



Community & Protective Services Committee

**Thursday, April 19, 2018
4:00 PM**

Henry Baker Hall, Main Floor, City Hall



OFFICE OF THE CITY CLERK

**Public Agenda
Community & Protective Services Committee
Thursday, April 19, 2018**

Approval of Public Agenda

Adoption of Minutes

Community & Protective Services Committee - Public - Mar 15, 2018 4:00 PM

Administration Reports

CPS18-8 Saskatchewan Roughriders Transit Service Agreement Amendment

Recommendation

1. That the Saskatchewan Roughriders Transit Service Agreement amendment as described in this report be approved.
2. That City Council authorize the Executive Director, City Services, to amend the Service Agreement with the Saskatchewan Roughriders Football Club (SRFC) on the following terms:
 - a. increase the maximum number of billable service hours for the charter service from 155 hours per game to 350 hours per game.
3. That the City Clerk be authorized to execute the necessary Service Agreement amendment on behalf of the City with the SRFC, upon review and approval by the City Solicitor.
4. That this report be forwarded to the April 30, 2018 City Council meeting for approval.

CPS18-9 Renewal of Atoskata Alley Litter Collection Agreement

Recommendation

1. That the Executive Director, City Services or designate be authorized to negotiate and enter into a two-year agreement for alley litter collection with Regina Treaty/Status Indian Services Inc. commencing January 1, 2018 and terminating on December 31, 2019.
2. That the City Clerk be authorized to execute the necessary agreement on



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behalf of the City, upon review and approval by the City Solicitor.

3. That this report be forwarded to the April 30, 2018 City Council meeting for approval.

Adjournment

AT REGINA, SASKATCHEWAN, THURSDAY, MARCH 15, 2018

AT A MEETING OF COMMUNITY & PROTECTIVE SERVICES
COMMITTEE
HELD IN PUBLIC SESSION

AT 4:00 PM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.

Present: Councillor Andrew Stevens, in the Chair
Councillor Lori Bresciani (Teleconference)
Councillor John Findura
Councillor Jerry Flegel(Teleconference)
Councillor Joel Murray

Also in Attendance: A/Deputy City Clerk, Amber Ackerman
Legal Counsel, Chrystal Atchison
Executive Director, City Services, Kim Onrait
Director, Community Services, Laurie Shalley
Manager, Business Development, Transit Services, Nathan Luhning
Manager, Paratransit & Accessibility, Lynette Griffin
Manager, Parking Services, Faisal Kalim

APPOINTMENT OF CHAIRPERSON AND VICE-CHAIRPERSON

The Secretary called the meeting to order and following nomination procedures for the position of Chairperson, Councillor Jerry Flegel was declared Chairperson of Community and Protective Services Committee for the 2018.

(Councillor Flegel took the Chair.)

Following nomination procedures for the position of Vice-Chairperson, Andrew Stevens was declared Vice-Chairperson of Community and Protective Services Committee for the 2018.

(Councillor Flegel stepped down from Chair and Councillor Stevens took the Chair)

APPROVAL OF PUBLIC AGENDA

Councillor Joel Murray moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.

ADOPTION OF MINUTES

Councillor Lori Bresciani moved, AND IT WAS RESOLVED, that the minutes for the meeting held on February 15, 2018 be adopted, as circulated.

ADMINISTRATION REPORTS

CPS18-5 Reduction in Denied Paratransit Trips

Recommendation

1. That this report be forwarded to the March 26, 2018 City Council meeting for information.
2. That item CM17-2 be removed from the list of outstanding items for City Council.

Dylan Morin, addressed the Committee.

(Councillor Findura arrived at the meeting)

Councillor Joel Murray moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

CPS18-6 Paratransit Customer Engagement

Recommendation

1. That this report be forwarded to the March 26, 2018 City Council meeting for information.
2. That item CM17-2 be removed from the list of outstanding items for City Council.

The following addressed the Committee:

-Dylan Morin; and

-Jim Elliot

Councillor Joel Murray moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

CPS18-7 Class Trip Program on Transit

Recommendation

1. That this report be forwarded to the March 26, 2018 City Council meeting for information.
2. That item MN17-7 be removed from the list of outstanding items for the Community and Protective Services Committee.

Brian Lach, representing Regina Catholic Schools, addressed the Committee.

(Councillor Flegel left the meeting.)

Councillor Joel Murray moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

MOTIONS

CPS18-4 Councillor Stevens - Parking Improvements

Pursuant to due notice, Councillor Andrew Stevens moved, AND IT WAS RESOLVED that Administration bring forward a report in Q2 of 2018 to Community and Protective Services Committee that provides a timeline and cost for modernizing the City's parking management and enforcement technology, processes, strategy, and policies in accordance with the MMM Group Limited report.

The motion was put and declared carried.

ADJOURNMENT

Councillor Joel Murray moved, AND IT WAS RESOLVED, that the meeting adjourn.

The meeting adjourned at 5:27 p.m.

Chairperson

Secretary

April 19, 2018

To: Members
Community & Protective Services Committee

Re: Saskatchewan Roughriders Transit Service Agreement Amendment

RECOMMENDATION

1. That the Saskatchewan Roughriders Transit Service Agreement amendment as described in this report be approved.
2. That City Council authorize the Executive Director, City Services, to amend the Service Agreement with the Saskatchewan Roughriders Football Club (SRFC) on the following terms:
 - a. increase the maximum number of billable service hours for the charter service from 155 hours per game to 350 hours per game.
3. That the City Clerk be authorized to execute the necessary Service Agreement amendment on behalf of the City with the SRFC, upon review and approval by the City Solicitor.
4. That this report be forwarded to the April 30, 2018 City Council meeting for approval.

CONCLUSION

Based on the success of the 2017 transit service provided to the SRFC, an amendment to the existing Service Agreement is required to adjust the maximum number of service hours that can be provided per game from 155 hours to 350 hours. By increasing the maximum number of hours per game available to the SRFC, it will ensure there is enough capacity for the demand in 2018 and beyond. It is anticipated that ridership levels will continue in 2018 (and possibly increase), anticipating 6,000 to 8,000 fans will be using the service each game.

This amendment will result in a Service Agreement value of \$372,600, and in accordance with Section 35 of *The Regina Administration Bylaw*, City Council approval is required for this Agreement as it is a revenue agreement exceeding \$100,000 in annual revenue.

BACKGROUND

For the inaugural season, at Mosaic Stadium, a formal transportation and parking plan was implemented which improved the safety for fans and enhanced the transit service that was previously available to them. In 2017, the City entered into a charter Service Agreement with the SRFC that established five pick up locations, improved on the frequency of the pick-ups, extended service prior to the game, but most importantly, the service would be free to the fans.

The 2017 charter Service Agreement was based on transit ridership as anticipated by the City’s transportation consultant and the 2016 ridership at the old stadium. Based on studies, it was anticipated that transit ridership would increase from 1,000 to 3,000 fans provided the service was reliable and consistent. To transport a maximum of 3,000 fans based on established service levels, the Service Agreement approved by Council (CR16-93) was written to provide the SRFC access to 155 hours of service per game. Due to the fact the transit service was reliable, consistent and free, the transit service was a huge success and reported anywhere from 6,000 to 8,000 fans taking transit to the games. This increase in ridership meant the SRFC needed access, on average, to 310 service hours per game not, 155 hours per game.

DISCUSSION

With the 2018 football season approaching, the Transit Department needs to amend the current charter service agreement with the SRFC to increase the maximum number of billable service hours for the charter service from 155 hours per game to 350 hours per game. This amendment will result in an estimated annual service agreement value of \$372,600 and in accordance with Section 35 of *The Regina Administration Bylaw*, City Council approval is required for this Agreement as it is a revenue agreement exceeding \$100,000 in annual revenue.

The transit service is an integral part of the Transportation and Parking Plan for Mosaic Stadium and to ensure continued safety and convenience for fans and minimal impact on the surrounding communities, the charter Service Agreement with the SRFC is a requirement.

The service provided in 2017, which is planned to continue for the 2018 season, had the following features for fans:

- 1) The service was free for all fans.
- 2) The service started two and one quarter hours before each game.
- 3) An additional pick-up location was added in the downtown.
- 4) A “Ticket to Ride” service was also launched which provided fans the option to use regular transit or paratransit service to the game free of charge by showing their game day ticket to the operator.

Overall, these changes resulted in an increase in ridership to the games. The table below shows comparisons in the service to 2016, the predicted 2017 model, and the actual 2017 model.

	2016 Average	2017 Predicted Average	2017 Actual Average
Service Hours per game	89	155	310
Bus Trips per game to the game	36	102	132
Average Ridership per game	1,000	3,000	6,600
Mode Share	3%	11%	24%

Table 1 – Transit Service Comparison

The pre-game service starts two and one quarter hours before game time, which allows for a steady flow of fans heading to the stadium. At the end of the game, service requirements change as the 6,000 to 8,000 fans that gradually arrived at the game now want to leave at the same time. To ensure Transit is providing a high level of service, additional buses are required at the end of the game to return all the fans to their original pick up points, clearing the stadium in under an hour.

The key terms of the Service Agreement between the City and the Saskatchewan Roughriders were as follows:

- An initial two-year term, renewable up to five years;
- 155 service hours of transit services per game for 10 games to be provided for the cost of \$165,000 in each year 2017 and 2018;
- Any additional service hours requested or approved by the Saskatchewan Roughriders would be charged at the City's current hourly charter rates; and
- Users would not be charged a fare.

In order to meet the demand for 2018 and to maintain service levels, an amendment to the SRFC Service Agreement is required. The proposed amendment will increase the service hours to 350 hours from 155 service hours per game. The Council approved Agreement signed with the SRFC in 2017 charged SRFC at the cost recovery rate of \$106.45 instead of regular charter rates that start at \$162.50. The same cost recovery rate would be used for the amendment for a total revenue amount of up to \$372,600 for the year. The 100 per cent cost recovery model ensures the City does not lose any money on the service, and at the same time, allows the SRFC to provide a robust service for their fans.

RECOMMENDATION IMPLICATIONS

Financial Implications

The SRFC have agreed to pay the City up to \$372,600 to provide transit service for 10 games in 2018. This translates into 350 hours of service including supervision per game. This amount has been included in the 2018 budget. Last year, the City received \$338,370 in revenue for the service provided. The number of hours per game will fluctuate as there is typically high ridership from June through September, with reduced hours at October or November games.

This Service Agreement would recover all costs of the service.

Environmental Implications

The use of mass transportation to large events lessens the reliance on the private automobile. A standard sized bus replaces 40 single occupant vehicles, thus, reducing traffic congestion, emissions and parking issues.

Also included in the Agreement is allowing customers to use the regular transit system to and from games by showing their game day ticket. On average, 400 people took regular transit to each game.

Policy and/or Strategic Implications

This contract helps achieve the financial policies in *Design Regina: the Official Community Plan* and specifically “Goal 1: Financial Principals – “Use a consistent approach to funding the operation of the City of Regina” in Section B.

Policy 1.2: Consider, except where prohibited by *The Cities Act* or other regulations and where appropriate, establishing user fees and other similar charges in excess of full cost recovery for the program or service to which the fees apply. Such resources shall be considered and general revenues for the payment of costs associated with public benefits are shared city-wide.

Other Implications

Although this transit plan is specifically for SRFC home games, the service model was used for other major stadium events. The payment of the service for other events is negotiated with the individual organizations.

Accessibility Implications

This Service Agreement does include Paratransit services, as fans who require Paratransit service are eligible for the “Ticket to Ride” program by showing their game day ticket their rider is free to and from the game. On average, five Paratransit buses were utilized each game with 20 customers and their attendants. All buses used in conventional transit are low-floor and wheelchair accessible.

COMMUNICATIONS

The City collaborated with the SRFC and the Regina Exhibition Association Ltd. (Evraz Place) to promote the service. This will continue into 2018.

DELEGATED AUTHORITY

The recommendations contained within this report require City Council approval as this is a revenue contract over \$100,000 per year.

Respectfully submitted,

A handwritten signature in blue ink that reads "Brad Bells".

Brad Bells, Director
Transit Department

Respectfully submitted,

A handwritten signature in black ink that reads "Kim Onrait".

Kim Onrait, Executive Director
City Services

Report prepared by:
Nathan Luhning, Manager of Business Development

April 19, 2018

To: Members
Community & Protective Services Committee

Re: Renewal of Atoskata Alley Litter Collection Agreement

RECOMMENDATION

1. That the Executive Director, City Services or designate be authorized to negotiate and enter into a two-year agreement for alley litter collection with Regina Treaty/Status Indian Services Inc. commencing January 1, 2018 and terminating on December 31, 2019.
2. That the City Clerk be authorized to execute the necessary agreement on behalf of the City, upon review and approval by the City Solicitor.
3. That this report be forwarded to the April 30, 2018 City Council meeting for approval.

CONCLUSION

Alley litter is an ongoing issue in the core neighbourhoods of the city. With the introduction of rollout garbage and recycling containers, some residents are leaving large items in alleyways as opposed to hauling them to the landfill.

The purpose of this report is to request City Council's approval to enter into a two-year Alley Litter Collection agreement with the Regina Treaty/Status Indian Services Inc. (RT/SIS). The proposed agreement continues a 16-year relationship with RT/SIS, the City's sole agency for picking up alley litter. To enter into this contract as a sole source acquisition, City Council approval is required in accordance with the purchasing policy.

BACKGROUND

Prior to 2001, two Property Standards Inspectors from the City's Bylaw Enforcement Branch were assigned to respond to alley litter. The inspectors would pick up and take the items to the landfill as there were no alternative services available at that time. The costs associated with assigning inspection staff to this task was neither cost nor time efficient.

In 2001, the City issued a request for proposals for alley litter collection services. The contract was awarded to RT/SIS, a not-for-profit organization that provides programs and services that serve the treaty and status population of Regina. RT/SIS delivers the Atoskata Youth Restitution Program, which provides young offenders between the ages 12 to 18 the opportunity to work towards paying restitution to the victims of their crimes. This allows the youth to remain in the community to complete a court disposition as an option to a custody order. The program works

towards making youth aware of the impact that crime inflicts on their victims and the community. Atoskata is also financially supported by the Ministry of Justice, which provides staffing and program administration assistance.

Under the agreement, Atoskata performs proactive alley cleanup services in the core neighbourhoods of the city (“designated areas”). Alley pickup in all other parts of the city (“secondary area”) are initiated through service complaints. Items that are left in city alleyways are removed by Atoskata and brought to designated waste management containers, which when full, are brought to the landfill for disposal. The agreement is limited only to litter collection in alleyways and does not include other city property such as streets and easements.

DISCUSSION

Between 2016 and 2017 there was a 30 per cent increase in the number of service requests for alley litter collection in the secondary area, contributing to a \$26,703 increase in alley litter pickup costs for 2017 over the budgeted amount. The Administration is not recommending an increase to the alley litter collection budget at this time, though this may be revisited should cleanup costs remain above \$60,000 over the next two years.

Table 1. Cost of Alley Litter Collection 2012-2017

Year	Alley Cleanup Cost
2012	\$63,000
2013	\$61,200
2014	\$50,508
2015	\$51,144
2016	\$64,612
2017	\$86,703

The Administration recommends that the City enter into an agreement for alley litter collection with RT/SIS for the period of January 1, 2018 to December 31, 2019 pursuant to Section 50 (a)-Schedule D, of the *Regina Administration Bylaw No. 2003-69*. This bylaw provides for sole source acquisitions as approved by Council.

The new agreement also includes minor administrative changes to facilitate invoicing and payments between the Bylaw Enforcement branch and RT/SIS. There are no changes to the scope of services provided for in this agreement. The Ministry of Justice has indicated to RT/SIS that they have no plans for changing their current level of support for the Atoskata program. It is unlikely that Atoskata will be able to expand their scope of services beyond the current agreement.

RECOMMENDATION IMPLICATIONS

Financial Implications

None with respect to this report. The annual amount of \$60,000 was approved in the 2018 Bylaw Enforcement operating budget and will be included in the 2019 operating budget submission.

Environmental Implications

Alley litter negatively impacts the amenity of neighbourhoods and poses safety risks as larger items may obstruct the passage of emergency and service vehicles. A proactive alley litter collection services that focuses on inner city neighbourhoods will provide a positive image for the area. The health and safety of local residents will also improve by reducing the incidence of fire, rodent and insect infestations, and vandalism.

Items placed in the alleys of the City negatively impact the neighbourhood. A proactive alley litter collection service that focuses on inner city neighbourhoods will provide a positive image for the area. The health and safety of the local residents will also improve by reducing the incidence of fire, rodents, and vandalism by removing large bulky items.

Policy and/or Strategic Implications

The recommendations in this report align with the Social Development and Community Security goals the Design Regina: Official Community Plan by collaborating with other levels of government and community partners to improve the management of litter

Accessibility Implications

None with respect to this report.

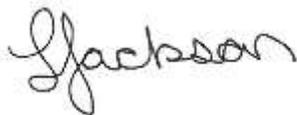
COMMUNICATIONS

None with respect to this report.

DELEGATED AUTHORITY

The recommendations contained in this report require City Council approval.

Respectfully submitted,



Layne Jackson, Director
Fire & Protective Services

Respectfully submitted,



Kim Onrait, Executive Director
City Services

Report prepared by:
Jeannette Lye, Manager, Bylaw Enforcement