-housing, housing support, program evaluation and case management services for those experiencing or at risk of homelessness.

Policy 13.22: *Identify opportunities to collaborate with the community and support the improved settlement and integration of international immigrants.*

- The Zoning Bylaw was amended in response to a request by the Islamic Association of Saskatchewan to allow for religious institutions in the Industrial Tuxedo area. This amendment

provides opportunity for all religious affiliations to establish a physical presence and build community in an area of the city that suits their needs.

- The City maintains Welcometoregina.ca, designed for newcomers to the city and including information on accessing basic services, activities and employment.

Realizing the Plan

Policy 14.2: *Assess all proposed City policy, initiatives, practices, guidelines, standards, applications and other decision-making opportunities against the goals and policies of this plan to ensure that proposals that inhibit or deviate from the successful achievement of this plan are not supported or approved.*

- A planning and performance framework has been developed to guide the integration of City policy, plans and business planning to ensure the delivery of the OCP. The framework also provides mechanisms for performance measurement including the monitoring of the OCP implementation.

Policy 14.3: *Review existing City policies, practices, standards and other guiding documents predating approval of this plan, and representing barriers to the successful achievement of this plan.*

- The City continued to advance Zone Forward—a project to comprehensively review the Regina Zoning Bylaw 9250.

Policy 14.6: *Develop a Corporate strategic plan and departmental business plans to steer decision-making and improve understanding of the implications across the City for the implementation of this plan.*

- The 2018-2021 Strategic Plan: *Making Choices Today to Secure Tomorrow* was developed in 2017 to advance the OCP. This plan focuses on the advancements required over the next four years to achieve long-term delivery of effective, reliable services in a way that balances the community needs and wants articulated in the OCP. The strategic plan is cascaded throughout the organization via annual business planning processes and is built in to work plans for implementation.

Policy 14.18: *Regularly report on progress towards the realization and successful implementation of this plan in a public and transparent way that fosters public dialogue.*

- An annual update of progress on the implementation of the OCP has been prepared and published in the Annual Report since 2014.

Policy 14.9: *Ensure that community engagement is a component of the community building process and is a fundamental tool in achieving this plan.*

- Created public engagement tools and processes and launched an internal practitioners circle.
- Launched CityConnect, the City's new intranet, which provides information sharing between departments including business plans and project information.
- The City started developing a social media framework to increase engagement.
- In the early stages of developing a program for naming rights, sponsorships and advertising.
- Started the development of a Corporate City of Regina engagement framework.

Policy 14.21: *Develop or renew City plans, strategies and approaches to ensure the goals and policies of this plan are actionable and realized over time. Such strategies may be cross-department (e.g. strategic plans and business plans) or within a particular subject area or discipline (e.g. master plans).*

- Master plans have been described as the next level of detail from the OCP. Cross-divisional collaboration resulted in the development of guidelines and a template for all City of Regina master plans. This was established to offer corporate consistency in approach and content, but extend enough flexibility for business areas to adapt to any specific needs of each policy document. Some master plans are currently in development with more in business plans for future development over the next few years.

DRAFT

Appendix 2 – Municipal Benchmarking Network Canada 2017 Results

2016 Performance Measurement Report - Summary

The 2016 MBN Canada Performance Measurement Report reflects the results of 10 single-tier and five upper-tier municipalities representing five provinces and includes 173 measures across 36 municipal service areas. MBN Canada continues to provide a forum for municipal staff from across the country to work together, share their knowledge and learn from each other. The data is used as the “jump-off point” to start the conversation about who is doing what and how it is being done. It is this collaboration that continues to strengthen MBNCanada’s partnership, while improving the level of transparency within municipal government.

The following results in the report were made available to the public on November 5, 2017. MBN partners can access results for all measures in the data warehouse at any time. The 2016 Performance Measurement Report includes three years of data wherever possible (2014, 2015 and 2016). However, there are instances where measures that have been introduced in 2015 will only have one year and/or there may only be one or two years of data available for those municipalities who are reporting a service area publicly for the first time. This applies to some service areas from the cities of Calgary, Regina, Winnipeg and Montreal.

City of Regina 2016 Results

This is Regina’s second year of participation in MBN Canada and results for 2016 have been provided in 24 service areas. This appendix contains the comparative results in two different types of graphs (Range Graphs and Column Graphs) and Regina specific commentary on the influencing factors.

Influencing Factors

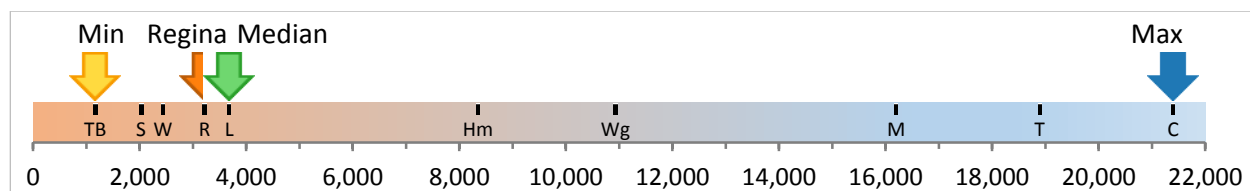
Results can be influenced by a number of factors and the influencing factors pertaining to the measures in the 2016 Performance Measurement Report are found at the front of each service area section. The influencing factors speak to the uniqueness of each municipality such as population, geographic size, organizational form, government type and legislation. They also can include other unique service area or municipal impacts, specific to the reported service. Additionally, in keeping with past practice and where applicable, cost measures are presented based on MBN total cost, which captures operating cost plus amortization. It should be noted that amortization rates and capitalization thresholds are unique to each individual municipality and can lead to significant differences between operating cost and total cost for each municipality. All costs presented in the report are current dollars (dollar value in other time periods; not converted into present-day dollars). Inflation between 2014 and 2016 can easily explain cost increases of four to five per cent even if it impacts all municipalities equally.

How to Read the Graphs

Measure Number and Name of Measure: Refers to the official measure number and name as per the MBN Data Warehouse.





BLDG206	Number of Building Permits Issued in the calendar year
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The **Range Graphs** show the Minimum, Median and Maximum 2016 results from participating municipalities



Unit of Measure (X axis): Refers to the unit of measure, e.g. dollars, percent, number.

Median: The median is the middle value in a set or range of data, i.e., if you had the numbers 1, 3, 5, 7 and 9, the median would be 5.

Label	Min	Median	Max	Regina
Description	Minimum value of all 2016 results from participating municipalities	Median value of all 2016 results from participating municipalities.	Maximum value of all 2016 results from participating municipalities	2015 result for City of Regina
Symbol				

Label	Min (Regina)	Median (Regina)	Max (Regina)	
Description	Regina result is at the Minimum	Regina result is at the Median	Regina result is at the Maximum	
Symbol				

Results from municipalities are shown with the following abbreviations:

C Calgary	D Region of Durham	H Halton Region	Hm City of Hamilton
L City of London	M City of Montreal	N Niagara Region	R City of Regina
S Sudbury (Greater)	TB Thunder Bay	T City of Toronto	Wa Region of Waterloo
W City of Windsor	Wg City of Winnipeg	Y York Region	

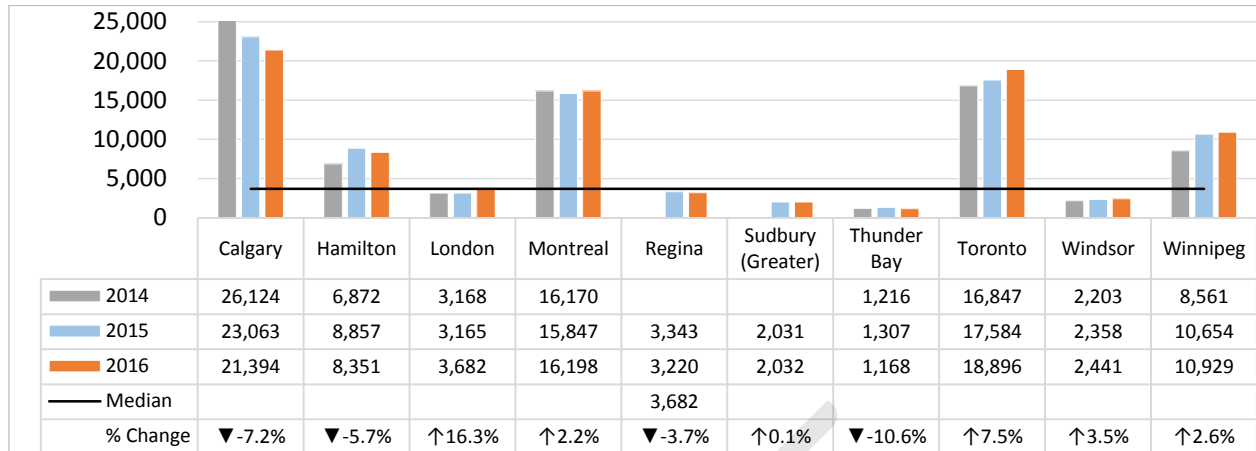
The **Column Graphs** are designed to show how participating municipalities compare with each other on selected service measures. Results for 2016 are shown along with comparative results from 2014 and 2015, where available.

Unit of Measure (Y axis): Refers to the unit of measure, e.g. dollars, percent, number.

Median: The 2016 median is shown as a black line of the column graph.

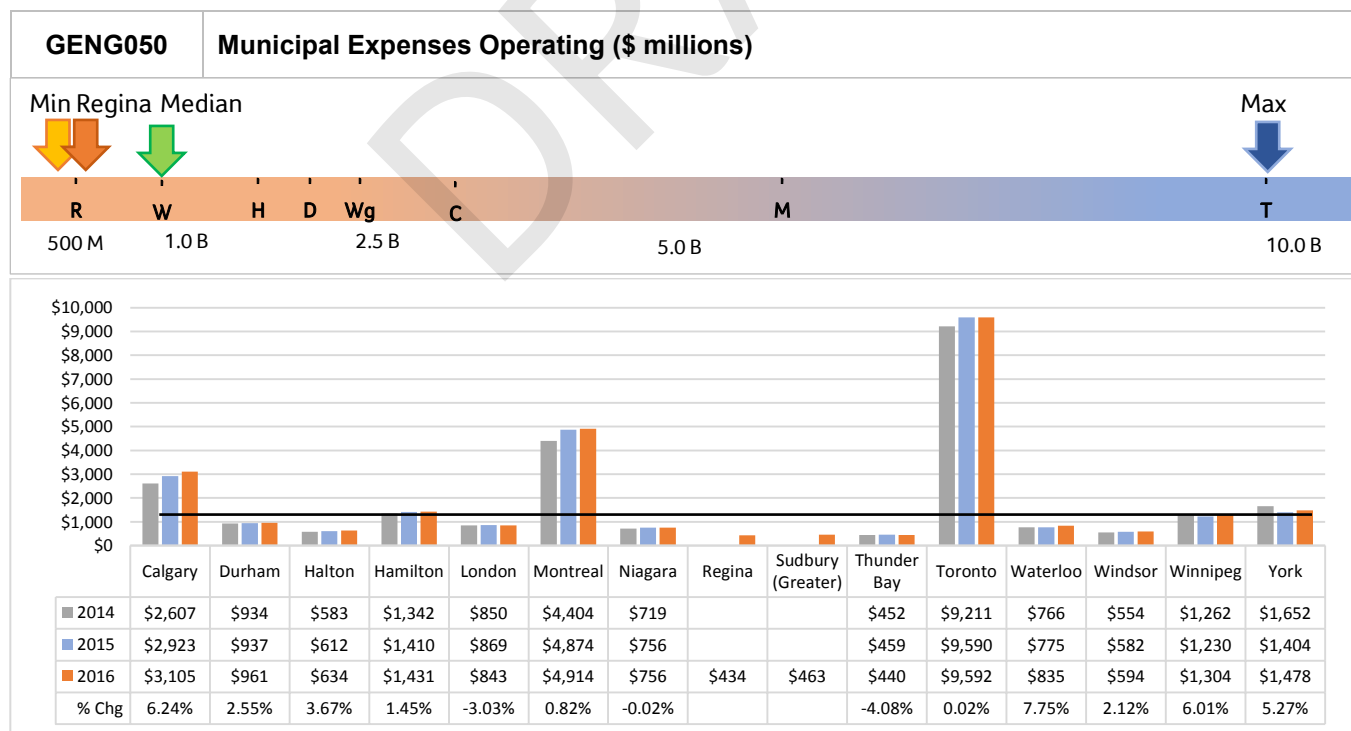
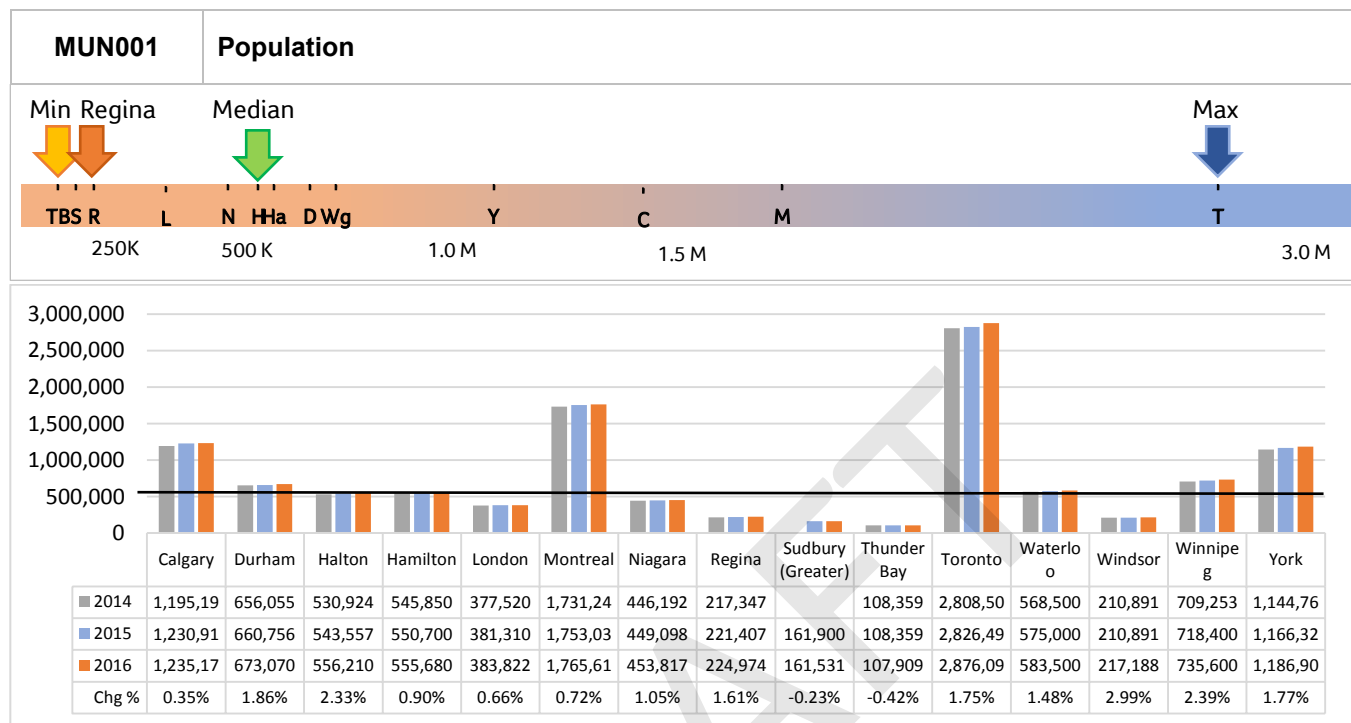
Results: The results for each municipality for 2014, 2015 and 2016 (where available) are shown in the data table beneath the Column Graph. Only those municipalities that participated in that Service Area are shown on the graph. A '–' in the data table indicates the municipality did not have data at the time of printing; or did not collect data for that specific measure in that year.

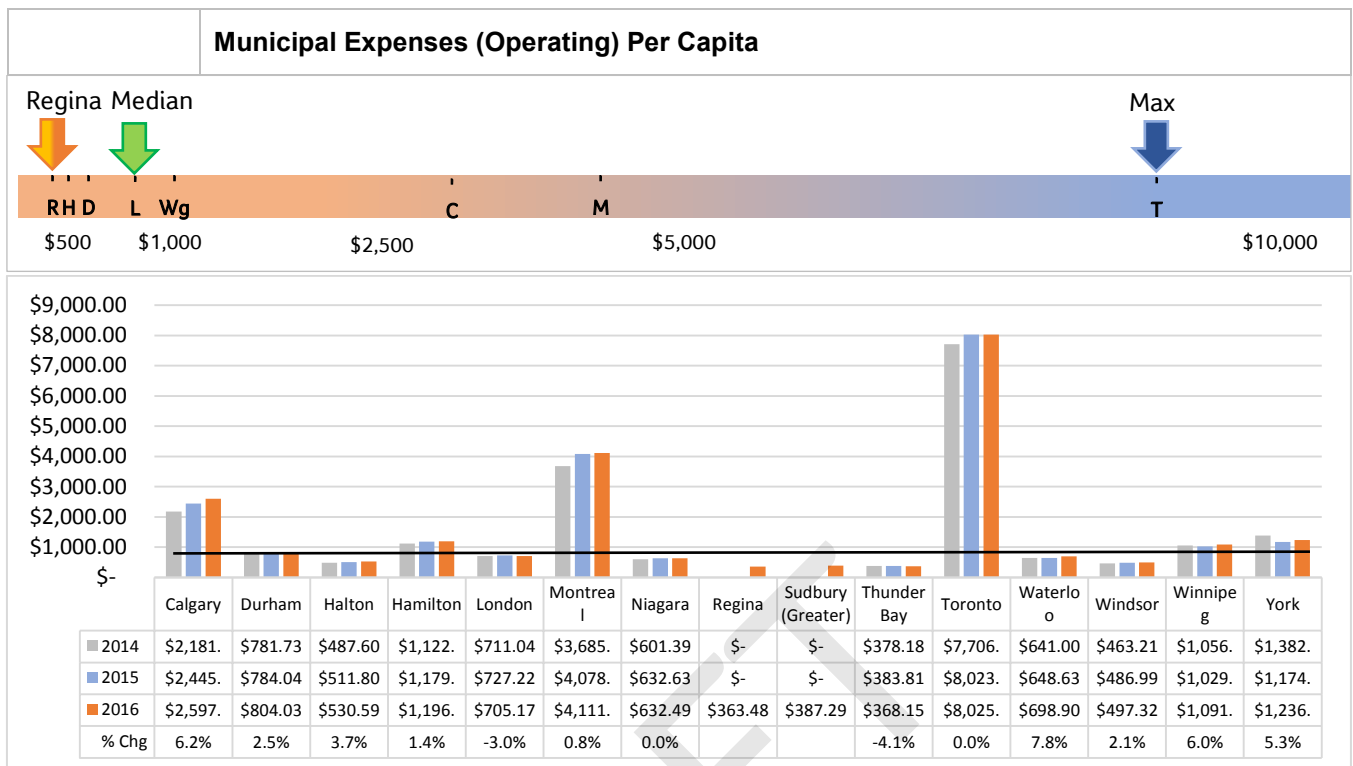
% Change: The per cent change shows the direction and percentage of change between 2016 results and 2015 results.



General Municipal Statistics

A few key data points are collected and compared among all municipalities in the MBN Canada benchmarking system. These provide a high level overview of municipalities and also serve as elements of other measures.



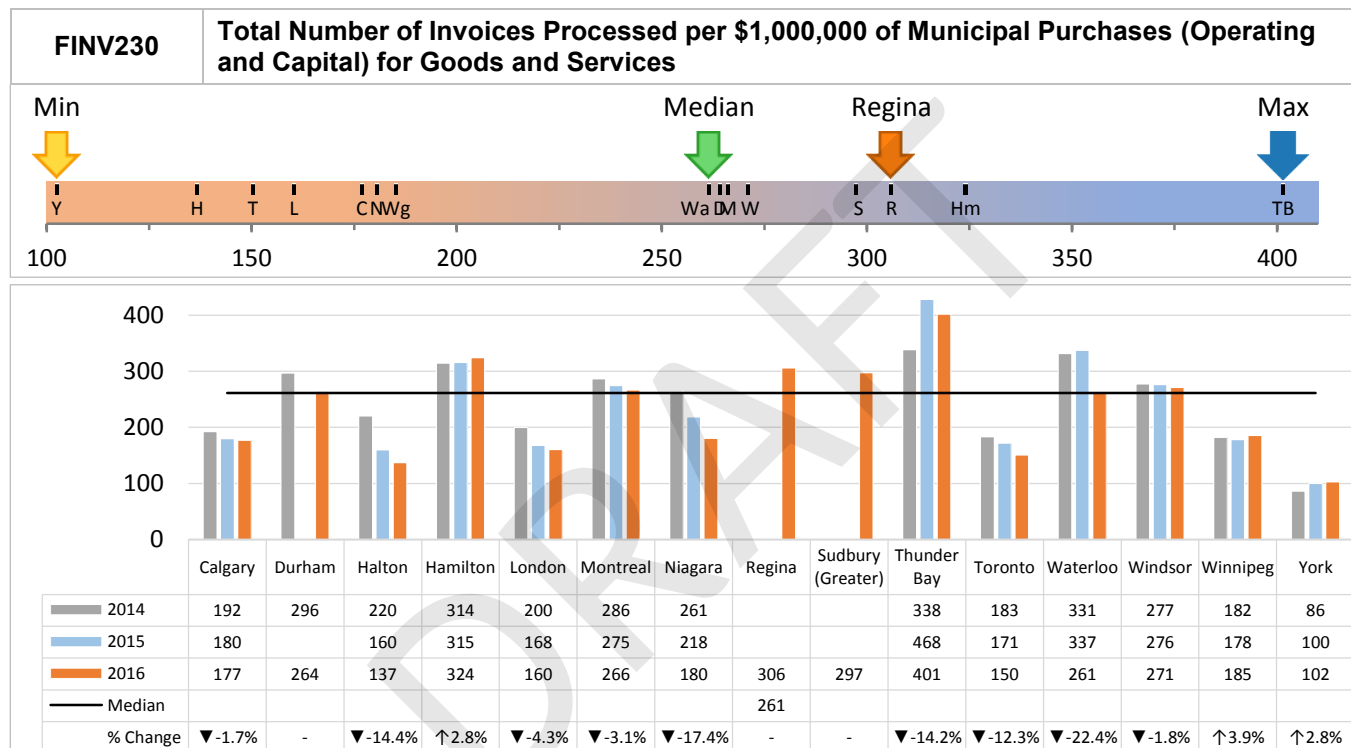


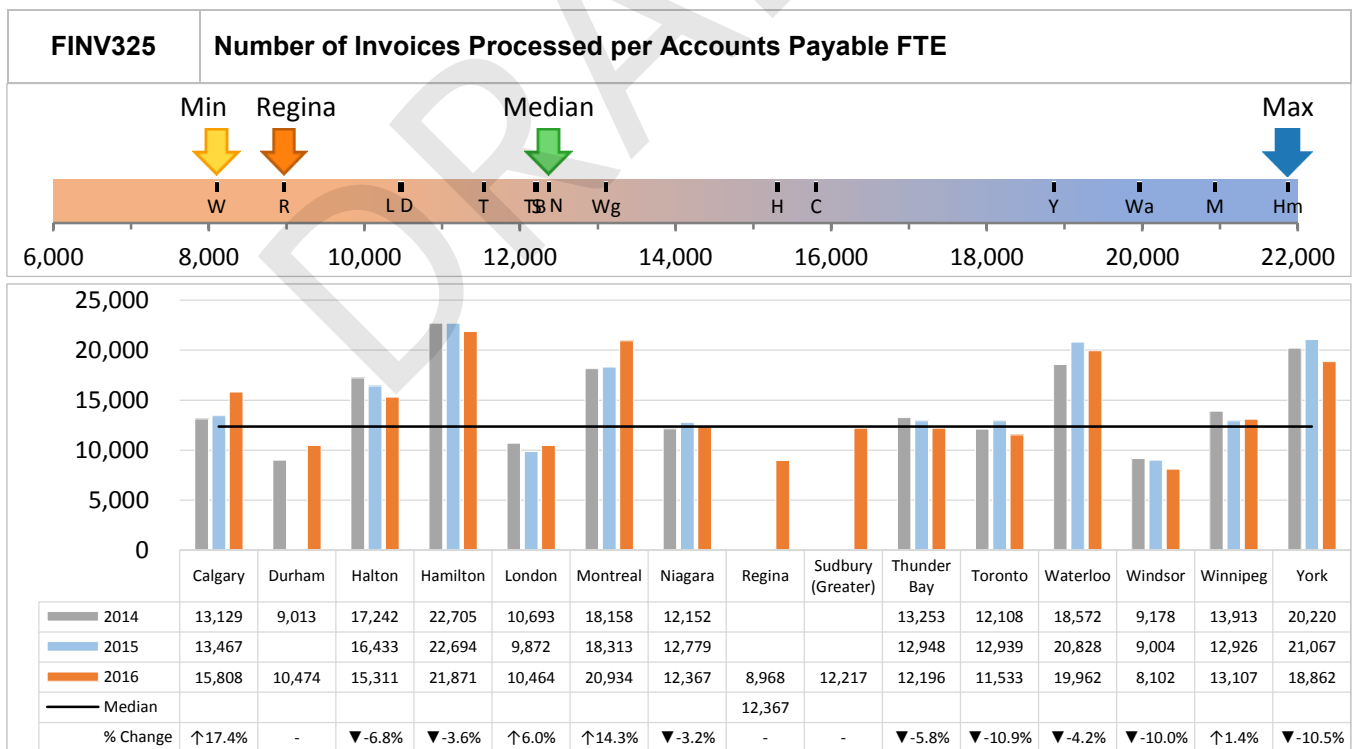
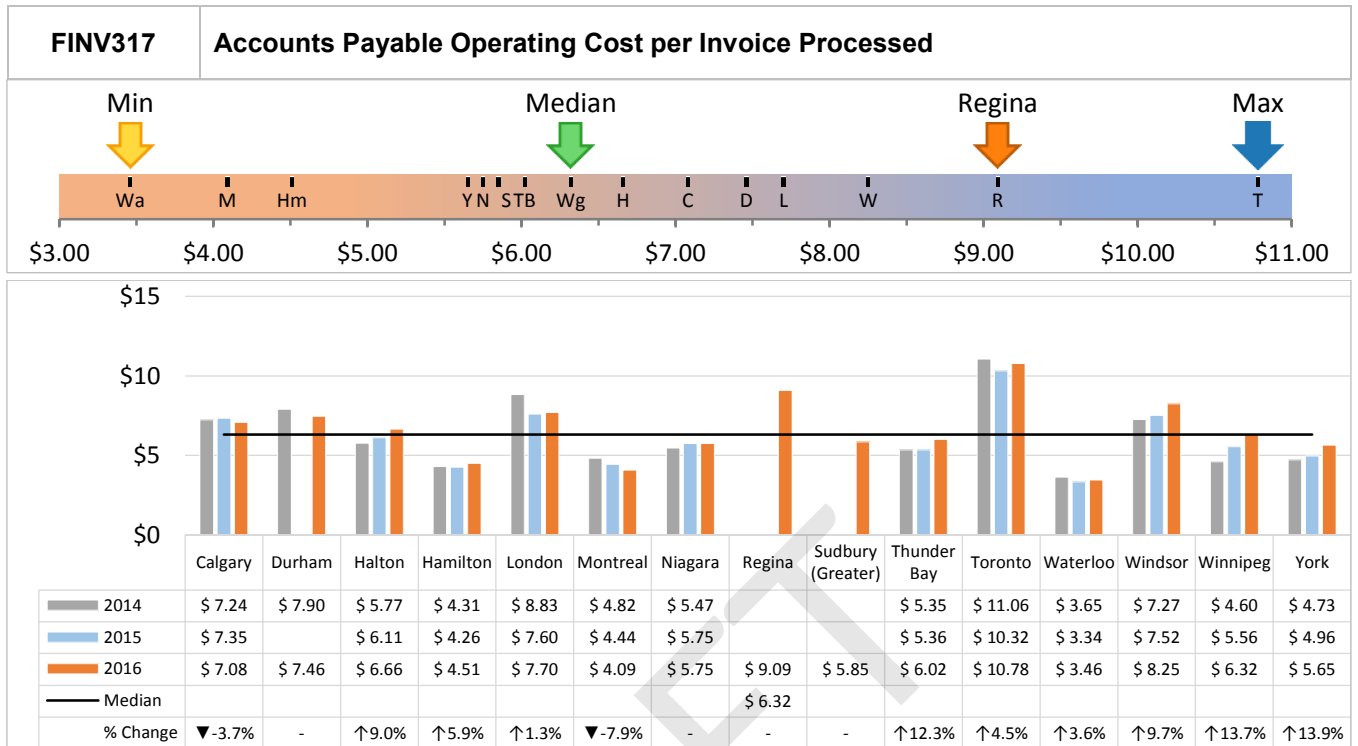
Accounts Payable

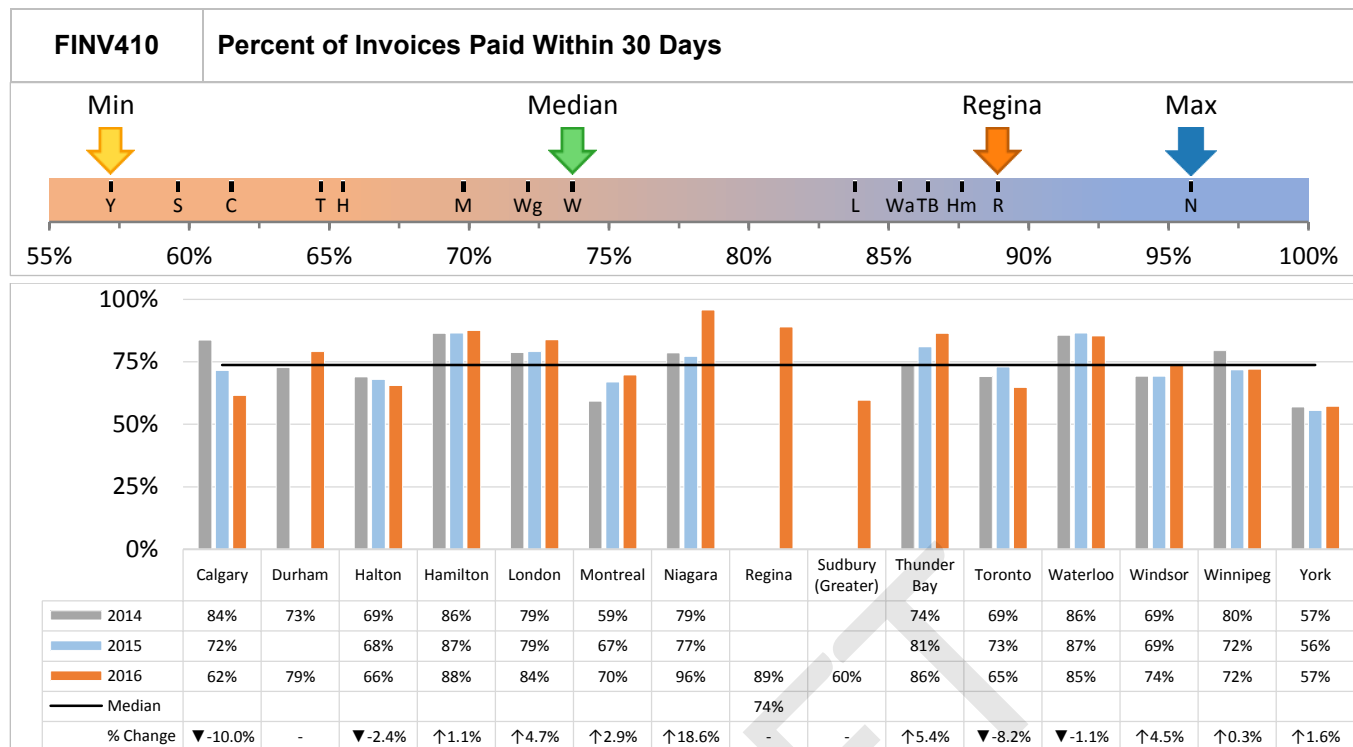
Influencing Factors

Influencing factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Accounts Payable Service, keep in mind the following influencing factors:

- **Organizational Form:** Centralized versus decentralized functions
- **Policy and Practices:** Differences in business processes impact invoice processing and payment times (e.g. automated versus manual approval workflow systems, signing authority levels, inspection of goods received and/or work performed, etc.)
- **Processes & Systems:** Differences in system generated versus manually processed invoices (e.g. phone lines, utilities), records management practices (e.g. document imaging versus manual) and the nature of the payment approval process (i.e. electronic versus manual)





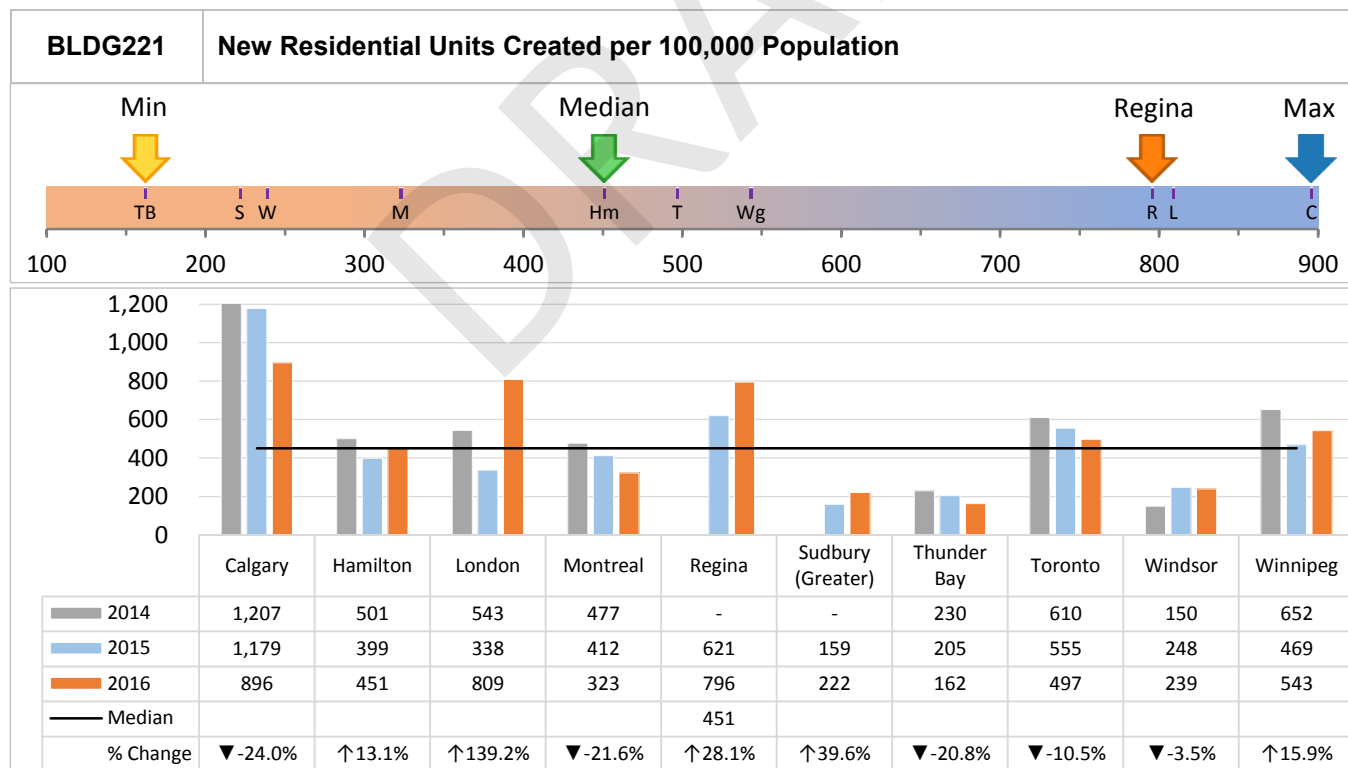
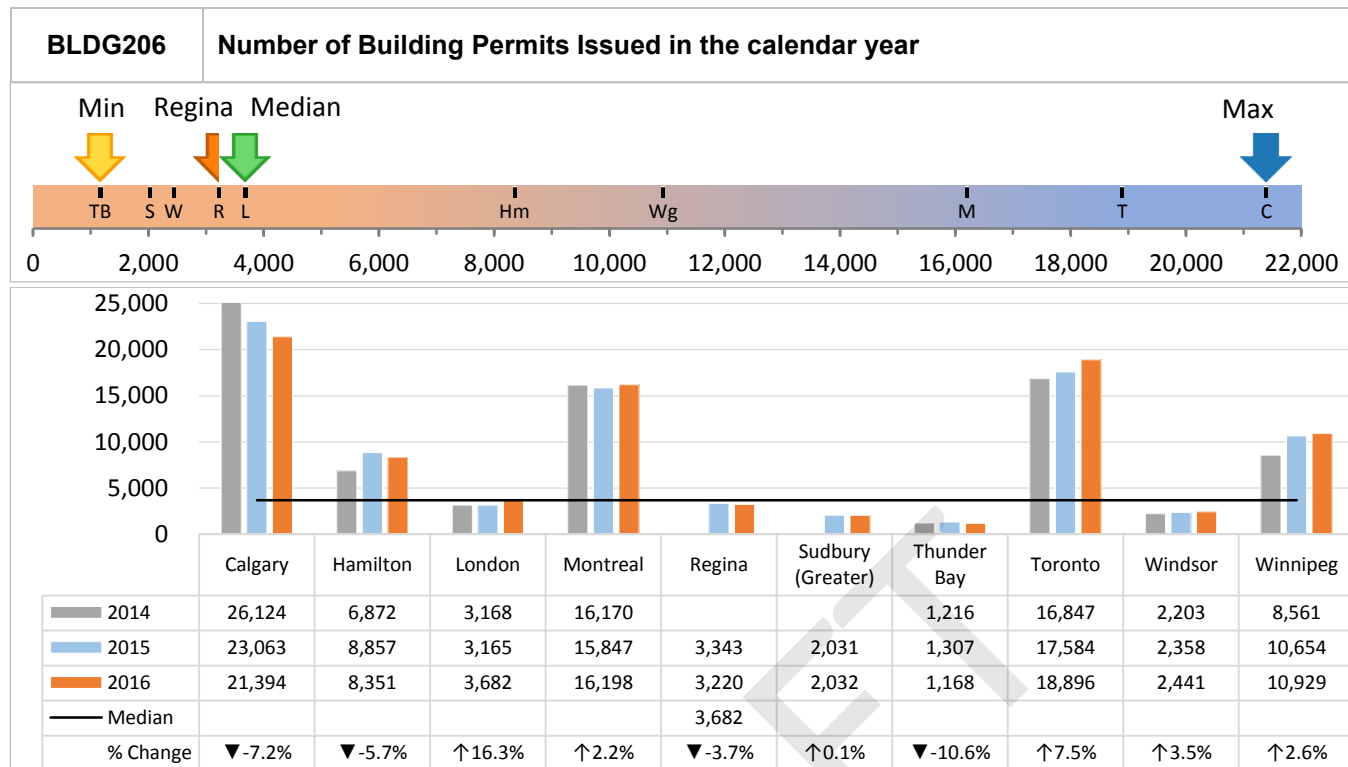


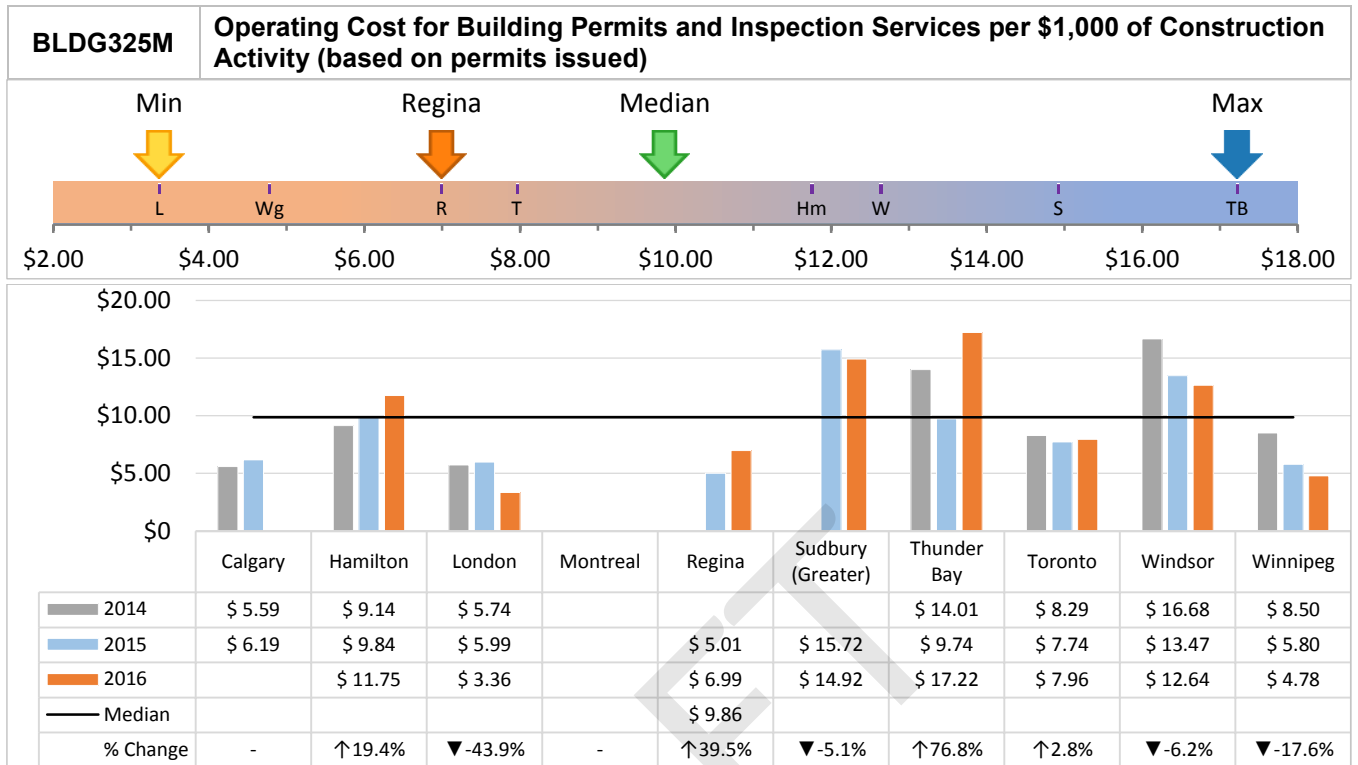
Building Permits and Inspections

Influencing Factors

Influencing factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Building Permits and Inspections Service, keep in mind the following influencing factors:

- **Permit Requirements:** Municipal policy for what type of construction requires a permit and the phasing of permits (one for the foundation, one for plumbing, one for the structure, etc., versus one that covers all phases of construction) will vary between jurisdictions.
- **Complexity:** The size and technical complexity of permit applications requiring varying amounts of review time and inspections.
- **Construction Type:** The types of construction work being done and the volumes of inspection work that results from this will vary between municipalities.
- **Inspection Services:** The nature of the inspection process varies by project and by municipality.
- **Application Mix:** Generally, industrial, high rise residential, institutional and commercial permit applications offer more unique circumstances and are more complex than low rise residential permit applications. The former will elevate total construction value if it predominates the construction activity in any one year, while residential construction tends to require more inspections and attention but generates lower values.
- **Staffing levels and Service Standards Established:** These will vary by municipality.
- **Technology:** The formal processes to track the information needed to calculate this measure will vary between jurisdictions.
- **Geographic Territory:** The size of geographic area covered by the inspectors impacts service delivery cost efficiencies. Some municipalities have vast geographic areas and construction activity throughout. This results in more travel time, less inspections that can be booked per day and higher operating costs.
- **Legislative Changes:** Administering new requirements of several Acts — such as the new *Building Code Statute Law Amendment Act*, *Environment Protection Act* and other defined applicable laws — adds to the process for review and inspection.
- **Construction Value:** Construction values are not reported or calculated consistently across the province.
- **Financial Cost:** Reliance on FIR (Financial Information Return – Ontario) costs may include or exclude costs that are not related to costs associated with servicing building permit and the enforcement of the Building Code Act and Code as per the legislation (*Building Code Statute Law Amendment Act, 2002* and O. Reg. 305/03).





Clerks

Influencing Factors

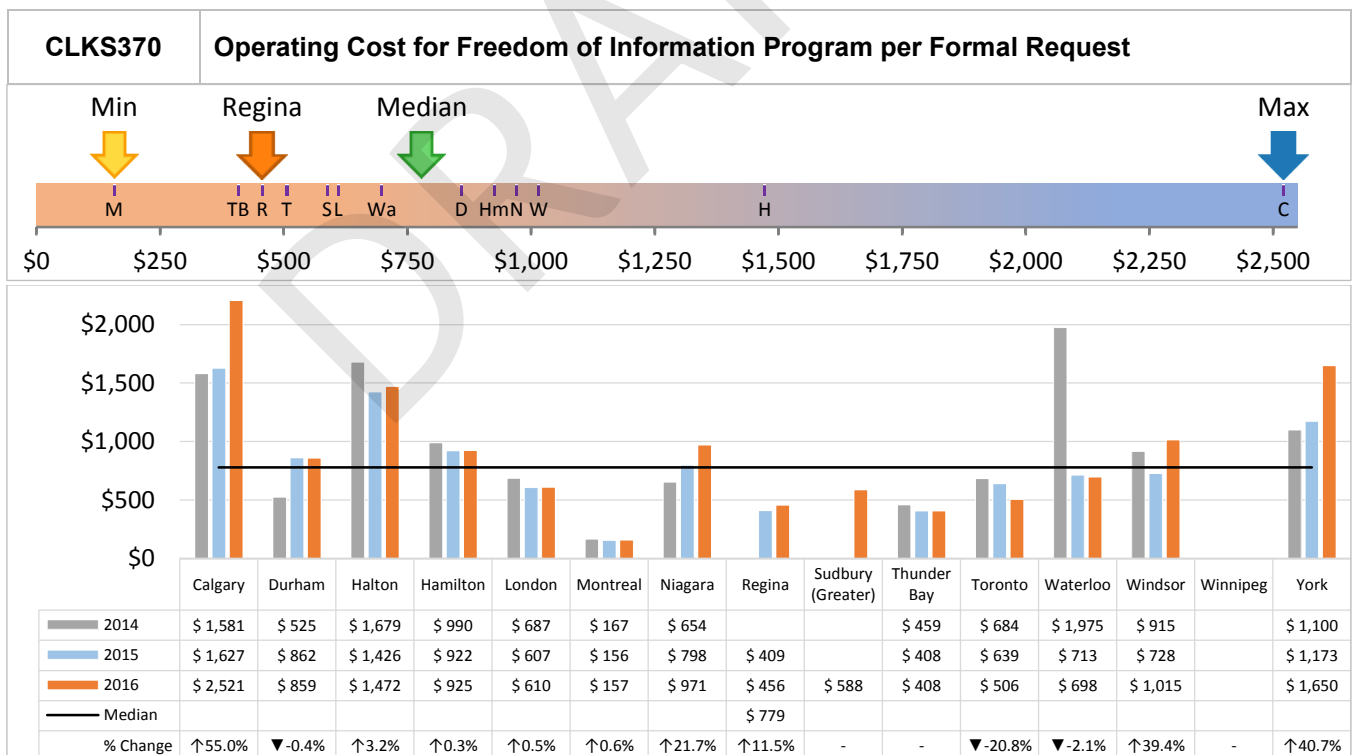
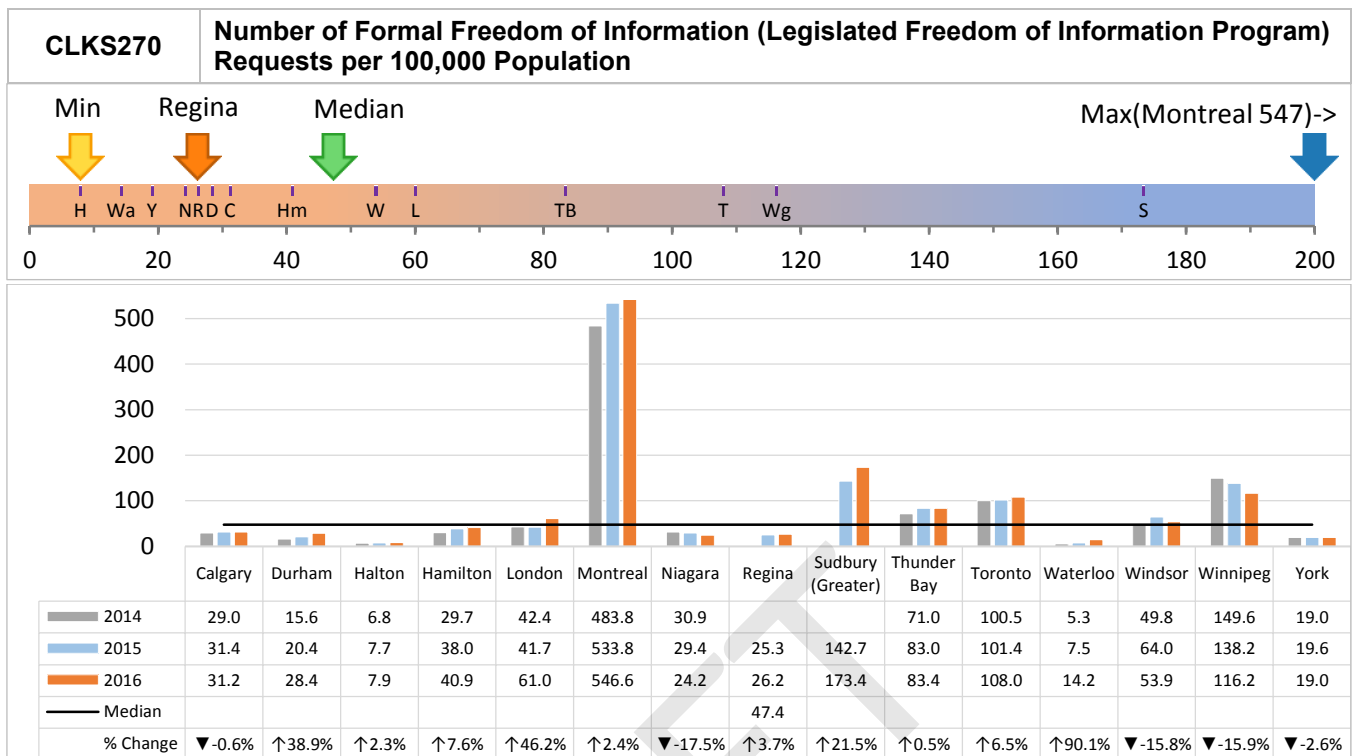
Influencing factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Clerks Service, keep in mind the following influencing factors:

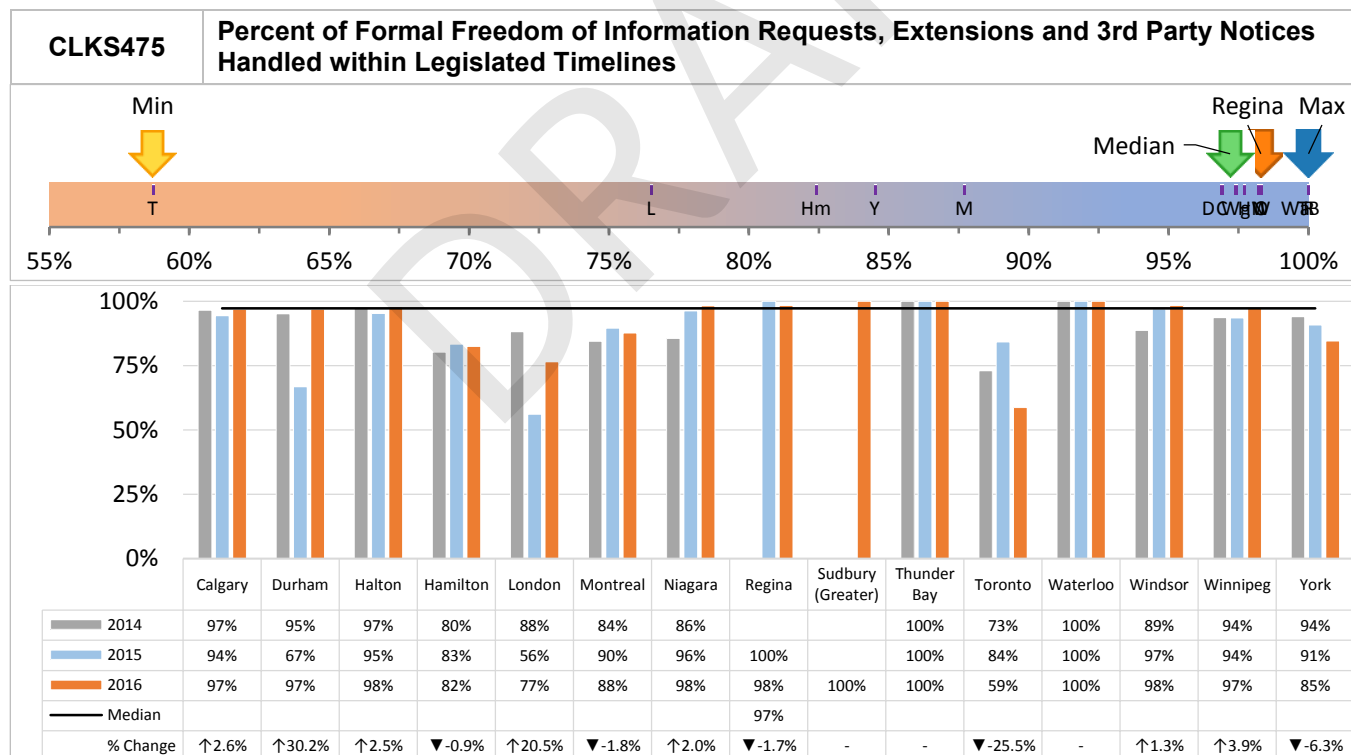
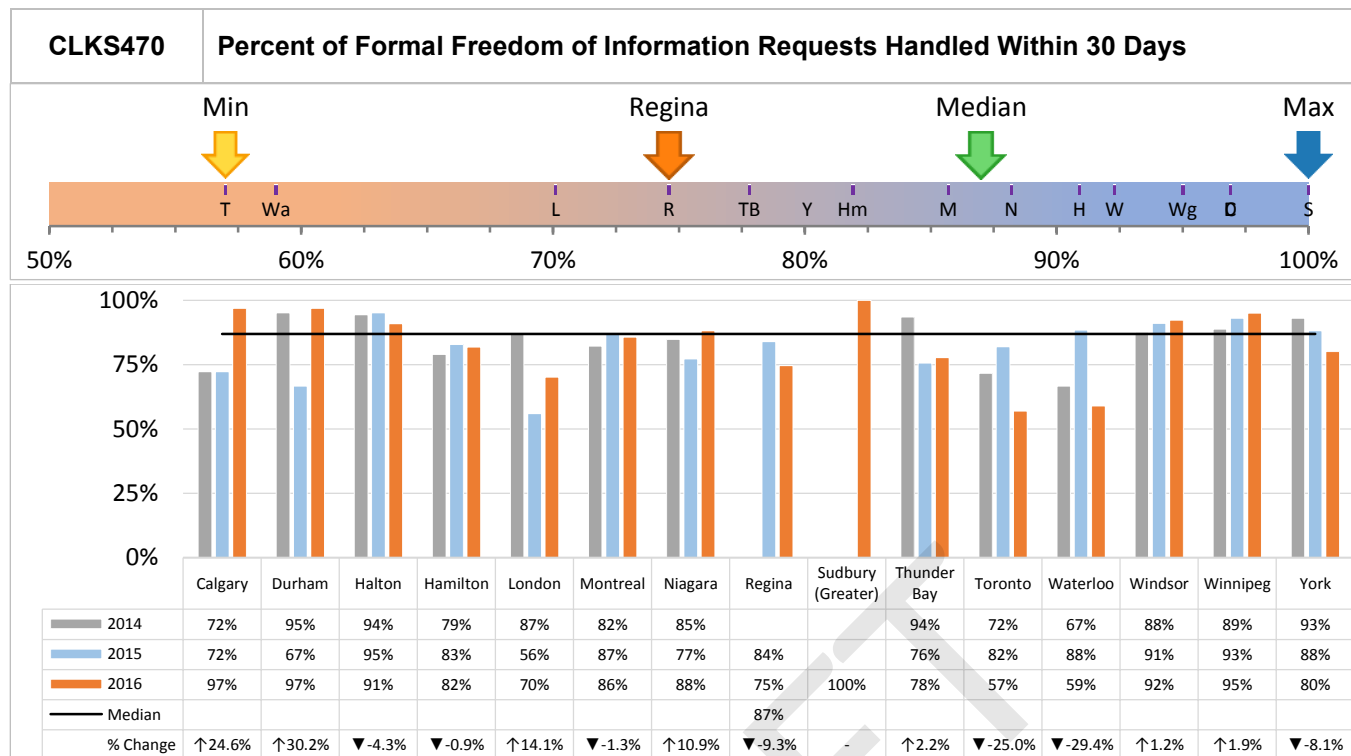
Influencing Factors: Committee and Council

- **Citizen Participation:** Affects number of deputations and time in committees spent on deputations as well as notices and deputation requirements/volume
- **Complexity:** Type of meeting, length of meeting and the scope of subject matter discussed at Council/Committee
- **Council Authority:** Consent agenda or not; amount of delegated decision-making – whether standing committees or community councils can make final decisions and pass by-laws without going to Council, e.g. standing committee versus committee as a whole
- **Government Structure:** Regional or single tier municipality; size of the municipality; number of councilors; number of standing committees and advisory bodies—inclusion of Tribunal Council, inclusion of Committee of Adjustment
- **Organizational Form:** The size, administrative structure (centralized vs. decentralized) and responsibilities that lie within departments (e.g. agenda preparation, culture of the organization)
- **Political Climate:** Whether reports are discussed in detail; whether there are many recorded votes
- **Practices and Processes:** Turnaround time for the preparation of agenda/minutes and the degree of automation; report generation through a few commissioners or a large number of department heads; bylaw procedures; clerks' processes; how long debates are allowed

Influencing Factors: Freedom of Information

- **Citizen Engagement:** State of interaction with citizens and the amount of citizen trust/distrust of the organization
- **Complexity:** Types and number of requests, including files, email correspondence, text messages, etc.; amount of time required, issue, number of departments impacted, number of pages to be reviewed, number of third parties involved, litigation involvement, requests for politicians records and files
- **Contentious Issues:** Whether there are prevailing major issues in the municipality (e.g. major construction projects, road widening, bids for international events, etc.)
- **Nature of Requests:** Media, special interest groups, individuals, businesses
- **Organizational Form:** Size, administrative structure (centralized vs. decentralized) and culture of the organization; and amount of training provided to municipal staff who handle requests
- **Political Climate:** Related to availability of information from elected officials such as meeting calendars
- **Practices & Policies:** Responsiveness of the organization to requests; number of routine disclosure policies
- **Privacy Protection:** Growing trend to spend time assessing privacy concerns, e.g. software agreements, privacy breaches, increased focus on privacy being brought forward by PIC (Privacy and Information)



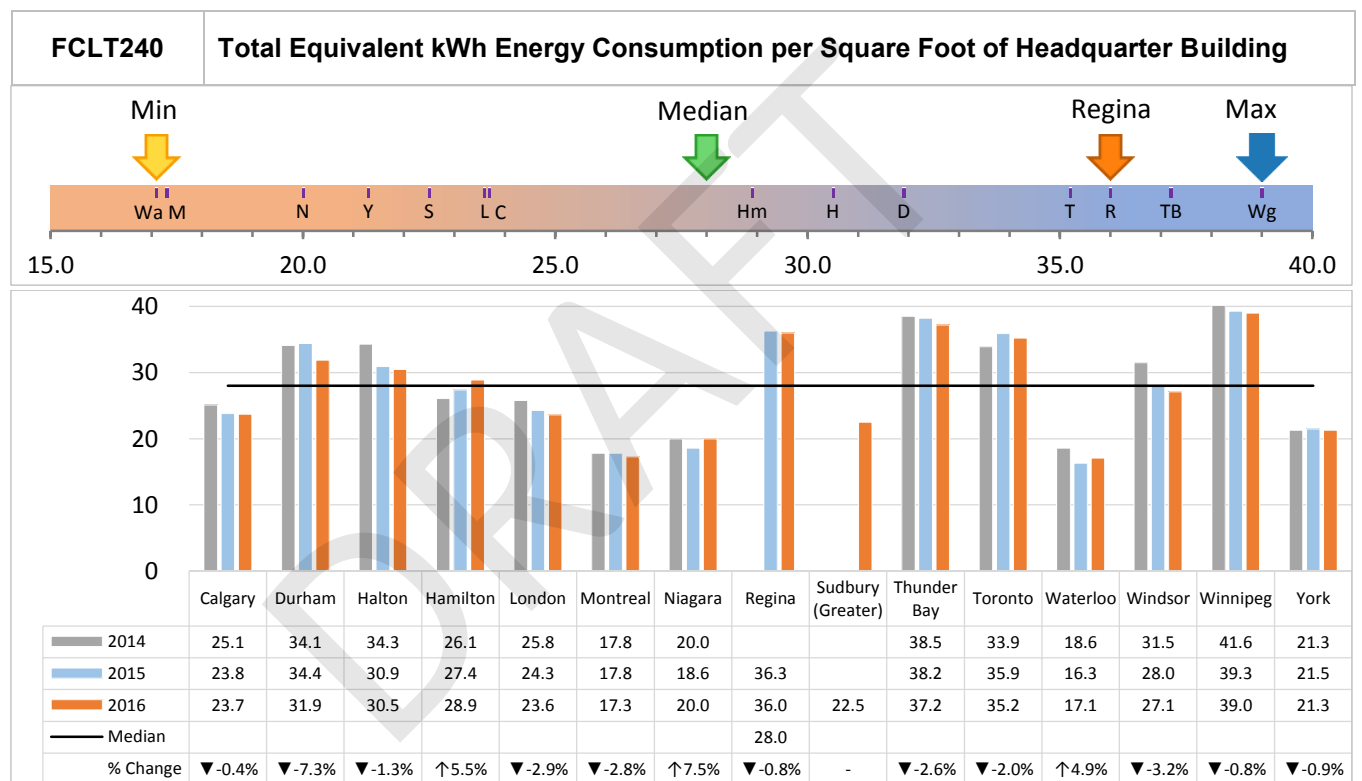


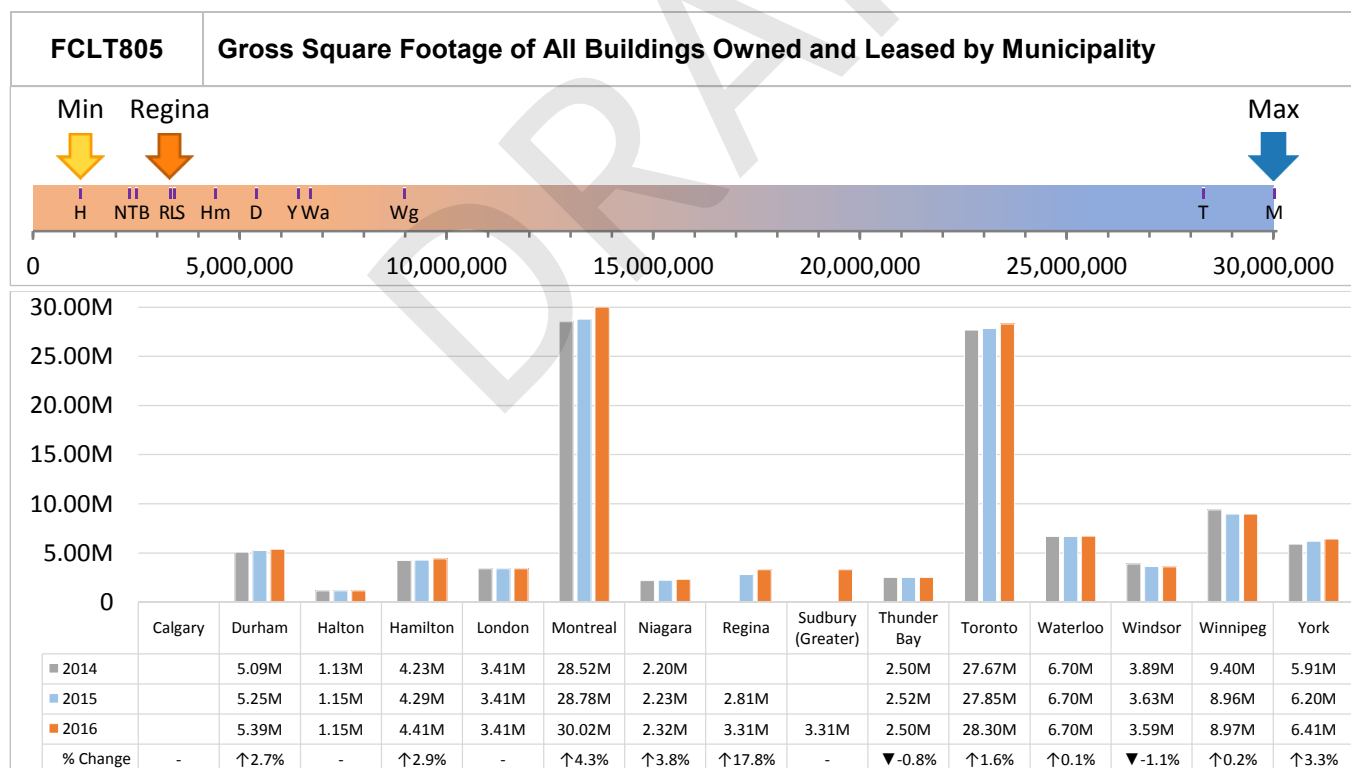
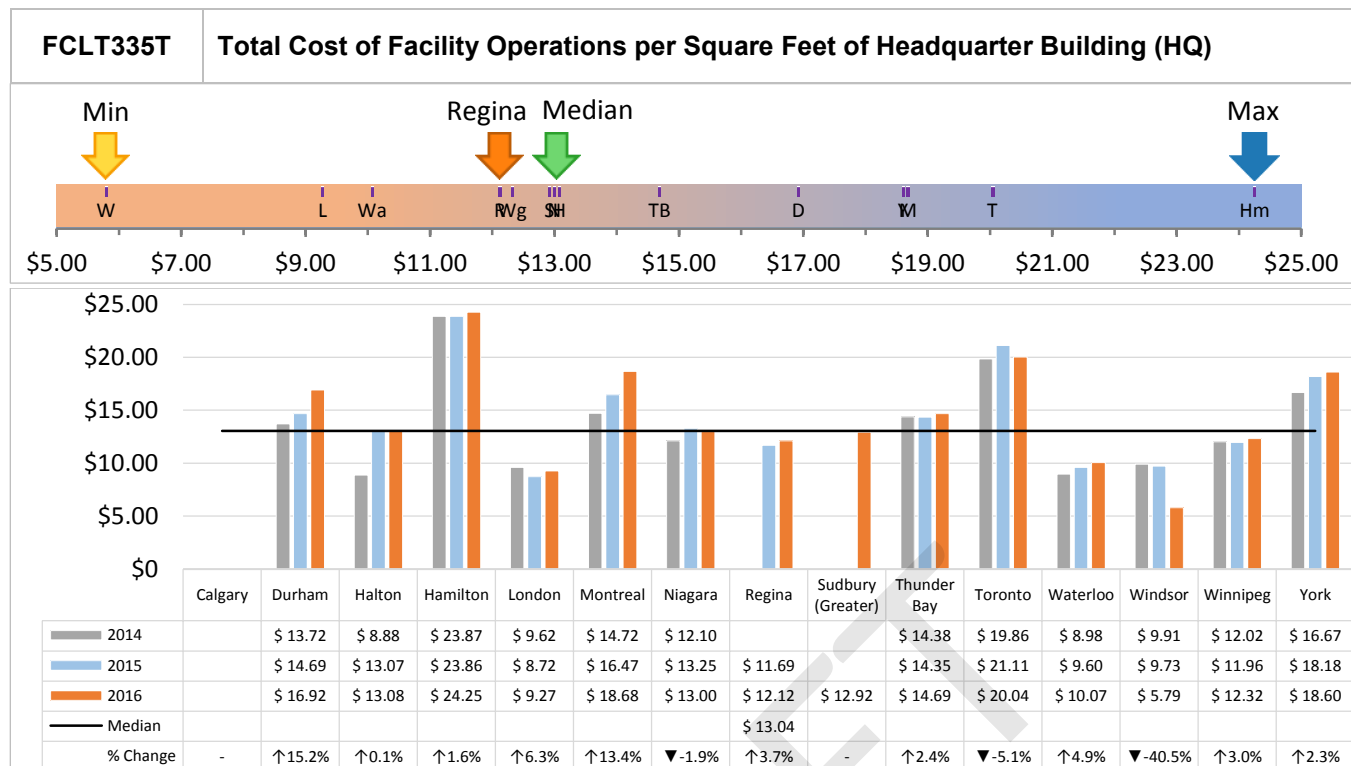
Facilities

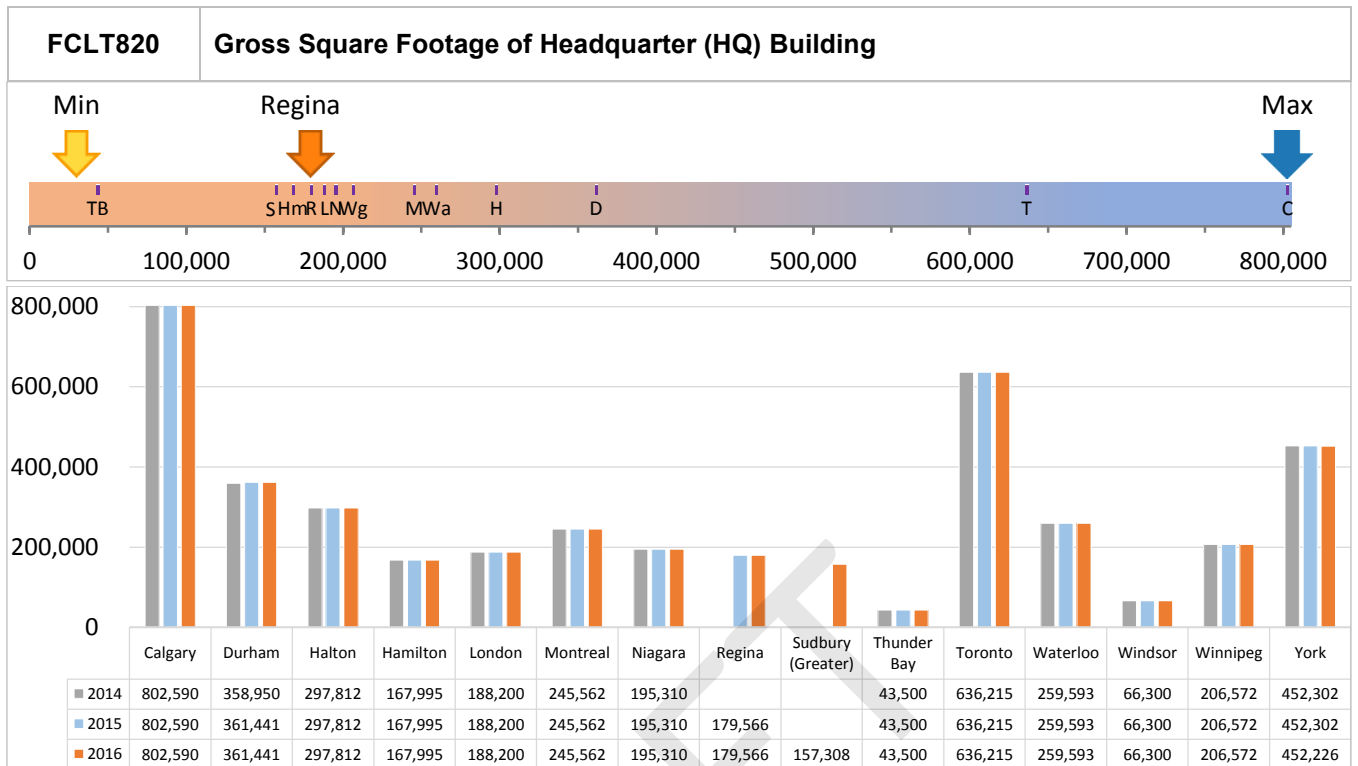
Influencing Factors

Influencing factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Facilities Service, keep in mind the following influencing factors:

- **Organizational Form:** The extent to which facilities management services are centralized or decentralized in each municipality can influence reported results.
- **Building Stock:** There is a wide variety of buildings/facilities in each municipality with different sizes, ages and use profiles that can yield very different cost per square feet indicators. This measure could be calculated separately by building type, if more specific accurate data is required.
- **Capital:** The accounting policy/dollar threshold for capital expenditures impacts the types of maintenance activities included in operating costs.







Fire

Influencing Factors

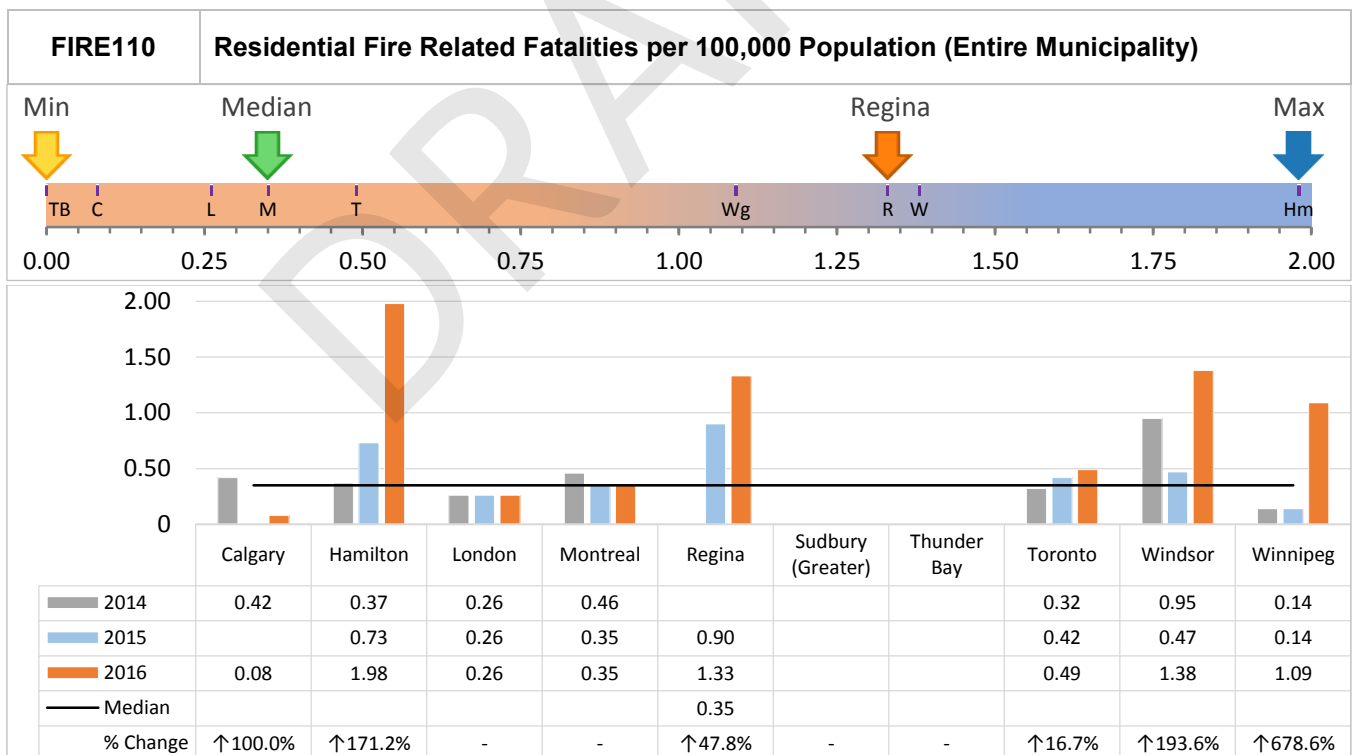
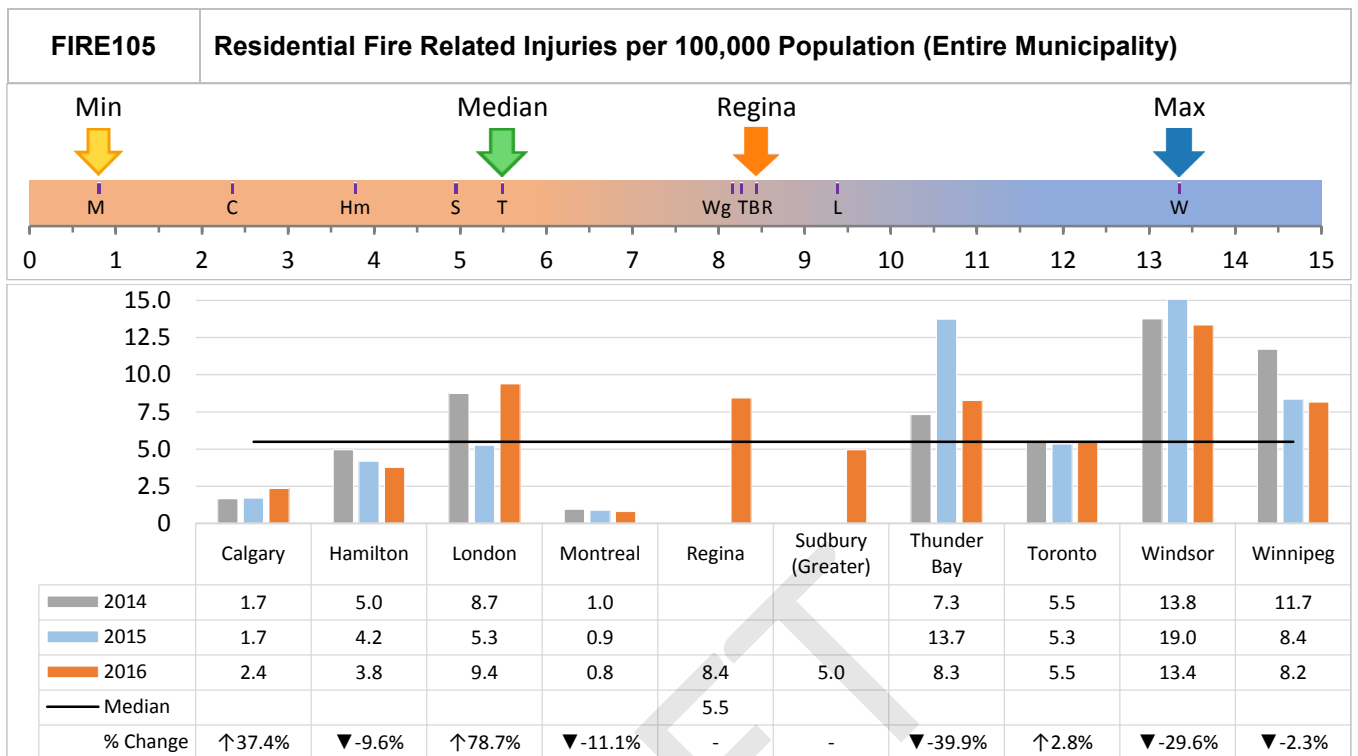
Influencing factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Fire Service, keep in mind the following influencing factors:

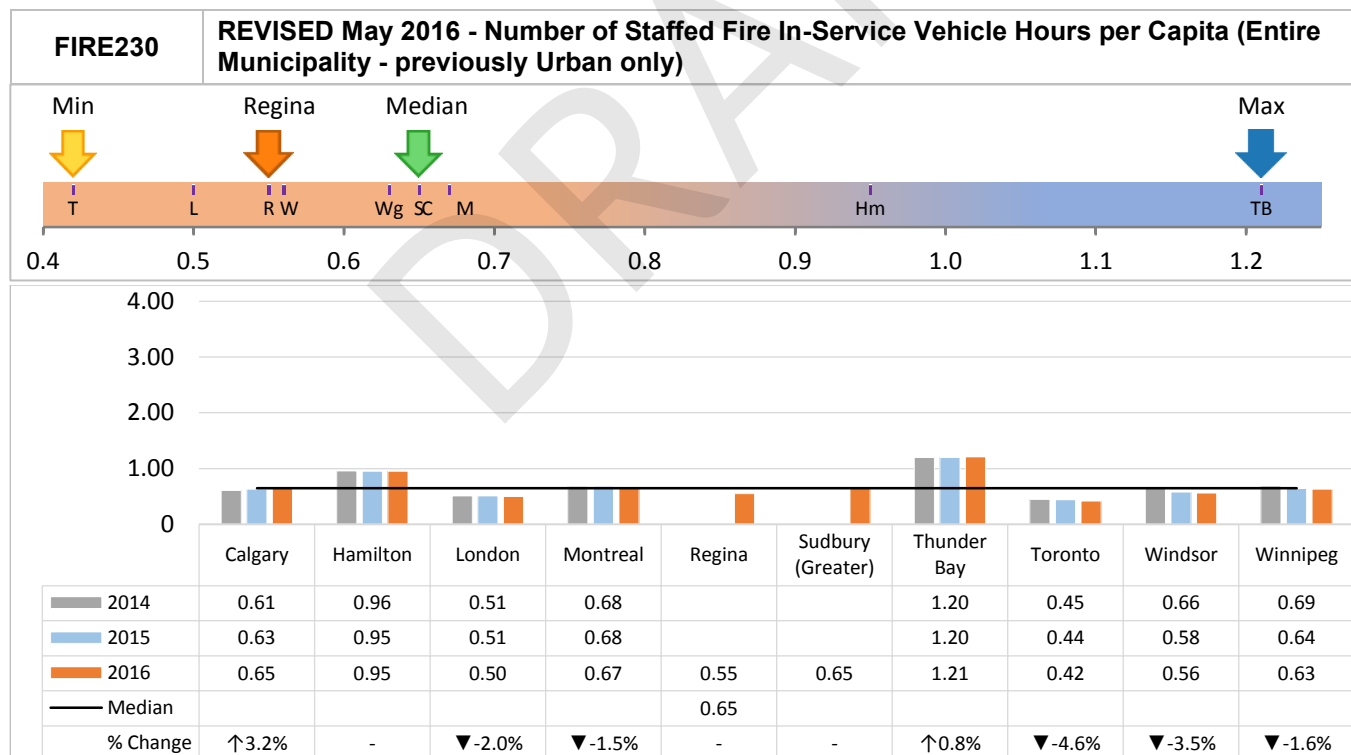
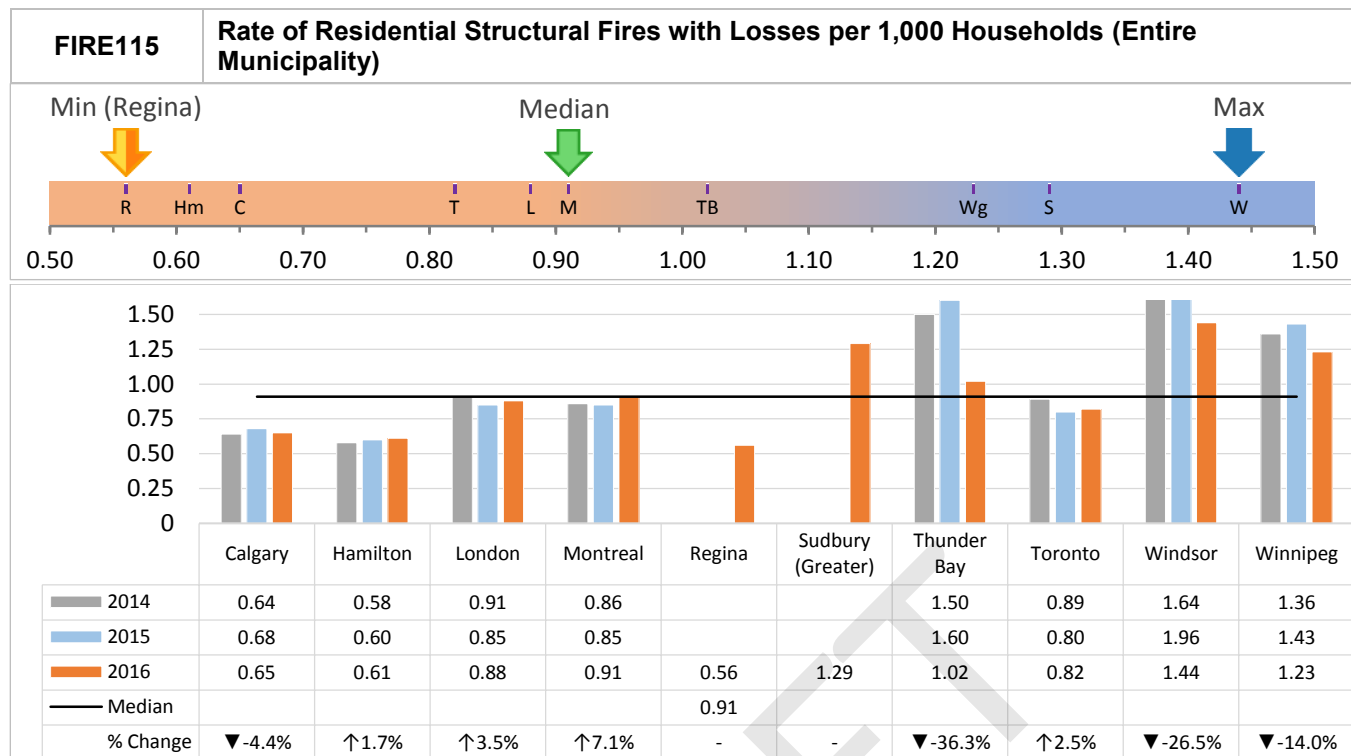
- **Geography:** Topography, urban/rural mix, road congestion, fire station locations and travel distances from those stations
- **Fire Prevention and Education:** Enforcement of the Fire Code and the presence of working smoke alarms
- **Nature and Extent of Fire Risk:** Type of building construction or occupancy (e.g. apartment dwellings vs. single family homes vs. institutions such as hospitals)
- **Response Agreements:** Depending on response agreements between Fire Services, Emergency Medical Services (EMS) and hospital protocols, responses to medical calls can be a significant activity
- **Service Levels:** Set by municipal councils, based on local needs and circumstances (staffing, resources, response expectations, etc.) and in accordance with the *Fire Protection & Prevention Act*, Section 2(1)(b)
- **Service Standards:** The service level standard included in the OMBI measures is each municipality's 90th percentile response time standard (minutes and number of personnel) in the urban component of the municipality. These standards affect the number/locations of stations, vehicles and firefighters required.
- **Staffing Models:** Use of full time firefighters or composite models that include both full-time and part-time or volunteer firefighters

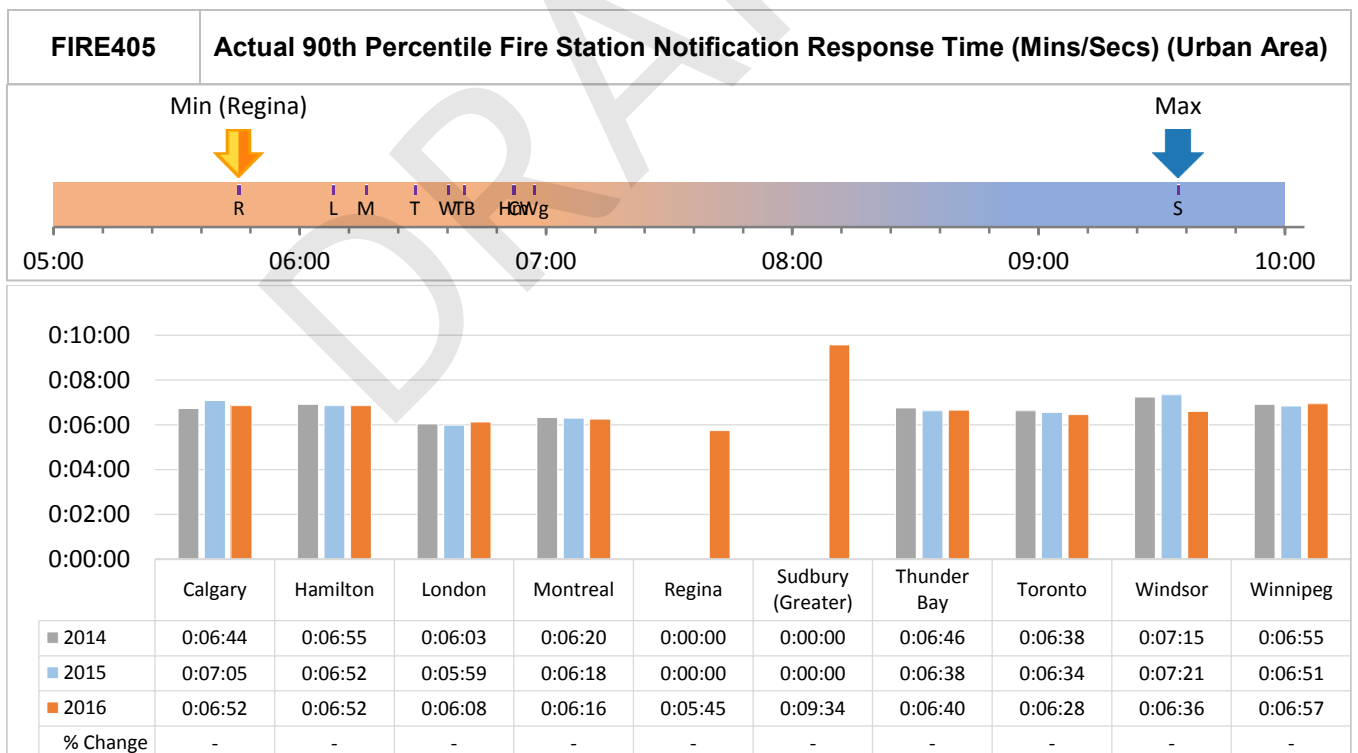
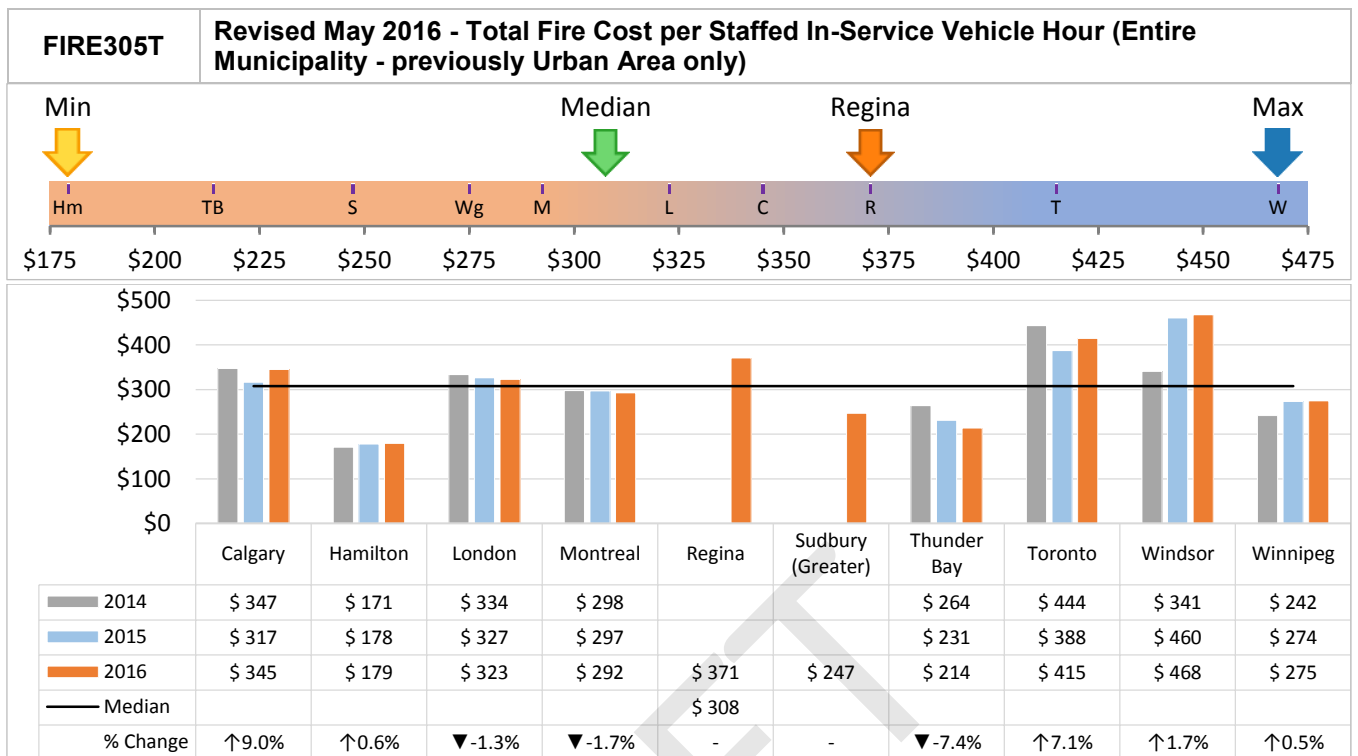
Additional Information:

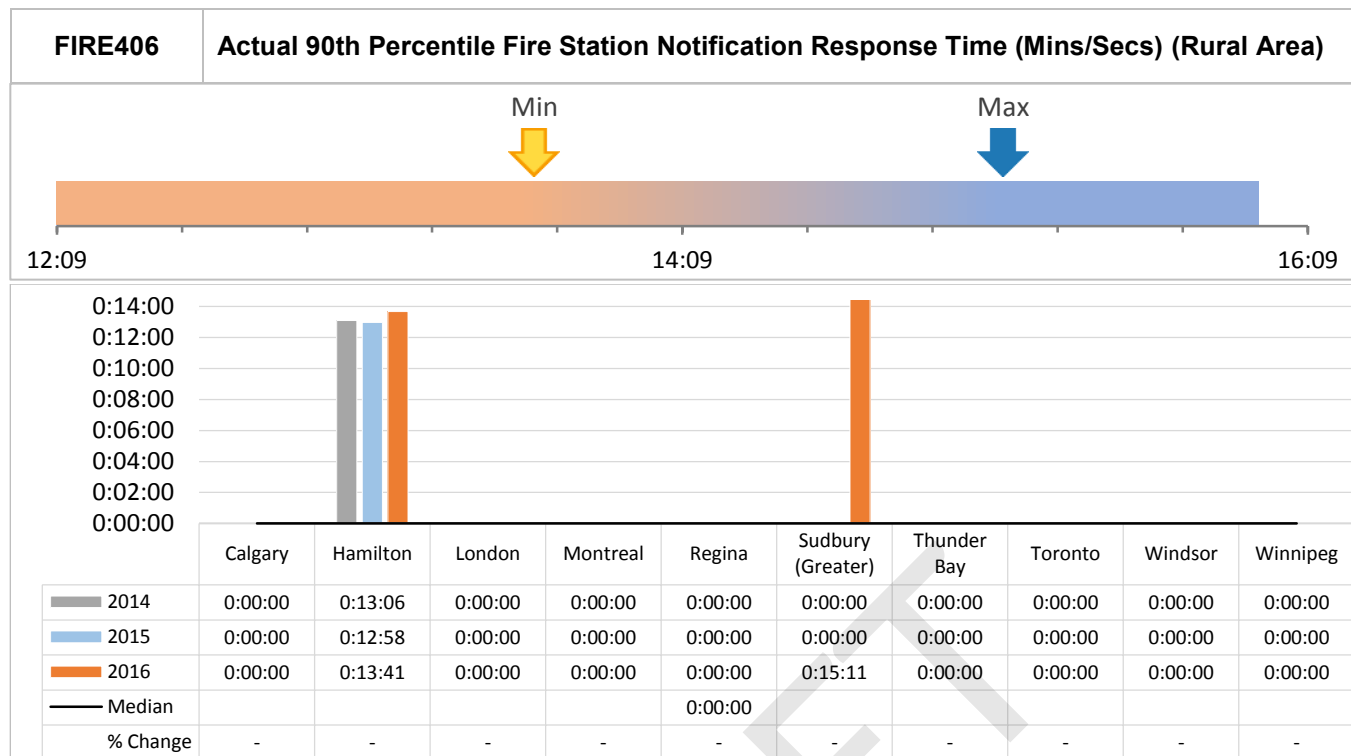
To improve the comparability of the information in this report, separate urban and rural results have been provided where appropriate:

- Urban areas have been defined as those served by full-time firefighters stationed with their vehicles on a continuous basis.
- Rural areas are defined as those served by volunteer firefighters who are engaged in other professions, but are on call to respond to emergencies as they arise.
- The one notable MBN Canada exception to this is the City of Thunder Bay, which uses full-time firefighters to serve both urban and rural areas. Where this report provides separate rural and urban data, Thunder Bay's results have been summarized entirely as "urban" to improve the comparability with other municipalities served by full-time firefighters.
- The Ontario Fire Safety and Protection Model identifies three lines of defense in providing public fire protection: public education and prevention; fire safety standards and enforcement and emergency response. Some of the more detailed MBN Canada measures address the rates of fire related injuries and fatalities as well as the incidence rate of residential, commercial and industrial fires, which can be significantly, influenced by public education, fire prevention, fire safety standards and enforcement activities.







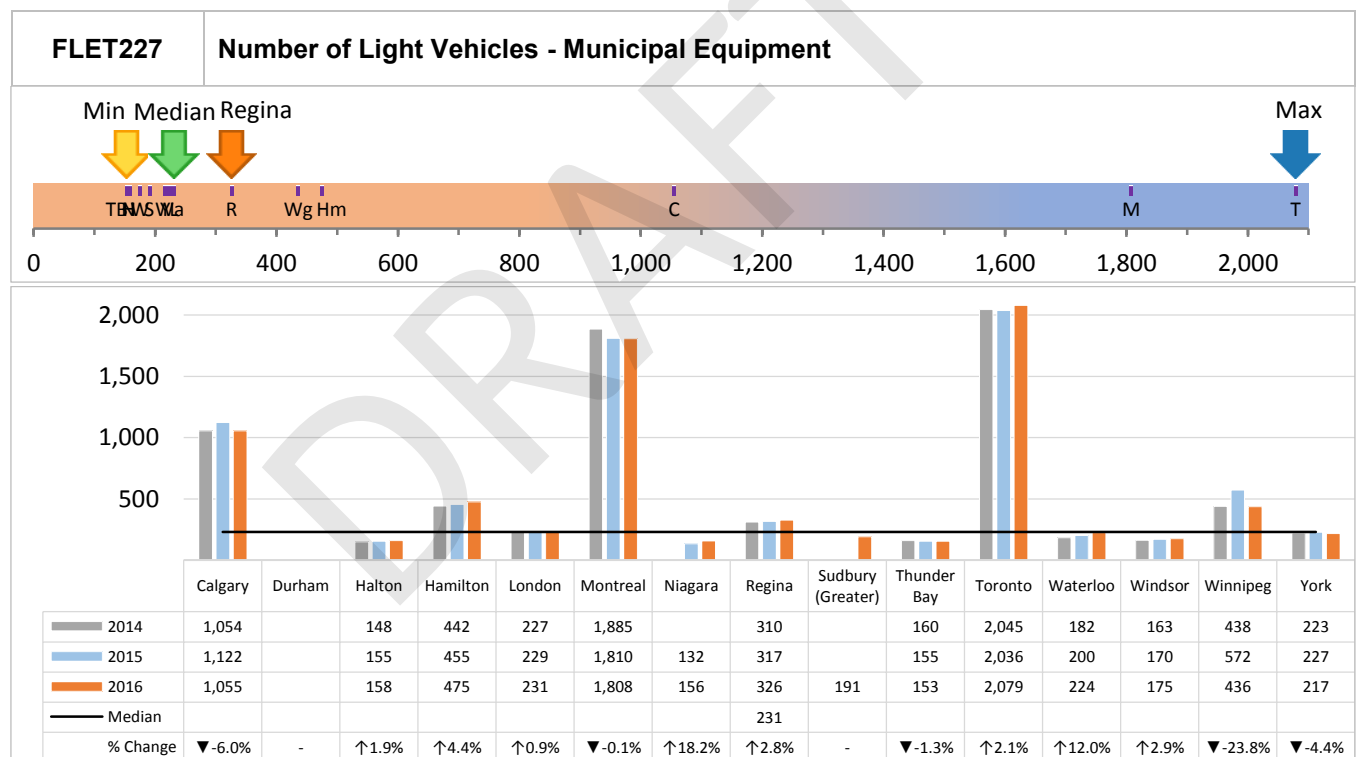


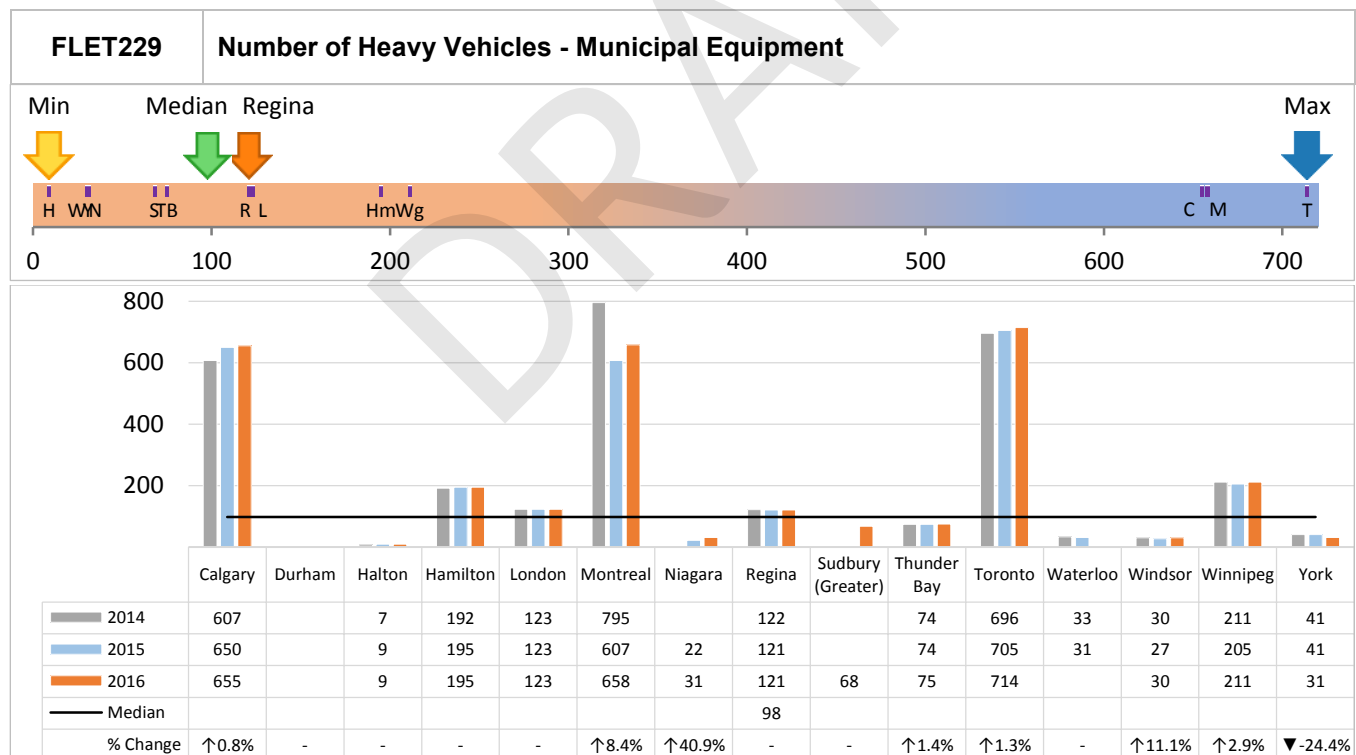
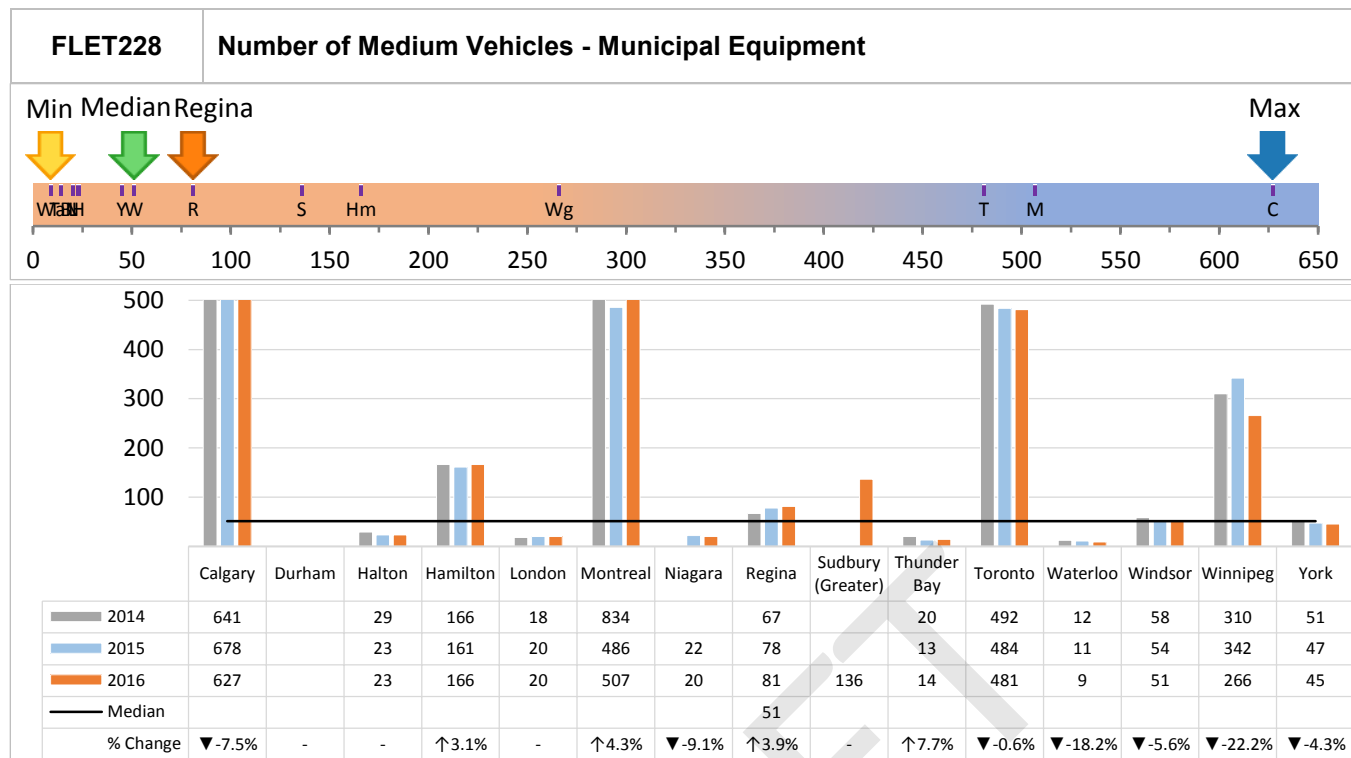
Fleet & Management Services

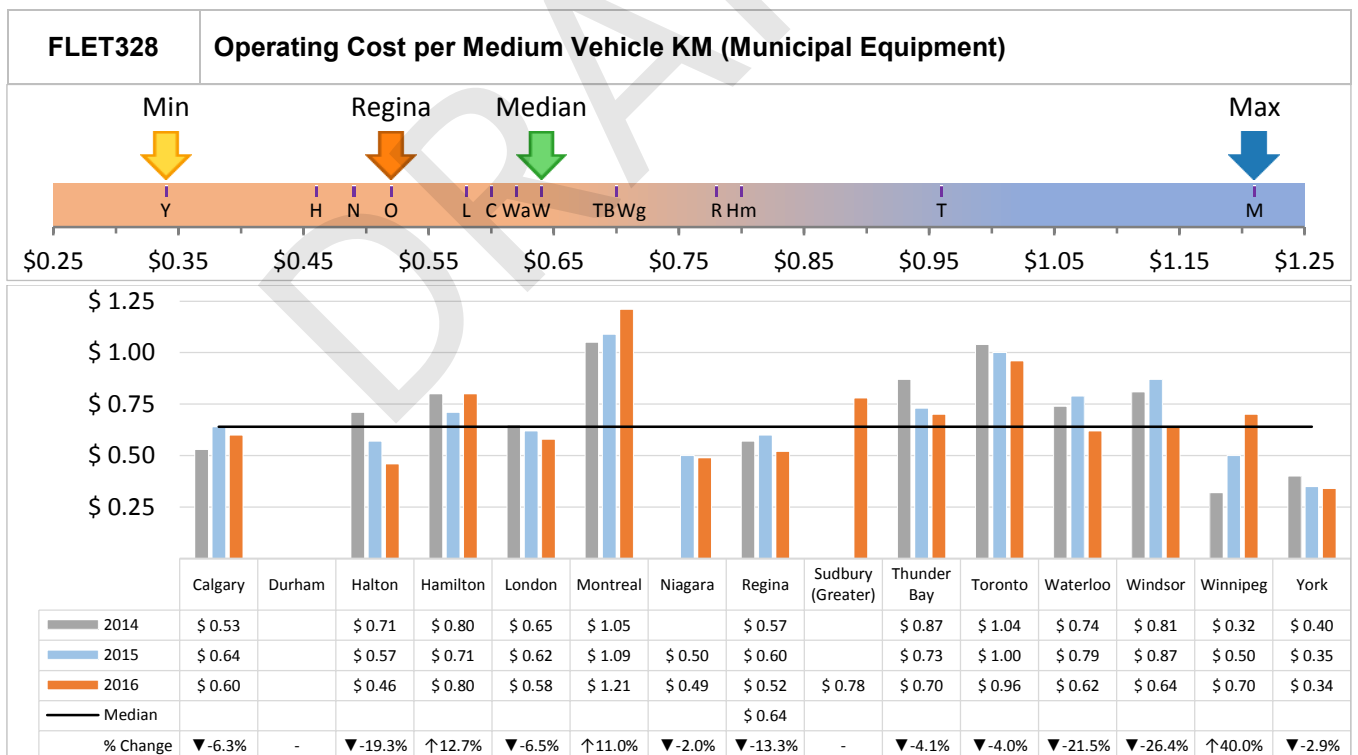
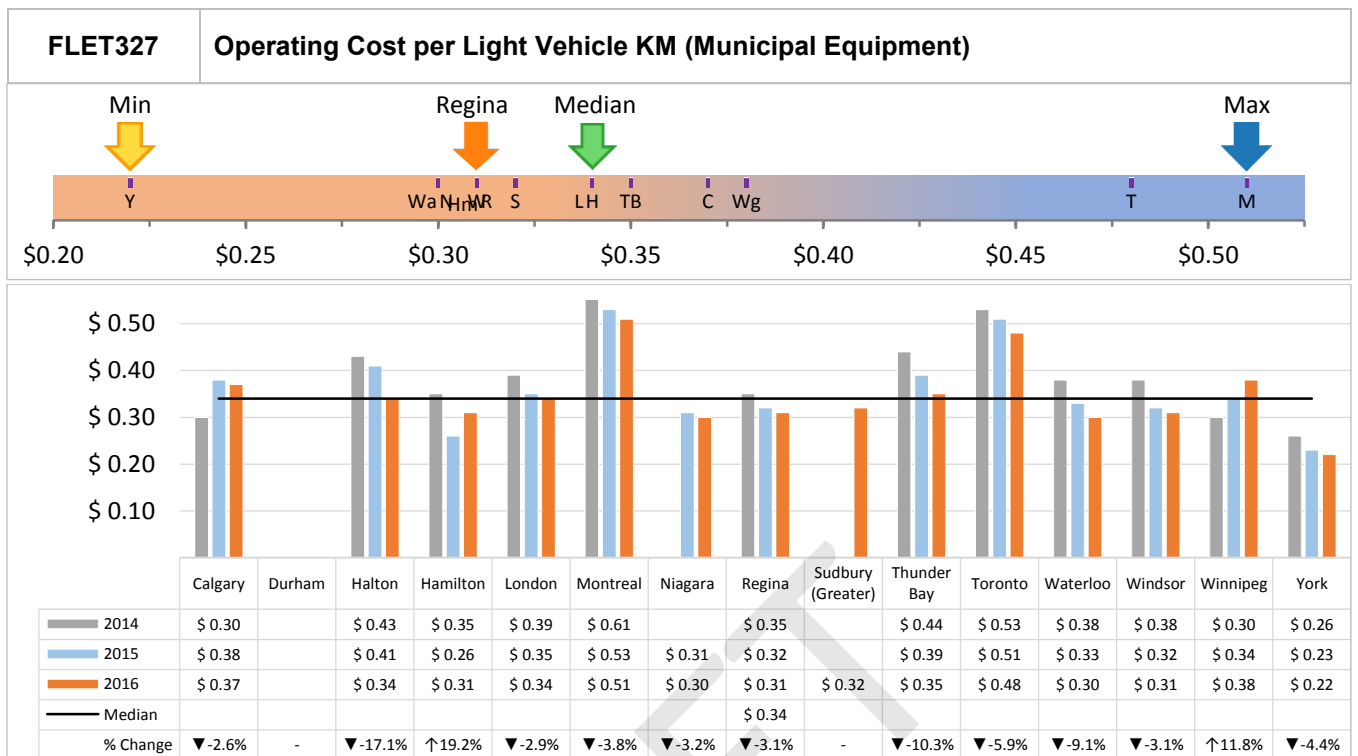
Influencing Factors

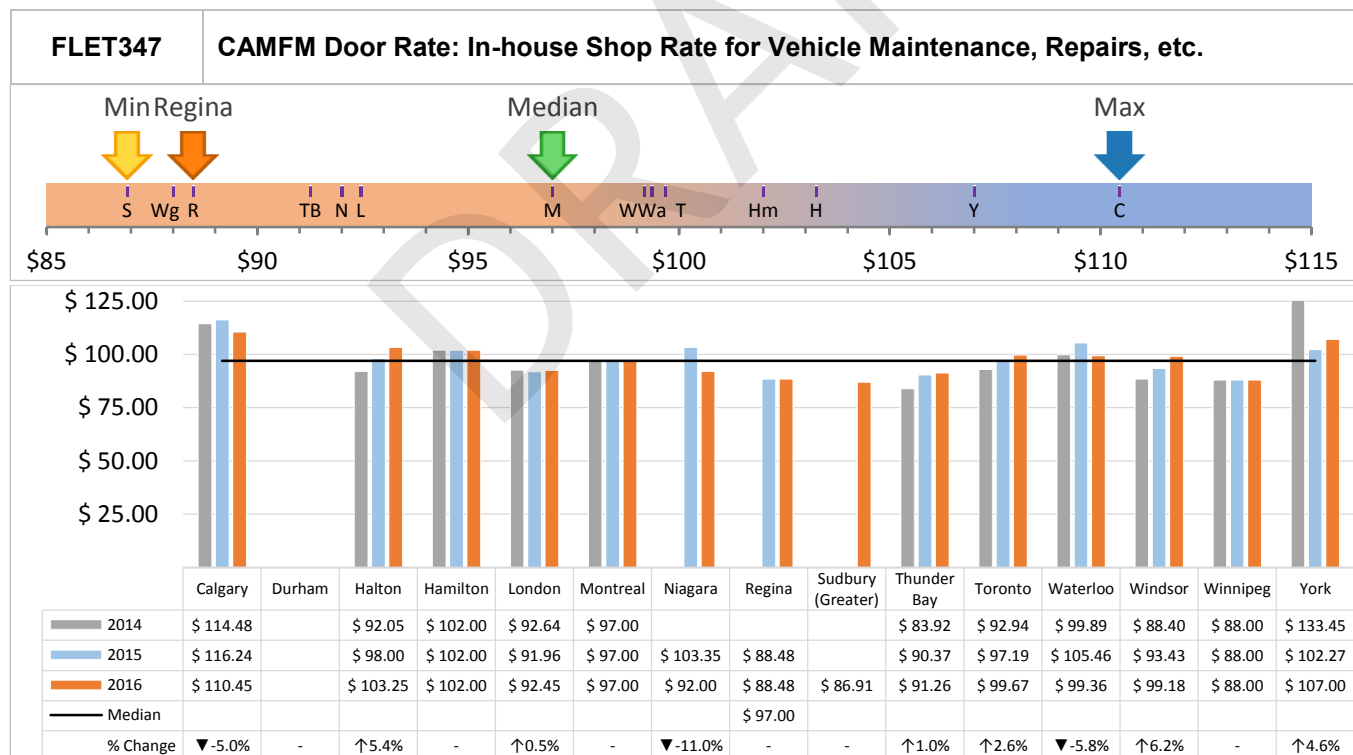
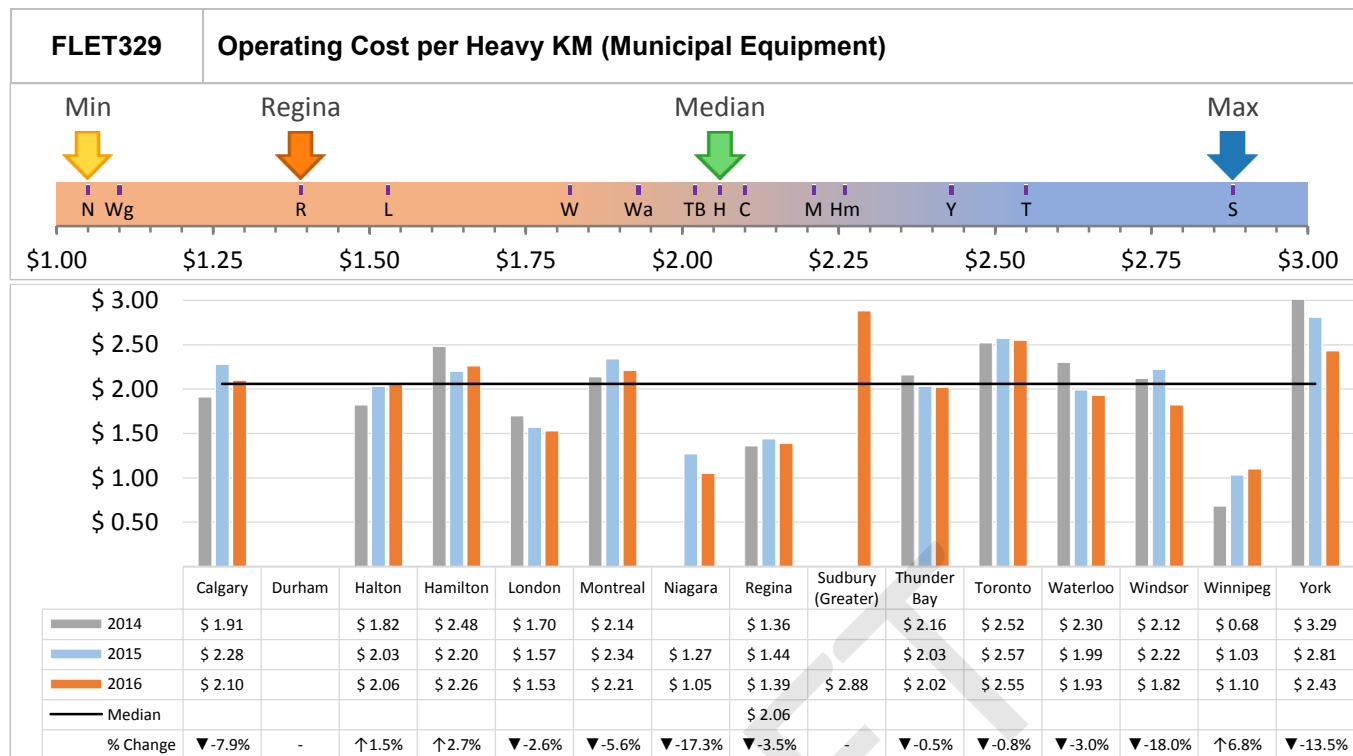
Influencing factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Fleet and Management Service, keep in mind the following influencing factors:

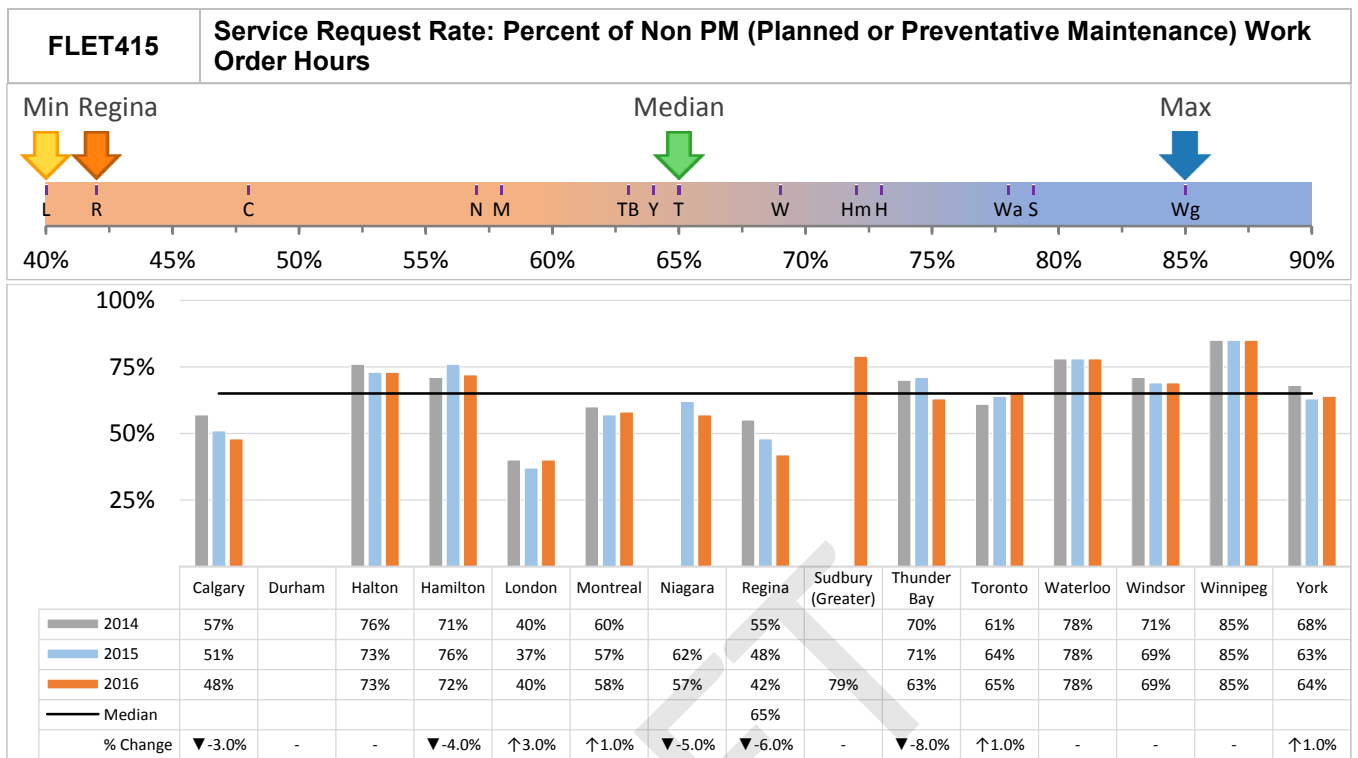
- **Costs Basis:** Differences in what is being captured in the cost of the vehicle for initial purchase — conversion costs, equipment costs, make ready conversion costs and whether they are capitalized or not
- **Fleet Mix and Usage:** Each municipality's fleet, the number of vehicles in each class and their usage will affect the costs, e.g. light vehicles will incur less cost than heavy, etc. Inclusion of transit vehicles (Ottawa and Sudbury only) could lead to high overall costs. The average age of each municipality's fleet, number of hours used, the use of various vehicles (pure city use vs. highway use) and the environment in which it is used will affect the amount required to be spent in maintenance.
- **Organizational Form:** Some fleet groups are centralized (i.e. responsible for all fleet costs) and others are decentralized (i.e. other departments pick-up some of the fleet costs)
- **Policy and Processes:** Some municipalities get chargebacks for all costs and others do not get charged back for such things as facilities, purchasing, IT, HR, etc.









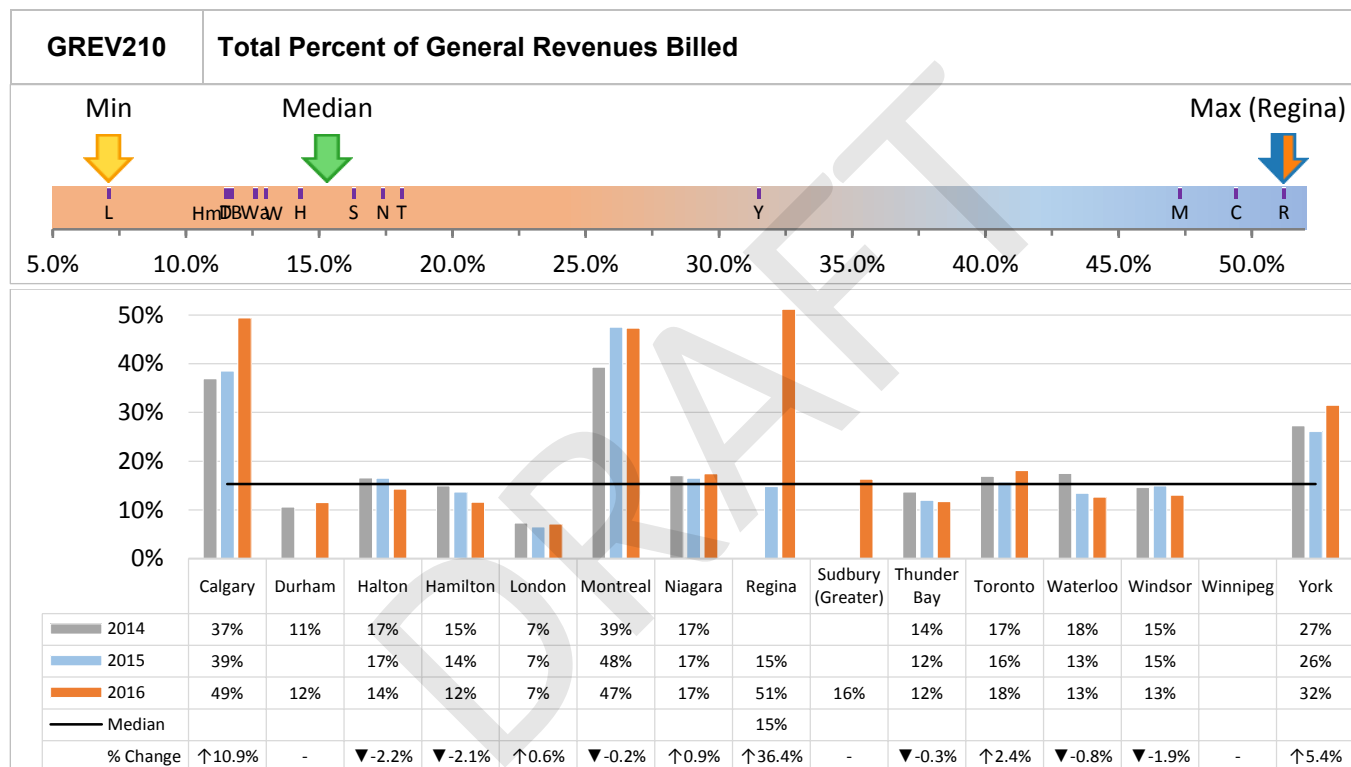


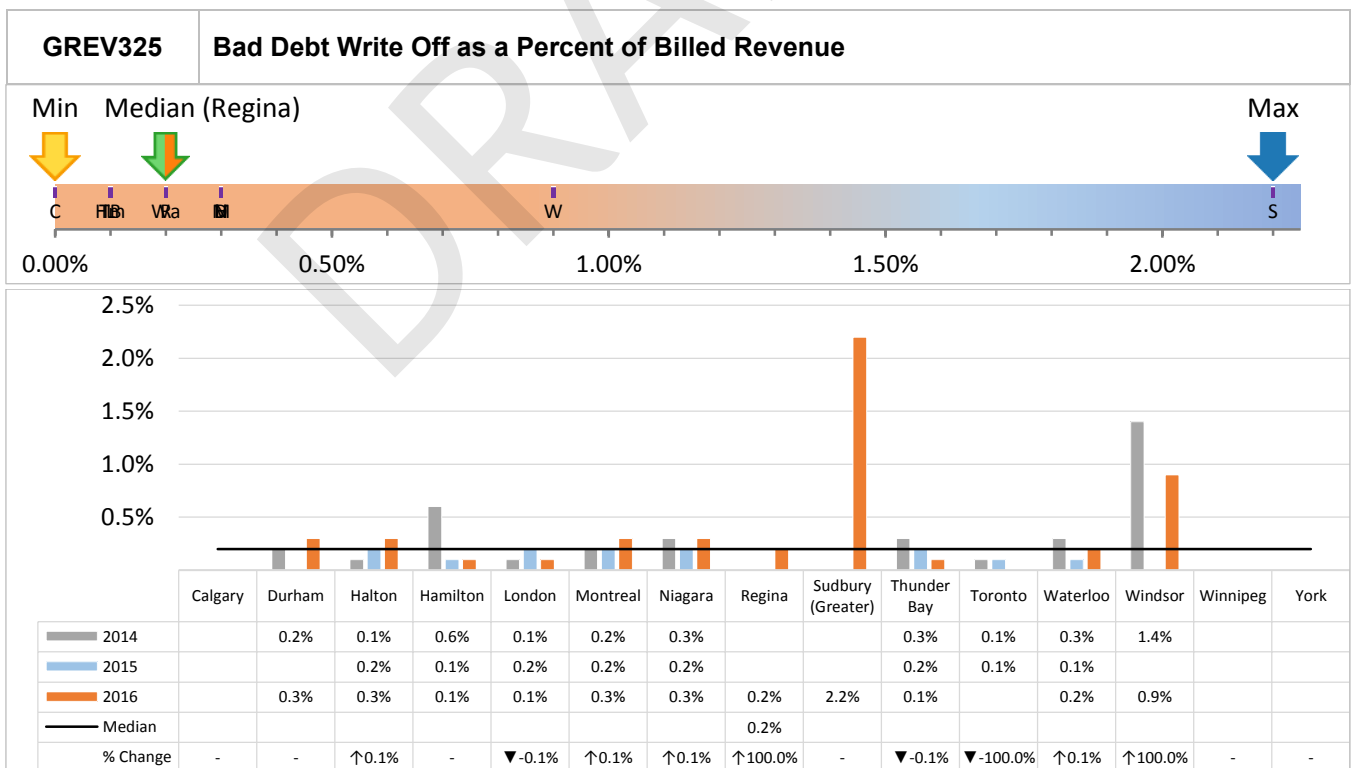
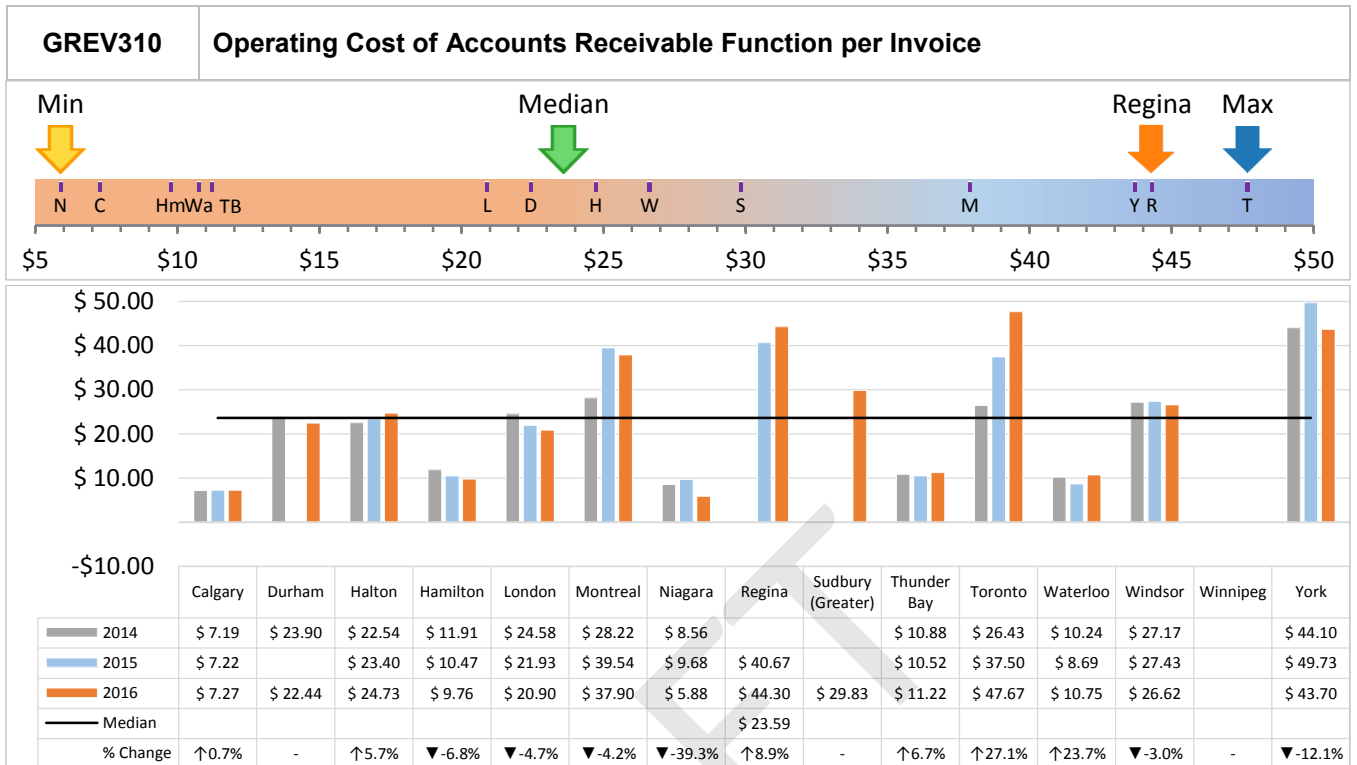
General Revenue

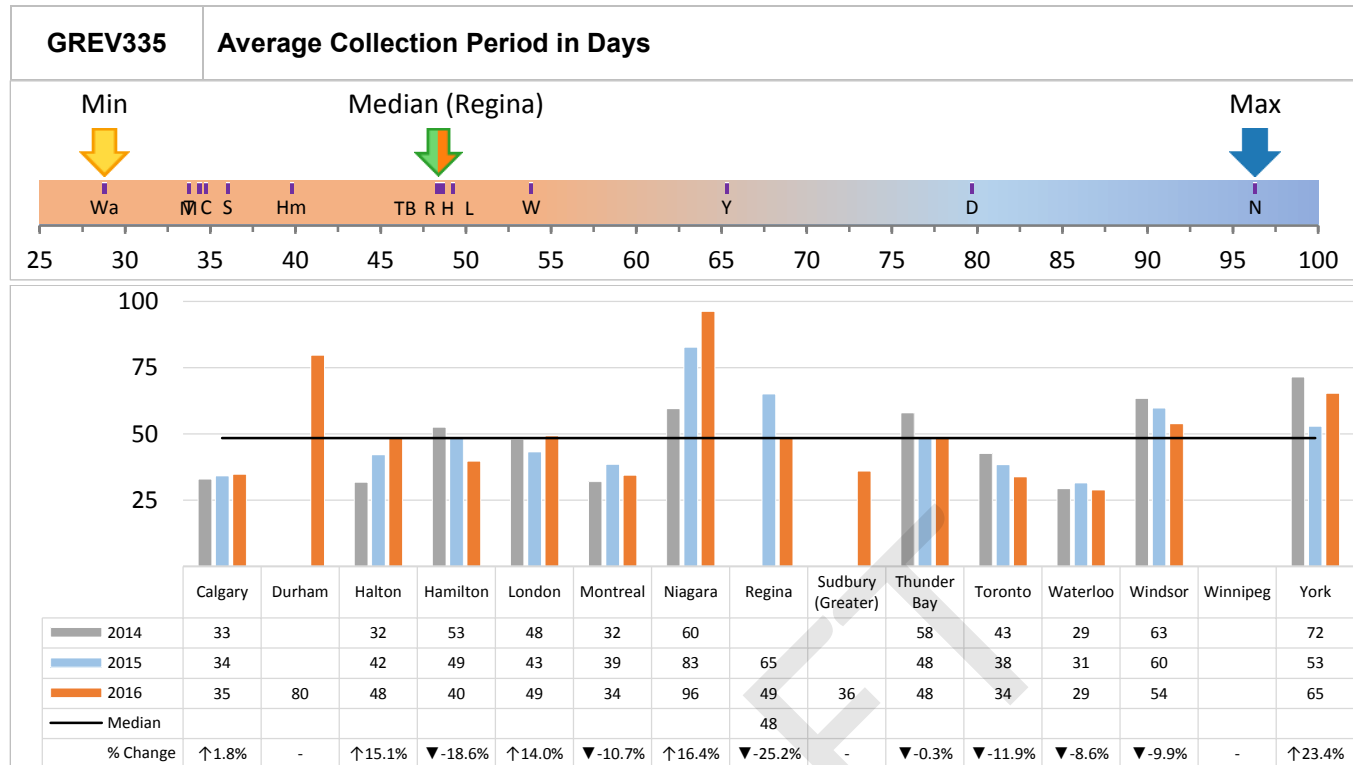
Influencing Factors

Influencing factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the General Revenue Service, keep in mind the following influencing factors:

- **Government Structure:** Different tiers of municipal government (e.g. single-tier, upper-tier) and the specific service each one offers will affect results.
- **Policy and Practices:** Collection practices, terms and handling of delinquencies, accounts receivable costs and related full time equivalent counts will differ between municipalities and their revenue streams.
- **Processes and Systems:** The type and quality of systems used to capture accounts receivable, including uploads and automated billing.





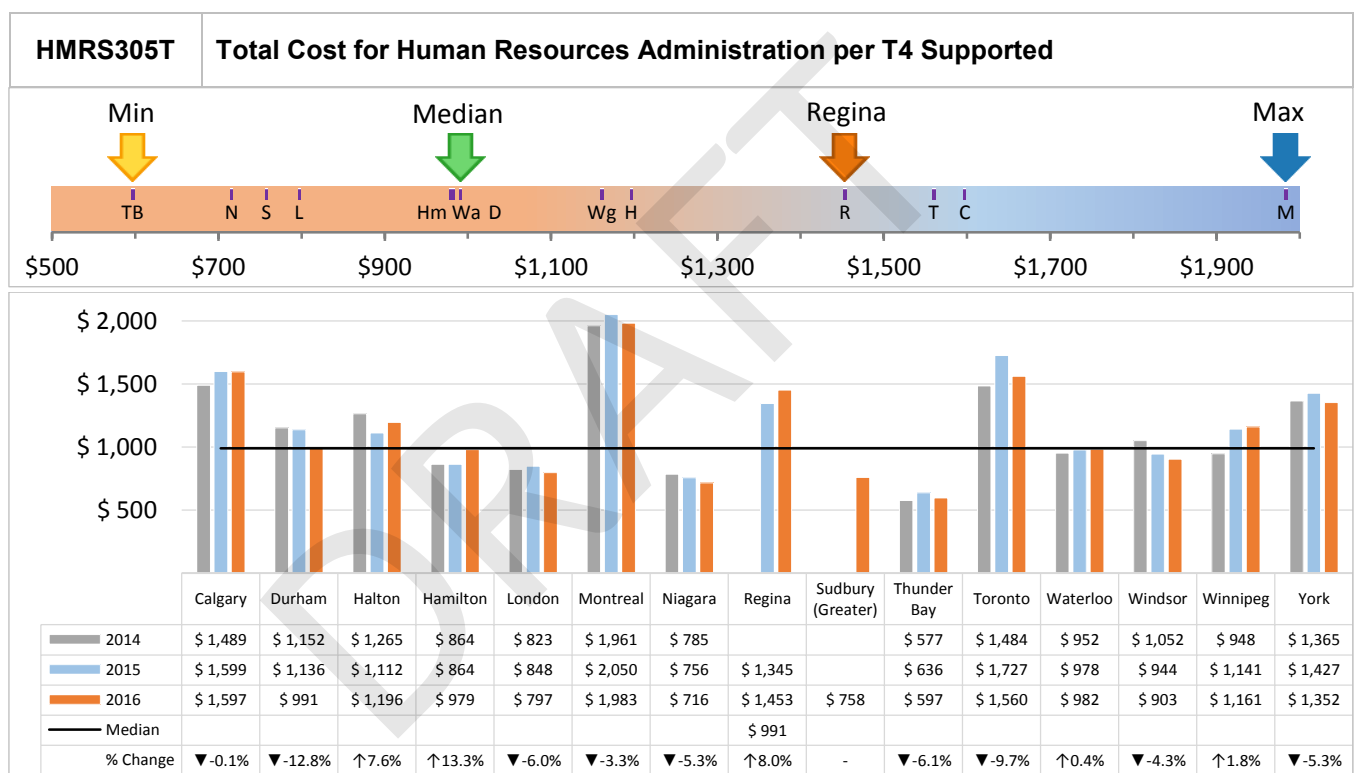


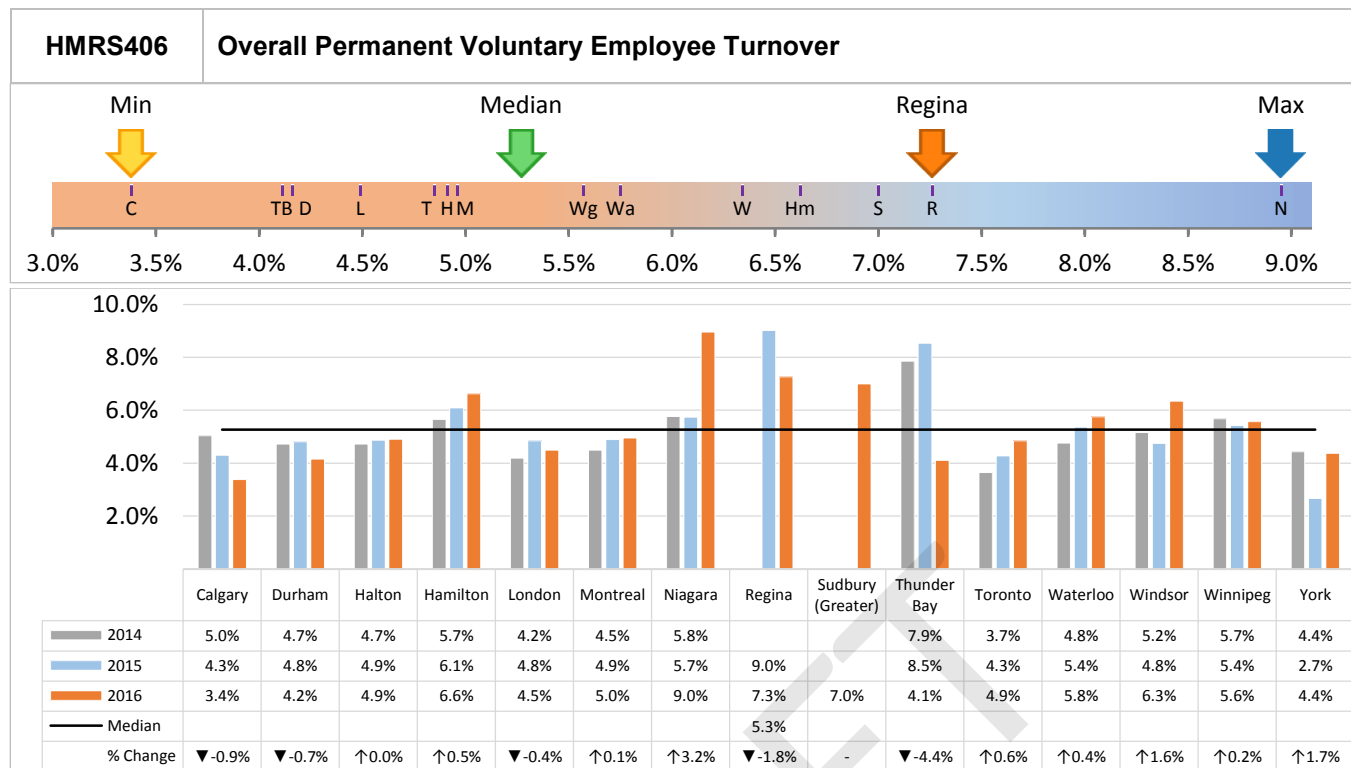
Human Resources

Influencing Factors

Influencing factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Human Resources Service, keep in mind the following influencing factors:

- **Degree of Unionization:** Labour relations and collective agreements directly impact the need for specialized Human Resources staff.
- **Organizational Form:** The delivery of Human Resources (HR) service varies from one municipality to another.
- **Staffing of Services:** In some service areas, such as Parks and Recreation, a significant number of seasonal and part-time staff is required. As a result, these service areas tend to have higher turnover rates, which result in providing a higher level of service and directly impacts Human Resources costs.





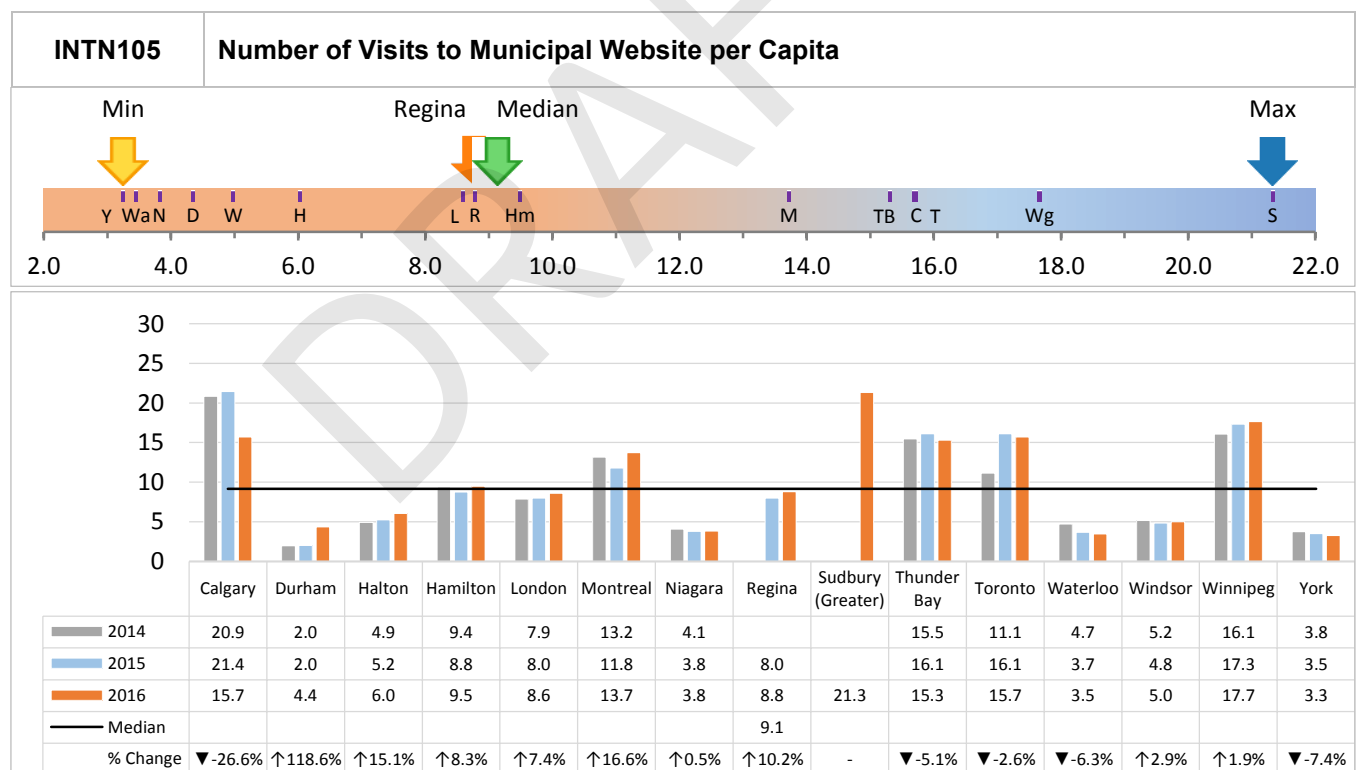
Information Technology

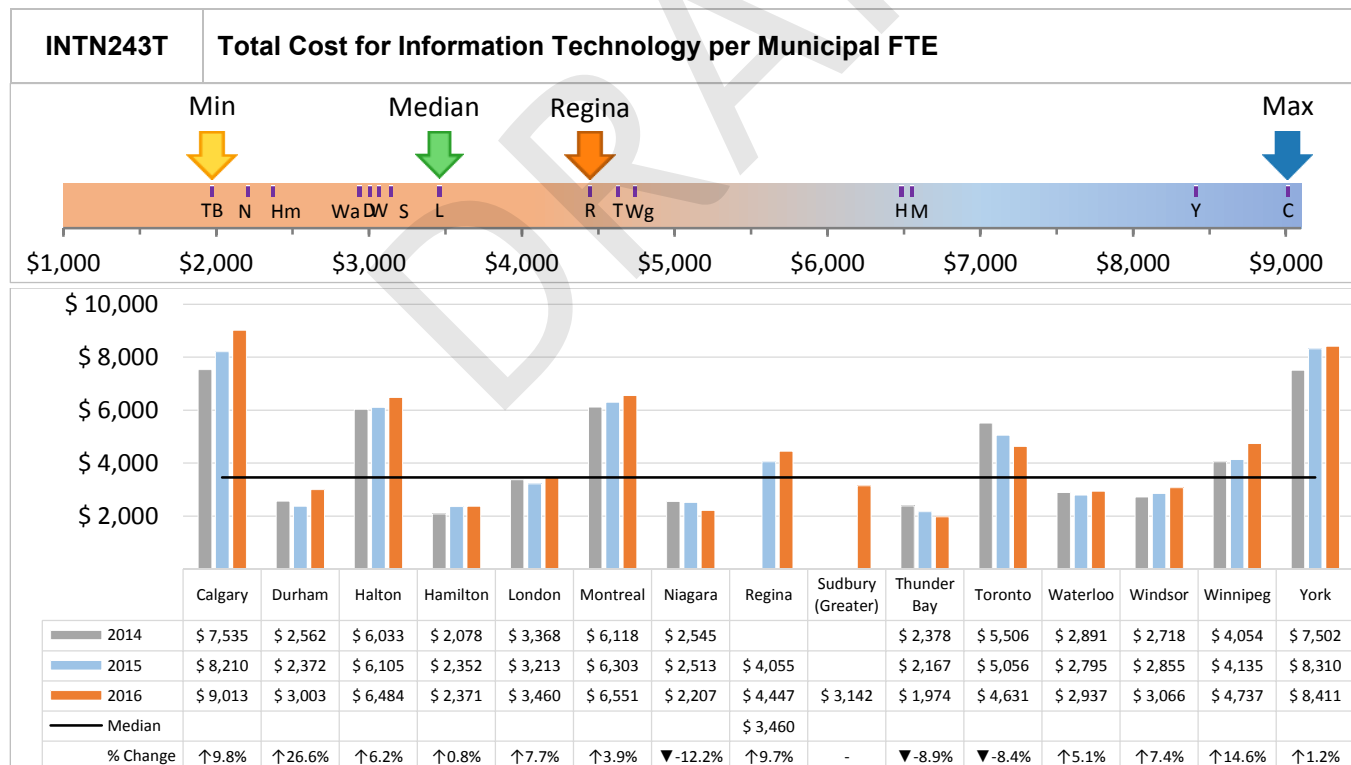
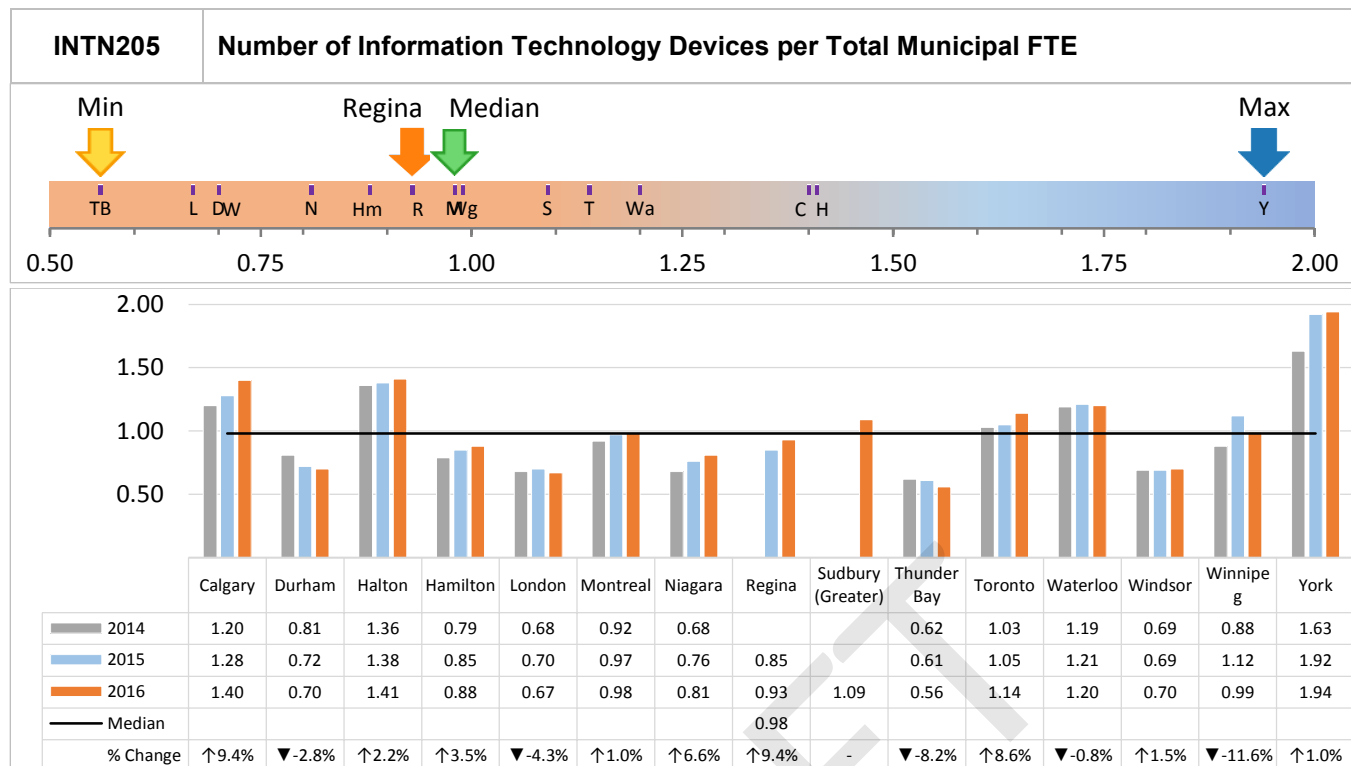
Influencing Factors

Influencing factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Information Technology (IT) service, keep in mind the following influencing factors:

- **Devices:** The device numbers and types could be influenced by the types of services provided and/or organizational culture.
- **IT Services:** The type of IT services provided may vary from one municipality to another (e.g. Does IT include GIS, telecommunications, etc.?)
- **Organizational Form:** The extent to which IT services are centralized or decentralized can influence reported results (e.g. Services may also be contracted out, directly impacting full time equivalent levels).
- **Processes & Systems:** The database systems used could impact reporting capabilities.
- **Government Structure:** The different tiers of municipal government (e.g. single-tier, upper-tier) and the specific service each one offers will affect results.

Additional Information: Cost measure results may vary from previous years and between municipalities that are able to obtain the full costs of decentralized IT goods and services. Decentralized goods and services refer to IT costs that are outside of the IT department's budget. Total IT Costs = IT Operating Costs + Amortization.



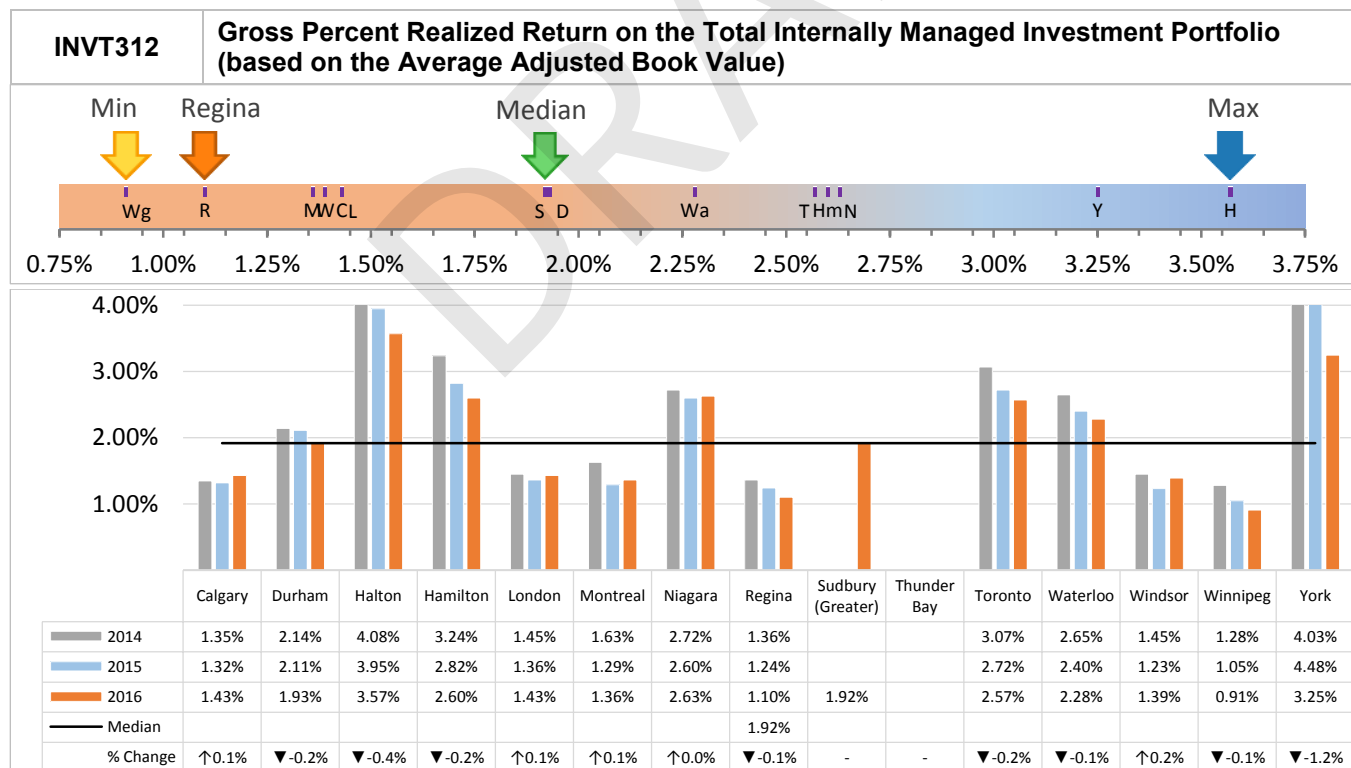
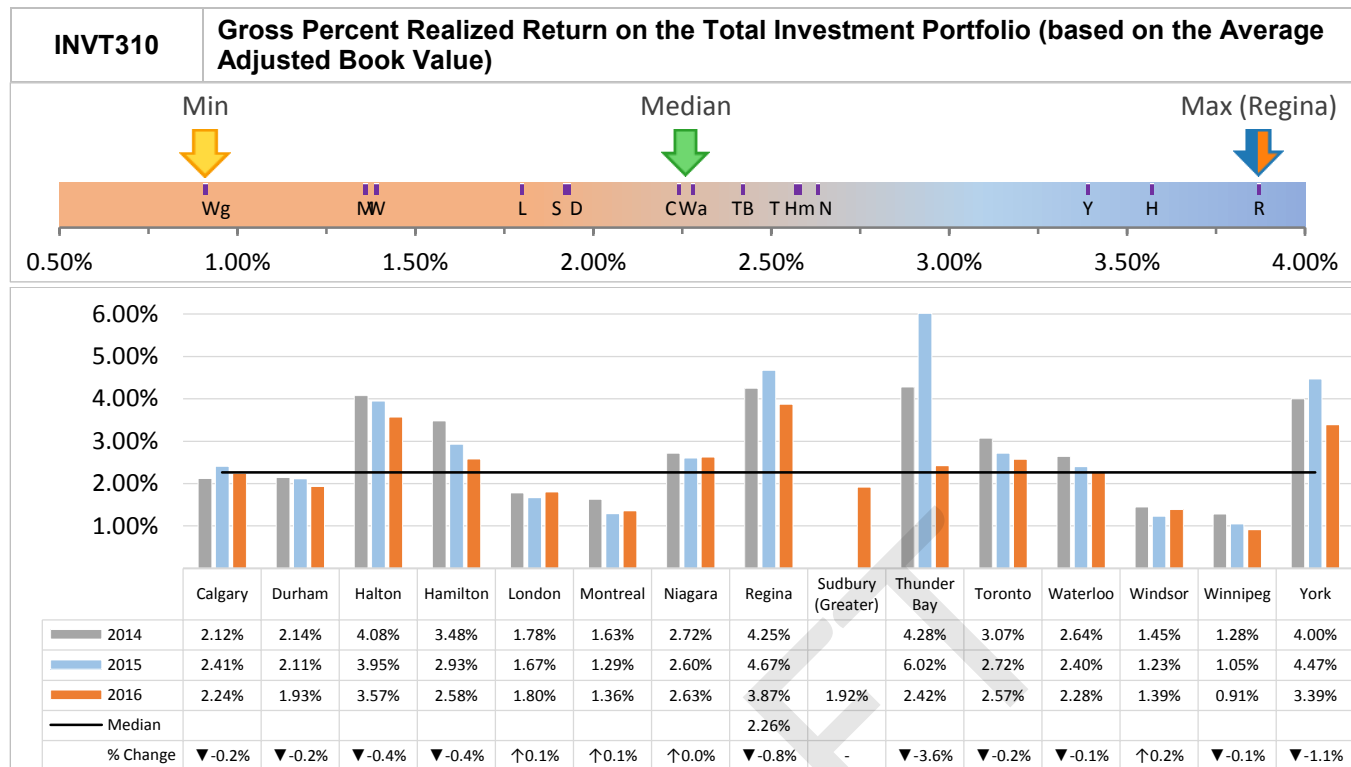


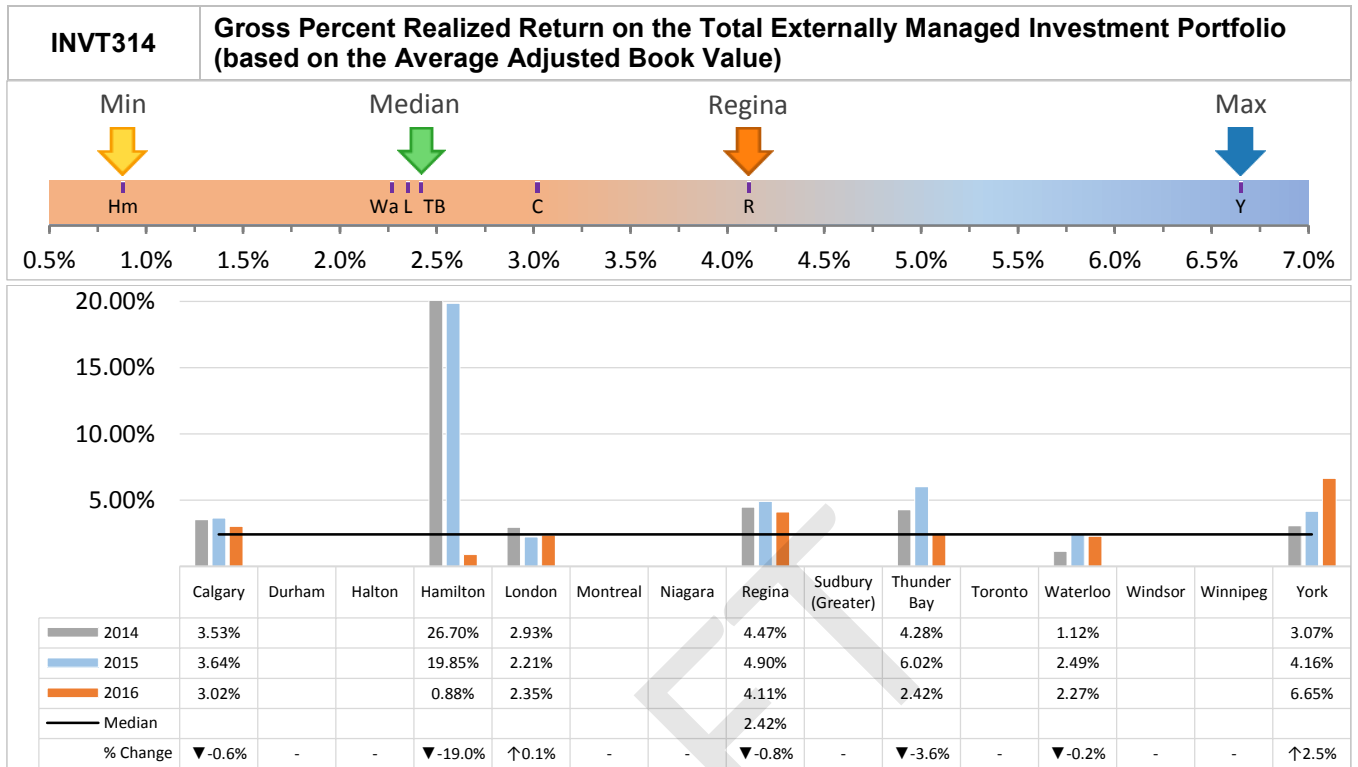
Investment Management

Influencing Factors

Influencing factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Investment Management Service, keep in mind the following influencing factors:

- **Legislative investment policy constraints**
- **Prevailing Interest Rates and Shape of the Yield Curve**
- **Cash Inflows/Outflows to Portfolio:** Is new cash being added to portfolio or is the size of the portfolio shrinking?
- **Under One Year Cash Requirements:** How much of portfolio has to be kept liquid?
- **Realized capital gains/losses** from trading activity
- **Amount of funds under investment**
- **Availability of product**
- **Asset mix:** Corporate bonds vs. government bonds vs. equities
- **Impact of “marked-to-market” return:** Includes all aspects of investment income including realized interest and both realized and unrealized capital gains
- **Operating expenses:** Such as advisor fees, fees paid to external investment managers, custody and legal and accounting fees and trading costs/commissions
- **Administrative expenses:** Incurred to administer the portfolio, including staff time (monitoring, performance reporting and reconciliation), technology expenses such as Bloomberg, annual and semi-annual report production and other general expenses
- **Strategies employed:** Active versus passive, fixed income versus balanced
- **Type of Investment Management:** Investment managers, brokers
- **Internal costs:** Staffing, technology, general expenses
- **Professional services utilized:** Advisors, accountants and lawyers
- **Investment Policy Constraints:**
 - Do policy objectives focus on capital preservation, liquidity needs or market returns?
 - Does the policy dictate term restrictions by credit or for the overall portfolio?
 - Does the policy allow for active management or does it restrict selling at a capital loss (which might limit a portfolio manager's propensity to take on risk)?
- **Internal Constraints:**
 - What are risk tolerances of management and/or Council?
 - What resources are there available to help manage the investment portfolio (i.e. staffing, systems, information sources, internal controls, etc.) ?
 - Are there adequate internal controls and monitoring systems in place to oversee investment activities?
- **Municipal-specific Needs:**
 - Reserve availability (operating and capital) and their obligations — how much money is on hand and for how long is it available? How reliable is the cash flow analysis and how often is it updated?
 - Has the municipality instituted a capital asset replacement strategy and determined the impact on the investment horizon of the portfolio?
 - What is the debt profile of the municipality? How does the reserve and/or investment strategy impact the municipality's borrowing program?



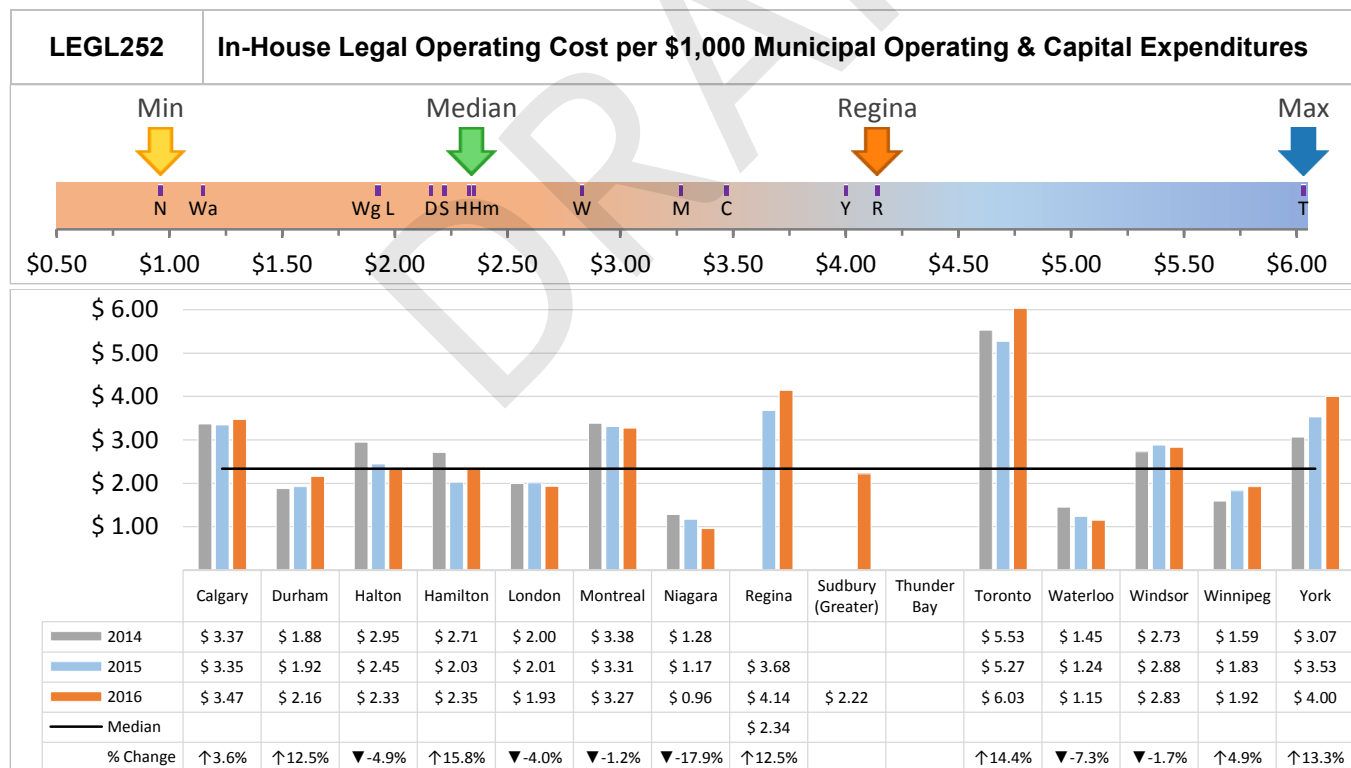


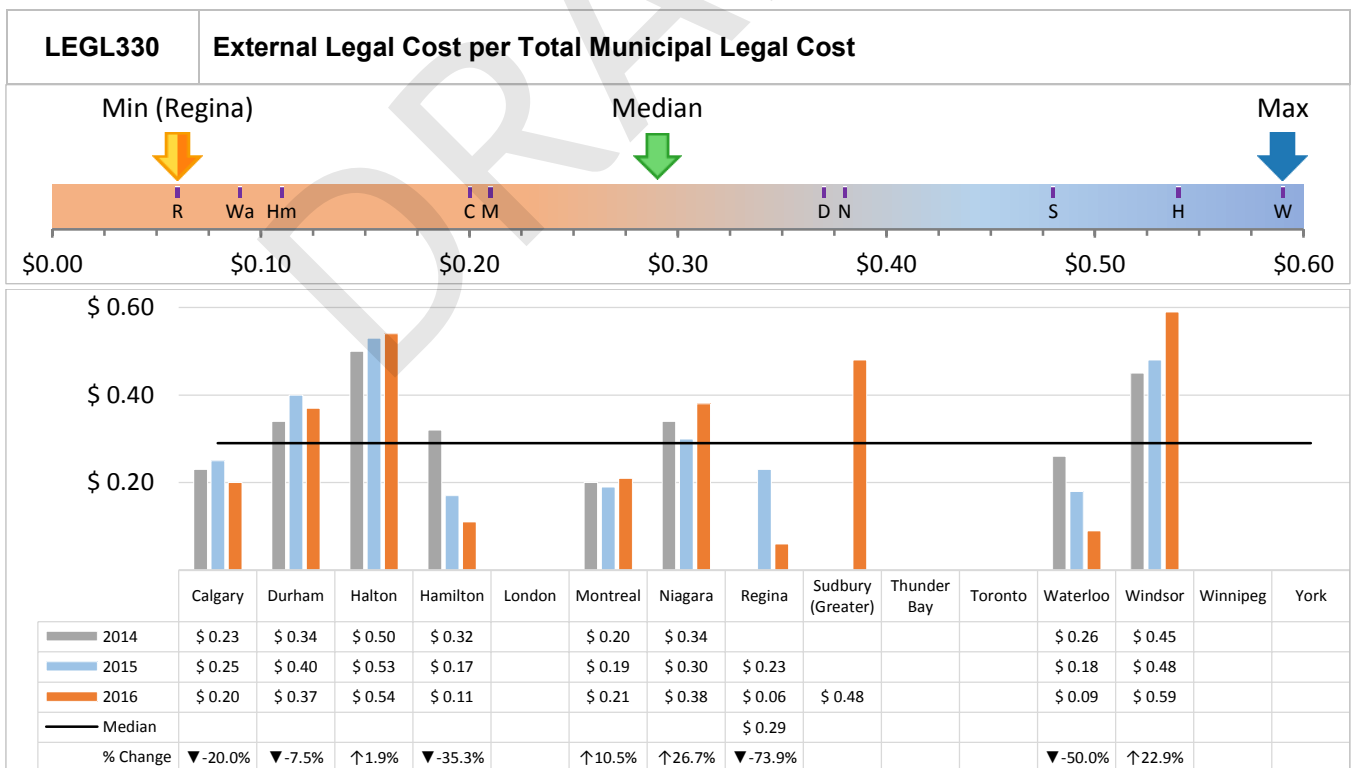
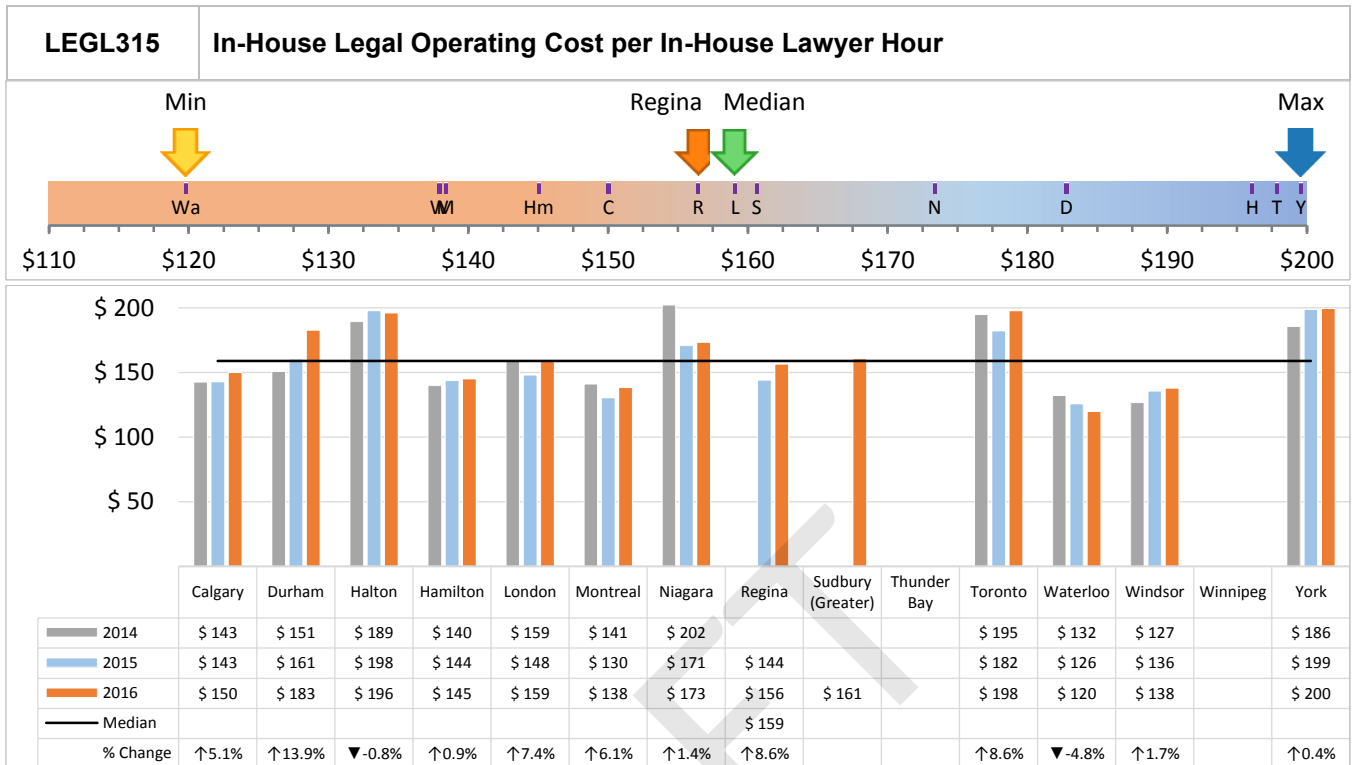
Legal

Influencing Factors

Influencing factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Legal Service, keep in mind the following influencing factors:

- **Organization Form:** Determines whether all legal costs are controlled centrally. Also, mix of external vs. in-house lawyer and ratio of non-lawyer staff to lawyer staff affects the cost per lawyer hour.
- **Demand Drivers:** The demand for specific types of legal services differ from municipality to municipality and/or from year to year. For example, the increased Ontario Municipal Board hearing activity associated with the reviews of municipal comprehensive zoning bylaws and official plans will impact hours worked and costs associated with in-house and/or external lawyers. Other demand drivers include one-of-a-kind or significant litigation, contracts, projects and the collective bargaining process. The respective Council's philosophies on the cost-benefit of settling claims at different stages of litigation will impact results and level of insurance deductible.
- **Municipal Services Provided:** Different services can demand varying levels of legal support. Upper tier and single tier municipalities provide different municipal services.
- **Reimbursement of Legal Fees Indemnification By-Laws:** These are handled differently by municipalities, which will impact the cost of providing legal services.
- **Council Policy/Direction:** Council policy or direction on budgets, tax rates, collective bargaining, etc., will impact total municipal spending, which in turn will impact the reported total municipal operating expenditures. This can cause fluctuations in year-over-year results, despite stability in total legal in-house costs.



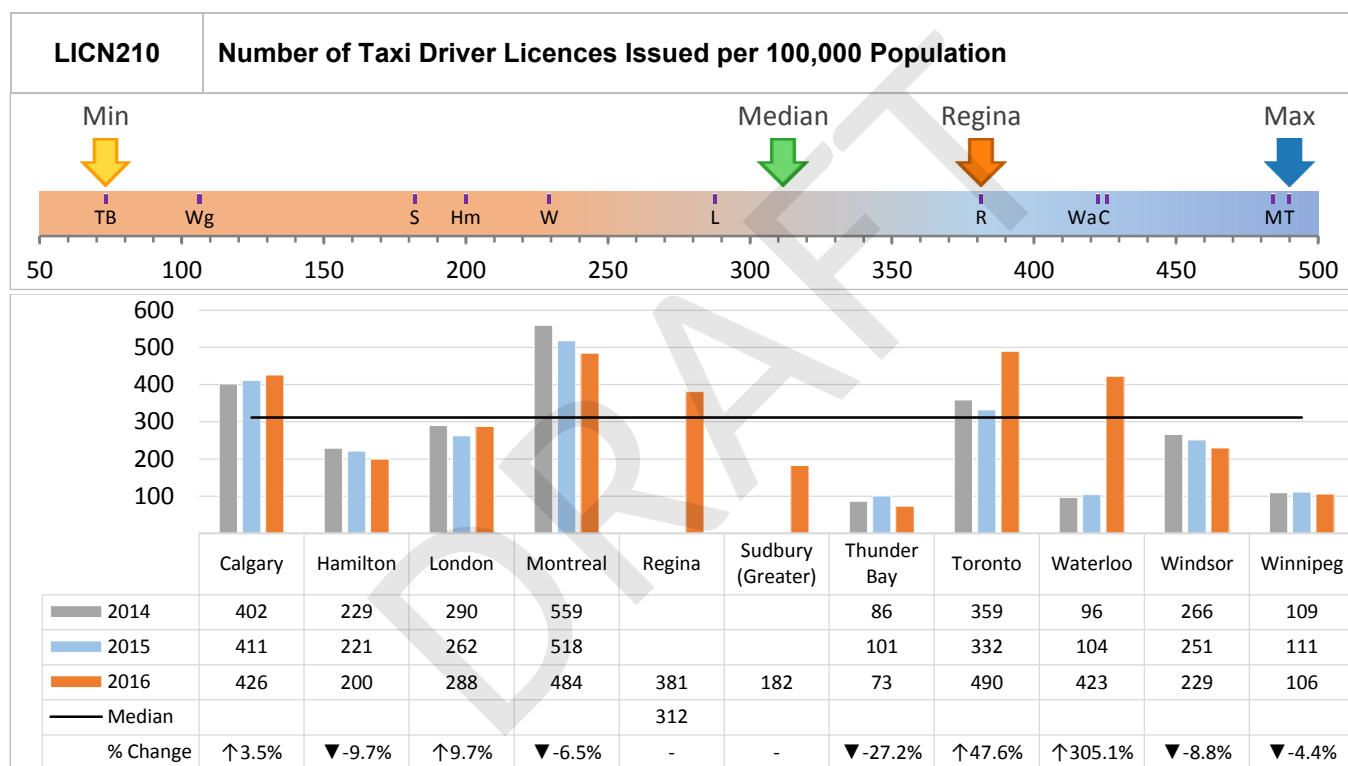


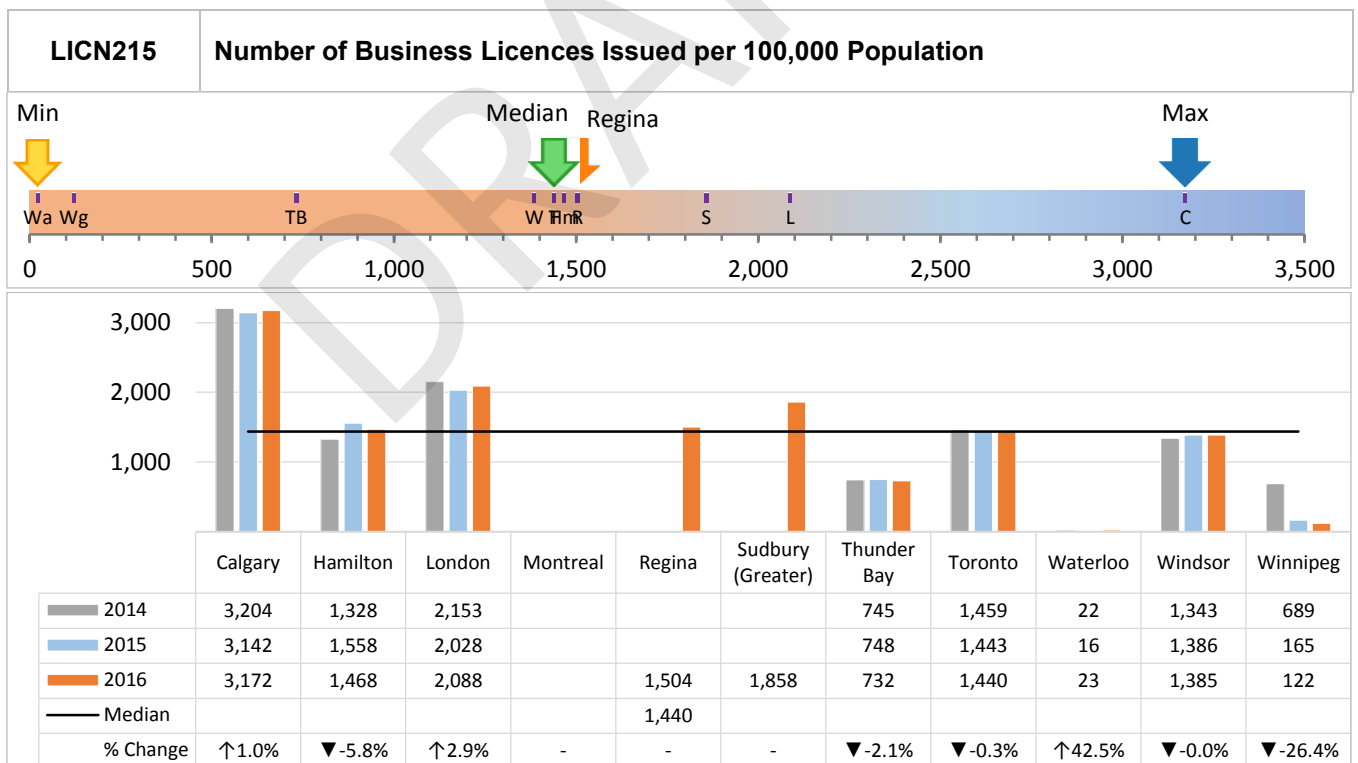
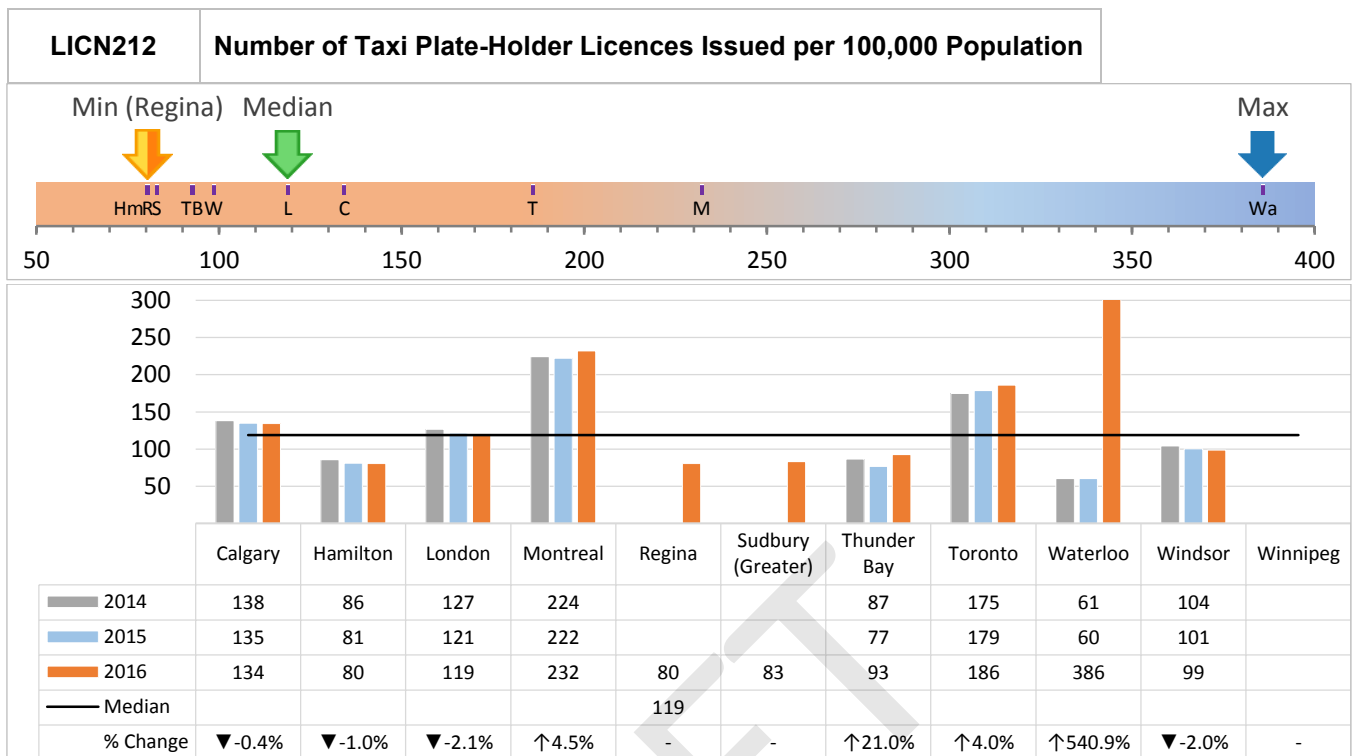
Licensing

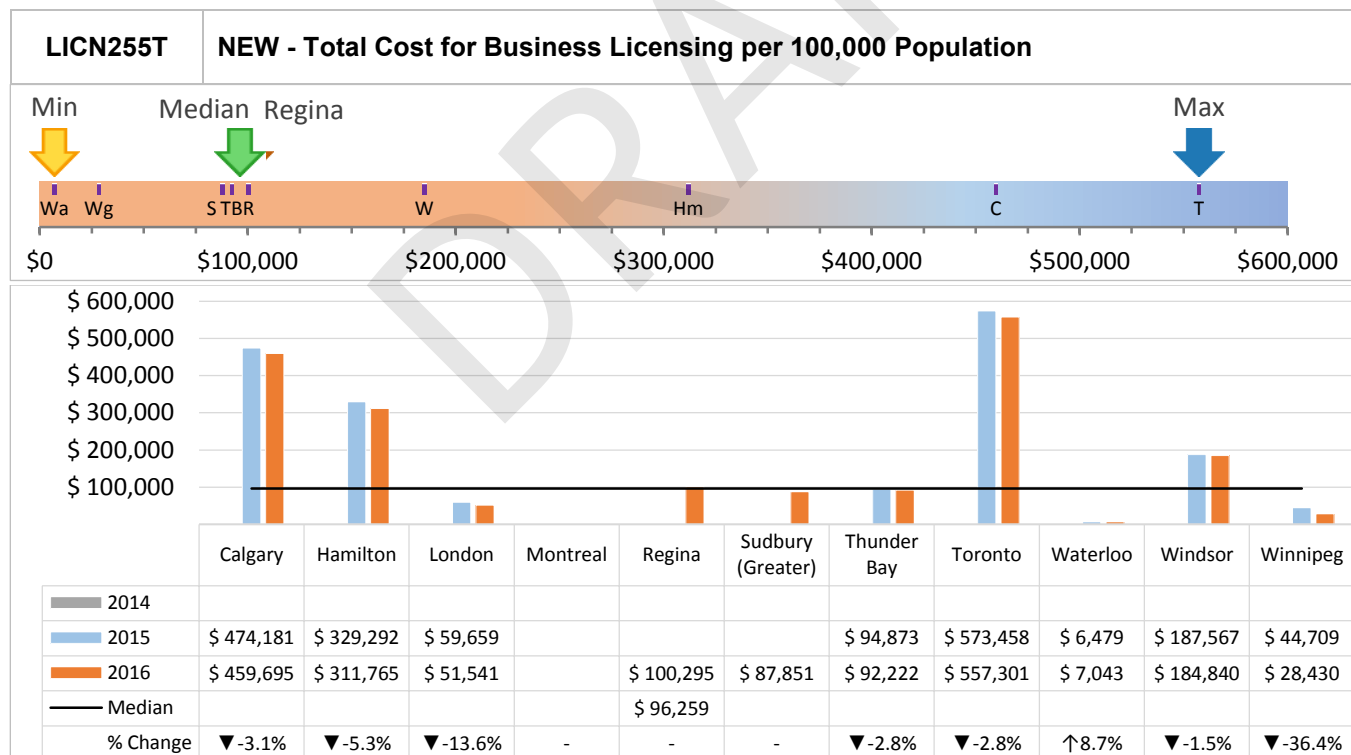
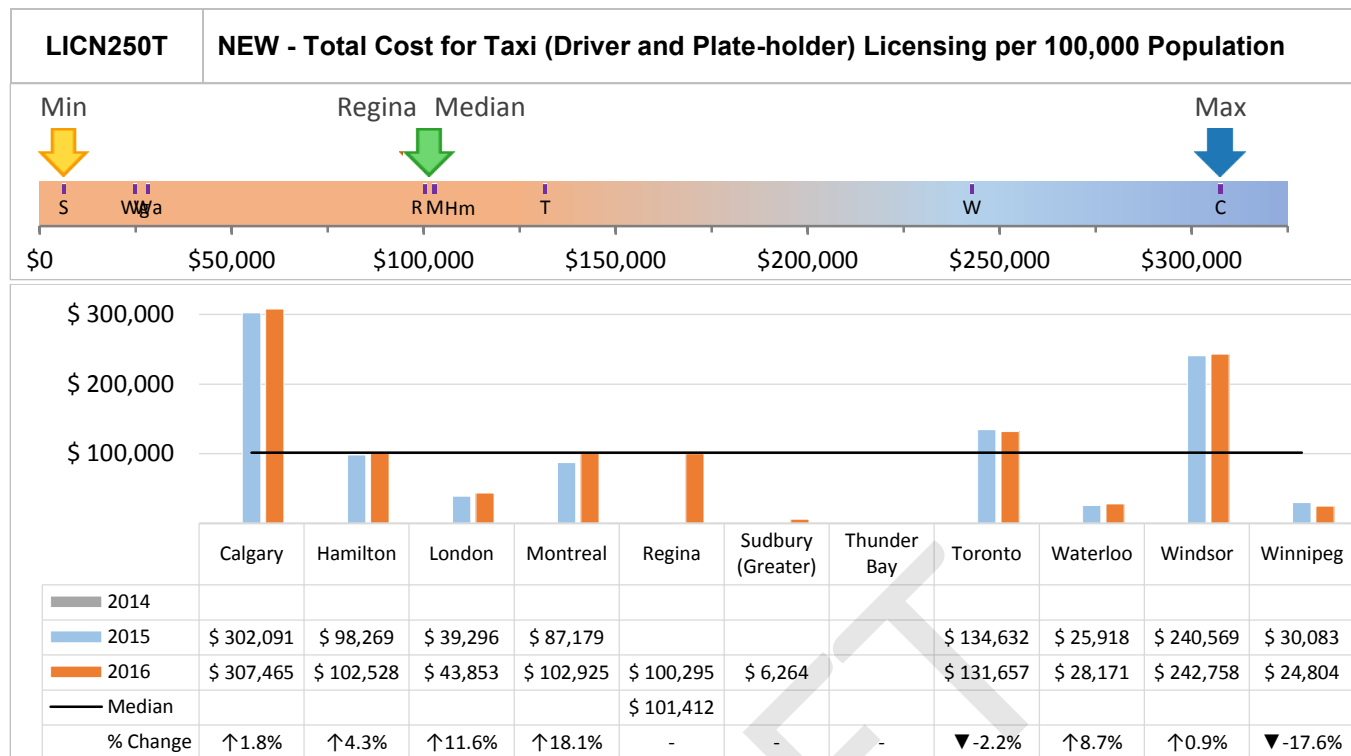
Influencing Factors

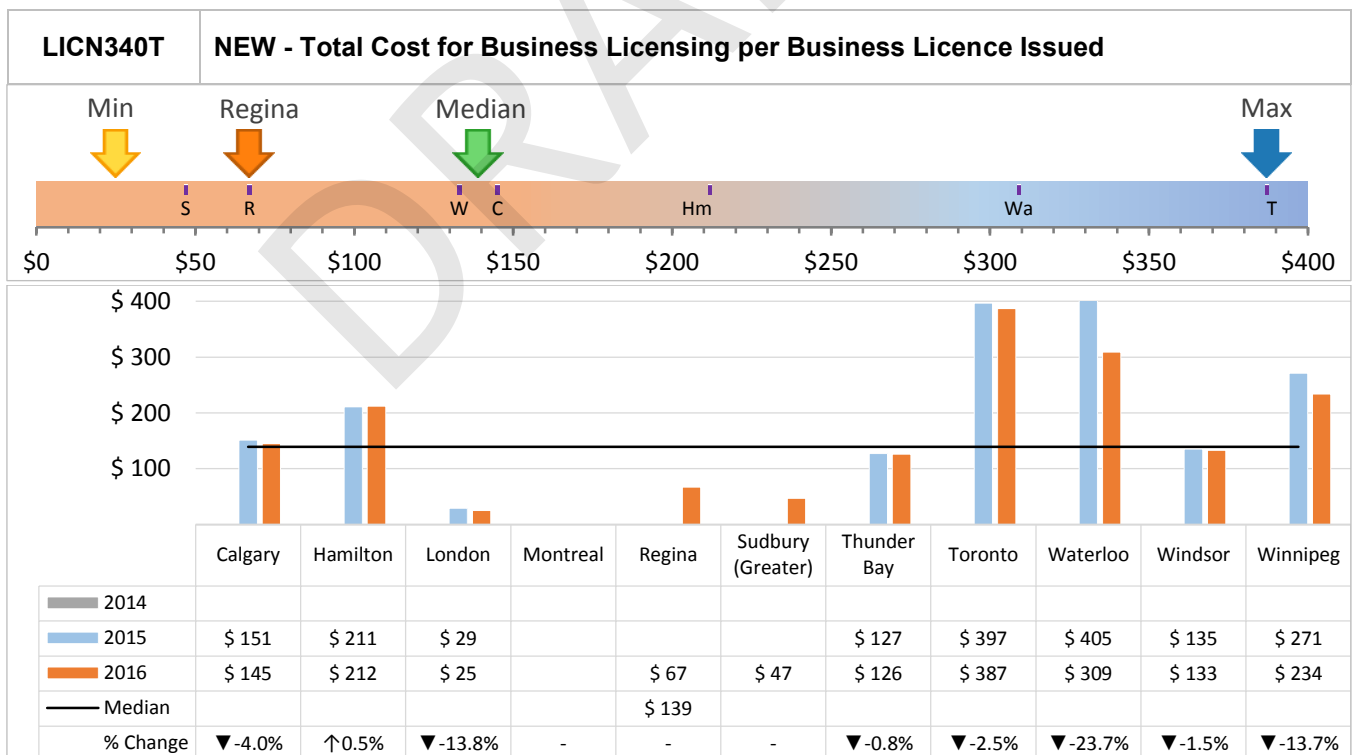
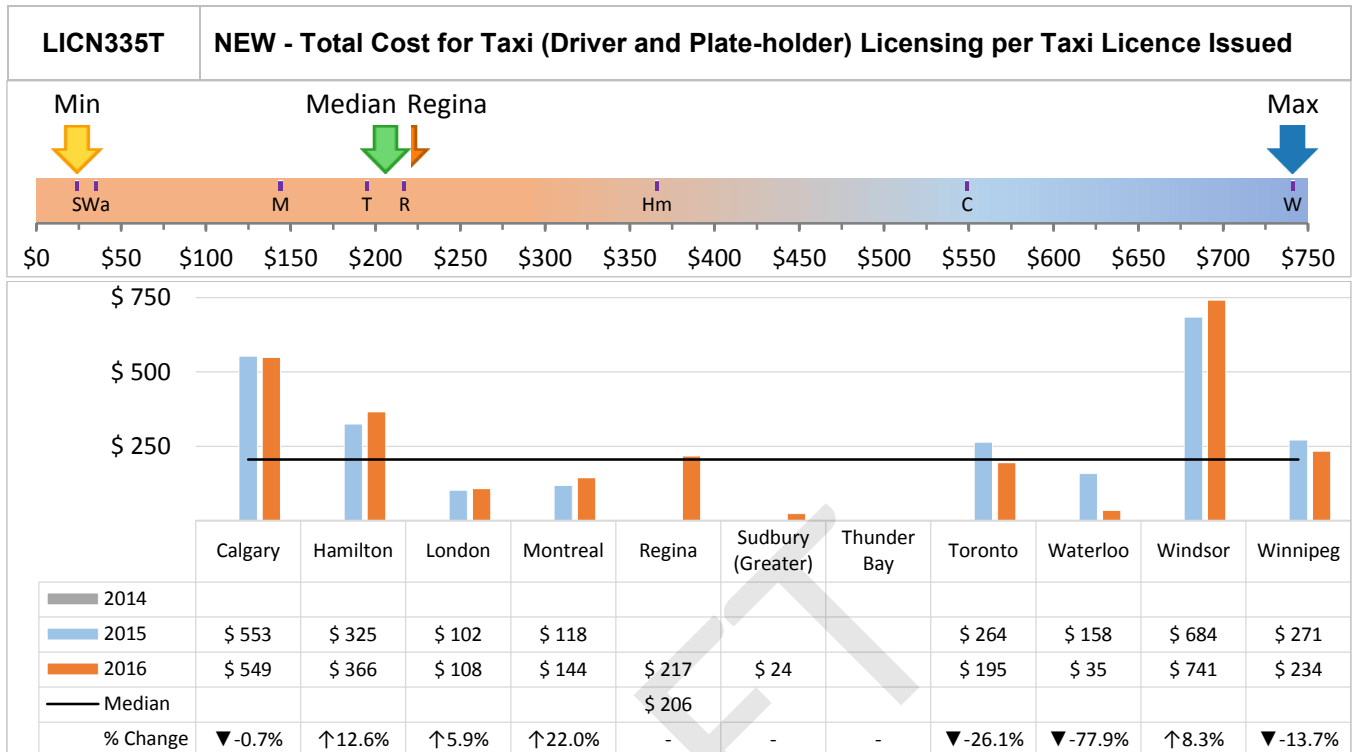
Influencing factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Licensing Service, keep in mind the following influencing factors:

- **Municipal By-laws:** The administration, inspection and regulation processes used and the sophistication of the municipal bylaw regulations will differ.
- **Policy and Practices:** Cost is dependent on the number of categories of business licences in the municipality and the number and types of licences used.
- **Processes and Systems:** The type and quality of systems used to track complaints, inspections and other data.







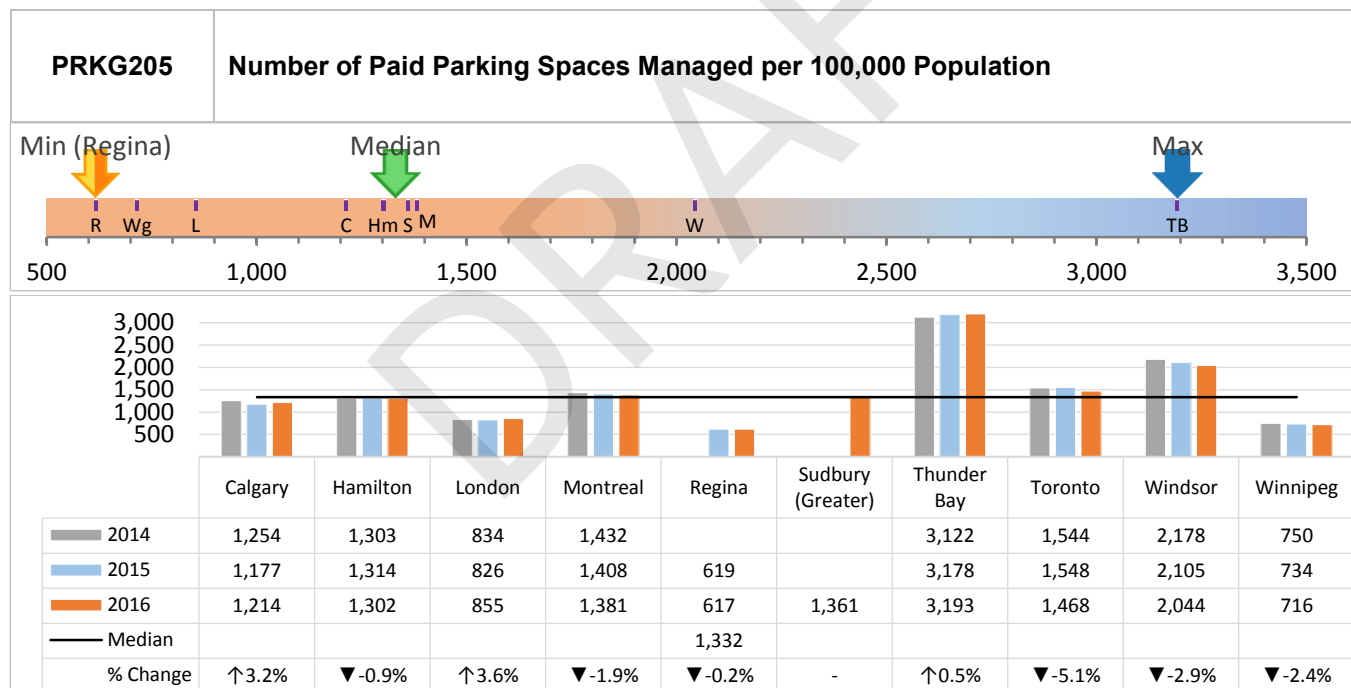


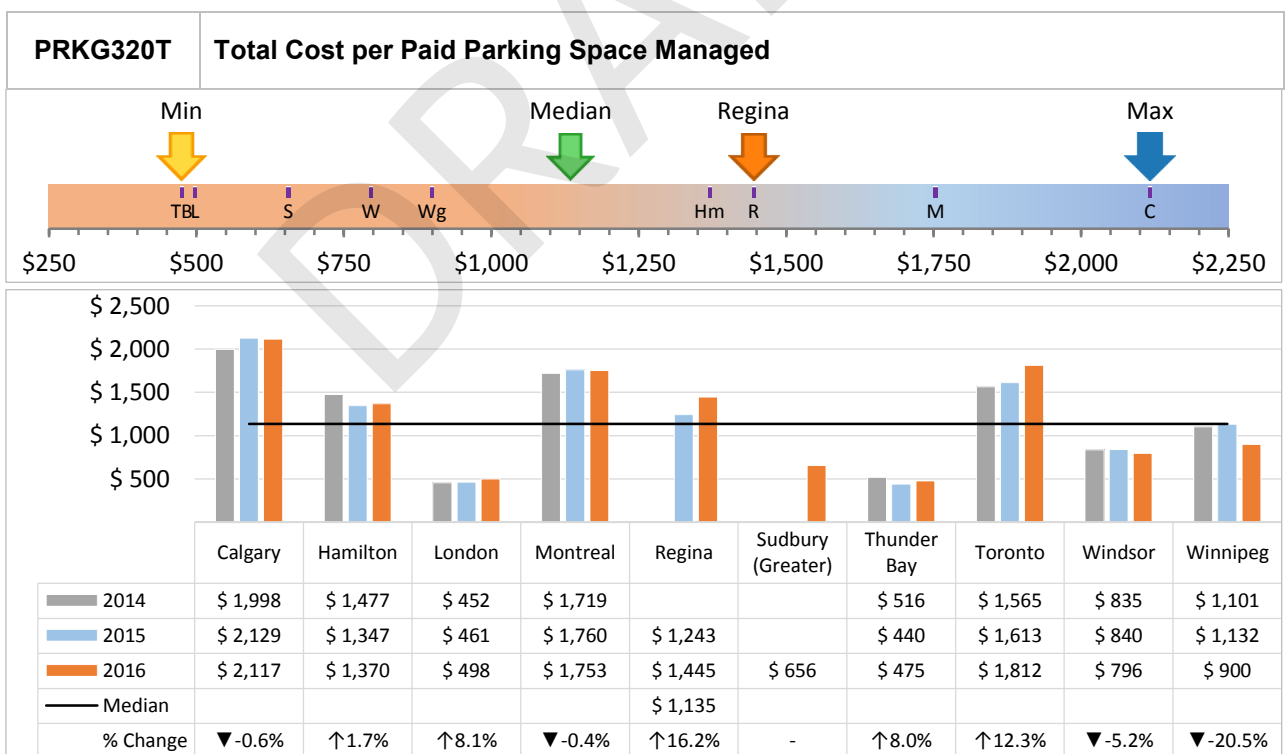
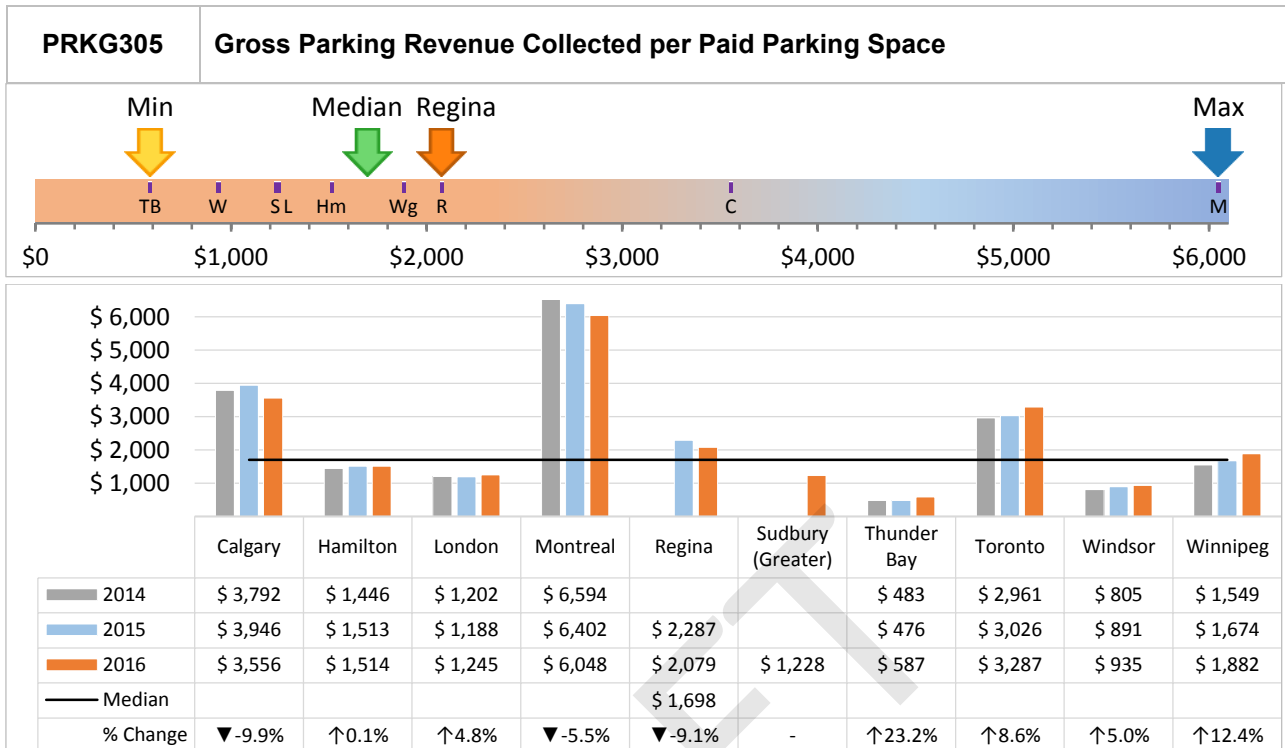
Parking

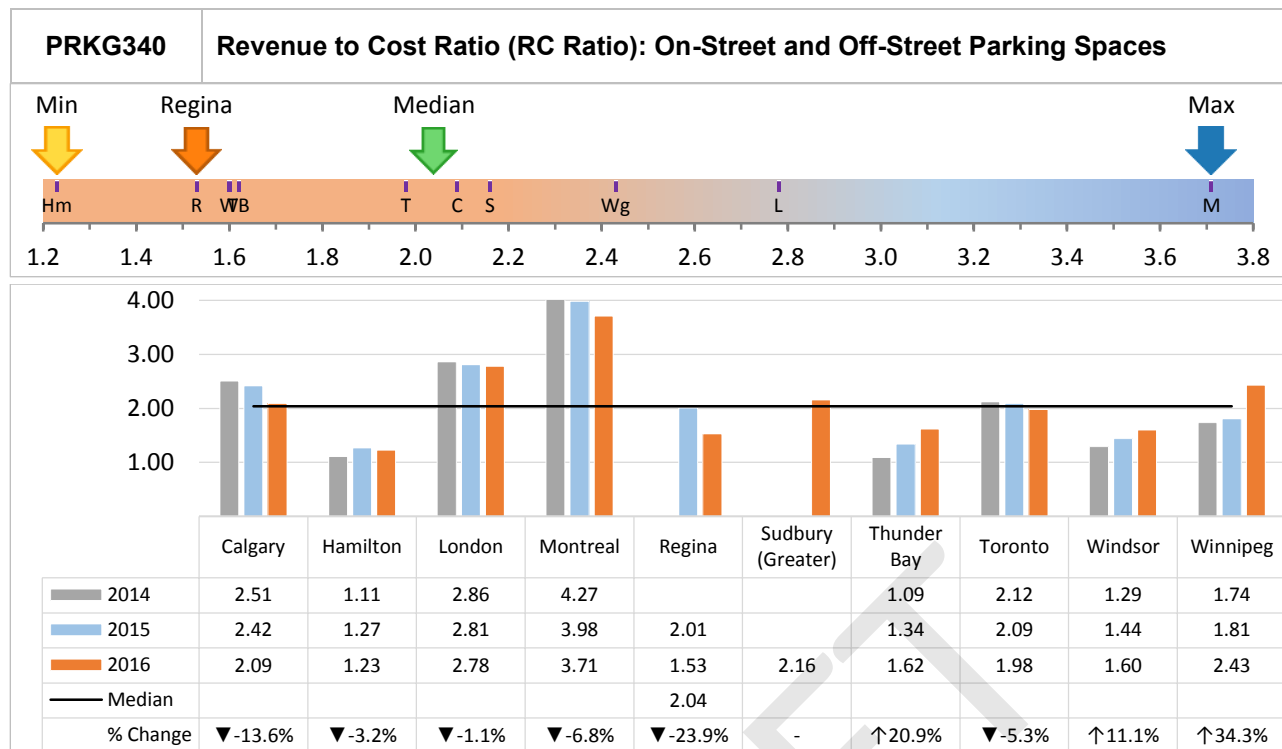
Influencing Factors

Influencing factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Parking Service, keep in mind the following influencing factors:

- **Location:** Cross border traffic, proximity to the major centre and location of public parking relative to retail/commercial/entertainment facilities
- **Operating Standards and Policies:** Cost recovery policies, service hours (24/7 availability, or restricted access) maintenance standards (for line painting, lighting replacement, garbage collection, etc.)
- **Processes and Systems:** The type and quality of technology used to manage operations and enforcement, (e.g. handheld devices vs. written; ticket management systems; meters vs. pay and display machines, level of automation at parking surface lots vs. parking garage structures)
- **Service Delivery Model:** Level of automation at parking lots; staff vs. contracted attendants, mix of on-street and off-street parking spaces
- **Structural Issues:** Use of parking structures/garages in a parking portfolio vs. surface lots, age of facilities/equipment
- **Utilization Levels:** Use of variable-rate pricing structures, the availability of public transit/public transit utilization rate and the proximity of parking alternatives (free public parking, private lots)





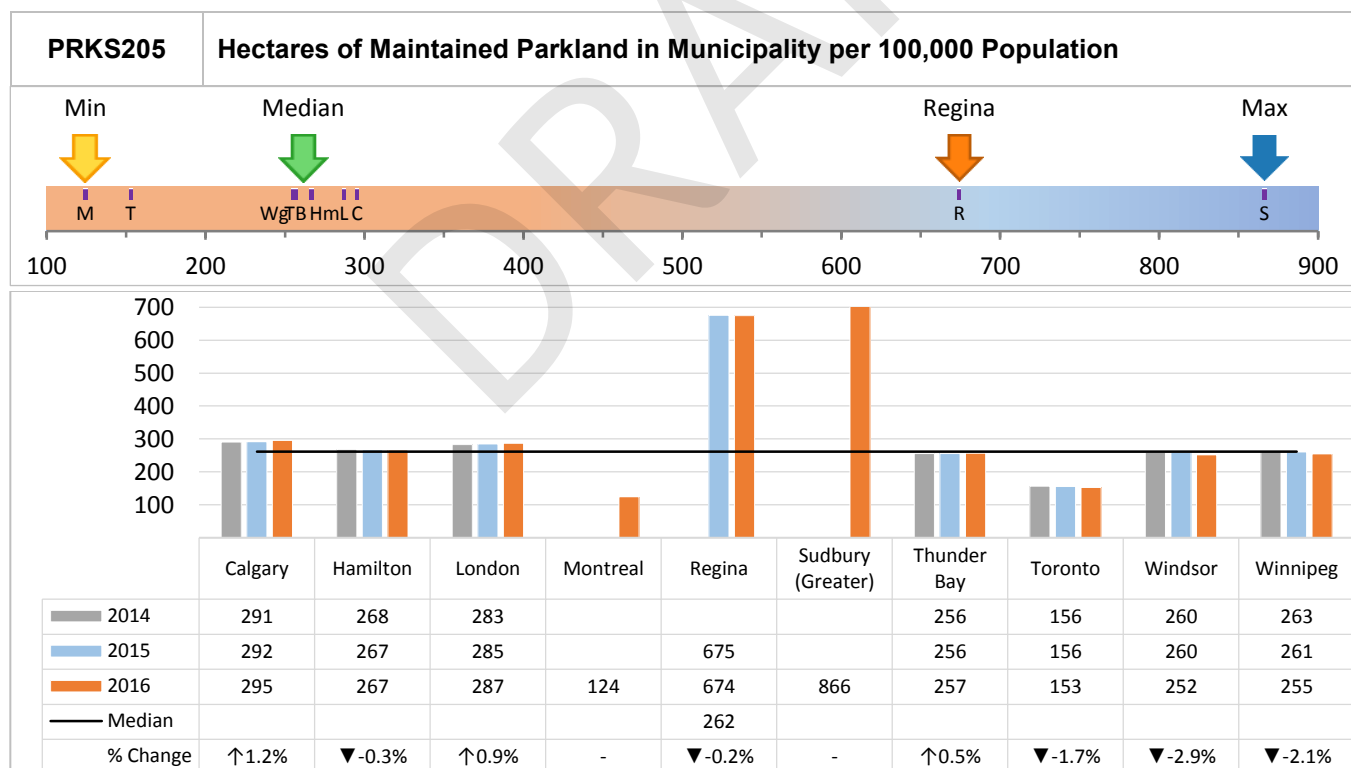
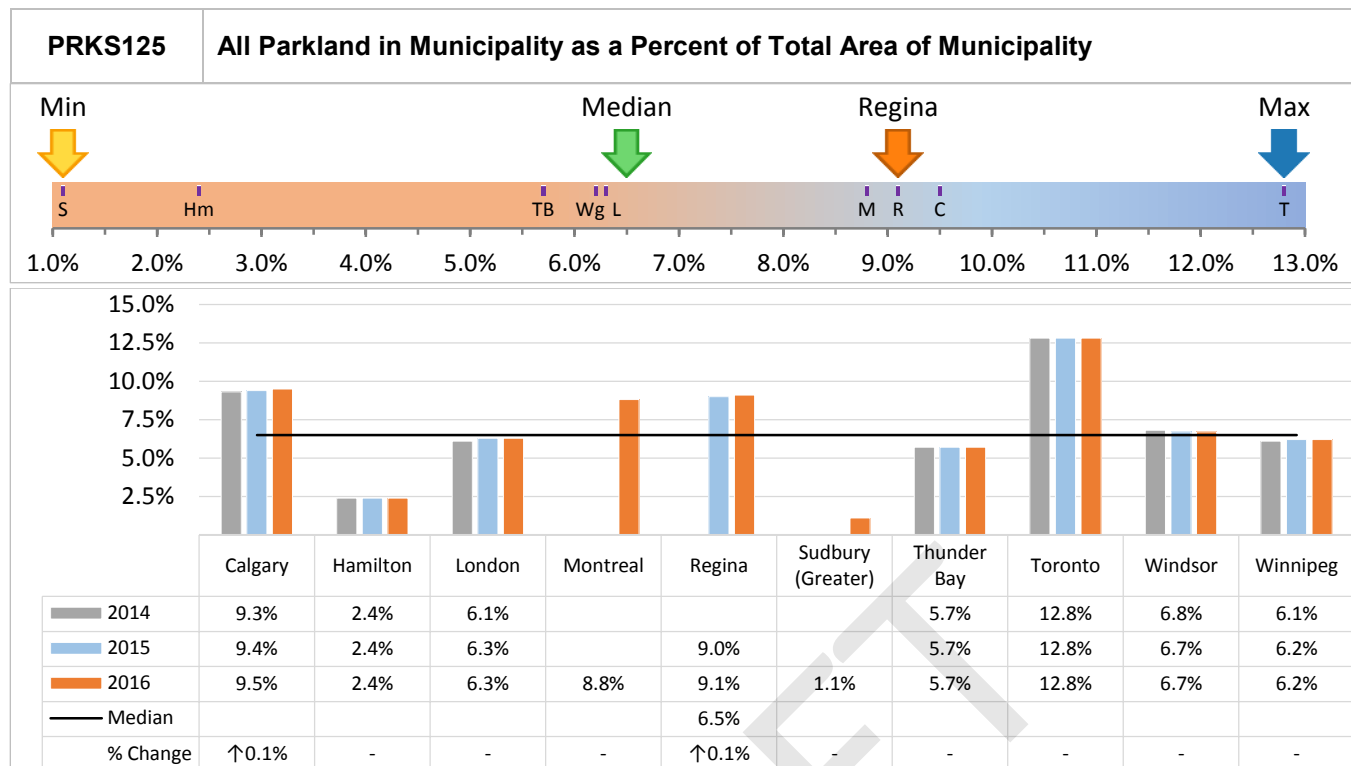


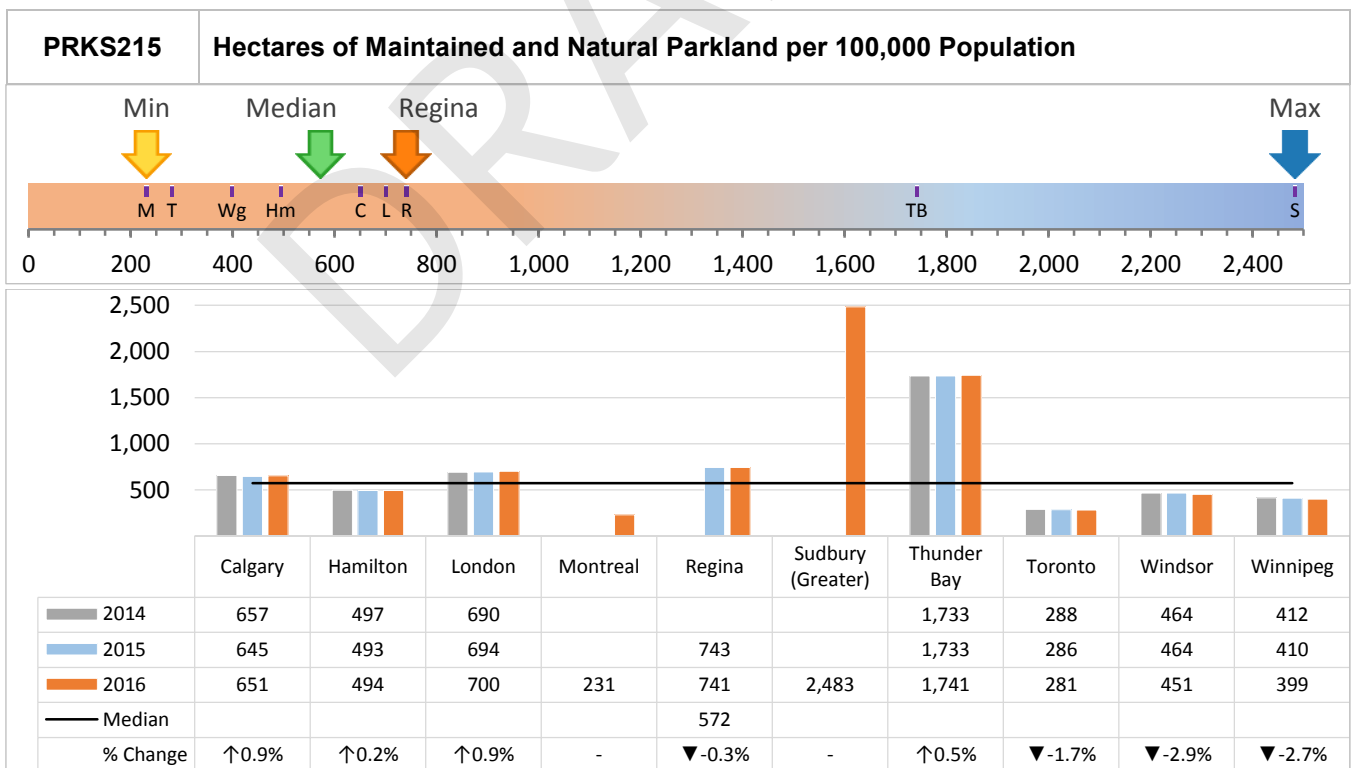
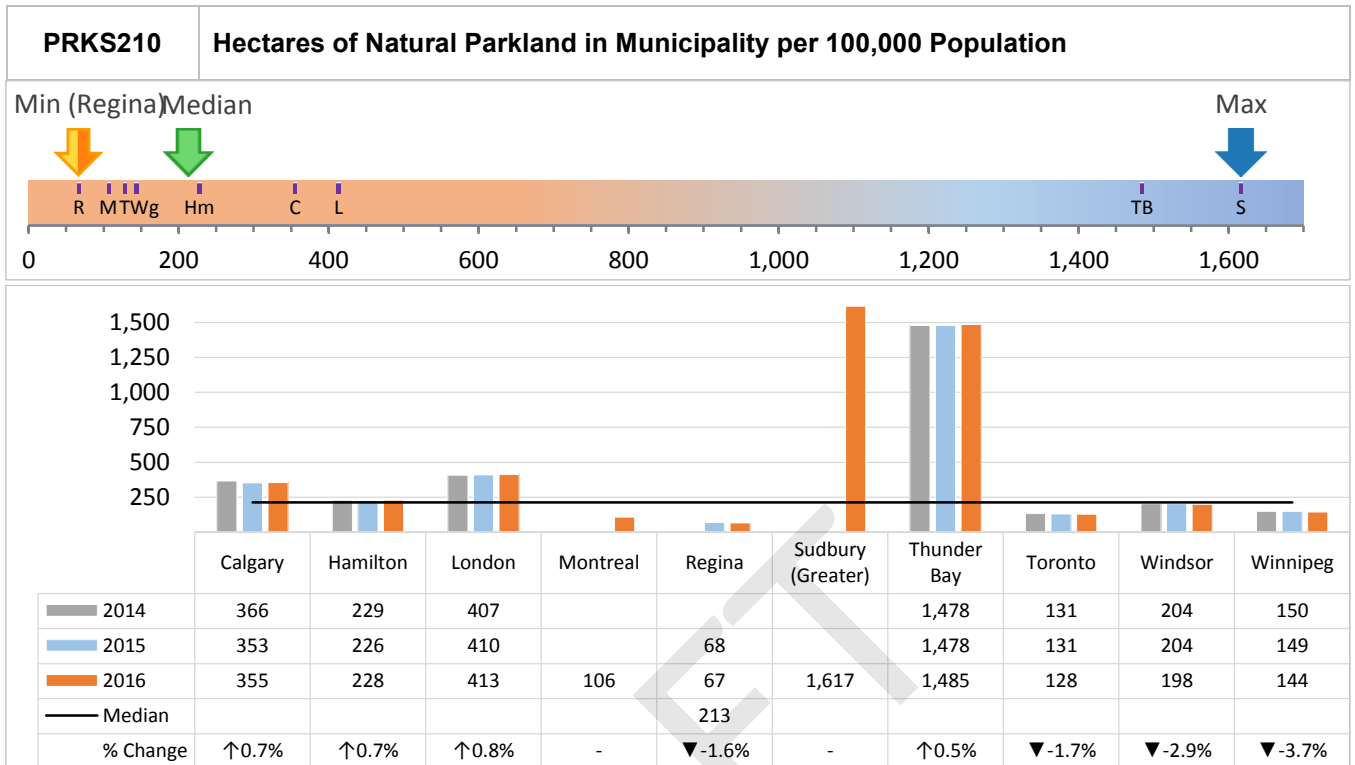
Parks

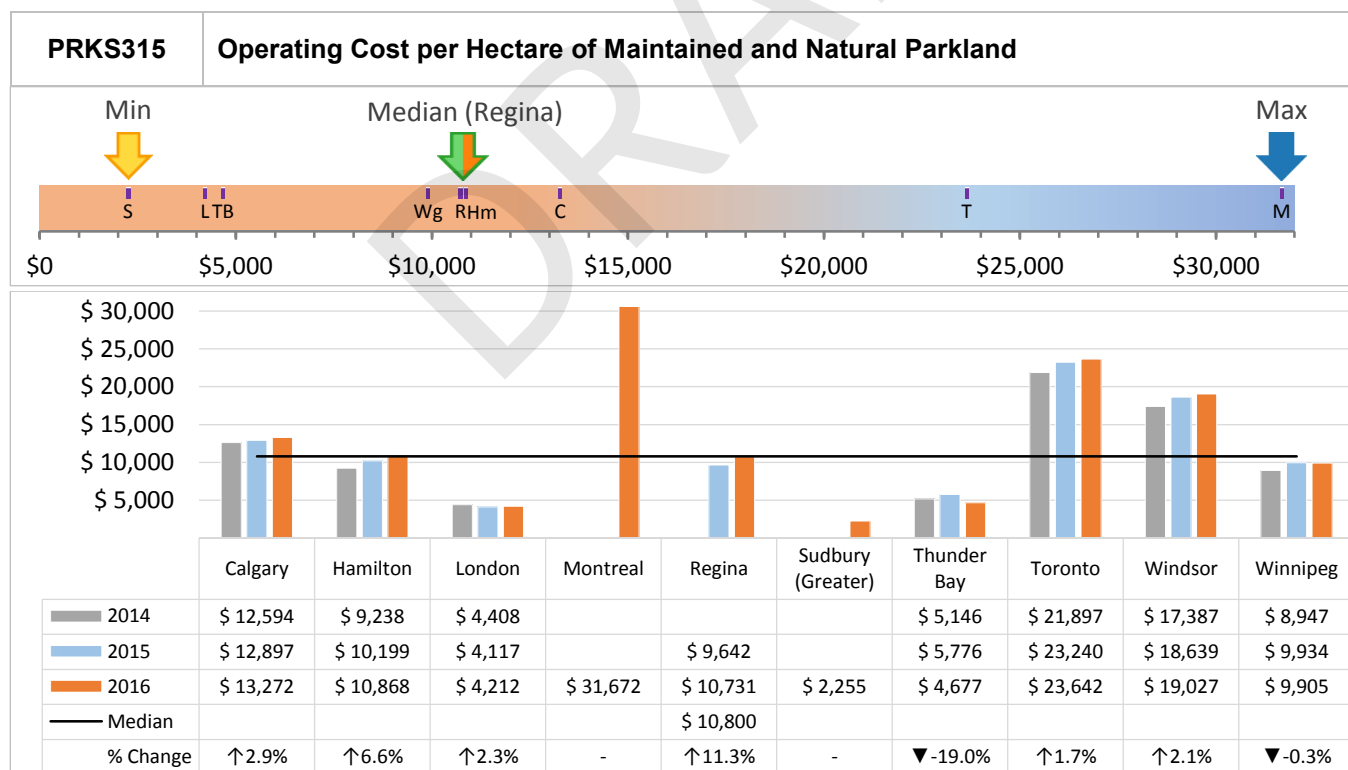
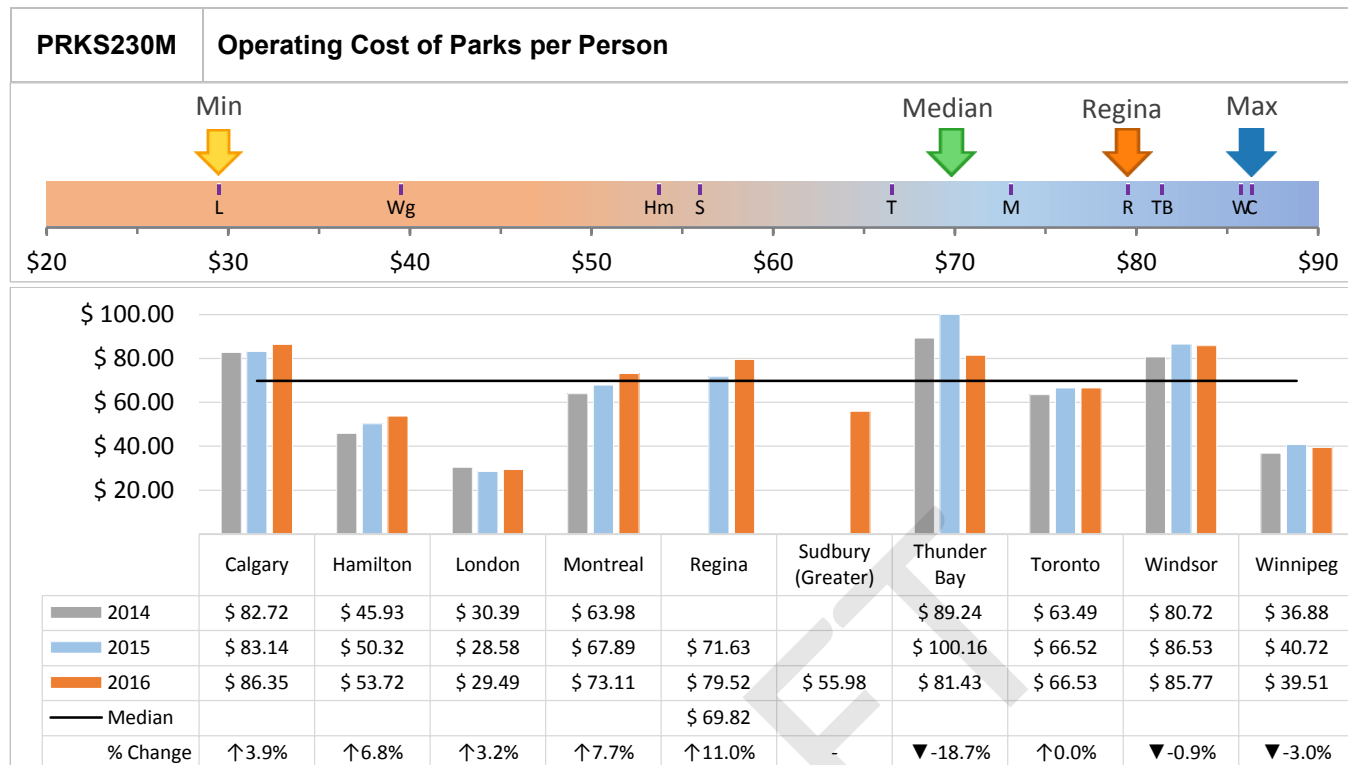
Influencing Factors

Influencing Factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Parks Service, keep in mind the following influencing factors:

- **Mix of maintained and natural parkland in a municipality:** Maintained parks can include a number of amenities and usually involve turf maintenance programs, all of which typically are more costly on a per hectare basis, than the costs of maintaining forests or other natural areas.
- **Service standards established for maintained parkland:** There can be significant differences between municipalities in the amenities available (greenhouses, washrooms, playgrounds, etc.) and the standards to which those parks are maintained (frequency of grass cutting). There can also be differences in the costs of maintaining different classes and types of sports fields.
- **Level of management/maintenance applied to natural areas in parks:** E.g., ecological restoration, community naturalization, trail repair projects
- **Amount of parkland / trails in municipalities:** Limited availability of land in municipalities with a predominantly urban form (e.g. It may be more difficult to establish new parks in developed areas and acquire new parkland than it is in municipalities with greater rural areas).
- **Population Density:** Areas with high density may be more costly to maintain because of delays to staff traveling from one park to another because of traffic congestion; municipalities with higher densities experience higher usage of parks, resulting in increased costs for litter pick-up, graffiti removal, amenity/equipment repairs, etc.
- **Geography:** Varying topography affects the number of hectares, e.g. size of escarpment, number of lakes, transportation networks.
- **Demographics and Community Use:** Community/resident demand for parks usage has increased in recent years particularly for large, social gatherings and various ethnic activities (e.g. specialty fields, cultural displays, community gardens, dogs-off-leash areas, special events, etc.). While these activities increase parks usage, they also translate into higher maintenance expenses, as well as increased staff training and signage requirements. The operating costs related to these contemporary activities varies across municipalities; these costs are not captured separately.
- **Weather Conditions:** Affects all municipalities differently, however, as we continue to experience more frequent and intense weather changes, operating costs are impacted (e.g. less snowfall means less snow removal, but increased rain could mean more storm clean-up costs, longer growing season means more grass cutting).





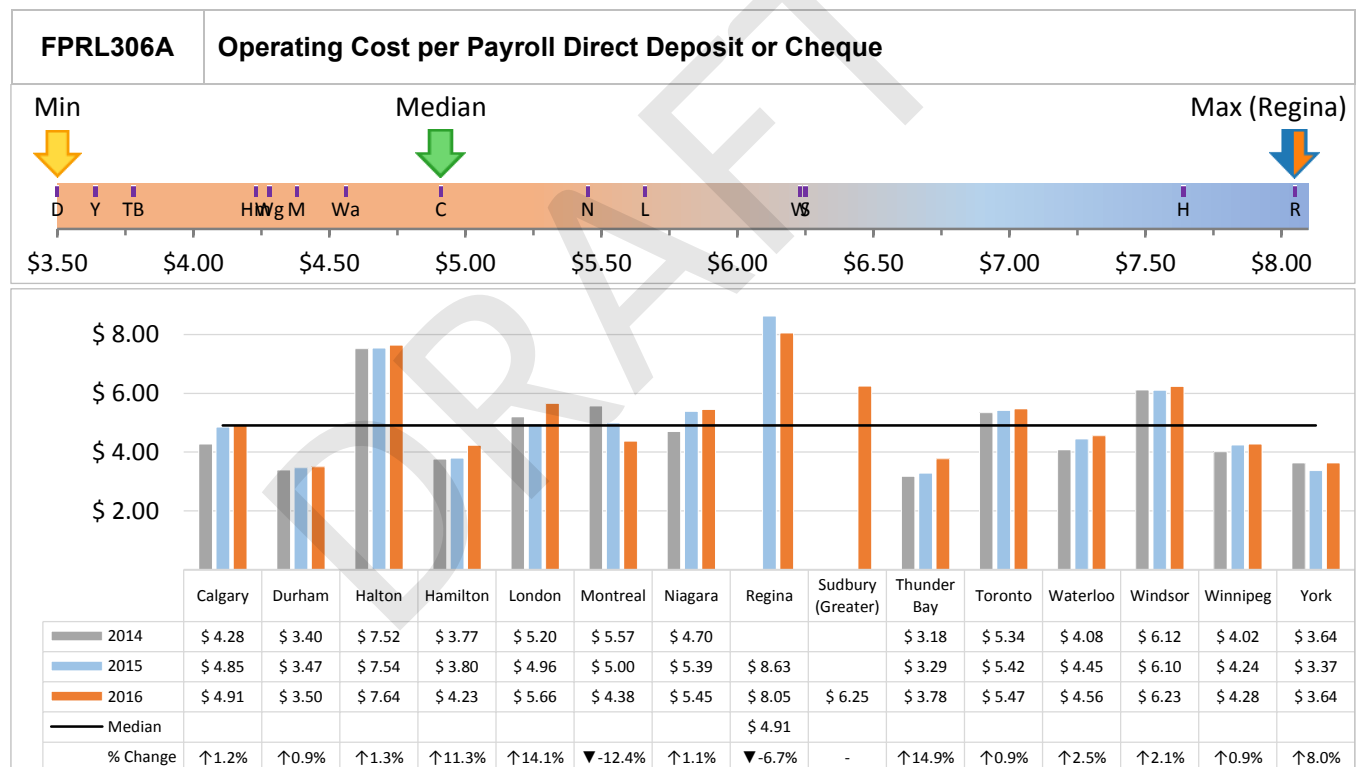


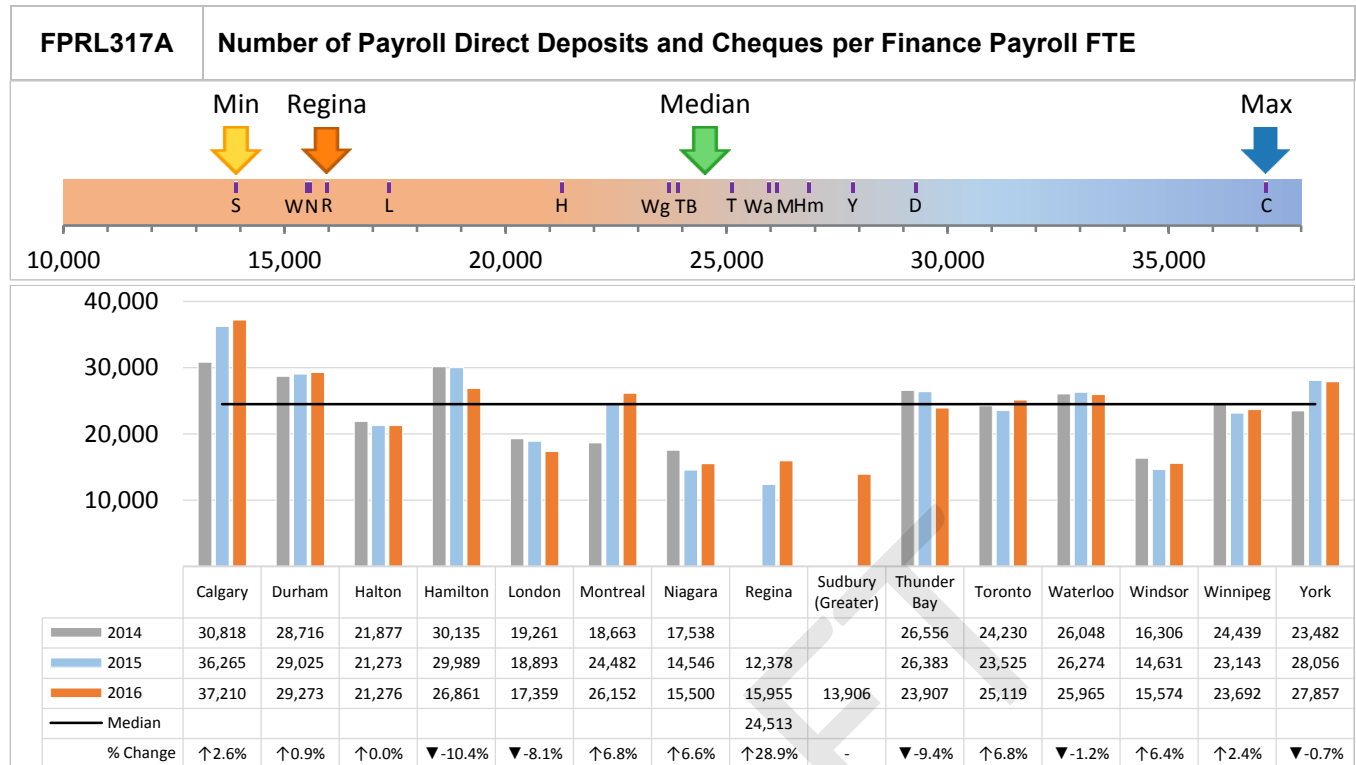
Payroll

Influencing Factors

Influencing Factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Payroll Service, keep in mind the following influencing factors:

- **Organizational Form:** Centralized vs. decentralized (Costs related to time and data entry have been excluded for comparability. Any costs associated with benefits administration and employee master data maintenance have been excluded from these results and are included in those of Human Resources).
- **Policy and Practices:** In-house vs. contracted-out services, different payroll structures and responsibilities
- **Processes and Systems:** The number of pay periods (e.g. weekly vs. bi-weekly, etc.); pay schedules; manual cheques; direct deposits; payments and/or adjustments made
- **Staffing Mix:** Salary vs. hourly rate and/or part-time vs. full time and the corresponding need for support
- **Unionization:** The number of unions, the complexity of the collective bargaining agreements, contract settlements and Corporate Policies



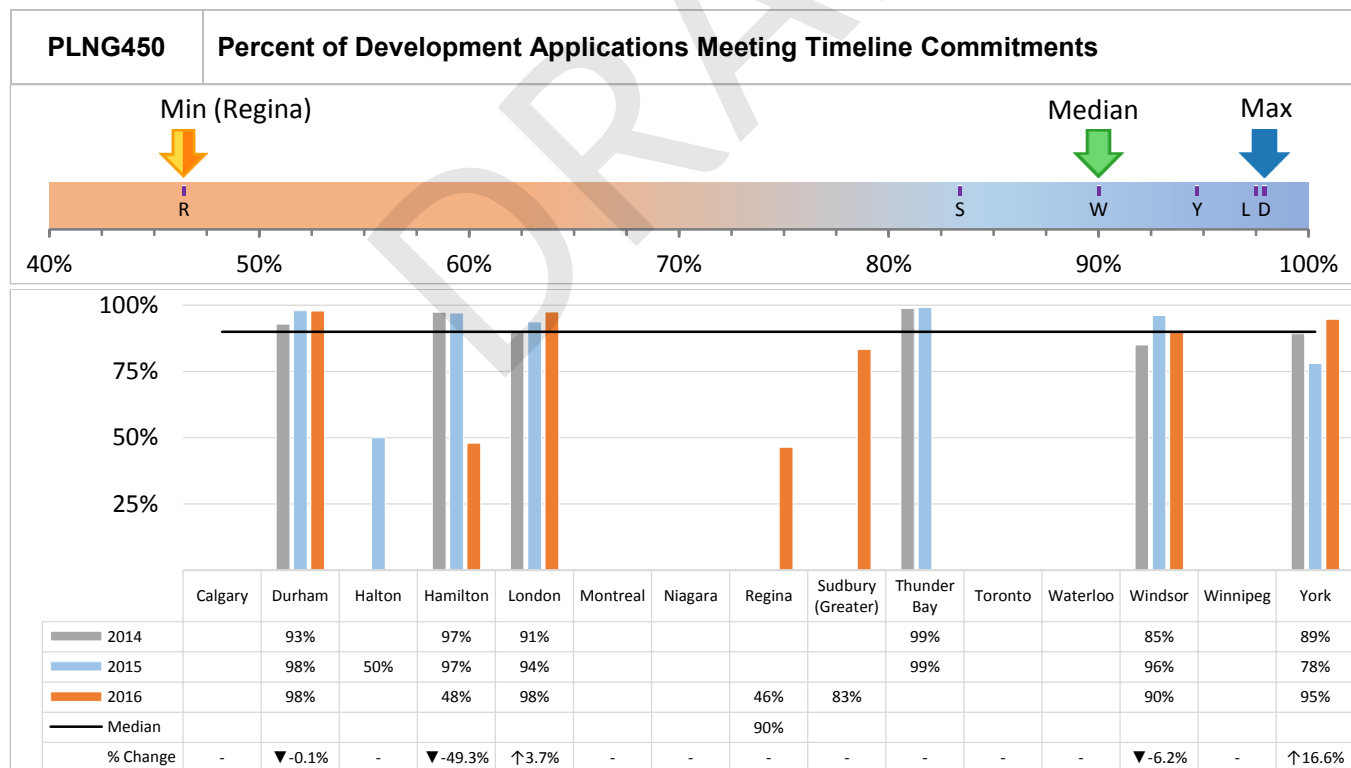
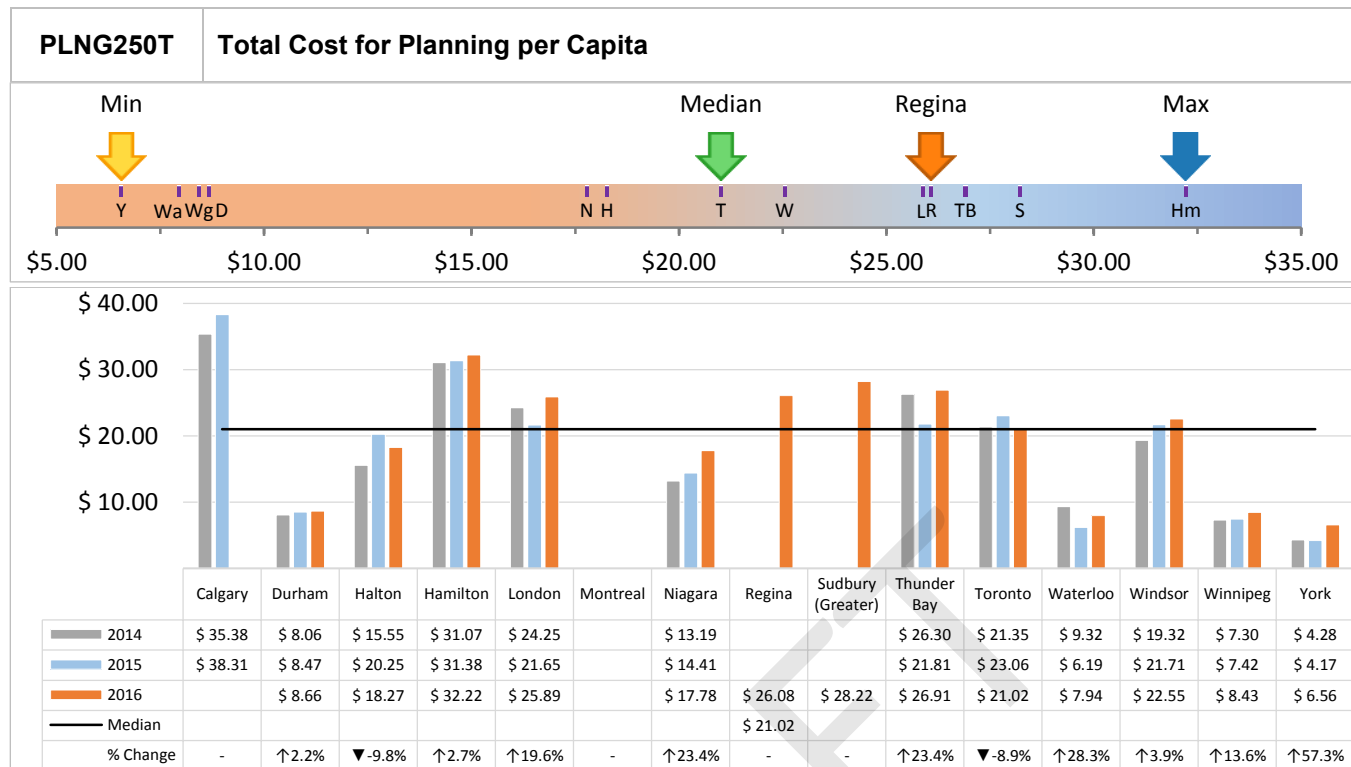


Planning

Influencing Factors

Influencing Factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Planning Service, keep in mind the following influencing factors:

- **Type and Mix of Application:** The planning costs used to develop results may be more than those devoted to just the development application process (e.g. Civic improvement projects, official plan preparation and policy development). Total planning costs may include the processing of applications not otherwise listed (e.g. *Niagara Escarpment Planning and Development Act*). Additionally, there will be application differences across provinces and municipalities.
- **Level of Municipal Governance:** Single-tier vs. upper-tier local government structures can influence comparisons between municipalities since upper-tier municipalities do not process all types of applications.
- **Complexity:** Scope and magnitude of the application
- **Organizational Form:** Organizational form will differ and challenges associated with capturing measures for the full range of planning services, particularly when some review and commenting functions may occur in several different departments resulting in data collection and comparability issues (e.g. Transportation Planning may be located in a planning division in one municipality and in the roads division in another).
- **Timing:** The average time to process a given type of application and the cost of doing so, is affected by the decisions of the municipal council regarding the opportunities for public participation in the planning process. The scope of participation can vary widely between municipalities, over and above the requirements of the *Planning Act* and regulations under the *Municipal Act*. Also, the timing can vary widely between municipalities, depending on whether calculations are based on elapsed time, or processing time, as the processing may stop and restart between application receipt and final disposition depending on the complexity of the application and the involvement of other commenting and approval authorities.
- **Legislation:** New and/or changes to legislation may impact application volumes, time spent on application and the number of appeals (e.g. Places to Grow, Greenbelt, Provincial Policy Statement).
- **Resources:** Many municipalities are currently undertaking growth management studies, which can impact work load and cost.

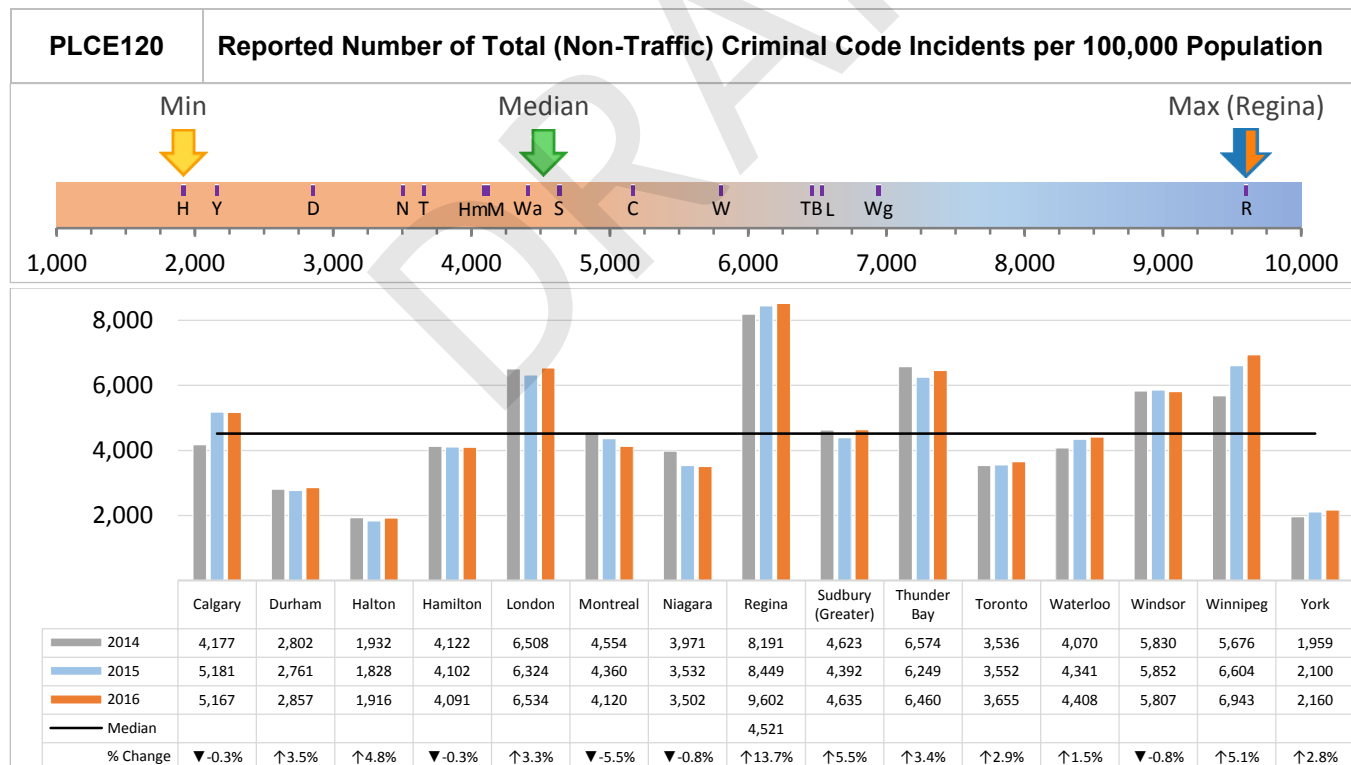
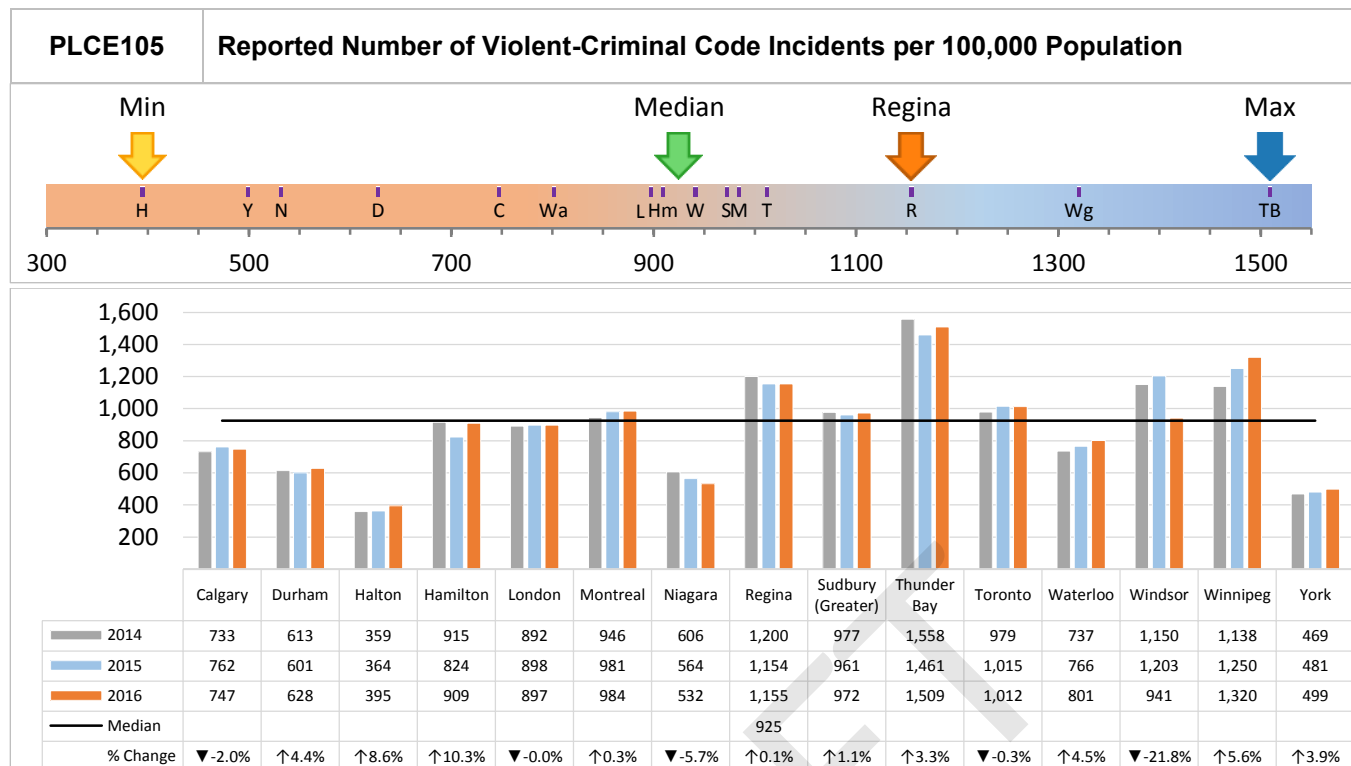


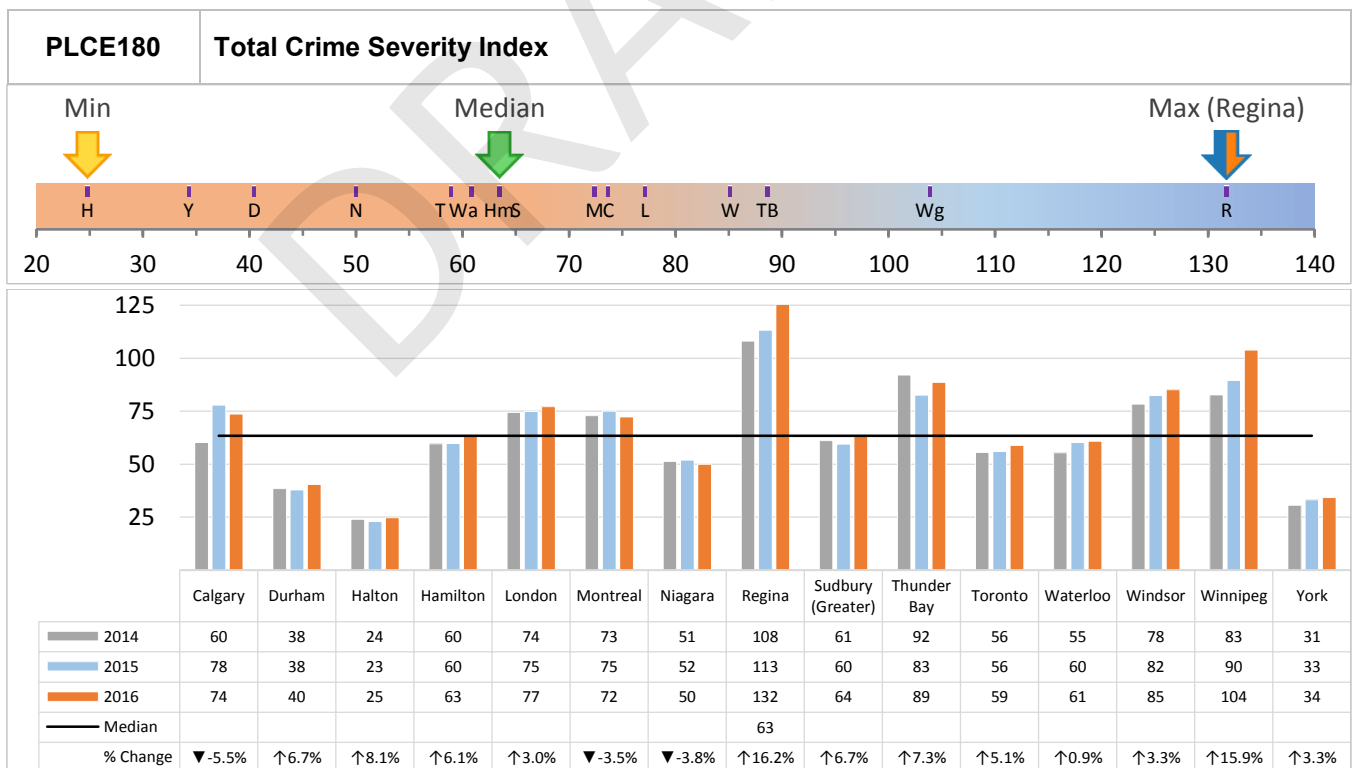
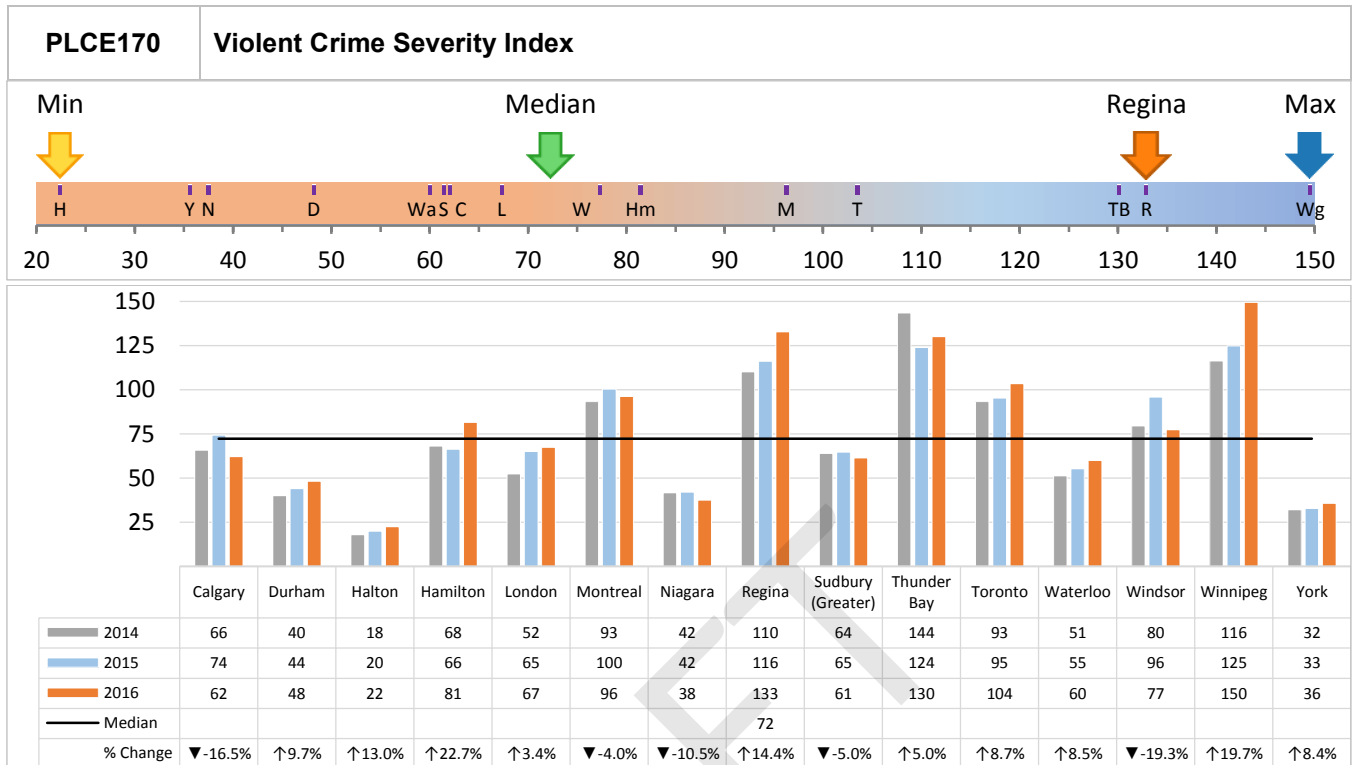
Police

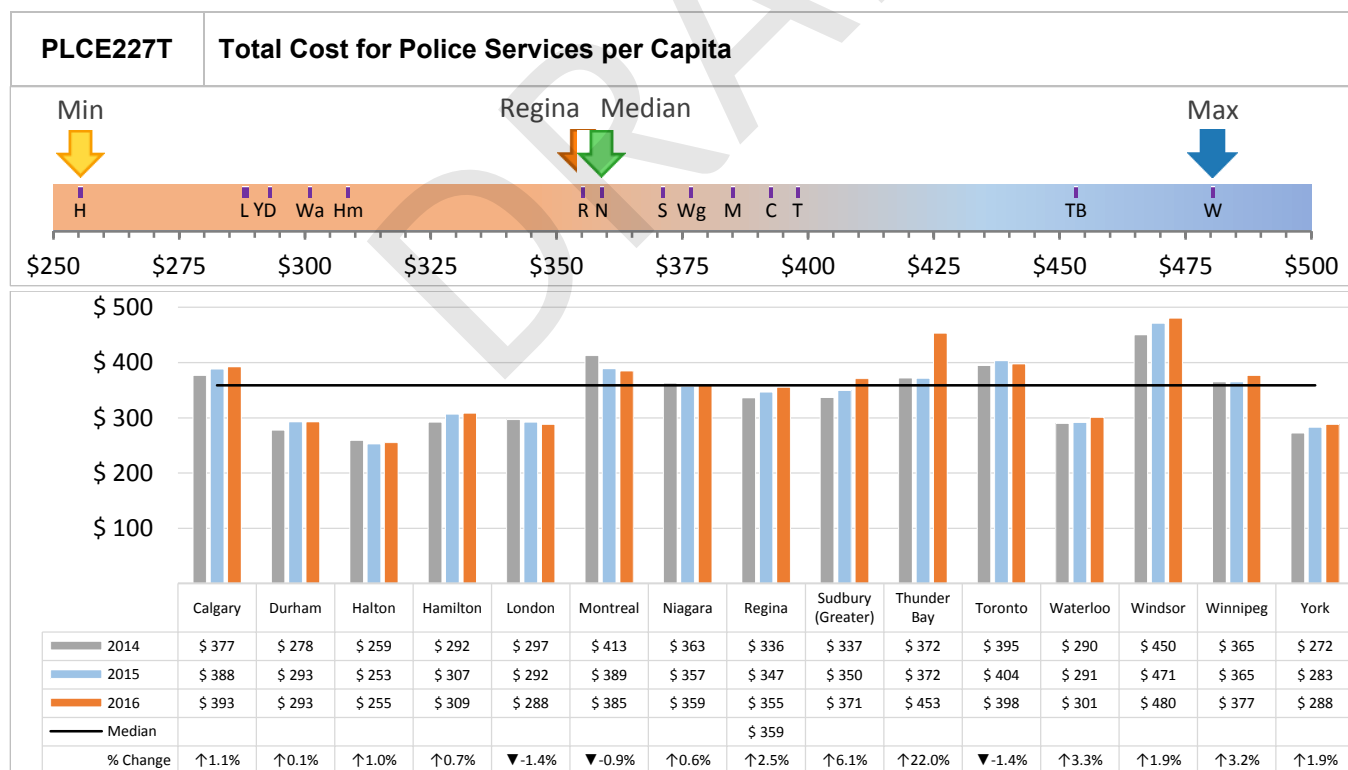
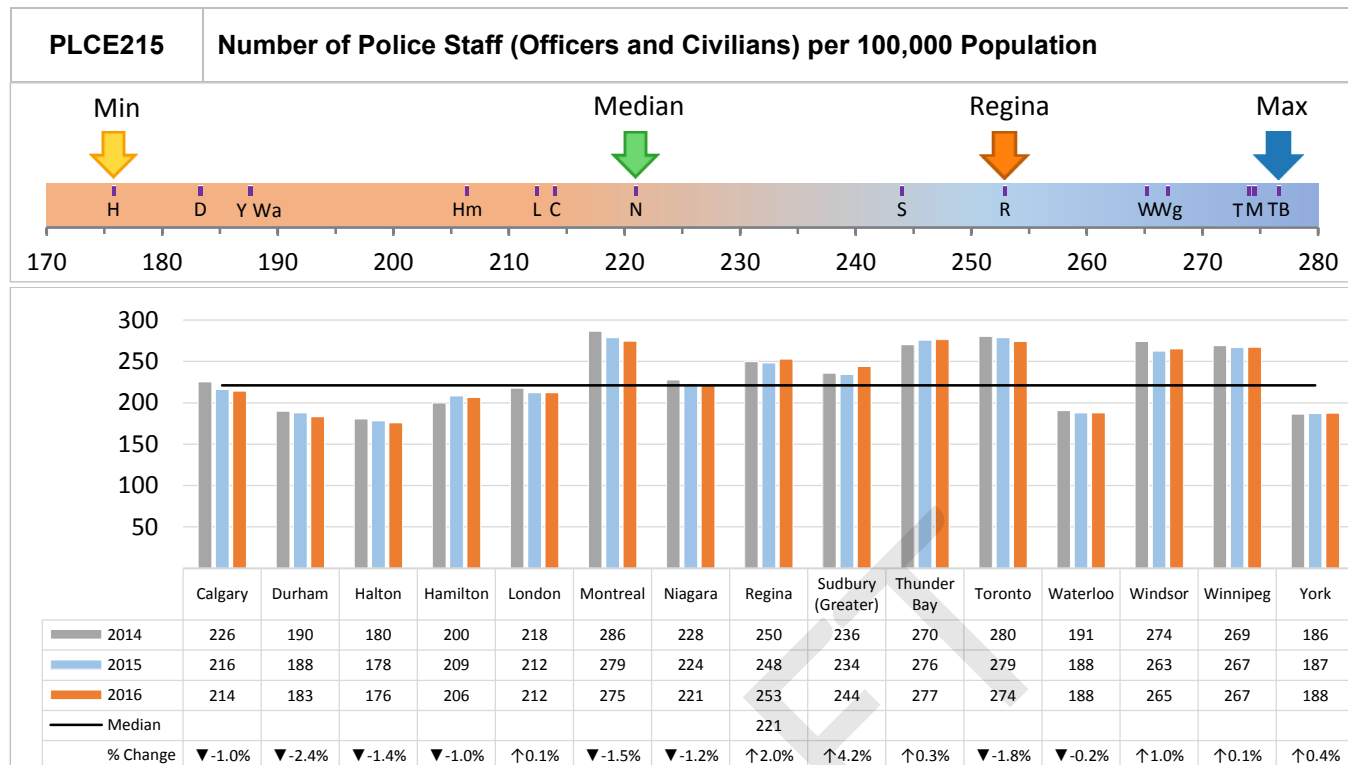
Influencing Factors

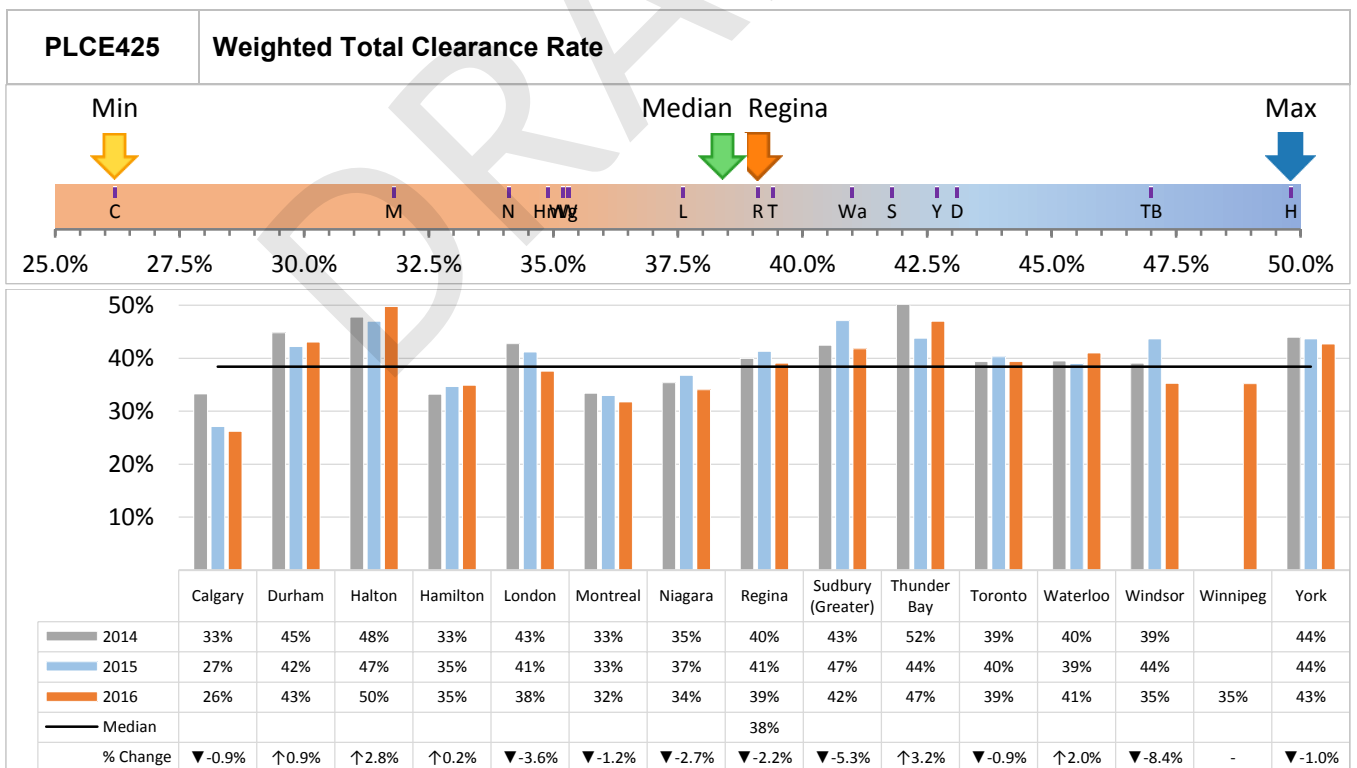
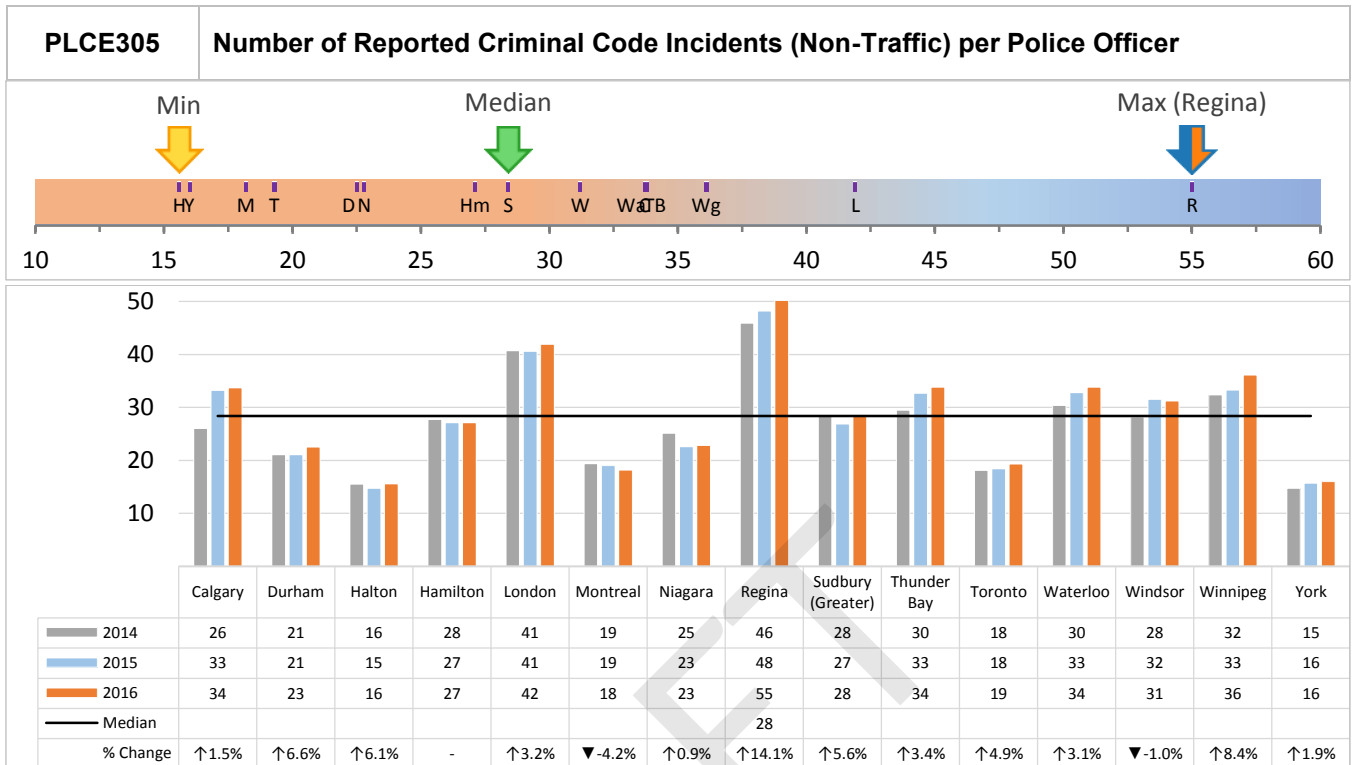
Influencing Factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Police Service, keep in mind the following influencing factors:

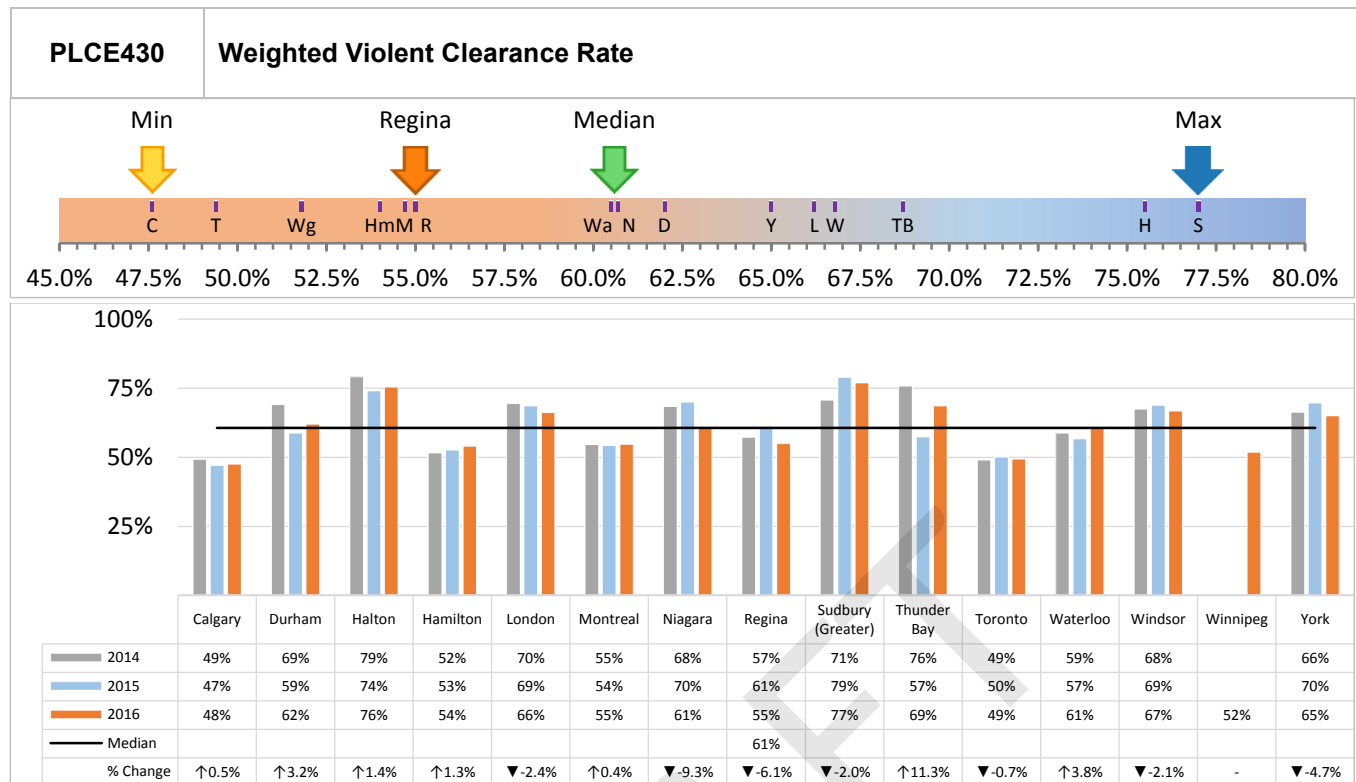
- **Non-Residents:** The degree of daily inflow and outflow of commuters, tourists, seasonal residents and attendees at cultural, entertainment or sporting events— calculations are based on local population only.
- **Reporting:** The extent to which crimes are reported within municipalities (unreported crime is not included in crime rates).
- **Trends:** The preferred method of reviewing changes in crime rates is to observe five year trends since they are more stable and are capable of showing patterns, if any, as opposed to a year-over-year percentage change.
- **Population:** Calculations based on population, such as crime rates, use the most recent estimate of each municipality's population as provided by their respective Planning Departments. This may result in some differences in population-based results for Police Services from those published by Statistics Canada, which may be based on less current population figures.
- **Commercial/Industrial Protection:** Police services provided to the commercial, industrial and institutional sectors are not factored into these population-based measures.
- **Specialized Services:** Larger municipalities may require specialized services at varying levels that may not be required or required at reduced levels in other municipalities (e.g. Emergency Task Force, Emergency Measures, Intelligence units targeting terrorist groups, providing security for visiting dignitaries, Mounted Unit, Marine Unit, Forensic Identification Unit).
- **Officer/Civilian Mix:** Differing policies regarding some types of policing work that may be done by civilian staff in one municipality versus uniform staff in another.
- **External Contracts:** Some municipal police forces provide contracted services (on a cost recovery basis) to specialized facilities such as airports or casinos. Measures, in addition to gross cost and staffing levels, have also been provided to exclude the staffing and costs associated with these External Contracts.
- **Socio-Economic composition of a municipality's population**
- **Weights:** The weights are updated every five years to reflect any changes in sentencing patterns or new legislation.









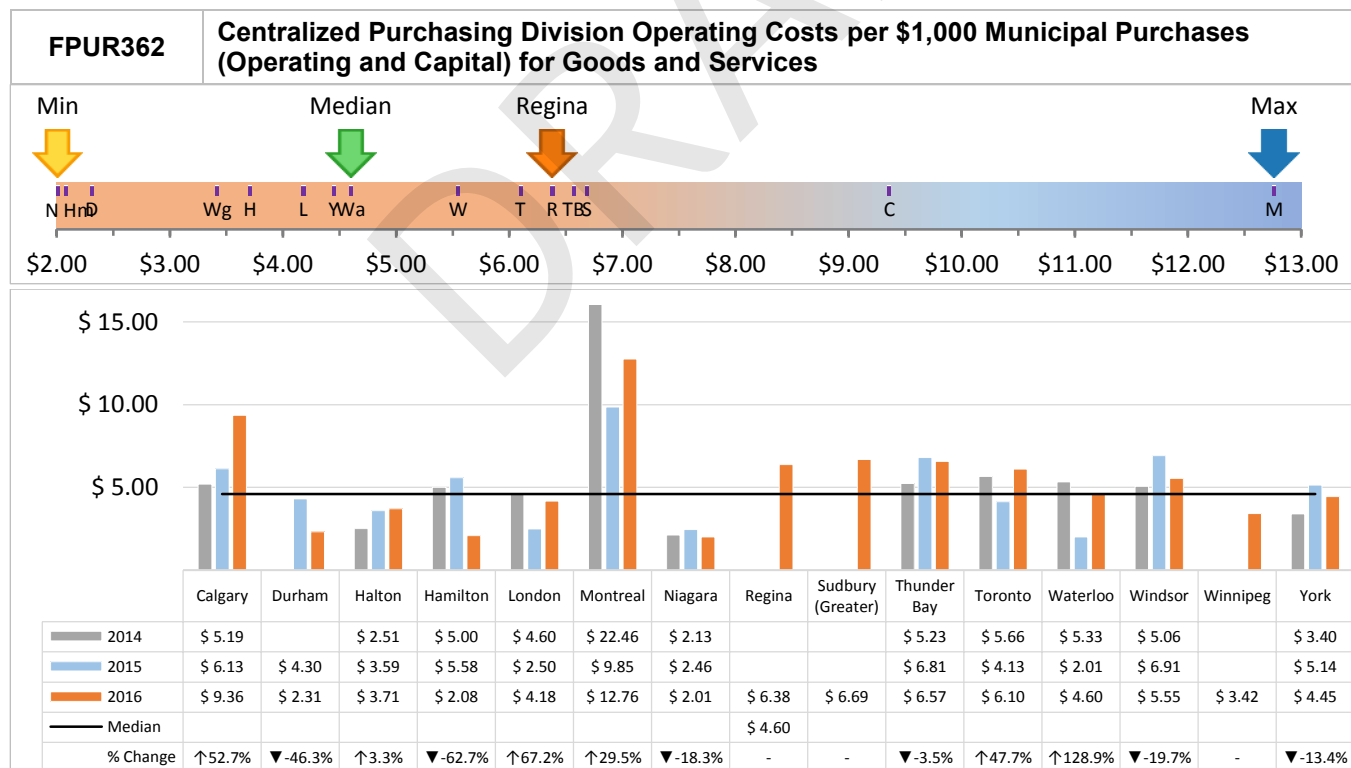
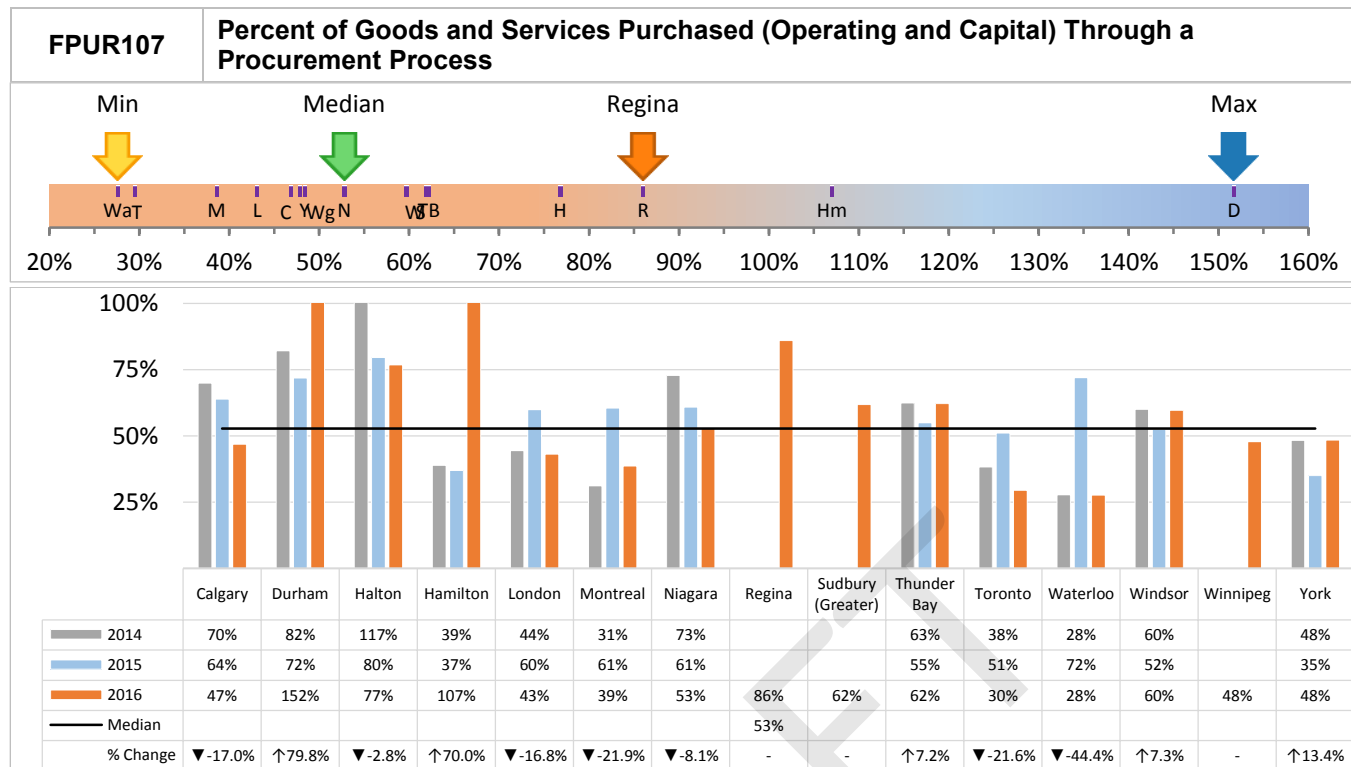


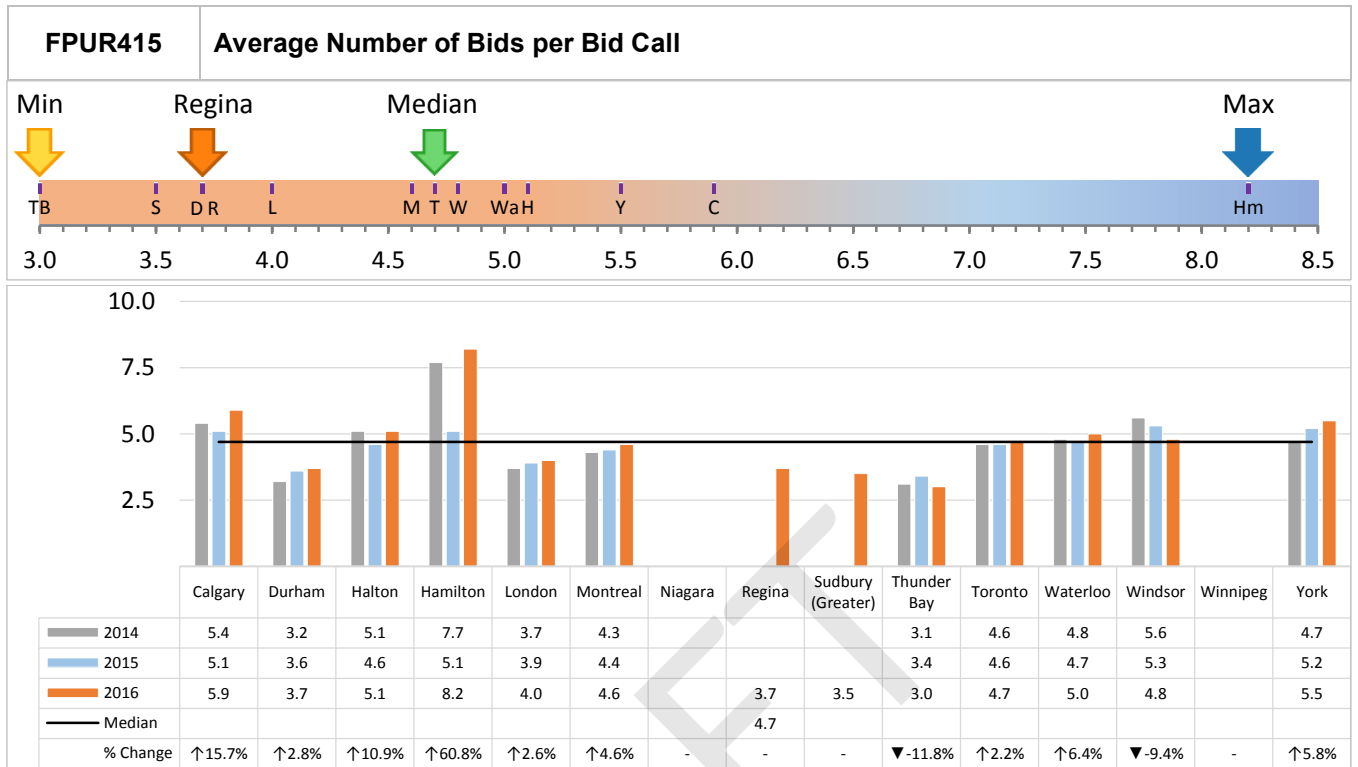
Purchasing

Influencing Factors

Influencing factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Purchasing Service, keep in mind the following influencing factors:

- **Economic Conditions:** Fluctuations in economic conditions could impact year-over-year comparisons of measures that incorporate the number of bids received and the costs of goods and services received.
- **Geographic Location:** Parts of the province may limit the number of bids as there may be an absence of specialized contractors and/or service providers.
- **Government Form:** Single-tier municipalities have a unique purchasing environment, i.e. more layers of policy, more complex processes and diverse goods and services purchased.
- **Organizational Form:** Municipal purchasing departments in Ontario do not look after all the same services or customers. Some purchasing departments are responsible for stores/inventory operation, warehousing, insurance, mail room and/or a combination, while others are not; and some are responsible for procurement for Police, Emergency Services, Transit, Development and Social Services, and others are not.
- **Policy and Practices:** Time spent on the procurement process can differ based on the approval process in the municipality. It also differs on which department can conduct the process or a portion of the process which may or may not be based on dollar value of purchase. Progressive procurement practices that benefit the municipality, e.g. multi-year tenders, procurement cards, will also skew the results and may result in measures that appear less efficient.
- **Processes and Systems:** Extent to which municipalities have authorized the implementation of procurement cards, blanket orders, contracts, etc.
- **Provincial/Federal Policies:** Federal and Provincial grant programs may impact the level of spending in any given year. Changes and differences in provincial tax policies may impact the costs of goods and services received.
- **Supply and Demand:** Buying off season or when goods and services are in high demand will impact the cost of goods and services received.





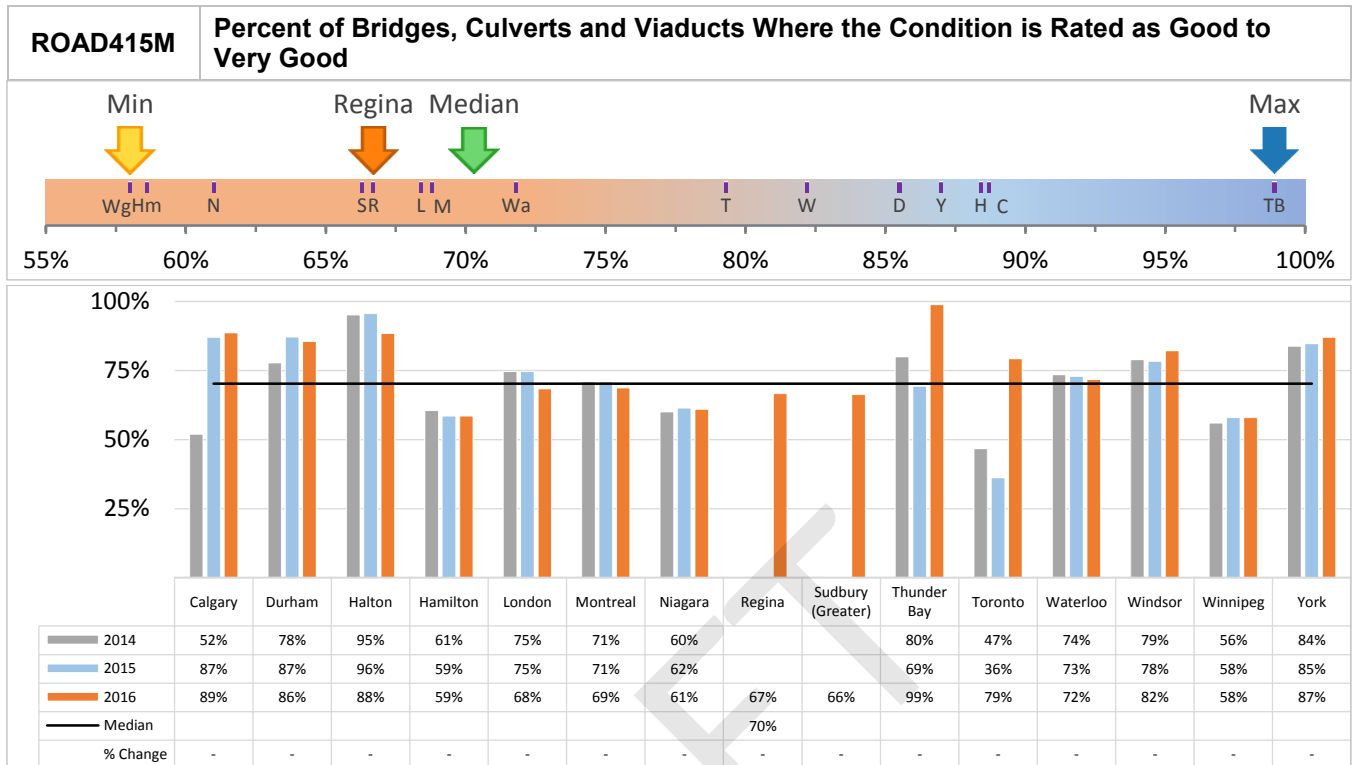
Roads

Influencing Factors

Influencing factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Roads Service, keep in mind the following influencing factors:

- **Capitalization Policy:** Dollar thresholds for the capitalization of roads expenditures differ. In one municipality, an activity could be considered an operating expenditure while in another municipality, it could be considered as capital.
- **Economic Conditions:** Inflationary increases in the cost of asphalt, concrete, fuel and contract services can reduce the amount of maintenance done with a given level of funding.
- **Level of Government:** Single-tier municipalities will have arterial, collector and local roads and in some cases, expressways. Regional governments, on the other hand, will not have data relating to local roads included in their results.
- **Maintenance Standards:** Different standards, set by their respective municipal councils, can have an impact on costs and affect municipal backlog of roads rated in poor condition and general levels of service.
- **Traffic Volumes & Urban Form:** Traffic volumes can accelerate the rate at which roads deteriorate and increase the frequency and costs of road maintenance. Traffic congestion, narrow streets, additional traffic signals and after-hour maintenance can also lead to higher costs.
- **Utility Cut Repairs:** Cost of utility cuts can vary significantly from one year to another.
- **Weather Conditions:** The frequency and severity of weather can impact operation and maintenance costs as well as each municipality's service threshold for responding to weather incidents and service standards for road conditions.

Note: Historically, the City of Regina has measured its roads differently than the MBN Canada standard (Regina uses centre line and MBN Canada uses lane kilometer). Given that the MBN Canada standard is becoming the norm in road measurement, the City of Regina is currently transitioning its data, which is complex and will take some time. At this point, Regina is only able to report on bridges with comparable data.

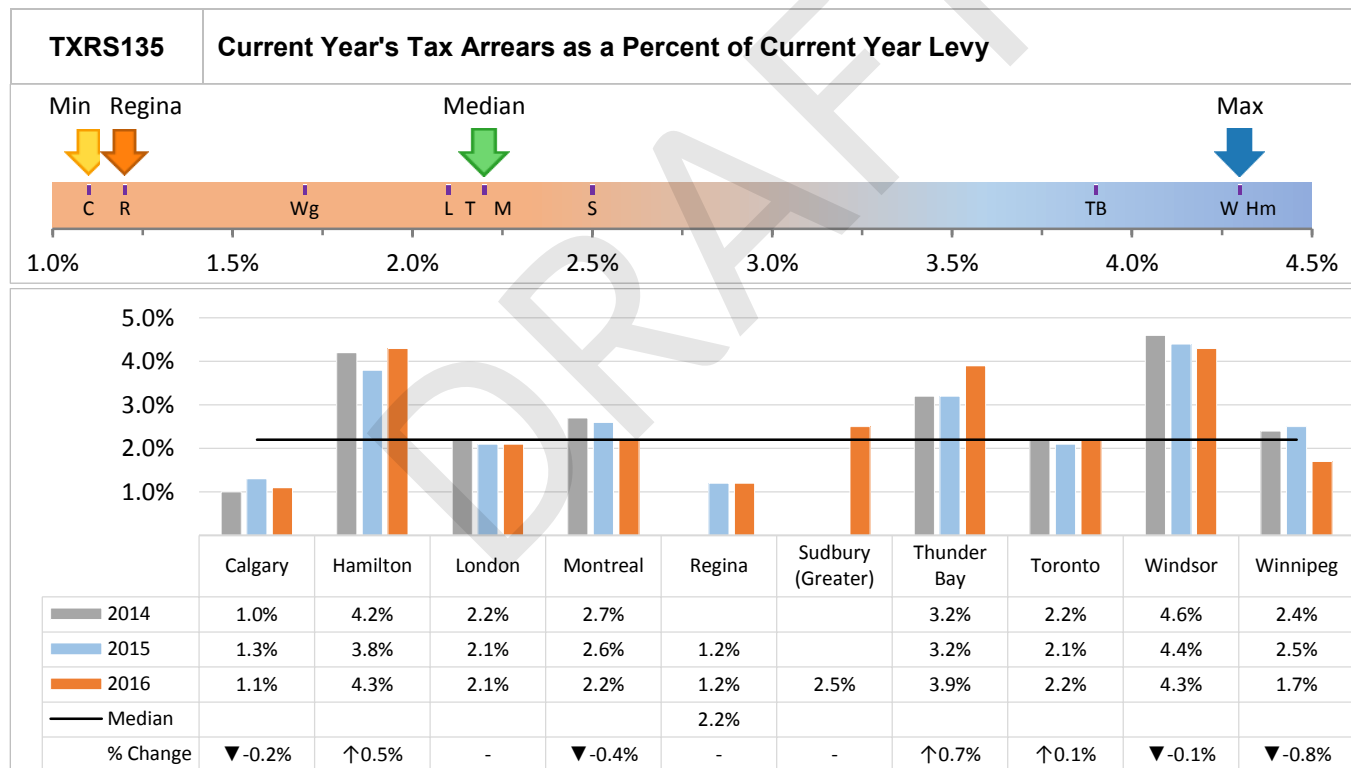


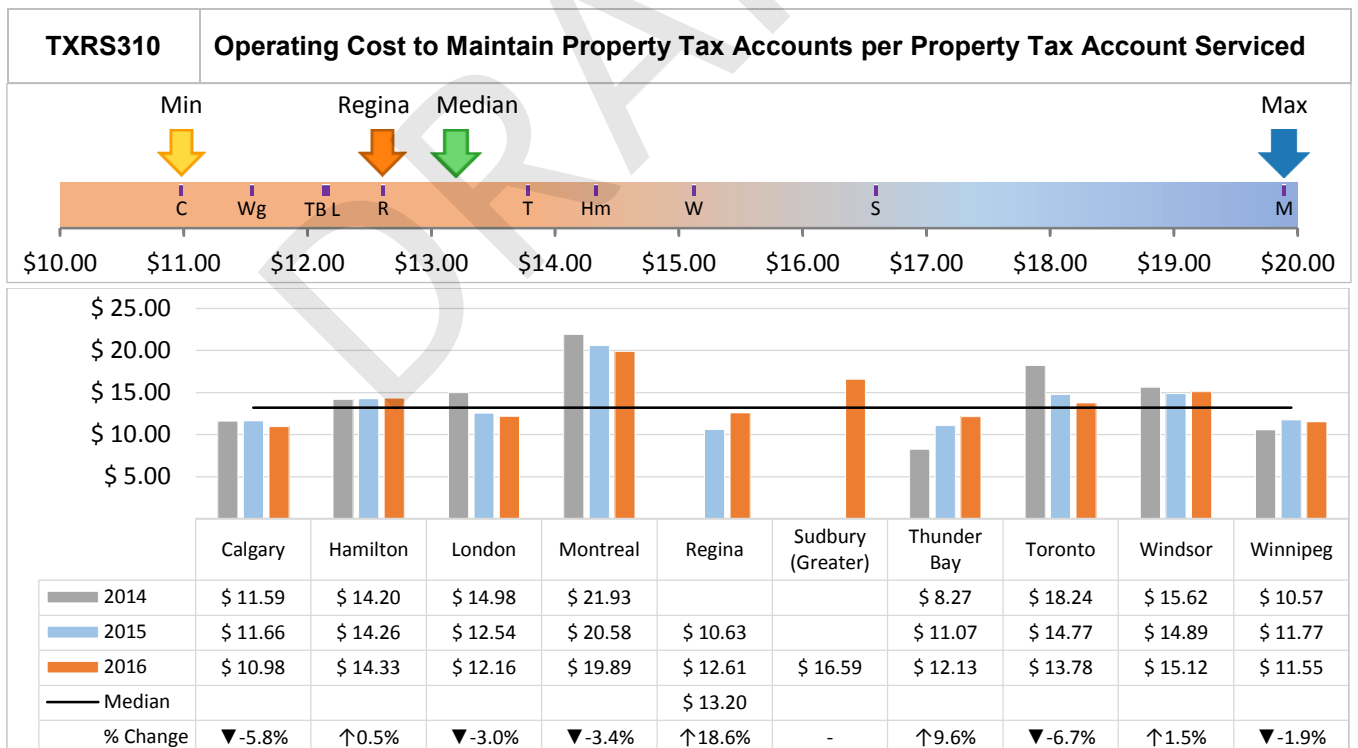
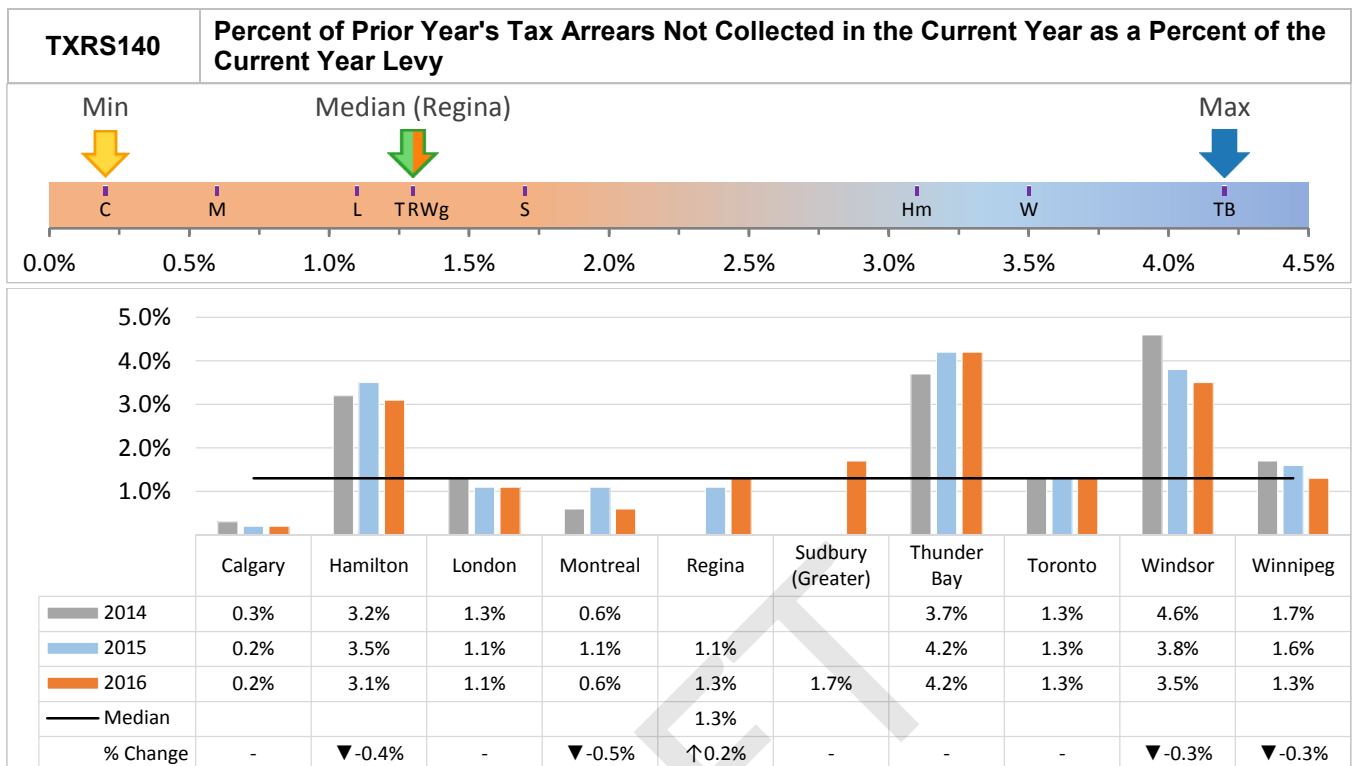
Taxation

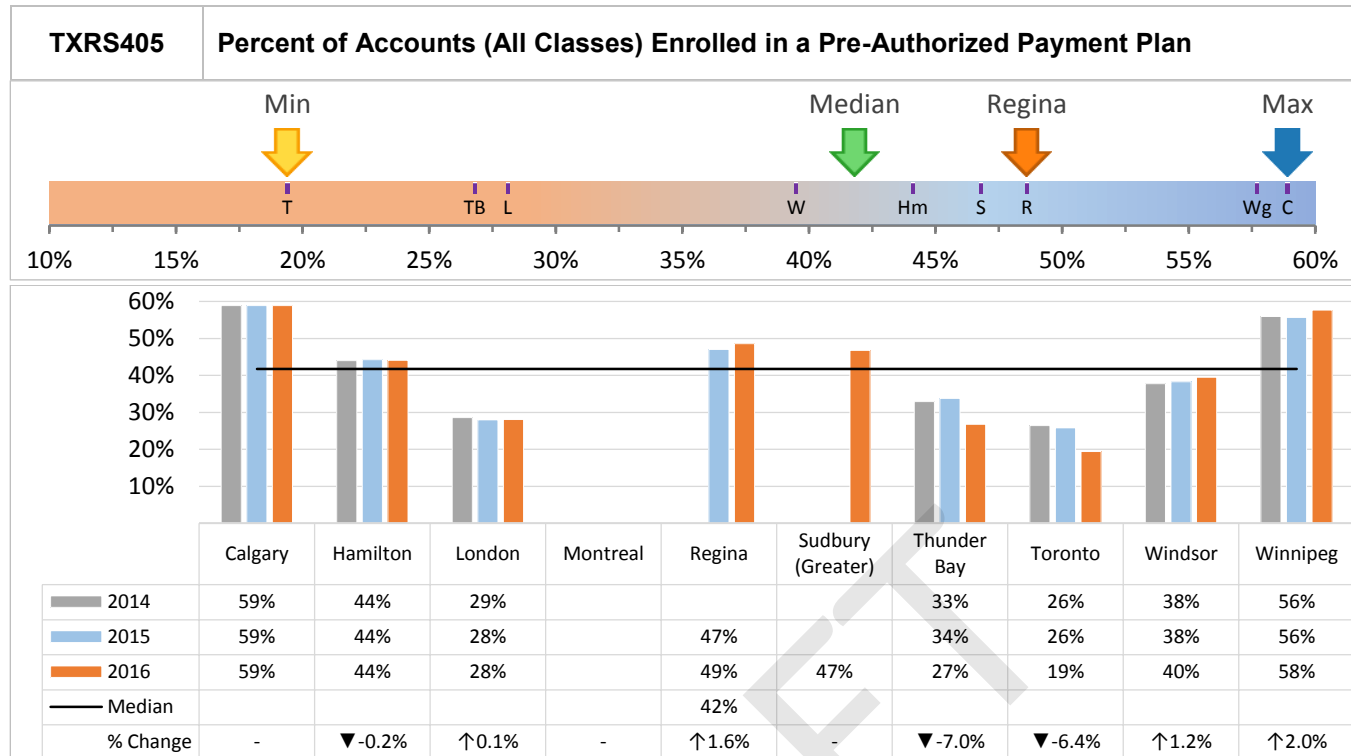
Influencing Factors

Influencing factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Taxation Service, keep in mind the following influencing factors:

- **Economic Conditions:** High growth municipalities may require additional billing processes, e.g. supplementary and omit bills, interim and final runs. The strength of a local economy may also impact tax arrears, collections, penalty and interest charges.
- **Government Policy:** Ministry required standardized billing and changes in capping methodology requires municipalities to continually upgrade software systems to maintain compliance with legislation. In addition, different levels of services between provinces and jurisdictions may impact results (e.g. vacancy rebate programs), as each administer and provide varying programs.
- **Local Economy:** Local conditions may influence measures related to receivables, collections and others.
- **Policies and Practices:** Differences in how each municipality defines a bill, the number of installments made available, which are not part of a pre-authorized payment plan, administration of pre-authorized payment plans, internet-based payment options, collection processes; and the number and treatment of Payment in Lieu (PIL) accounts, may influence results.





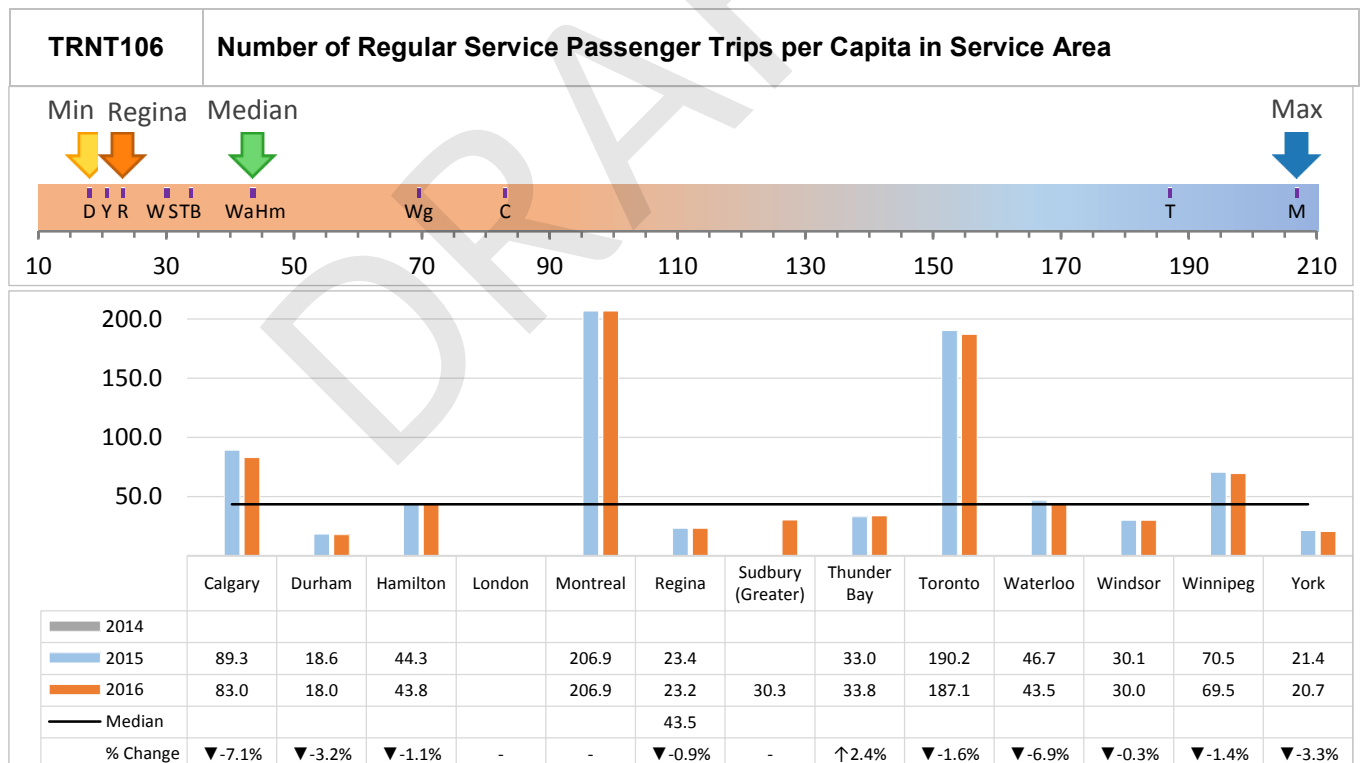


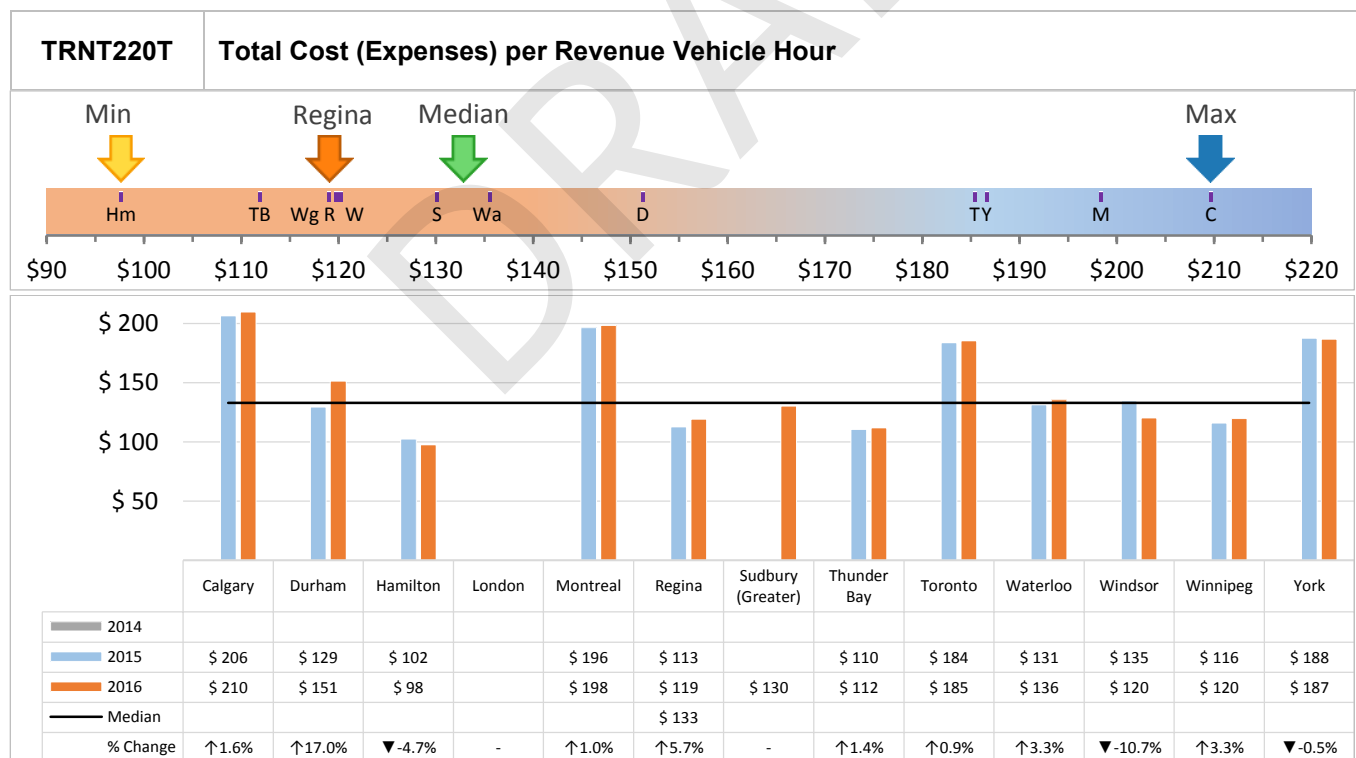
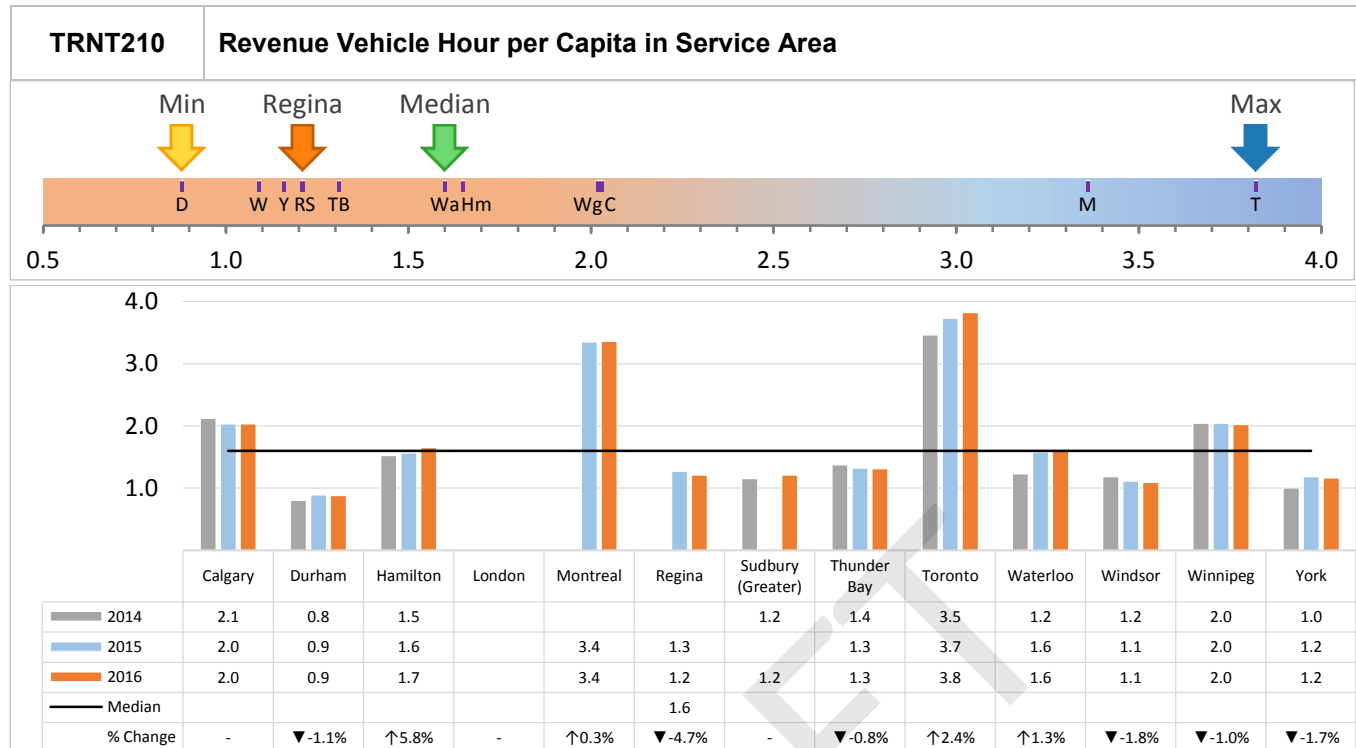
Transit

Influencing Factors

Influencing factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Transit Service, keep in mind the following influencing factors:

- **Demographics:** Average household income, auto ownership rates, age of population and communities with higher immigrant levels impact transit market share
- **Economic Conditions:** Fare increases, fluctuations in commodity and energy prices, foreign exchange rates, magnitude of external contracting and contractual obligations with labour
- **Environmental Factors:** Such as topography and climate
- **Nature of Transit:** Diversity and number of routes, proximity and frequency of service, service coverage and hours of operation, automated fare systems, GPS, advance and delay traffic signals and the use of dedicated bus lanes (e.g. Subway systems can involve much more costly infrastructure to be maintained).
- **Non-Residents:** Catchment area for transit riders may extend beyond municipal boundaries.
- **Size of Service Area:** There is a higher costs per capita to service large geographic areas with small populations, while higher density development corridors and contiguous development contribute to a lower cost per capita. Service and costs are also affected by type of development, topography, density and total population.
- **Transit System and Vehicles:** Loading standards of vehicles, composition of fleet (bus, subway or LRT), diesel versus natural gas, high floor versus low floor accessible and age of fleet





Waste Management

Influencing Factors

Influencing factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Waste Management Service, keep in mind the following influencing factors:

General Overall Influencing Factors:

- **Type of Governance:** Services can be provided by a single tier of government or a two tier system (combination of regional and municipal service).
- **Program Design and Service Levels:** Different service levels and standards (in part due to budget limitations); differences in the age of their infrastructure and equipment; frequency of pick-ups; hours of operations; average number of people per household; residential vs. commercial and industrial service; single stream waste collection vs. co-collection program; number and types of materials collected; bag limits; special programs
- **Urban Form:** Urban/rural population, seasonal population, socio-economic factor and the mix of single-family residences and multi-unit residential buildings that impact service provision
- **Demographics:** Differences in socio-demographic composition that requires different service needs, e.g. aging population, diversity
- **Climate:** Impacts the management of waste collected, disposed and diverted (all streams)
- **Distance:** To processing, disposal and/or transfer facilities; transfer facilities to disposal sites and accessibility to local landfill sites with available capacity; processing markets.
- **Service Provisions:** Reliance on private contractors; transfer disposal and operations; public and private sector.
- **Economy:** Impacts on waste generation rates, market values of materials, expenses (e.g. contract values), etc. Note: All municipalities experienced a decrease in commodity revenues in 2009.
- **Contractual:** Age of contract, fuel provisions, collective agreements

Waste Collection

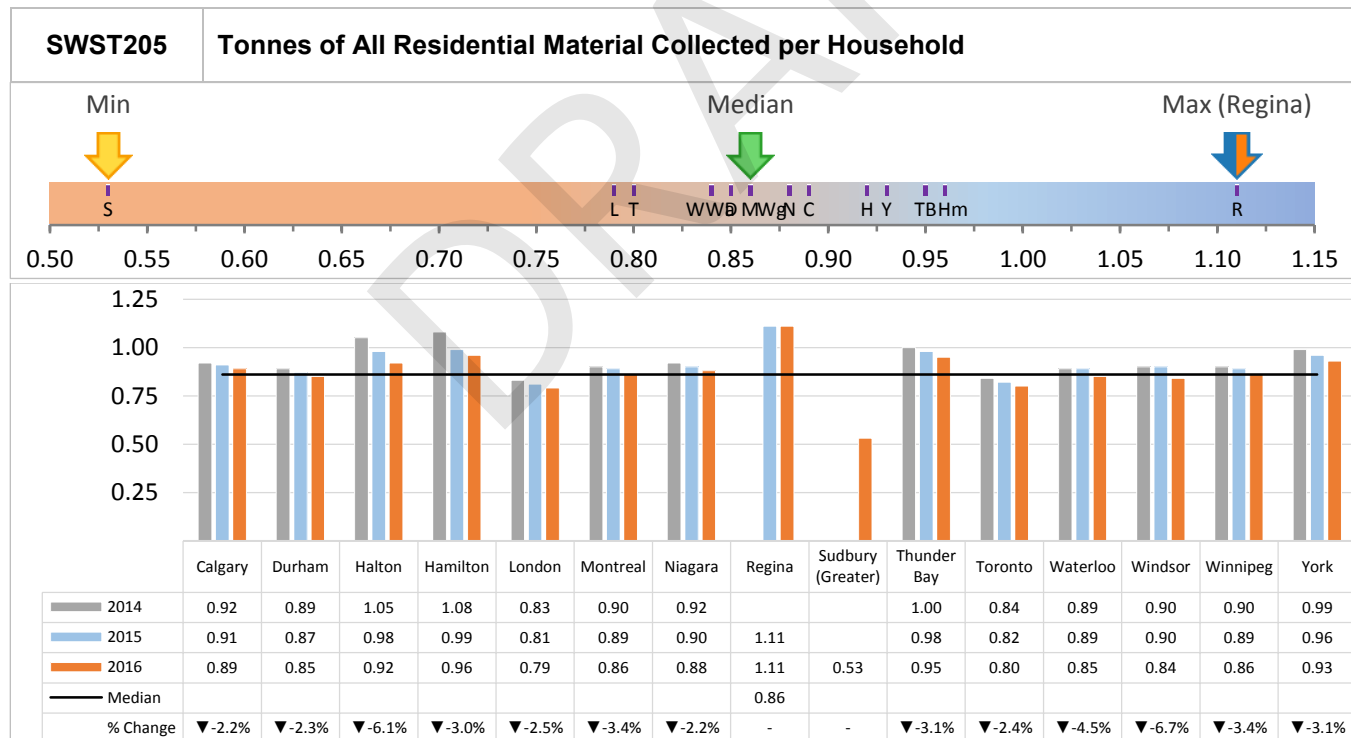
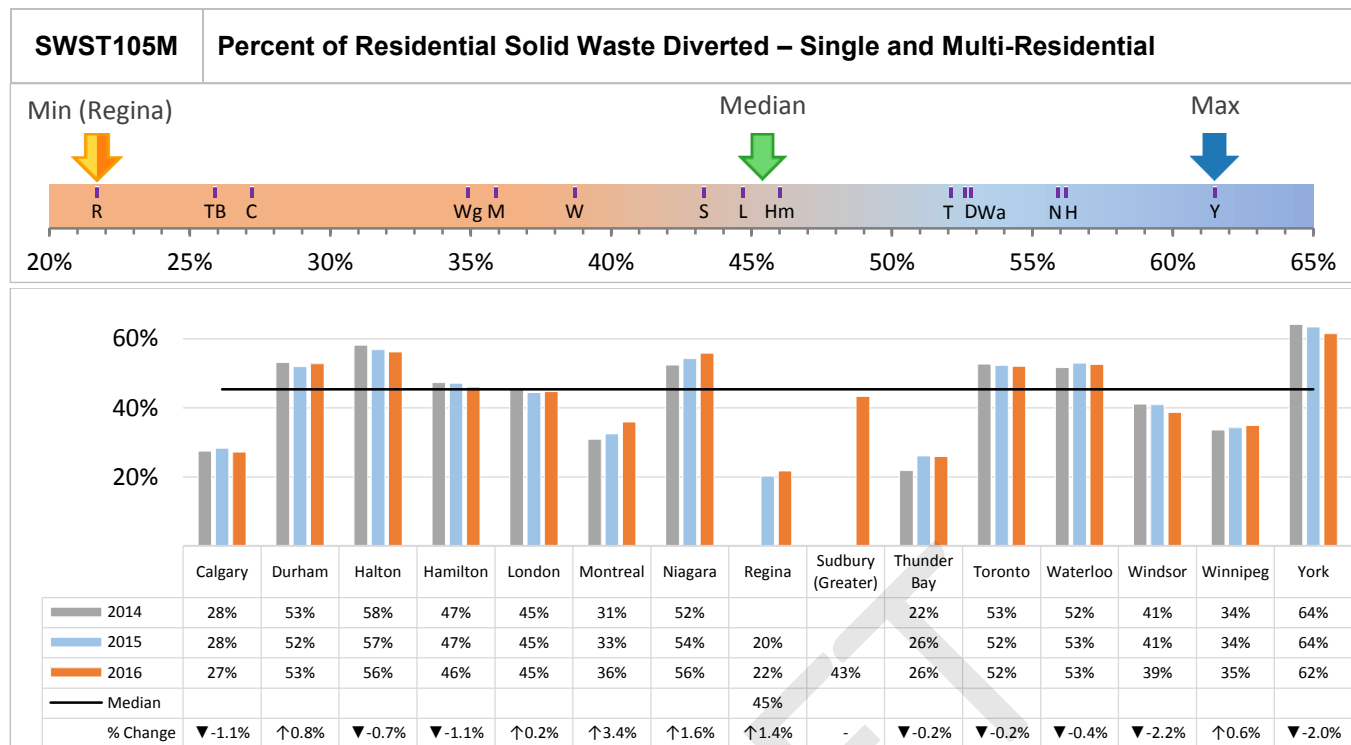
- **Diversion Efforts:** The nature and extent of a municipality's diversion efforts, including the enforcement of the program, impacts the type and amount of material included in waste collection.
- **Complaints:** Definition of complaint vs. an inquiry; who receives the complaint (upper tier vs. local municipality, vs. local contractor); changes in service and weather conditions which impede service
- **Size of Service Area:** Density (stops per km); geographical size of service area

Waste Transfer and Disposal

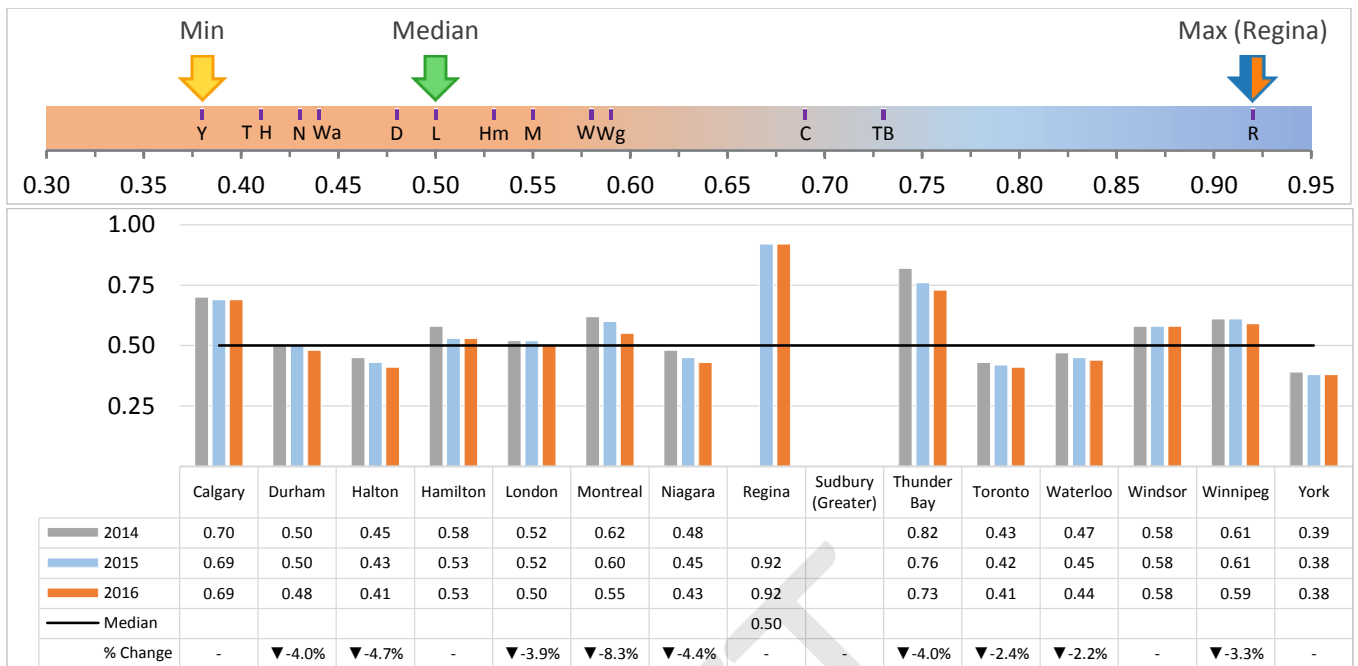
- **Diversion Efforts:** The nature and extent of a municipality's diversion efforts.
- **Sites:** Number of active landfill sites, soil conditions on the landfill site and surrounding sites, and number of sites under perpetual care, e.g. landfill liability impact
- **Competition:** Presence of competitive markets
- **Disposal Options:** Availability of landfill, incineration (energy from waste) options, export
- **Complaints:** Definition of complaint vs. an inquiry, who receives the complaint (upper tier vs. local municipality, vs. local contractor), adjacent land uses to transfer or disposal sites

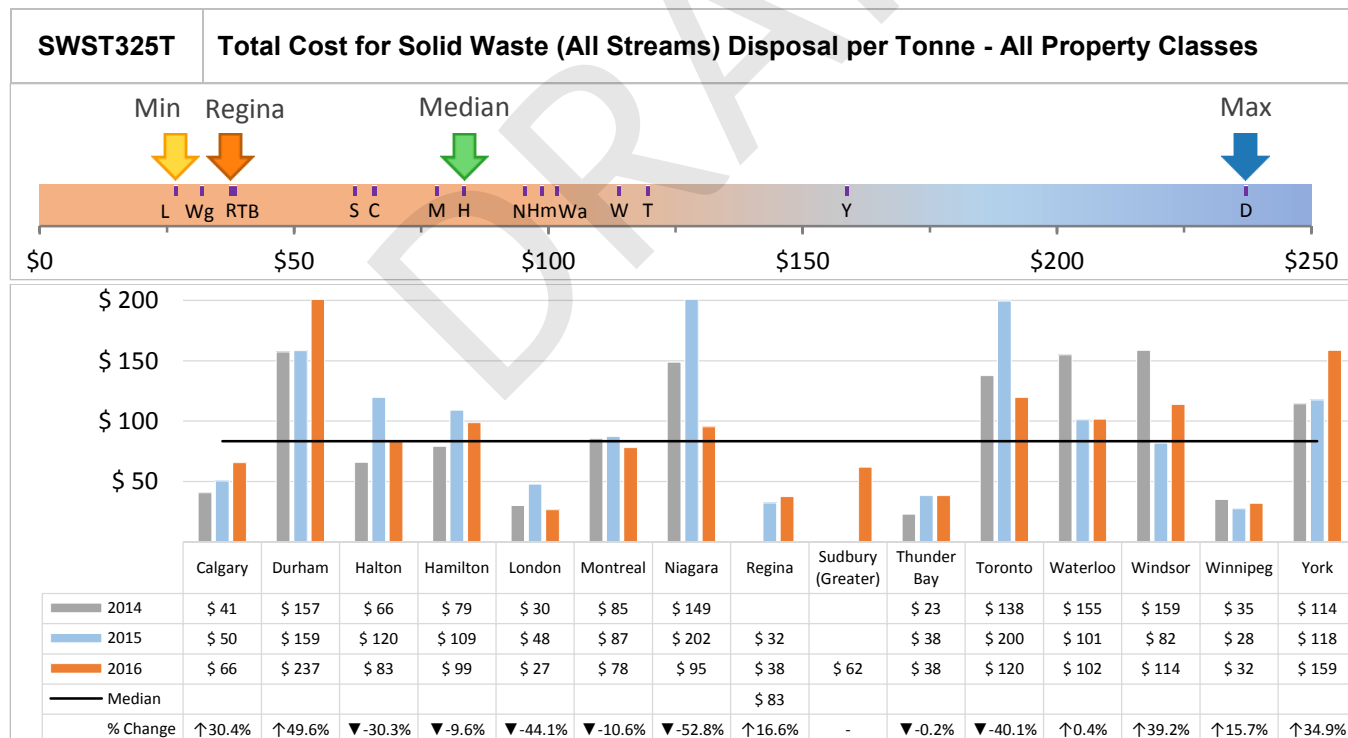
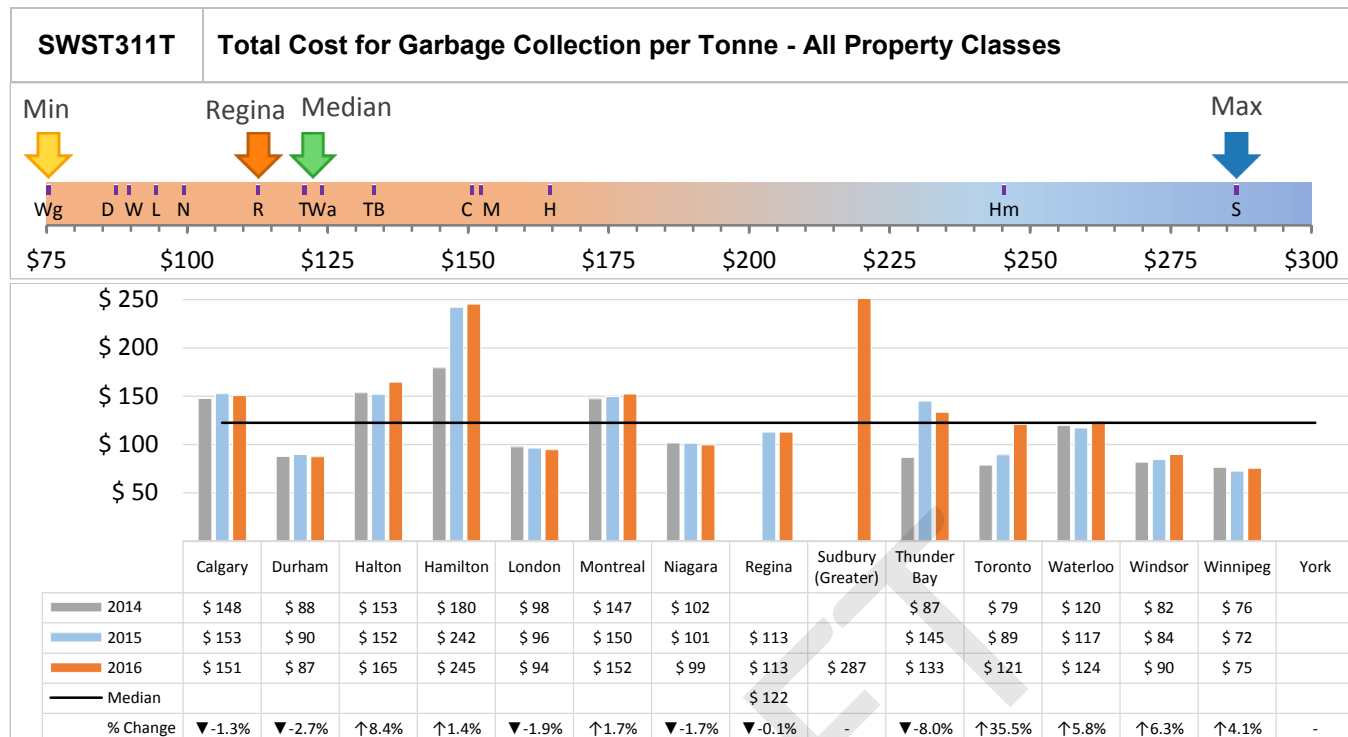
Waste Diversion

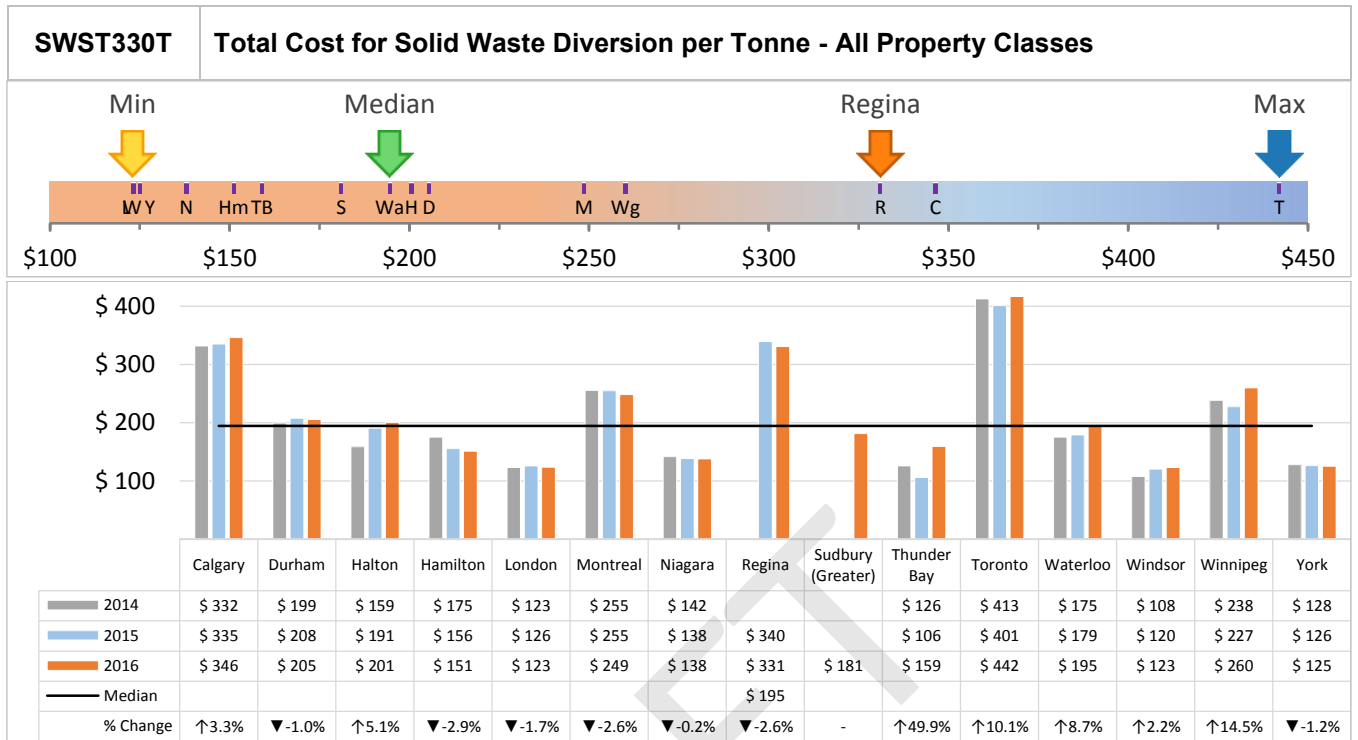
- **Markets:** Availability, demand, pricing, quality and influences of external programs
- **Promotion:** The effort expended on promotion of diversion programs, the level of public participation and influences of external programs
- **Incentives:** Partial or full user pay programs for waste collection and increased disposal fees can result in increases in diversion.
- **Enforcement:** The effort expended on the enforcement of the diversion programs.
- **Stewardship:** Mandated best practices and associated funding; designation of new materials, e.g. accepted stewardship programs



SWST220	Tonnes of Residential Solid Waste Disposed per Household
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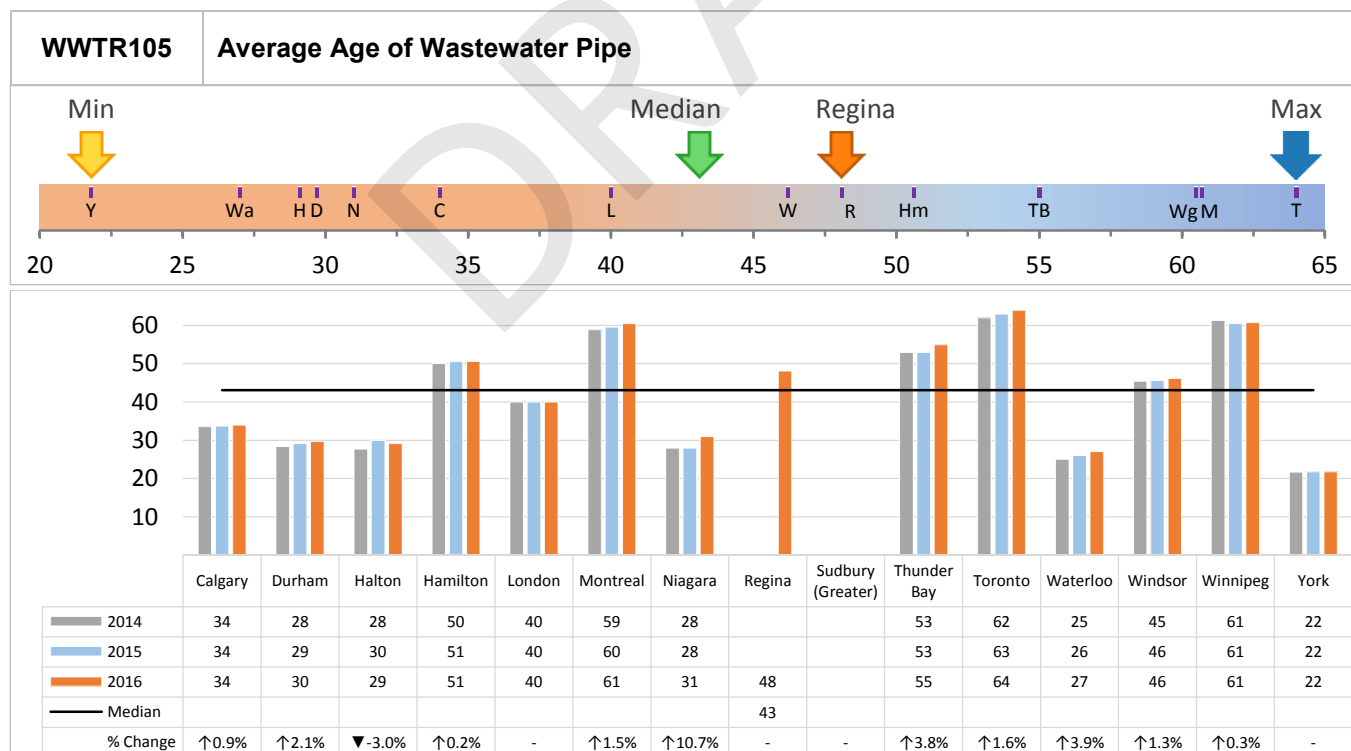


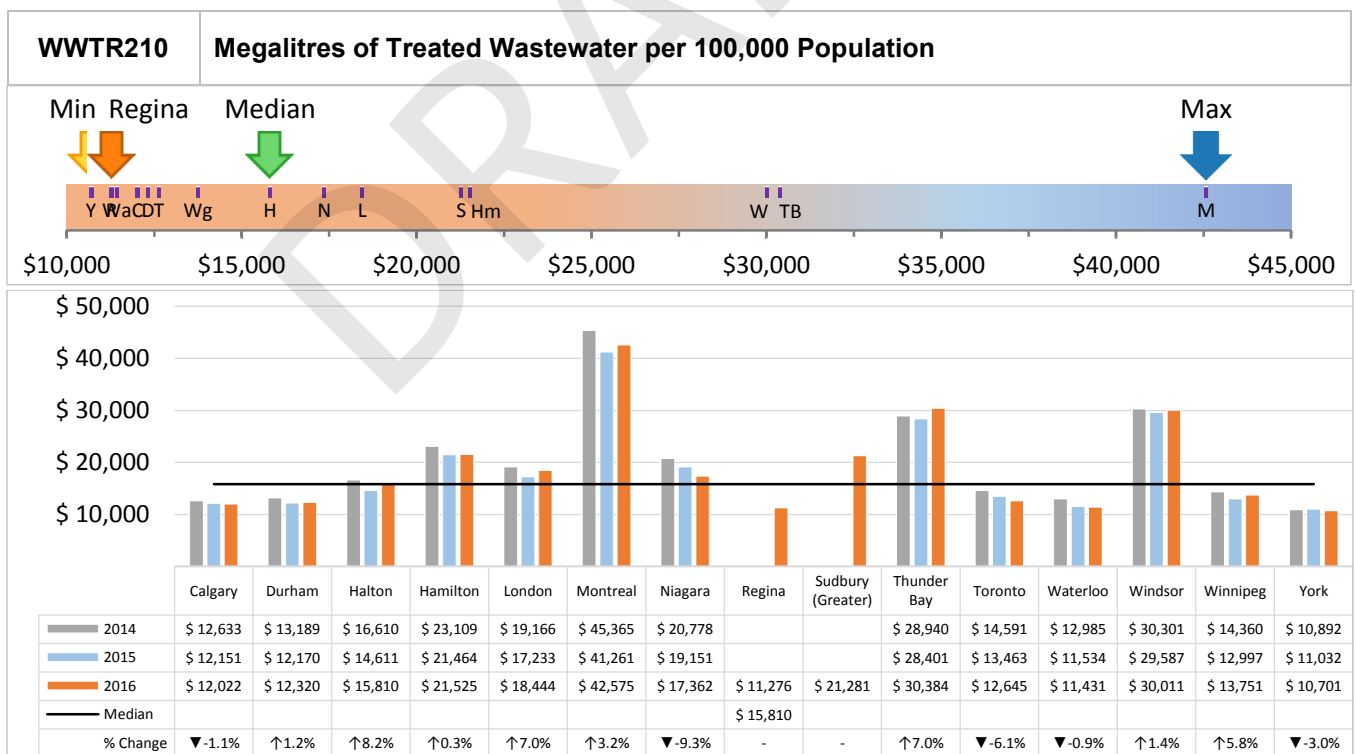
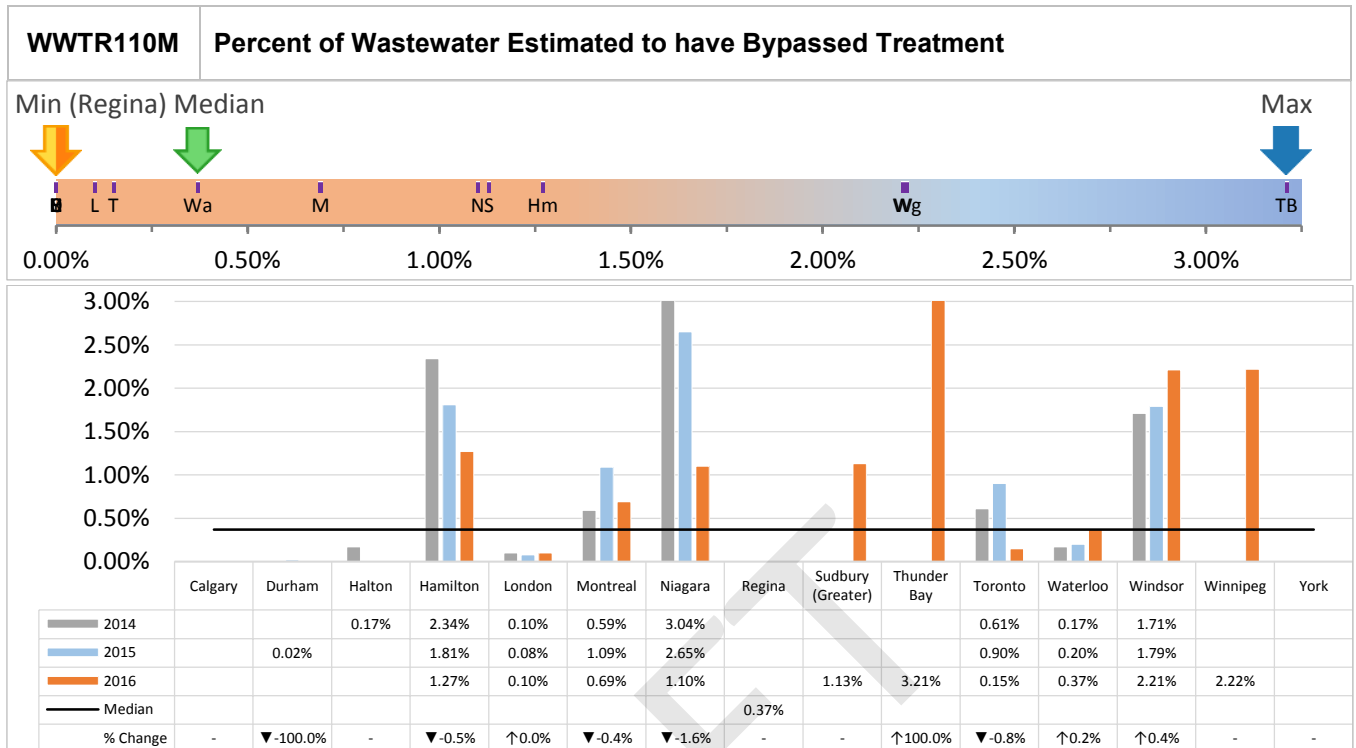
Wastewater

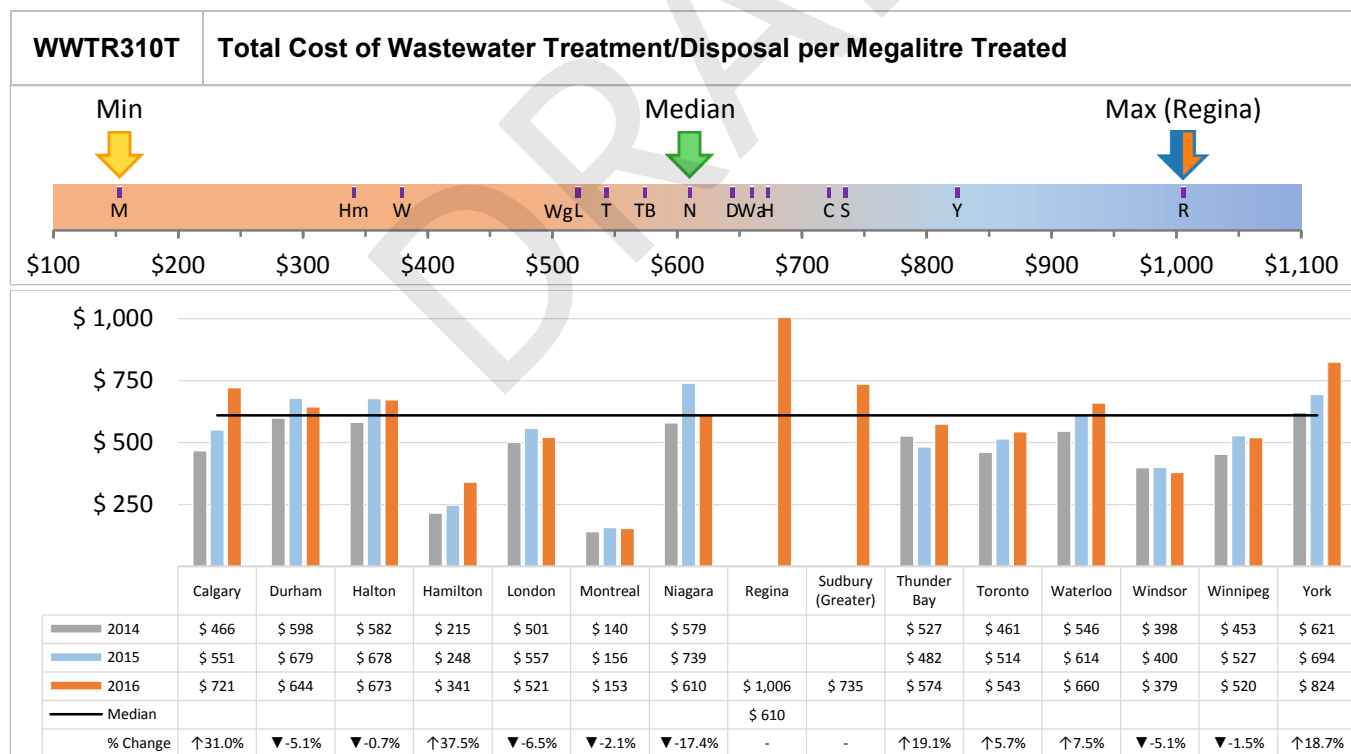
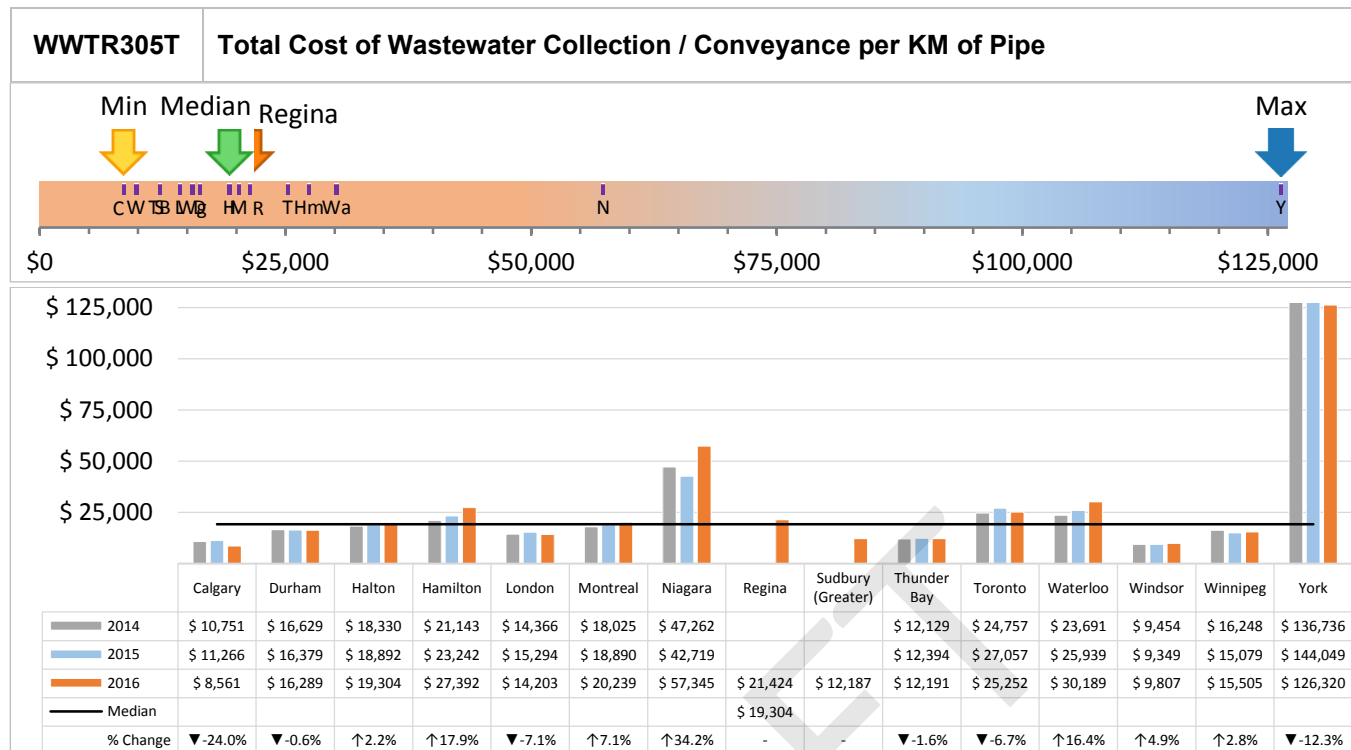
Influencing Factors

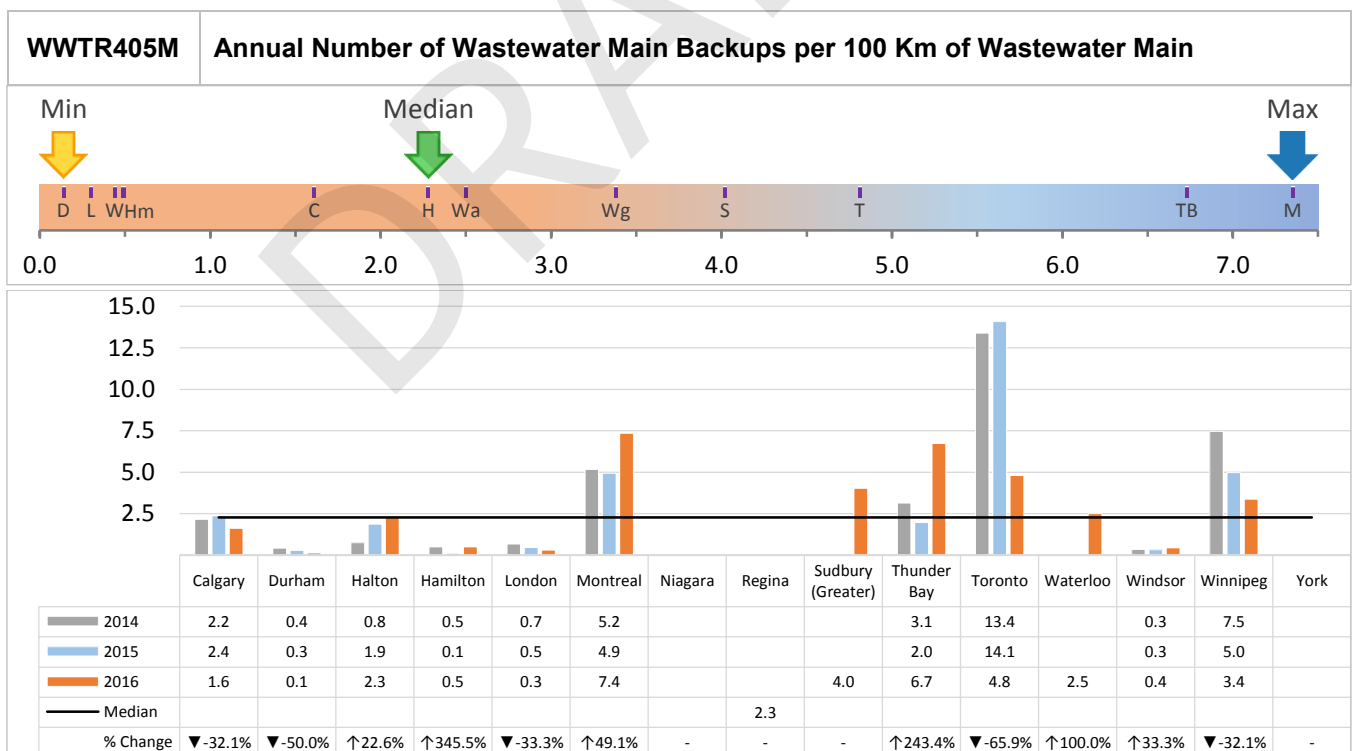
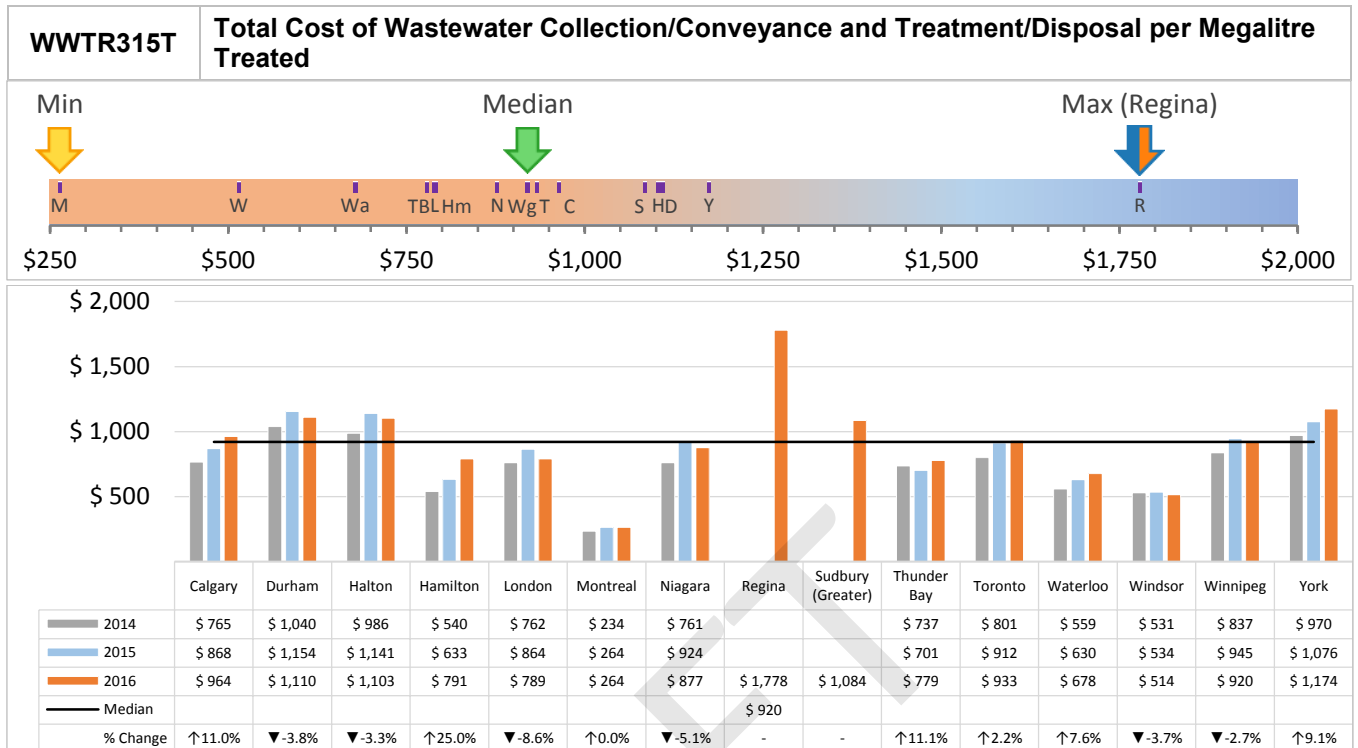
Influencing factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Wastewater Service, keep in mind the following influencing factors:

- **Age of Infrastructure:** Age and condition of wastewater collection system and frequency of maintenance costs
- **Amortization Costs:** Amortization costs vary depending on the age of the infrastructure and the scope of capital programs and asset capitalization patterns
- **Conservation Programs:** Extent municipal water conservation programs can impact water consumption and wastewater treated
- **Government Structure:** Single-tier service providers with jurisdiction over the wastewater system vs. two-tier system where the responsibility for wastewater service is divided between the local municipalities and the Regional municipality
- **Policy and Practices:** Frequency of wastewater collection system maintenance activities, collection system age, condition and the type of pipe material
- **Supply and Demand:** The respective volume of wastewater generated relative to the total system demand. The quantity of wastewater flows from ICI sectors relative to residential demand.
- **Treatment Plants:** Number, size and complexity of the wastewater collection systems and treatment plants operated
- **Urban Density:** Proximity of pipes to other utilities increases the cost for infrastructure repair and replacement
- **Weather Conditions:** Negative impacts are associated with more severe and frequent extreme weather events.







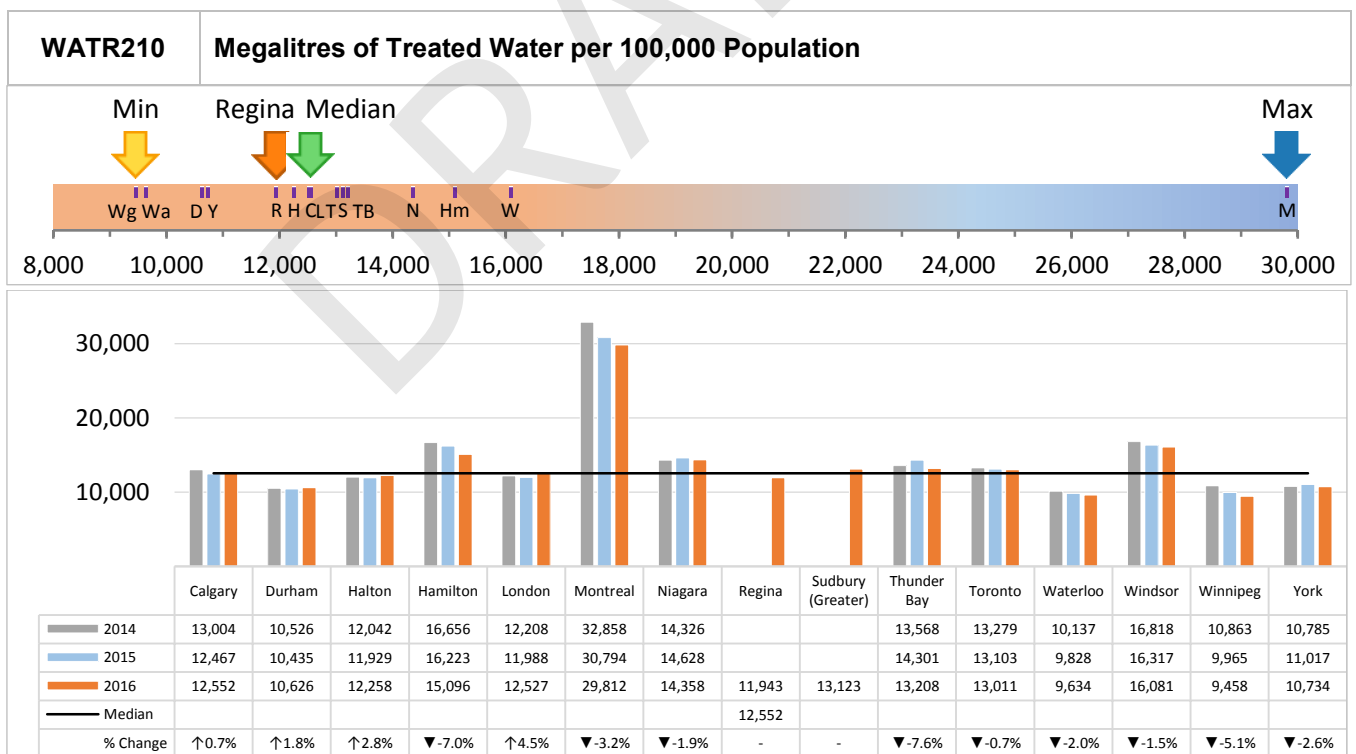
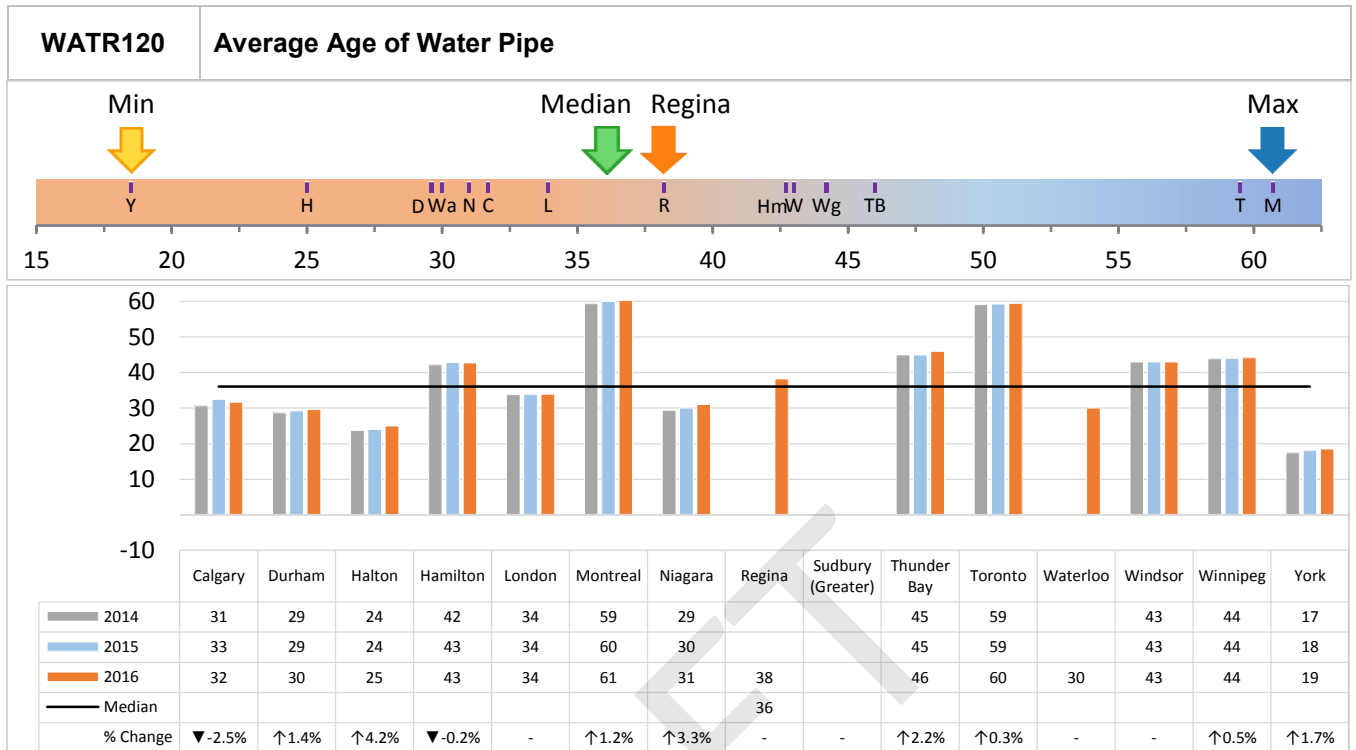


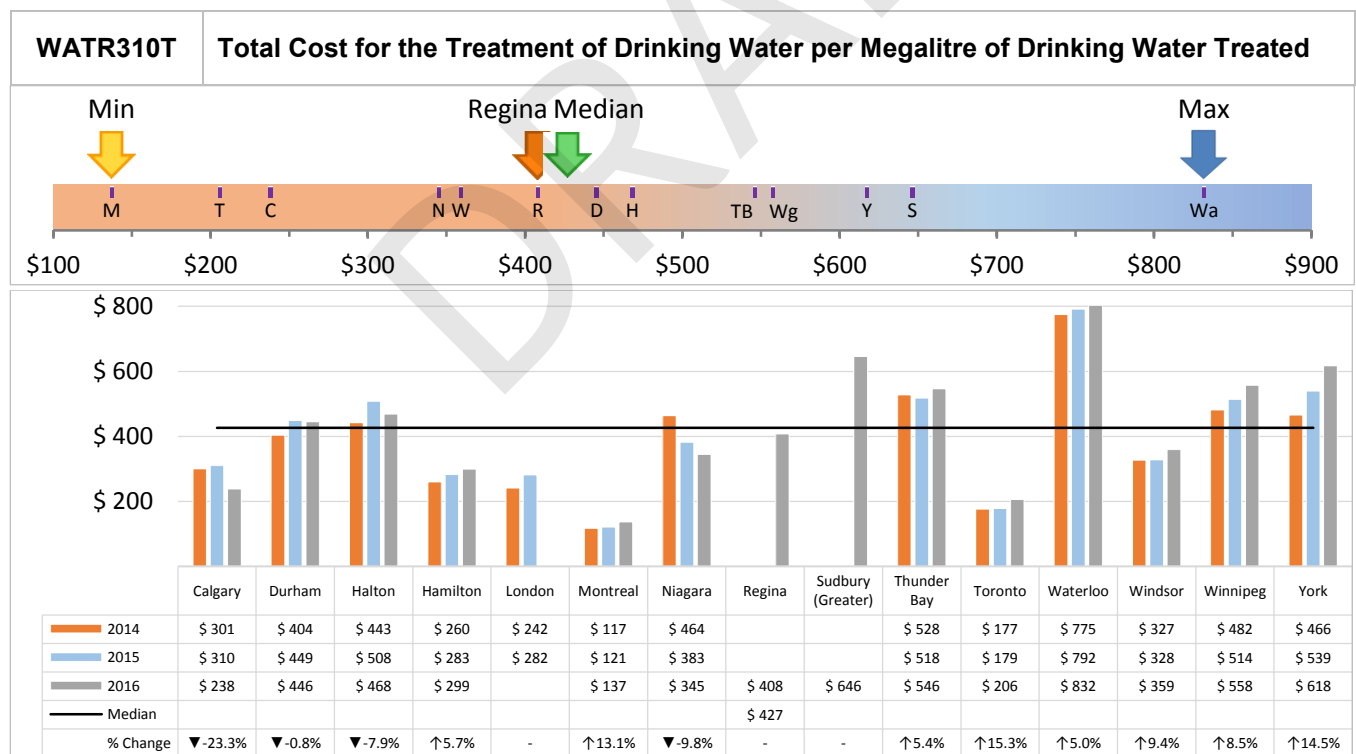
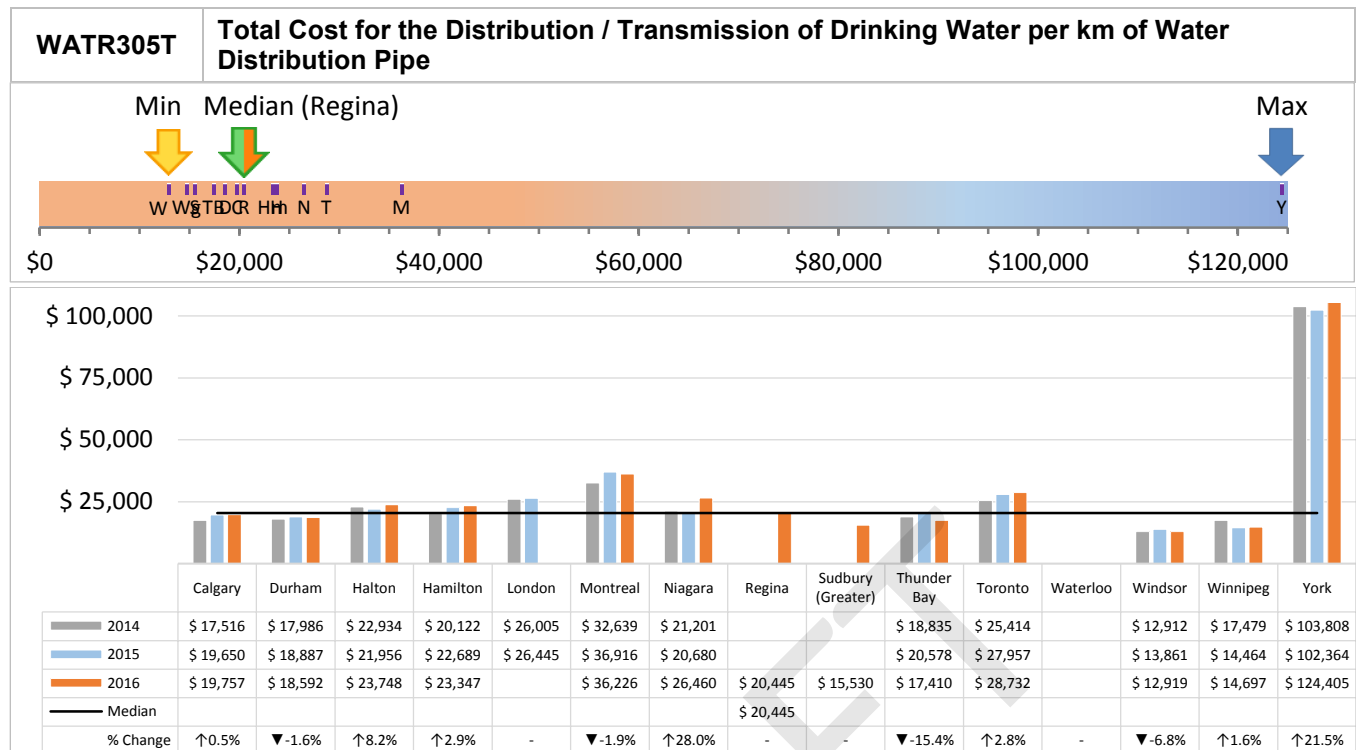
Water

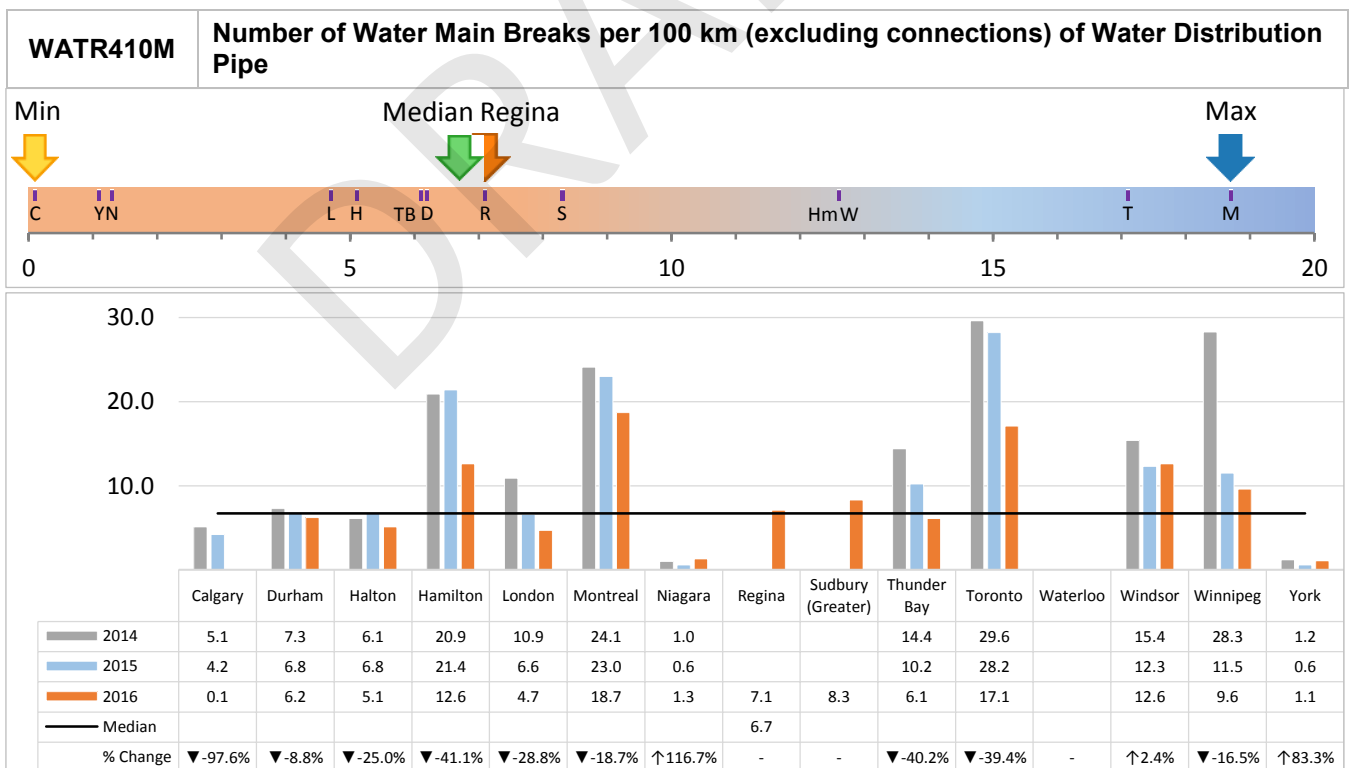
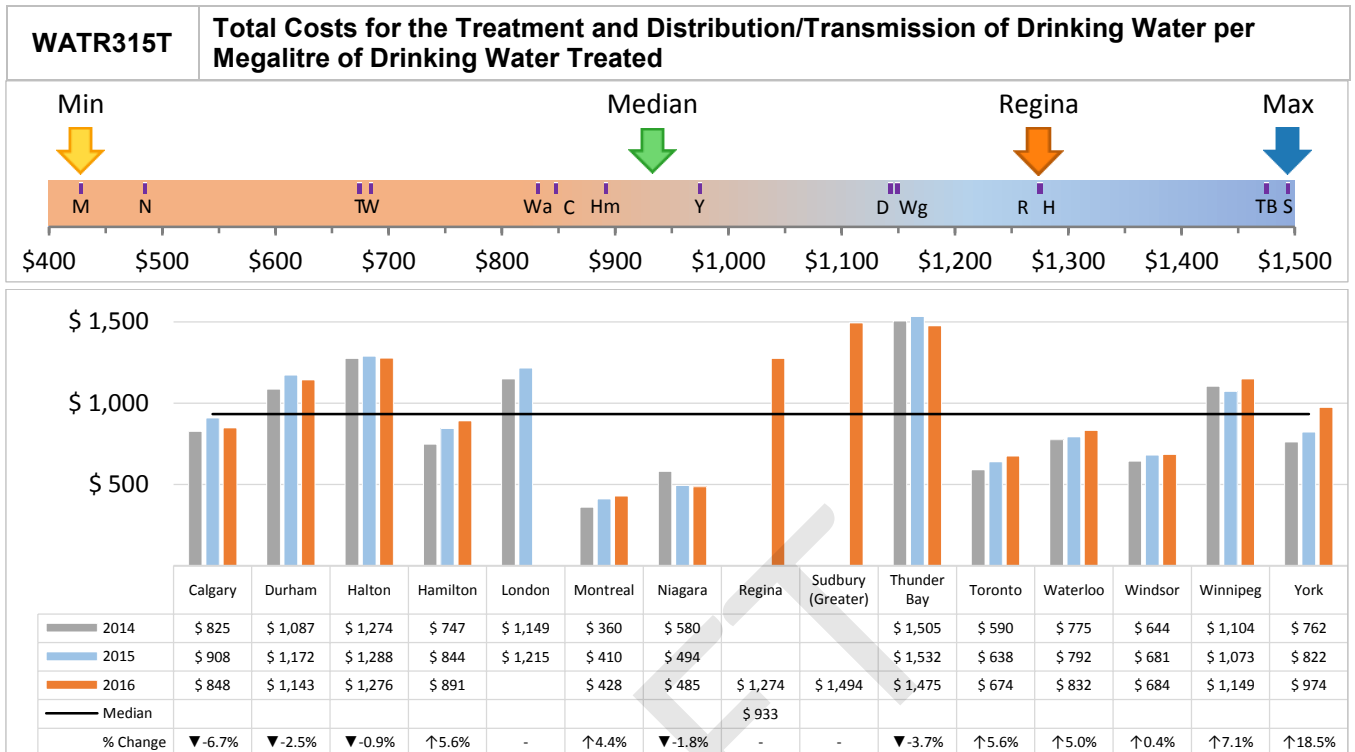
Influencing Factors

Influencing factors can create variances in comparison data from year-to-year and municipality-to-municipality. For the Water Service, keep in mind the following influencing factors:

- **Age of Infrastructure:** The age and condition of water distribution system, the type of water distribution pipe material and the frequency of maintenance activities
- **Amortization Costs:** Amortization costs vary widely between municipalities depending on the age of the infrastructure assets and the scope of ongoing capital programs. The size, scope and dollar value of capital projects will impact amortization costs annually.
- **Conservation Programs:** The extent that municipal water conservation programs can impact water consumption.
- **Government Structure:** Single-tier service providers with jurisdiction over the water system vs. two-tier system where the responsibility for water service is divided between the local municipalities and the regional municipality
- **Provincial Standards:** Specific municipal water quality requirements may exceed provincial regulations.
- **Supply and Demand:** Cost is impacted by the water source (ground water or surface water), the resulting treatment costs and the number of independent water supply/distribution systems operated and size of the geographic area serviced. Variation in supply to the ICI and residential sectors, relative to total system demand
- **Treatment Plants:** Number, size and complexity of a municipality's water treatment plants; current capacity utilization to meet normal demands; the reserve capacity available to meet increased demands during droughts or emergency conditions
- **Urban Density:** The proximity of pipes to other utilities increases the cost for infrastructure repair and replacement.
- **Weather Conditions:** The negative impacts associated with more severe and frequent extreme weather.







Appendix 3 – Service Partner Contact Information

Economic Development Regina

255, 1919 Rose Street
Regina, Saskatchewan S4P 3P1
Fax: 306-352-1630
Phone: 306-522-0227
Contact: Mr. John Lee

Regina Exhibition Association Limited

PO Box 167
1700 Elphinstone Street
Regina, Saskatchewan S4P 2Z6
Fax: 306-565-3443
Phone: 306-781-9200
Contact: Ms. Denise Wanner

Regina Downtown

140 – 2401 Saskatchewan Drive
Regina, Saskatchewan S4P 4H8
Fax: 306-359-9060
Phone: 306-359-7541
Contact: Ms. Judith Veresuk

Buffalo Pound Water

c/o City of Regina
Queen Elizabeth II Court
PO Box 1790
Regina, Saskatchewan S4P 3C8
Fax: 306-694-6050
Phone: 306-694-1377
Contact: Mr. Ryan Johnson

Regina's Warehouse Business Improvement District

202 – 1275 Broad Street
Regina, Saskatchewan S4R 1Y2
Fax: 306-585-1765
Phone: 306-585-3948
Contact: Ms. Leasa Gibbons

Regina Public Library

2311 – 12th Avenue
PO Box 2311
Regina, Saskatchewan S4P 3Z5
Fax: 306-352-5550
Phone: 306-777-6060
Contact: Ms. Gail Kruger

Appendix 4 – Glossary of Terms

Accrual Accounting: the accrual basis of accounting recognizes revenues as they are earned and measurable; expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay. This is also known as the full accrual basis of accounting. Prior to 2009, municipal governments did not capitalize tangible capital assets and recorded them as expenditures. This was the only exception to the accrual basis of accounting and therefore municipal accounting was previously referred to as the modified accrual basis of accounting.

Accrued Benefit Liability: the amount recorded in the Statement of Financial Position representing the present value of the expected payouts for benefits which employees have earned at year end, after allowing for the required smoothing of actuarial gains and losses. Public Sector Accounting Standards requires amortization of each actuarial gain or loss over the Expected Average Remaining Service Life of the employee group, at the time of the actuarial valuation. This net liability may be lower than the gross liability when actuarial losses exceed gains, or larger than the gross liability when gains exceed losses.

Accrued Benefit Obligation: the present value of the expected payouts for benefits which employees have earned at year end. This amount is calculated by the City's actuaries every three years and updated based on actual data between valuations.

Accumulated amortization: the sum of all amortization expensed on a given asset or asset class to-date.

Accumulated surplus: the difference between the City's financial and non-financial assets and its liabilities. The accumulated surplus represents the net financial and physical assets / resources available to provide future services. It is the sum of amounts invested in: tangible capital assets; the operating, capital, reserve and reserve funds; net of amounts to be recovered from future revenues.

Amortization expense: annual charge to expense to represent allocation of an asset's cost over its useful life.

Amounts to be recovered: the sum of items that have not been included in previous budgets and that will be recovered from future rates or taxes. Amounts to be recovered consist of outstanding debt, unfunded future employment costs, unfunded landfill post-closure costs, as well as unfunded environmental, property and liability claims.

Assets: assets have three essential characteristics: (1) they embody a future benefit that involves a capacity, singly or in combination with other assets, to provide future net cash flows or to provide goods and services; (2) the government can control access to the benefit; and (3) the transaction or event giving rise to the government's control of the benefit has already occurred.

Benchmarking: the measurement of the quality of an organization's policies, programs, services, etc., and their comparison with similar measurements of its peers. The objectives of benchmarking are: (1) to determine what and where improvements are called for; (2) to analyze how other organizations achieve their high performance levels; and (3) to use this information to improve performance.

Brownfield development: undeveloped or previously developed properties that may be contaminated. These are usually, but not exclusively, former industrial or commercial properties that may be underutilized, derelict or vacant.

Budget – operating/utility: an outline of the government's operating/utility revenue and expense plan for the upcoming year. The Operating/Utility Budget is formally presented early each year and is subject to public consultation and debate prior to approval. The Operating/Utility Budget sets out the amount of taxes to be collected for the year, fees to be charged and authorized expenses.

Budget – capital: an outline of the government's capital revenue and expense plans for the upcoming year. It is the process of allocating resources for major capital projects, investment and expenditures.

Business Improvement District (BID): a business improvement district is an association of commercial property owners and tenants within a defined districts who work in partnership with the City to create a thriving, competitive and safe business areas that attract shoppers, diners, tourists and new businesses.

Canadian Professional Accountants of Canada (CPA Canada): CPA Canada conducts research into current business issues and supports the setting of accounting, auditing and assurance standards for business, not-for-profit organizations and government.

Consolidated statements: financial statements which include all of the entities controlled by the City.

Consolidation: inclusion of all entities controlled by the City, except for those which qualify as government business enterprises, on a line-by-line basis in the City's financial statements.

Contingent Liabilities: possible obligations that may result in the future sacrifice of economic benefits arising from existing conditions or situations involving uncertainty. The uncertainty will ultimately be resolved when one or more future events not wholly within the government's control occur or fail to occur. Resolution of the uncertainty will confirm the incurrence or non-incurrence of a liability.

Contra-account: an account in the financial records that offsets or reduces the balance of a related account. For example, Accumulated Amortization of an asset class is contra to the Tangible Capital Asset account for that same class.

Contractual Obligations: obligations of a government to others that will become liabilities when the terms of a contract or agreement are met.

Dashboard: a reporting tool that visually displays an organization's performance status on a collection of performance indicators. It provides decision makers with easily accessible information to inform decisions about service delivery and the performance of parts or the whole of an organization.

Debenture: a debt instrument where the issuer promises to pay interest and repay the principal by the maturity date. It is unsecured, meaning there is no lien on any specific asset.

Debt: a financial obligation to another entity from borrowing money.

Deferred revenue: amounts received regarding obligatory reserve funds or funds with other internal or external restrictions, which have remained unspent at year end. These amounts are shown with liabilities and are recognized in revenue when the revenues are earned, which may include spending the monies for their intended purpose.

Deficit: the amount, if any, by which government expenses exceed revenues in any given year. Unlike the senior levels of government, municipalities cannot budget to run a deficit.

Fair Value: the price that would be agreed upon in an arm's length transaction and in an open market between knowledgeable, willing parties who are under no compulsion to act. It is not the effect of a forced or liquidation sale.

Financial Assets: assets that could be used to discharge existing liabilities or finance future operations and are not for consumption in the normal course of operations. Financial assets include cash; an asset that is convertible to cash; a contractual right to receive cash or another financial asset from another party; a temporary or portfolio investment; and a financial claim on an outside organization or individual.

Fiscal Year: the City of Regina's fiscal year runs from January 1 to December 31.

GAAP: generally accepted accounting principles, as laid out in the relevant Handbook – the Public Sector Accounting Handbook for government organizations and the CPA Canada Handbook.

GAAS: generally accepted auditing standards. Standards established by CPA Canada for use by public accountants when conducting external audits of the financial statements.

Government Business Enterprise (GBE): an organization that has all of the following characteristics: (1) it is a separate legal entity with the power to contract in its own name and that can sue and be sued; (2) it has been delegated the financial and operational authority to carry on a business; (3) it sells goods and services to individuals and organizations outside of the government reporting entity as its principal activity; and (4) it can, in the normal course of its operations, maintain its operations and meet its liabilities from revenues received from sources outside of the government reporting entity.

Greenfield development: new developments that occur on lands located at the city's periphery that have not previously been developed. New servicing such as roads, water and sewer are all requirements for greenfield development.

GST: the sales tax levied by the federal government on goods and services.

Indemnity: an agreement whereby one party agrees to compensate another party for any loss suffered by that party. The City can either seek or provide indemnification.

Infrastructure: the facilities, systems and equipment required to provide public services and support private sector economic activity including network infrastructure (e.g., roads, bridges, water and wastewater systems, large information technology systems), buildings (e.g., hospitals, schools, courts) and machinery and equipment (e.g., medical equipment, research equipment).

Key Performance Indicators (KPI): a set of quantifiable measures that an organization uses to gauge or compare performance in terms of meeting their strategic and operational goals.

Liabilities: are present obligations of a government to others arising from past transactions or events, the settlement of which is expected to result in the future sacrifice of economic benefits. These liabilities have three essential characteristics: (1) they embody a duty or responsibility to others, leaving a government little or no discretion to avoid settlement of the obligation; (2) the duty or responsibility to others entails settlement by future transfer or use of assets, provision of goods or services, or other form of economic settlement at a specified or determinable date, on occurrence of a specified event, or on demand; and (3) the transactions or events obligating the government have already occurred.

LTD: Long Term Disability.

Multi-employer Pension Plan: is a defined benefit pension plan to which two or more governments or government organizations contribute, usually pursuant to legislation or one or more collective bargaining agreements. The main distinguishing characteristic of a multi-employer plan is that the contributions by one participating entity are not segregated in a separate account or restricted to provide benefits only to employees of the entity and, thus may be used to provide benefits to employees of all participating entities.

Net Book Value of Tangible Capital Assets: historical cost of tangible capital assets less both the accumulated amortization and the amount of any write-downs.

Net Debt: the difference between the City's total liabilities and financial assets. It represents the City's future revenue requirements to pay for past transactions and events.

Non-Financial Assets: assets that normally do not generate cash capable of being used to repay existing debts. For the Province, it comprises tangible capital assets and net assets of broader public sector organizations.

Prepaid Expenses: prepaid expenses are non-financial assets which result when payments are made in advance of the receipt of goods or services. Prepaid expenses may arise from payments for insurance premiums, leases, professional dues, memberships and subscriptions.

PSAS: the CPA Canada Public Sector Accounting Handbook sets standards and provides guidance for financial and other performance information reported by the public sector.

Present Value: the current worth of one or more future cash payments, determined by discounting the payments using a given rate of interest.

Realized Gains and Losses: gains/losses resulting from selling assets at a price higher/lower than the original purchase price.

Recognition: the process of including an item in the financial statements of an entity.

Reserves and reserve funds: fiscal and accounting entity segregated by Municipal Council for the purpose of carrying on specific activities or attaining certain objectives in accordance with internally or externally established restrictions or limitations.

RRI: the Regina Revitalization Initiative is the largest revitalization project in the City of Regina's history and begins with the construction of a new stadium at Evraz Place.

Service Agreement Fee: amounts collected from developers through Servicing Agreements entered into by the City and the Developer in respect of the development Area, which must be spent in a prescribed manner.

Standard & Poor's - S & P: the world's leading index provider and the foremost source of independent credit ratings. Standard & Poor's has been providing financial market intelligence to decision-makers for more than 150 years.

Straight-Line Basis of Amortization: a method whereby the annual amortization expense is computed by dividing (1) the historical cost of the asset less the residual value by (2) the number of years the asset is expected to be used.

Surplus: the amount by which revenues exceed expenses in any given year.

Tangible Capital Assets: physical assets including land, buildings, transportation and transit infrastructure, water and wastewater infrastructure, vehicles and equipment. These assets are recorded in the City's consolidated financial statements for the first time in 2009.

The Cities Act 2002: the Statutes of Saskatchewan that outlines the broad permissive powers of the City of Regina to pass by-laws that range from public safety, to the City's economic, social and environmental wellbeing.

Total Debt: City's total borrowings outstanding.

Transfer Payments: grants or transfers of monies to individuals, organizations or other levels of government for which the government making the transfer does not receive any goods or services directly in return, as would occur in a purchase or sale transaction; expect to be repaid, as would be expected in a loan; or expect a financial return, as would be expected in an investment.

Unrealized Gain or Loss: an increase or decrease in the fair value of an asset accruing to the holder. Once the asset is disposed of or written off, the gain or loss is realized.

WCB: Workers' Compensation Board, Saskatchewan.



2017
Public Accounts

Year Ended December 31, 2017

DRAFT

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May 8, 2018

His Worship the Mayor and Members of Council;

In accordance with Section 156 of *The Cities Act* and *The Cities Regulations*, I am submitting the City of Regina Public Accounts for the year ended December 31, 2017.

This report is divided into the following sections:

1. City Council Remuneration and Expenses
2. Grants – City of Regina
3. Employee Remuneration – General Municipal, Regina Police Services, Regina Exhibition Association Limited, Regina Public Library, Buffalo Pound Water Treatment Corporation, Economic Development Regina Inc., and Regina Downtown Business Improvement District
4. Expenditures – City of Regina, Regina Police Services, Regina Exhibition Association Limited, Regina Public Library, Buffalo Pound Water Treatment Corporation, Economic Development Regina Inc., Regina Downtown Business Improvement District, and Regina's Warehouse Business Improvement District

Each section contains notes detailing the reporting requirements and provides an explanation of the contents.

The statements and schedules in this report include information on all City of Regina operations, Regina Exhibition Association Limited, Regina Public Library, Buffalo Pound Water Treatment Corporation, Economic Development Regina, Regina Downtown Business Improvement District and Regina's Warehouse Business Improvement District.

The City of Regina Annual Report, Regina Exhibition Association Limited, Regina Public Library, Buffalo Pound Water Treatment Corporation, Economic Development Regina, Regina Downtown Business Improvement District and Regina's Warehouse Business Improvement District Annual Reports also form part of the Public Accounts. The annual reports provide information on 2017 actual and budgeted revenues and expenses.

Respectfully submitted,



June Schultz, CPA, CMA
Director, Finance

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**City Council Remuneration
and Expenses**

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City Council Remuneration and Expenses

For the Year Ended December 31, 2017
(in dollars)

	Base Salary	Deputy Mayor Salary	Travel Per Diems	Total Remuneration
Mayor				
Fougere, Michael	111,739			111,739
Councillors				
Bresciani, Lori	37,401		400	37,801
Bryce, Sharron	37,401	600	400	38,401
Findura, John	37,401	600	700	38,701
Flegel, Jerry	37,401		400	37,801
Hawkins, Bob	37,401	600		38,001
Mancinelli, Jason	37,401			37,401
Murray, Joel	37,401	600	1,400	39,401
O'Donnell, Mike	37,401	600		38,001
Stevens, Andrew	37,401	600		38,001
Young, Barbara	37,401		400	37,801

Expenses

	Travel	Leased Car	Communications	Total Expenses
Mayor				
Fougere, Michael	7,700	11,501		19,201
Councillors				
Bresciani, Lori	2,180		5,506	7,686
Bryce, Sharron	2,945		2,668	5,613
Findura, John	4,365		3,007	7,372
Flegel, Jerry	4,411		41	4,452
Hawkins, Bob	489		7,441	7,930
Mancinelli, Jason	1,531			1,531
Murray, Joel	7,612		390	8,002
O'Donnell, Mike	3,287			3,287
Stevens, Andrew	738		9,135	9,873
Young, Barbara	2,656		5,813	8,470

See accompanying notes.

Notes to City Council Remuneration and Expenses

For the Year Ended December 31, 2017

(in dollars)

Note 1

City Council remuneration and expenses have been reported in accordance with Section 9 of *The Cities Regulations*.

Note 2

Travel per diems are allowances paid to Councillors when they travel out of the city on City business. The per diem rate is \$100 per day.

Note 3

Travel includes all 2017 travel expenses incurred by the Mayor and Councillors, whether paid to the Mayor and/or Councillors or on their behalf. Travel expenses represent expenses, including conference registration fees, paid directly by the City of Regina.

Note 4

Each Councillor has an annual budget of \$10,000 that covers travel, travel per diems and communication expenses. Communication expenses include ward newsletters and community newsletter advertisements.

The following table summarizes the expenses incurred for each Councillor in 2017:

Councillor	2017 Expenses
Bresciani, Lori	8,086
Bryce, Sharron	6,013
Findura, John	8,072
Flegel, Jerry	4,852
Hawkins, Bob	7,930
Mancinelli, Jason	1,531
Murray, Joel	9,402
O'Donnell, Mike	3,287
Stevens, Andrew	9,873
Young, Barbara	8,870

Notes to City Council Remuneration and Expenses

For the Year Ended December 31, 2017

(in dollars)

Note 5

Each Councillor has an annual budget of \$3,800 that covers home and business office services. Home and business office services include: computer, copier, facsimile, computer modem line, public telephone line, services, electronic organizer, office supplies and mobile devices.

The following table summarizes the expenses incurred for each Councillor in 2017:

Councillor	2017 Expenses
Bresciani, Lori	1,479
Bryce, Sharron	2,943
Findura, John	970
Flegel, Jerry	3,667
Hawkins, Bob	1,063
Mancinelli, Jason	1,151
Murray, Joel	1,756
O'Donnell, Mike	2,576
Stevens, Andrew	1,171
Young, Barbara	1,791

Board Remuneration and Expenses

For the Year Ended December 31, 2017

(in dollars)

Board Member	Board Payments	Board Travel
Board of Police Commissioners		
Fougere, Michael	1,076	
Young, Barbara	1,159	2,340
Murray, Joel	1,159	2,323
Pankratz, Vic	1,080	
Selinger, Gordon	1,080	2,668
Board of Regina Public Library		
Brenner, Elmer	1,920	1,049
Bryce, Sharron	1,200	
Fougere, Michael	560	
Gavigan, Marjorie	2,160	494
Grebinski, Starla	2,640	40
Kapoor, Renu	480	
Kivisto, Elaine	1,920	145
Kobayashi, Cindy	2,400	4,704
Lucke, Darryl	380	
March-Burwell, Barbara	2,960	515
Quinlan, Sean	8,620	110
Board of Buffalo Pound Water Treatment Corporation		
Bellows, Derrick	8,458	218
Ben Boots	11,128	1,860
Judy May	17,575	655
Chuck McDonald	20,697	1,270

Board Remuneration and Expenses

For the Year Ended December 31, 2017

(in dollars)

Board Member	Board Payments	Board Travel
Daryl Posehn	11,778	386
Dave Richards	17,612	502
Dale Schoffer	21,475	943

Board of Regina Exhibition Association Limited

Budzak, Ken	1,940	
Fix, W. Michael	4,240	
Gibbons, Karen	4,060	
Kelly, Patrick	1,520	
Lavallee, Jaime	480	
MacPherson, Jeff	15,240	
Masters, Sandra	11,640	4,249
McCrum, Kathy	1,360	
Meloche, Marty	3,440	
Nisbett, Rob	1,440	
Selinger, Gordon	3,120	
Stefan, Mark	3,760	
Stephenson, Tiffany	1,280	
Sylvestre, Glenys	2,320	
Wasnik, Grant	4,720	

Notes to Board Remuneration and Expenses

For the Year Ended December 31, 2017

(in dollars)

Note 1

Board remuneration and expenses have been reported in accordance with Section 10 of *The Cities Regulations*.

Note 2

Board payments represent amounts paid to Members of the Board for attendance at Board meetings.

Board of Police Commissioners

Board Members receive an honorarium of \$90 per month. The honorarium rate where board travel is involved is \$100 per day.

Board of Regina Public Library

Travel per diems are paid to Board members when they travel out of the city on Board business. Board members receive an honorarium of \$80 per meeting attended and the Board Chair receives \$100 per meeting attended. The honorarium rate where board travel is involved is \$100 per day.

Board of Buffalo Pound Water Treatment Corporation

The City of Regina has two representatives on the Board of Buffalo Pound. Board members are paid an annual retainer to attend board and committee meetings.

Board of The Regina Exhibition Association Limited

Board members are paid meeting fees per compensation policy whereas the Board Chair receives \$120 per meeting attended, Committee Chair receives \$100 per meeting attended and other Board Directors are paid \$80 per meeting attended. Board members receive compensation of \$120 per day for travel to convention/training.

Board of Economic Development Regina Inc.

Board members are volunteer and are not paid to attend Board meetings.

Note 3

Board travel includes all 2017 travel and conference expenses incurred by Members of the Board that were funded by the respective Boards whether paid directly to the Members of the Board or on their behalf.

Grants

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Grants - City of Regina

For the Year Ended December 31, 2017

(in dollars)

Name	Operating/ Capital	Subsidized Rent	Transit Subsidies	General Municipal	Library
				Tax Abatements and Exemptions	
101162901 Saskatchewan Ltd.				167,271	16,167
101172832 Saskatchewan Ltd.				155,272	15,007
101198620 Saskatchewan Ltd.				168,433	16,279
101212220 Saskatchewan Ltd.				63,310	6,119
101303416 Saskatchewan Ltd.				78,385	7,576
Al Ritchie Community Association Inc.	74,785				
Anagram Properties Inc.	105,000				
Art Gallery of Regina Inc.	82,000				
Aspire Attainable Housing Corporation	220,000				
Boardwalk Reit Properties Holdings Ltd.				73,033	7,059
Caledonian Curling Club		300,000			
Carmichael Outreach Incorporated	50,000		1,138		
City Centre Equities Inc., Harvard Developments Inc.				212,782	20,566
Deveraux Heights Developments Ltd.				128,806	12,449
Economic Development Regina Inc.	1,819,500				
FHQTC 2017 Sask First Nations Summer Head Office	70,000				
Gemard Holdings Ltd.				61,632	5,957
Habitat for Humanity Regina	210,000			2,928	283
Harbour View Estates Inc.				168,545	16,290
Heritage Community Association Inc.	77,702	30,649			
MacKenzie Art Gallery Inc.	310,000			148,167	14,321
Madison Manor Apartments GP Inc.				55,600	5,373.77
Madison Ridge Apartments GP Inc.				48,484	4,686.01
Mobile Crisis Services Inc.	136,350				
Mounted Police Heritage Centre	110,000			304,832	29,462
New Dance Horizons Inc.	53,000				
North Central Community Assoc	86,303		683		

See accompanying notes.

Grants - City of Regina

For the Year Ended December 31, 2017

(in dollars)

Name	Operating/ Capital	Subsidized Rent	Transit Subsidies	General Municipal	Library
				Tax Abatements and Exemptions	
North East Community Association Inc.	67,311				
North Ridge Development Corp	90,000				
NPR GP Inc.				168,462	16,282
Property Developments Ltd.				55,224	5,337.48
Queen City Eastview Community Association Inc	104,738				
Regina & District Food Bank Inc.	66,000			54,641	5,281.09
Regina Early Learning Centre Inc.	81,788				
Regina Education & Action On Child Hunger (REACH)	79,285	45,629			
Regina Exhibition Association Ltd.	9,700,000				
Regina Multicultural Council	62,000				
Regina Senior Citizens Centre Inc.	133,800				
Regina Symphony Orchestra Inc.	172,000				
Regina Treaty/Status Indian Services, Inc.	51,000		1,999		
Saskatchewan Science Centre Inc.	175,000			201,785	19,503
Silver Sage Holdings Ltd.				50,043	4,836.74
Skate Canada	50,000				
Sky Pointe Developments GP Inc.				63,310	6,119
Sterling Manor Apartments GP Inc.				115,899	11,202
Sterling Manor II Apartments GP Inc.				115,899	11,202
The Canadian Blood Services				54,003	5,219.42
The Globe Theatre Society	169,349			31,628	3,057
The Regina Plains Museum Inc.	120,000				
The University of Regina	16,000			212,633	20,551
Velocity Developments Ltd.	165,000				
Viterra Inc.				88,676	8,571
Western Canadian Music Alliance	50,000				

See accompanying notes.

Notes to Grants

For the Year Ended December 31, 2017

(in dollars)

Note 1

Grants have been reported in accordance with Subsection 9 (c) and (d) of *The Cities Regulations*.

Note 2

Grants are separated into a variety of categories in order to disclose the nature of grant or subsidy. Grants include all assistance paid by the City of Regina to organizations or individuals of \$50,000 or greater.

Operating/Capital Grants

Grants paid to organizations to assist them in their operations and/or capital projects. This also includes grants to assist organizations with conventions or shows held in the City.

Tax Abatements and Exemptions

Various tax abatements and exemptions given to organizations and approved by City Council under Sections 244 (abatements) or 262 (exemptions) of *The Cities Act*. The tax abatement amounts disclosed represent the entire amount of the abatement and the tax exemption amounts disclosed represent both the municipal and library portion of the taxes forgiven.

Subsidized Rent

Properties owned by the City and leased for below market value. The amount disclosed represents the difference between the actual lease payment and the estimated market value of the lease.

Transit Subsidies

Free transportation given to organizations in the form of passes and tickets.

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Employee Remuneration

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Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Ababei, Nicolae	Mechanical Inspector	83,323	
Abtosway, Cory G.	Crew Lead, Landfill	67,999	
Acapuyan, Sheryl	Tangible Capital Asset and Compliance Consultant	81,041	
Ackerman, Amber	Deputy City Clerk	88,419	650
Ackerman, Daniel M.	Mechanical Helper- Preventative Maintenance	60,528	
Ackley, Chris	Facilities Operator I	54,190	
Adam, Carl D.	Firefighter	101,395	
Adam, Derek Michael	Waste Diversion Officer	62,355	
Adeel, Faizan	Bus Operator	51,571	
Aden, Adawe	Coordinator Financial and Business Support	90,523	
Aebig, Cory	Crew Lead, Roadway Operations	97,403	120
Agarwal, Vikash K.	Manager, Business Support	105,239	1,950
Agha, Amir A.	Senior Engineer	108,977	
Agha, Raheela	Coordinator, Corporate Payment System	83,750	
Agnew, Scott A.	Journeyman - Mechanic	53,837	200
Ahluwalia, Puneet	Bus Operator	67,889	
Ahmed, Sharif Abdulkadir	Bus Operator	54,116	
Aird, Janet	Manager, Waste Diversion Services	133,586	1,950
Akindele, Abiodun Omotayo	Financial Management Analyst	81,578	
Akon, Akon	Technologist	60,051	35
Alarcon, Ian Angelo Q.	Senior Engineer	106,082	
Alejandria, Joseph A.	Senior Engineer	108,676	
Alejandria, Richard H. A.	Graphics Technologist	61,461	
Ali, Murtoba	Tangible Capital Asset and Compliance Consultant	74,145	
Allen, Raymond Stanley	Operations Coordinator, Safety and Training	58,763	1,583
Allen, Tim D.	Bus Operator	60,610	
Allin, Robert	Bus Operator	64,954	
Altrogge, Jordan D.	Firefighter	77,971	
Amin, Sultan Teodore B.	Utilityperson II	57,965	25
Amorth, Sharon	Project Management Analyst	76,491	
Amyotte, Jason W.	Tire Repairperson	51,137	
Anayat, Muhammad	Bus Operator	63,712	
Anderson, Aaron L. W.	Firefighter	97,168	
Anderson, Brad	Bus Operator	59,549	
Anderson, Derek M.	Industrial Mechanic Apprentice	70,762	40
Anderson, Donnie H.	Casual Labourer	52,709	
Anderson, Jeff	Firefighter	99,915	
Anderson, John B.	Manager, Fleet Operations	123,124	1,950
Anderson, Justin	Operational Service Representative	67,477	
Anderson, Kevin K.	Bus Operator	73,659	
Anderson, Loreen R.	Community Consultant	69,724	
Anderson, Michael	Trades 1 - Distribution System Services	98,410	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Anderson, Robert	Water Attendant	55,681	
Andre, Andrea	Solid Waste Truck Operator	56,383	
Anthony, Troy	Bus Operator	62,834	
Antochow, Gordon J.	Supervisor, Field Operations	86,721	
Antonini, Leonard A.	Captain	127,120	
Arcand, Chad James	Senior Engineer	63,455	
Armstrong, Aimee L.	Payroll Officer II	62,734	
Arsenault, Mitchell Spence	Firefighter	72,088	
Arsenault, Roger	Lieutenant	122,548	
Arsenault, Simon	Captain	127,230	
Arzab, Michael A.	Facilities Operator I	50,599	
Asante, James Kwabena	Skilled Labourer	68,328	126
Asemota, Steve Ewaem	Digital Information Architect	68,674	1,302
Ashrafi, Ghazi M.	Engineer	69,625	
Asilo, Zoe	Utilityperson II	59,135	25
Aspen, Blaine	Skilled Labourer	55,723	
Atchison, Chrystal L.	Legal Counsel	124,327	
Ault, Barry J.	Foreman, Facilities Operations	68,960	37,382
Austin, Van G.	Coordinator, Business System Administrator	86,105	
Austring, Don	Captain	127,120	
Azcueta, Jim M.	Bus Operator	79,803	
Babcock, Bradley T.	Bridge Inspector Engineer	116,719	
Baberia, Kunal J.	Bus Operator	74,487	
Bach, Austin Walter	Casual Labourer	54,953	26
Bachynski, Doyle A.	Equipment Operator III	64,820	
Bade, Aileen L.	Programmer Analyst III	78,789	
Bagley, Stephen Michael	Deputy Chief	149,414	2,543
Baier, Tammy R.	Business Solutions Specialist	79,679	
Bailey, Phelan D.	Bus Operator	62,010	
Bailey, Ron D.	Manager, Transit Administration	106,696	1,950
Baillargeon, Lee A.	Firefighter	107,658	
Bajpai, Atish	Project Engineer	93,314	
Baker, Barry	Skilled Labourer	52,464	
Baker, Bobby Ray	Business Systems Analyst	57,831	
Baker, Dean K.	Journeyman - Electrician	88,041	
Baker, Donald	Bus Operator	46,308	15,515
Ballis, Alexander T.	Assistant Property Assessor II	56,992	
Balysky, Shawn P.	Equipment Operator III	68,071	
Banin, Justin J.	Crew Lead - Water and Sewer Construction	78,881	
Baniulis, Alicia E.	Operations Coordinator, Communications and Customer Service	69,241	
Banks, Corey K.	Casual Labourer	53,928	594

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Baragar, Adam S.	Coordinator, Facilities Maintenance Program	95,632	
Barker, Seth A.	Firefighter	66,798	
Barr, Don	Director, Assessment and Taxation	49,758	72,697
Barrett, Jennifer	Senior City Planner	106,617	395
Barth, Brett	Firefighter	66,798	
Bartlett, Robert H.	Process and Performance Consultant	91,700	
Bartley, Shawn R.	Casual Labourer	60,910	
Barton, Elvira	Coordinator, Furniture, Fixtures and Equipment	48,456	4,948
Basco, Aileen M.	Financial Admin Business Systems Analyst	81,328	
Bashutski, Warren M.	Firefighter	88,338	
Bata, Dante Cajilla	Bus Operator	50,106	
Bateson, Graham P.	Coordinator, Water and Sewer Programming	78,628	20
Batters, Erin	Landscape Architectural Technologist	51,681	
Bautista, Rizalito A.	Fleet Management Technologist	69,231	
Beaton, Boyd	Facilities Operations Coordinator	112,529	
Beatty, Brian	Crew Lead - Mudjacking	68,164	
Beatty, Dean J.	Captain	126,619	
Beaulieu, Larry J.	Supervisor, Central Stores, Salvage and Fuel	95,443	
Bechard, Blair	Lieutenant	119,128	
Bechthold, Andrew W.	Casual Labourer	53,272	
Bechtold, Gloria L.	Coordinator, Purchasing	48,553	48,367
Becker, Blake A. C.	Facilities Operator I	53,851	
Beckie, Brittney F.	Development Control Officer I	53,388	
Belcourt, Dale K.	Crew Lead, Roadway Operations	107,741	
Bell, Carey	Coordinator, Property Tax and Admin	82,694	
Bell, Cy	Equipment Operator II	73,609	
Bellegarde, Peter D.	Captain	126,441	
Bells, Brad N.	Director, Transit Services	151,632	2,600
Benna-Stewart, Linette L.	Bus Operator	62,473	
Benning, Kirby	Firefighter	111,426	
Benson, Dennis A.	Fire Inspector	112,965	
Berbenchuk, Leeann	Neighbourhood Centre Programmer	62,961	
Berezowski, Derek	Facilities Operator I	54,688	
Bergen, Judith P.	Operational Service Representative	59,961	
Bergen, Spence	Engineering Assistant II	56,392	
Bernakevitch, Paul C.	Firefighter	88,338	
Bernhardt, Cindy	Coordinator Financial and Business Support	106,902	
Bernreuther, Desirae L.	Communications Consultant	79,606	
Beston, Derreck S.	Supervisor, Field Operations	123,394	
Betker, William R.	Geomatics Technician I	64,948	
Bews, Jordan Robert	Engineering Assistant III - Water and Sewer Engineering	60,667	
Bialobzyski, Mark A.	Mechanical Inspector II	89,356	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Bien, Tyler W.	Manager, Sweeping and Alleys	94,204	1,950
Bigler, Hugh J.	Electrical/Instrumentation Journeyperson	98,254	
Binsfeld, Tyson N.	Program Specialist	59,720	
Bird, Robyn A.	Corporate Strategy and Performance Consultant	106,490	
Bissett, Jacob D.	Bottomman	84,339	
Bitz, Nick A.	Bus Operator	60,181	
Bjorgan, Lori A.	Human Resources Consultant	116,690	
Black, Trevor	Manager, Budget and Financial Services	126,198	3,750
Blackwell, Jacquie N.	Serviceman	54,525	
Blondeau, Dustin	Facilities Operator I	55,296	
Blondeau, Jason W.	Bus Operator	60,303	
Blyth, Cindy A.	Accounting Clerk V	57,594	
Boan, Wayde G.	Lieutenant	67,009	44,801
Bolen, Adrien J.	Bus Operator	61,004	
Bolen, Beverly	Administrative Support	54,649	
Bolen, Daryl	Mechanic	98,494	
Bolen, Jeffrey	Electrician Apprentice	52,025	
Bond, Bryce	Firefighter	66,798	
Bondy, Terrence Ashley	Solid Waste Truck Operator	56,460	
Bonke, Eric L.	Supervisor, Geospatial Technician	85,398	
Book, Patrick R.	Senior Advisor to the Mayor	81,465	5,200
Booth, Douglas W.	Engineering Assistant III - Water and Sewer Engineering	112,680	
Booth, Richard S.	Manager, Fleet Capital and Maint Programs	123,115	1,950
Bork, Brad	Firefighter	103,966	
Bork, Crystal M.	Bus Operator	62,301	
Botkin, Helen June	Facilities Project Consultant	89,135	300
Botkin, Stephen J.	Operational Service Representative	70,989	
Boudreau, Donnell	Equipment Operator IV	90,448	
Bourdin, Kymberly	Communications Consultant	76,789	
Bourlon, Ericka N.	Waste Diversion Officer	56,181	
Bourret, Jeffrey M.	Firefighter	97,168	
Boutin, Matthew	Firefighter	103,961	
Bouw, Kayleigh A.	Technologist	70,047	
Bowles, Lawren K.	Firefighter	88,447	
Boychuk, Marianne L.	Firefighter	104,994	
Boyer, Darren	Captain	127,339	
Boyko, Kevin B.	Bus Operator	85,235	
Braden, Ralph N.	Captain	127,603	
Brailean, Linda	Coordinator, Parking Services	82,071	
Brakefield, Ryan R.	Programmer Analyst III	73,886	200
Brass, David A.	Utilityperson	55,518	
Bratushesky, Wayne	Equipment Operator IV - Roadways	55,019	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Brears, Liberty A.	Senior City Planner	94,808	
Bresselaar, Stacey L.	Residential Building Inspector II	64,567	
Brezinski, Dwain	Bus Operator	80,347	
Briggs, James M.	Supervisor, Geospatial Technician	83,932	
Brock, Duane	Captain	127,180	
Brockwell, Ray	Equipment Operator II	52,163	
Brodie, Ben S.	Specialist - Waste Minimization	77,666	
Brodts, Michael J.	Traffic Signals Systems Analyst	64,341	
Brooks, Paul	Facilities Operator I	57,443	
Brotheridge, Debbie A.	Human Resources Consultant	106,738	
Brotzel, Tanner J.	Firefighter	97,168	
Brown, Davis T.	Firefighter	88,338	
Brown, Geoff G.	Manager, Infrastructure Planning	137,367	1,975
Brown, Susan	Bus Operator	66,523	
Brown, Tod M.	Captain	125,950	
Bryant, Adam James	Coordinator, Construction Programming	83,707	
Bryden, Deborah	Director, Assessment and Taxation	141,146	2,400
Buchan, Brad	Firefighter	103,966	
Bucsis, Larry	Bus Operator	39,503	22,023
Buehler, Arnold	Manager, Transit Operations and Training	115,895	1,950
Buffalo, Stan I.	Saw Operator - Concrete Services	71,922	
Burkart, Garry W.	Journeyman Transit	86,300	25
Burley, Gerald M.	Casual Labourer	73,677	
Burns, Maria L.	Senior Human Resources Consultant	48,302	2,377
Burns, Michael J.	Fire Inspector	113,598	
Burnack, Jeffrey W.	Firefighter	103,936	
Butler, Melissa D.	Manager, Interactive Communications	108,444	1,950
Bzdel, Barry	Equipment Clerk	53,751	
Bzdel, Shauna Leigh	Director, Planning	145,176	2,600
Cameron, Rorey	Sign Shop Worker	55,364	
Cameron, Scott A.	Utilityperson	61,982	
Cameron, Scott D.	Manager, Facilities Operations	128,806	1,950
Campbell, Bruce M.	City Hall Building Operator	54,379	
Campbell, Chris B.	Manager, Asphalt Prod and Mat Engineering	99,823	1,950
Campbell, Randy M.	Forester II	62,491	
Campbell, Ryan G.	Technologist II - Roadways and Traffic	72,740	2,251
Cardinal, Beverly C.	Coordinator, Inner City Facility Integration	91,520	
Carey, Ronald	Facilities Operator I	58,858	
Carleton, Colin A.	Firefighter	100,145	
Carlston, Rick J.	Crew Lead, Landfill	60,567	
Carpenter, Michael G.	Supervisor, Residential Inspection	70,058	3,894

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Carson, Derek	Firefighter	66,798	
Carter, Tyler H.	Firefighter	88,338	
Carteri, Jason R.	Firefighter	99,900	
Carton, Allan	Crew Lead, Roadway Operations	92,928	
Caulderwood, Dustin A.	Casual Labourer	53,354	208
Cavers, Douglas E.	Manager, Business Development	115,716	1,950
Cedar, Kyle Mitchel	Crew Lead, Roadway Operations	62,420	770
Chahal, Gurjinder S.	Bus Operator	78,309	4,307
Chalupiak, Jeremy K.	Commercial Building Inspector I	64,102	
Chambers, Evan W.	Firefighter	101,120	
Chandiran, Ravi	Senior Purchasing Agent	54,788	
Chandler, Michael R.	Mechanical Inspector	85,873	
Chartier, Marc	Journeyman Transit	57,257	1,019
Chawla, Robin	Human Resources Associate	56,305	
Chen, Fengyan R.	Accounting Clerk VI	57,369	
Cherneski, Chad P.	Firefighter	77,954	
Chernick, Glenn	Forestry Technician	64,523	
Chernoff, Peter L.	Equipment Operator III	83,146	
Cherwinski, Andrew C.	Facilities Operator I	58,219	
Chesterton, Katie M.	Manager, Asset Management	63,822	5,313
Chevalier, Renee M.	Senior Engineer	114,584	
Cheveldeoff, Katherine Lee	Bylaw Enforcement Officer II	52,487	
Chevrier, Ryan G.	Casual Labourer	53,539	
Chillog, Michael G.	Firefighter	103,936	
Chomos, Geoff	Business Solutions Coordinator	108,494	
Choquette, Tyler S.	Firefighter	97,186	
Chorney, Ken	Firefighter	105,807	
Chung, Wayne W. Y.	Senior Engineer	113,190	
Chupik, Dennis B.	Engineering Assistant V, Roadways and Traffic	71,743	
Chursinoff, Roy W.	Corporate Strategy and Performance Consultant	95,954	
Cichocki, Aaron P.	Firefighter	101,582	
Cifuentes, Brendon J.	Casual Labourer	57,529	
Cifuentes, Nicholas A.	Casual Labourer	60,215	
Clark, Linden	Firefighter	66,798	
Clarke, Brian	Manager, IT Operations	132,169	1,950
Clarke, Dave	Firefighter	107,163	
Clay, Alan	Director, Communications and Customer Experience	133,627	2,050
Clemmensen, Aaron	Casual Labourer	53,073	212
Clermont, Debra M.	Coordinator, Tax Administration and Collections	87,216	
Clifford, Christine	Legal Counsel	137,579	
Clowater, Darold	Journeyman - Electrician	83,841	
Coderre, Melissa M.	Coordinator, Business Services	83,422	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Coffey, Fred	Financial Admin Business Systems Analyst	92,426	
Cole, Rodney	Lieutenant	120,757	
Coleman, Rocky	Bylaw Enforcement Officer II	66,420	
Comfort, Paul J.	Firefighter	107,945	
Condon, Derek	Casual Labourer	55,354	
Conway, Vanda M.	Manager, Corporate Strategy	84,471	10,125
Coolen, Ann M.	Paratransit Clerk	60,115	
Cooney, Deborah C.	Financial Admin Business Systems Analyst	76,576	
Cooper, Kelly G.	Crew Lead - Grade Finisher	82,189	
Corley, Michael C.	Bus Operator	69,778	
Cotcher, Michael D.	Senior City Planner	97,376	
Cote, Renee L.	HR Analyst	82,086	
Coulson, John E.	Facilities Operator I	55,319	
Court, Rob L.	Director, Land and Real Estate Management	147,399	2,425
Craigen, Cory D.	Firefighter	103,966	
Crichton, Nicholas B.	Cultural Diversity and Indigenous Relations Advisor	68,464	
Crittenden, Joyce	Administrative Support	54,649	
Crook, Cyrus A.	Senior Engineer	110,588	
Crossman, Nolan	Foreman, Parks Maintenance	65,532	
Crowe, Amanda D.	Forester II	62,828	
Crowe, Curtis	Equipment Operator IV - Roadways	78,499	
Crowe, Patrick R.	Equipment Operator II	79,522	
Csoke, Sidney	Bus Operator	60,908	
Cullen, John Paul	Executive Director, Organization and People	185,463	6,929
Curry, Chris	Captain	126,646	
Curry, McKayla A.	Human Resources Associate	64,000	
Dagenais, Anthony D.	Journeyman - Mechanic	79,262	200
Daku, Hartley A.	Senior Captain	143,751	
Daradich, Janine R.	Manager, Recreation Planning and Partnerships	116,573	1,950
Daschner, Kurtis	Irrigation Worker II	58,894	
Davidson, Dwaine E.	Assistant Chief - Operations	123,844	60,492
Davies, Scott	Firefighter	101,444	
Davies, Vanessa Renee	Development Control Officer II	61,284	
Davis, Kris J.	Journeyman Transit	81,030	25
Dawson, Autumn D.	Senior City Planner	101,827	
Day, Keith H.	Firefighter	77,954	
Dayman, Gord A.	Facilities Operator I	54,215	
Deal, Robert	Foreman, Painter/Decorator	71,522	
Deck, Pamela M.	Director, Strategy and Asset Management	136,638	2,675
Deener, Shelly A.	Residential Building Inspector II	61,959	
Deiana, Marco	Manager, Workplace Health and Safety	123,455	1,950

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Dela Pena, Allan A.	Utilityperson II	58,368	25
Delmaire, Marcus	Bus Operator	77,524	
Delnea, Ryan D.	Casual Labourer	64,363	
Delorme, Nolan B.	Bottomman	74,199	
Denis, Alicia Y.	Administrative Assistant and Supervisor	54,609	
Dent, Sharon Dawn Borgeaes	Claims Investigator	53,840	
Depaulo, Patrick C.	Firefighter	77,954	
Derin, Brant	Journeyman Body Repairman	71,587	25
Derkacz, Judy L.	Coordinator, Business System Administrator	90,848	
Derkitt, William E.	Facilities Operator I	58,772	
Derkson, Lyle	Fire Inspector	114,448	
Deroose, Sidney J.	Foreman, Landscape	64,867	
Deroose, Ty C.	Equipment Operator III	60,439	
Deschambault, Wendy L.	Engineering Assistant III	54,935	
Desjardins, Marissa S.	Policy and Procedure Analyst	51,902	
Desjardins, Tracy	Engineering Assistant III	60,344	
Desjarlais, Lyle	Equipment Operator III	59,562	
Desnomie, Leo J.	Crew Lead - Mudjacking	79,343	
Despins, Samantha	Revenue and Service Clerk	54,579	
Devins, Courtney Danielle	Waste Diversion Officer	56,993	
Dezotell, Chrisandra A.	Supervisor, Leisure Centres	77,327	
Dhami, Sounpreet S.	Engineering Assistant IV	74,457	
Dheilly, Richard	Training Captain	119,276	
Dickson, Abiye O.	Risk Management Advisor	99,001	
Didkowski, Loni J.	Human Resources Associate	68,062	
Didowycz, Matthew J.	Firefighter	99,915	
Diewold, Neal S.	Crew Lead- Traffic Electrical	93,604	
Difuntorum, John Q.	Business Systems Analyst	70,377	300
Digney, Kevin D.	Assistant Chief - Operations	137,256	1,950
Dimen, Garth W.	Firefighter	103,961	
Dimen, Stephanie Nicole	Program Development Administrator	50,753	
Dmyterko, Glen M.	Journeyperson - Parts	58,771	
Docherty, Colin J.	Supervisor, Field Operations	110,754	
Dodds, Darcy E.	Truck Driver - Sewer and Water	51,000	
Doka, Corey	Pest Control Officer	66,295	
Doka, Greg D.	Trades 1 - Distribution System Services	101,799	
Dolejsi, Katrina Marie	Bus Operator	56,174	
Dolff, Randy	Journeyperson - Mechanic	79,314	200
Domokos, Gary	Equipment Operator III	66,960	
Domoslai, Tim R.	Centre Administrator - NBCAC	72,870	
Donaldson, Juanita	Coordinator, Payables	89,500	
Donda, Bryon K.	Crew Lead, Roadway Operations	87,657	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Doney, Kurtis	Manager, Water and Sewer Engineering	133,689	1,950
Dormuth, Marni L.	Coordinator Financial and Business Support	76,367	
Downie, Holly T.	Print Services Representative	55,255	
Downing, Jeffrey Eugene	Senior Engineer	108,637	
Drackett, Dan G.	Firefighter	103,983	
Dreger, Aaron	Firefighter	103,966	
Dreher, Robert	Cemeterian II	60,591	
Drozda, Mike	Fire Inspector	113,944	
Duce, Edward W.	Coordinator, Construction Programming	73,483	7,830
Dueker, Daryl	Journeyman - Electrician	83,901	
Duell, David	Bus Operator	60,730	
Duesterbeck, Brad D.	Casual Labourer	63,745	
Duesterbeck, Daryle	Mechanical Inspector	80,144	
Dulmage, Terry A.	Equipment Operator III	62,024	
Dumais, Richard T.	Bus Operator	57,771	
Dumalski, Gwendolyn J.	Community Consultant	69,266	
Dunbar, Jay	Firefighter	99,061	
Dundas, Jason C.	Firefighter	107,907	
Dunn, Tammy L.	Maintenance Clerk	52,969	25
Duperreault, Chance D.	Fire Inspector	119,572	
Dusyk, John R.	Financial Analyst	67,808	289
Dyakov, Dyako Vladimirov	Bus Operator	53,692	
Dyck, Randall J.	Firefighter	101,395	
Ear, Calvin C.	Manager, Business Support	94,030	1,950
Eashappie, Macy Thomas	Traffic Detours/Restrictions Controller	92,812	
Eaton, Bryden J.	Skilled Labourer	58,372	
Eberle, Allan A.	Equipment Operator II	67,636	
Edoho, Ronke Shakirat	Corporate Budget Analyst	86,617	
Egler-Wiome, Nadine F.	Human Resources Consultant and Supervisor	108,878	2,645
Einarson, Sheree Ann	Accountant I	61,759	
Eirich, Larry	Project Manager	143,706	1,950
Eirich, Russell	Manager, Forestry, Horticulture and Pest Control	106,698	1,950
Eisler, Ryan T.	Firefighter	103,961	
Ekes, Stephanie	Revenue and Service Clerk	52,847	
Eklund, Douglas	Casual Labourer	57,987	424
Elsaesser, Brent D.	Community Consultant	69,409	
Empey, Roger A.	Casual Labourer	59,145	
Engel, Roberta R.	Director, Major Projects	141,683	2,150
Enright, Bernard	Leadman, Golf Course	53,013	
Enright, Mark P.	Commercial Building Inspector I	65,648	
Enriquez, Gloria B.	Revenue Services Analyst	75,211	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Erdelyan, Shawn	Trades 1 - Distribution System Services	108,172	
Erickson, Barry	Arborist	71,709	
Ermel, Clinton	Maintenance Person	103,663	
Essey, Jonathan W.	Asphalt Plant Operator	57,805	
Estin, Paula- Jayne J.	Bus Operator	65,210	
Estrella, Francis Gonzales	Bus Operator	54,989	
Euraoba, Winson C.	City Hall Building Operator	55,437	
Euteneier, Mark M.	Solid Waste Truck Operator	57,694	
Ewanishin, Pamela A.	City Planner I	58,269	
Ewert, Thomas B.	Senior Assessment Appraiser	89,614	
Eyndhoven, Terry L.	Coordinator, Financial Operational Administrator	70,390	
Fagan, Peter	Coordinator, Water and Sewer	70,995	
Fahlman, Curtis A.	Firefighter	99,915	
Fairbairn, Cheryl S.	Project Leader - Business Technology	90,387	
Faiz, Samira	Manager, Business Support	92,781	4,463
Farmer, Kayla M.	Market Research Analyst	64,667	
Farrell, Shannon L.	Senior Purchasing Agent	78,649	
Favel, Karen R.	Operational Service Representative	63,989	
Fayant, Marlowe	Facilities Operator I	63,357	200
Fayant, Timothy	Leadman - Parks Maintenance	60,856	
Fehler, Robert L.	Equipment Operator III	65,765	
Feisel, Michael A.	Senior Purchasing Agent	67,401	
Felix, Joseph A.	Firefighter	99,915	
Fenske, Tammy C.	Residential Building Inspector II	60,508	
Fenton, Jeremy J.	Senior City Planner	98,431	
Ferguson, Nicholas James	Programmer Analyst II	57,678	
Fettes, Deborah	Scheduling Officer	57,465	
Fiacco, Frank A.	Billing Coordinator	83,346	
Finch, Cory	Lieutenant	118,021	
Fiorante, Antonio	Electrical/Instrumentation Journeyman	104,448	
Fiorante, Nick J.	Manager, Supply Services	90,894	1,950
Fischer, Scott	Warehouse Associate II	52,755	1,784
Fisher, Calvin J.	Firefighter	100,022	
Fisher, Chris	Director, Info Technology Services	165,876	2,600
Fisher, Trevor	Crew Lead - Cold Planer	85,001	
Fitch, Rowland E.	Crew Lead, Mains and Valves	52,602	
Flegel, Marilyn J.	Design and Construction Consultant	89,116	
Florek, Kelly A.	Supervisor, Development Services	96,011	
Fluter, Darcy	Skilled Labourer	72,327	
Folk, Louise M.	Director, Development Services	151,985	2,620
Fong, Jason A.	Bus Operator	67,978	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Forman, Michelle	Manager, Policy Support	106,696	1,950
Forsythe, Stephen	Solid Waste Truck Operator	59,129	
Fortier, Cody A.	Caretaker - Non Fireman's	53,720	
Fortier, Gilbert L.	Facilities Operator I	56,950	
Fortier, Normand	Journeyman- Industrial Mechanic	107,345	
Fortin, Danielle L.	Project Engineer	112,617	
Foster, Corey J.	Casual Labourer	51,023	50
Foster, Darcy B.	Supervisor, Geomatics Services	50,613	12,946
Foulkes, Michael A.	Caretaker - Fireman's	50,421	
Fountain, Reginald Crawford	Manager, Emergency Preparedness and Business Cont	47,097	66,069
Fox, Darren R.	CCTV Sewer Camera Operator	59,787	
Fox, Sean D.	Skilled Labourer	65,231	
Francis, Curtis A.	Facilities Operator I	52,419	
Francis, Stephen S.	Bus Operator	65,788	
Frank, Erica A.	Coordinator, Cemeteries	80,125	
Frank, Jodie Louise	Specialist - Waste Minimization	69,716	
Frank, Marjorie	Service Desk Analyst	67,237	
Frankiewicz, Stephen	Hydrant Repairperson	60,782	
Fraser, Gordon	Equipment Operator II	60,758	
Fredrickson, Darrell G.	Night Foreman	67,615	25
Freed, Tim B.	Crew Lead, Roadway Operations	72,543	
Frei, Todd M.	Firefighter	101,653	
Friedrich, Angelene B.	Human Resources Associate	80,323	
Friesen, James D.	Firefighter	103,936	
Friesen, Jeret L.	Firefighter	103,961	
Froehlich, Ryan	Technologist II - Roadways and Traffic	67,395	
Froh, Kregg	Engineering Assistant III - Water and Sewer Engineering	86,829	
Froh, Terry J.	Bus Operator	59,166	
Frohlick, Dan	Equipment Operator III	88,879	
Fuchs, Alex E.	Firefighter	77,954	
Fulton, Adam J.	Casual Labourer	52,594	
Gabel, Glen	Human Resources Consultant	106,818	
Gabora, Jeff S.	Casual Labourer	55,188	
Gabriel, Michael	Crew Lead-Asphalt Screed	85,087	
Gaditano, Christian Uson	Technical Support Analyst II	65,265	
Gaetz, D. Dawn	Geospatial Technician	62,159	
Gall, Darren	Truck Driver - Sewer and Water	61,626	
Gallenger, Trevor J.	Firefighter	103,961	
Galloway, George E. H.	Manager, Concrete	123,124	
Gardner, Kerry	Emergency Medical Training Captain	119,096	
Garrecht, Ruth A.	Paratransit Clerk	58,741	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Garrett, Brian M.	Utilityperson	52,989	
Gartner, Jeff D.	Firefighter	106,994	
Gartner, Pat	Senior Program Manager	137,360	10,980
Garzona, Natascha	Dispatcher	75,061	
Garzona, Roberto	Bus Operator	52,583	
Gasior, Jordan A.	Senior City Planner	81,462	
Gasmo, Karen	Executive Director, Transportation and Utilities	181,272	15,767
Gasper, Doug F.	Crew Lead, Roadway Operations	72,983	
Gaudet, Kenny D.	Supervisor, Infrastructure Services	90,507	
Gautam, Vishal	Bus Operator	50,558	44
Gavel, Ryan	Firefighter	66,798	
Gavin, Keith D.	Captain	52,208	56,671
Gaw, Peter B.	Crew Lead - Traffic Operations	84,176	
Gebert, Dylan M.	Utilityperson II	57,887	25
Geiger, Garth	Captain	127,150	
Geiss, Darrell J.	Crew Lead - Traffic Technical Operations	100,902	
Gelinas, Jordan Christian	Firefighter	66,798	
Gelinas, Kevin J.	Senior Captain	145,410	
Geng, Sherry	Corporate Policy Advisor	69,618	
Gentile, Kristina M.	Business Performance Consultant	58,872	200
George, Preji	Project Leader - Business Technology	89,499	
Georgoulis, Varvara I.	Business Systems Analyst	53,840	
Gerber, Joey	Foreman, Open Space Services/Cemeteries	70,238	
Gerl, Aimee G.	Administrative Support	52,208	
Germaine, Nathan D.	Solid Waste Truck Operator	58,744	
German, Wally	Equipment Operator III	61,828	
Gerolami, Michael	Technical Support Specialist I	87,571	
Gervais, Amber	Financial Management Analyst	98,610	
Gervais, Laurie M.	Captain	125,830	75,385
Gessey, Kent	Crew Lead, Roadway Operations	69,332	
Gessey, Tina	Leadman - Parks Maintenance	56,155	
Gette, Loretta J.	Senior Engineer	108,968	
Gettle, Craig	Journeyman - Carpenter	66,795	
Gettle, Jordan L.	Bottomman	67,384	
Getz, Terrence	Journeyman - Mechanic	79,388	200
Ghazal, Omar B.	Business Solutions Specialist	74,653	
Giannetta, Adele	Payroll Officer II	60,699	
Giannini, Roberto Francesco	Skilled Labourer	57,006	72
Giblett, Candace E.	Public Education Officer	108,150	
Gibson, Donna Lee	Human Resources Consultant	96,940	
Gibson, Dwayne A.	Lieutenant	10,537	60,923
Gibson, Kyle J.	Forester II	61,312	37

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Gidluck, Aron	Firefighter	105,831	
Gielis, Henricus	Irrigation Worker III	63,769	
Gill, Aman P.	Senior Policy Analyst	68,712	5,433
Gillies, Riley G.	Firefighter	88,338	
Gimas, Kevin	Trades I - Sewer Services	68,210	
Girgulis, Todd H.	Coordinator, Program Services	91,045	
Gismondi, Matthew J.	Business Intelligence Administrator	81,804	
Glencross, Jeff D.	Irrigation Worker II	53,771	
Glines, Joel D.	Skilled Labourer	71,779	19
Globa, Faye	Administrative Assistant	67,450	
Goebel, Brandi A.	Technologist II - Roadways and Traffic	75,656	
Goeres, Ian E.	Policy Analyst	70,814	
Goertzen, Tony E.	Casual Labourer	53,942	
Goetz, Joshua	Casual Labourer	56,508	372
Gohlke, David	Crew Lead - Asphalt Screed	79,665	
Gohlke, Elaine	Council Officer	70,634	
Gohlke, Kristopher W.	Equipment Operator III	62,994	
Goldie, Scott	Lieutenant	119,841	
Golfita, Marius	Journeyman Transit	83,519	25
Gonda, Jordan Matthew	Engineer	72,426	
Gonzalez, Bernardo C.	Senior Bylaw Enforcement Officer	71,135	
Goodwin, Richard A.	Journeyman- Industrial Mechanic	109,623	
Gordon, Jim	Permit Facilitator	70,750	
Gorski, Austin L.	Facilities Operator I	59,735	
Gotchia, Richard R.	Firefighter	97,168	
Gottfried, Richard K.	Utilityperson II	55,314	25
Gould, Derek E.	Residential Building Inspector II	59,127	
Goulet, Pamela C.	Paratransit Clerk	59,897	
Grace, Dean	Cemeterian II	60,479	
Grandel, David	Journeyman - Carpenter	68,674	
Grandel, Janice G.	Forestry Technician	66,233	
Grant, Barry K.	Casual Labourer	50,637	
Grant, Patti	Executive Assistant	89,671	
Gray, Michael T.	Firefighter	88,338	
Gray, Ryan A.	Corporate Strategy and Performance Consultant	81,661	
Gray-Owen, Deborah M.	Bus Operator	67,463	
Green, Patrick	Journeyman - Industrial Mechanic	86,196	
Greensides, Penni D.	Coordinator, Purchasing	59,176	774
Gregory, Stuart	Fleet Training Officer	83,036	
Grenier, Patti	Human Resources Consultant	89,981	
Grewal, Karandeep S.	Bus Operator	63,062	
Greyeyes, Chris	Customer Service Representative II	57,031	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Griffin, Donald S.	Equipment Operator III	85,328	
Griffin, Lynette	Manager, Paratransit and Accessibility	120,670	1,950
Griffin, Naomi J.	Risk Manager	81,290	
Grimard, Kimberley D.	Technologist	66,971	500
Groff, Trevor G.	Crew Lead - Concrete Services	92,979	
Grychowski, Darren G.	Irrigation Worker II	57,567	
Gudmundson, Arin D.	Firefighter	88,358	
Guenther, Evan R.	Manager, Asphalt Services	104,835	
Guliani, Amarpreet S.	City Planner I	55,905	
Gullickson, Harley G.	Equipment Operator III	83,450	
Guraluk, Kevin	Equipment Operator III	56,916	
Hack, Reed K.	Crew Lead - Mudjacking	71,762	
Hadican, Alysha A.	Revenue and Service Clerk	54,101	
Hagar, Peter	Project Engineer	109,095	
Hagen, Jared Wayne	Senior Engineer	100,921	
Hagley, Rhonda G.	Facilities Operator I	52,095	
Haider, Maha	Marketing Consultant	64,041	288
Haight, Joel Glenn	Firefighter	66,827	
Hajdinovic, Miodrag	Bus Operator	60,171	
Hall, Blair Alexander	Water Attendant	53,479	
Hall, Erna	Deputy City Clerk	109,946	102,257
Hall, Lisa E.	Business Support Analyst	76,368	
Hambly, Calvin W.	Firefighter	88,338	
Hameluck, Joel W.	Solid Waste Truck Operator	50,043	
Hamilton, John Allen	Bus Operator	57,971	
Hamilton, Kelly M.	Lieutenant	123,247	
Hamilton, Robert W.	Casual Labourer	50,865	
Hammond, Craig	Forester II	61,956	
Hammond, Tim	Lieutenant	111,721	
Hampson, Mark	Coordinator, Fleet Capital Program	98,401	500
Hanes, Gerald H.	Forester I	53,416	
Hanley, Patricia L.	Administrative Assistant	72,646	
Hansen, Fredrick	Lieutenant	124,315	
Hanson, Bradford C.	Captain	128,773	
Hanson, Jamie	Manager, Facilities Engineering	137,365	4,857
Hansvall, Stacey R.	Administrative Assistant	58,983	
Harbis, Nicollette	Cash Management and Investment Analyst	84,191	
Harder, Lee Anne	Business Performance Consultant	84,350	
Hargrove, Jill L.	Director, Facilities Management Services	161,058	4,460
Harle, Kenneth	Transportation Services Officer	77,806	
Harlos, Matthew	Crew Lead, Roadway Operations	87,389	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Harmatiuk, Sheila Dawn	Senior Advisor Government and Indigenous Relations	121,476	
Harmen, Lonnie	Permit Facilitator	66,319	
Harper, Tim	Fleet Training Officer	68,691	
Harris, Brandon Z.	Trades 1 - Distribution System Services	84,476	
Harris, Darren	Supervisor, Parks Maintenance	75,652	
Harris, Sheila M.	Scheduling Officer	57,199	
Harris, Steven K.	Semi Skilled Labourer	53,811	
Harris, Tanya C.	Purchasing Agent	54,790	
Harrison, Andrew John	Casual Labourer	63,229	
Hartman, Sherri-Lynn I.	Engineering Assistant IV	73,032	
Hartman, Traiton J.	Firefighter	101,395	
Harvey, Brian	Facilities Operator I	57,833	
Harvey, David S.	Bus Operator	57,175	
Hassman, Colette M.	Administrative Assistant	67,478	
Hastings, Larry C.	Bus Operator	63,003	
Hastings, Marvin S.	Supervisor, Field Operations	127,972	
Hatitchki, Godfrey Taonezyl	Journeyman Transit	61,008	
Hauglum, Sean J.	Coordinator, Water and Sewer Programming	94,606	
Hawryluk, Diana L.	Executive Director, City Planning and Development	179,566	15,656
He, Xiaoling I.	Project Engineer	96,499	
Headrick, Garry	Journeyman - Mechanic	55,614	643
Hegyi, Sherri Ann Marie	Legal Assistant	57,175	
Hehn, Darren	Corporate Budget Consultant	108,967	
Heintz, Curtis	Firefighter	103,961	
Heisler, Alberta	Fuel System Officer	57,675	
Heisler, Collin	Journeyman - Mechanic	77,636	200
Heistad, Cory E.	Casual Labourer	54,227	
Heistad, Ernie W.	Skilled Labourer	77,775	
Heller, David	Journeyman - Parts	57,041	
Henderson, Dustin L.	Bus Operator	62,784	
Henning-Hill, Helene H.	Manager, Sewer and Drainage Operations	137,949	1,950
Henricksen, Philip Scott	Firefighter	72,129	
Henry, Elizabeth J.	Project Management Analyst	91,419	
Henry, Gladwin	Programmer Analyst III	76,563	
Herauf, Wade	Electronic Technician	71,421	25
Herbert, Shawn	Equipment Operator III	87,838	16
Herle, Jeffrey A.	Senior Engineer	109,963	
Heroux, Christine	Manager, Payroll, Analytics and EE Admin	123,124	1,950
Herperger, Deborah E.	Administrative Secretary	66,938	
Heshka, Lori	Human Resources Associate	80,372	
Heuchert, Larry	Supervisor of Equipment and Maintenance	86,109	25
Heward, Dave	Facilities Operator I	65,025	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Hiebert, Dwayne G.	Maintenance Operator	35,193	23,535
Hilbert, Michelle Lucille	Assistant Property Assessor II	59,773	
Hildebrand, William	Crew Lead - Grade Finisher	76,775	
Hildred, Chad E.	Crew Lead - Traffic Underground	67,335	
Hill, Audra Jennine	Manager, Utility Billing	83,345	5,059
Hill, Emmaline	Manager, Community and Cultural Development	120,754	1,950
Hilt, Preston A.	Bus Operator	62,172	
Hipfner, Ronald E.	Preventative Maintenance Program Administration	60,156	
Hlavska, Rob	Bus Operator	62,914	
Hodgson, Stacey M.	Coordinator, Administrative Services	67,374	
Hoelt, Freddie A.	Casual Labourer	71,111	
Hoelt, Tamara L.	Residential Building Inspector II	51,286	
Hoffart, Paul	Senior Engineer	109,074	
Hogan, Tyler P.	Firefighter	99,900	
Hoggan, Rodney	Equipment Operator III	68,412	
Hohne, William D.	Casual Labourer	71,531	
Holden, Christopher	City Manager and Chief Administrative Officer	260,043	17,333
Holhauser, Derwin G.	Crew Lead - Asphalt Plant	89,056	
Holnatty, Landan	Semi Skilled Labourer	51,156	
Hollender, Doug	Solid Waste Truck Operator	60,140	
Holloway, Ronald	Bus Operator	60,892	
Holmes-Binns, Aaron	Senior Assessment Appraiser	89,783	
Holt, Bart K.	Firefighter	99,915	
Holt, Mark M.	Skilled Labourer	66,723	
Holt, Travis F.	Community Investment Policy Analyst	72,898	
Holtz, Reg J.	Skilled Labourer	62,407	
Hood, Jack	Solid Waste Truck Operator	61,589	
Horning, Richard G.	Supervisor of Urban Forestry	88,289	
Howatt, Randy	Crew Lead - Hydrants	60,688	
Howden, Breanne J.	Senior Financial Reporting and Policy Advisor	111,211	
Howden, Cindy L.	Privacy and Freedom of Information Officer	73,306	
Howell, Braden D.	Casual Labourer	71,589	
Howell, Tracy D.	Captain	125,361	
Howes, Kristopher David	Programmer Analyst II	62,895	
Hu, Yafei	Project Engineer	102,662	795
Hubich, Chad	Technical Support Specialist II	94,752	200
Hubick, Garth	Supervisor, Parks Maintenance	80,751	
Huget, Sarah	Administration Clerk	51,195	
Hughes, David Earl	Manager, Solid Waste Collection	120,695	1,950
Hulet, Karen G.	Manager, Sweeping and Alleys	41,671	37,665
Humphreys, Neville M.	Equipment Operator IV - Roadways	90,867	
Hungle, Amanda Kristina	Manager, Business Support	88,821	1,950

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Hunt, Marcel W.	Casual Labourer	55,807	
Huntley, David Allen	Bus Operator	59,129	
Hurley, Shawn	Journeyman - Mechanic	77,207	200
Hustak, Lisa	Bus Operator	51,732	
Hutch, Brenda Lee	Coordinator, Business System Administrator	86,121	25
Hutchinson, Lee A.	Journeyman Transit	81,961	25
Hutchinson, Rhea A.	Property Ownership Clerk	51,742	
Hutton, Tanya	Leadman - Parks Maintenance	57,818	
Huyghebaert, Toni L.	Aquatic Training Specialist	53,160	
Huynh, Linda	City Planner II	53,045	
Huzina, Rebecca A.	Solid Waste Truck Operator	59,085	19
Hyder-Shaikh, Khayyam	Bus Operator	76,749	
Hyndman, Gillian	Manager, Project Support Office	89,378	1,725
Ibalio, Eric P.	Casual Labourer	71,335	
Imran, Nurul	Bus Operator	62,188	
Insley, Andrea L.	Revenue Services Analyst	76,676	
Insley, Trevor	Technical Support Analyst III	72,768	
Iqbal, Adnan	Bus Operator	62,257	
Iqbal, Jamshaid	Bus Operator	84,862	
Ironstand, Zack J.	Heavy Duty Mechanic Apprentice	51,313	
Isaza Villegas, Cristina	Engineer	60,425	
Islam, Mohammad Atiquil	Coordinator Financial and Business Support	87,609	
Israel, Elizenda	Financial Admin Business Systems Analyst	76,368	
Izsak, Brian	Asphalt Plant Operator	56,773	
Jabbour, Martin	Programmer Analyst II	69,013	
Jackson, Bradford W.	Equipment Operator III	61,232	
Jackson, Brodi Thomas	Traffic Signal Control Electrician	77,064	
Jackson, G. Layne	Director, Fire and Protective Services	163,199	1,350
Jacobson, Cortnie	Senior Human Resources Consultant	111,434	
Jacobson, Kevin R.	Bus Operator	74,814	
Jakubowski, Paul	Firefighter	114,503	
James, Cary D. W.	Project Coordinator - Trades	84,119	
Jara, Jose M.	Supervisor, Technology Applications	87,516	
Jeannot, Bryce B.	Firefighter	99,915	
Jeeves, Craig Lee	Bus Operator	58,861	
Jeffery, Steve	Manager, Business Solutions	137,368	1,950
Jelinski, Greg	Manager, Landfill Operations	137,368	1,950
Jensen, Chris J.	Journeyman - Parts	59,348	
Jerkovits, Nicole R.	Program Specialist - Aquatics	69,235	
Jessop, Allen	Solid Waste Truck Operator	59,596	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Jijian, Chris D.	Crew Lead - Water and Sewer Construction	72,696	
Jijian, David D.	Supervisor, Field Operations	128,712	
Jin, Qianying	Technologist II - Roadways and Traffic	67,798	
Johns, Terence	Business Systems Analyst	56,581	
Johnson, Cecilia	Supervisor, Leisure Centres	89,748	
Johnson, Colinda	Senior Assessment Appraiser	91,738	
Johnson, Janell Y.	Firefighter	103,961	
Johnson, Warren W.	Journeyman - Parts	57,883	
Johnston, Mark A.	Technologist II - Roadways and Traffic	72,895	
Johnston, Ryan	Supervisor, Pest Control	81,928	
Johnston, Wendy A.	Manager, Business Support	92,118	2,150
Jollimore, Robert S.	Senior Engineer	91,898	
Joorisity, Jacqueline M.	Asset Management Administrator	58,309	
Jordan, Darcy K.	Senior Geospatial Technician	70,825	
Jordan, Mike A.	Journeyman Apprentice	72,438	25
Jors, Curtis M.	Trades Coordinator - Mechanical	87,785	
Jors, Delmar M.	Facilities Operator I	54,496	200
Jose, Shane W. J.	Equipment Operator IV - Roadways	84,486	
Joyal, Marcel C.	Journeyman - Plumber/Gasfitter	78,613	
Juhasz, Jozsef	Bus Operator	60,464	
Jukes, Eden A.	Coordinator, Water and Sewer Programming	75,859	
Julien, Glenn	Casual Labourer	57,690	
Kabatoff, Ken	Supervisor, Parks Development	98,158	
Kachmarski, Sonia G.	Business Solutions Specialist	79,511	
Kaip, Steve A.	Firefighter	88,338	
Kalenchuk, Danny W.	Maintenance Person - Electrician	41,176	63,384
Kalenchuk, Ryan	Coordinator, Major Projects	83,104	
Kalim, Carolyn J.	Manager, Traffic Engineering	74,725	1,275
Kalim, Faisal L.	Manager, Parking Services	112,786	1,950
Kalkan, Semra	City Planner II	52,495	
Kallichuk, Landon L.	Firefighter	88,338	
Kalyniuk, Alanna B.	Coordinator, Administrative Services	63,606	
Kaminska-Rybak, Lori-Ann	Manager, Business Support	85,129	1,500
Kaminski, Larry	Sales and Salvage Officer	65,990	
Kaminski, Levi T.	Firefighter	77,954	
Kaminski, Stacey M.	Water Technologist	74,964	
Kanda, Ajay	Bus Operator	64,563	
Kapell, Gregory J.	Senior Captain	134,409	
Kapoor, Pam	Manager, Public and Internal Engagement	95,681	11,073
Kasperski, Sharon V.	Business Performance Consultant	70,617	25
Kauck, Gerald L.	Automated Side Loader Operator	59,793	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Kayter, Darrell Joseph	Bus Operator	56,053	
Kazilis, Nick	Senior Development Manager	123,123	1,950
Keck, Harvey	Facilities Operator I	56,834	
Keith, John A.	Supervisor, Field Operations	77,700	17,159
Kelemen, Renay D.	Employee Administrator	64,925	
Kerbs, Chad Blair	Firefighter	72,088	
Kerr, Bradley J. P.	Firefighter	99,915	
Khanna, Mudit	Bus Operator	60,307	
Kilbride, Mike D.	Journeyman - Plumber/Gasfitter	79,106	
Kilford, Joe Robert	Journeyman Transit	72,165	1,702
Kimbriel, Jackie R.	Customer Service Representative II	56,206	
King, Maurice	Bus Operator	56,006	
Kinney, Donald	Foreman, Facilities Operations	82,481	
Kinvig, David R.	Deputy Chief	143,076	1,950
Kirstein, Alvan	Crew Lead, Roadway Operations	62,405	
Kirstein, Cory A.	Firefighter	101,395	
Kiss, Alex	Leadman - Parks Maintenance	58,152	
Kiss, Frank	Meter Reader	52,847	
Kistner, Don G.	Training Captain	119,036	
Klaptchuk, Justin Luke	Casual Labourer	75,097	
Klaudeman, Sean A.	Supervisor, Field Operations	67,541	
Kleckner, Marlene	Facilities Operator I	51,427	
Klein, David J.	Utilityperson	55,237	
Klein, Maurice A.	Crew Lead-Traffic Pavement Marking	65,396	
Klein, Trevor W.	Business Solutions Specialist	73,657	
Kliman, Jonathan	Firefighter	103,966	
Klock, William F.	Crew Lead - Meters	59,642	
Kluge, Darcy A.	Bus Operator	58,527	
Klyne, Steve	Bus Operator	60,125	
Knapik, Alicia Marie	Construction Technologist	55,619	
Knaus, Brent W.	Senior Business Solutions Consultant	90,841	
Koch, Dale	Journeyman - Carpenter	66,154	
Koch, Danny	Firefighter	104,861	
Koch, Nicholas J.	Firefighter	107,639	
Kochar, Joe A.	Container Maintenance Leadperson	63,789	
Kocoy, Dwayne A.	Bus Operator	75,062	
Koffler, Chris D.	Firefighter	99,078	
Kofoed, Devon J.	Technical Support Analyst I	69,333	
Kohle, Louise	Database Analyst	87,093	
Kohut, Dennis	Journeyman - Mechanic	77,207	200
Koivisto, Kari J.	Director, Fleet Services	173,532	2,600
Kokoski, Sara A.	Leadman, Golf Course	71,483	0

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Kolbeck, Mitchel B.	Coordinator, Major Projects	93,501	
Kolenich, Diana E.	Customer Service Representative II	56,168	
Konchakovsky, Vitaliy	Bus Operator	64,229	
Konecni, Jessica B.	Coordinator, Workforce Development	62,094	
Konkin, Kynan A.	Heavy Duty Mechanic Apprentice	62,585	200
Koot, Mike L.	Technologist II	73,325	
Koot, Mike M.	Firefighter	111,790	
Kopan, Lonny A.	Firefighter	99,915	
Kopperud, Samantha Emma	Technologist II - Environmental	53,785	
Korchinski, Conrad A.	Firefighter	77,954	
Koroluk, Shawn P.	Human Resources Associate	75,091	
Koshinsky, Kelsey R.	Communications Consultant	73,597	
Kotsetas, Maria	Neighbourhood Centre Programmer	63,591	
Koul, Vishal	Senior Business Solutions Consultant	90,927	
Kovach, Glen F.	GIS Programmer	76,368	
Kowbel, Jered L.	Equipment Operator III	71,405	
Kozack, Jay	Trades I-Sewer Services	65,619	
Kozakewich, Jaeson	Firefighter	107,232	
Kozar, Craig	Manhole Builder	57,639	
Kozlowski, Joanne Marie	Senior Communications Strategist	60,795	
Kozlowski, Teagan M.	Human Resources Associate	0	5,094
Kozlowski, Trevor A.	Firefighter	101,120	
Krahenbil, Brent	Manager, Facilities Maintenance	128,805	1,950
Kramarenko, Maksym	Journeyman Transit	85,750	25
Krasilowez, Lydia	Service Desk Analyst	67,461	
Kraus, Trevor	Firefighter	113,940	
Krawczyk, Keith Brian	Manager, Real Estate	123,103	1,950
Kreis, Drew J.	Firefighter	97,188	
Krentz, Laura G.	Bus Operator	51,544	
Kress, Colter	Facilities Operator I	65,920	200
Krieger, Neal	Bus Operator	78,584	
Krismer, Gerald	City Assessor	134,623	1,950
Krogsgaard, Kresten E.	Building Inspection Engineer	76,047	
Krohn, Heather E	Technologist II - Roadways and Traffic	72,063	
Krohn, Robert G.	Facilities Operator I	64,641	
Krueger, Criselda A.	Accounting Clerk VI	57,341	
Krueger, Jayne C.	Legal Counsel	108,046	
Krupski, Robert A.	Facilities Maintenance Coordinator	91,182	
Krushlucki, Angela C.	Solid Waste Truck Operator	53,526	
Krushlucki, Michael Shawn	Traffic Signal Control Technician	75,287	
Kuhn, Mary	Senior Real Estate Clerk	55,064	
Kullman, Randy D.	Captain	128,919	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Kumaran, Pathma R.	Coordinator Financial and Business Support	90,857	
Kumraha, Jaswinder Singh	Bus Operator	60,039	
Kuntz, Christopher G.	Water Technologist	71,146	
Kuntz, Daniel F.	Firefighter	77,988	
Kuntz, Deric Michael	Coordinator, Construction Programming	87,235	
Kuntz, Greg M.	Manager, Environmental Services	130,308	1,950
Kurty, Kathy J.	Coordinator, Cemeteries	55,546	0
Kurtz, Andrew P.	Casual Labourer	57,432	0
Kvamme, Darcy L.	Bus Operator	60,294	0
Kydd, Travis B.	Firefighter	99,915	
Kyle, Norman P.	Director, Roadways and Transportation	165,764	2,600
Labadie, Jack J.	Residential Building Inspector II	65,226	
Lach, Danita	Coordinator, Workforce Development	70,958	
Lafontaine, Les	Equipment Operator II	76,560	
Lafontaine, Mike	Firefighter	114,104	
Lalonde, Jean-Paul	Skilled Labourer	93,852	
Lalonde, Joseph P. H.	Journeyman - Carpenter	65,854	
Lalonde, Raya Lynn	Coordinator Financial and Business Support	84,076	7,247
Lamb, Daniel Stanley	Traffic Signal Control Electrician	80,922	
Lamont, Jason	Human Resources Consultant	99,239	
Lang, Audrey	Coordinator, Tax Admin and Collections	83,099	
Lang, Kevin J.	Coordinator, Cross Connection and Metering	85,712	
Langen, Trevor John	Human Resources Consultant	106,593	
Larocque, Spencer David	Firefighter	66,831	
Lasher, Eric R.	Traffic Underground Installer	60,863	
Lau, Rebecca Sin Yan	Assessment Research Technician	54,617	
Lavallee, Michelle Eileen	Manager, Building Standards	116,907	1,950
Lavrentyev, Sergiy	Bus Operator	50,708	
Law, Dale R.	Bus Operator	58,338	
Lawford, Casey	Firefighter	103,966	
Lazar, Owen A.	Programmer Analyst II	55,963	225
Lazurca, Jeremy D.	Supervisor, Field Operations	84,320	
Leach, Mitchell	Leadman - Parks Maintenance	58,489	
Lea-Wilson, Colin	Bus Operator	60,914	
Leblanc, Ian P.	Coordinator, Construction Programming	76,905	
Lee, Felicia Rose	Bylaw Enforcement Officer II	50,252	
LeGard, Brian	Manager, Client Services and Labour Relations	137,679	4,657
Legault, Lisa S.	Director, Solid Waste	151,865	2,600
Legendre, Rock G.	Bus Operator	63,413	
Leibel, Barry	Manager, Transit Fleet Maintenance	123,045	1,950
Leibel, Debbie J.	Coordinator, Administrative Services	76,247	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Leichert, Kelly Dean John	Development Control Officer II	62,946	
Leier, Wade E.	Firefighter	99,921	
Lemioer, Mark A.	Partsperson	57,693	25
Lemon, Gregory A.	Coordinator, Business System Administrator	77,915	
Lepage, Lynsee A.	Assistant Property Assessor	54,635	20
Lepine, Brett W.	Firefighter	88,371	
Leppa, Whitney Paige	Human Resources Associate	73,688	
Lerat, Matthew Louis	Firefighter	72,088	
Leugner, Shanie L.	Manager, Urban Planning	131,779	1,950
Levy, William J.	Coordinator, Corporate Facilities Security	96,257	
Lewis, Jamie	Marketing Consultant	76,746	
Lichtenwald, Jonathan C.	Firefighter	103,936	
Lin, Hai	Development Assistant	56,534	
Lincoln, Chad K.	Firefighter	77,954	
Ling, James	Technical Support Analyst II	75,489	
Liski, Bruce	Supervisor, Irrigation Services	79,095	
Liskowich, Blake A.	Captain	128,682	
Liskowich, Jack A.	Casual Labourer	53,968	
Little, Brenda D.	Revenue Administration Clerk II	61,479	
Litzenberger, Jeremy T.	Supervisor, Field Operations	95,463	
Liu, Peidong	Project Engineer	97,934	
Livesey, Richard A.	Crew Lead - Concrete Services	68,684	
Lloyd, Susan Shelly	Executive Assistant	76,683	
Lockert, Maureen	Secretary II	54,839	
Loef, Jonathan C.	Firefighter	97,168	
Loeppky, Doug G.	Foreman, Parks Maintenance	72,160	
Longeau, Linda A.	Property Assessor	79,698	
Longman, Dan G.	Business Solutions Consultant	75,799	
Longman, Greg	Journeyman - Refrigeration/AC Mechanic	86,769	200
Longmoore, Kelsey A.	Building Inspection Engineer	105,543	
Longpre, Mike J.	Skilled Labourer	91,846	
Looker, Bryan L.	Firefighter	77,954	
Looyesen, Kelly J.	Bus Operator	61,914	
Lord, Greg F.	Supervisor, Traffic Signals Trades	97,410	
Lorenc, Andrew	Programmer Analyst III	76,281	
Lorenc, Dariusz P.	Senior Business Solutions Consultant	96,389	
Lott, Corey Douglas Robert	Firefighter	66,798	
Loucks, Darlene	Privacy and Freedom of Information Officer	94,636	
Love, Chris	Senior Assessment Appraiser	80,633	
Love, Richard A.	Business Solutions Specialist	75,907	
Lovely, Chris M.	Equipment Operator III	69,078	
Lowe, David	Firefighter	104,147	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Lowenberger, Theo H.	Journeyman - Mechanic	74,085	238
Lowes, Kelly D.	Lieutenant	123,716	
Lubiniecki, Mathew J.	Firefighter	99,915	
Lubiniecki, Noel J.	Firefighter	109,220	
Lubkiwski, Louanne	Facilities Operator I	57,768	
Lubura, Nenad	HVAC Controls Specialist	61,356	
Lucas, Jason	Utilityperson II	55,944	25
Luchuck, Susan A.	Senior City Planner	60,118	1,399
Lucier, Elizabeth B.	Bus Operator	80,539	
Lucier, Kevin	Dispatcher	64,619	
Ludwar, Layton Riley	Firefighter	72,088	
Luhning, Nathan I.	Manager, Business Development	109,131	1,950
Lukey, Dale	Journeyman - Carpenter	73,565	
Lund, Brett R.	Firefighter	99,928	
Lustig, Brent	Human Resources Consultant and Supervisor	108,880	
Luzny, Roberta A.	Financial Admin Business Systems Analyst	55,507	
Lye, Jeannette A.	Manager, Bylaw Enforcement	77,905	1,620
Lysack, Kinda	Coordinator, Business System Administrator	78,543	
Lysack, Robert B.	Equipment Operator IV	86,570	
MacCuish, Maureen Rose	Manager, Communications	89,372	150
MacDonald, Chris P.	Firefighter	101,395	
MacDonald, Jason	Financial Management Analyst	92,660	
MacDonald, Jennifer L.	Senior Communications Strategist	78,780	
MacDougall, Delaine Ashley	Supervisor, Permit Processing	55,621	
Machdanz, Shaun A.	Coordinator, Landfill Business Ops	84,327	
Machniak, Kevin T.	Firefighter	109,857	
MacKay, Kevin	Captain	127,162	
MacLean, Jeff	Firefighter	104,076	
MacLellan, Aaron	Firefighter	103,995	
MacMillan, Stewart J.	Senior Landscape Architect	82,724	200
Macrae, John	Equipment Operator III	64,709	
Magdalin, Darrel	Irrigation Worker II	56,885	
Magee, Griffin C.	Bottomman	75,123	
Mager, Danen T.	Lift Station Operator	99,999	
Mager, Keenan C.	Bottomman	81,377	
Magnusson, Stewart	Firefighter	66,840	
Mahingen, Keith	Traffic Underground Installer	72,149	
Mahmood, Tariq	Bus Operator	66,401	
Mahussier, Randall J.	Coordinator, Construction Programming	84,398	
Maidy, Tyson A.	Firefighter	97,168	
Mailander, Darryl	Supervisor, Sport Facilities	89,280	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Mailander, Rhonda L.	Manager, Geospatial Services and Business Support	117,894	1,950
Mailander, Trent G.	Coordinator, Client Support	96,130	
Majore, April D.	Operational Service Representative	58,889	
Majore, Darrin K.	Equipment Operator III	69,114	
Maksymiw, Taylor	Firefighter	99,915	
Makuch, Carley R.	Utilityperson	55,957	
Malach, Rod	Journeyman - Mechanic	69,913	200
Malawski, Leszek	Manager, Research and Innovation	151,610	1,950
Malbeuf, Natalie C.	Senior Purchasing Agent	66,954	
Mallory, Danita	Casual Labourer	51,476	
Mancinelli, Bonnie L.	Senior Communications Strategist	83,324	
Mann, Maureen D.	Business Performance Consultant	76,338	
Manwaring, Kevin	Forester II	58,766	
Manz, Anna M.	Employee Administrator	67,461	
Marahatta, Punya Sagar	City Planner II	75,111	
Marcishchuk, Dolores	Administration Clerk	50,445	
Marcyniuk, Tim G.	Equipment Coordinator	62,936	
Marcynuk, Kelly R.	Coordinator, Customer Service	79,403	
Mario, Ben G. W.	Senior City Planner	100,529	75
Mark, Darrell R.	Bus Operator	65,801	
Markel, Clint	Skilled Labourer	69,311	
Markewich, Gregory D.	Manager, Financial Operations	83,347	50,065
Markewich, Laura L.	Deputy Chief	126,625	1,950
Markowski, Evan	Equipment Operator IV - Roadways	73,101	
Markowski, Jodi L.	Casual Labourer	57,728	
Marlin, S. Jill	Bylaw Prosecution Officer	74,905	
Martin, Dawn P.	Manager, Corporate Performance	134,623	1,950
Martin, Karen	Paratransit Clerk	58,717	0
Martin, Larry	Bus Operator	94,135	3,941
Martin, Mike J.	Supervisor, Geomatics Services	66,625	
Maserek, Ashley	Human Resources Consultant and Supervisor	101,535	
Masney, Lawrence	Supervisor, Technology Applications	89,696	
Mason, Erin S.	Development Control Officer II	65,772	
Massier, Daryl	Fleet Training Officer	80,489	
Massier, Jeff N.	Casual Labourer	63,756	
Masson, Dwayne R.	Subdivision Inspector	66,663	
Matheson, Elizabeth M.	Coordinator, Cultural Development	65,699	162
Matheson, Shawn S.	Facilities Operator I	54,038	
Matthew, Deborah	Dispatcher - Fire	104,279	
Matthewson, Bruce D.	Coordinator, Sport Facilities and Special Events	103,687	
Maxie, Crystal L.	Casual Labourer	54,806	
Maximiuk, Jaclyn M.	Financial Admin Business Systems Analyst	72,551	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
May, Jeffrey D.	Manager, Sport and Recreation	123,502	1,950
Mayer, Jeremy	Firefighter	103,966	
McArthur, Dalton J.	Facilities Operator I	55,470	
McCabe, Jesse J.	Program Specialist - Aquatics	63,113	
McCall, Dustin D.	Manager, Development Engineering	116,801	1,950
McConnell, Coreena	Customer Service Representative II	54,617	
McCracken, Stan R.	Journeyman Transit	84,435	25
McCulloch, Bryce	Transit Training Coordinator	78,484	
McCullough, Dustin R.	Assistant Chief - Operations	139,157	1,950
McCurry, Liam T.	Bottomman	89,597	
McDermott, Andrew J.	Saw Operator - Concrete Services	63,116	
McDill, Mark William	Senior Assessment Appraiser	50,059	
McDonald, Barry L.	Bus Operator	64,905	
McDonald, Dean E.	Equipment Operator IV	99,505	
McDonald, Kelly D.	Maintenance Operator	85,829	
McDonald, Kevin A.	Service and Information Clerk - Transit	54,495	
McDowell, Melissa L.	Human Resources Associate	74,163	
McElravey, Debbie L.	Facilities Operator I	60,168	
McFadzean, Tom	Foreman, Facilities Operations	28,960	37,489
McFarland, Chris S.	Equipment Operator III	58,799	
McGirr, Richard Claude	Equipment Operator II	70,876	
McGregor, Mandy	Human Resources Consultant	80,161	
McGregor, Shawn D.	Bus Operator	63,645	
McIvor, Russ	Lieutenant	122,720	
McKay, Lucas J.	Water Supply Maintenance Repairperson	58,042	
McKellar, Darla D.	Community Consultant	69,094	
McKenzie, Alicia M.	Community Consultant	68,043	
McKenzie, Brad W.	Policy Analyst	83,150	
McKinnon, Kyle M.	Firefighter	97,168	
McLean, Dallas D.	Bylaw Enforcement Officer II	65,776	
McLellan, James R.	Legal Counsel	137,368	
McLennan, Jody M.	Firefighter	109,166	
McLeod, Brady B.	Forester II	60,703	206
McLeod, Kelly L.	Mechanic	98,959	
McMillan, Dallas J.	Lieutenant	123,502	
McMillan, Ward T.	Maintenance Operator	87,377	
McNeil-Wilson, Andrea	Regional Planning Coordinator	104,247	75
McNichol, Robert G. W.	Project Engineer	88,790	
McPhee, Greg	Leadman - Parks Maintenance	56,511	
McPherson, Jill M.	Senior Business Solutions Consultant	91,988	
McRae, Garry	Firefighter	78,417	
McRorie, Jonathan B.	Firefighter	97,233	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
McStay, Robert	Firefighter	103,988	
McWatters, Daniel W.	Journeyman Body Repairman	69,052	25
McWhirter, Tyler Anthony	Firefighter	72,088	
Meacher, Kevin W. B.	Paratransit Coordinator	82,362	
Meek, Don J.	Financial Admin Business Systems Analyst	75,067	
Mehmood, Ayaz	Bus Operator	52,879	
Melnechenko, Flora	Coordinator, Purchasing	87,928	
Memon, Saleem M.	Senior Engineer	109,083	
Michailidis, Ioannis	Caretaker - Non Fireman's	51,992	
Mickleborough, Jim E.	Supervisor, Field Operations	122,198	
Middleton, Warren H.	Transportation Services Officer	95,259	
Migneault, Shane	Journeyperson - Plumber/Gasfitter	81,457	
Mignon, Kevin P.	Supervisor, Field Operations	43,171	54,830
Mihial, Keith D.	Firefighter	107,847	
Mikhael, Armia Selwaness	Engineer	66,447	
Milessa, Mauro	Coordinator, Water and Sewer	85,950	
Miller, Greg	Bus Operator	65,919	
Miller, Lauren N.	Manager, City Projects	105,496	1,950
Miller, Michael G.	Bus Operator	68,998	
Miller, Scott B.	Manager, Assessment Research	123,124	1,950
Miller, Sean	Fire Inspector	102,087	
Milliken, David J.	Coordinator, Water and Sewer Programming	94,666	
Mills, Tanya	Manager, Property Taxation and Admin	50,793	825
Milo, Leonard D.	Firefighter	108,843	
Miranda, Joseph G.	Bus Operator	62,002	
Mital, Rajeev	Parking Services Analyst	76,368	
Mitchell, Donna Gaylynn	Coordinator, Property Tax and Admin	51,935	
Mitchell, James William	Casual Labourer	55,648	
Modi, Kushal Harshadray	Bus Operator	57,271	
Moes, Bradley J.	Firefighter	106,994	
Moffatt, Lee M.	Firefighter	99,943	
Moffatt, Tracy	Supervisor, Fleet Stores	81,177	1,920
Mohamed, Kombe	Revenue Services Analyst	65,808	
Mohamed, Vassiem K.	Bus Operator	59,388	
Mohr, Patricia D.	Payroll Officer I	56,908	
Mohr, Tina L.	Source Control Inspector	61,211	
Moldenhauer, Greg	Route Maintenance Worker	69,354	
Montgomery, Raymond J.	Sewerjet/Hydrovac Operator	74,786	
Monz, Richard	Captain	127,175	
Moore, Bobby Jo L.	Geospatial Technician	57,167	
Moore, Gord	Supervisor, Golf Courses	98,617	7,838
Moore, Thomas A.	Coordinator, Major Projects	99,834	200

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Moorhead, Richard	Captain	127,095	
Moran, Thomas J.	Captain	127,965	
Morgan, Ray	Director, Parks and Open Space	150,228	2,600
Moroz, Mark	Firefighter	105,003	
Morrell, Francine E.	Accounting Clerk VI	57,056	
Morris, Vassiana A.	Journeyman - Mechanic	79,348	200
Morrison, Melody G.	Coordinator, Furniture, Fixtures and Equipment	77,709	
Morrison, Nathan N.	Manager, Marketing and Major Projects	107,147	2,150
Morrisette-Bird, Chris W.	Skilled Labourer	52,338	
Moyer, Greg	Manager, Fleet Maintenance	114,952	1,950
Moyse, Tammy Loretta	Manager, Financial Operations	57,145	11,050
Mudford, Vernon	Residential Building Inspector II	65,419	3,470
Mueller, Christopher M.	GIS Planner	64,548	
Muhr, Evan J.	Service Desk Analyst	61,488	
Mullakunnel Augustine, Sajesh	Bus Operator	75,084	
Mundy, James	Equipment Operator II	70,894	
Mundy, Kevin	Journeyman Transit	95,065	25
Munro, Tara D.	Permit Facilitator	64,840	
Murphy, Emma	Utilityperson II	55,717	25
Murray, Matt	Firefighter	66,798	
Murray, Tom M.	Casual Labourer	57,028	
Murrell, Jamie D.	Administrative Associate	64,834	
Nabe, Toriann E. M.	Administrative Assistant	59,106	
Nadon, Brent D.	Manager, Budget and Financial Services	131,883	1,950
Nagel, Curtis D.	Captain	127,381	
Nagel, Lorella	Parking Services Officer	57,919	
Nahnepowisk, Kenneth R.	Bus Operator	70,568	
Nash, Steve E.	Firefighter	107,611	
Nathanail, Constantina	Legal Assistant	57,619	
Neal-Morgan, Janice E.	Financial Admin Business Systems Analyst	76,439	
Neigel, Tyler A.	Casual Labourer	54,646	
Neilson, Kristina	Skilled Labourer	52,110	
Neilson, Shawn	Trades Coordinator - Mechanical	80,114	
Nelson, Dale	Bylaw Enforcement Officer II	66,428	
Nelson, Daniel P.	Skilled Labourer	79,464	
Nelson, Stephen K.	Assistant Chief, Safety and Logistics	108,098	1,950
Nelson, Tanya C.	Manager, Service Regina	105,514	1,950
Nerbas, Jared M.	Firefighter	106,994	
Neufeld, Aaron	Firefighter	105,807	
Neufeld, Charmaine	Manager, Parks Maintenance	128,803	4,526
Neugebauer, Teena L.	Scheduling Officer	57,194	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Neumann, David	Captain	126,807	
Newman, Melvin G.	Senior Captain	142,070	
Newson, Darrell S.	Firefighter	107,158	
Nickel, Dave	Tire Repairperson	56,617	
Nickel, Hugh J.	Process and Performance Consultant	91,214	
Nicol, Abigail A.	Coordinator, Administrative Services	66,483	20
Nicol, Jim A.	City Clerk	184,696	15,458
Nisbett, Chris S.	Fleet Training Officer	85,955	
Nistor, Lisa M.	HR Analyst	88,703	
Nixon, Richel A.	Administrative Secretary	57,508	
Noble, Kevin	Utility Billing Clerk	51,530	
Nones, Rubia D.	Technologist II - Transportation	81,200	
Norbeck, Preston J.	Firefighter	99,900	
Norman, John R.	Senior Engineer	110,193	
Normand, Connie L.	Human Resources Consultant and Supervisor	90,050	
Novak, Robert Jack	Casual Labourer	62,580	174
Nylen, Andrea Leigh	Building Inspection Engineer	66,538	
Oancia, Mark	Trades Coordinator - Mechanical	88,012	
Oatway, Grant L.	Project Leader - Business Technology	90,841	
Obarianyk, Yaroslav	Firefighter	105,807	
O'Brien, Lauren G. K.	Business Solutions Coordinator	108,675	
Ocampo, Joseph R.	Bus Operator	61,250	
O'Connell, Thomas J.	Manager, Operational Services and Business Support	136,389	1,950
Odling, Jana-Marie	Legal Counsel	125,170	
Odoh, Chidiebere	Human Resources Associate	74,640	
Olsen, Donald C.	Captain	133,335	
Olsen, James	Bus Operator	77,492	
Olshanoski, Barry L.	Casual Labourer	65,006	
Olson, Nancy	Caretaker - Fireman's	52,843	
Olynyk, Larrah Nicole	Senior City Planner	86,901	
Omar, Abdelkhalek	Project Engineer	101,002	7,665
Oni, Olumuyiwa	Database Analyst	86,655	
Onrait, Kim G.	Executive Director, City Services	188,491	15,939
Onyskevitch, David	Facilities Operator I	69,199	
Orban, Jacqueline K.	Engineering Assistant IV	75,909	
Orban, Taylor B.	Firefighter	88,396	
Oroz, Milena	Programmer Analyst III	76,975	
Orthner, Jeff W.	Bus Operator	60,204	
Osipoff, Dennis	Truck Driver - Sewer and Water	65,514	
Ott, Jay V.	Firefighter	103,956	
Ouellette, Guy	Bus Operator	69,411	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Ouellette, Perry J.	Equipment Operator III	85,394	
Overend, Jay R.	Manager, Water Operations	108,158	1,950
Owens, Helen M.	Accounts Payable Clerk	54,380	
Owens, Twyla D.	Human Resources Consultant and Supervisor	103,092	
Packham, Tyler J.	Firefighter	106,994	
Pahl, Donovan M.	Development Assistant	79,115	
Paik, Kevin	Equipment Operator III	64,567	
Pamintuan, Librado	Technical Support Analyst II	75,951	
Panagabko, Blair	Firefighter	104,122	
Pankoski, Laurinda A.	Assessment Appeals Clerk	51,530	
Pannu, Gaganpreet Singh	Bus Operator	50,341	
Pantel, Corey H.	Equipment Operator III	50,174	
Panzani, Alex	Casual Labourer	59,094	
Parenteau, Rick	Water Attendant	56,101	
Parisian, Shane R.	Facilities Operations Coordinator	84,251	
Parisian, Tony	Cemeterian II	61,897	
Parisien, Scott J.	Firefighter	88,338	
Parker, Kurt Melvin	Bylaw Enforcement Officer II	52,327	
Pasiechnyk, Chad C.	Firefighter	103,965	
Patel, Jitenkumar	Bus Operator	60,704	
Patel, Nilkanth G.	Bus Operator	84,383	
Patel, Niravkumar D.	Business Solutions Specialist	63,397	
Patel, Rahul K	Bus Operator	81,110	
Patel, Rajankumar Jayantilal	Air Quality Specialist	57,378	
Paton, Donald	Bus Operator	92,365	
Patryluk, Bryce	Firefighter	66,798	
Patterson, Skylar R. L.	Firefighter	95,407	
Paulo, Marlon J.	Forester II	61,777	
Paulson, Joann J.	Coordinator, Geospatial Services	90,421	
Payak, Chris	Firefighter	103,966	
Pearpoint, Caine Micheal	Facilities Operator I	55,951	
Pedersen, Laureen	Coordinator, Business Support	96,677	
Peigan, Anne-Marie	Bus Operator	66,251	
Pelletier, Charles A.	Solid Waste Truck Operator	53,780	
Pelletier, Colby J.	Skilled Labourer	60,170	24
Pelletier, Dennis A.	Equipment Operator III	68,612	2,852
Pelletier, Dionne	Sewerjet/Hydrovac Operator	107,682	
Pelletier, Don	Casual Labourer	52,872	
Pelletier, Jeffery P.	Captain	132,912	
Pelletier, Marlowe T.	Coordinator, Fleet Training and Safety	101,063	
Pelletier, Marshall A.	Taxation and Administration Clerk	50,189	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Pelletier, Vance	Semi Skilled Labourer	55,166	
Pelletier, Verne G.	Utilityperson II	60,118	25
Pelltier, Barry C.	Crew Lead, Roadway Operations	65,271	
Penna, Dustin L.	Traffic Signal Control Electrician	81,703	
Penner, Lee C.	Firefighter	107,042	
Perrault, Robert A.	Bus Operator	54,518	
Perreault, Robert J.	Bus Operator	62,835	
Perry, Mark W.	Lieutenant	124,137	
Peter, James M.	Inventory Controller	61,606	
Peters, Jeff	Senior Human Resources Consultant	124,718	
Peters, Pam J.	Property Tax Accounting Clerk	56,217	
Petrovitch, Carlo I.	Senior Business Solutions Consultant	91,725	200
Petrulias, Anthony	Human Resources Consultant	82,879	
Pfeifer, Calvin B.	Journeyman - Carpenter	47,914	2,466
Phaneuf, Garry J.	Bus Operator	59,698	
Phillips, Brayden S.	Firefighter	97,168	
Pierno, Arianna Maria	Operational Service Representative	52,786	
Pihach, Kelly N.	Human Resources Consultant	100,776	
Pilon, Ryan Robert	Communications Consultant	76,635	
Pinder, Jeff K.	Skilled Labourer	64,055	
Pipp, Colleen D.	Bylaw Enforcement Officer II	65,813	
Plaster, Kit	Bus Operator	60,467	
Pointer, Matthew R.	Firefighter	103,961	
Poitras, Lorry	Equipment Operator III	60,789	
Polivka, Glenn	Bus Operator	50,805	
Polsom, Andrew J.	Project Engineer	81,489	
Polsom, Ernest E.	Director, Fire and Protective Services	38,899	141,732
Polsom, James A.	Bus Operator	63,651	
Pominville, James R.	Captain	70,196	70,578
Pompu, Brent W.	Bus Operator	63,260	
Poncsak, Trevor A.	Bus Operator	65,605	
Pontikis, Dena M.	Bus Operator	66,037	
Poorman, Brian	Equipment Operator III	68,650	
Popoff, Kelly	Semi Skilled Labourer	70,462	
Porras, Myriam	Payroll Clerk II - Transit	62,825	
Posehn, Dewey	Business Solutions Consultant	83,016	
Poure, Kenneth	Manager, Cemetery, Golf and Landscape Trades	143,814	
Poure, Michael K.	Facilities Operator I	58,451	
Powell, Brian E.	Manager, Organizational Effectiveness	120,670	1,950
Powell, Carrie A.	Coordinator, Administrative Services	68,415	
Powell, Mike G.	Manager, Facilities Building Services	114,322	2,787
Powers, Jordan	Firefighter	104,281	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Powers, Kyle James	Journeyman- Industrial Mechanic	107,571	
Prawzick, Angela	Public Education Officer	107,958	
Preston, Krista A.	Community Investment Clerk	51,826	
Price, Michael Martin	Senior Engineer	112,553	
Prohar, Christopher J.	Firefighter	103,961	
Proznick, Lynn	Dispatcher - Fire	103,966	
Puszkas, Steve	Truck Driver - Sewer and Water	76,174	
Putz, Gerald A.	Captain	3,125	66,074
Queenan, Nicola Jane	Administrative Associate	51,823	
Quinlan, James	Skilled Labourer	51,931	
Quinn, Stacy M.	Programmer Analyst I	67,358	
Quinnett, Marc F.	Captain	127,157	
Quiring, Wendy	Engineering Assistant III	70,131	
Qureshi, Muhammad Haseeb	Corporate Budget Analyst	89,763	
Racette, Dwayne A.	Facilities Operator I	72,795	200
Rackow, Frederick C.	Technologist II - Water and Sewer Services	93,773	
Rai, Tej Bahadur	Bus Operator	60,573	
Raison, Sean E.	Manager, Business Support	99,536	2,150
Ramirez, Milton J.	Dispatcher	70,997	
Ranalli, Tawna	Community Consultant	71,645	
Randhawa, Jagjit S.	Electrical/Instrumentation Journeyman	98,914	
Rapitta, Colin C.	Small Tools and Equipment Specialist	62,529	
Rea, Ian	Chief Financial Officer	181,958	44,534
Recknell, Brody Jerome	Casual Labourer	59,990	8
Reeder, Blair E.	City Hall Building Operator	55,840	
Reeve, Gordon A.	Bylaw Enforcement Officer II	62,445	
Rehman, Ateeque	Bus Operator	66,575	2,439
Reid, Jordan Lee	Policy Analyst	70,046	
Reiman, Trevor	Assistant Chief, Training	123,218	1,950
Reimer, Mark E.	Firefighter	88,358	
Reinhardt, Ken	Utilityperson II	56,540	25
Resch, Helen L.	Customer Service Representative II	56,050	
Rettman, Bryon	Journeyman - Painter and Decorator	69,731	
Rhodes, Lorne E.	Crew Lead, Roadway Operations	84,653	
Richard, Yves	Manager, Regional Planning	137,616	1,950
Ridgway, Alison	Legal Administrative Assistant	67,649	1,330
Rieger, Scott	Journeyman Body Repairman	74,960	25
Ringor, Marlon	Journeyman - Mechanic	79,185	200
Riplinger, Daniel A.	Firefighter	77,954	
Ritchie, Wade J.	Casual Labourer	59,135	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Robb, Dan A.	Casual Labourer	50,421	554
Roberts, Trevor	Firefighter	113,392	
Robertson, Douglas V.	Meter Reader	51,795	
Robinson, Mike A.	Supervisor, Parks Maintenance	86,889	825
Robinson, R. Jeffrey	Property Assessor	79,698	
Roh, Hyuk-Jae	Project Engineer	97,093	
Rohac, Walter E.	Supervisor, Parks Maintenance	72,352	
Rokosh, Walter S.	Supervisor, Water Supply	150,607	
Rondeau, Paul A.	Transit Training Officer	68,371	
Rope, Tony	Crew Lead - Concrete Services	72,291	
Rosenkranz, Benjamin M.	Casual Labourer	58,509	
Rosom, Sheryl L.	Customer Service Representative II	56,251	
Ross, Blain H.	Equipment Operator III	60,349	
Ross, Collin Douglas	Geomatics Technologist	57,016	
Ross, Douglas A.	Business Performance Consultant	52,091	1,085
Ross, Timothy E.	Utilityperson	59,356	
Rostad, Brent	Manager, Operational Services and Business Support	142,681	1,950
Roszell, Jason P.	CCTV Sewer Camera Operator	79,988	
Rotariu, Dale	Journeyman - Carpenter	76,501	
Rothmar, Lindsay D.	Policy and Procedure Analyst	74,582	
Rounce, Raelene	Coordinator, Water and Sewer Programming	84,497	
Rowan, Donald L.	Supervisor, Field Operations	132,183	
Ruecker, Rayelle L.	Senior Paratransit and Scheduling Clerk	71,222	
Rugg, Christopher A. J.	Firefighter	107,587	
Ruiters, Garret A.	Senior Engineer	107,673	
Rumancik, Jeff	Lift Station Operator	76,834	
Runge, Bonnie Lee	Property Assessor	78,328	
Runge, Darcy E.	Fleet - Part Storekeeper	63,544	25
Runge, Spencer J.	Firefighter	77,954	
Rushton, Patrick	Journeyman Transit	80,441	25
Russell, Jim A.	Senior Business Solutions Consultant	90,841	
Russell, Richard G.	HR Analyst	98,957	
Rutten, Derek	Firefighter	104,033	
Ryba, Randall W.	Fire Marshal	129,038	1,950
Sadlemyer, Trevor	Firefighter	105,807	
Sajiths, S.	Business Systems Analyst	58,331	
Sale, Chris	Senior City Planner	96,762	125
Salesiotis, Dimitrios	Crew Lead - Water and Sewer Construction	109,134	
Sali, Barbara	Manager, Residential Assessment	123,080	1,950
Sali, Ronald	Bus Operator	59,071	
Sali, Wade	Infrastructure Coordinator	107,313	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Salisbury, Angela M.	Payroll Officer I	56,258	
Salmond, Greg S.	Casual Labourer	56,841	
Salmond, Todd	Journeyman - Welder	76,280	
Samuelson, Conway C. J.	Crew Lead - Solid Waste Collection	65,562	2,234
Sanchuck, Darryl	Casual Labourer	51,126	973
Sanders, Doug A.	Training Captain	110,277	
Sanders, Spencer	Leadman - Parks Maintenance	58,966	
Sanderson, David	Bus Operator	63,469	
Sanith, Saylom	Casual Labourer	50,599	147
Sanjenko, Tyler	Crew Lead, Roadway Operations	66,945	
Santo, Lonny A.	Bus Operator	62,107	
Sarason, Jeremy	Weigh Scale Attendant II	53,849	
Sare, Kim	Senior City Planner	97,154	
Saroj, Neeraj	Senior Engineer	121,079	
Saroya, Satinder Singh	Bus Operator	56,721	
Saul, Joe	Firefighter	103,966	
Saunders, Christopher	Trades Coordinator - No MS	89,567	
Sax, Robert	Captain	126,658	
Sayer, Dion	Lift Station Operator	105,912	
Sazinski, Larry	Bus Operator	60,887	
Schaeffer, Bruce	Captain	127,093	
Schaffer, Tracey F.	Journeyman - Mechanic	79,291	200
Schaffer, Wade	Solid Waste Truck Operator	57,678	
Schellhorn, Colin	Firefighter	14,737	
Schentag, Benjamin Bryden	Journeyman - Welder	72,024	
Scherer, Blair K.	Captain	124,666	
Schermann, Christine D.	Legal Assistant	56,203	
Schiefner, Whitney R.	Specialist - Waste Minimization	63,569	
Schikowski, Dawn M.	Manager, Licensing and Business Support	108,555	1,950
Schlechte, Mark	Data Base Administrator	99,966	
Schlechter, Joe F.	Swimming Pool Technician	79,120	
Schlechter, Kyle J.	Casual Labourer	50,931	
Schlitz, Dara K.	Supervisor, Asphalt Plant	119,896	
Schlosser, Michael J.	Supervisor, Field Operations	87,534	
Schlosser, Steve P.	Lead Operator	138,311	
Schmalenberg, Lorrie	Manager, Corporate Accounting	138,319	1,950
Schmalz, Anthony G.	Firefighter	106,994	
Schmidt, Della L.	Property Assessor	79,698	
Schmidt, Derek	Quality Assurance Coordinator	82,175	
Schmidt, Gregory L.	Casual Labourer	62,334	
Schmidt, Jordan	Firefighter	72,088	
Schmidt, Rodney	Manager, City Projects	128,722	4,518

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Schneider, Matthew Gerard	Technologist II - Roadways and Traffic	69,820	
Schneider, Richard	Equipment Operator III	29,750	22,735
Schneider, Tim D.	Commercial Building Inspector II	74,905	
Schnell, Hayley	Program Specialist - Social Inclusion	57,595	
Scholefield, Keifer J.	Journey person - Mechanic	78,261	492
Schroder, Veronica G.	Coordinator, Recreation Facility Development	89,104	20
Schuler, Brian L.	Senior Assessment Appraiser	76,842	30,011
Schultz, June I.	Director, Finance	166,480	2,600
Schultze, Robert W.	Manager, Commercial Assessment	102,107	8,554
Schumann, Chelsey A.	Bus Operator	58,500	
Schumann, Jason W.	Firefighter	109,989	
Schumann, Patricia A.	Bus Operator	61,470	
Schutzman, Rhonda	Administrative Assistant	67,521	
Schwabe, Kirby	Dispatcher	71,228	
Schwabe, Thomas	Tradesperson I	54,568	
Schwartz, Todd A.	Human Resources Consultant	77,476	33,046
Scott, Arloe H.	Collection Officer	54,561	
Scott, Jaimy Brett	Landscape Architect	62,624	
Scott, Tracy L.	Bus Operator	68,113	
Scriver, Jason Eliot	Fire Inspector	98,284	
Searle, Fred	Manager, Current Planning	123,075	1,950
Sebastian, Kirby M.	Utilityperson II	59,436	25
Sebastien, James J.	Development Assistant	64,205	
Seeley, Christopher Frederick	Manager, Contract and Program Development	113,512	1,275
Seidenthal, Clifford	Supervisor, Technology Applications	96,429	
Seidlik, Brian T.	Senior Captain	142,592	
Seifert, Myles	Captain	127,120	
Selinger, Bobbie D.	Manager, Corporate Strategy	106,060	
Selinger, Robert	Bus Operator	59,193	
Senkow, Clifford M.	Captain	126,589	
Sentes, Coralie M.	Office Administrator	58,225	
Sentes, David	Equipment Clerk	54,663	
Serbu, Tammy L.	Supervisor, Testing Lab and Mat Engineering	79,462	
Severight, Patrick W.	Casual Labourer	64,106	7
Shalley, Laurie L.	Director, Community Services	162,415	2,600
Sharp, Ivan	Coordinator, Construction Programming	92,015	
Shaw, John	Foreman, Parks Maintenance	60,249	
Shaw, Simon	Traffic Signal Control Electrician	71,573	
Shearer, Jeff	Traffic Signal Coordinator	115,207	
Sherman, Shane A.	Firefighter	105,214	
Shiplack, Kevin	Truck Driver - Sewer and Water	98,653	
Shire, Dawn L.	Print Services Graphic Designer	58,168	200

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Shuba, Phyllis A.	Financial Operational Administrator	58,114	
Shull, Jerry	Lieutenant	123,084	
Siba, Robert F.	Journeyman - Mechanic	79,776	200
Sikma, Derek J. A.	Firefighter	91,735	
Sikorski, Calvin	Firefighter	112,505	
Silva, Filonilo C.	Senior Engineer	109,674	
Simington, Bev A.	Bus Operator	59,477	
Simpson, Cara Margaret	Business Performance Consultant	91,745	
Simpson, James T.	Asphalt Plant Operator	65,396	
Sinclair, Chad M.	Firefighter	99,900	
Sinclair, Kevin	Lieutenant	66,532	51,845
Sindani, Emmanuel K.	Casual Labourer	62,206	
Sindani, Peter	Crew Lead - Water and Sewer Construction	113,111	3,475
Singh, Ajay	Bus Operator	70,329	
Singh, Gurjeet	Bus Operator	63,827	
Singh, Gurnek	Bus Operator	72,561	
Singh, Gurpreet	Bus Operator	64,601	
Singh, Gurvinder	Bus Operator	72,034	
Singh, Harjinder	Bus Operator	61,177	
Singh, Harmandeep	Bus Operator	61,052	
Singh, Harpandeep	Bus Operator	73,317	
Singh, Jagjit	Bus Operator	59,808	
Singh, Jaswinder	Bus Operator	55,726	
Singh, Lukhbir	Bus Operator	77,355	
Singh, Malkiat	Bus Operator	70,267	
Singh, Mansimranjit	Bus Operator	72,775	
Singh, Navjot	Bus Operator	84,199	
Singh, Sandeep	Bus Operator	57,103	
Singh, Simranjeet	Bus Operator	60,442	
Singh, Vikram	Bus Operator	61,789	
Sipko, Crystal D.	Program Specialist - Aquatics	63,296	
Sirup, Brendon	Firefighter	66,798	
Sisco, Rod	Supervisor, Traffic Operations	96,124	
Sison, Marcelino	Facilities Operator I	51,283	
Sitter, Christina N.	Weigh Scale Attendant II	52,954	
Sitter, Luke R.	Firefighter	77,954	
Skaar, Daniel	Solid Waste Truck Operator	55,874	
Slater, Dave	Community Consultant	71,977	200
Slater, Launa L.	Senior Business Solutions Consultant	88,553	
Slater, Neil E.	Administration Clerk	50,866	
Sliva, Michael George	Development Control Officer I	50,871	
Slywka, Ryley W.	Business Performance Consultant	94,278	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Smadu, Delmar	Bus Operator	61,160	
Smadu-Soveran, Bryan W.	Skilled Labourer	78,495	
Smela, Iryna	Executive Assistant	63,101	
Smit, Katherine Elaine	Landscape Architect	69,613	
Smith, Brittany Cecile	Project Engineer	74,918	
Smith, Brydon	Bus Operator	57,754	
Smith, Curtis	Manager, Policy and Risk Management	126,650	1,950
Smith, Holly	Dispatcher	68,589	
Smith, Jay R.	Firefighter	72,088	
Smith, Randy	Lieutenant	123,907	
Smith, Robert J.	Technical Support Analyst II	69,858	
Smith, Stephen T.	Bus Operator	70,924	
Smith, Tanya M.	Bylaw Enforcement Officer II	64,481	
Smith, Wendy R.	Foreman, Parks Maintenance	61,112	
Smuk, Cameron J.	Bottomman	50,538	
Smullin, Jade R.	Casual Labourer	64,299	
Snook, Lorrie L.	Administrative Assistant	67,521	
Sokochoff, Dale K.	Journeyman Transit	75,472	25
Solie, Keith	Equipment Operator III	58,616	
Solie, Tyson	Firefighter	97,168	
Solvason, Debbie	Bylaw Enforcement Officer II	65,402	
Somers, Angela L.	Bus Operator	52,356	
Sorensen, Todd A.	Captain	127,120	
Soutar, Doug N.	Subdivision Inspector	57,581	14,123
Spadafora, Dave G.	Bus Operator	62,017	
Spence, Derek O.	Bus Operator	75,894	
Spencer, Holly F.	Bus Operator	61,559	
Sprawson, Jacob T.	Engineering Assistant III	63,479	
Srochenski, Darren A.	Equipment Operator III	76,184	
Stainbrook, Corey A.	Journeyman - Mechanic	73,769	19,606
Stamford, Lynley B.	Bus Operator	59,565	
Standingready, Tim	Bus Operator	44,379	6,687
Stark Leader, Myrna L.	Director, Communications and Customer Experience	78,722	12,828
Stark, Mike	Lieutenant	121,848	
Stearns, Deborah L.	Coordinator, Customer Service	76,220	
Stefan, Evan B.	Firefighter	103,961	
Stefankiw, Melissa M.	Business Solutions Specialist	61,653	
Steif, Morley G.	Building Inspection Engineer	109,409	
Steiner, Paul	Bus Operator	59,173	
Stephen, Sheila	Dispatcher - Fire	106,487	
Stephenson, Gordon	Captain	127,532	
Stephenson, Shawn J.	Firefighter	99,915	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Steponchev, Brenda L.	Collections Coordinator	77,922	
Steponchev, Darren G.	Senior Bylaw Enforcement Officer	91,205	
Stevens, Bradley S.	Manager, Finance Transition	107,867	1,950
Stevenson, Grace M.	Data Base Administrator	98,407	
Stevenson, Jennifer Lee	Development Control Officer II	55,491	
Stewart, Donald J.	Mechanical Inspector	79,571	
Stewart, Gary	Bus Operator	63,654	
Stewart, Paul G.	Survey Technician	82,777	202
Stewart, Robert L.	Skilled Labourer	76,245	
Stilborn, Brad J.	Bus Operator	60,818	
Stilborn, Dave W.	Bus Operator	80,319	
Stilborn, David E. R.	Project Management Analyst	83,810	
Stinson, Edwin R.	Fleet Training Officer	83,056	
Stinson, Mallory A.	Administrative Assistant	55,162	1,166
Stinson, Scott E.	Firefighter	103,936	
Stobbe, Raymond V.	Residential Building Inspector II	65,088	
Stochmal, Tim	Bylaw Enforcement Officer II	64,105	
Stoneham, Rebecca A.	Parking Services Officer	59,153	
Storry, Jeff M.	Irrigation Worker II	63,958	
Stradeski, Chrisandra D.	Journeyman - Carpenter	53,965	
Strassburger, Kevin M.	Utilityperson II	57,660	25
Strawford, Dale	Enterprise Architect	107,322	
Strecker, Brenda	Customer Service Representative II	56,152	
Streisel, Andy J.	Coordinator, Water and Sewer Construction	77,178	
Stroeder, Jordan R.	Development Assistant	63,288	
Strueby, Kirk	Facilities Operator I	54,892	
Struthers, Neil	Project Engineer	98,123	
Su, Zhe	Project Engineer	96,579	
Sundeen, Neil R.	Captain	125,856	
Suwala, Rene	Bus Operator	61,110	
Svec, John	Bus Operator	59,642	
Swaby, Rohan Anthony	Senior Policy Analyst	77,532	
Swan, Katrina M.	Legal Counsel	137,366	13,109
Sylvestre, Mark	Coordinator, Cultural Development	97,283	200
Syrnick, Kevin M.	Senior Engineer	110,327	
Szabo, Darren M.	Transportation Services Officer	79,901	
Szakacs, Chris R.	Traffic Underground Installer	63,248	
Szakacs, Derek W.	Casual Labourer	58,713	
Szeles, Barry	Firefighter	104,055	
Sztrebula, Donna L.	Senior Collection Officer	60,399	
Tajdin, Shakil	Caretaker - Fireman's	50,722	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Talaga, Brett J.	Firefighter	78,040	
Tallon, Tim	Firefighter	103,966	
Tamang, Karna B.	Bus Operator	60,018	
Tanaka, Richard H.	Bus Operator	75,399	
Tanner, Harold	Crew Lead, Roadway Operations	67,275	
Tao, Bao Tran	Business Systems Analyst	70,637	
Tara, Jobanjeet S.	Bus Operator	73,643	
Tebb, Kayla M.	Operational Service Representative	69,563	
Tebb, Tamara	Human Resources Consultant and Supervisor	97,430	
Temple, Wayne	Journeyman - Welder	74,769	
Terlesky, Gerry	Caretaker - Fireman's	51,971	
Tessier, Garrett R.	Technical Support Specialist I	85,470	
Therrien, Jim T.	Journeyman - Mechanic	78,942	200
Thomas, Dean J.	Captain	124,234	
Thomas, Scott A.	Senior Engineer	109,279	
Thompson, Erin C.	Purchasing Agent	57,843	
Thompson, Jay M.	Facilities Operator I	59,479	
Thompson, Veniesha S.	Policy and Procedure Analyst	68,938	
Thomson, Dallas D.	Firefighter	97,168	
Thurlow, Curtis W.	Equipment Operator III	80,549	
Tilson, Gail A.	Accounting Clerk VI	58,622	25
Timleck, Amanda D.	Leadman - Parks Maintenance	57,521	98
Tink, Carole A.	Manager, Strategy and Business Support	135,192	1,975
Tinney, Christian Daniel	City Planner II	72,541	
Togneri, Alex D.	Firefighter	103,983	
Toker, Wayne	Equipment Operator IV - Roadways	81,075	
Tolley, Lindsay	Lieutenant	123,017	
Toman, Charlie A.	Senior City Planner	87,790	
Tooke, Kevin R.	Traffic Signal Control Technician	73,240	
Torres, Jose	Casual Labourer	55,113	327
Torres, Mavis	Council Officer	67,521	
Tourney, Nigel E.	Programmer Analyst III	67,327	
Townsend, Tricia J.	Dispatcher - Fire	101,852	
Travis, Jonathan R.	Forester II	61,105	79
Treleaven, Greg	Captain	128,514	
Tremblay, Travis	Facilities Operator I	57,548	
Treso, Barclay	Engineering Assistant III	74,015	
Trombetta, Colleen	Financial Reporting and Policy Advisor	50,892	
Trombley, Brody S.	Casual Labourer	53,743	142
Trombley, Darcy S.	Casual Labourer	75,543	
Tuchscherer, John J.	Senior Human Resources Consultant	123,359	2,426
Tucker, Garth Ashton	Business Continuity Coordinator	80,337	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Tuff, William Russell	Business Solutions Specialist	66,471	
Turgeon, Dana M.	Historical Info and Preservation Supervisor	65,273	
Turluk, Dennis	Horticulture Extension Officer	69,947	
Twardowski, Shannon J.	Human Resources Associate	74,108	
Tysowski, Kade T.	Casual Labourer	57,458	
Uhumagho, Osaretin E.	Business Solutions Specialist	74,465	
Ulep, Emerson U.	Utilityperson II	59,077	25
Ulrich, Shaune	Facilities Operator I	50,329	
Ungar, Linda L.	Manager, Corporate Information Governance	108,840	1,950
Ursel, William J.	Coordinator, Community Capacity Building	96,985	25
Vacheresse, Bradley Todd	Bus Operator	55,126	
Valente, Alan	Technical Support Analyst III	79,427	
Valenzuela, Lovely I.	Accounts Payable Clerk	54,386	
Van Goethem, Tammy L.	Human Resources Consultant	91,564	
Vancuren, David	Leadman, Landscape Trades	22,900	28,314
Vande Velde, Leon	Equipment Operator IV - Roadways	61,687	
Vandekamp, Michael	Irrigation Worker II	66,673	
Vanderlinde, Jordan Kyle	Journeyman - Mechanic	77,004	200
Vanderschaeghe, Johnell M.	Administration Clerk	51,354	
Velappan Pillai			
Sobhanakumari, Viju	Bus Operator	86,286	
Verma, Vivek	Senior IT Security Specialist	103,694	
Viala, Paul	Manager, Planning and Accreditation	98,189	2,706
Viernes, Erick Glenn Buyao	Purchasing Agent	53,649	
Virani, Vallabh D.	Bus Operator	70,261	
Vircavs, Nathan D.	Firefighter	97,168	
Vogt, Allan	Utilityperson II	59,742	25
Volk, Jaret	Human Resources Consultant and Supervisor	113,861	
Volk, Jennifer P.	Bus Operator	81,307	
Volk, Michael D.	Crew Lead-Asphalt Screed	104,774	
Volk, Randy B.	Bus Operator	72,775	
Voss, Faron J.	Casual Labourer	56,295	91
Voss, Stephen	Equipment Operator IV	101,172	
Wafula, Juliana Nasimiyu	Manager, Geographic Information Systems	51,739	10,900
Wagner, Glenn M.	Captain	126,608	
Wagner, Laurie A.	Property Assessor	79,698	
Wahl, Tara L.	Coordinator, Administrative Services	76,429	200
Walbaum, Roger	Firefighter	112,634	
Walker, Darlyn	Law Office Administrator	84,078	618

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Walker, Jared S.	Casual Labourer	73,474	
Walker, Jesse	Facilities Operator I	54,280	
Wallace, Jeff M.	Equipment Operator III	62,476	
Walsh, Evelyn	Coordinator, Customer Service	81,090	
Walter, Brad J.	Senior Engineer	118,322	
Wandler, Brian J.	Bus Operator	62,589	
Wang, Yan	Business Performance Consultant	73,584	
Wang, Yixin	Payroll Officer I	54,706	
Wang, Zi	Engineer	87,758	
Warren, Chris J.	Manager, Winter District Maintenance	118,028	1,950
Warren, Leanne C.	Coordinator, Administrative Services	76,092	
Watson, Jill A.	Corporate Strategy and Performance Consultant	91,952	20
Wagh, Douglas K.	Building and Yard Maintenance Operator	58,711	
Waynert, Michael Daniel	Technical Support Analyst I	60,135	
Weber, Charla N.	Senior Assessment Appraiser	92,394	
Webster, William B.	Firefighter	88,338	
Weeks, Dwain	Senior Assessment Appraiser	90,511	
Weimer, Derek	Facilities Operator I	55,103	200
Weinberger, Erik	Firefighter	103,966	
Weist, Kim L.	Coordinator, Water and Sewer	104,093	
Weist, Robert	Bottomman	55,937	
Weitzel, Jason C.	Policy Analyst	83,319	
Wellman, Shelley J.	Coordinator, Environmental Compliance	74,253	
Welsh, Lindsey	Billing Coordinator	74,256	
Wendler, Richard J.	Equipment Operator IV - Roadways	70,913	
Weninger, George H.	Facilities Operator I	29,103	25,468
Werchuk, Rick D.	Casual Labourer	55,848	
Werry, Byron G.	City Solicitor	204,902	17,315
West, Neil	Bus Operator	91,907	
Westphal, Mark	Senior Business Solutions Consultant	91,903	
Whelan, Paul Matthew	Facilities Project Consultant	93,065	
White, James	Coordinator, Transit Fleet Maintenance	96,372	
Whitehawk, Curtis D.	Equipment Operator IV - Roadways	64,692	
Whiteoak, Paul D.	Firefighter	101,590	
Wickenheiser, Walter J.	Casual Labourer	56,135	
Wiebe, Jared A.	Firefighter	101,395	
Wiens, Jonathan P.	Process and Performance Consultant	82,187	200
Wiens, Luke G.	Programmer Analyst II	71,841	
Wilke, Timothy S.	Firefighter	112,054	
Wilkie, Hal S.	Supervisor, Field Operations	131,754	
Wilkinson, Brian R.	Coordinator, Computer and Financial Systems	83,293	
Willenborg, Vern	Electrical/Instrumentation Journey person	77,071	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Williams, Mark L.	Facilities Operator I	56,647	
Willis, Brett Michael	Senior Engineer	102,059	
Willis, Pamela M.	Administrative Associate	55,595	
Willner, Kaitlin	Entomology Research Analyst	71,770	
Willoughby, Cheryl M.	Legal Counsel	109,418	2,707
Wilson, Brent Kenneth	Engineer	58,678	
Wilson, Kayosha S.	Financial Reporting and Policy Advisor	90,474	
Wilson, Patricia	Director, Water Works	172,864	2,600
Wilson, Paul I. E.	Journeyman Apprentice	62,348	25
Wilson, Rob	Firefighter	103,966	
Wilton, Matt K.	Casual Labourer	50,378	
Wirth, Brian D.	Manager, Water and Sewer Construction	112,147	1,950
Wlodarczyk, Vaughn A.	Project Engineer	92,978	
Wolbaum, Chad L.	Firefighter	108,383	
Wolfe, George	Coordinator, Environmental Response	74,095	
Woltman, Justin	Water Attendant	55,614	
Wood, Landon J.	Development Assistant	70,595	
Wood, Mathew Ray	Journeyman - Mechanic	71,264	200
Wood, Michael	Equipment Operator IV - Roadways	66,738	
Wood, Shane W.	Firefighter	103,936	
Wood, Vincent L. A.	Subdivision Inspector	67,174	
Woolsey, Heather L.	Engineering Assistant II-Sewer and Drainage Operations	65,077	
Woronoski, Andrew J.	Crew Lead, Landfill	68,305	
Wosik, Mariusz	Foreman, Parks Maintenance	61,418	
Woulfe, Darrell M.	Coordinator, Water and Sewer Construction	100,305	
Wourms, Dana R.	Property Administration Clerk	51,952	
Wojnarski, Brennan S.	Journeyman - Industrial Mechanic	95,952	
Wright, William Alexander	Senior Engineer	96,705	
Wu, Eric S.	Bus Operator	60,837	
Wyatt, Frank	Business Solutions Consultant	84,031	
Xia, Ning	Financial Reporting and Policy Advisor	90,841	
Yablonski, Grant A.	Routing and Scheduling Analyst	84,830	
Yaciw, Jay P.	Firefighter	101,395	
Yang, Wenqing	Project Engineer	96,966	
Yang, Yongzhe Z.	Project Engineer	94,733	
Yanko, Robyn Cavelle	Facilities Operator I	55,054	
Yao, Ligu	Programmer Analyst II	70,589	
Yellamelli, Ramji Rajanikanth	Technologist	67,906	
Youlyahshiev, Bahodir	Senior Engineer	111,669	
Yu, Guifen	Technologist II - Environmental	66,489	

See accompanying notes.

Employee Remuneration - General Municipal

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Yu, Qiufang	Programmer Analyst	60,769	6,579
Yule, Clinton R.	Journeyman Transit	83,858	25
Yulyakshieva, Nigora	Manager, Roadway Preservation	143,706	2,478
Zak, Victor L.	Business Solutions Specialist	76,737	
Zaman, Muhammad K.	Technical Support Specialist I	87,099	
Zanacic, Hansen	Technologist II - Roadways and Traffic	68,614	
Zander, Brandon J.	Forester II	59,335	61
Zander, Kelly	Bottomman	81,228	216
Zaryski, Kelly	Bus Operator	61,846	
Zasada, Max S.	Senior Engineer	103,510	
Zatylny, Oliva	Financial Analyst	61,606	
Zepick, Scott A.	Captain	127,120	
Zhang, Alisha Hongxia H.	GIS Planner	70,912	
Zieger, Barbara G.	Records Administration Clerk	55,290	
Ziegler, Ronnie Marie	Business Solutions Specialist	65,603	
Zorzor, Barialo T.	Engineer	65,309	801
Zurloff, Evan T.	Firefighter	88,367	
Zurowski, Nathan	Programmer Analyst I	56,065	
Zypchyn, Karen Leigh	Senior Communications Strategist	78,818	

See accompanying notes.

Employee Remuneration - Regina Police Services

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Adams, Dana K.	Constable	106,115	377
Adams, David G.	Constable	111,398	1,437
Adebogun, Elizabeth	Accounting Clerk II	53,814	
Alberts, Rodney	Mech Maintenance Caretaker	66,193	377
Alexander, Laurie L.	Constable	118,545	377
Anderson, Chad	Constable	120,380	1,502
Andrade, Mariane L.	Information Clerk	52,143	
Arnold, Brandi	Constable	109,337	377
Aschenbrener, Kevin S.	Garage Attendant	57,336	377
Ash, Scott	Constable	115,899	377
Aubichon, Alan John	Constable	110,410	377
Austring, Susan L.	Evidence Management Clerk	52,099	377
Bacanu, Gheorghe	Constable	104,737	377
Bachman, Kelly L.	IEIS Analyst	72,351	
Bacon, Tyler	Constable	111,278	741
Baer, Reynold	Corporal	127,304	741
Baer, Stewart W.	Constable	81,891	377
Bahsler, Dave	Business System Analyst	85,615	
Bailey, Nicole M.	Secretary III - Human Resources	71,617	1,690
Baisley, Regan B.	Communications Officer	104,650	
Baker, Karen	Administrative Assistant	61,776	
Balfour, Amy	Strategic Services Manager	112,675	2,600
Barber, Dallas Shane	Sergeant	139,151	1,502
Baron, Jenine B.	Constable	78,064	377
Barr, Ian G.	Sergeant	123,523	377
Baryluk, Sherry L.	Court Information Clerk	80,859	
Bassingthwaite, Kyla M.	Constable	52,531	368
Bates, Shannon	Constable	107,463	1,437
Baumgartner, Jo A.	Executive Director	157,736	3,900
Beauchesne, Pierre P. C. B.	Sergeant	155,215	1,502
Beitel, Neil R.	Constable	112,697	1,349
Belcourt, Colin	Constable	111,496	377
Bell, Teresa L.	Evidence Management Supervisor	78,638	377
Bellamy, Ryan	Communications Officer	104,116	
Benko, Candace L.	Corporal	118,050	1,502
Berting, Kelley R.	Sergeant	120,092	377
Bespalko, Nolan	Constable	112,843	377
Birrell, Keegan	Constable	84,096	377
Black, Erin M.	Constable	120,221	377
Blake, Maureen	Payroll Supervisor	78,030	
Block, Kyra	Constable	99,729	377
Boehm, Teresa M.	Communications Administrator	79,046	
Boers, Jodi	Constable	111,483	377

See accompanying notes.

Employee Remuneration - Regina Police Services

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Boivin, Marie	Administrative Coordinator	82,377	1,690
Bonk, Anthony	Constable	115,126	377
Boodhoo, Ingrid S. A.	Media Management Clerk	51,764	
Boon, Brandon	Constable	103,606	1,502
Borne, Graham N.	Constable	120,303	643
Bosche, Richard	Constable	107,754	377
Bourassa, Chad D.	Corporal	71,398	6,667
Bourassa, Melissa N.	Constable	106,036	377
Bowes, Kevin	Constable	124,247	741
Boxall, Melissa J.	Constable	117,282	377
Boyd, Keitlyn R.	Police Information Clerk - Direct Entry	61,514	
Boynton, Tyler B.	Constable	118,190	3,556
Bradshaw, Kyle J.	Constable	112,086	377
Brady, Cheryl	Administrative Assistant	59,982	
Brakefield, Kim	Court Information Clerk	80,343	
Bray, Evan J.	Chief of Police	235,080	8,227
Breitkreuz, Kevin D.	Constable	109,311	377
Brenner, Natalie M.	Communications Officer - Casual	63,848	
Brewster, Joey J. A.	Constable	117,858	377
Briere, Terry A.	Garage Attendant Day	60,039	377
Brown, Michelle C.	Communications Officer	111,865	
Buckland, Gregory G. J. B.	Inventory Management Clerk	55,326	377
Buczulak-Warnar, Amanda	Administrative Assistant	59,982	
Buhr, Ryan	Constable	109,390	377
Burtenshaw, Cheryl	Communications Officer	95,952	
Campbell, Grant	Constable	129,422	741
Campbell, Kelly L.	Sergeant	141,324	1,502
Campbell, Marla L.	Identification and Access to Information Clerk	66,601	
Carey, Melissa	Constable	109,172	3,556
Carleton, Matthew	HR Analyst	76,576	
Carnall, Riley	Constable	112,452	377
Carroll, Kim	Constable	108,099	442
Carter, Jason E.	Constable	127,004	1,502
Chagnon, Pascal M.	Constable	119,123	377
Cheema, Amol	Constable	99,511	377
Choudhry, Amna	Financial Services Supervisor	80,562	
Clark, Mark R.	Sergeant	143,302	1,502
Clarke, Brent	Constable	107,909	377
Claude, Richard	Constable	103,676	377
Clay, Cindy M.	Court Information Clerk	81,052	
Cleaveley, Mandy	Constable	80,627	377
Cobbledick, Elysia	Constable	113,908	1,502
Collins, James	Corporal	118,390	1,502

See accompanying notes.

Employee Remuneration - Regina Police Services

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Coons, Corinne J.	Court Information Clerk	85,381	
Cooper, Jonathan M.	Constable	60,407	377
Costanza, Andrea C.	Constable	114,543	377
Coulthard, William N.	Corporal	120,953	741
Cousins, Gregory R.	CPIC Radio Operator	71,960	
Creaser, Jarrod D.	Constable	78,464	377
Criddle, Guy	Sergeant	124,526	377
Crowley, Jeffrey	Constable	114,434	377
Crumly, Vivian M.	Corporal	116,625	1,437
Csada, Derek J.	Constable	114,530	377
Culling, Cory Q.	Staff Sergeant	125,479	1,455
Czernick, Jarrett J.	Constable	109,931	377
Daku, Cort S.	Constable	80,460	377
D'Andrea, Robert B.	Sergeant	131,566	377
Daniels, Leonard	Human Resources Manager	137,649	2,600
Danylyshen, Darrel	Corporal	127,753	377
Davies, Lorilee E.	Inspector	150,929	4,377
Davies, Theresa	Constable	115,216	1,437
Davis, Troy G.	Sergeant	160,368	1,502
Decterow, Erin T.	Corporal	116,485	1,502
Deibert, Tyrell	Constable	119,619	918
Derkson, Steve	Evidence Management Clerk	60,417	377
Desjarlais, Angela M.	Corporal	114,113	835
Detz, Sandra A.	RIIU Clerk	68,043	
Dewitt, Colby J.	Constable	75,600	377
Dods, Steven	Constable	124,194	377
Doepker, Derek L.	Constable	107,556	377
Donison, Karen	Data Quality and Case Management Specialis	56,918	
Donnelly, Erin J.	Constable	92,119	377
Douglas, Scott	Constable	111,967	377
Dreaver, Darcy A.	Constable	131,306	377
Duck, Justin R. A.	Constable	118,066	1,502
Duff, John	Constable	103,606	377
Duncan, David S.	Sergeant	138,791	1,502
Dunford, Brittany	Constable	107,132	1,437
Dunnigan, Tracey F. A.	Corporal	123,836	377
Duquette, Clinton T.	Constable	67,865	377
Dureau, Ryan M.	Sergeant	130,275	741
Duthie, Rodney M.	Constable	116,733	377
Earle, Jason B.	Constable	77,044	326
Eberle, Rodney D.	Corporal	125,725	377
Eckert, Blair G.	Sergeant	133,225	377

See accompanying notes.

Employee Remuneration - Regina Police Services

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Edwards, Scott	Communications Officer - Casual	72,791	
Eiswirth, Jill	Communications Officer	86,746	
Elek, Cory	Constable	115,828	918
Ell, Joshua M.	Police Information Clerk - Direct Entry	57,957	
Ellingson, Ryan J.	Corporal	124,895	377
Emery, Christine L.	Identification and Access to Information Clerk	55,327	
Emery, Troy P.	Sergeant	144,942	1,502
Erichsen, Kollin D.	Staff Sergeant	140,738	377
Ermel, Brent A.	Inspector	167,624	4,493
Eskra, Carla I.	CPIC Supervisor	85,519	
Ethier, Joshua	Constable	125,401	1,502
Ewart, Trevor R.	Inspector	170,370	4,726
Farden, April	Constable	103,609	377
Fay, Lisa	Constable	93,143	875
Fenwick, Shawn M.	Staff Sergeant	142,741	377
Ferris, Jennifer	Constable	117,193	1,502
Fiddler, Rhonda	Victim Serv Miss Person Liaison - Casual	73,570	
Filazek, Timothy E.	Corporal	126,637	442
Fink, Bryceton	Constable	101,144	377
Finkeldey, Darren L.	Sergeant	142,633	377
Flaman, Kathleen Anne	Communications Officer	88,927	
Fleece, Garth D.	Constable	129,048	3,556
Ford, Duley	Constable	109,387	377
Fowlie, Brian S.	Photographic Technician	65,292	
Fox, Derrick	Constable	113,929	1,670
Frank, Brenda L.	Identification and Access to Information Clerk	65,228	
Fraser, Adam A.	Corporal	131,843	377
Fraser, Miranda N.	Communications Officer	77,615	
Fraser, Richard R.	Corporal	125,186	1,866
Freed, Janice G.	Police Information Clerk - Direct Entry	69,281	
Froh, Peter	Constable	113,050	1,502
Froh, Tia L. L.	Sergeant	120,972	2,795
Gall, Todd M.	Sergeant	127,756	377
Gallagher, Lawrence J.	Mech Maintenance Caretaker	69,711	377
Garner, Judy G.	Administrative Support Secretary	44,584	22,742
Gaudette, Christelle A.	CPIC Radio Operator	74,899	
Gawley, Jessica B.	Sergeant	118,009	1,502
Gee, Peter S.	Sergeant	126,159	1,264
Geiger, Samantha S. M.	Constable	104,770	377
Gendreau, Stanislav	Constable	121,420	1,502
George, Shawn P.	Sergeant	151,590	1,502
Gerrans, Tyler D.	Constable	54,488	377

See accompanying notes.

Employee Remuneration - Regina Police Services

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Giroux, Gary J.	Sergeant	132,297	1,502
Glas, Colin M.	Sergeant	133,076	377
Goertz, Lori A.	Evidence Management Clerk	47,417	9,650
Golaiy, Mark	Constable	122,812	377
Golden, Jonathan C.	Corporal	112,702	1,502
Gordon, Shannon M.	Corporal	114,307	442
Gorman, Kelly D.	Corporal	113,171	1,502
Gottselig, Christina F.	Communications Officer	76,106	
Gottselig, Darryl P.	Corporal	113,566	3,556
Gottselig, Todd	Corporal	112,702	1,502
Gregory, Alyssa J.	Constable	114,064	3,556
Griffiths, Alan	Constable	122,303	1,502
Griffiths, James E.	Constable	116,000	377
Grohs, Trevor	Constable	124,493	377
Gropp, William J.	Constable	113,960	377
Gruber, Rachelle	Communications Officer	103,952	
Gruber, Tyler T. J.	Constable	121,466	377
Gunderson, Jason G.	Sergeant	133,180	1,670
Guzman-Jimenez, David	Security Analyst	92,494	
Gyurek, Jeremy M.	Court Information Clerk	71,227	
Haas, Connor	Constable	100,583	377
Hackywicz, Trevor	Constable	102,061	377
Hadley, Renee S.	Court Information Clerk	80,256	
Hagen, Jeanine F.	Court Information Clerk	69,555	
Hagen, Landon T.	Corporal	129,564	741
Hague, Laura	Media Management Clerk	50,727	
Hall, Alexander T.	Police Information Clerk - Direct Entry	56,378	
Hall, Colleen C.	Sergeant	119,692	377
Hall, Morley	Constable	105,635	377
Hamilton, Chandra C.	Payroll Clerk	56,942	
Hanna, Lorrie L.	Training and Quality Assurance Coordinator	108,924	2,100
Hanoski, Quinn	Constable	113,526	875
Haroldson, Robert	Constable	106,715	377
Harper, Blaine S.	Electronics Technician	97,933	377
Harris, Christie	Constable	104,138	2,072
Harris, Kevin	Constable	115,151	1,502
Hatharasinghe, Kevin	Police Information Clerk - Direct Entry	67,850	
Hawker, Amber	Constable	101,992	377
Hay, Jill S.	Victim Services Coordinator	85,784	
Hayden, William D.	Sergeant	119,709	377
Hebert, Inez M.	Constable	107,761	377
Hegi, Colin R.	Corporal	121,174	741
Heiliger, Alana A. K. H.	Constable	124,630	1,502

See accompanying notes.

Employee Remuneration - Regina Police Services

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Henderson, Neil B.	Corporal	137,266	377
Hesse, Chad	Constable	132,002	1,866
Hodgins, Russell C.	Constable	109,655	442
Hoedel, Shane	Corporal	138,521	377
Hompoth, Anna	Detention Special Constable	65,939	377
Hooker, Ben	Constable	117,491	442
Hooker, Mark	Garage Attendant	56,508	377
Horton, Rhonda	Police Information Clerk - Direct Entry	67,113	
Houston, Caroline M.	Sergeant	135,096	1,502
Hovdestad, Gregory R.	Sergeant	122,091	1,502
Howell, Thomas F.	Constable	124,215	377
Hua, Shan	IEIS Database Analyst	85,606	
Huber, Timothy D.	Sergeant	132,735	377
Hubich, Erin	Communications Officer	96,477	
Hungle, Sarah-Jane	Constable	104,381	377
Hunt, Chadwick	Constable	117,233	377
Jackiw, Christopher S.	Sergeant	137,282	1,866
Jakubowski, Joshua	Tactical Crime Analyst	75,719	
Jarocki, Michelle A.	Staff Sergeant	133,997	1,455
Jerome, Todd R.	Corporal	125,922	1,866
Jones, Claudia	Constable	112,387	377
Justason, Erik	Constable	100,762	377
Katragadda, Saketh	Constable	82,042	377
Kauk, Ross M.	Constable	121,918	1,437
Kay, Gerard	Asset Manager	129,203	2,600
Kelsch, Jordan	Constable	91,587	241
Kerr, Matthew A.	Special Constable	65,785	187
Kerth, Jeremy	Constable	119,356	377
Keshane, Stuart T.	Constable	119,516	1,670
Klemp, Janet	Constable	103,742	377
Kliman, David	Corporal	121,645	377
Klyne, Thomas	Constable	122,382	377
Koch, Darcy W.	Superintendent	182,526	5,760
Kolybaba, Lori D.	Communications Supervisor	114,688	
Korchinski, Jarod A.	Corporal	122,867	741
Kosolofski, Dwight G.	Sergeant	127,627	456
Kosolofski, Samuel	Constable	93,030	377
Kotylak, Chelsea	Constable	114,319	1,801
Kovacs, Frank	Constable	119,132	377
Kozakewycz, Barney J.	Radio Coordinator	78,718	
Kozlowski, Teagan M.	Human Resources Consultant	67,656	
Kozoriz, Karla M.	Financial Services Manager	139,874	2,600

See accompanying notes.

Employee Remuneration - Regina Police Services

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Krawetz, Gregory	Constable	107,815	377
Kress, Jonathan	Constable	118,367	3,556
Krieger, David N.	Constable	118,906	1,502
Kuffner, Cameron R.	Sergeant	140,932	377
Kullman, Rick	Constable	124,918	1,801
Kupusa, Tony C.	Constable	121,886	377
Kurtz, Christina	Communications Officer	101,154	
Kwan, Eva	Business System Analyst	80,922	
Labelle, Timothy F.	Constable	109,257	377
Lalach, Melinda M.	Corporal	112,942	377
Lamer, Derek J.	Sergeant	140,071	741
Lanigan, Trent T.	Constable	140,588	806
Larocque, Jay I.	Constable	126,362	1,866
Larsen, Hans P.	Sergeant	134,016	377
Lauf, Eric	Constable	110,501	1,502
Lawrence, Curtis	Constable	120,044	741
Lawson, Cole E.	Constable	121,397	741
Lazarenko, Sharon A.	Data Quality and Case Management Specialis	65,282	
Le Clair, Rene P.	Sergeant	126,512	1,801
Lee, Gregory	Constable	96,346	377
Lenius, Jason T.	Mech Maintenance Caretaker	65,671	377
Lenius, Tyler J.	Constable	101,485	377
Lerat, Kevin S. L.	Sergeant	131,366	377
Lerat, Tyler J.	Constable	117,102	377
Lewis, Jeffrey	Constable	112,197	1,502
Lewis, Wade	Constable	105,533	377
Lindskog, Cory D.	Inspector	132,305	1,740
Lockeridge, Justin D.	Constable	55,583	377
Logan, Timothy	Constable	118,971	377
Longhurst, Cory S.	Constable	117,570	377
Longman, Randy	Constable	117,992	377
Lorence, Jody	Corporal	128,978	1,670
Love, Sheryl	Police Info and Evidence Manager	98,518	1,300
Luesink, Stephen R.	Fleet Supervisor	95,102	977
Lusok, Dean	Constable	112,771	377
Lutz, Bart J.	Sergeant	139,356	442
Lygouriatis, Petroula	Detention Special Constable	59,498	377
MacDonald, James F.	Constable	62,226	377
Mack, Bethany	Constable	61,119	377
Macknak, Denise C.	Court Disposition Clerk	59,070	
MacLean, Robert W.	Corporal	123,740	1,502
Madsen, Laura	Detention Special Constable	60,795	377

See accompanying notes.

Employee Remuneration - Regina Police Services

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Magas, Chantel	Administrative Assistant	59,875	
Magee, Colin	Corporal	115,999	377
Malawski, Stephen	Supervisor, Business Technology	116,213	
Malcolm, Keith A.	Constable	114,907	3,556
Malowany, Michelle A.	Communications Officer	97,498	
Mandziak, Shelley J.	Administrative Assistant	59,982	
Manning, Warren	Automotive Technician	79,710	677
Mansbridge, Krista E.	Communications Supervisor	98,707	
Mansfield, Stephanie B.	Human Resources Consultant	101,772	1,690
Manz, Megan	CPIC Radio Operator	71,761	
Manz, Tristan C.	Constable	103,257	377
Marchiori, Christopher	Constable	74,741	377
Marcia, Andrea	Constable	133,206	377
Marks, Jordon J.	Corporal	117,046	1,502
Marks, Kara	Constable	116,799	1,502
Marshall, Laurel J.	Sergeant	121,976	1,502
Martin, Camolyn	Access and Privacy Officer	68,274	
Martin, Sarah M.	Constable	100,023	377
Martinson, Chad	Constable	111,389	377
Massier, Ryan	Constable	104,258	377
Matt, Holly L.	Communications Officer	98,846	
Maurice, Tanner	Constable	106,469	741
Maynes, James	Constable	115,348	1,502
Maze, Belynda	Constable	108,532	377
Mazurak, Chad	Constable	121,174	806
McArthur, Dale	Constable	110,306	377
McBride, Jessica L.	Special Constable	71,447	187
McCormick, Mark T.	Corporal	125,840	442
McDonald, Amanda	Data Quality and Case Management Specialist	65,282	
McDonald, Darcy L.	Sergeant	122,201	1,502
McDonald, Graham A.	Constable	91,797	377
McDonald, Joseph S.	Mech Maintenance Caretaker	68,889	377
McFetridge, Kyle K.	Sergeant	131,105	377
McGonigal, Rhonda E.	Payroll Clerk	65,738	
McKechnie, Darrin R.	Inspector	167,350	4,470
McKim, Shaunna M.	Constable	66,901	598
McMillan, Tyler L.	Infrastructure Support Analyst I	82,298	
McNabb, Gregory W.	Corporal	126,874	442
McNutt, Paul	Constable	119,736	741
McPherson, Darren J.	Sergeant	123,600	1,502
Mills, Desiree	Constable	111,139	741
Mills, Evan R.	Constable	105,402	377
Mohr, Louise M.	RPS Executive Director	185,628	101,016
Monaghan, Alisa C.	Constable	115,677	1,502

See accompanying notes.

Employee Remuneration - Regina Police Services

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Monaghan, James K.	Constable	111,169	377
Monroe, Kari L.	Administrative Assistant	92,859	
Morin, Lauri J.	Superintendent	191,884	137,935
Mosiondz, Darrell N.	Staff Sergeant	151,156	1,502
Muntain, Robert	Constable	110,848	1,502
Murray, Paul	Service Desk Technician	68,357	
Muzylowski, Cindy M.	Communications Officer	92,220	
Nagy, Lana	Administrative Assistant	56,984	
Naylen, Gary P.	Constable	123,142	741
Neithercut, Nicole	Constable	67,042	377
Neufeld, Corrie E.	Constable	116,696	377
Neufeld, Curtis J.	Constable	109,525	377
New, Lorianne	Constable	109,088	377
Newell, Ryan	Strategic Research Officer	87,612	
Newman, Kelly D.	Corporal	116,487	1,502
Nicholson, Reid S.	Constable	67,049	377
Nicholson, Trisha T. A.	Constable	121,888	377
Niemi, Brittany	Communications Officer	113,128	
Norton, Steven	Constable	116,767	377
O'Donnell, Julianna R.	Detention Special Constable	69,051	377
Oliver, Mark W.	Constable	116,327	1,866
Olynick, Cory	Constable	112,313	1,502
Omole, Festus Sunday	Programmer Analyst	70,642	
Opp, Christine	Digital Media Clerk	59,792	
Ortman, Sheree D.	Inspector	170,386	4,728
O'Soup, Stephanie S. C.	Aboriginal Resource Officer	75,795	
Otitoju, Emmanuel	Constable	123,413	1,502
Paidel, Colleen D.	Media Management Clerk	52,274	
Palka, Karolina J.	Technological Crime Technician	68,567	
Palka, Ryan	Court Disposition Clerk	55,172	
Pan, Ming	Mech Maintenance Caretaker	58,464	377
Panchuk, Jordan	Constable	108,119	1,502
Parker, Leslie A.	Media Development Officer	85,813	
Parker, Seanna	Communications Officer	106,981	
Patron, Cory	Constable	117,706	741
Paul, Jessica	Communications Officer	90,651	
Pawliw, Madison	Constable	75,315	244
Peberdy, Sean	Constable	87,649	377
Pelletier, Shelly L.	Sergeant	123,943	1,502
Penny, Tyler A.	Constable	76,347	377
Pentz, Jesse D.	Constable	85,356	377

See accompanying notes.

Employee Remuneration - Regina Police Services

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Petersen, Danielle A.	Communications Officer	72,755	
Petkau, Robin	Constable	125,121	741
Petrisor, Connie M.	PIEM Supervisor	83,804	
Petruic, David	Constable	118,697	377
Phillips, Karlene	Constable	109,812	442
Pigeon, Cindy L.	Constable	120,942	377
Plomp, Tyler	Constable	111,514	377
Poitras, Remi	Aboriginal Resource Officer	59,788	
Popowich, Elizabeth J.	Public Information Manager	122,369	2,600
Popowich, Trevor	Constable	124,750	1,866
Potter, Joshua A.	Corporal	128,575	377
Power, Lorinda	Constable	107,401	377
Power, Rob	Constable	112,486	442
Preun, Megan	Communications Officer	83,882	
Procyk, Vickie L.	Communications Officer - Casual	60,577	
Puglia, Andrew D.	Sergeant	129,376	464
Purves, Jason	Constable	86,649	377
Quere, Jeremy R.	Sergeant	136,250	377
Radom, Evan M.	Constable	61,434	377
Rae, Dean R.	Deputy Chief of Police	223,824	11,870
Rainbird, Chelsea	Identification and Access to Information Clerk	65,228	
Raison, Tracy L.	Access to Information Supervisor	93,404	
Ramanuj, Meghna	Court Information Clerk	85,928	
Rampone, Christopher	Constable	104,444	377
Randall, Blair E.	Constable	109,594	377
Reavley, Denise J.	Sergeant	140,298	377
Redekopp, Derek D. D.	Constable	118,923	377
Reimer, Rhonda A.	Constable	122,165	377
Renchko, Andrea	Constable	112,461	1,437
Rensby, Jordan	Court Coordinator	78,638	
Reynolds, Paul H.	Sergeant	127,211	1,437
Riddell, Regan L.	Corporal	116,267	377
Riddell, Shane R.	Sergeant	129,077	1,502
Rieger, Matthew T.	Constable	105,715	377
Ritter, Ashley N.	Constable	91,402	377
Robertson, Aaron	Constable	116,457	2,845
Robinson, Anita E.	Constable	122,308	377
Rodier, Anthony	Constable	119,526	1,866
Roteliuk, Sonya R.	Sergeant	121,425	377
Rupcich, Maria A.	Sergeant	153,278	1,502
Sabo, Jessica	Constable	119,901	1,670

See accompanying notes.

Employee Remuneration - Regina Police Services

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Saccaro, Jann	Constable	119,258	377
Sadlemyer, Marion J.	Police Information Clerk-Direct Entry	70,929	
Salamon, Keith	Constable	117,475	377
Sandison-Cattell, Patti	Wellness Coordinator	78,718	
Sarantopoulos, Georgia	Constable	112,991	377
Schellhorn, Colin	Constable	82,067	5,662
Schenk, Erica	RCJC Victim Services Responder - Casual	65,877	
Schill, Wendy L.	Commercial Crime Assistant	64,427	
Schmidt, Kimberly	Social Media Officer	73,281	3,932
Schmidt, William V.	Constable	120,406	377
Schoenroth, Nicole D.	Communications Officer	82,314	
Sebastian, Chad W.	Constable	125,905	1,502
Sebelsky, Tyler P.	Corporal	128,816	377
Seel, Kristin	Communications Officer	95,902	
Seel, Michael	Constable	117,328	377
Seiferling, Cornelia D.	Constable	112,323	377
Seiferling, Timothy J.	Staff Sergeant	143,277	377
Selinger, Paul P.	Sergeant	121,822	377
Selinger, Sarah M.	Communications Officer	68,902	
Semenchuck, Robert E.	Sergeant	131,564	1,415
Serrano, Claudio A.	Sergeant	130,825	1,502
Serrano, Juan	Constable	129,179	1,502
Shalansky, Amanda T.	Corporal	118,926	377
Shannon, Brent T.	Sergeant	153,533	1,502
Shaw, Linda A.	Communications Supervisor	107,353	
Shepard, Heather	Cultural Relations Officer	79,916	
Shepperd, Katherine W.	Data Quality and Case Management Specialis	65,282	
Sherwin, Todd A.	Sergeant	154,720	1,502
Shuba, Devin	Constable	109,474	377
Shumay, Kelly H.	Constable	110,471	377
Sieber, Andree A. E.	Constable	117,552	377
Silzer, Kevin A.	Sergeant	130,269	377
Simmons, Kyle	CPIC Radio Operator	76,522	
Simmons, Steven	Constable	123,145	377
Simons, Marcus W.	Constable	129,633	377
Singh, Jaswinder	Constable	122,726	806
Skolney, Jason D.	Constable	64,688	377
Slater, Sean S.	Corporal	130,320	1,502
Slater, Shannon D.	Constable	116,482	377
Slatnik, Christine R.	Constable	108,969	442
Solie, Jill	Data Quality and Case Management Specialis	65,267	
Solomon, Craig R.	Constable	111,820	377
Solomon, Michelle M.	Constable	113,163	377
Somers, Pansy L.	Administrative Assistant	54,625	

See accompanying notes.

Employee Remuneration - Regina Police Services

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Song, Xiaohuan	Systems Administrator	85,606	
Spears, Jared C.	Constable	104,988	377
Stach, Alana L.	Sergeant	130,239	424
Steffenson, Donovan A.	Information Services Manager	105,526	800
Steinke, Sheldon W.	Corporal	120,982	1,502
Sterling, Devon L.	Constable	105,401	442
Stevely, Derek J.	Sergeant	173,922	2,153
Stevely, Trent T.	Inspector	160,547	4,377
Stone, Wendy K.	Crime Prevention Strategist	87,182	
Strachan, Jeanine M.	Communications Officer - Casual	70,297	21,174
Struble, Trenton W.	Corporal	125,660	741
Strueby, Ahren A. G. S.	Constable	116,665	377
Strueby, Nathaniel	Corporal	120,008	1,437
Strueby, Tj (Todd)	Constable	114,611	940
Strueby, Todd K.	Sergeant	120,617	1,502
Sullivan, Alissa A.	EFAP, Health and Safety Coordinator	121,743	1,690
Sulymka, Shelly K.	Sergeant	140,219	1,437
Swetlikoff, William	Constable	106,381	377
Switzer, Frances A.	Communications Supervisor	105,249	
Sylvestre, Charles	Information Services Manager	97,944	8,982
Ta, Minh	Service Desk Technician	72,020	
Tamaki, Kevin	Constable	109,687	377
Tate, Paul D.	Staff Sergeant	138,207	1,502
Temple, Dale E.	Constable	122,321	741
Temple, Russell	Constable	119,927	741
Thacyk, Christopher	Corporal	115,085	1,866
Thompson, Scott B.	Sergeant	129,561	1,502
Thull, Nicole F.	Constable	95,248	377
Tillotson, Sheldon W. A.	Constable	123,608	1,866
Tomaschefski, Garth	Constable	129,397	377
Totten, Timothy	Service Desk Technician	61,140	
Trithart, Kelly D.	Staff Sergeant	138,804	377
Trithart, Rylan K.	Constable	85,951	377
Tunison, Christopher J.	Constable	120,286	741
Tunison, Peter J.	Constable	110,220	377
Turner, Jonathan	Constable	127,091	377
Ullrich, Darren H.	Facilities Supervisor	95,908	377
Van Mulligen, Kyle P.	Constable	87,419	377
Veitch, Clinton	Corporal	120,331	377
Velmer, Justin J.	Garage Attendant	59,470	377
Venne, Renee L	Constable	105,900	377

See accompanying notes.

Employee Remuneration - Regina Police Services

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Verbeek, Mark K.	Corporal	119,737	377
Vibert, Wayne D.	Electronics Technician	94,639	377
Virgin, David J.	Staff Sergeant	137,800	1,502
Vogel, Terry T. L.	Service Desk Support Supervisor	85,606	
Von Falkenhausen, Leonhard	Constable	104,867	377
Wade, Anthony	Constable	110,236	741
Wadsworth, John Paul	Constable	116,183	2,451
Wagar, Angie L.	Communications Officer	98,000	
Wagner, Jeffrey W.	Staff Sergeant	136,613	584
Walker, John W.	Staff Sergeant	145,194	924
Wall, Donna L.	Sergeant	129,922	377
Wall, Todd M.	Staff Sergeant	143,568	377
Wallace, David	Constable	121,857	377
Walter, Bradley M.	Staff Sergeant	136,477	467
Wandler, Taylor C.	Constable	54,575	377
Wanke, Christopher D. E.	Corporal	115,826	1,502
Ward, Christopher Casey	Sergeant	136,488	741
Warnar, Curtis	Constable	117,039	377
Weir, Trevor J.	Constable	122,525	1,502
Wendler, Cara	Administrative Assistant	59,057	
Westaff, Jason	Constable	106,871	918
Westerman, Bryant A.	Sergeant	131,460	741
White, Zachary	Constable	116,383	377
Wiebe, Mitchel	Constable	108,941	377
Wiebe, Roger W.	Constable	115,704	377
Wild, Sheri K.	Corporal	121,928	377
Wilkinson, Jason J.	Corporal	123,793	377
Wilkinson, Timothy Ross	Constable	107,692	377
Williams, Elizabeth	Administrative Assistant	61,771	
Williams, Heather L.	Data Quality and Case Management Specialis	65,282	
Williams, Karen R.	Strategic Research Officer	76,918	
Williams, Ryan	Constable	107,360	377
Windjack, Jacy L.	Corporal	113,790	1,502
Wolfe, Scott M.	Corporal	115,655	1,502
Wollbaum, Derek J.	Constable	110,077	629
Wood, Correy D.	Constable	116,672	377
Wooley, Sean A.	Constable	106,594	377
Wyatt, Steven R.	Corporal	135,127	1,670
Yadlowski, Dean E.	Staff Sergeant	125,836	1,338
Yee, Tony	Corporal	114,399	377
Yee, William	Corporal	114,208	1,502
Young, Audra L. A.	Inspector	135,358	2,127

See accompanying notes.

Employee Remuneration - Regina Police Services

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Young, Brad	Constable	113,986	377
Young, Genita Joan	Communications Officer	74,258	
Young, Kyla Dawn	Corporal	112,702	1,502
Young, Shaun A.	Corporal	128,560	377
Yu, Qiufang	Programmer Analyst III	18,684	
Yum, Alex Y.	Sergeant	120,988	1,502
Zacharuk, Maria	Communications Officer	97,024	
Zaharuk, Corey M.	Superintendent	183,431	5,837
Zanni, Reno E.	Automotive Technician	79,851	677
Ziegler, Jacalyn T.	Administrative Support Secretary	65,444	
Zulyniak, Brittany	Constable	89,013	230
Zumstein, Carole A.	Administrative Assistant	59,982	

See accompanying notes.

Employee Remuneration -
The Regina Exhibition Association Limited
For the Year Ended December 31, 2017
(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Adams, Lori	Manager, Catering Sales	74,952	1,200
Allan, Mark	President & CEO	279,062	9,000
Barschel, Jeff	Executive Director, Project Management	144,788	6,984
Basilan, Gilbert	Cook 2	52,457	
Bennett, Joseph	Assistant Manager, Catering	59,143	2,425
Blackhurst, Dave	Commissary Supervisor	59,358	
Boege, Tyson	Facility Engineer Technician 3	67,443	
Branscombe, Paula	Box Office Coordinator	59,378	
Byrne, Alison	Manager, Catering & Events	102,473	4,021
Celis, Arnush Daniel	Account Executive	49,853	1,244
Chevrier, David	Operator Event Delivery	56,491	
Churchill, Dean	Director, Finance & Administration	126,830	64,727
Clarke, Gordon	Facility Engineer Technician 4	59,255	
Colbow, Dean	Facility Engineer Technician 4	50,207	
Copeland, Donald F. C.	Unlicensed Trade	54,446	
Desautels, Jillian	Catering Event Representative	54,054	
D'Souza, Kenneth	Assistant Manager, Catering	62,304	4,274
Edge, Graham	VP Food & Beverage	56,995	134,095
Elles, Lawrence	Facility Engineer 1	62,367	
Fink, Elvis	Unlicensed Trade Lead	61,642	
Fink, Fred	Director, Facility & Event Delivery	101,377	12,627
Fulawka, Marlene	Custodian	55,286	
Godlien, Darwin	Manager, Security & Parking	78,857	8,001
Goff, Ken	Supervisor Event Delivery II	54,343	
Griffiths, Ryan	Director, Preventative Maintenance	75,411	
Gronick, Russel	Manager, Sport Operations	67,852	1,649
Hedman, Chernick Nicole	League Manager	74,906	1,905
Heibein, Cindy	Exhibits Co-ordinator	58,469	
Hutchinson, Chris	Director, Business Development	132,020	5,718
Ilijevski, David	Painter	58,511	
Jackle, Sandra	Director, Sport & Recreation	107,674	
Janeczko, Shirley	Show Manager CFPS	78,857	4,965
Jay, Normie	Manager, Catering & Events	78,150	12,817

See accompanying notes.

Employee Remuneration -
The Regina Exhibition Association Limited
For the Year Ended December 31, 2017
(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Kardash, Clint	Electrician	111,604	
Keith, Skylar	Manager, Marketing & Communications	93,471	
Klotz, Barry L.	Supervisor Event Delivery	50,906	
Knapman, Alicia	Manager, Box Office & Cash Operations	78,794	7,161
Knippel, Nolton	VP Finance & CFO	213,156	16,172
Kohl, Paula	Director, Marketing, Comm. & Strategy	126,214	
Kohut, Dwayne	Commissary Supervisor	64,508	
Lowe, Reagan	Director, Employee Relations	114,799	
Lueck, Lindsay	Cook 3	62,816	
McFadden, Dallas	Exhibits Co-ordinator	59,254	
McIntosh, Brenda	Director, Entertainment & Events	114,937	16,158
McKay, Stuart	Comp & Benefits Admin	50,533	
McLaws, Ian	Director, Information Technology	93,232	
Melendres, Mario	Sous Chef	80,844	9,292
Michel, Cindy	Manager, Catering Sales	60,608	946
Middleton Machdanz, Degan	Manager, Food & Beverage	78,794	17,695
Mitchell, Lisa	VP Marketing & Sales	194,824	19,120
Muckelt, Melanie	Manager, HRIS & Employee Relations	100,184	
Nielson, Dawna	VP Sports, Entertainment & Events	200,562	7,651
Noland, Jenny	Kronos Project Manager	55,105	
O'Dow, Dayna	Sport and Recreation Program Coordinator	64,051	
Patel, Naimesh	Manager, Custodial Services	78,794	1,490
Pyne, Michele	Manager, Human Resources Planning	67,463	
Runns, Fayth	Manager, Human Resources Planning	100,184	2,999
Sampang, Romel	Cook 3	55,712	
Schaeffer, Sheila	Catering Event Representative	56,290	
Schmidt, Jason	Electrician	62,574	
Sereda, Kevin	Corporate Controller	127,950	2,935
Shaw, Josh	Director, Mosaic Stadium	97,598	6,078
Shoulak, Elma	VP Human Resources	177,629	3,600
Skulski, Dallas	Manager, Financial Analysis	86,984	
Stoner, William	VP Facilities & Event Delivery	177,629	27,312
Strassburger, Ron	Cook 3	56,694	
Swan, Robert	Manager, Food & Beverage	75,472	11,938
Thorne, Cathy	Manager, Contracts Administration	61,550	

See accompanying notes.

Employee Remuneration -
The Regina Exhibition Association Limited
For the Year Ended December 31, 2017
(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Unique, Jim	Carpenter	75,607	
Van De Woestyne, Breanne	Marketing & Fulfillment Coordinator	54,525	
Van Der Velden, Lynda	Executive Assistant - FED	67,327	
Wagner, Shane	Custodial Supervisor	54,768	
Wanner, Denise	Director, Corporate Governance & Office	116,797	5,833
Warner, Heather	Box Office Supervisor	53,359	
Winter, Leanne	Manager, Sport & Recreation Operations	78,794	2,639
Woolsey, Trevor	Account Executive	70,695	1,200
Yates, Geoffrey	Head Facility Technician	72,804	
Zech, Michael	Executive Chef	114,799	26,386

See accompanying notes.

**Employee Remuneration -
Regina Public Library
For the Year Ended December 31, 2017
(in dollars)**

Employee Name	Employee Title	Remuneration	
		Regular	Other
Arora, Ramanpreet	Web Developer	65,597	
Barber, Jeffrey	Library Director/CEO	194,021	860
Bender, Kendra	Assistant Branch Head	82,113	
Blake, Wanda	Manager, Development	101,387	
Bonish, Sarah	Special Projects Librarian	62,203	
Book, Brandi	Marketing and Communication Consultant	69,905	
Borges, Robert	Manager, Information Technology	97,382	
Box, Jason	Head, Central Adult	74,259	12,005
Cammer, Jessica	Lead, Children's & Young Adult Collections	80,466	
Chauhan, Kantilal	Systems Administrator	63,887	
Craig, Judith	Library Assistant	59,900	
Dedecker, Bev	Human Resource Assistant	65,434	
Demitor, Jeff	Manager, E-Services	105,027	
Dostal, Robert	Truck Driver	51,392	
Ekvall, Terri	Reference and Programmer	59,688	
Fingas, Pamela	Collections Assistant	52,860	
Fornwald, Blair	Assistant Curator	69,473	
Freer-Leszczyński, Catherine	Department Head	58,847	
Gordon, Cerys	Lead, Collections	80,460	
Grant, Jeff	Manager, Human Resources	122,622	
Grigg, Jane	Library Assistant	59,703	
Hahn, Tracy	Marketing and Communications Administrator	52,854	
Hall, Kimberly	Central Circulation Supervisor	76,447	
Hammond, Jason	Branch Head, Regent Place	82,215	
Hawkesford, Colleen	Manager, Marketing & Communications	106,316	
Hilderman, Janet	Branch Head, Sunrise	81,319	
Hill, Eric	Registrar	52,881	
Jacobs, Taylor	Accounting Technician	54,927	
James, Sarah	Assistant Branch Head	82,082	
James, Warren	Prairie History Librarian	64,850	14,802
Jones, Carol	Customer Service Supervisor	55,252	
Klenk, Brian	Manager, Physical Plant	101,680	
Kruger, Gail	Head, Finance and Administration	131,891	6,002
Kujawa, B. Ivy	Literacy Programmer	58,619	

See accompanying notes.

**Employee Remuneration -
Regina Public Library
For the Year Ended December 31, 2017
(in dollars)**

Employee Name	Employee Title	Remuneration	
		Regular	Other
Laliberte, Carol	Physical Plant Clerk	61,028	
Lane, Beth	Acquisitions Coordinator	58,370	
MacKenzie, Nancy	Manager, Community Engagement and Programming	131,656	
McCormick, Megan	Events Coordinator	57,235	
McDonald, Kimberley	Branch Manager, Children's	83,821	210
McDonald, Margaret	Manager, Finance	88,532	
McFadzean, Jonah	Reference and Programmer	54,846	
McKenna, Julie	Deputy Library Director	158,529	
Mennear, Terri	Lead, Children'S Programming	80,647	
Mitchell, Dale	Cleaning Services Supervisor	75,392	
Mohl, Wendy	Human Resources Consultant	67,282	2,677
Neal, Anthony	Assistant Branch Head	76,465	
New, Belinda	Film Theatre Supervisor	77,768	
Newland, Andrea	Manager, Collections	100,646	
Niedermayer, Joan	Executive Office Liaison	106,348	
Parker, Heather	Library Assistant	59,620	
Peart, Wendy	Curator of Education and Community Outreach	80,597	
Pirie, Scott	Cataloguer	52,860	
Quintin-Cuddington, Gloria	Cataloguing & Processing Supervisor	69,426	
Reynish, Lynn	Lead, E-Services	74,172	
Rogoschewsky, Tanya	Lead, Adult and Young Adult Programming	80,950	
Saunderson, Kevin	Senior Manager, Corporate Services	138,349	5,441
Saxby, Angie	Payroll Administrator	61,250	
Schenk, Warren	Cataloguer	53,274	
Selinger, Jaret	Network Administrator	69,118	
Sinclair, Wendy	Branch Head, Albert	75,857	
Skaronski, Myra	Manager, Public Services	58,141	
Stafford, Trudi	Branch Head, Sherwood Village	82,765	
Stecyk, Catherine	Library Assistant	59,718	
Vantour, Josephine	Literacy Programmer	58,698	
Veitch, Greg	Building Operator	50,941	
Weisensel, Lisa	Manager, Budget	106,348	
Wilson, Jennifer	Director/Curator, Dunlop Art Gallery	114,716	
Wittlieb, Erika	Assessment Librarian	74,943	

See accompanying notes.

**Employee Remuneration -
Regina Public Library
For the Year Ended December 31, 2017
(in dollars)**

Employee Name	Employee Title	Remuneration	
		Regular	Other
Xie, Haitian	Business Service Specialist	61,970	
Yeo, Aysia	Work Station Administrator	53,800	
Zhou, Ying	E-Services Analyst	51,649	

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See accompanying notes.

Employee Remuneration - Buffalo Pound Water Treatment Corporation

For the Year Ended December 31, 2017

(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Anderson, Aaron E.	Relief Operator/Maintenance Person	88,889	
Berezowski, Eugene	Plant Foreman	112,426	
Bucsis, David S.	Carbon Regeneration Operator/Shift Maintenance	64,042	
Conrad, Daniel	Plant Chemist	134,975	
Couzens, Carter J.	Laboratory Technician	74,119	
Drake, Steve	Senior Operator	96,995	750
Elegbede, Babajide Bankole	Laboratory Technician	74,475	750
Farago, Keith	Journeyman Maintenance	92,537	
Fradette, Shane G.	Carbon Regeneration Operator/Shift Maintenance	90,549	750
Friesen, Brian	Senior Operator	101,531	750
Gahra, Harjinder	Manager, Maintenance and Engineering	74,971	3,250
Gardiner, Heather A.	Laboratory Technician	58,535	
Guillaume, Keith Michael	Manager, Operation and Safety	109,839	750
Gullage, Ed	Senior Operator	101,824	750
Hanning, Nevin	Carbon Regeneration Operator/Shift Maintenance	91,232	750
Hoppenreys, Brian	Senior Operator	100,089	
Huel, Jared A.	Journeyman Electrician-Buffero Pound	87,491	750
Johnson, Ryan C.	General Manager, Buffero Pound Water Treatment Plant	161,570	4,150
Kardash, Blair	Senior Laboratory Technician	92,813	2,032
Koch, Kevin	Senior Industrial Mechanic	93,042	
Ludwar, Darwin	Labourer	51,021	750
MacDiarmid, Aaron N.	Journeyman Maintenance	87,096	
Mackey, Braydon Stephen	Apprentice - BPW	73,842	750
Meili, Shaun	Carbon Regeneration Operator/Shift Maintenance	95,879	750
Pollock, Dustin A.	Carbon Regeneration Operator/Shift Maintenance	74,118	
Sapach, Rudi	Plant Engineer	123,980	750
Short, Daniel Keith	Maintenance I	67,776	750
Stanhope, Garry	Senior Electrician	100,716	750
Sutherland, Jeff	Senior Maintenance	99,188	847
Temple, Curtis	Senior Instrumentation Tech.	96,171	750

See accompanying notes.

**Employee Remuneration -
Buffalo Pound Water Treatment Corporation**
For the Year Ended December 31, 2017
(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Wilkinson, Laurie M.	Office Manager, Buffalo Pound Water Treatment Plant	70,012	750
Zerr, Christopher T.	Laboratory Technician	64,897	
Zubkow, Joshua J.	Relief Operator/Maintenance Person	77,649	750

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See accompanying notes.

Employee Remuneration
Economic Development Regina Inc.
For the Year Ended December 31, 2017
(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Barton, Alison	Manager, Communications	62,118	
Cerda Acosta, Evelyn	Manager, Sector Development	69,628	
Exner, Kimberley	Director, Corporate Services & Finance	55,702	
Froh, David	Vice-President	117,832	
Gray, Jasmine	Manager, Business Services & Entrepreneurship	55,620	
Lee, John	President & CEO	176,815	44,899
Morrison, Kirk	Director, ECT & Corporate Strategic Planning	70,000	
Musleh, Shaadie	Manager, Strategic & Competitive Intelligence	69,000	
Pilon, Sarah	Manager, Destination Marketing	63,000	
Rah Khan, Ashfaque	Manager, Sector Development	77,250	
Rush, Deborah	Director, Tourism, Corporate Marketing, Communications & Branding	96,408	
Soby, Andrea	Executive Assistant & Office Manager	60,000	
Stone, Ashley	Manager, Visitor Services & Tourism	60,000	
Zaplitny, Michael	Manager, Investment Attraction, Partnerships & Stakeholder Relations	61,915	

See accompanying notes.

**Employee Remuneration - Regina Downtown
Business Improvement District**
For the Year Ended December 31, 2017
(in dollars)

Employee Name	Employee Title	Remuneration	
		Regular	Other
Jones, Lovella	Operations Manager	63,303	1,554
Mitchell, Nelson	Maintenance Supervisor	49,907	1,000
Veresuk, Judith C.	Executive Director - Regina Downtown	106,460	6,273

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See accompanying notes.

Notes to Employee Remuneration

For the Year Ended December 31, 2017

(in dollars)

Note 1

Employee remuneration has been reported in accordance with Subsection 9(a) of *The Cities Regulations*. Employee remuneration has been separately identified as that paid under City Council authority, noted as General Municipal; the Board of Police Commissioners authority, noted as Police Services; The Regina Exhibition Association Limited, Regina Public Library, Buffalo Pound Water Treatment Corporation, Economic Development Regina Inc., and Regina Downtown Business Improvement District.

Regina's Warehouse Business Improvement District no employee payments of \$50,000 or more from January 1 to December 31, 2017; therefore, the Regulations do not require any employee remuneration information be disclosed.

Note 2

Employee title represents the employment title of the employee as at December 31, 2017 or at date of termination.

Note 3

Information is included for those employees earning \$50,000 or more. "Other Remuneration" may include vacation credits, sick credits, allowances, membership fees of \$1,000 or greater, and/or amounts paid to an employee upon termination. "Regular Remuneration" includes all remuneration paid other than that included in "Other Remuneration", and includes any remuneration, such as retroactive pay, relating to prior years paid in 2017.

Note 4

Employee travel is no longer required to be reported as Subsection 9(e) of *The Cities Regulations* was repealed on December 17, 2010.

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Expenditures

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Expenditures - City of Regina

For the Year Ended December 31, 2017

(in dollars)

Payee	General Municipal	Police	Total
101051161 Saskatchewan Ltd.		400,479	400,479
101162901 Saskatchewan Ltd.	284,944		284,944
101172832 Saskatchewan Ltd.	264,503		264,503
101175890 Saskatchewan Ltd.	113,486		113,486
101212220 Saskatchewan Ltd.	107,848		107,848
1430 McIntyre Street Properties Ltd.	243,684		243,684
2201 - 1st Avenue Holdings Ltd.		51,629	51,629
2cg Inc.	87,836		87,836
3M Canada Company	55,575		55,575
A & E Site Services	136,134		136,134
AAA Security Group Ltd.	173,652	2,080	175,732
ABC Central Towing	90,272	18,752	109,024
Accela Inc.	77,304		77,304
Access Communications Co-operative Ltd.	52,202	16,601	68,803
Acklands-Grainger Inc.	201,122	6,651	207,773
Acme Environmental Services Inc.	147,382		147,382
ACP Applied Products, A Division of Canadian Road	223,057		223,057
ACSI	67,439		67,439
Action Office Interiors	800,384		800,384
Action Sewer & Drain Services	66,967	5,027	71,994
Active Network Ltd.	259,204		259,204
Adlo Electric Motor Repair	79,589		79,589
Advance Pro, A Division of Advance Electronics Ltd.	2,066,766		2,066,766
AECOM Canada Ltd.	2,752,064		2,752,064
Air Canada	23,365	36,208	59,572
Alfa Engineering Ltd.	54,870		54,870
ALS Canada Ltd.	83,230		83,230
AME Consulting Group Ltd.	96,747		96,747
Apex Distribution Inc.	61,833	434	62,267
Aqua-Rehab Inc.	1,908,248		1,908,248
Aquifer Distribution Ltd.	66,402		66,402
ASL Paving Ltd.	1,983,488		1,983,488
AssetWorks LLC	111,353		111,353
Associated Engineering (Sask) Ltd.	1,116,215		1,116,215
Atlas-Apex Roofing (Saskatchewan) Inc.	64,090		64,090
ATS Traffic - Saskatchewan Ltd.	80,279	2,733	83,012
Avanti Office Products	91,295		91,295
BEA Transit Services Inc.	368,588		368,588
Bennett Dunlop Ford	768,844	269,926	1,038,770
BLS Asphalt Inc.	1,291,249		1,291,249
Bobcat of Regina Ltd.	295,792		295,792
Boyd Excavating Ltd.	3,601,243		3,601,243
Brandt Tractor Ltd.	782,502		782,502
Brett-Young Seeds Ltd.	69,483		69,483

See accompanying notes.

Expenditures - City of Regina

For the Year Ended December 31, 2017

(in dollars)

Payee	General Municipal	Police	Total
Brown Communications Group	551,828		551,828
Budget Environmental Disposal Inc.	1,185,448		1,185,448
C.L.C. Building Solutions Inc.	5,901,262		5,901,262
Caliber Services, LLC	60,160		60,160
Canada Post Corp.	691,071	225	691,296
Canadian Bobcat Services	1,322,290		1,322,290
Canadian Linen And Uniform Service	79,933	13,923	93,856
Canadian National Railway Company	197,927		197,927
Canadian Pacific Railway Company	63,349		63,349
Canadian Red Cross Society	57,282		57,282
Canadian Tire	70,499	1,943	72,442
Cansel Survey Equipment Inc.	161,585		161,585
Capital Ford Lincoln Inc.	132,751	768,164	900,916
Capital GMC Buick Cadillac Ltd.	31,528	37,402	68,930
Capital Pontiac Buick Cadillac GMC Ltd.	335,001		335,001
Capital Sewer Service Inc.	2,396,727		2,396,727
Carlyle & Company	202,634		202,634
Cary's Trenching & Trucking Ltd.	128,000		128,000
CDS Clearing and Depository Services Inc.	977,776		977,776
CDW Canada	35,697	66,836	102,533
Centaur Products Inc.	52,955		52,955
Certified Tree Services Ltd.	139,954		139,954
Chase Paymentech	58,522		58,522
Cherwell Software LLC	57,798		57,798
Clark Builders	13,699,895		13,699,895
Clean Brite Services Regina Ltd.	67,056		67,056
Cleartech Industries Inc.	955,270		955,270
Clifton Associates Ltd.	398,941		398,941
Collectcents Inc.	58,552		58,552
Colliers International Regina	242,562		242,562
Concept3 Business Interiors Ltd.	471,050		471,050
Conexus Arts Centre	57,521		57,521
Corix Water Products Limited Partnership	816,443		816,443
Cornerstone Holdings Ltd.	1,079,722		1,079,722
Creative Door Services Ltd.	105,171	7,270	112,440
Crestline Coach Ltd.	798,091		798,091
CRL Engineering / 101150419 Saskatchewan Ltd.	539,531		539,531
Croft Aggregates Limited	71,886		71,886
Croft Electric Ltd.	67,096		67,096
Crown Enterprises Ltd.	179,700	73,966	253,666
CSI Leasing Canada Ltd.	121,728		121,728
Cubbon Advertising	209,323		209,323
Cubex Ltd.	160,197		160,197
Cummins Western Canada	1,088,525	5,361	1,093,886
Custom Truck Sales Inc.	103,885		103,885

See accompanying notes.

Expenditures - City of Regina

For the Year Ended December 31, 2017

(in dollars)

Payee	General Municipal	Police	Total
Daemon Defense Systems Inc. dba Daemon Defense	183,600		183,600
Dafco Filtration Group Canada Corporation	49,586	3,088	52,674
Daytech Limited	357,749		357,749
DD Contracting & Construction Ltd.	782,111		782,111
Dell Canada Inc.	377,984	23,176	401,159
Dell Financial Services Canada Ltd.	480,453		480,453
Deloitte LLP	285,024		285,024
Denny Forbes Construction Inc.	61,305		61,305
Deveraux Heights Developments Ltd.	219,420		219,420
DMP Solutions	110,105		110,105
Donison & Associates Ltd.	278,738		278,738
Dream Asset Management Corporation	442,104		442,104
Dream Development	8,475,641		8,475,641
Dream Saskatchewan Portfolio Inc.		314,495	314,495
Dream Towns Lands South (GP) Inc.	1,749,544		1,749,544
Drive Products	361,992		361,992
Dudar, Lance		55,795	55,795
Duka Environmental Services Ltd.	73,506		73,506
E H Price Sales Ltd.	58,903		58,903
Early's	140,498		140,498
Econolite Canada Inc.	694,356		694,356
Edge Underground Drilling Ltd.	97,843		97,843
EECOL Electric Ltd.	274,981	128	275,109
EllisDon Corporation	69,325		69,325
EMCO Corporation	734,804		734,804
Emterra Environmental	1,803,819		1,803,819
Engineered Pipe Group a Division of EMCO	77,027		77,027
Englobe Corp.	107,600		107,600
Ennis Paint Canada ULC	51,362		51,362
EPCOR Water Services Inc.	6,017,698		6,017,698
Epic Information Solutions	86,529		86,529
ERIKS	92,546		92,546
ESRI Canada Ltd.	102,661	4,510	107,171
ESTI Consulting Services		200,219	200,219
Evolution Presentation Technologies Ltd.	460,955		460,955
Falcon Equipment Ltd.	74,424		74,424
Family Service Regina Inc.	155,219	1,190	156,409
Federated Co-operatives Limited	267,638		267,638
Fer-Marc Equipment Ltd.	480,778		480,778
Finning (Canada), A Division of Finning International	2,012,520		2,012,520
First Canada ULC	3,657,084	199	3,657,283
Flocor Inc.	219,885		219,885
Flyer Electric LP	171,153		171,153
Flynn Canada Ltd.	490,766		490,766

See accompanying notes.

Expenditures - City of Regina

For the Year Ended December 31, 2017

(in dollars)

Payee	General Municipal	Police	Total
Folk Construction	51,970		51,970
Fort Garry Industries Ltd.	224,376		224,376
Fountain Tire Ltd.	106,065		106,065
Fries Tallman Lumber (1976) Ltd.	81,773		81,773
Front Line Furniture Service Ltd.	234,709		234,709
Frontline Outfitters Ltd.	209,303	2,573	211,876
G. Ungar Construction Co. Ltd.	120,276		120,276
Gas Drive, a Division of Enerflex	160,107		160,107
General Body & Equipment Ltd.	123,375		123,375
Geoware Inc.	53,585		53,585
GIRO Inc.	417,444		417,444
Global Rental Canada ULC	55,125		55,125
Goodyear Canada Ltd.	212,425		212,425
Graham Construction and Engineering LP	3,077,167		3,077,167
Graham's Tire Service Ltd.	82,337	1,060	83,397
Grande West Transportation International Inc.	1,180,848		1,180,848
Great West Life Assurance Co.	635,589		635,589
Greens on Gardiner Development Corp.	53,019		53,019
Hamm Construction Ltd.	12,585,207		12,585,207
Hansen Banner, LLC	95,068		95,068
Harvard Property Management Inc.	94,221		94,221
HBI Office Plus Inc.	3,768	192,659	196,427
Honeywell Ltd.	11,059	93,778	104,836
Hornoi Leasing Ltd.	140,001		140,001
Huron Advisors Canada Limited	1,891,495		1,891,495
Husky Energy	78,000	107	78,107
HVAC Service/101004487 Saskatchewan Ltd.	34,090	18,637	52,727
Hybrid Electric Inc.	51,564		51,564
ICON Construction Ltd.	1,023,453		1,023,453
Iggy's Reno and Repairs Corp.	118,665		118,665
ILES Electric Ltd.		60,948	60,948
Impact Security Group Inc.	255,596		255,596
Imperial Parking Canada Corporation		51,214	51,214
Impulse Technologies	90,314		90,314
Independent Construction Management Inc.	164,652		164,652
Industrial Alliance	709,712		709,712
Industrial Restoration Services	125,400		125,400
Industrial Truck Service Ltd.	76,690		76,690
Infor (Canada) Ltd.	97,365		97,365
Information Services Corporation	90,617	7	90,624
InsituCan Services Ltd.	968,824		968,824
Insituform Technologies Ltd.	3,108,759		3,108,759
Intercontinental Truck Body	99,246		99,246

See accompanying notes.

Expenditures - City of Regina
For the Year Ended December 31, 2017
(in dollars)

Payee	General Municipal	Police	Total
Intergraph Canada Ltd.		311,434	311,434
Interprovincial Traffic Services Ltd.	434,679		434,679
IPL Inc.	188,390		188,390
Ipsos Limited Partnership	118,550		118,550
Iron Max Fitness	64,280	5,569	69,849
ISL Engineering and Land Services Ltd.	166,787		166,787
JD Industrial Supplies	92,494		92,494
JR's Welding Ltd.	71,408		71,408
JSI Telecom		327,820	327,820
K L Services Ltd.	138,182		138,182
Kal Tire	35,145	54,588	89,733
Kelsey Pipelines Ltd.	250,390		250,390
Kingdom Construction Limited	4,822,259		4,822,259
Kleysen Group Ltd.	186,575		186,575
Konica Minolta Business Solutions (Canada) Ltd.	242,742		242,742
Korn Ferry Hay Group Ltd.	108,150		108,150
Korth Group		224,822	224,822
KTI Limited	146,186		146,186
Leader Post	167,568	4,439	172,007
Loraas Disposal Services Ltd.	3,041,749	7,571	3,049,320
LRG Electric Ltd.	65,568		65,568
Lumsden Aero Ltd.	217,883		217,883
M D Charlton Co Ltd.		179,493	179,493
Madison Ridge Apartments GP Inc.	82,642		82,642
Mainline Fleet Service Ltd.	125,073		125,073
Manulife Financial	525,599		525,599
Marquardt Mechanical Ltd.	297,860	33,527	331,386
Marsh Canada Ltd.	1,012,249		1,012,249
Maxim Transportation Services Inc.	114,261		114,261
McAsphalt Industries Ltd.	57,964		57,964
McDougall Gauley LLP	3,484,810	39,534	3,524,344
Medteq Solutions CA Ltd.	57,636		57,636
Mega Tech		155,625	155,625
Mercury Earth Coring	69,058		69,058
Metta Technologies, Inc.	345,672		345,672
Microsoft Corporation	228,847	225,543	454,390
Minister of Finance	276,906	35,266	312,173
MNP LLP	123,039	14,798	137,838
Mobius Benefit Administrators Inc.	96,106		96,106
Moose Jaw Refinery Partnership	2,529,151		2,529,151
Morsky Construction Ltd.	91,270		91,270
Motorola Solutions Canada	55,107	381,759	436,866

See accompanying notes.

Expenditures - City of Regina

For the Year Ended December 31, 2017

(in dollars)

Payee	General Municipal	Police	Total
Mott MacDonald Canada Ltd.	396,151		396,151
MPE Engineering Ltd.	90,099		90,099
N Harris Computer Corporation	483,000		483,000
NICE Systems Canada Ltd.	35,310	63,301	98,611
Niche Technology		108,000	108,000
NIS Contractors Ltd.	2,524,962		2,524,962
Northern Strands Co Ltd.	92,807		92,807
Nova Bus, A Division of Prevost Car Inc.	10,345,537		10,345,537
Nova Pole International Inc.	67,625		67,625
NPR GP Inc..	286,974		286,974
Oakcreek Golf & Turf Inc.	669,440		669,440
Oracle Canada ULC	1,073,397		1,073,397
Oxford Libero Consulting LP	196,078		196,078
P3Architecture Partnership	787,356		787,356
Pacesetter Equipment Ltd.	73,000		73,000
Pacific Chemicals Inc.	161,180		161,180
Palliser Aggregates Ltd.	1,493,595		1,493,595
Panasonic Canada Inc.		206,138	206,138
PAR Consultants & Counsellors	72,073	2,085	74,158
Paradigm Consulting Group	599,326		599,326
Paradise Leisurescapes	129,224		129,224
Park Place Technologies		83,479	83,479
Partner Technologies Inc.	1,255,064		1,255,064
Pasqua Paving	4,409,406		4,409,406
PCL Construction Management	13,075,740	4,529	13,080,269
PCL Regina Stadium 2014 Ltd.	773,465		773,465
Plains Midstream Canada ULC	67,581		67,581
Playgrounds-R-Us	244,660		244,660
PMGM Architecture Ltd.	68,623		68,623
Postage By Phone	280,000		280,000
Powerland Computers	152,928	85,618	238,546
Prairie Psychology Services	14,960	46,000	60,960
Prairie Sky Fireworks	55,525		55,525
Prestige Commercial Interiors	59,480	22	59,502
Prevost Car Inc.	878,677		878,677
Prismview, LLC	941,709		941,709
Property Development Ltd.	94,074		94,074
Pro-Tec Electric Ltd.	108,079		108,079
Provincial Club Towing (1971) Ltd.	61,026	125	61,151
Quorex Construction Services Ltd.	327,315		327,315
Rann Maintenance - Western Division	411,499		411,499

See accompanying notes.

Expenditures - City of Regina
For the Year Ended December 31, 2017
(in dollars)

Payee	General Municipal	Police	Total
RC Strategies Inc.	124,690		124,690
Receiver General for Canada	9,690,238	2,323,934	12,014,172
Redhead Equipment	1,894,768		1,894,768
Regina Board of Education	1,031,320		1,031,320
Regina Canada Day Committee Inc.	82,310		82,310
Regina Civic Employees' Long Term Disability Plan	632,747		632,747
Regina Civic Employee's Superannuation & Benefit Plan	15,235,319		15,235,319
Regina Exhibition Association Ltd.	7,037,511	22,104	7,059,615
Regina Humane Society Inc.	1,355,478		1,355,478
Regina Police Pension Plan (Debt Repayment)		3,721,986	3,721,986
Regina Public School Board	27,775	91,235	119,010
Regina Treaty/Status Indian Services, Inc.	132,458	1,000	133,458
Reinhardt Plumbing, Heating & A/C Ltd.	56,783		56,783
Reliable Integrated Solutions Ltd.	64,469	5,171	69,640
Rescue Consulting Canada Inc.	89,186		89,186
Rocky Mountain Phoenix	2,175,231		2,175,231
Rogers Communications	44,811	9,468	54,279
Roof Management & Inspections Services	62,341		62,341
Sandra Haydon & Associates Incorporated	235,101		235,101
Saskatchewan Blue Cross	2,692,213		2,692,213
Saskatchewan Government Insurance (SGI)	2,024,112	288,097	2,312,209
Saskatchewan Housing Corporation	90,066		90,066
Saskatchewan Municipal Hail Insurance Association	73,700		73,700
Saskatchewan Research Council (SRC)	56,360		56,360
Saskatchewan Urban Municipalities Association (SUMA)	100,446		100,446
Saskatchewan Workers' Compensation Board	2,872,801		2,872,801
Saskatoon Police Service		67,200	67,200
SaskEnergy	2,387,041	62,074	2,449,116
SaskPower Corporation	12,361,270	300,213	12,661,483
SaskTel	4,708,168	605,687	5,313,855
SaskTel Mobility	756,283	235,935	992,219
Sherwin-Williams Canada Inc.	63,986		63,986
Sigma Safety Corp.	325	173,703	174,028
Site Management Services Regina Inc.	6,572,945		6,572,945
Siteone Landscape Supply Ltd.	185,742		185,742
Sky Pointe Developments GP Inc.	83,728		83,728
Skyways Trucking	59,336		59,336
Slabmaster Ltd.	278,569		278,569
SmartCity ITS	61,387		61,387
SMS Equipment Inc.	76,917		76,917
SNC-Lavalin	71,445		71,445
Solvera Solutions	85,100		85,100
Souris Valley Industries (1977) Ltd.	70,819		70,819
South Country Equipment Ltd. (SCE)	1,305,018		1,305,018
SPI Health and Safety Inc.	92,662		92,662

See accompanying notes.

Expenditures - City of Regina

For the Year Ended December 31, 2017

(in dollars)

Payee	General Municipal	Police	Total
Spring Service Ltd.	51,710		51,710
Stak Fitness	51,720		51,720
Stantec Architecture Ltd.	854,543		854,543
Stantec Consulting Ltd.	1,373,684		1,373,684
Star Diamond Tools	64,572		64,572
Stewart Steel Inc.	320,470		320,470
Streamline Contracting Ltd.	1,481	138,601	140,081
Suncor Energy Products Partnership	6,528,948		6,528,948
Sunset Memorial & Stone Ltd.	55,554		55,554
Super Save Disposal (Saskatchewan) Inc.	101,647		101,647
Superior Truck Equipment Inc.	2,096,514		2,096,514
Supreme Basics	220,637	5,423	226,060
TD Canada Trust	113,376		113,376
TD Merchant Services	223,494		223,494
Telax Hosted Call Center	72,333		72,333
Tennant Sales and Services Company	174,173		174,173
Terra Developments Inc.	10,080,007		10,080,007
The Canadian Corps of Commissionaires	1,142,128	432,607	1,574,735
The Global Transportation Hub	1,998,093		1,998,093
The Look Company Inc.	503,617		503,617
The Soleman Footwear Co	3,912	62,202	66,113
The Target Retirement Income Plan for Regina Police		5,233,061	5,233,061
The Wireless Age	179,324	20,291	199,614
ThyssenKrupp Elevator (Canada) Ltd.	217,933	7,146	225,079
TMS International	512,156		512,156
Traction Heavy Duty Parts	77,036		77,036
TransGas Limited	734,866		734,866
Trapeze Software ULC	98,928		98,928
Tristen Hydro-Vac	132,273		132,273
Truck Outfitters Inc.	206,445		206,445
Turris Communications Ltd.	197,695		197,695
TVL Inc.		50,398	50,398
Uni-Jet Industrial Pipe Ltd.	66,402		66,402
Unisource Canada Inc., a Veritiv Company	102,091		102,091
United Talent Agency	60,000		60,000
University of Regina	126,838	38,035	164,873
University of Regina - Career & Professional Development	233,700		233,700
University of Regina Rams Football Club	60,000		60,000
Urban Strategies Inc.	52,341		52,341
Vallen	96,255	2,903	99,158
Valmont West Coast Engineering Ltd.	199,635		199,635
Van Alstine Project Management Inc.	1,682,703		1,682,703
Veritiv	153,582		153,582

See accompanying notes.

Expenditures - City of Regina

For the Year Ended December 31, 2017

(in dollars)

Payee	General Municipal	Police	Total
Viterra	88,322		88,322
Voltz Electric Inc.	60,342		60,342
W F Botkin Construction Ltd.	1,272,273		1,272,273
Wajax Power Systems	132,252		132,252
Walters Industrial Mechanical Ltd.	711,758	25,610	737,368
Wappel Construction Co. Ltd.	1,362,115		1,362,115
Wascana Centre Authority	2,973,105	700	2,973,805
Washex Cleaning Systems	53,350		53,350
Waterboy Supply Centre Ltd.	171,908		171,908
WC & Partners, Inc.	97,183		97,183
Weber Supply Company Inc.	211,543	569	212,111
Wesco Distribution Canada Inc.	74,658		74,658
West 25th Concrete & Construction	65,089		65,089
Westcon Equipment & Rentals Ltd.	1,236,543		1,236,543
Western Canadian Music Alliance	50,000		50,000
WestJet	23,593	41,377	64,971
Westman Tree Service Ltd. 1998	73,340		73,340
Westridge Construction Ltd.	4,793,647		4,793,647
Wheat Country Van & Truck Rentals	67,326	1,931	69,257
Wheaton Chevrolet Corvette		99,571	99,571
Wilco Contractors Southwest Inc.	4,643,572		4,643,572
Wil-Tech Industries Ltd.	94,697		94,697
Winacott Western Star & Sterling Trucks	57,908		57,908
Wingert Construction Ltd.	1,405,749		1,405,749
WJF Instrumentation (1990) Ltd.	64,495		64,495
Wolseley Canada Inc.	82,967		82,967
Wolseley Waterworks Group	690,947		690,947
Workforce Software, LLC	210,764		210,764
WSP Canada Group Limited	120,977		120,977
WSP Canada Inc.	54,426		54,426
Xylem Water Solutions	69,146		69,146
YMCA - Young Men's Christian Association of Regina	60,000	1,050	61,050
YQR Ventures Inc.	69,969		69,969
Zacaruk Consulting Inc.	213,347		213,347
ZW Group of Companies	907,215		907,215

See accompanying notes.

Expenditures - The Regina Exhibition Association Limited

For the Year Ended December 31, 2017

(in dollars)

Payee	Total
A-1 Rent-Alls Ltd.	115,628
Accel Electric	67,925
Achen Construction (1965) Ltd.	91,584
Adams Communications Inc.	392,500
Adult Safe Hockey Network	130,338
Alliance Energy Ltd.	52,076
Andrew Pogson Inc.	65,950
Arch Transco Ltd.	67,704
Athletica - Sports Systems Unlimited	553,028
BLS Asphalt Inc.	63,749
Blue Cross	866,357
Bluestein Export Import Inc. o/a BEI Souvenir Sales	597,207
Boyden Calgary Inc.	68,766
Brewers' Distributor Ltd.	467,641
Canadian Linen and Uniform Service Co.	73,353
Centennial Foodservice	163,945
City of Regina	409,623
Coca Cola Refreshments Canada Company	256,678
Contemporary International Canada , ULC	682,253
Contemporary Services Canada	136,988
DSA Media	205,593
Eecol Electric (Sask) Ltd.	51,701
Event Staff Canada/AuthentiGATE	53,531
Geanel Restaurant Supplies Ltd	102,228
GES Canada	150,284
GFS Prairies Inc.	347,044
Glory Global Solutions Canada Inc.	71,988
HBI Office Plus	68,127
IKS Media & Technology Ltd.	84,093
Impact Security Group Inc.	98,818
Independent's Choice Distribution	1,038,550
Inland Audio Visual Limited	63,333
Insight Canada Inc.	170,071
Johnny Mac Entertainment	119,937
Kenora Management Group	120,990
Kronos	92,626
Ledcor Construction Limited	13,252,694

See accompanying notes.

Expenditures - The Regina Exhibition Association Limited

For the Year Ended December 31, 2017

(in dollars)

Payee	Total
Loraas Disposal	188,005
Marsh Canada Limited	131,850
MLT Aikins LLP	118,821
MNP LLP	73,369
Nite Staging & Sound	60,360
North Central Community Association Inc.	80,726
On Ice Management Group Inc.	350,000
On Tap Bar Service	55,619
Our Lady Peace Touring Inc.	65,376
Pacific Fresh Fish	165,512
Pacific Sign Group Inc.	146,921
PCL Construction Management Inc.	520,837
Prairie Mobile Communications	75,811
R.W.D.S.U.	231,781
Rawlco Radio Ltd.	62,529
Raydon Rentals Ltd	100,947
Regina Pats Hockey Club	1,375,836
Regina Police Service	148,209
RIVA Specialized Cleaning Services & Pigeon Control	135,141
RJ's Ice & Water	62,727
Saputo Canada - Saskatoon	96,388
Sarah Fedirko	58,391
Sask Workers' Compensation Board	168,398
Sask. Liquor & Gaming Authority	68,068
Saskatchewan Fashion Week Inc.	96,177
Saskatchewan Roughrider Football Club Inc.	80,701
Saskatoon Prairieland Park	63,000
SaskEnergy	475,809
SaskPower	2,592,251
SaskTel CMR	202,212
Shippam & Associates Inc	98,795
SIM Electric Inc.	303,810
Sleek Advertising Ltd.	73,213
Stantec Architecture Ltd. (SAL)	482,677
Staples Advantage	50,213
Starbucks Coffee Canada	51,091
Sysco	1,225,985
The Leader Post	90,869
The Optimist Clubs of Regina	251,120
The Pepsi Bottling Group (Canada) ULC	135,662

See accompanying notes.

Expenditures - The Regina Exhibition Association Limited

For the Year Ended December 31, 2017

(in dollars)

Payee	Total
The TDL Group of Companies	73,195
TPD Enterprises	118,315
UniFirst Canada Ltd.	140,460
Vertical Building Solutions Inc.	1,235,474
Visionpool Business Services	60,815
Volante	309,520
Wesclean Southern Sales Ltd.	102,580
WESCO	73,236
WH Wines & Spirits Ltd.	1,971,674

See accompanying notes.

Expenditures - Regina Public Library

For the Year Ended December 31, 2017

(in dollars)

Payee	Total
Able Plumbing & Heating Ltd.	54,705
Acme Welding Shop Ltd.	56,081
Acrodex Inc. dba PCM Canada	79,177
Ainsworth Inc.	79,841
Alliance Energy Ltd	96,579
Amazon	125,271
Arcas Group Inc.	52,242
Bibliotheca Canada Inc.	307,819
Brown Communications Group Inc.	217,531
Business Furnishings	98,472
Callow & Associates Management Consultants Inc.	92,525
Canadian Video Services - Midwest Tape	504,844
City of Regina	508,257
Cleanbrite Services Regina Ltd.	50,878
CUPE Local 1594	150,801
Deloitte LLP	71,679
Ebsco Canada Ltd.	75,607
ESTI Consulting Services	118,486
Gordon Road Property Holdings Inc.	384,905
Johnson Controls Ltd #C3039	56,943
Konica Minolta Business Solutions (Canada) Ltd.	63,518
Les's Cleaning Services	170,938
Library Bound Inc.	201,101
Library Services Centre	539,091
Marsh Canada Limited	70,191
Minister of Finance	125,050
MLT Aikins LLP	63,118
NewsWest Inc	59,817
NewWest Enterprise Property Group (Sask) Inc.	253,765
Receiver General for Canada	564,584
Regina Civic Employees' Superannuation and Benefit Plan	1,951,285
Regina Public School Board	389,917

See accompanying notes.

Expenditures - Regina Public Library

For the Year Ended December 31, 2017

(in dollars)

Payee	Total
Saskatchewan Information & Library Services	327,687
SaskEnergy	85,743
SaskPower Corporation	279,803
SaskTel	156,417
SBLP Southland Mall Inc.	86,750
Solvera Solutions	101,238
SRG Security Resource Group Inc.	158,021
Star Facility Services Inc	108,101
Supreme Basics	58,088
 The Great West Life Assurance Company	 497,039
 United Library Services Inc.	 77,934
 WBM Technologies Inc.	 144,291
Whisper Room Inc.	57,021
Whitehots Inc.	92,545

See accompanying notes.

Expenditures - Buffalo Pound Water Treatment Corporation

For the Year Ended December 31, 2017

(in dollars)

Payee	Total
AECOM Canada Ltd.	1,219,089
Associated Engineering (Sask) Ltd.	73,766
Brenntag Canada Inc.	144,707
CH2M Hill Canada Limited	245,668
Chemtrade West Limited Partnership	967,394
City of Moose Jaw	214,838
City of Regina	134,948
Cleartech Industries Inc.	886,337
Double K Excavating Ltd.	155,250
EECOL Electric Ltd.	51,088
Fisher Scientific Ltd.	61,697
Hach Sales & Service Canada Ltd.	60,172
Hipperson Construction	75,240
McDougall Gauley LLP	83,214
Moosenet Computer Services	60,329
Prominent Systems, Inc.	62,000
Receiver General for Canada	130,016
SaskEnergy	238,600
SaskPower Corporation	1,737,362
Spartan Controls Ltd.	58,328
Stantec Consulting Ltd.	57,580
Westridge Construction Ltd.	333,330

See accompanying notes.

**Expenditures -
Economic Development Regina Inc.**
For the Year Ended December 31, 2017
(in dollars)

Payee	Total
Bravo Tango	100,375
Gene's Realty Partnership	196,013
Great West Life Assurance Company	64,567
Phoenix Group	287,992
Saskatoon Regional Economic Development Authority	80,798
W. M. Fix Advisory Services Inc.	90,000

See accompanying notes.

**Expenditures - Regina Downtown
Business Improvement District**
For the Year Ended December 31, 2017
(in dollars)

Payee	Total
Taron Cochrane Entertainment	52,165
Harvard Developments Inc.	68,320
Pinnacle Construction	78,770

DRAFT

See accompanying notes.

**Expenditures - Regina's Warehouse
Business Improvement District**
For the Year Ended December 31, 2017
(in dollars)

Payee	Total
B-Creative Group	151,445

DRAFT

See accompanying notes.

Notes to Expenditures

For the Year Ended December 31, 2017

(in dollars)

Note 1

Expenses have been reported in accordance with accounting standards and Subsection 9(b) of *The Cities Regulations*.

Note 2

Expenses include all payments \$50,000 and over made by the City of Regina during 2017 from the following funds:

- General Operating and Capital Funds
- Water and Sewer Operating and Capital Funds
- Intergovernmental Services Fund

Expenses have also been reported for the Board of Police Commissioners, The Regina Exhibition Association Limited, the Regina Public Library, Buffalo Pound Water Treatment Corporation, Economic Development Regina Inc., Regina Downtown Business Improvement District and Regina's Warehouse Business Improvement District.

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DRAFT

May 28, 2018

To: His Worship the Mayor
And Members of City Council

Re: Request for Proposal (RFP) - Engineering Services for Water Distribution System
Eastern Pressure Solution

RECOMMENDATION

**RECOMMENDATION OF THE PUBLIC WORKS AND INFRASTRUCTURE
COMMITTEE - MAY 10, 2018**

1. That a Request for Proposal to initiate the engagement for professional engineering services to complete all phases of the Water Distribution System Eastern Pressure Solution be approved.
2. That the Executive Director, City Planning and Development be authorized to negotiate, award and enter into, and amend contract with the highest ranked proponent, provided the fee for predesign engineering services is less than the project budget of \$1.8 million including contingency.
3. That the City Clerk be authorized to execute a Consulting Service Agreement with the highest ranked proponent upon review and approval of the City Solicitor.

PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE - MAY 10, 2018

The Committee adopted a resolution to concur in the recommendation contained in the report. Recommendation #4 does not require City Council approval.

Councillors: Sharron Bryce (Chairperson), Lori Bresciani, Jason Mancinelli, Andrew Stevens and Barbara Young were present during consideration of this report by the Public Works and Infrastructure Committee.

The Public Works and Infrastructure Committee, at its meeting held on May 10, 2018, considered the following report from the Administration:

RECOMMENDATION

1. That a Request for Proposal to initiate the engagement for professional engineering services to complete all phases of the Water Distribution System Eastern Pressure Solution be approved.

2. That the Executive Director, City Planning and Development be authorized to negotiate, award and enter into, and amend contract with the highest ranked proponent, provided the fee for predesign engineering services is less than the project budget of \$1.8 million including contingency.
3. That the City Clerk be authorized to execute a Consulting Service Agreement with the highest ranked proponent upon review and approval of the City Solicitor.
4. That this report be forward to the May 28, 2018 meeting of City Council for approval.

CONCLUSION

Based on the recommendations presented in the *Water Master Plan Report* (WMP) completed by AECOM in 2017, upgrades to the City of Regina (City) water distribution system are required to maintain current levels of service, as well as to permit continuing development in areas east of Ring Road. The WMP also recommends upgrades to the City's water reservoir storage capacity to meet Water Security Agency (WSA) guidelines for the next 25 years.

The above recommendations will be achieved by construction of a new pumping station, reservoir and supply main in the northeast area of the city.

BACKGROUND

Design Regina: The Official Community Plan Bylaw No. 2013-48 (OCP) provides the framework to guide the development of the City's infrastructure to accommodate long term growth.

To achieve the vision established by the OCP for the City's water infrastructure, a comprehensive engineering study of the City's supply and distribution system has been completed. The forthcoming WMP, to be presented to Council later in 2018, reviewed and analyzed the City's water infrastructure supply lines, water storage reservoirs and distribution system to determine how to maintain and improve the level of service, reduce risk and vulnerabilities and accommodate growth. Based on this analysis, the WMP provides a multiyear capital upgrade plan to guide development of the City's water infrastructure system for the next 25 years.

The WMP identified some areas east of Ring Road are already experiencing pressure deficiencies during peak hour demand periods. As growth continues, pressure deficiencies are expected to increase. Therefore, to accommodate growth in areas east of Regina, while maintaining levels of service for existing areas, the WMP recommends construction of a new pumping station located in the northeast.

The WMP also recommends the City maintain a minimum reservoir storage volume based on

guidelines provided by the WSA and Regina's distance to the Buffalo Pound Water Treatment Plant. The new reservoir will be designed to meet the City's long-term water reservoir storage requirements for the next 25 years.

Before the recommended upgrades can be implemented, a pre-design study is required to confirm the project requirements and develop sufficient detail to allow for detailed design and construction to be completed.

In order to accommodate anticipated growth and maintain existing levels of service, the Eastern Pressure Solution will have to be in operation by 2025. Proceeding with pre-design in advance of formal approval of the WMP is required to achieve this timeline. Delay of the Eastern Pressure Solution may have a further impact on the anticipated growth of the city.

DISCUSSION

The WMP recommends construction of a new pump station in the northeast to address the current pressure efficiencies in areas of east Regina, as well as allow for continued development in the east. A new water supply main is also required from the existing North Pump Station to supply water to the new pump station and reservoir.

An evaluation of the City's water reservoir storage was also completed as part of the WMP. Based on WSA guidelines, the WMP recommends maintaining a minimum storage volume equal to two times the average day demand. However, by 2020 the WMP estimates the City's existing reservoir storage will not meet this requirement. Therefore, additional reservoir storage is also required to meet the City's long-term reservoir storage requirements.

Administration therefore requires the services of a consulting engineering firm to complete the design in preparation for construction. The project is strategically divided into the following phases:

Phase 1: Pre-design Study

Before the recommended upgrades can be implemented, a pre-design study is required to:

- Confirm the location of proposed new pump station, reservoir and supply lines to establish if any additional land acquisition is required.
- Develop a set of design criteria to be used to guide the development of the project.
- Develop an implementation plan for delivery of the project.
- Develop details for each element of the project sufficient to permit detailed design of the project to proceed.
- Review options for delivery methods including conventional Design-Bid-Build, Design-Build or other alternate delivery methods.
- Complete a geotechnical investigation for the recommended new reservoir and pump station location.

- Develop cost estimates for each element of the project.

Administration intends to proceed with the following timeline for Phase 1 subsequent to the approval of this report:

- June 2018: Issue the RFP for Phase 1: Pre-design
- July 2018: Award RFP for Phase 1: Pre-design
- August 2018 to December 2019: Completion of Phase 1: Pre-design

Engineering fees for Phase 1: Pre-Design is estimated at \$1.8 million. The successful proponent will be appointed to provide engineering services for all phases of this project with an initial upset fee established for only Phase 1.

Phase 2: Detailed Design and Construction

Detailed design for the upgrades will be based on the details and recommendations provided in the pre-design study. The Administration is preparing to deliver on Phase 2: Detailed Design in 2020 and Construction beginning in 2021. The beginning of Phase 2 is dependent on satisfactory performance by the consultant on Phase 1 and subsequent funding approval.

Administration requests City Council's approval to delegate authority to the Executive Director, City Planning and Development, to initiate the process to engage consulting and professional engineering services for all phases of the project. Approval is also requested for the Executive Director, City Planning and Development, or his or her designate, to negotiate, award, enter into and amend a contract with the highest ranked proponent.

The engineering service fees for this commission are expected to exceed \$500,000, therefore, City Council's approval is required to engage consulting and professional engineering services for this project as required by *The Regina Administration Bylaw No. 2003-69*, Schedule D, Section 7.

RECOMMENDATION IMPLICATIONS

Financial Implications

The value of the engineering services to complete the pre-design phase of the project is estimated at \$1.8 million and includes contingency. The funding for this work was approved by Council in CR15-138 in December 14, 2015 and is funded from Servicing Agreement Fees. The expenditure was previously contemplated by Council in CR15-14 Servicing Agreement Fee (SAF) and Development Levy (DL) Policy Review and Final Phasing and Financing Project where the growth-related capital projects list was reviewed and updated. Funding is approved and allocated for this project to proceed.

Environmental Implications

Approval from the WSA will be obtained throughout this process and in advance of the construction. This application will be part of the professional engineering services.

Policy and/or Strategic Implications

The OCP provides the framework to guide the development of the City's infrastructure to accommodate long term growth. This proposal is consistent with the policies contained within Part A of the OCP with respect to:

Section D4: Infrastructure

Goal 1 - Safe and Efficient Infrastructure: Meet regulatory requirements and industry best practices for design, construction and operation of infrastructure.

- 6.1 Design, construct and operate infrastructure to comply with relevant legislative and regulatory requirements.
- 6.2 Ensure new and reconstructed infrastructure follows industry best practices and overall City standards for design and construction.

Goal 3 - Planned Infrastructure for Growth: The infrastructure needed for growth will be planned from a long-term perspective.

- 6.6 Develop infrastructure plans that will:
 - 6.6.1 Address both short and long term growth requirements.
 - 6.6.2 Manage the impacts of the new development on system-wide services.
 - 6.6.3 Optimize use of existing infrastructure to minimize financial and environmental impacts of growth.

Goal 5 - Infrastructure Staging: Build infrastructure in a sequential and coordinated manner.

- 6.14 Plan and build infrastructure from a long-term perspective and permit servicing only when aligned with the servicing needs for long-term growth.
- 6.15 Align new infrastructure with planned upgrades to existing City assets.

Other Implications

None with respect to this report.

Accessibility Implications

None with respect to this report.

COMMUNICATIONS

The public procurement process will be followed as outlined in Part V of Schedule D of *The Regina Administration Bylaw 2003-69*, Sections 51 through 65. Generally, this requires Administration to advertise for these services on SaskTenders.ca.

Prior to the construction phase of the project, a communications approach will be identified to advise residents of work taking place which will impact residents.

DELEGATED AUTHORITY

The recommendations contained within this report require City Council approval.

Respectfully submitted,



Kristina Gentile, Secretary
PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE

May 28, 2018

To: His Worship the Mayor
And Members of City Council

Re: Discretionary Use Application (18-DU-05) - Proposed House-Form
Commercial/Residential Building in TAR - Transitional Area Residential Zone 2358
Broad Street

RECOMMENDATION

RECOMMENDATION OF THE REGINA PLANNING COMMISSION – MAY 2, 2018

That the Discretionary Use Application for a proposed House-Form Commercial/Residential Building located at 2358 Broad Street, being Lot 20, Block 463, Plan No. 101187390, Old 33 be approved, and that a Development Permit be issued subject to the following conditions:

- a) The development shall be generally consistent with the plans attached to this report as Appendix A-3.1 to A-3.2 inclusive, prepared by Alton Tangedal Architect Ltd. and dated February 8, 2018.
- b) The development shall comply with all applicable standards and regulations in *Regina Zoning Bylaw No. 9250*.

REGINA PLANNING COMMISSION – MAY 2, 2018

Alton Tangedal, representing Alton Tangedal Architects Ltd., and Tamara Lomenda-Comacho, representing Perimeters Studio, addressed the Commission.

The Commission adopted a resolution to concur in the recommendation contained in the report.

Recommendation #2 does not require City Council approval.

Councillors: Bob Hawkins, Mike O'Donnell (Chairperson) and Barbara Young; Commissioners: David Bale, Frank Bojkovsky, Simon Kostic, Andre Kroeger, Adrienne Hagen Lyster, Robert Porter and Steve Tunison were present during consideration of this report by the Regina Planning Commission.

The Regina Planning Commission, at its meeting held on May 2, 2018, considered the following report from the Administration:

RECOMMENDATION

1. That the Discretionary Use Application for a proposed House-Form Commercial/Residential Building located at 2358 Broad Street, being Lot 20, Block 463,

Plan No. 101187390, Old 33 be approved, and that a Development Permit be issued subject to the following conditions:

- a) The development shall be generally consistent with the plans attached to this report as Appendix A-3.1 to A-3.2 inclusive, prepared by Alton Tangedal Architect Ltd. and dated February 8, 2018.
- b) The development shall comply with all applicable standards and regulations in *Regina Zoning Bylaw No. 9250*.

2. That this report be forwarded to the May 28, 2018 meeting of City Council for approval.

CONCLUSION

The applicant proposes to convert the residential building (house-form) into a commercial use (a hair-stylist, massage therapist and esthetician). The proposed intended commercial activities are classified a Personal Service Establishment which is an allowable use under the House-Form Commercial/Residential Building land use classification under the *Regina Zoning Bylaw No. 9250* (Zoning Bylaw).

The subject property is currently zoned TAR - Transitional Area Residential zone, in which House-Form Commercial/Residential Building is discretionary. There are no additional parking requirements for conversion of a residential building to House-Form Commercial/Residential Building in the TAR - Transitional Area Residential zone.

The proposal complies with the development standards and regulations contained in the Zoning Bylaw and is consistent with the policies in *Design Regina: The Official Community Plan Bylaw No. 2013-48* (OCP). Accordingly, the Administration recommends approval.

BACKGROUND

This application is being considered pursuant to the Zoning Bylaw, the OCP and *The Planning and Development Act, 2007* (Act).

Pursuant to subsection 56(3) of the Act, Council may establish conditions for discretionary uses based on: nature of the proposal (e.g. site, size, shape and arrangement of buildings) and aspects of site design (e.g. landscaping, site access, parking and loading), but not including the colour, texture or type of materials and architectural details.

DISCUSSION

The applicant proposes to develop an existing single detached dwelling at 2358 Broad Street as a House-Form Commercial/Residential Building use (hair-stylist, massage therapist and esthetician). The existing building is a single storey detached dwelling of 109 square metres. The Zoning Bylaw defines a House-Form Commercial/Residential Building as a building as it existed in the Transitional Area, as of March 21, 1984, which was originally constructed as a detached

dwelling and contains one or more defined commercial uses including Personal Service Establishments. The building was constructed in 1924.

The proposal includes an addition to the rear of the building of 27.4 square metres which will result in a total floor area of 136.4 square metres. The front of the building will remain unaltered. The interior of the building will include a reception area, waiting area and service areas for massage, hair dressing and manicure. The basement of the building would be developed as a staff area and laundry. All proposed land uses are considered as Personal Services and are allowed in House Form Commercial/Residential Building in the TAR- Transitional Area Residential zone.

The renovation work will be reviewed according to compliance with the *National Building Code of Canada (2015)* during the building permit review process.

The land use and zoning related details are summarized in the following table:

Land Use Details	Existing	Proposed
Zoning	TAR-Transitional Area Residential Zone	TAR-Transitional Area Residential Zone
Land Use	Detached Dwelling	House Form Commercial
Number of Dwelling Units	1	0
Building Area	109 m ²	136.4 m ²

Zoning Analysis	Required	Proposed
Number of Parking Stalls Required	1 stall	3 stalls
Minimum Lot Area (m ²)	250 m ²	434.7 m ²
Minimum Lot Frontage (m)	7.5 m	11.43 m
Maximum Building Height (m)	7.5 m	No change
Maximum Floor Area Ratio	0.75	0.31
Maximum Coverage (%)	50%	31%

The surrounding land uses are residential to the north, west and south. Broad Street is adjacent to the east of the subject property.

The proposed development is consistent with the purpose and intent of the TAR - Transitional Area Residential zone with respect to recognising the predominant residential nature of the area.

RECOMMENDATION IMPLICATIONS

Financial Implications

The subject area currently receives a full range of municipal services, including water, sewer and storm drainage. The applicant will be responsible for the cost of any additional or changes to existing infrastructure that may be required to directly or indirectly support the development, in accordance with City standards and applicable legal requirements.

Environmental Implications

None with respect to this report

Policy/Strategic Implications

The proposal relates to the policies contained within Part A of the OCP with respect to:

Section D5: Land Use and Built Environment

Goal 1 – Complete Neighborhoods: Enable the development of complete neighborhoods

- 7.1 Require that new neighborhood, new mixed-use neighbourhoods, intensification areas and built or approved neighbourhoods are planned and developed to include the following:

7.1.10 Convenient access to areas of employment.

Goal 4 – Employment Areas: Provide appropriate locations and development opportunities for a full range of industrial, commercial and institutional activities.

- 7.16 Encourage local commercial within residential areas.

The proposal will generate economic activity and employment opportunities in the neighbourhood. It will also provide a service to the community contributing to overall city development policy objectives in the OCP of developing complete communities.

The proposal also relates to the policies contained within Part B (*from Transitional Area Development Plan*) of the OCP with respect to:

2. 0. TRANSITIONAL AREA POLICIES

2.1. EXISTING MUNICIPAL DEVELOPMENT PLAN POLICIES

Regina RSVP, Inner City Development Plan

Policy Objectives

- 2) To control and maintain low density commercial development in the area
- 3) To provide a humane and pleasant interface between the Downtown and Wascana Centre.

The OCP policy supports the conversion of house form structures to commercial use to ensure that these buildings are retained and that development contributes to the mixed form character of the community.

Other Implications

None with respect to this report.

Accessibility Implications

None with respect to this report.

COMMUNICATIONS

Communication with the public is summarized below:

Public notification signage posted on	February 23, 2018
Letter sent to immediate property owners	February 27, 2018
Public Open House Held	N/A
Number of Public Comments Sheets Received	3

There were three public comments received on this application. One was in support of the application and 2 comments were related to the number of parking stalls available on the site. A more detailed accounting of the respondent's comments and the Administration's response is provided in Appendix B.

The application was circulated to the Centre Square Community Association (CSCA). Following circulation, the Administration attempted follow up contact with the Community Association but did not receive a response prior to the deadline for submission of this report.

The applicant and other interested parties will receive a copy of the report and notification of the meeting to appear as a delegation in addition to receiving a written notification of City Council's decision.

DELEGATED AUTHORITY

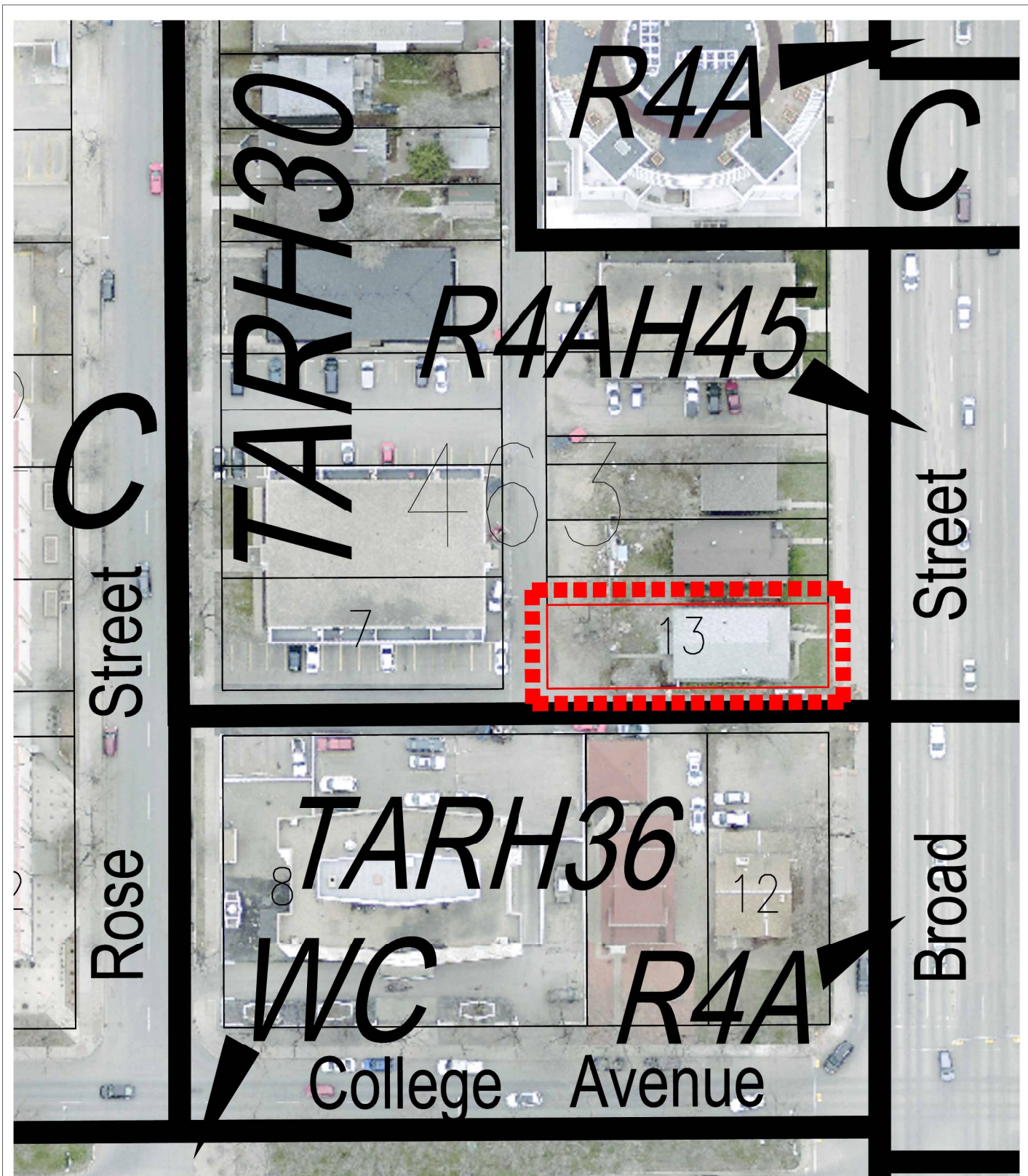
City Council's approval is required, pursuant to Part V of *The Planning and Development Act, 2007*.

Respectfully submitted,

REGINA PLANNING COMMISSION



Elaine Gohlke, Secretary



Subject Property

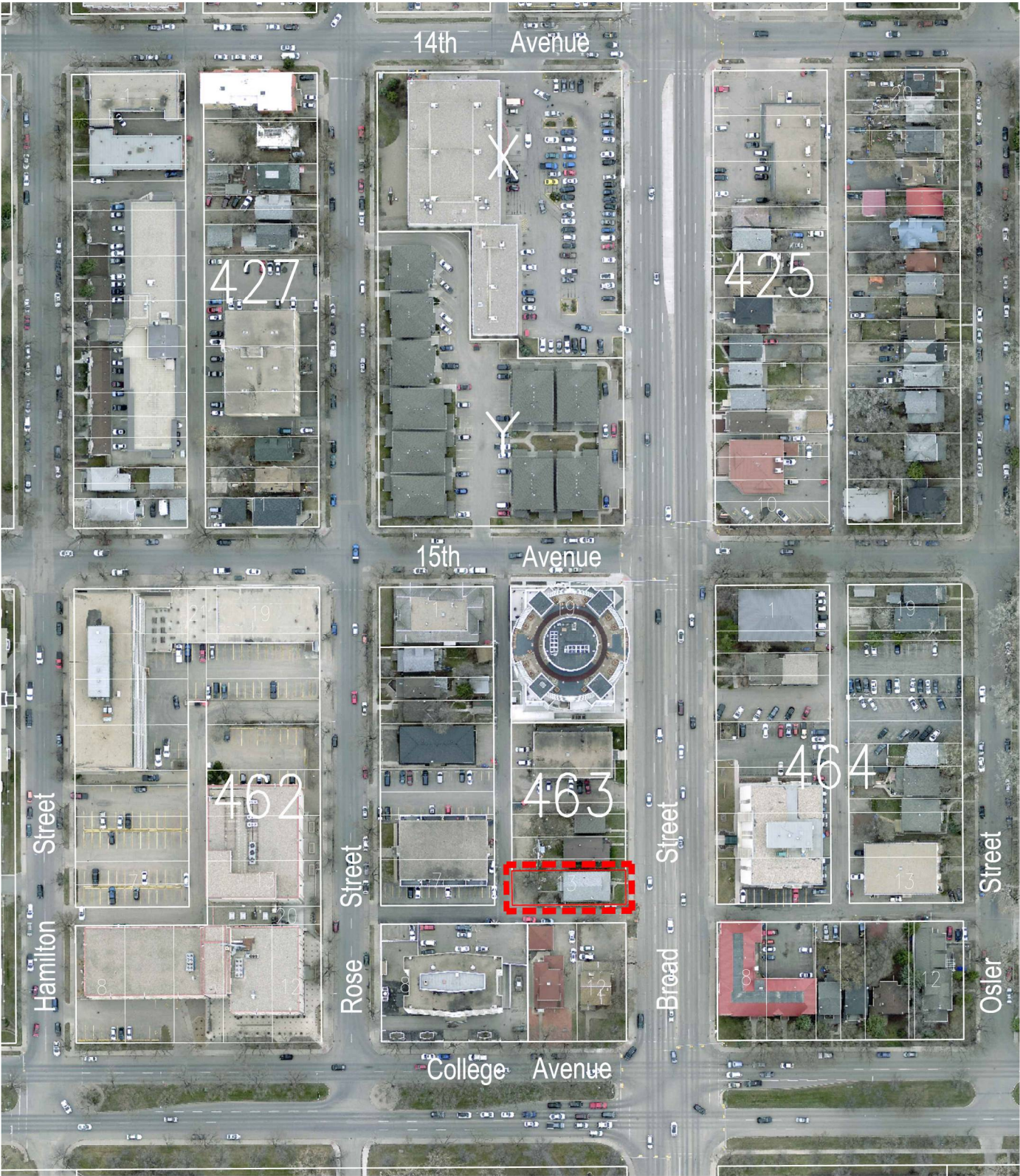
Date of Photography : 2016



Project 18-DU-05

Civic Address/Subdivision

2358 Broad Street
Lot 20-Blk/Par 463-Plan 101187390 Ext 25



Subject Property

Date of Photography: 2016




Project 18-DU-05

Civic Address/Subdivision

2358 Broad Street
Lot 20-Blk/Par 463-Plan 101187390 Ext 25

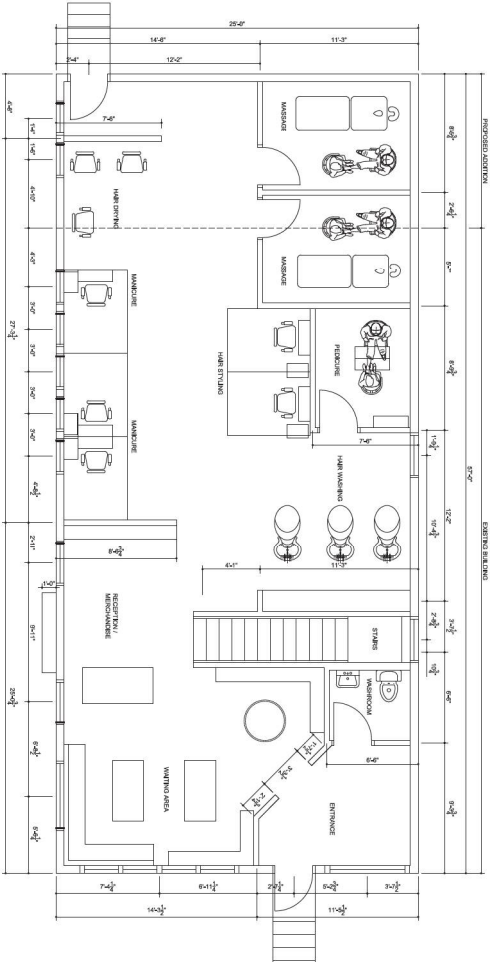
[illegible][illegible]

 <p>Alton Tenehah Architect Ltd. 1000 West Beaver Creek Rd. #100 Richmond Hill, Ontario L4B 1N2 Tel: 905.709.8888 Fax: 905.709.8889 Email: info@altontenehah.com</p>	
DATE ISSUED	DATE
<p align="center">PRELIMINARY NOT TO BE USED FOR CONSTRUCTION</p>	
<p>PROJECT</p> <p align="center">2358 BROAD STREET REGINA, SASKATCHEWAN</p>	
<p>OWNER</p> <p align="center">2358 BROAD STREET HAIR SALON</p>	
<p>DESIGNED BY</p> <p align="center">ALTON TENEHAH ARCHITECT LTD.</p>	
<p>DATE</p> <p align="center">08 FEB 2018</p>	
<p>PROJECT</p> <p align="center">17142</p>	
<p>REVISION NO.</p> <p align="center">1</p>	
<p>DATE</p> <p align="center">08 FEB 2018</p>	
<p>PROJECT</p> <p align="center">17142</p>	
<p>REVISION NO.</p> <p align="center">1</p>	

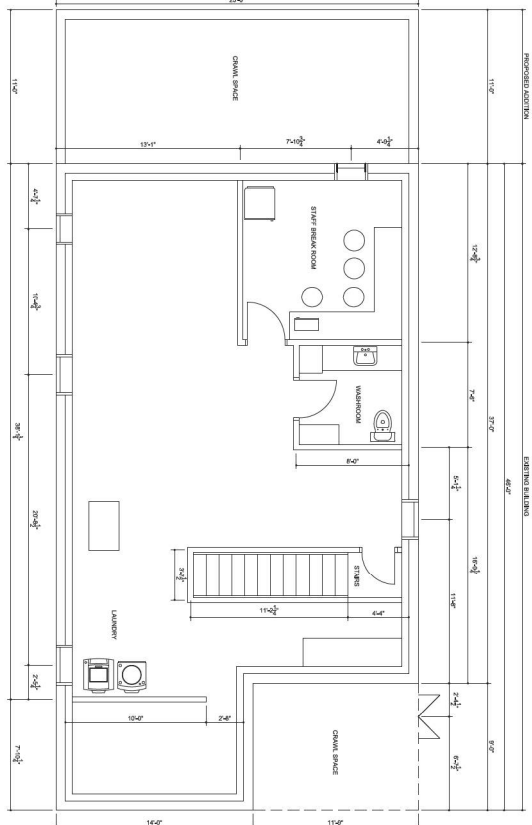


2358 BROAD STREET
REGINA, SASKATCHEWAN
S4N 1A6
306.466.4666

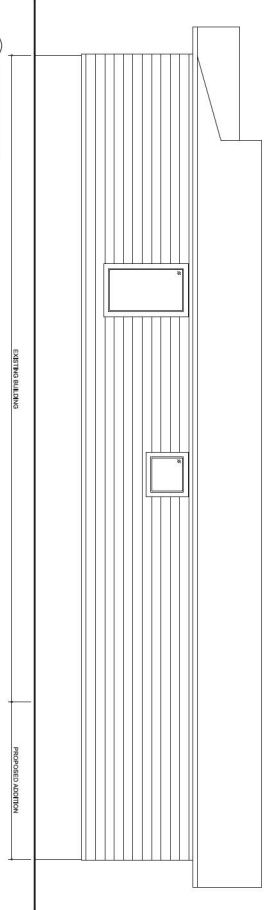
PRELIMINARY
NOT TO BE USED FOR
CONSTRUCTION



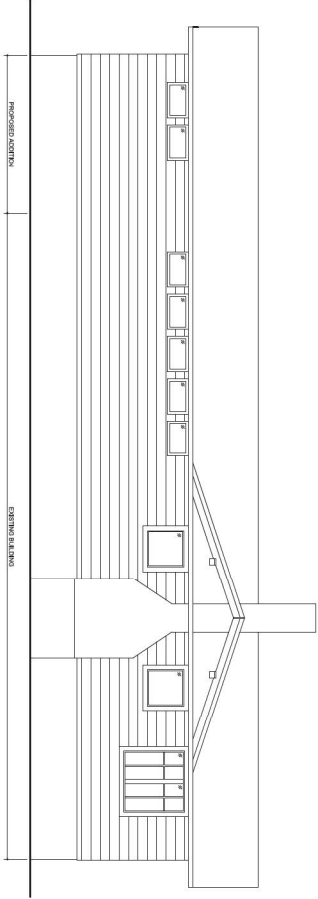
PROPOSED MAIN FLOOR PLAN
1/8" = 1'-0"



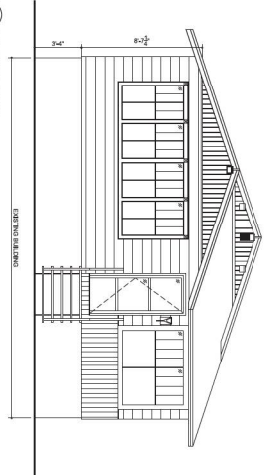
PROPOSED BASEMENT PLAN
1/8" = 1'-0"



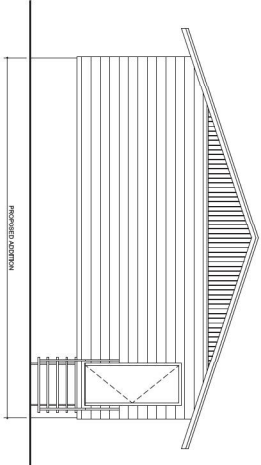
1 NORTH ELEVATION
1/8" = 1'-0"



2 SOUTH ELEVATION
1/8" = 1'-0"



3 EAST ELEVATION
1/8" = 1'-0"



4 WEST ELEVATION
1/8" = 1'-0"

DRAWING	
PROPOSED MAIN FLOOR PLAN PROPOSED BASEMENT PLAN EXTERIOR ELEVATIONS	
DESIGN	• A.C.T.
DRAWN	• L.O.
DATE	• 08 FEB 2018
PROJECT	• 17142
SHEET NO.	• REGIMEN NO.
A-2.0	

Public Consultation Summary

Response	Number of Responses	Issues Identified
<i>I support this proposal</i>	1	
<i>Accept if one or two features were different</i>	0	
<i>Accept if many features were different</i>	0	
<i>Completely opposed</i>	2	<ul style="list-style-type: none"> • Traffic • Parking

1. **Issue: Traffic and Parking**

Administration's Response: The proposal meets the minimum parking requirements of the Zoning Bylaw. A House-Form Commercial Residential Building is intended to be more pedestrian oriented and also contributes to the renewal and retention of the properties. Likewise, a typical residential property cannot physically accommodate more than two parking stalls and therefore, there are certain commercial land use allowed in house-form commercial buildings.

May 28, 2018

To: His Worship the Mayor
And Members of City Council

Re: Reconciliation Regina Update

RECOMMENDATION

1. That this report be received and filed.
2. That item CR17-93 be removed from the list of outstanding items for Executive Committee.

CONCLUSION

Further to the September 25, 2017 Council report CR17-93, which provided an update on Reconciliation Regina activities and initiatives, this report provides further updates and progress made since Q3 of 2017.

BACKGROUND

Reconciliation Regina, initiated by Mayor Fougere's Council Motion in the spring of 2016, is co-facilitated by the City of Regina (Regina) and the Office of the Treaty Commissioner (OTC). The group now consists of approximately 70 Community Champions, including local organizations, community leaders, educators, Elders/Knowledge Keepers, newcomers, survivors, cultural and arts groups, governments, youth, business, faith groups and individuals. All partners are committed to working in partnership towards a strengthened, healthy, vibrant and inclusive community.

Since April 2017, a significant amount of work has been going on behind the scenes, including hosting several Community Champion meetings and establishing a Steering Committee (Organizing Circle), and two Subcommittees: Governance and Communications. Significant progress has been made, as outlined in the Discussion Section below.

On March 20, 2018 Reconciliation Regina held its first public event; a call for participation to local community organizations to join and participate in the creation of Reconciliation Regina and its made-in-Regina Community Action Plan. The Plan will ensure reconciliation continues as a living process, based on information sharing and coordination of joint activities and initiatives that reflect a celebration of diverse cultures, resilience, healing, respect and strengthened partnerships for the wellbeing of all Regina residents.

In 2017-2018, the Government of Canada provided grant funding assistance of \$166,450 through the Department of Indian Affairs and Northern Development's, Urban Programming for

Indigenous Peoples (UIP). This grant funding has been instrumental in enabling the development and implementation of events (Healing Circle, Elders/Knowledge Keeper meetings) and initiatives under Reconciliation Regina, including funding for a Coalition Coordinator to coordinate, oversee and monitor all activities.

DISCUSSION

Through the work of the subcommittees, Reconciliation Regina now has a page on the OTC website, and has adopted a Vision, Mission, Values and Goals Statement (attached as Appendix A). Its Mission is to encourage, advocate, support, promote, take action and facilitate truth and reconciliation initiatives at the local level. As Reconciliation Regina continues to evolve and grow, specific targets will be created and measured provincially, on an ongoing basis.

The Governance Subcommittee continues its work to ensure Reconciliation Regina is truly a community-led body, in accordance with the grant funding guidelines. Incorporation discussions are underway, with a goal to become fully incorporated by Q3 of 2018. This particular subcommittee is also working on a member's pledge, also to be finalized in Q3 of 2018.

Activities undertaken and completed during Q1 of 2018 included a Steering Committee meeting January 19, 2018 to communicate and approve the actions and initiatives of the work concluded by the Communications and Governance Subcommittees. Through the subcommittees, meaningful dialogue resulted in hosting a meeting with community Elders/Knowledge Keepers to ensure their perspectives, guidance and knowledge are integrated into all Reconciliation Regina initiatives.

The Elders stressed the importance of ensuring Indigenous protocol is respectfully incorporated in every meeting. The Elders also advised that a Healing Circle would be appropriate and necessary. A Healing Circle, with approximately 50 participants was held March 8, 2018. The goal of the Healing Circle was to allow participants to speak their truth in a safe space and to be received with understanding and prayer.

In addition, and consistent with the feedback from all committees and subcommittees is the need to focus on the following areas: language, culture, education, ceremony and employment.

Next Steps

Further to the Government of Canada grant funding received in 2017-2018, the City submitted a further UIP grant funding application for \$100,000 for the 2018-2019 year to continue the activities and relationships created as a result of Reconciliation Regina. Approval of this funding request is pending.

As Reconciliation Regina continues to evolve and grow, specific targets will be created and measured locally and provincially, on an ongoing basis. As well, once the governance structure is established for Reconciliation Regina, further community activities and initiatives will continue, as the purpose for Reconciliation Regina is to continue as a long-term living and evolving organization.

Reconciliation Regina's focus for 2018 is to continue the dialogue and healing process, and to plan and create community initiatives that support reconciliation. This will be accomplished through continued meetings of the Governance and Communications Subcommittees, as well as the Steering Committee and Community Champion meetings.

The focus of work for the 2018-2019 year is in the following areas:

Incorporation of Reconciliation Regina:

To ensure Reconciliation Regina is a truly sustainable community-led process, the City and its community stakeholders (Community Champions) recommend that incorporation needs to occur as a non-profit entity. To lead this transition, the Governance Subcommittee has, and will continue, to work with the City of Regina Solicitor's Office (on an in-kind basis), as well as an outside legal firm with significant experience in incorporation.

The transition to a non-profit organization will require the creation of a governing body (which includes the criteria and other specifics for its members), as well as a governance structure and operational and financial management guidelines. Upon establishment of the non-profit organization, the City remains committed to continued involvement and support for Reconciliation Regina.

Incorporation will also enable access to UPIP funding. The Government of Canada's intent for the funding is to support existing local Coalitions and incent new Coalitions that bring together all orders of government and stakeholders to identify key local priorities and needs and ensure efficient and coordinated delivery of urban Indigenous programs. The primary goal of the Coalition will be to promote collaboration at the local level, to identify local needs, and to develop local plans to address identified priorities. The Government of Canada has agreed to allow the City to apply for and manage the funds, while incorporation is underway.

This work began in September 2017 and continues with an expected conclusion date of Q3 of 2018.

Reconciliation Regina Annual Event and Communications Strategy:

Led by the Communications Subcommittee, work continues on a communications strategy that includes a public awareness campaign. The goal is to effectively tell the Reconciliation Regina story - its purpose, objectives and goals - so that Indigenous and non-Indigenous individuals can clearly understand the meaning and significance of reconciliation and the importance of healing those who have been harmed by the residential school experience.

The Communications Subcommittee will also be asked for suggestions for an annual event to recognize reconciliation in Regina. There are many annual events occurring around the city (North Central smudge walk, pow-wows, National Indigenous Peoples Day), which are well attended and meaningful. The goal of Reconciliation Regina is to create a unique, made-in-Regina event that promotes reconciliation, observes Indigenous protocol and encourages the inclusion of the community and its rich diversity and culture.

Community Action Plan:

A Community Action Plan is a top priority and discussions have begun around design and content. Components of the Action Plan currently being developed and discussed are an on-line survey for all residents in the city and surrounding areas, seeking feedback on what reconciliation means to individuals, suggestions to promote healing in the community, and ways to honour and recognize reconciliation.

A second component of the Action Plan involves hosting Community Champion sector meetings (i.e. faith-based organizations, education, arts and cultural organizations, governments, etc.) to collectively work on ways in which sectors as a whole can respond to the Calls to Action, as opposed to singular, isolated initiatives.

Expansion of the list of Community Champions:

Led by the Reconciliation Regina Coalition Coordinator, an engagement strategy is being developed to encourage, inform and educate other organizations both within the city boundaries and surrounding areas on the activities, purpose and goals of Reconciliation. This strategy will include a fundraising campaign (funding or in-kind services) to enhance Reconciliation Regina initiatives and activities.

The workplan described above is not meant as the entire list of priorities for 2018-2019. Further priorities will be recommended and undertaken through Steering Committee, Community Champions meetings and subcommittee meetings.

RECOMMENDATION IMPLICATIONS

Financial Implications

There are no financial implications associated with this report; however, as the reconciliation process evolves, and the City continues to respond to the municipally-directed Calls to Action, there may be policies, programs and initiatives that require funding. Any such initiatives will be submitted as part of the annual budget development process.

Thus far, there have been minimal costs associated with meetings and events; with the majority of the City's contributions being in-kind.

Environmental Implications

None with respect to this report; however, as the reconciliation process evolves, and the City continues to respond to the municipally-directed Calls to Action, there may be policies, programs and initiatives that require funding. Any such initiatives will be submitted as part of the annual budget development process.

Policy and/or Strategic Implications

All Canadians, levels of government and community stakeholders have a responsibility and role to play in the reconciliation process. As such, it is integral to the health and wellbeing of the community, province, nation and society, in general, that the City, as an organization, participate in redressing the legacy of residential schools and advancing the process of Canadian reconciliation.

Other Implications

None with respect to this report.

Accessibility Implications

None with respect to this report.

COMMUNICATIONS

Through Reconciliation Regina's Communications Subcommittee, all communication activities will be discussed between all parties involved, and a community communications strategy will be developed.

DELEGATED AUTHORITY

There is no delegated authority associated with this report as it is for informational purposes only.

Respectfully submitted,



Sheila Harmatiuk Senior Advisor,
Government & Indigenous Relations

Respectfully submitted,



Chris Holden City Manager

Reconciliation Regina – Governance

Reconciliation Regina is comprised of community leaders, organizations, educators, Elders/Knowledge Keepers, newcomers, survivors, healers, cultural and arts organizations, governments, youth, businesses, service agencies, faith groups and individuals committed to working in partnership to create a strengthened, healthy, vibrant, inclusive community.

Reconciliation Regina will develop a Mission, Values, Vision Statement, Steering Committee (Organizing Circle), and Subcommittees (Governance, Communications and Community Action Plan Circles). As Reconciliation Regina evolves and grows, specific targets will be created and measured on an ongoing basis, with an annual review.

Vision:

Reconciliation in Saskatchewan is each citizen of the province taking personal responsibility to do what they can to create an interdependent and fair society where:

- Indigenous cultures, languages, ways of knowing and governance structures are strong and sovereign; while also included in, and contributing to, the overall fabric of Saskatchewan life;
- We share a common understanding of Saskatchewan's history, and our personal place within it;
- Justice for past wrongs will be achieved, and families and communities are strong and healing;
- Safe spaces exist, and skills are developed for mutual learning, communication across cultures, trust building, partnerships and shared social experiences;
- We **all** enjoy a high quality of life, and full participation in the economy;
- Governance at all levels, including institutions of education, health, justice, economy and social services, represent and benefit from both Indigenous and non-Indigenous leadership, values, history and ways of knowing.

Mission:

To encourage, advocate, support, promote, take action and facilitate truth and reconciliation initiatives at the local level, in collaboration with community stakeholders.

Values:

- Sustainable, living and evolving circle of community organizations and individuals advocating for reconciliation at the individual and organizational level;
- All are welcome to participate in a safe space to speak without fear, with respectful, honest and open communication, guided by the wisdom of Elders/Knowledge Keepers and survivors;
- Shared sense of leadership and a community action plan help our community to reconcile and promote healing of the past, including our history of residential schools;

- Consensus decision-making will be sought when possible; however, when not possible, majority-based solutions, decisions and positive outcomes will be adopted to guide us in promoting healing of our community, as a whole;
- Progress will be enhanced when we recognize and amplify the efforts of established leaders and community champions throughout Regina, Treaty 4 Territory and traditional Metis territory;
- Acceptance of the principles of the Truth and Reconciliation Commission's Calls to Action;
- Recognition and implementation of the principles of the United Nations Declaration of the Rights of Indigenous Peoples (UNDRIP).

NOTICE OF MOTION

May 28, 2018

City Clerk
City Hall
Regina, Saskatchewan

Dear Sir:

Please be advised that I will submit the following NOTICE of MOTION at the meeting of City Council, May 28, 2018:

Re: Community Investment Grants Program Inflation Indexing

WHEREAS the budget for the Community Investment Grants Program is \$3.45 million;

WHEREAS the base funding budget has increased only \$200,000 since 2010 and has not kept pace with demand for funding;

WHEREAS the Program supports organizations and initiatives that make important contributions to “Culture”, “Sport & Recreation”, and “Social Development”;

WHEREAS money invested through the Program funds 191 non-profit organizations and equates to 32,390 volunteers, 199,089 hours of programs, and 1,805,880 participants involved in the services these initiatives provide, based on 2016 figures;

WHEREAS the number of organizations seeking support through the Program has increased since 2013;

WHEREAS the Program offers a demonstrable financial and social return on investment by funding services provided by community organizations rather than the City of Regina;

THEREFORE BE IT RESOLVED THAT:

The Community Investment Grants Program budget be increased to meet growing demand and subsequently indexed to inflation and that this be considered in the 2019 budget development process.

Respectfully submitted,



Andrew Stevens
Councillor – Ward 3

May 28, 2018

To: His Worship the Mayor
And Members of City Council

Re: Executive Committee: Reserve Review Recommendations

RECOMMENDATION

**RECOMMENDATION OF THE EXECUTIVE COMMITTEE
- MAY 16, 2018**

1. That Council approve amendments to Schedule A of *The Regina Administration Bylaw*, Bylaw No. 2003-69 (the Bylaw) as follows:
 - a. Add the purpose and funding source for each reserve consistent with Appendix C of this report.
 - b. Change the name of the Operational Commitments Reserve to Elections and Property Reassessment Reserve.
 - c. Close the following reserves:
 - i. Pest Management Reserve, effective immediately.
 - ii. Facility Reserve, effective January 01, 2019 or upon completion of the old Mosaic stadium decommissioning.
 - d. Change the current reserve limits based on the recommended minimum and maximum reserve limits as outlined in Appendix D of this report.
 - e. Strengthen annual reserve reporting requirements by providing general guidelines in the Bylaw that allow for detailed and comprehensive reporting requirements to be contained in the Administration's Reserve Policy.
 - f. Make housekeeping amendments to correct and clarify language as follows:
 - i. remove the references to "external entities" and "external parties" with respect to deferred revenue;
 - ii. clarify what constitutes deferred revenue;
 - iii. clarify the wording for transfers from reserves;
 - iv. amend the references to "interest revenue" to refer to "investment income";
 - v. clarify that investment income can only be transferred to the asset revitalization reserve where it will not create a deficit in the operating fund; and
 - vi. amend the references to "amount" in a number of reserves to refer to the "balance" instead.
2. That the total reserve transfers of \$5.987 million as described below be approved:
 - a. Transfer \$4.69 million from the Winter Road Maintenance Reserve as follows:
 - i. \$2.8 million to the Social Development Reserve (SDR)
 - ii. \$1.89 million to the General Fund Reserve.
 - b. Transfer \$777,000 from the Asphalt Plant Reserve to the Asset Revitalization Reserve.
 - c. Transfer \$520,000 from the Pest Management Reserve to the General Fund Reserve.

3. That the transfer to the SDR extinguish the outstanding internal obligation of \$2.8 million owed to the SDR.
4. That the City Solicitor be instructed to prepare amendments to Schedule A of *The Regina Administration Bylaw*, Bylaw No. 2003-69 to address the changes identified in recommendation 1 of this report.
5. That this report serve as the Annual Reserve Balances Report in accordance with Schedule A (Section 8.1) of the Bylaw.
6. That Administration bring back a report in Q4 of 2018 to the Executive Committee outlining the benefits and implications of creating a reserve for the Residential Roads Renewal Program.

EXECUTIVE COMMITTEE – MAY 16, 2018

The Committee adopted a resolution to concur in the recommendation contained in the report after amending recommendation #6 as follows:

That Administration bring back a report in Q4 of 2018 to the Executive Committee outlining the benefits and implications of creating a reserve for the Residential Roads Renewal Program.

Recommendation #7 does not require City Council approval.

Mayor Michael Fougere, Councillors: Jerry Flegel (Chairperson), Lori Bresciani, Sharron Bryce, John Findura, Bob Hawkins, Jason Mancinelli, Mike O'Donnell, Andrew Stevens and Barbara Young were present during consideration of this report by the Executive Committee.

The Executive Committee, at its meeting held on May 16, 2018, considered the following report from the Administration:

RECOMMENDATION

1. That Council approve amendments to Schedule A of *The Regina Administration Bylaw*, Bylaw No. 2003-69 (the Bylaw) as follows:
 - a. Add the purpose and funding source for each reserve consistent with Appendix C of this report.
 - b. Change the name of the Operational Commitments Reserve to Elections and Property Reassessment Reserve.
 - c. Close the following reserves:
 - i. Pest Management Reserve, effective immediately.
 - ii. Facility Reserve, effective January 01, 2019 or upon completion of the old Mosaic stadium decommissioning.
 - d. Change the current reserve limits based on the recommended minimum and maximum reserve limits as outlined in Appendix D of this report.

- e. Strengthen annual reserve reporting requirements by providing general guidelines in the Bylaw that allow for detailed and comprehensive reporting requirements to be contained in the Administration's Reserve Policy.
 - f. Make housekeeping amendments to correct and clarify language as follows:
 - i. remove the references to "external entities" and "external parties" with respect to deferred revenue;
 - ii. clarify what constitutes deferred revenue;
 - iii. clarify the wording for transfers from reserves;
 - iv. amend the references to "interest revenue" to refer to "investment income";
 - v. clarify that investment income can only be transferred to the asset revitalization reserve where it will not create a deficit in the operating fund; and
 - vi. amend the references to "amount" in a number of reserves to refer to the "balance" instead.
2. That the total reserve transfers of \$5.987 million as described below be approved:
 - a. Transfer \$4.69 million from the Winter Road Maintenance Reserve as follows:
 - i. \$2.8 million to the Social Development Reserve (SDR)
 - ii. \$1.89 million to the General Fund Reserve.
 - b. Transfer \$777,000 from the Asphalt Plant Reserve to the Asset Revitalization Reserve.
 - c. Transfer \$520,000 from the Pest Management Reserve to the General Fund Reserve.
 3. That the transfer to the SDR extinguish the outstanding internal obligation of \$2.8 million owed to the SDR.
 4. That the City Solicitor be instructed to prepare amendments to Schedule A of *The Regina Administration Bylaw*, Bylaw No. 2003-69 to address the changes identified in recommendation 1 of this report.
 5. That this report serve as the Annual Reserve Balances Report in accordance with Schedule A (Section 8.1) of the Bylaw.
 6. That Administration bring back a report in 2019 outlining the benefits and implications of creating a reserve for the Residential Roads Renewal Program.
 7. That this report be forwarded to the May 28, 2018 meeting of City Council for approval.

CONCLUSION

This report contains the findings and recommendations of the detailed review of the reserves completed in 2017. The City had 21 reserves with a total balance of \$209.9 million as at December 31, 2017. The review shows that the number of reserves and the balance of reserves held by the City are reasonable relative to the current business needs of the City and in comparison to other jurisdictions and best practices. The review also found that the majority of the City's reserves are needed to support planned capital and operating requirements.

Projections show that reserve balances will decline by the end of 2018 due to planned and committed capital projects, including the purchase of the Saskatchewan Transportation Company (STC) building for the new Regina Police Service Headquarters. The majority of the funds in the Asset Revitalization Reserve and General Fund Reserve have been approved by Council (CR17-120) to fund the \$37 million STC building acquisition. These reserves, which provide Council with the greatest flexibility, are projected to be significantly below their minimum limit due to this capital acquisition.

Based on the outcomes of the reserve review, improvements are recommended to enhance the management of reserves to continue to meet planned expenditures as well as to mitigate unplanned funding requirements. The recommended changes that require Council approval are summarized below:

- To enhance transparency, the purpose and funding source of each reserve be clearly described. Administration is recommending that Council approve amendments to the Bylaw to include the purpose and funding source of the reserves as outlined in Appendix C.
- To ensure greater transparency, it is recommended that the name of the Operational Commitments Reserve be changed to Elections and Property Reassessment Reserve.
- The Pest Management Reserve and Facility Reserve are being recommended for closure as these reserves are no longer relevant to the business needs of the City.
- Based on the new methodology for setting reserve limits, Administration is recommending that Council approve the new minimum and maximum reserve limits, and amend the Bylaw to include the new limits as outlined in Appendix D.
- Changes are also recommended to strengthen the annual reserve reporting to Council to provide sufficient information to support more informed decisions.

Overall, the recommendations require amendments to the Bylaw, transfers of approximately \$6 million between reserves, as well as changes to the existing Reserve Policy. Council approval is required for the recommendations related to amendments to the Bylaw and reserve transfers. The Executive Director, Financial & Corporate Services has authority to approve the Reserve Policy based on Section 25 of the Bylaw. The Reserve Policy changes will be reflective of the Bylaw amendments. Therefore, the Reserve Policy will be updated and approved by the Administration after the recommended Bylaw amendments have been approved by Council to ensure consistency.

In addition to the reserve review recommendations, this report addresses the requirements of the Annual Reserve Balances Report to Council in accordance with clause 8.1 of Schedule A of the Bylaw. This clause requires the Executive Director, Financial & Corporate Services to submit an annual reserve balances report to Council for approval. Administration is confident that these recommendations will enhance effective reserves stewardship and consistent management of reserves for the ongoing financial stability of the City.

BACKGROUND

Reserves account for a significant portion of the City's long-term financial strategy and capital plan, with 56 per cent of the City's 2018 capital budget to be funded from reserves. Over the past

decade, the City's reserve balance has increased from \$61 million in 2007 to \$209.9 million in 2017 due to growth and planning for increased infrastructure funding needs.

The City's reserves are governed by Schedule A of the Bylaw (Reserve Bylaw) and the Reserve Policy. The Reserve Bylaw was last updated in 2011 and the Reserve Policy was created by Administration in 2011 but has not been reviewed since that time. Since 2011, the City has developed new guiding documents, such as *Design Regina - the Official Community Plan* (OCP) and other internal documents. There was a need to review the appropriateness of the reserves held by the City in relation to the purpose of each reserve, long-term financial goals and business needs of the City, risks and best practices to ensure reserves are being used effectively as a tool for financial and asset management. For these reasons, a comprehensive reserve review was initiated to align the Reserve Bylaw, Reserve Policy and these guiding documents to help ensure the City's long-term financial sustainability.

The review process included best practice research, consultation with internal stakeholders and, jurisdictional review and benchmarking. Analysis of internal guiding documents and historical data for reserves was done to assess the appropriateness of the purpose and limits of reserves. The review did not include obligatory or non-discretionary reserves such as deferred revenues or the Group Benefits Reserves. This was due to the external restrictions or legal obligations, which require that these reserves be separated from the City's revenues and the funds used for specific projects based on agreed upon terms and conditions. Council is legally not allowed to use funds from these reserves outside of the stated purposes.

The review findings and recommendations are discussed below. Council's approval is required for the recommendations related to reserve transfers and Bylaw amendments.

DISCUSSION

Reserves are monies authorized by Council to be set aside for planned and unexpected future capital and operating expenditures. The creation, use and management of reserves based on a formalized reserve policy and bylaw is consistent with best practices and common jurisdictional practices among cities in Canada and the United States.

The City has 21 reserves with a total balance of \$209.9 million as at December 31, 2017. There are five capital reserves, eight operating reserves and eight self-sustaining (capital and operating) reserves.

- **Capital reserves** are used to fund planned capital expenditures. These reserves are tax-funded and had a total balance of \$33.3 million as at December 31, 2017.
- **Operating reserves** are used to smooth the impact of fluctuations in operating expenditures. These reserves are tax-funded and they had a balance of \$45.9 million at the end of 2017.
- **Self-sustaining reserves** are used for both capital planning and to smooth fluctuations in expenditures. These reserves are funded through external user fees (e.g. utility fees, landfill fees) and they account for the majority (\$130.8 million) of the City's reserve balance.

Objectives of the Review

The overall goal of the reserve review was to develop a modern Reserve Policy and Bylaw that can enable the City to deliver on its priority of “achieving long-term financial viability” as identified in the OCP. Specifically, the review focused on providing recommendations to improve and strengthen the City’s reserve management by:

- a. Ensuring that the number of reserves and the balance of reserves held by the City are appropriate.
- b. Ensuring that the purpose and funding source of the City’s reserves are clearly described and aligned to the OCP and other Council priorities.
- c. Developing criteria for creating or closing reserves, and for the ongoing assessment of reserves.
- d. Establishing a methodology for determining appropriate limits for reserves, including determining appropriate minimum and maximum thresholds for each reserve, relative to the purpose of the reserve, the City’s business needs, and best practices.
- e. Strengthening reserve governance to balance Council’s authority with administrative flexibility, while promoting transparency.
- f. Updating the Reserve Policy and the Bylaw based on findings and recommendations of the review.

Based on these objectives, the review findings and recommendations are described below.

Number and Size of Reserves Held by the City

The review findings show that the number of reserves and amount of money in reserves held by a municipality depend on a number of factors, including services and levels of service provided by the municipality, age and condition of infrastructure, and long-term plans. Using recommended best practices, the number and balance of reserves maintained by the City for 2017 were benchmarked against ten municipalities. As outlined in Appendix A, the result shows that the number of reserves and the total balance of reserves held by the City are reasonable relative to the current business needs of the City and in comparison to other jurisdictions and best practices. However, there is a need to ensure better alignment between the purpose and balance of individual reserves. This is addressed by the review.

Purpose and Funding Source of Reserves

The general purpose of reserves was updated, and new principles of reserves were developed to ensure better alignment of reserves to the OCP and other internal guiding documents such as the Strategic Plan and master plans (more information can be found in Appendix B). Council approval is not required for the general purposes and principles of reserves as this will be documented in the new Reserve Policy and used by Administration to inform its recommendations to Council.

To enhance transparency and consistent interpretation of the uses and funding of each reserve, the purpose and funding source for each of the City’s reserves are clearly described in Appendix C of this report. Administration is recommending that the Bylaw be amended to include a description of the purpose and funding source for each reserve. A change to the name of the Operational Commitments Reserve is especially notable as described below.

- **Operational Commitments Reserve** - This reserve is intended to provide funding to smooth budget effects resulting from cyclical business needs such as municipal elections and property reassessments, which occur once every four years. This reserve is not intended to fund property reassessment appeal losses as the City's appeal losses are netted against the general operating revenue. However, the review findings indicate that more specific naming will provide greater awareness regarding the intent of this reserve and give clarity, as well as greater transparency with respect to its purpose. Therefore, Administration is recommending that the Bylaw be amended to change the name of the Operational Commitments Reserve to *Elections and Property Reassessment Reserve*.

Criteria for Creating or Closing Reserves

As part of the review, criteria for creating or closing reserves were developed. The criteria provide a framework for Administration to provide rational advice to Council to support business decisions related to creating or closing reserves. Some of the factors considered by the criteria are as follows:

1. **Alignment to City Priorities** - How well does a reserve support the achievement of the City's priority and business needs?
2. **Funding Strategy** - Is a reserve the most appropriate funding strategy for the identified business need?
3. **Funding Source** - Is the reserve funded primarily from external user fees/charges/rates or through property tax revenues?
4. **Impact on the General Fund or Mill Rate** - What financial impact does the reserve have on the general fund revenue or the mill rate?
5. **OCP Principles** - How well does the reserve support principles in the OCP such as the benefits model or cost recovery?
6. **Transparency** - Will the creation of a reserve help to ensure greater transparency in the use of resources?

The 21 reserves currently held by the City were assessed against the new criteria. The result shows that while the majority of the reserves continue to be relevant to the business needs of the City, the Facility Reserve and Pest Management Reserve should be eliminated as described below.

- **Facility Reserve** - This reserve was established to fund capital upgrades for the old Mosaic stadium, which is currently being decommissioned. When the old Mosaic stadium is fully decommissioned, the Facility Reserve will no longer be required as the Regina Revitalization Initiative (RRI) Stadium Reserve is in place to manage the new Mosaic stadium.
- **Pest Management Reserve** - Established in 2011, the Pest Management Reserve was intended to provide funding to further the control of nuisance pests and to allow for a continued proactive approach to pest control. The review shows that the operating budget of the pest control program is sufficient to cover costs as there have been no expenditures from the reserve since it was established. Past history also shows that the magnitude and the financial impact of pest outbreaks is low, in the range of \$125,000 in a worst case year. This risk can be reasonably managed through the General Fund Reserve (GFR).

With the establishment of these criteria, Administration can provide consistent, clear advice to Council on the establishment of new reserves. A brief discussion was held about creating a

reserve for the Residential Roads Renewal Program, which has dedicated funding of one per cent mill rate as approved by Council. Administration will analyze options to enhance the transparency of this program and provide recommendations as part of the 2018 Reserve Review Report in 2019.

Minimum and Maximum Reserve Limits

Another important objective of the review was to determine the appropriateness of the minimum and maximum limits for reserves. While the establishment of limits is not a legislated requirement, the City introduced reserve limits in 2011 to support the management of reserves and to identify when reserves were moving in the wrong direction. Since the creation of the reserves and their current limits, asset plans have been adjusted to meet the City's future plans. Updating the reserves limits to better align with long-term plans is a further evolution of how the City manages and uses reserves as a tool for long-term financial viability.

A risk-based methodology for determining reserve limits was developed. The methodology considered several factors, including the purpose of the City's reserves, business needs, services and levels of service, capital plans, past history, jurisdictional comparisons and best practices. Using the new methodology for setting reserve limits, new minimum and maximum limits were determined for each of the reserves as outlined in Appendix D. Administration is recommending that Council approve the new reserve limits and amend the Bylaw to update the reserve limits.

There is an increase to the limit of five reserves, a decrease to the limit of four reserves, and minor or no changes to the limit of 11 reserves. The changes to the reserve limits result in an increase to the overall minimum limit of the City's reserves from \$66 million to \$83 million and an increase to the maximum reserve limit from \$206 million to \$274 million. The increase is due to a major increase to the Solid Waste Reserve limit to ensure capital funding is available for the landfill closure and post-closure liability, which is estimated to cost \$57 million over 40 years.

Best practices recommend that a municipality should maintain a reserve balance of at least 20 per cent of its expenditures. The City's 2017 reserve balance is 36 per cent of its total expenditures compared to 40 per cent for the average municipality. This comparison shows that the City's reserve balances are reasonable relative to its current business needs and in comparison to other cities and best practices.

It is important to note that the "limit" established for a reserve is not an absolute limit but simply a measure of what is considered appropriate to meet the business needs of the reserve. There may be additional factors that could allow for a reserve to remain outside of its limits. Therefore, the minimum and maximum limits established for reserves should be seen as a flag that should trigger discussions about the appropriateness of a reserve balance rather than an express requirement that money should be transferred to or from a reserve.

Reserve Reporting and Transparency

The review determined that the current reserve reporting requirements in the Bylaw limit the amount of information provided to Council. To help enhance transparency and comprehensive reserve reporting, there is an opportunity to strengthen the sufficiency of information provided to Council to also include the purpose and funding source of all reserves, annual addition and

reduction to all reserves, as well as projection of all reserve balances. Based on this, Administration is recommending that changes be made to simplify the current provision in the Bylaw related to reserve reporting. It is recommended that the new provision specifies high level reporting requirements as follows:

- (a) On or before September 30th of each year, the Executive Director, Financial & Corporate Services shall submit an Annual Reserve Report to City Council for approval.
- (b) The report shall contain the balances of each reserve as of the end of the previous year, recommendations that will ensure appropriate balances are maintained in each reserve, as well as any other relevant information relating to reserves that the Executive Director, Financial & Corporate Services considers necessary for Council information or to help Council make an informed decision.

The Administration's Reserve Policy will describe additional information to provide to Council in the annual report, including a description of all reserves and their balances, transactions in all reserves throughout the year, as well as projections for all reserves balances and recommendations to ensure appropriate balances are maintained in the reserves.

This provision will allow Administration to use good judgement to add detailed reporting requirements in the Reserve Policy as well as update the policy periodically while being consistent with the Bylaw. This will ensure comprehensive reporting on reserves and sufficient information for Council to make informed decisions on an ongoing basis.

Reserve Transfers

As noted previously, minimum and maximum limits of reserves are generally a flag for discussions about the appropriateness of a reserve balance rather than an express requirement that money should be transferred to or from a reserve. The new reserve principles (Appendix B) still maintain that reserves should not be used to accumulate more funds than are appropriate to meet planned or estimated capital plans, future obligations or unexpected requirements. Based on the requirements of Schedule A of the Bylaw, which specify that the Executive Director, Financial & Corporate Services submit an annual reserve report to Council that ensures appropriate reserve balances are maintained, the following recommendations are made.

a. Reserves in Excess of their Limits

The following recommendations are made with respect to reserves in excess of their limits, based on the new recommended reserves limits in Appendix D.

- **General Utility Reserve** - This is a self-sustaining reserve used to fund water and sewer utility capital projects and to smooth the effect of fluctuations in operating budget for the water and sewer utility. At the end of 2017, this reserve had a balance of \$94.1 million, which is \$4.1 million in excess of its updated maximum limit. In general, the expectation is to not transfer excess funds from self-sustaining reserves as these reserves are funded from external user fees, and any amount in excess of the limits should be taken into consideration when setting future fees. In addition, the funds in this reserve are planned to fund established future capital expenditures. For example, \$52.5 million is budgeted to be spent from this reserve on utility capital projects in 2018 as approved by Council, while total utility capital expenditures of \$279 million are planned to be funded from the reserve over the next five years (2018-2022). Based on this, it is recommended that no transfers be made from this reserve.

- **Winter Road Maintenance Reserve** - This is an operating reserve used to manage annual fluctuations in the winter road maintenance program expenditures that may arise due to unpredictable winter events. The reserve had a balance of \$8.69 million at the end of 2017. This balance includes \$2 million approved by Council (CR17-138) from this reserve to the Social Development Reserve (SDR) for the 2018 funding commitments for the Housing Incentives Policy (HIP) program. This transfer was done in early 2018, leaving the current balance of the Winter Road Maintenance Reserve at \$6.69 million. It was determined by the review that a maximum limit of \$2 million is reasonable to smooth fluctuations in the program expenditures. Analysis of the past five-year activities shows an average yearly expenditure of \$7.6 million for this program compared to the 2018 budget of \$8.4 million, resulting in an average yearly surplus of \$800,000. The biggest expenditure in the winter road maintenance program in the last ten years was \$9.6 million, with actual program expenditures having exceeded the 2018 budget level twice in the past ten years. While this over expenditure is \$1.2 million in excess of the 2018 budget level, the new limit of \$2 million is sufficient to cover such one-time over expenditures, which are only expected in extreme winter seasons. In the past two years, total surplus of \$5.2 million from the winter road maintenance program was transferred to the reserve due to below average winter conditions. This further illustrates that the limit of \$2 million is appropriate. For these reasons, Administration is recommending that the excess amount \$4.69 million be transferred as follows:
 - i. \$2.80 million to the Social Development Reserve. This will extinguish an outstanding obligation of \$2.8 million owed to the SDR, resulting from the \$7.3 million borrowed from the SDR in 2012 for the acquisition of the Southeast lands as approved by Council on August 20, 2012 (CR12-126). The transfer will also provide funding for the 2019 commitments for the HIP. However, to continue to meet funding requirements of the HIP beyond 2019, the City needs to establish a long-term funding strategy to meet commitments beyond 2019.
 - ii. \$1.89 million to the General Fund Reserve (GFR). This will help replenish the GFR, which is currently projected to be significantly lower than its minimum limit.
- **Asphalt Plant Reserve** - This is a capital reserve used to fund capital requirements and maintenance costs of the asphalt plant. The reserve had a balance of \$2.07 million at the end of 2017, which is \$777,000 in excess of its updated limit. It is recommended that this excess amount be transferred to the Asset Revitalization Reserve (ARR) to help replenish the ARR, which is projected to be close to its minimum limit at the end of 2018.

Based on the recommended closure of the Pest Management Reserve and the Facility Reserve, the following recommendations are made:

- **Pest Management Reserve** - Transfer the balance of \$520,000 from this reserve to the General Fund Reserve.
- **Facility Reserve** - This reserve had a balance of \$260,000 as at December 31, 2017. This amount was included in the 2018 budget to support the demolition and decommissioning of the old Mosaic stadium, and the reserve is expected to have a zero balance when the decommissioning project is completed. Therefore, there will be no available money to be transferred from this reserve when it is closed.

b. Reserves below their Limits

The following recommendations are made with respect to reserves that are below their minimum limits.

- **Golf Course Reserve** - This is a self-sustaining reserve that provides funding for the capital requirements and maintenance costs of the golf courses and to smooth operating requirements. The reserve had a balance of \$2,000 at the end of 2017. While this balance is significantly lower than the minimum limit of \$250,000 for this reserve, a replenishment is not recommended at this time as the golf courses are expected to be self-sustaining. On December 16, 2016, Council approved (CR16-143) a fee schedule for the golf course program. The fee increases are expected to cover increased operating expenditures and provide an annual transfer to the reserve in order to meet future infrastructure requirements and bring the reserve within its limits.
- **Land Development Reserve** - This reserve is used to fund land acquisition and development, and to manage fluctuations in the operating budget for the Land and Real Estate Management operations. As at December 31, 2017, this reserve had a negative balance of \$17.1 million due to capital investments of \$16 million in Southeast land development project. This project requires upfront investments in infrastructure with revenue from land sales occurring in the future. This reserve is projected to return to a positive balance of \$7.9 million in 2021 based on estimated revenue of \$7.5 million per year from land sales. Therefore, no action is required at this time.

c. Reserves within their Limits

The remaining reserves are within their limits. Therefore, no action is required.

Bylaw Housekeeping Matters

A number of housekeeping changes to the Bylaw are required as a result of the review recommendations, such as clarifying what constitutes deferred revenue and amending references to “interest revenue” to refer to “investment income” in Schedule A of the Bylaw. These changes are necessary to provide corrections and clarifications that are consistent with the reserve review recommendations and the current application of the Bylaw.

RECOMMENDATION IMPLICATIONS

Financial Implications

Reserves provide the City a capital planning mechanism by matching revenues and expenses over the long-term to ensure the sustainability of services and assets. They also provide the City financial flexibility to respond to opportunities, budget shortfalls or to smooth fluctuations in expenditures or revenues that could otherwise result in property tax increases.

The recommended reserve limits will help ensure that the City continues to maintain appropriate reserve limits that support its long-term business needs.

The recommendations also include a transfer of approximately \$6 million between reserves, including \$2.8 million to the SDR, \$770,000 to the ARR and \$2.4 million to the GFR. The transfer to the SDR will extinguish an outstanding obligation of \$2.8 million owed to the SDR,

which resulted from the \$7.3 million approved from the SDR by Council in 2012 for the purchase of the Southeast lands. The GFR and ARR provide Council with the greatest flexibility to smooth one-time operating and capital requirements. Respectively, the GFR and ARR had a balance of \$27.5 million and approximately \$20 million at the end of 2017. However, the GFR is projected to decline to approximately \$9 million at the end of 2018, which is lower than its minimum limit of \$22 million. This decrease is due to the approval of \$18.4 million from the GFR (CR17-120) to fund the \$37 million purchase of the former Saskatchewan Transportation Company (STC) Bus Depot and Head Office, as part of a long-term affordable solution to address the Regina Police Service (RPS) facility requirements. The ARR is also projected to be near its minimum limit at the end of 2018 due to \$23.6 million budgeted funding for various capital projects as approved by Council in the 2018 capital budget, including \$11.4 million for the purchase of the STC building for the RPS facility requirements and \$8.6 million for the street infrastructure renewal project.

The recommended transfers to the GFR and ARR are considered small but necessary steps in replenishing these reserves in order to improve Council's flexibility to respond to emergencies or capitalize on future opportunities without borrowing.

The closure of the Facility Reserve and Pest Management Reserve allows the City to maintain and manage only reserves that are relevant to its business needs. As the pest control program continues to be a priority to the City because of the related health and safety impacts, the GFR would be used to manage potential variance in the budget of the pest control program or to pay for potential over expenditures in the pest control program. Therefore, there is no anticipated impact to the pest control program as a result of the closure of the Pest Management Reserve.

Environmental Implications

None related to this report.

Policy and/or Strategic Implications

Reserves set aside funding for future planned expenditures, to smooth expenditures or to allocate costs of maintaining and replacing an asset to the users who benefit from the asset over the long-term. The reserve review recommendations are expected to strengthen the Reserve Policy and Bylaw to better enable the City in delivering the community priority 'achieving long-term financial viability' as described in the OCP, including financial principles such as the benefits model and cost recovery. This community priority directs the City to spend money wisely to manage its services both now and in the future and reserves are a mechanism to achieve that balance. The connection between the 2018-2021 Corporate Strategic Plan, titled 'Making Choices Today to Secure Tomorrow - Advancing the OCP' and the reserve review is also clear as the plan includes the strategic objective to 'improve service financial sustainability'.

Other Implications

None related to this report.

Accessibility Implications

None related to this report.

COMMUNICATIONS

None related to this report.

DELEGATED AUTHORITY

The recommendations contained in this report require City Council approval.

Respectfully submitted,

EXECUTIVE COMMITTEE

A handwritten signature in black ink, appearing to be 'J. Nicol', written in a cursive style.

Jim Nicol, Secretary

Reserve Review – Appendix A: Comparison to Other Cities

City of Regina Reserves in Comparison to Other Cities

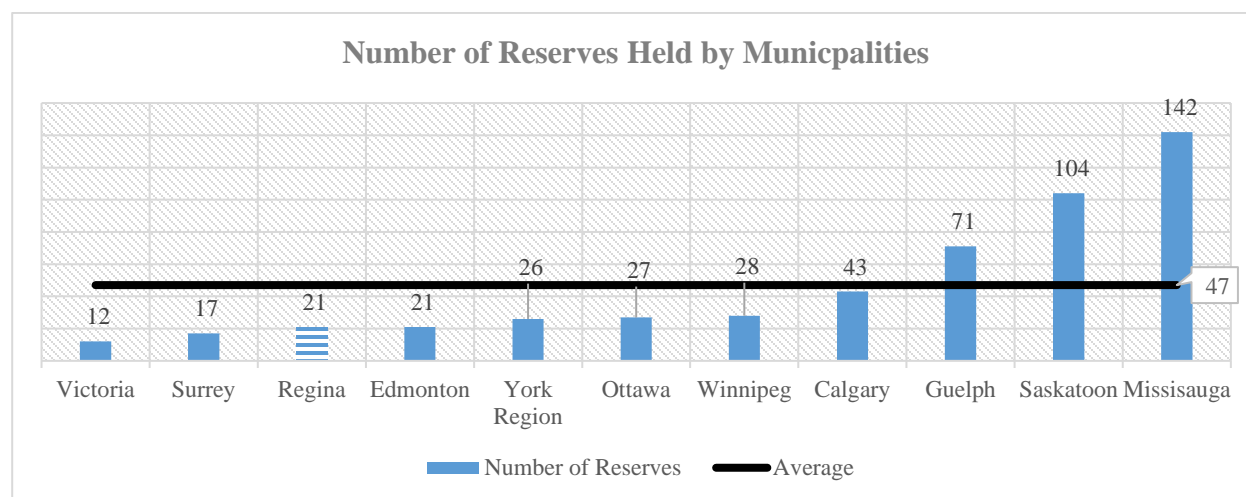
This Appendix provides a comparison of the City's reserves to other municipalities.

In general, the level of reserves maintained by a municipality depends on a number of factors, including services and levels of service provided by the municipality, internal financial policies, risk tolerance, the age and condition of infrastructure, as well as long-term financial plans and economic conditions. Industry recognized indicators used by credit rating agencies and recommended by the Government Finance Officers Association (GFOA)¹ of the United States and Canada and the Municipal Finance Officers Association (MFOA)² of Ontario were applied in assessing the City's reserve levels in comparison to ten Canadian municipalities.

The MFOA recommends that a municipality should maintain a minimum of 20 per cent of its annual expenditures in reserves. Although there is no recommended benchmark for the maximum reserve level to maintain due to variations such as asset replacement requirements and funding pressures faced by each city, the GFOA recommends that benchmarking information from other municipalities should be used to make comparisons for size of reserves. Based on industry recommended best practices, the City's 2017 reserve number and total reserve balances were benchmarked against ten municipalities using data from the 2016 annual report for each municipality as the 2017 annual financial reports of these cities were not available at the time of completing this report. The result of the comparison indicates that the City's reserve number and reserve balances are appropriate as they are within the average range for most of the indicators considered as described below.

Number of Reserves Held

Data from 11 municipalities shows that the average number of reserves held by a municipality is 47. Regina and Edmonton have the third lowest number of reserves (21) while Victoria has the lowest (12). Mississauga has the highest (142) followed by Saskatoon (104).



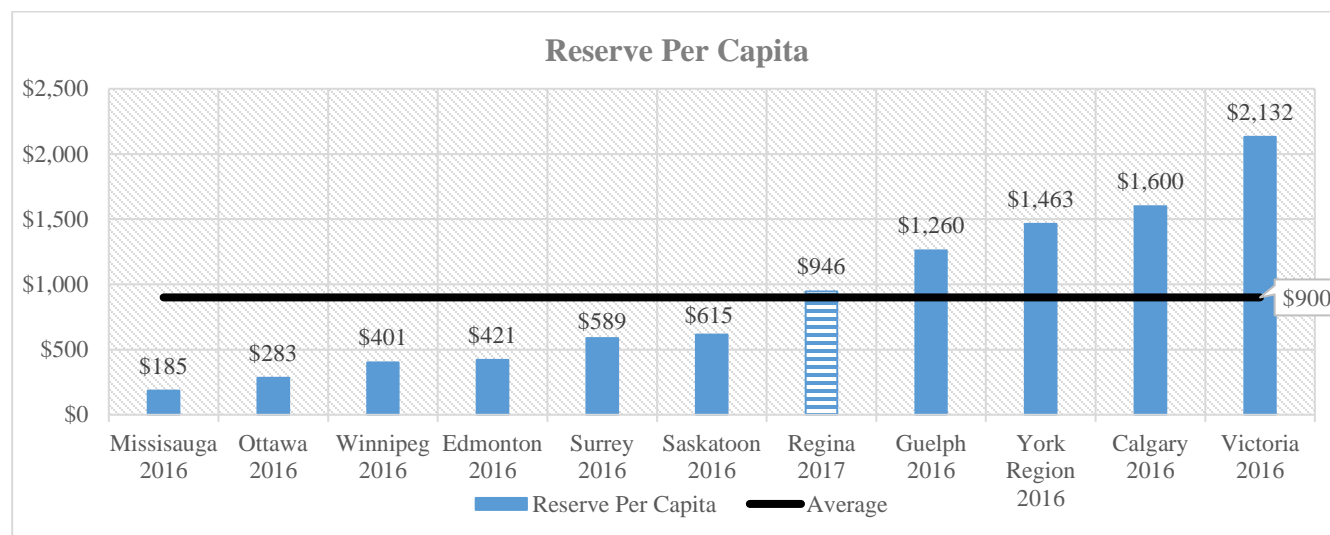
¹ The GFOA is a non-profit association of state and local government finance professionals and elected officials throughout the United States and Canada, with a mission to promote excellence and best practices in financial management, including reserve policies

² The MFOA is a Canadian based professional association of municipal finance officers who handle the financial affairs of municipalities and who are key advisors to councils on matters of finance policy. The association promotes best practices in municipal financial management.

It is necessary to mention that municipalities hold reserves for a number of reasons and making decisions simply on the number of reserves provide incomplete information.

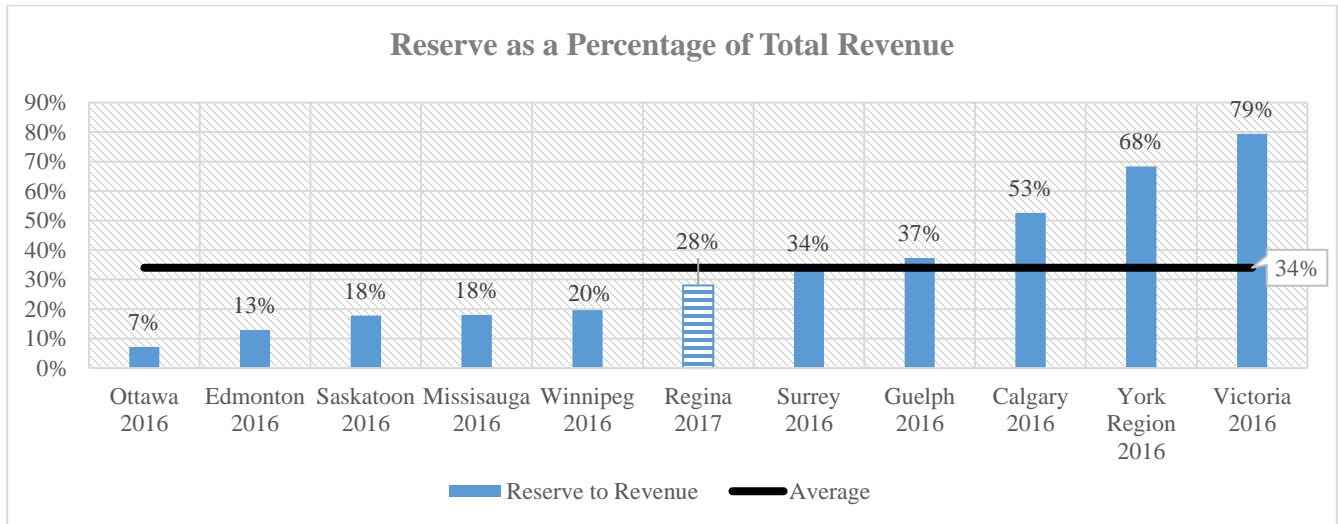
Reserve Per Capita

This ratio measures total reserve balances in relation to the population. This is a useful ratio as it illustrates the property taxes, rates and charges paid per person living a municipality that is set aside for planned future capital expenditures or operating emergencies. A higher ratio implies that the average resident of a city is setting aside more funding for future needs. While there is no generally accepted benchmark for this ratio, a comparison with other cities provides a good indicator whether a municipality has too much in reserves. The graph below shows that the City of Regina has the fifth largest reserve per capita (\$946), which is reasonable compared to other cities as it is just over the average reserve per capita of \$900. The City of Saskatoon has the sixth largest reserve per capita of \$615, while the City of Victoria has the largest per capita reserves of \$2,132.



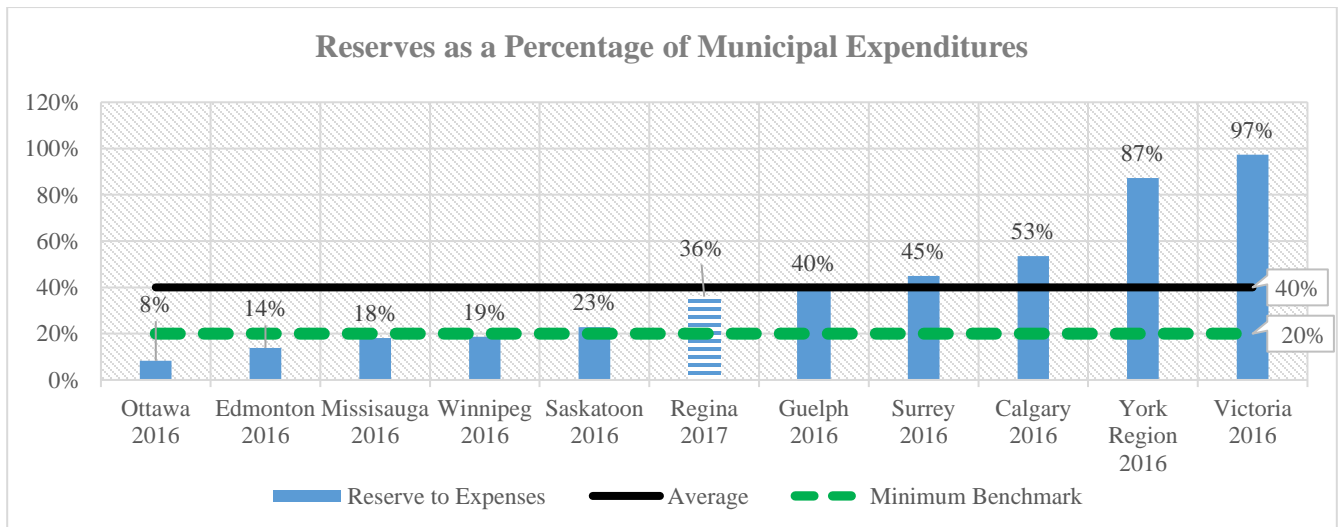
Percentage of Reserves to Revenue

This indicator shows the total funds held in reserves compared to annual revenues, and it is a strong indicator of a city's financial stability. It shows the relative health of a municipality and its willingness to set aside money to meet both planned and unexpected requirements. Generally, municipalities that have higher levels of reserves are considered to be financially healthier and more able to fund planned expenditures or to quickly respond to emergencies or opportunities. The City of Regina has the sixth largest reserves as a percentage of revenues with a ratio of 28 per cent, which is below the average ratio of 34 per cent. This indicates that about 28 per cent of the City's budgeted revenues can be funded one-time from reserves. However, best practices advised against the use of reserves as a funding source for ongoing, recurring expenditures as this will create a structural deficit with a reduction in reserve funding to meet the same expenditure in the next year. Reserves should be utilized in accordance with reserve policies and the conditions under which they were established. The City continues to manage its reserves based on business needs and best practices.



Percentage of Reserves to Expenses

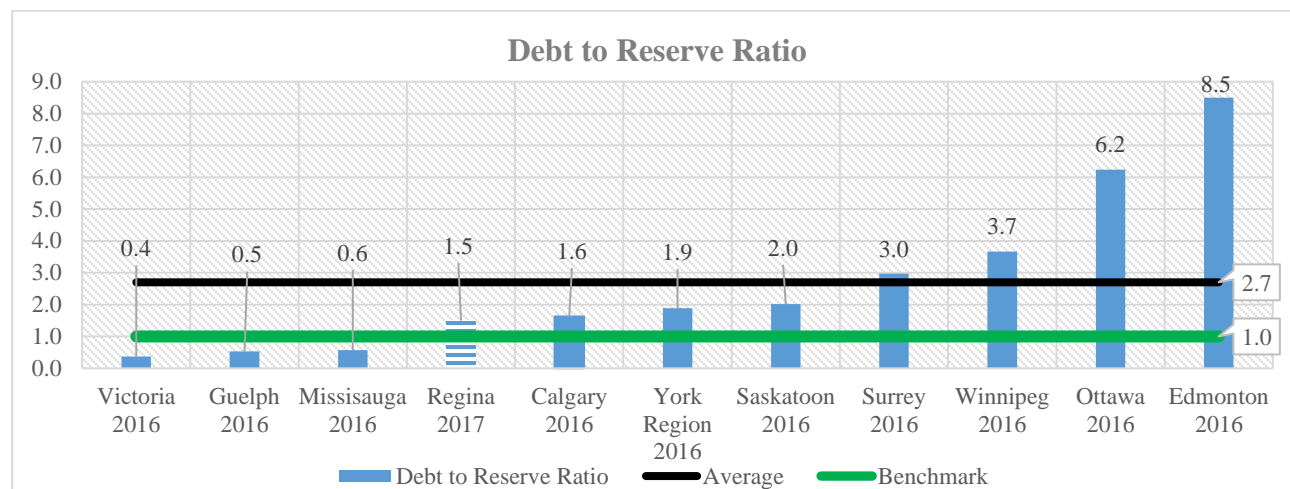
Similar to the ratio of reserve to revenues, the percentage of reserve to annual expenses is used to measure the ability of a municipality to offset unexpected revenue losses or increases in expenses. A minimum ratio of 20 per cent is recommended by best practice. There is no best practice benchmark for the maximum level of reserve that a city can maintain as this depends on a number of factors, such as planned future expenses, level of risks and the condition of assets. It is important to note that the recommended minimum of 20 per cent is to address unexpected expenditures, which may not include planned capital expenditures. A good approach recommended by best practices to measure whether a city's reserve is excessively high or low is to benchmark reserve levels against other municipalities. The comparison of reserves to expenses shows the City of Regina ratio is at 36 per cent compared to 40 per cent for the average municipality. Although the City's ratio is higher than the recommended minimum benchmark of 20 per cent, it is considered reasonable as it includes funding for planned capital requirements and obligations, as well as funding to smooth unexpected fluctuations in revenue or expenses.



Percentage of Debt to Reserves

This ratio is used to measure financial prudence by comparing debt level to reserve balances. Credit rating agencies such as Standard and Poor's recommend that municipalities should maintain a debt to reserve benchmark ratio of 1:1. This means that for every dollar of debt there should be a dollar of

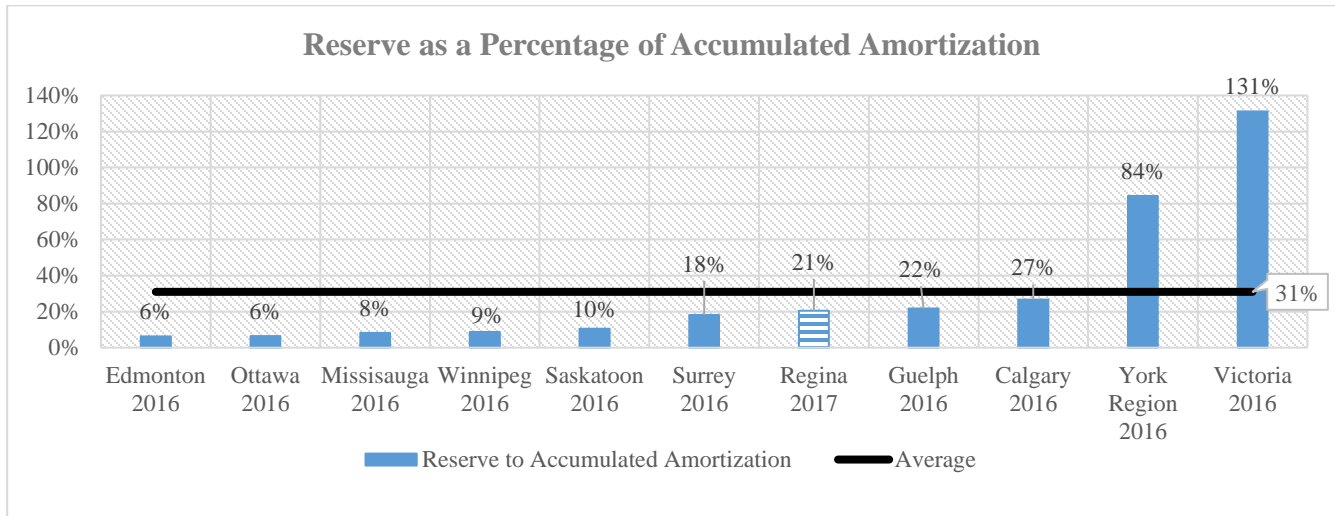
reserves. This ratio ensures that the total debt burden of a municipality does not exceed the total of all reserves and reserve funds. All else being equal, a lower ratio is preferred. A lower ratio means that a municipality has lower debt and/or higher reserve, while a higher ratio could mean high debt and low reserve level. The comparison shows the City of Regina has one of the more favourable ratios of 1.5 compared to the average of 2.7 for the rest of the cities. The City's ratio means that for every \$1.50 of debt there is \$1.00 of reserves available to cover the debt. The City's ratio is the closest to the benchmark, which indicates prudent use of debt and good financial management.



Percentage of Reserves to Accumulated Amortization

Reserves were also compared to capital assets, using accumulated amortization. Accumulated amortization is the portion of a city's tangible capital assets³ (TCA) that has been consumed and therefore needs to be renewed or replaced. The value of accumulated amortization can be used as an approximation of asset condition and future asset replacement requirements. The City's reserve levels as a percentage of accumulated amortization is 21 per cent compared to 31 per cent for the average municipality. This means that 21 per cent of the City's assets that have been consumed could be replaced through its reserves compared to Saskatoon, which has a 10 per cent ability to replace its utilized assets through reserves.

³ Tangible capital assets are assets or infrastructure that are used to deliver services. These assets have a life span longer than one year. Examples include roads, buildings, fleet equipment etc.



Limitations of Reserve Balances Comparisons

While jurisdictional comparisons provide useful context with respect to the appropriateness of reserve balances held by cities, it is important to note that comparatives are not necessarily indicative of what the City of Regina should have in its reserves. The following factors are worth considering in comparing reserve balances:

1. *Condition of Assets* - Some cities may have newer assets or better maintenance programs than others, and therefore would require lower reserve balances to replace assets. For example, the City has delayed its capital improvements and maintenance and will therefore require more reserves in the future to catch up with capital improvements and replacements. Recently, the City has provided increased funding to maintain, repair and acquire new capital assets. The City also has dedicated funding to address specific assets through the Residential Roads Renewal Program. Continued effort in the development of asset management plans for all of the City's assets will provide a clear picture of the current and future needs.
2. *Pay-As-You-Go* - Cities may have a funding strategy, whereby revenues from current operating budget (pay-as-you-go), instead of reserves, are used to pay for expenditures. Cities that use pay-as-you-go as their funding strategy for asset renewal will typically maintain a lower reserve balance in comparison to their assets.
3. *Capital Carry Forward* - Some cities may keep reserve-type funds, such as approved but unspent capital funds, in a project account instead of a reserve. All else being equal, cities that carry over unspent capital funds in a project account rather than a reserve will report a lower reserve balance compared to cities that report approved but unspent capital funds as part of their reserve balance.

In summary, the analysis demonstrates how the City has been using reserves to meet planned expenditures and to support strong financial management. Reserves, along with the established master plans, have allowed the City to meet current and future needs that limit the need for borrowing and supports a positive credit rating.

Reserve Review – Appendix B: General Purposes and Principles of Reserves

General Purposes and Principles of Reserves

General purposes and principles will be included in the Reserve Policy. The Executive Director, Financial & Corporate Services has authority to approve the Reserve Policy based on Section 25 of the *Regina Administration Bylaw*, Bylaw No. 2003-69 (the Bylaw). The purposes and principles will be used to guide the management of reserves and support the City's goal of achieving long-term financial viability by ensuring that monies are set-aside for the long-term goals of the municipality and to help ensure continued service delivery at appropriate levels.

General Purposes of Reserves:

- **Asset management** - To support the sustainability of assets by providing for the renewal, major maintenance and replacement of existing capital assets. This enables the City to allocate future costs of assets to users in an effort to match revenues and expenses over the long-term.
- **Financial stability** - To help smooth the financial impact of unplanned cost increases or revenue reductions or emergencies on property taxation and/or other fees.
- **Financial flexibility** - To allow the City to quickly respond to opportunities that could impact services such as government matching grants, private sector partnerships or other alternative service delivery methods.
- **New capital acquisitions** - To provide for new capital assets identified in the long-term corporate strategy to address community growth. This also allows for the optimal use of debt to finance new capital investments not typically funded by the Servicing Agreement Fees (SAF).

Principles of Reserves:

- **Alignment with City's Priorities** - Reserves will be established, maintained and used to support the City in achieving the financial requirements of the Official Community Plan (OCP) and other guiding documents including, but not limited to, the long range plans, strategic plan, corporate scorecard, and master plans.
- **Transparency** - The structure of reserves will support open and easy to understand transactions, reporting and communication of transactions related to reserves.
- **Governance and Flexibility** - The management of reserves, including reporting on reserve transactions, will be flexible to allow Administration to use good judgement that is based on best practices and consistent with reserve conditions approved by Council to strengthen information and recommendations provided to Council.
- **Intergenerational Equity** - The City will strive to balance the impact of operating and capital costs on both current and future tax/rate payers. For example, when determining how to pay for the replacement of an asset such as the landfill, it is important to ensure that current users pay for the closure and post closure costs, but the cost of building a new landfill should be allocated between the current user and future user based on the lifecycle of the asset. This will prevent the risk of charging only current users for an asset that is expected to benefit both current and future users.
- **Least Cost to Tax/Rate Payers** - Reserves should assist in achieving the least cost alternative for delivering Council approved/adopted services and service levels in the long-term.
- **Benefits Model** - Reserves will be used to support services in accordance with the benefits model established in the OCP, where the direct beneficiaries of the service pay for the costs of delivering services. Reserves, along with long term financial model, will also be used to demonstrate whether full or appropriate cost recovery is being achieved.

- **Reserve Limits** - Reserve levels will be limited to amounts required to meet planned or estimated capital plans, obligations and contingencies or potential risks. In determining appropriate levels for a reserve, consideration will be given to the purpose, levels of service, capital planning, risks, best practices and comparison with other jurisdiction.

Reserve Review – Appendix C: Purposes and Funding Source for Each Reserve

Purpose and Funding Source for Each Reserve

Description of the purpose and funding source of each reserve is proposed for inclusion in the Bylaw. Reserves are created by Council through bylaws and Council has the authority to go outside the purpose of a reserve and the guiding principles established for reserves. However, best practices recommend that reserves be utilized and managed in accordance with established policies as going outside the purpose of a reserve could result in a potential risk. While this provides a list of the primary funding source for reserves, Council maintains the authority to transfer funds in/out of each reserve.

Reserves	Purpose	Funding Source
OPERATING RESERVES		
Community Investments Reserve	To provide funding for Council approved community investments.	The reserve is funded through unused, but Council approved, community investment grants budget.
General Fund Reserve	To provide flexibility to smooth the impact of financial risks associated with revenue fluctuation and cost increases, to take advantage of opportunities, and to ensure the orderly provision of services.	The reserve is funded by the net surplus from the annual General Operating Budget of the City.
Elections and Property Reassessment Reserve (formerly known as Operational Commitments Reserve)	To smooth the financial impact of business needs related to municipal elections and property assessment revaluations. This reserve is not intended to fund property reassessment appeal losses.	The reserve will be funded through the annual General Operating Budget of the City by a transfer of an annual amount equal to 25% of the costs of elections and property reassessments.
Pest Management Reserve (Recommend to close)	To provide funding to smooth the financial impact of fluctuations in the operating budget of the Pest Control Program.	The reserve is funded by the under expenditures in the annual operating budget for the Pest Control Program.
Regina Police Service (RPS) General Reserve	To provide funding to smooth fluctuations in the operating budget of the Regina Police Service. The reserve is occasionally used to fund small one-time capital expenditures requested by the Board of Police Commissioners and approved by Council.	The reserve is funded through the net surplus from the Regina Police Service annual operating budget.
Regina Police Service (RPS) Radio Equipment Reserve	To fund expenditures related to the operating and capital maintenance of the civic radio system.	The reserve is funded through net revenue from the annual operating budget of the RPS Communication Technology Unit (radio shop).

Reserves	Purpose	Funding Source
Social Development Reserve	To provide grant funding for affordable and below market housing developments in accordance with the Housing Incentives Policy (HIP) or other Council approved housing initiatives.	The reserve is funded through Council approved transfers to fund affordable housing initiatives.
Winter Road Maintenance Reserve	To provide funding to smooth the financial impact of fluctuations in the operating budget of the Winter Road Maintenance Program.	The reserve is funded through under expenditures in the annual operating budget for the Winter Road Maintenance Program.
CAPITAL RESERVES		
Asphalt Plant Reserve	To provide funding for the capital requirements and maintenance costs of the asphalt plant.	The reserve is funded through net revenue generated from asphalt plant operations after deducting the cost of producing the asphalt and other expenditures for the asphalt plant operations.
Asset Revitalization Reserve	To provide funding for the City's strategic capital priorities to assist in managing the growth and revitalization of the capital assets and infrastructure of the City. The reserve is not used to fund new developments or new growth projects that are typically funded through servicing agreement fees (SAF).	This reserve is funded through a portion of the City's investment income.
Facility Reserve (Recommend to close)	To provide funding for the capital upgrades for the old Mosaic stadium.	The reserve is funded through rent received from the Saskatchewan Roughriders Football Club (SRFC) Inc. for the old stadium.
Fleet Replacement Reserve	To provide funding for the maintenance and replacement of existing vehicles and equipment for the civic, transit, fire and small tools fleets. It is not used to purchase new equipment to expand the fleet as new equipment is funded separately through the City's capital program.	The reserve is funded through the transfer of an amount each year that is the equivalent of the annual amortization of the existing fleet vehicles and equipment.
Technology Reserve	To provide funding primarily to smooth operating requirements in the Print Shop and on-floor printers, and to fund one-time expenditures related technology	The reserve is funded through net revenue generated from the Print Services operations, including on-floor printers and multi-function devices.

Reserves	Purpose	Funding Source
	equipment enhancements or replacements. The reserve is not intended to fund the capital replacement of all the City technology equipment.	
SELF-SUSTAINING RESERVES		
Cemetery Reserve	To provide funding for capital requirements and maintenance costs of the cemeteries and to smooth operating requirements of the cemetery program.	The reserve is funded through net revenue generated from user-fees after deducting the annual operating expenditures for the cemeteries.
Employer-Provided Parking Reserve	To provide funding for operation, maintenance and capital replacement and renewal requirements of the employer-provided parking facilities.	The reserve is funded through net revenue generated from parking fees after deducting the annual operating expenditures for the employer-provided parking program.
General Utility Reserve	To provide funding for capital upgrades, replacement and maintenance costs related to the Water and Sewer Utility, and to smooth the effect of fluctuations in operating budget for the Water and Sewer Utility.	The reserve is funded through the net revenue generated from the Water and Sewer Utility services.
Golf Course Reserve	To provide funding for capital requirements and maintenance costs of the golf courses and to smooth operating requirements of the golf course program.	The reserve is funded through net revenue generated from user-fees after deducting the annual operating expenditures for the golf course program.
Land Development Reserve	To provide funding for acquisition and development of land held for resale by the City, and to smooth the effect of fluctuations in the operating budget for the Land and Real Estate Management operations.	The reserve is funded through the net revenues generated from the Land and Real Estate operations of the City.
Planning and Sustainability Stabilization Reserve	To provide funding to smooth the effect of fluctuations on operating budget for the City's fee for service building and development activities. It is also used to fund planning and sustainability capital projects.	The reserve is funded through the net fees and charges generated from fee for service development activities.
RRI Stadium Reserve	To provide funding for capital projects related to the stadium and to smooth operating requirements of the RRI stadium.	The reserve is funded through net revenues generated from the RRI Mosaic stadium operations. The primary source of revenues are the approved property tax allocation, tenant lease payments and facility fees charged for regular season Saskatchewan Roughrider games.

Reserves	Purpose	Funding Source
Solid Waste Reserve	To provide funding for landfill closure and post closure liability, renewal and replacement of equipment and capital assets used to deliver the landfill operations, waste diversion program, and recycling program. The reserve is also used to smooth unanticipated risks or operating requirements.	The reserve is funded through net fees and charges generated from the landfill operations, waste diversion program, and recycling program.

Reserve Review – Appendix D: Recommended Minimum and Maximum Reserve Limits

The recommended minimum and maximum reserve limits. If approved, changes will be made to the Bylaw to update the existing reserve limits.

Reserves	Current Minimum Limit	Current Maximum Limit	Recommended Minimum Limit	Recommended Maximum Limit	2017 Balance	Transfer Required	Methodology
Reserves with Increases to Their Limits (\$000s)							
Solid Waste Reserve (Note 1)	\$300	\$13,000	\$28,000	\$48,500	\$41,382	\$0	Min - Landfill liability plus MFOA best practice (20% of total expenses) Max - based on minimum balance plus peak year capital expenditures
Asset Revitalization Reserve	\$0	\$10,000	\$500	\$30,000	\$19,988	\$0	Min - based on past history Max - based on 5 year capital plan plus 1% capital contingency
General Utility Reserve	\$30,000	\$80,000	\$25,000	\$90,000	\$94,143	\$0	Min - MFOA best practices (20% of total expenses) Max - Peak year capital expenditures
Fleet Replacement Reserve	\$5,200	\$10,000	\$1,700	\$14,300	\$10,137	\$0	Min - Capital contingency of 1% of original fleet asset costs Max - Peak year capital expenditures
Planning & Sustainability Stabilization Reserve	\$500	\$7,000	\$1,700	\$13,000	\$3,826	\$0	Min - MFOA best practice (20% of total expenses) Max - Common practices (150% of total expenses)
Reserves with Decreases to Their Limits (\$000s)							
Employer-Provided Parking Reserve	\$400	\$6,000	\$200	\$3,500	\$1,712	\$0	Min - MFOA best practices (20% of total expenses) Max - Total cash flow for 5 year capital plan plus 1% capital contingency
Technology Reserve	\$400	\$3,000	\$100	\$1,000	\$792	\$0	Min and Max - Past history and risk
Winter Road Maintenance Reserve (Note 2)	\$3,500	\$3,900	\$1,000	\$2,000	\$8,690	\$4,690	Min- GFOA best practices (8% of 5 year average expenses) Max - GFOA (25% of 5 year average expenses)
Asphalt Plant Reserve	\$300	\$1,500	\$200	\$1,300	\$2,077	\$777	Min - MFOA best practices (20% of total expenses) Max - Total cash flow for 5 year capital plan plus 1% capital contingency
Facility Reserve	\$100	\$750	-	-	\$260	\$0	Recommended for closure in 2019
Reserves with Minor/No Changes to Their Limits (\$000s)							
General Fund Reserve (Note 3)	\$22,000	\$44,000	\$22,000	\$44,000	\$27,464	\$0	Min- GFOA best practices adjusted for past history, common practices (5% of budgeted general operating expenses); Max - 10% of budgeted general operating expenses

Reserves	Current Minimum Limit	Current Maximum Limit	Recommended Minimum Limit	Recommended Maximum Limit	2017 Balance	Transfer Required	Methodology
Election and Property Reassessment Reserve	\$0	\$800	\$0	\$800	\$642	\$0	Max - Based on expected elections and reassessment costs
Community Investments Grants Reserve	\$0	\$350	\$0	\$350	\$284	\$0	Min and max limits are based on past history
Golf Course Reserve	\$500	\$2,000	\$250	\$2,000	\$2	\$0	Min - MFOA best practices (20% of total expenses) Max - Total cash flow for 5 year capital plan plus 1% capital contingency
Cemetery Reserve	\$0	\$625	\$100	\$800	\$446	\$0	Min - MFOA best practices (20% of total expenses) Max - Total cash flow for 5 year capital plan plus 1% capital contingency
Land Development Reserve	\$2,000	\$12,000	\$2,000	\$12,000	(17,143)	\$0	Recommend to develop a long term financial model of revenue and expenses
Pest Management Reserve	\$0	\$700	-	-	\$520	\$520	Recommended for closure in 2018
Regina Police Service General Reserve	\$400	\$4,000	\$400	\$4,000	\$403	\$0	N/A
Regina Police Service Radio Equipment Reserve	\$100	\$6,000	\$100	\$6,000	\$218	\$0	N/A
RRI Stadium Reserve (Note 4)	N/A	N/A	N/A	N/A	\$6,441	\$0	N/A
Social Development Reserve (Note 5)	N/A	N/A	N/A	N/A	\$7,638	\$0	N/A
Total	\$65,700	\$205,625	\$83,150	\$273,550	\$209,923	\$5,987	

Notes:

1. The minimum and maximum limit of the Solid Waste Reserve will be recalculated annually based on changes to the present value of the landfill closure and post-closure liability. Only the portion of the limit related to the landfill closure and post-closure liability will be recalculated.
2. Council approved a transfer of \$2 million (CR17-138) from the Winter Road Maintenance Reserve (WRMR) to the SDR for the 2018 funding commitments for the Housing Incentives Policy program. This transfer was done in 2018 leaving the current balance of the WRMR at \$6.69 million.
3. The minimum and maximum limit of the General Fund Reserve will be recalculated annually as follows:
 - A minimum limit equal 5% of the City's actual annual general operating expenditures for the previous year.
 - A maximum limit equal to 10% of the City's actual annual general operating expenditures for the previous year.

4. Additional work will be done by Administration to review the updated stadium financial model in order to determine an appropriate limit for the RRI Stadium Reserve.
5. Limits are not established for Social Development Reserve at this time as there is no sustainable funding source for this reserve.

BYLAW NO. 2018-23

THE REGINA ADMINISTRATION AMENDMENT BYLAW, 2018

THE COUNCIL OF THE CITY OF REGINA ENACTS AS FOLLOWS:

- 1 The purpose of this Bylaw is to amend the reserve provisions set out in Schedule “A” of Bylaw 2003-69, being *The Regina Administration Bylaw*.
- 2 Schedule “A” of Bylaw 2003-69, being *The Regina Administration Bylaw* is amended in the manner set forth in this Bylaw.
- 3 Section 2 of Schedule “A” is amended by:
 - (a) striking out “by an external entity” in the definition of “deferred revenue”;
 - (b) striking out the definition of “external entity”;
 - (c) adding the following definition after the definition of “deferred revenue” :

“**net revenue**’ means total revenues minus total expenditures;”
 - (d) striking out the definition of “reserve” and substituting the following definition:

“**reserve**’ means an internally restricted portion of the accumulated surplus of the City as reported in the Consolidated Financial Statements;”
- 4 Section 3 of Schedule “A” is amended by striking out “from an external party”.
- 5 Section 5 of Schedule “A” is amended by:
 - (a) striking out “Resources accounted for as deferred revenue include:” and substituting “Resources accounted for as deferred revenue include but are not limited to:”
 - (b) adding “; and” after “section 278(2) of *The Cities Act*” in clause (e);
 - (c) adding the following clause after clause (e):

“(f) all other funding or grants that meet the definition of deferred revenue.”

- 6 Section 8.1 of Schedule “A” is repealed and the following substituted:

“Annual Reserve Report

8.1 On or before September 30th of each year, the Chief Financial Officer shall submit an annual reserve report to City Council for approval that includes the following:

- (a) a list of every reserve in Schedule “A” and the balance of funds in each reserve in comparison to their minimum and maximum limit;
- (b) recommendations regarding transfers to and from reserves that will ensure that the appropriate balances are maintained in each reserve;
- (c) where there are reserves that have balances that are to remain outside their limit, the report shall advise of the rationale for not replenishing or reducing the reserve balance;
- (d) any other information relating to reserves that the Chief Financial Officer considers necessary.”

- 7 The following section is added after section 8.1 of Schedule “A”:

“Purpose and Funding Source for the General Fund Reserve

8.2(1) The primary purposes of the General Fund Reserve are as follows:

- (a) to provide a source of funding to smooth the financial impact of revenue fluctuations and cost increases; and
- (b) to provide one-time funding for unanticipated activities, operations, projects or expenses.

(2) The General Fund Reserve shall be funded primarily by any net surplus from the City’s annual General Operating Budget.”

- 8 Section 9 of Schedule “A” is amended by:

- (a) repealing clause 9(a);
- (b) adding “from the reserve” after “transfers” wherever it appears in clauses 9(e), (f), (g) and (h);
- (c) repealing clause (i) and substituting the following:

“(i) transfers to and from the reserve as approved by Council based on the following minimum and maximum balances:

- (i) a minimum balance equal to 5% of the City’s actual annual operating expenditures for the previous year;
- (ii) a maximum balance equal to 10% of the City’s actual annual operating expenditures for the previous year.”

9 The following section is added after section 9 of Schedule “A”:

“Purpose and Funding Source for the General Utility Reserve

9.1(1) The primary purposes of the General Utility Reserve are as follows:

- (a) to provide funding for the capital upgrades, replacement and maintenance costs related to the Water and Sewer Utility; and
 - (b) to smooth the effect of fluctuations in the operating budget for the Water and Sewer Utility.
- (2) The General Utility Reserve shall be funded primarily through the net revenue generated from the Water and Sewer Utility services.”

10 Section 10 of Schedule “A” is amended by:

- (a) adding “from the reserve” after “transfers” wherever it appears in clauses 10(c) and (d);
- (b) repealing clause 10(e) and substituting the following:

“(e) transfers to and from the reserve as approved by Council based on the following minimum and maximum balances:

 - (i) a minimum balance equal to or more than \$25,000,000;
 - (ii) a maximum balance equal to or less than \$90,000,000.”

11 The following section is added after section 10 of Schedule “A”:

“Purpose and Funding Source for the Solid Waste Reserve

10.1(1) The primary purposes of the Solid Waste Reserve are as follows:

- (a) to provide funding for:

- (i) the landfill closure and post closure liability, and
 - (ii) the renewal and replacement of capital assets used to deliver the landfill operations, waste diversion program and recycling program; and
- (b) to smooth the effects of fluctuations in the operating budget for these programs.
- (2) The Solid Waste Reserve shall be funded primarily through the net fees and charges generated from landfill operations, the waste diversion program and the recycling program.”

12 Section 11 of Schedule “A” is amended by:

- (a) repealing clause 11(c) and substituting the following:
 - “(c) transfers to and from the reserve as approved by Council based on the following minimum and maximum balances:
 - (i) a minimum balance equal to or more than \$3,000,000 plus the present value of the landfill closure and post closure liability cost;
 - (ii) a maximum balance equal to or less than \$23,500,000 plus the present value of the landfill closure and post closure liability cost.”
- (b) adding “from the reserve” after “transfers” wherever it appears in clauses 11(e) and (f).

13 The following section is added after section 11 of Schedule “A”:

“Purpose and Funding Source for the Community Investment Grants Reserve

- 11.1(1) The primary purpose of the Community Investment Grants Reserve is to provide an additional source of funding for approved community investment grants that are in excess of the approved community investments budget by Council.
- (2) The Community Investment Grants Reserve shall be funded primarily through any unexpended, but Council approved, community investment grants budget.”

14 Section 12 of Schedule “A” is amended by:

- (a) adding “from the reserve” after “transfers” wherever it appears in clause 12(b);
- (b) striking out 12(c) and substituting the following:
 - “(c) transfers to and from the reserve as approved by Council based on the following minimum and maximum balances:
 - (i) a minimum balance equal to or more than \$0 and a maximum amount equal to or less than \$175,000 for the account balance for the Community and Protective Services Committee;
 - (ii) a minimum balance equal to or more than \$0 and a maximum amount equal to or less than \$25,000 for the account balance for the Finance and Administration Committee;
 - (iii) a minimum balance equal to or more than \$0 and a maximum amount equal to or less than \$150,000 for the account balance for the Executive Committee;”

15 The following section is added after section 13 of Schedule “A”:

“Purpose and Funding Source for the Social Development Reserve

13.1(1) The primary purpose of the Social Development Reserve is to provide grant funding for affordable housing developments in accordance with the Housing Incentives Policy or other Council approved housing initiatives.

- (2) The Social Development Reserve shall be funded through Council approved transfers to fund affordable housing initiatives.”

16 Section 14 of Schedule “A” is amended by adding “from the reserve” after “transfers” wherever it appears in clause 14(d) and (e).

17 The following section is added after section 14 of Schedule “A”:

“Purpose and Funding Source for the Regina Police Service Radio Equipment Reserve

14.1(1) The primary purpose of the Regina Police Service Radio Equipment Reserve is to fund expenditures related to the operation, capital and maintenance of the civic radio system.

- (2) The Regina Police Service Radio Equipment Reserve shall be funded primarily through net revenue from the annual operating budget of the

Regina Police Service Communication Technology Unit (also known as the Radio Shop).”

18 Section 15 of Schedule “A” is amended by:

- (a) repealing clause 15(a) and substituting the following:
 - “(a) the net revenue or expenditure of the Communication Technology Unit of the Regina Police Service established to provide maintenance for the civic radio system jointly used by the Regina Police Service, the City and other outside agencies such as the Regina Emergency Medical Services;”
- (b) adding “from the reserve” after “transfers” wherever it appears in clause 15(b);
- (c) repealing clause 15(c) and substituting the following:
 - “(c) transfers to and from the reserve as approved by Council based on the following minimum and maximum balances:
 - (i) a minimum balance equal to or more than \$100,000;
 - (ii) a maximum balance equal to or less than \$6,000,000.”

19 The following section is added after section 15 of Schedule “A”:

“Purpose and Funding Source for the Regina Police Service General Reserve

15.1(1) The primary purposes of the Regina Police Service General Reserve are as follows:

- (a) to provide funding to smooth fluctuations in the operating budget of the Regina Police Service; and
 - (b) to fund small one-time capital expenditures requested by the Board of Police Commissioners that are approved by Council.
- (2) The Regina Police Service General Reserve shall be funded primarily through the net surplus from the annual operating budget of the Regina Police Service.”

- 20 Section 16 of Schedule “A” is amended by:
- (a) striking out “Shop” in clause 16(a) and substituting “Equipment”;
 - (b) adding “from the reserve” after “transfers” wherever it appears in clause 16(b) and (c);
 - (c) repealing clause 16(e) and substituting the following:
 - “(e) transfers to and from the reserve as approved by Council based on the following minimum and maximum balances:
 - (i) a minimum balance equal to or more than \$400,000;
 - (ii) a maximum amount equal to or less than \$4,000,000.”
- 21 The following section is added after section 17 of Schedule “A”:
- “Purpose and Funding Source for the Winter Road Maintenance Reserve**
- 17.1(1) The primary purpose of the Winter Road Maintenance Reserve is to provide funding to smooth the financial impact of fluctuations in the actual expenditures of the Winter Road Maintenance Program.
- (2) The Winter Road Maintenance Reserve shall be funded primarily through under expenditures in the annual operating budget for the Winter Road Maintenance Program.”
- 22 Section 18 of Schedule “A” is amended by repealing clause 18(c) and substituting the following:
- “(c) transfers to and from the reserve as approved by Council based on the following minimum and maximum balances:
- (i) a minimum balance equal to or more than \$1,000,000;
 - (ii) a maximum balance equal to or less than \$2,000,000.”
- 23 The following section is added after section 18 in Schedule “A”:
- “Purpose and Funding Source for the Golf Course Reserve**
- 18.1(1) The primary purposes of the Golf Course Reserve are as follows:
- (a) to provide funding for the capital requirements and maintenance costs of the golf courses; and

- (b) to smooth operating requirements of the Golf Course Program.
 - (2) The Golf Course Reserve shall be funded primarily through net revenue generated from user fees after deducting the annual operating expenditures of the Golf Course Program.”
- 24 Section 19 of Schedule “A” is amended by:
- (a) adding “from the reserve” after “transfers” wherever it appears in clause 19(c) and (d);
 - (b) repealing clause 19(e) and substituting the following:
 - “(e) transfers to and from the reserve as approved by Council based on the following minimum and maximum balances:
 - (ii) a minimum balance equal to or more than \$250,000;
 - (ii) a maximum balance equal to or less than \$2,000,000.”
- 25 The following section is added after section 20 in Schedule “A”:
- “Purpose and Funding Source for the Cemetery Reserve**
- 20.1(1) The primary purposes of the Cemetery Reserve are as follows:
- (a) to provide funding for the capital requirements and maintenance costs of the cemeteries; and
 - (b) to smooth operating requirements of the Cemetery Program.
- (2) The Cemetery Reserve shall be funded primarily through net revenue generated from user fees after deducting the annual operating expenditures for the cemeteries.”
- 26 Section 21 of Schedule “A” is amended by:
- (a) adding “from the reserve” after “transfers” wherever it appears in clause 21(c) and (d);
 - (b) repealing clause 21(e) and substituting the following:
 - “(e) transfers to and from the reserve as approved by Council based on the following minimum and maximum balances:

- (i) a minimum balance equal to or more than \$100,000;
- (ii) a maximum balance equal to or less than \$800,000.”

27 The following section is added after section 21 in Schedule “A”:

“Purpose and Funding Source for the Employer-Provided Parking Reserve

21.1(1) The primary purpose of the Employer-Provided Parking Reserve is to provide funding for the operation, maintenance and capital replacement and renewal requirements of the Employer-Provided Parking Facilities.

- (2) The Employer-Provided Parking Reserve shall be funded primarily through the net revenue generated from parking fees after deducting the annual operating expenditures for the Employer-Provided Parking Program.”

28 Section 23 of Schedule “A” is amended by adding “from the reserve” after “transfers” wherever it appears in clause 23(c) and (d).

29 Section 23.1(1) of Schedule “A” is repealed and the following substituted:

“23.1(1) The account balance of the Employer-Provided Parking Reserve shall include the account balance of the reserve at the start of the year adjusted by transfers based on the following minimum and maximum balances:

- (a) a minimum balance equal to or more than \$200,000;
- (b) a maximum balance equal to or less than \$3,500,000.”

30 The following section is added after section 23.1 of Schedule “A”:

“Purpose and Funding Source for the Fleet Replacement Reserve

23.2(1) The primary purpose of the Fleet Replacement Reserve is to provide funding for the maintenance and replacement of existing vehicles and equipment for the civic, transit, fire and small tool fleet.

- (2) The Fleet Replacement Reserve is not intended to purchase new equipment that will expand the fleet to increase services or service levels, as new fleet equipment is funded separately through the capital program.
- (3) The Fleet Replacement Reserve shall be funded primarily through the transfer of an amount each year that is based on the annual amortization of the various existing fleet vehicles and equipment.”

31 Section 24 of Schedule “A” is amended by:

- (a) adding “from the reserve” after “transfers” wherever it appears in clause 24(2)(c) and (d), clause 24(3)(c) and (d), clause 24(4)(c) and (d) and clause 24(5)(d) and (e);
- (b) amending clause 24(2)(e) by striking out “in accordance with section 8.1”;
- (c) amending subclause 24(2)(e) by striking out “amounts” and substituting “balances”;
- (d) amending subclause 24(2)(e)(i) by striking out “amount” and substituting “balance”;
- (e) amending subclause 24(2)(e)(i) by striking out “\$2,500,000” and substituting “\$900,000”;
- (f) amending subclause 24(2)(e)(ii) by striking out “amount” and substituting “balance”;
- (g) amending subclause 24(2)(e)(ii) by striking out “\$5,500,000” and substituting “\$8,200,000”;
- (h) amending clause 24(3)(e) by striking out “in accordance with section 8.1”;
- (i) amending clause 24(3)(e) by striking out “amounts” and substituting “balances”;
- (j) amending subclause 24(3)(e)(i) by striking out “amount” and substituting “balance”;
- (k) amending subclause 24(3)(e)(i) by striking out “\$450,000” and substituting “\$200,000”;
- (l) amending subclause 24(3)(e)(ii) by striking out “amount” and substituting “balance”;
- (m) amending subclause 24(3)(e)(ii) by striking out “\$900,000 and substituting “\$1,000,000”;
- (n) amending clause 24(4)(e) by striking out “in accordance with section 8.1”;
- (o) amending clause 24(4)(e) by striking out “amounts” and substituting “balances”;

- (p) amending subclause 24(4)(e)(i) by striking out “amount” and substituting “balance”;
- (q) amending subclause 24(4)(e)(i) by striking out “\$1,800,000” and substituting “\$600,000”;
- (r) amending subclause 24(4)(e)(ii) by striking out “amount” and substituting “balance”;
- (s) amending subclause 24(4)(e)(ii) by striking out “\$3,600,000” and substituting “\$5,000,000”;
- (t) amending clause 24(5)(c) by striking out “in accordance with section 8.1”;
- (u) amending clause 24(5)(c) by striking out “amounts” and substituting “balances”;
- (v) amending subclause 24(5)(c)(i) by striking out “amount” and substituting “balance”;
- (w) amending subclause 24(5)(c)(i) by striking out “\$42,000” and substituting “\$0”;
- (x) amending subclause 24(5)(c)(ii) by striking out “amount” and substituting “balance”;
- (y) amending subclause 24(5)(c)(ii) by striking out “\$84,000” and substituting “\$100,000”.

32 The following section is added after section 24 of Schedule “A”:

“Purpose and Funding Source for the Asphalt Plant Reserve

24.1(1) The primary purpose of the Asphalt Plant Reserve is to provide funding for the capital requirements and maintenance costs of the asphalt plant.

- (2) The Asphalt Plant Reserve shall be funded primarily through net revenue generated from asphalt plant operations after deducting the cost of producing the asphalt and other expenditures for the asphalt plant operations.”

33 Section 25 of Schedule “A” is amended by:

- (a) adding “from the reserve” after “transfers” wherever it appears in clause 25(c) and (d);
- (b) repealing clause 25(e) and substituting the following:
 - “(e) transfers to and from the Asphalt Plant Reserve approved by Council based on the following minimum and maximum balances:
 - (i) a minimum balance equal to or more than \$200,000;
 - (ii) a maximum balance equal to or less than \$1,300,000.”

34 The following section is added after section 25 of Schedule “A”:

“Purpose and Funding Source for the Technology Reserve

25.1(1) The primary purposes of the Technology Reserve are as follows:

- (a) to provide funding for one-time expenditures related to the replacement and enhancement of existing technology equipment; and
 - (b) to smooth the operating requirements of the Print Services operations and on-floor printers.
- (2) The Technology Reserve is not intended to fund the capital replacement of all City technology equipment.
 - (3) The Technology Reserve shall be funded primarily through net revenue generated from the Print Services operations, including on-floor printers and multi-function devices.”

35 Section 27 of Schedule “A” is amended by:

- (a) adding “from the reserve” after “transfers” wherever it appears in clause 27(c) and (d);
- (b) repealing clause 27(e) and substituting the following:
 - “(e) transfers to and from the Technology Reserve as approved by Council based on the following minimum and maximum balances:
 - (i) a minimum balance equal to or more than \$100,000;

- (ii) a maximum balance equal to or less than \$1,000,000.”

36 The following section is added after section 31 of Schedule “A”:

“Purpose and Funding Source for the Asset Revitalization Reserve

- 31.1(1) The primary purpose of the Asset Revitalization Reserve is to provide funding for the City’s strategic capital priorities to assist in managing the growth and revitalization of the capital assets and infrastructure of the City.
- (2) The Asset Revitalization Reserve is not intended to fund new developments or growth projects that are typically funded through servicing agreement fees (SAF) or that are funded through a dedicated reserve.
 - (3) The Asset Revitalization Reserve shall be funded primarily through a portion of the City’s investment income.”

37 Section 32 of Schedule “A” is amended by:

- (a) adding “from the reserve” after “transfers” wherever it appears in clause 32(1)(c);
- (b) repealing clause 32(1)(d) and substituting the following:
 - “(d) transfers to and from the Asset Revitalization Reserve as approved by Council based on the following minimum and maximum balances:
 - (i) a minimum balance equal to or more than \$500,000;
 - (ii) a maximum balance equal to or less than \$30,000,000.”
- (c) adding “subject to the approval of the City Manager,” before “transfers” in clause 32(1)(e);
- (d) striking out “interest revenue” and substituting “investment income” in clause 32(1)(e);
- (e) striking out “interest revenue” and substituting “investment income” wherever it appears in clause 32(1)(f).

38 The following subsection is added after subsection 32(1) of Schedule “A”:

“(1.1) The calculation of the portion of the investment income to be transferred to the reserve under clauses (e) and (f) shall only be made where the transfer does not create a deficit in the general operating fund of the City.”

39 The following section is added after section 32 of Schedule “A”:

“Purpose and Funding Source for the Land Development Reserve

32.1(1) The primary purposes of the Land Development Reserve are as follows:

- (a) to provide funding for the acquisition and development of land held for resale by the City; and
- (b) to smooth the effect of fluctuations in the operating budget for the Land and Real Estate Management operations.

(2) The Land Development Reserve shall be funded primarily through the net revenues generated from the Land and Real Estate Management operations of the City.”

40 Section 33 of Schedule “A” is amended by:

- (a) striking out “Real Estate Operations” in clause 33(a) and substituting “Land and Real Estate Management operations”;
- (b) adding “from the reserve” after “transfers” wherever it appears in clause 33(c) and (d);
- (c) repealing clause 33(e) and substituting the following:

“(e) transfers to and from the Land Development Reserve as approved by Council based on the following minimum and maximum balances:

- (i) a minimum balance equal to or more than \$2,000,000;
- (ii) a maximum balance equal to or less than \$12,000,000.”

41 The following section is added after section 33 in Schedule “A”:

“Purpose and Funding Source for the Planning and Sustainability Stabilization Reserve

33.1(1) The primary purposes of the Planning and Sustainability Stabilization Reserve are as follows:

- (a) to provide funding to smooth the effect of fluctuations in the operating budget for the City's fee for service building and development activities; and
 - (b) to fund planning and sustainability capital projects.
- (2) The Planning and Sustainability Stabilization Reserve shall be funded primarily through the net fees and charges generated from fee for service development activities."

42 Section 34 of Schedule "A" is amended by:

- (a) adding "from the reserve" after "transfers" wherever it appears in clause 34(c) and (d);
- (b) repealing clause 34(e) and substituting the following:
 - “(e) transfers to and from the Planning and Sustainability Stabilization Reserve as approved by Council based on the following minimum and maximum balances:
 - (i) a minimum balance equal to or more than \$1,700,000;
 - (ii) a maximum balance equal to or less than \$13,000,000.”

43 The following section is added after section 34 of Schedule "A":

“Purpose and Funding Source for the Elections and Property Reassessment Reserve

- 34.1(1) The primary purpose of the Elections and Property Reassessment Reserve is to smooth the financial impact of operational expenditures related to municipal elections and property assessment revaluations.
- (2) This reserve is not intended to fund property assessment appeals lost by the City.
 - (3) The Elections and Property Reassessment Reserve shall be funded primarily through the annual General Operating Budget of the City by a transfer of an amount equal to 25% per year of the costs of elections and property reassessments.”

44 Section 35 of Schedule “A” is repealed.

45 Section 36 of Schedule “A” is repealed and the following is substituted:

“Elections and Property Reassessment Reserve

36 The account balance for the Elections and Property Reassessment Reserve shall include the account balance of the reserve at the start of the year adjusted by:

- (a) transfers to the reserve of amounts as determined by Council, by resolution, bylaw or through the annual operating budget;
- (b) transfers from the reserve as approved by Council to fund operational expenditures related to municipal elections and property assessment revaluations; and
- (c) transfers from the reserve as approved by Council of any amounts that exceed the maximum balance of \$800,000.”

46 The following section is added after section 36 of Schedule “A”:

“Purpose and Funding Source for the Regina Revitalization Initiative Reserve

36.1 The primary purposes of the Regina Revitalization Initiative Stadium Reserve are as follows:

- (a) to provide funding for capital projects related to the Regina Revitalization Initiative Stadium; and
- (b) to smooth operating requirements of the Regina Revitalization Initiative Stadium.

(2) The Regina Revitalization Initiative Stadium Reserve shall be funded primarily through:

- (a) the net revenues received for the Regina Revitalization Initiative Stadium operations; and
- (b) the approved property tax allocation, stadium tenant lease payments and facility fees charged for events at the stadium.”

47 Section 37 of Schedule “A” is repealed.

48(1) Subject to subsection (2), this Bylaw comes into force on the day of passage.

(2) Section 47 of this Bylaw comes into force on January 1, 2019.

READ A FIRST TIME THIS 28th DAY OF May 2018.

READ A SECOND TIME THIS 28th DAY OF May 2018.

READ A THIRD TIME AND PASSED THIS 28th DAY OF May 2018.

Mayor

City Clerk

(SEAL)

CERTIFIED A TRUE COPY

City Clerk

ABSTRACT

BYLAW NO. 2018-23

THE REGINA ADMINISTRATION AMENDMENT BYLAW, 2018

PURPOSE:	The purpose of this Bylaw is to update Schedule A of <i>The Regina Administration Bylaw</i> based on the outcomes of a reserve review that was undertaken in 2017.
ABSTRACT:	The amendments add a purpose and funding source for each reserve, change the name of the Operational Commitments Reserve to the Elections and Property Reassessment Reserve, repeal the Pest Management Reserve and Facility Reserve, set new minimum and maximum reserve limits, add additional annual reserve reporting to Council and include housekeeping changes to correct and clarify language in the bylaw.
STATUTORY AUTHORITY:	Sections 8, 100 and 101
MINISTER'S APPROVAL:	N/A
PUBLIC HEARING:	N/A
PUBLIC NOTICE:	N/A
REFERENCE:	EX18-11 from the May 16, 2018 Executive Committee meeting
AMENDS/REPEALS:	Amends Bylaw 2003-69
CLASSIFICATION:	Administrative
INITIATING DIVISION:	Corporate Services
INITIATING DEPARTMENT:	Finance