



COMMUNITY SERVICES ADVISORY COMMITTEE

**Tuesday, January 7, 2014
5:30 PM**

Larry Schneider Board Room, Main Floor, City Hall



**Public Agenda
Community Services Advisory Committee
Tuesday, January 7, 2014**

Approval of Public Agenda

Minutes of the meeting held on June 11, 2013

Tabled Reports

CSAC13-9 CSAC13-9 Snow Removal Update

Recommendation

That this recommendation be received and filed

CSAC13-10 CSAC13-10 City of Regina Swimming Classes

Recommendation

That this communication be received and filed.

CSAC13-11 CSAC13-11 Review of Community & Protective Services Committee
Minutes - June to October 2013

Recommendation

That this communication be received and filed.

CSAC13-12 CSAC13-12 Transit September Promotion Update

Recommendation

That this communication be received and filed.

CSAC13-13 CSAC13-13 2013 Transit Routes Update

Recommendation

That this communication be received and filed.



Office of the City Clerk

Other Reports

CSAC14-1 CSAC14-1 Date Report

Recommendation

1. That 2014 meetings of the Community Services Advisory Committee be held at 5:30 p.m. on the following dates:

January 7 (previously approved)	September 9
April 8	November 25

2. That the first meeting of the Community Services Advisory Committee in 2015 be held on Tuesday, January 13, 2015 at 5:30 p.m.

Adjournment

AT REGINA, SASKATCHEWAN, TUESDAY, JUNE 11, 2013

AT A MEETING OF THE COMMUNITY SERVICES ADVISORY
COMMITTEE
HELD IN PUBLIC SESSION

AT 5:30 PM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.

Present: Rebecca Berthiaume, in the Chair
Councillor Jerry Flegel
Rebecca Benko
Bill Harries
Natasha Leitao
Janet Mirwaldt
Karen Stevens

Regrets: Jenna Brown
Pam Dmytriw
Byron Leoppky
Helen Sukovieff
Jason Vogelsang

Also in Committee Assistant, Mavis Torres
Attendance: Manager, Business Development - Transit, Nathan Luhning

APPROVAL OF PUBLIC AGENDA

Bill Harries moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.

ADOPTION OF MINUTES

Natasha Leitao moved, AND IT WAS RESOLVED, that the minutes for the meeting held on February 5, 2013, be adopted, as circulated.

COMMUNICATIONS

CSAC13-7 CSAC-7 Community & Protective Services Committee Minutes

Recommendation

That this communication be received and filed.

Karen Steven moved, AND IT WAS RESOLVED, that this communication be received and filed.

CSAC13-8 CSAC13-8 Transit Price Promotions

Recommendation

That this communication be received and filed.

Bill Harries moved, AND IT WAS RESOLVED, that this communication be received and filed.

ADJOURNMENT

Bill Harries moved, AND IT WAS RESOLVED, that the meeting adjourn.

The meeting adjourned at 6:25 p.m.

Chairperson

Secretary

December 4, 2013

To: Members,
Community Services Advisory Committee

Re: Snow Removal Update

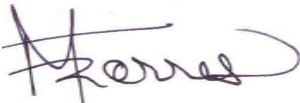
RECOMMENDATION

That this communication be received and filed.

BACKGROUND

Bill Harries has requested that the subject of Snow Removal Update be added to the agenda of the Community Services Advisory Committee on December 3, 2013 to facilitate a verbal update on this matter.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "M. Torres", with a stylized flourish at the end.

Mavis Torres, Secretary
Community Services Advisory Committee

December 4, 2013

To: Members,
Community Services Advisory Committee

Re: City of Regina Swimming Classes for Children Two Years of Age & Under

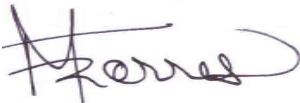
RECOMMENDATION

That this communication be received and filed.

BACKGROUND

Jenna Brown has requested that the subject of City of Regina Swimming Classes for Children Two Years of Age & Under, be added to the agenda of the Community Services Advisory Committee on December 3, 2013 to facilitate a verbal update on this matter.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'M. Torres', with a stylized flourish at the end.

Mavis Torres, Secretary
Community Services Advisory Committee

CSAC13-11

December 4, 2013

To: Members,
Community Services Advisory Committee

Re: Review of Community & Protective Services Committee Minutes – June to October 2013

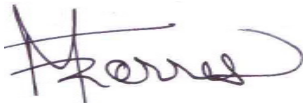
RECOMMENDATION

That this communication be received and filed.

BACKGROUND

The attached minutes of the Community & Protective Services Committee meetings held from June 2013 to October 2013, are being submitted for the information of the Community Services Advisory Committee.

Respectfully submitted

A handwritten signature in dark ink, appearing to read 'M. Torres', with a stylized flourish at the end.

Mavis Torres, Secretary
Community Services Advisory Committee

Attachment

APPENDIX A

AT REGINA, SASKATCHEWAN, WEDNESDAY, JUNE 19, 2013

AT A MEETING OF THE COMMUNITY AND PROTECTIVE SERVICES
COMMITTEE
HELD IN PUBLIC SESSION

AT 4:00 PM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.

Present: Councillor Jerry Flegel, in the Chair
Councillor John Findura
Councillor Mike O'Donnell
Councillor Barbara Young
Councillor Shawn Fraser

Also in Attendance: Committee Assistant, Linda Leeks
Deputy City Manager, Community Planning & Development, Jason Carlston
Director, Community Development Recreation & Parks, Chris Holden
Director, Construction & Compliance, Kelly Wyatt
Solicitor, Chrystal Atchison
Coordinator, Arts, Culture and Film, Jeff Erbach
Manager, Community Development, Laurie Shalley
Manager, Bylaw & Licensing, Lorne Chow

Approval of Public Agenda

Councillor Barbara Young moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted and that the delegations be heard in the order they are called by the Chair.

Minutes of the meeting held on May 22, 2013

Councillor Mike O'Donnell moved, AND IT WAS RESOLVED, that the minutes for the meeting held on May 22, 2013 be adopted.

Administration Reports

CPS13-13	Renewal of the 2013 Regina Humane Society Animal Services Contract
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Recommendation

1. That Council approve and grant authority to the Administration to negotiate and enter into a one year agreement with the Regina Humane Society Inc. (RHS) for animal control and animal impoundment services for 2013.
2. That Council approve the funding shortfall of \$45,800 for the 2013 budget to be taken from the General Fund Reserve.

3. That the City Clerk be authorized to execute the necessary agreement with the RHS, as prepared by the City Solicitor in accordance with Appendix "A" of this report and on such other terms as the Administration may instruct.

Ms. Lisa Koch and Mr. Steve Battistolo representing the Regina Humane Society addressed and answered questions of the committee.

Councillor Mike O'Donnell moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

CPS13-14 Community Investment Grant Program - Bridge Funding Program

Recommendation

That the following one-time bridge funding grants be approved from the Community & Protective Services Committee's Community Investment Reserve Fund:

Regina Dragon Boat Festival Inc.	\$6,750
Curl Regina Inc.	\$18,000
Regina Home Economics for Living Project Inc.	\$18,180
Regina Women's Community Centre & Sexual Assault Line	\$14,860
SCEP Centre Society	\$15,480
Delta Blues Association of Canada Inc.	\$4,500
J.M. Curtain Razors Inc.	\$6,300
Neutral Ground Inc.	\$13,950
The Regina Bellringers Inc.	\$900
Saskatchewan Writers Guild Inc.	<u>\$21,600</u>
Total	\$120,520

Ms. Tracy Hamon and Ms. Judith Silverthorn representing the Saskatchewan Writers Guild addressed and answered questions of the committee.

Councillor Barbara Young moved, AND IT WAS RESOLVED, that the recommendation contained in the report be concurred in.

Adjournment

Councillor John Findura moved, AND IT WAS RESOLVED, that the meeting adjourn.

The meeting adjourned at 4:50 p.m.

Chairperson

Secretary

APPENDIX B

AT REGINA, SASKATCHEWAN, WEDNESDAY, JULY 10, 2013

AT A MEETING OF THE COMMUNITY AND PROTECTIVE SERVICES
COMMITTEE
HELD IN PUBLIC SESSION

AT 4:00 PM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.

Present: Councillor Jerry Flegel, in the Chair
Councillor John Findura
Councillor Shawn Fraser
Councillor Mike O'Donnell
Councillor Barbara Young

Regrets:

Also in Attendance: Committee Assistant, Linda Leeks
Deputy City Manager, Community Planning & Development, Jason Carlston
Legal Counsel, Katrina Swan
Coordinator, Business Strategy, Chad Engel
Manager, Parks Maintenance, Charmaine Neufeld
Manager, Sport & Recreation, Dean Dodge

Approval of Public Agenda

Councillor John Findura moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.

Minutes of the meeting held on June 19, 2013

Councillor Barbara Young moved, AND IT WAS RESOLVED, that the minutes for the meeting held on June 19, 2013 be adopted.

Administration Reports

CPS13-15 Community Services Fees and Charges

Recommendation

1. That the fees and charges as outlined in Appendix A, Schedules A, B, C, D, E, F, G, and H be approved.

2. That the City Solicitor be instructed to prepare an amendment to *The Community Services Fees Bylaw, 2011* to update the fees and charges as outlined in Schedule A of this Report.
3. That this report be forwarded to the July 29, 2013 City Council meeting for approval.

Councillor Mike O'Donnell moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.

Adjournment

Councillor Shawn Fraser moved, AND IT WAS RESOLVED, that the meeting adjourn.

The meeting adjourned at 4:23 p.m.

Chairperson

Secretary



APPENDIX C

Office of the City Clerk

Notice of Meeting Cancellation

Community and Protective Services Committee

Please be advised that the Community & Protective Services Committee meeting scheduled for Wednesday, August 7, 2013 at 4:00 p.m., has been **CANCELLED** due to lack of agenda items.

The next regular meeting is scheduled for Wednesday, September 4, 2013, at 4:00 p.m.

If you require further information, please call the City Clerk's Office at 777-7262.

APPENDIX D

Community & Protective Services Agenda Community & Protective Services Committee Wednesday, September 4, 2013

**The regularly scheduled meeting of the Community &
Protective Services Committee
has been CANCELLED.**

In accordance with City Council's decision on August 14, 2013, any reports that would have been submitted to this meeting will be considered at the Executive Committee meeting at 11:45 a.m. on Wednesday, September 4, 2013.



APPENDIX E

Office of the City Clerk

Notice of Meeting Cancellation

Community Services Advisory Committee

Please be advised that the Community Services Advisory Committee meeting scheduled for Tuesday, October 8, 2013 at 5:30 p.m., has been **CANCELLED** due to lack of quorum.

The next regular meeting is scheduled for Tuesday, December 3, 2013 at 5:30 p.m. If you require further information, please call the City Clerk's office at 777-7262.

December 4, 2013

To: Members,
Community Services Advisory Committee

Re: Transit September Promotion Update

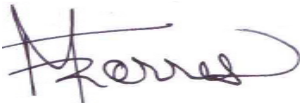
RECOMMENDATION

That this communication be received and filed.

BACKGROUND

Bill Harries has requested that the subject of Transit September Promotion Update be added to the agenda of the Community Services Advisory Committee on December 3, 2013 to facilitate a verbal update on this matter.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "M. Torres", with a stylized flourish at the end.

Mavis Torres, Secretary
Community Services Advisory Committee

December 4, 2013

To: Members,
Community Services Advisory Committee

Re: 2013 Transit Routes Update

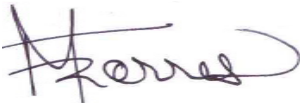
RECOMMENDATION

That this communication be received and filed.

BACKGROUND

Bill Harries and Karen Stevens have requested that the subject of 2013 Transit Routes Update be added to the agenda of the Community Services Advisory Committee on December 3, 2013 to facilitate a verbal update on this matter.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "M. Torres", with a stylized flourish at the end.

Mavis Torres, Secretary
Community Services Advisory Committee

January 7, 2014

To: Members,
Community Services Advisory Committee

Re: Consideration of Meeting Dates and Times

RECOMMENDATION

1. That 2014 meetings of the Community Services Advisory Committee be held at 5:30 p.m. on the following dates:

January 7 (previously approved)	September 9
April 8	November 25

2. That the first meeting of the Community Services Advisory Committee in 2015 be held on Tuesday, January 13, 2015 at 5:30 p.m.

CONCLUSION

The Committee should review the information contained within this report and confirm the proposed meeting dates for 2014.

BACKGROUND

City Council, at its meeting held on November 25, 2013, approved the meeting schedule for regular Council and Executive Committee meetings for 2014. A calendar which lists approved meeting dates for City Council and the Executive Committee is attached as Appendix "A". Their schedule is set each year in accordance with the provisions of *The Procedure Bylaw, 9004*. Committees of City Council are then asked to establish regular meeting dates and times. The purpose of this report is to facilitate the establishment of 2014 regular meeting dates for the Community Services Advisory Committee.

DISCUSSION

The Community Services Advisory Committee should establish its regular meeting schedule for 2014, with the dates selected:

- to allow timely submission of reports to City Council or other committees
- to avoid conflict with other scheduled meetings, such as the Executive Committee
- to fit the schedules of Committee members.

Based on the above and a review of the regular meeting dates of the Community Services Advisory Committee held last year, it is proposed that regular meetings for 2014 be held on the following dates at 5:30 p.m.:

January 7 (previously approved)	September 9
April 8	November 25

It is also proposed that the Community Services Advisory Committee select a date for its first meeting in January 2015. Based on this year's meeting schedule, it is proposed the Committee hold its first meeting of 2015 on Tuesday, January 6 at 5:30 p.m.

RECOMMENDATION IMPLICATIONS

Financial Implications

None with respect to this report.

Environmental Implications

None with respect to this report.

Strategic Implications

None with respect to this report.

Other Implications

None with respect to this report.

Accessibility Implications

None with respect to this report.

COMMUNICATIONS

Once all the committees and boards have set their meeting dates for 2014, a calendar will be circulated which includes the meeting dates of City Council and all committees. This calendar will be provided to the local media and any other interested parties who request the information.

DELEGATED AUTHORITY

The Community Services Advisory Committee has the authority to establish a meeting schedule.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jim Nicol', with a stylized, cursive script.

Jim Nicol
Chief Legislative Officer & City Clerk

Attachment

APPENDIX A

REVISED 2014 COUNCIL AND COMMITTEE MEETINGS

JANUARY						
S	M	T	W	T	F	S
			♦ 1	2	3	4
5	6	7	8	9	10	11
12	13	14	EX 15	16	17	18
19	20	21	22	23	24	25
26	C 27	28	29	30	31	

FEBRUARY						
S	M	T	W	T	F	S
SUMA Feb 2-5						1
2	3	4	5	6	7	8
9	10	11	EX 12	13	14	15
16	♦ 17	18	19	20	21	22
23	C 24	25	26	27	28	

MARCH						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	EX 12	13	14	15
16	17	18	19	20	21	22
23/30	C 24/31	25	26	27	28	29

APRIL						
S	M	T	W	T	F	S
		1	EX 2	3	4	5
6	7	8	9	10	11	12
13	C 14	15	16	17	♦ 18	19
20	♦ 21	22	EX 23	24	25	26
27	28	29	30			

MAY						
S	M	T	W	T	F	S
FCM May 30 - June 2				1	2	3
4	C 5	6	7	8	9	10
11	12	13	EX 14	15	16	17
18	♦ 19	20	21	22	23	24
25	C 26	27	28	29	30	31

JUNE						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	EX 11	12	13	14
15	16	17	18	19	20	21
22	C 23	24	25	26	27	28
29	30	FCM May 30 - June 2				

♦ Holiday

MONDAY

C City Council (5:30 p.m.)

C P A Crime Prevention Advisory Committee (12:15 p.m.)

M H A C Municipal Heritage Advisory Committee (12:15 p.m.)

R A B Regina Appeal Board (5:30 p.m.)

TUESDAY

D A B Development Appeals Board (5:30 p.m.)

F A Finance & Administration Committee (4:00 p.m.)

C S A C Community Services Advisory Committee (5:30 p.m.)

Y A C Youth Advisory Committee (5:30 p.m.)

WEDNESDAY

B P C Board of Police Commissioners (9:00 a.m.)

E X Executive Committee (11:45 a.m.)

C P S Community and Protective Services Committee (4:00 p.m.)

R P C Regina Planning Commission (4:00 p.m.)

A A C Accessibility Advisory Committee (5:30 p.m.)

THURSDAY

A A C Arts Advisory Committee (5:30 p.m.)

P W Public Works Committee (4:00 p.m.)

E A C Environment Advisory Committee (5:30 p.m.)

FOR FURTHER INFORMATION
CONTACT THE CITY CLERKS
OFFICE AT 306-777-7262

CITY CLERKS PURPOSES ONLY
NOT AN OFFICIAL CITY
CALENDER

REVISED 2014 COUNCIL AND COMMITTEE MEETINGS

JULY						
S	M	T	W	T	F	S
		♦ 1	2	3	4	5
6	7	8	EX 9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	C 28	29	30	31		

AUGUST						
S	M	T	W	T	F	S
					1	2
3	♦ 4	5	EX 6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	C 25	26	27	28	29	30

SEPTEMBER						
S	M	T	W	T	F	S
	♦ 1	2	3	4	5	6
7	8	C 9	EX 10	11	12	13
14	15	16	17	18	19	20
21	C 22	23	24	25	26	27
28	29	30				

OCTOBER						
S	M	T	W	T	F	S
			EX 1	2	3	4
5	6	7	8	9	10	11
12	♦ 13	C 14	15	16	17	18
19	20	21	EX 22	23	24	25
26	27	28	29	30	31	

NOVEMBER						
S	M	T	W	T	F	S
						1
2	C 3	4	5	6	7	8
9	10	♦ 11	EX 12	13	14	15
16	17	18	19	20	21	22
23/30	C 24	C 25	26	27	28	29

DECEMBER						
S	M	T	W	T	F	S
	1	2	EX 3	4	5	6
7	8	9	10	11	12	13
14	C 15	16	17	18	19	20
21	22	23	24	♦ 25	♦ 26	27
28	29	30	31			

♦ Holiday

MONDAY

- C City Council (5:30 p.m.)
- C P A C Crime Prevention Advisory Committee (12:15 p.m.)
- M H A C Municipal Heritage Advisory Committee (12:15 p.m.)
- R A B Regina Appeal Board (5:30 p.m.)

TUESDAY

- D A B Development Appeals Board (5:30 p.m.)
- F A Finance & Administration Committee (4:00 p.m.)
- C S A C Community Services Advisory Committee (5:30 p.m.)
- Y A C Youth Advisory Committee (5:30 p.m.)

WEDNESDAY

- B P C Board of Police Commissioners (9:00 a.m.)
- E X Executive Committee (11:45 a.m.)
- C P S Committee (4:00 p.m.)
- R P C Regina Planning Commission (4:00 p.m.)
- A C C Accessibility Advisory Committee (5:30 p.m.)

THURSDAY

- A A C Arts Advisory Committee (5:30 p.m.)
- P W Public Works Committee (4:00 p.m.)
- E A C Environment Advisory Committee (5:30 p.m.)

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