



ACCESSIBILITY ADVISORY COMMITTEE

**Wednesday, March 13, 2013
5:30 PM**

Larry Schneider Board Room, Main Floor, City Hall



Office of the City Clerk

**Public Agenda
Accessibility Advisory Committee
Wednesday, March 13, 2013**

Approval of Public Agenda

Minutes of the meeting held on January 9, 2013

Tabled Communications

ACC13-5 Accessibility Identified Sidewalk Repair Locations

Recommendation

That this communication be received and filed.

ACC13-6 OCP Update

Recommendation

That this communication be received and filed.

ACC13-7 Presentation - Transit Route Review

Recommendation

That this communication be received and filed.

ACC13-8 Committee Structure Review

Recommendation

That this communication be received and filed.

Other Tabled Reports

ACC13-9 Annual Report 2012

Recommendation

That this report be forwarded to the Community and Protective Services Committee for information.

ACC13-10 Working group draft update Accessibility Forum 2013

Recommendation

That this report be received and filed.



Office of the City Clerk

ACC13-11 Work Plan Review

Recommendation

That this report be received and filed.

Other Reports

ACC13-12 Draft Outline 2013 Accessibility Forum

Recommendation

That this item be received and filed.

Adjournment

AT REGINA, SASKATCHEWAN, WEDNESDAY, JANUARY 9, 2013

AT A MEETING OF THE ACCESSIBILITY ADVISORY COMMITTEE
HELD IN PUBLIC SESSION

AT 5:30 PM

Present: Michael Richter, in the Chair
Michelle Busch
Jennifer Cohen
Richard Harmon
Barbara Schmuland
Don Shalley
Don Trew
Sandra Palandri
Councillor John Findura

Regrets: Heather Petrychyn
Pamela Snider
Jacqueline Tisher

Also in Attendance: Committee Assistant, Linda Leeks
Manager, Transit Operations & Accessibility, Lynette Griffin
Cultural Diversity & Aboriginal Relations Advisor, Bev Cardinal
Coordinator, Community Capacity Building, Bill Ursel
Community Consultant, Dave Slater

Appointment of Chairperson and Vice-Chairperson

Appointment of Chairperson

The Secretary called the meeting to order and following nomination procedures for the position of Chairperson, Michael Richter was declared Chairperson of the Accessibility Advisory Committee for 2013.

Appointment of Vice-Chairperson

Following nomination procedures for the position of Vice-Chairperson, Don Trew was declared Vice-Chairperson of the Accessibility Advisory Committee for 2013.

Approval of Public Agenda

Don Trew moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.

Adoption of Minutes

Jennifer Cohen moved, AND IT WAS RESOLVED, that the minutes of the meeting held on December 5, 2012 be approved with the following addition:

“The Accessibility Advisory Committee members wish to thank Bill Gray for all of his contributions to the committee.”

Administration Reports

ACC13-1 United Nations Convention on the Rights of Persons with Disabilities

Recommendation

That item ACC12-19 be removed from the ACC List of Outstanding Items.

Jennifer Cohen moved that Item ACC12-19/ACC13-1 remain on the ACC List of Outstanding Items and that the Committee review the status of this item at the end of 2013 and further, that the eight Guiding Principles that underlie the Convention be considered when developing the 2013 work plan for the committee which is to begin in May of 2013.

Don Trew moved, in amendment, AND IT WAS RESOLVED, that recommendation 2 be added as follows:

“That the Committee secretary contact The Human Rights Commission to ask for a presentation to the committee on the United Nations Convention on the Rights of Persons with Disabilities for the committee’s information and clarification in April or May of 2013”.

The main motion, as amended was put and declared CARRIED.

ACC13-2 Consideration of meeting dates and times for 2013

Recommendation

1. That the 2013 meetings of the Accessibility Advisory Committee be held at 5:30 p.m. on the following dates:

January 9 (previously approved)	June 5
February 13	September 11
March 13	October 9
April 3	November 13
May 1	December 11

2. That for 2014, the first meeting of the Accessibility Advisory Committee be held on Wednesday, January 15 at 5:30 p.m.

Richard Harmen moved, AND IT WAS RESOLVED, that the recommendations in the report be concurred in after changing the June 5, 2013 meeting date to June 12, 2013.

Communications

ACC13-3 2012 ACC Annual Report

Recommendation

That this communication be received and filed.

Barb Schmuland moved, AND IT WAS RESOLVED, that Michael Richter provide a draft 2012 annual report for consideration by the committee at it's meeting of February 13, 2013.

ACC-13-4 Review of Work Plan

Recommendation

That this communication be received and filed.

Jennifer Cohen moved, AND IT WAS RESOLVED, that this communication be received and filed.

Adjournment

Don Trew moved, and AND IT WAS RESOLVED, that the meeting adjourn.

The meeting adjourned at 7:03 p.m.

Chairperson

Secretary

February 13, 2013

To: Members,
Accessibility Advisory Committee

Re: Accessibility Identified Sidewalk Repair Locations.

The purpose of this communication is to allow field staff the opportunity to communicate information on Accessibility Identified Sidewalk Repair Locations and to obtain specific locations of concern from the committee.

Respectfully submitted,

A handwritten signature in cursive script that reads "Linda Leeks".

Linda Leeks, Secretary
Accessibility Advisory Committee

Memo

February 13, 2013

To: Accessibility Advisory Committee

Re: Official Community Plan 2013 Update

RECOMMENDATION

That this communication be received and filed.

BACKGROUND

The process to develop a new Official Community Plan (OCP) is in the final phase. Design Regina will replace the current OCP and will be the city's plan for guiding growth, development and change for the next 25 years. As such, the Plan will provide a city-wide policy framework that guides decisions on investments, services and actions.

The Administration will be giving an OCP update presentation to the committee to provide an overview of the final phase of work coming up in 2013, including opportunities for stakeholder and public input into OCP policy.

Sincerely,

Kim Sare, Project Manager
Official Community Plan Project

Memo

February 13, 2013

To: Accessibility Advisory Committee

Re: Transit Department – 2013 Route Review

RECOMMENDATION

That this communication be received and filed.

BACKGROUND

City Administration will be giving a presentation to the committee to provide an overview of the Route Review for the Transit system thus far. It will include work done to date, the current public consultation process, and the next steps in the project.

Sincerely,



Nathan Luhning,
Manager, Business Development - Transit



Transit Department 2013 Route Review

City of Regina



REGINA
Infinite Horizons

Transit Investment Plan

- Completed in 2009
- Electronic Fareboxes – completed in 2010
- Service and Performance Standards – completed in 2011
- Route adjustments



Route Review Objectives

- More Direct Service
 - Straightening routes
 - Express routes (decrease travel times)
- New Services
 - Services that connect key nodes
 - introduce new services to the City
- Higher Frequencies
 - Increasing frequency on high volume routes so wait times are minimized
- More Appropriate Vehicles
 - Smaller shuttle type vehicles where appropriate
- Increase ridership



Service and Performance Standards

- Not all routes created equal
 - Base Routes
 - Local Routes
 - Community Routes
 - Express Routes
- Routes should run at 15, 30 or 60 minute frequency
- Criteria to measure performance



Farebox Data Review

- Collected information for 2011 and 2012
- Able to see ridership by route, by hour, by bus stop
- Data supports changes proposed in route review



Ridership – Base Routes (2012)

Route	Peak Passengers per Bus Hour (40)	Mid Day Passengers per Bus Hour (25)	Evening Passengers per Bus Hour (15)	Avg Weekday Pass. per bus hr (30)	Saturday Passengers per Bus Hour (15)
1 Dieppe/Broad North	40.9	31.1	15.0	29.0	16.9
2 Argyle Park/Downtown	43.4	39.6	26.7	36.6	28.7
3 Sherwood Estates/University	44.1	39.9	20.1	34.7	20.2
4 Walsh Acres/SIAST	26.7	18.6	10.0	18.4	9.2
5 Uplands/Downtown	30.9	22.4	n/a	26.7	16.3
7 Whitmore Park/Glencairn	32.1	24.3	19.3	25.2	19.0
9 Albert Park/Parkridge	37.0	25.2	19.4	27.2	21.7
10 Woodland Grove/Downtown	27.1	20.0	7.1	18.1	10.0
11 Normandy Heights/Normanview	27.2	17.9	9.5	18.2	11.7
12 Varsity Park/Downtown	29.2	19.1	8.9	19.1	10.7
13 South Lakeview/Mount Royal	29.8	21.6	9.8	20.4	13.9

**Sample of some routes*

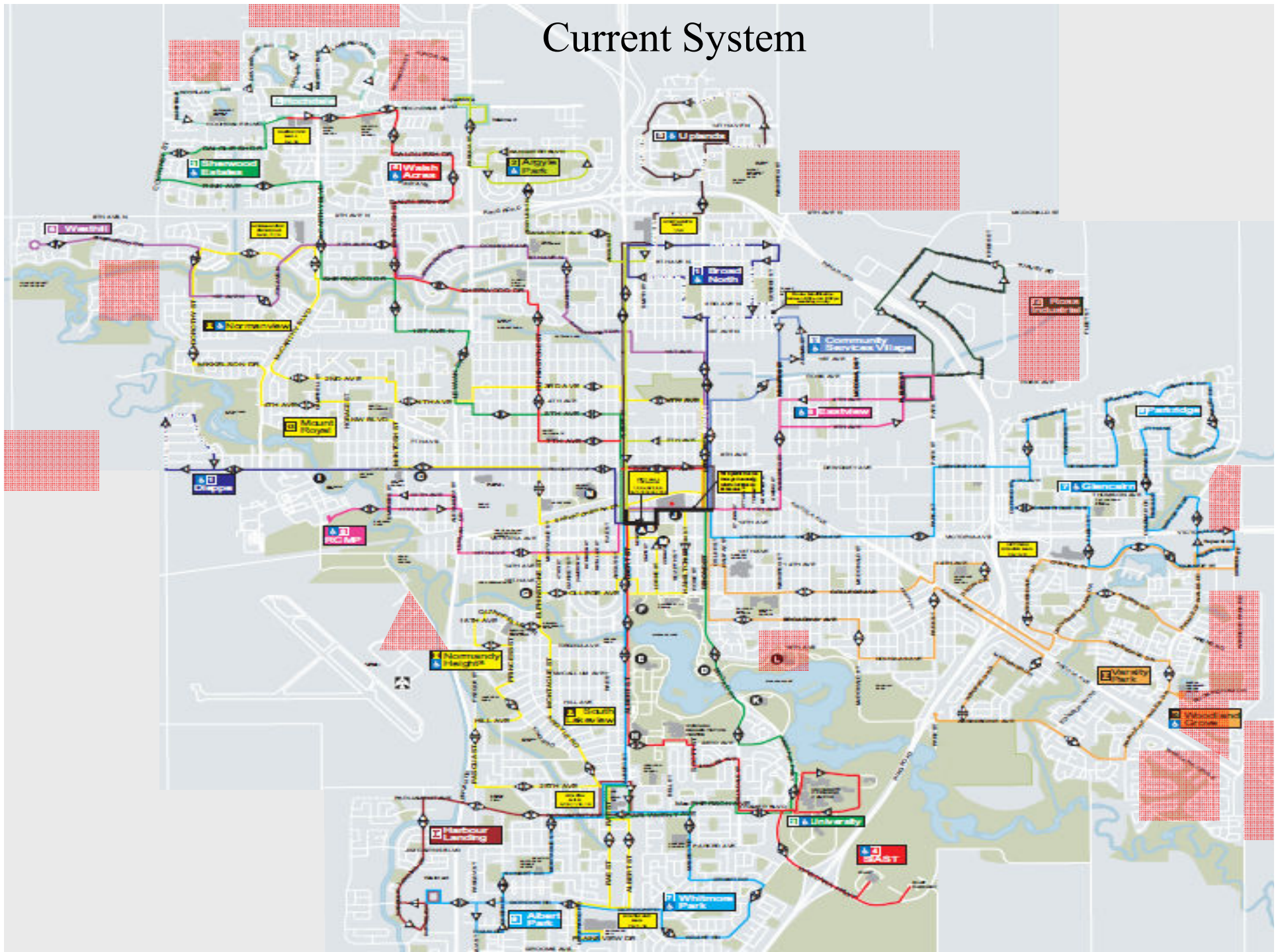


What does this information tell us?

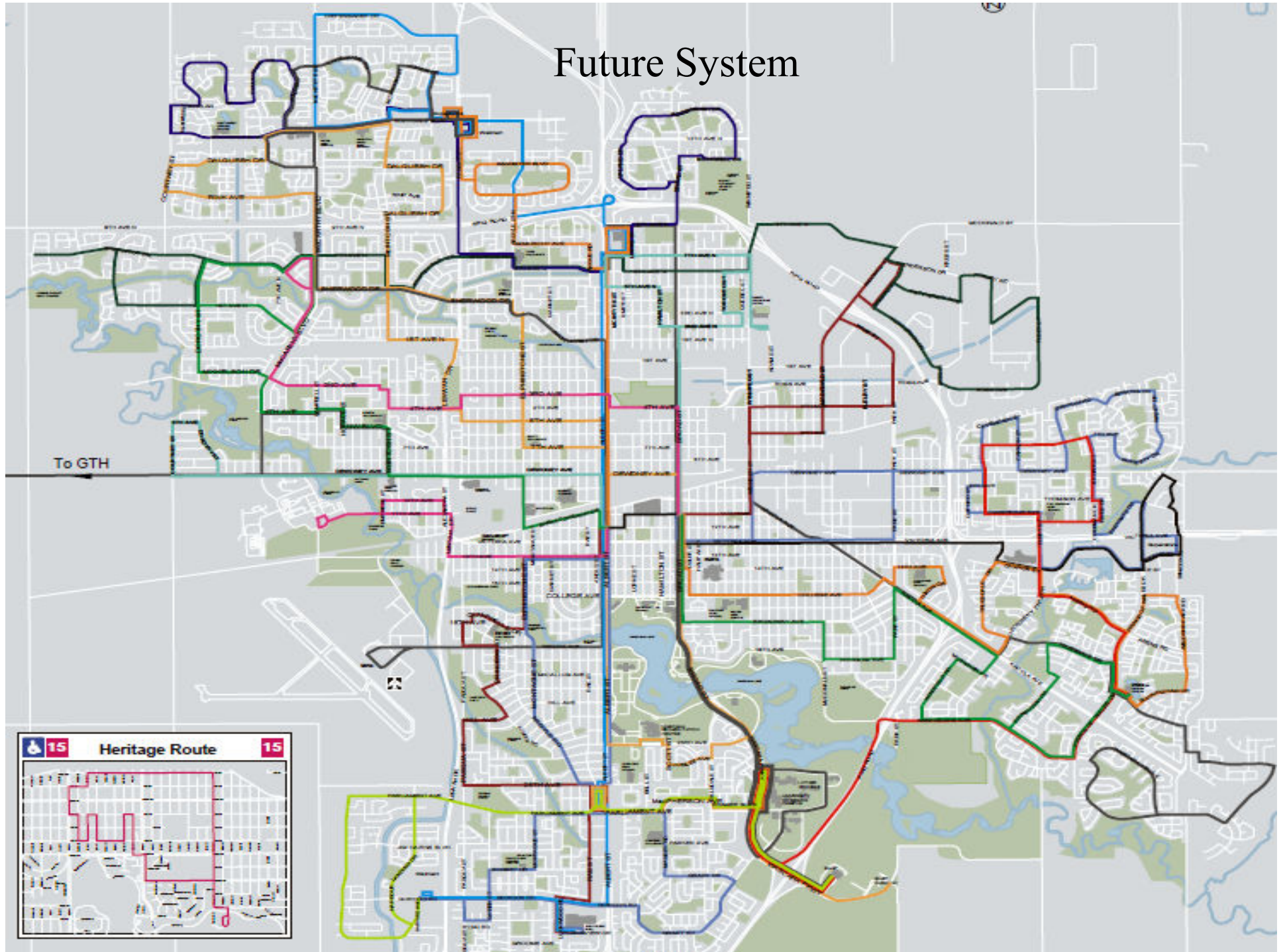
- The 20 minute service in peak periods is too much for many routes, and not enough for others.
- As per the service standards, move some routes to 30 minutes service, while have some routes enhanced to 15 minute service.



Current System



Future System



Future System Service Enhancements

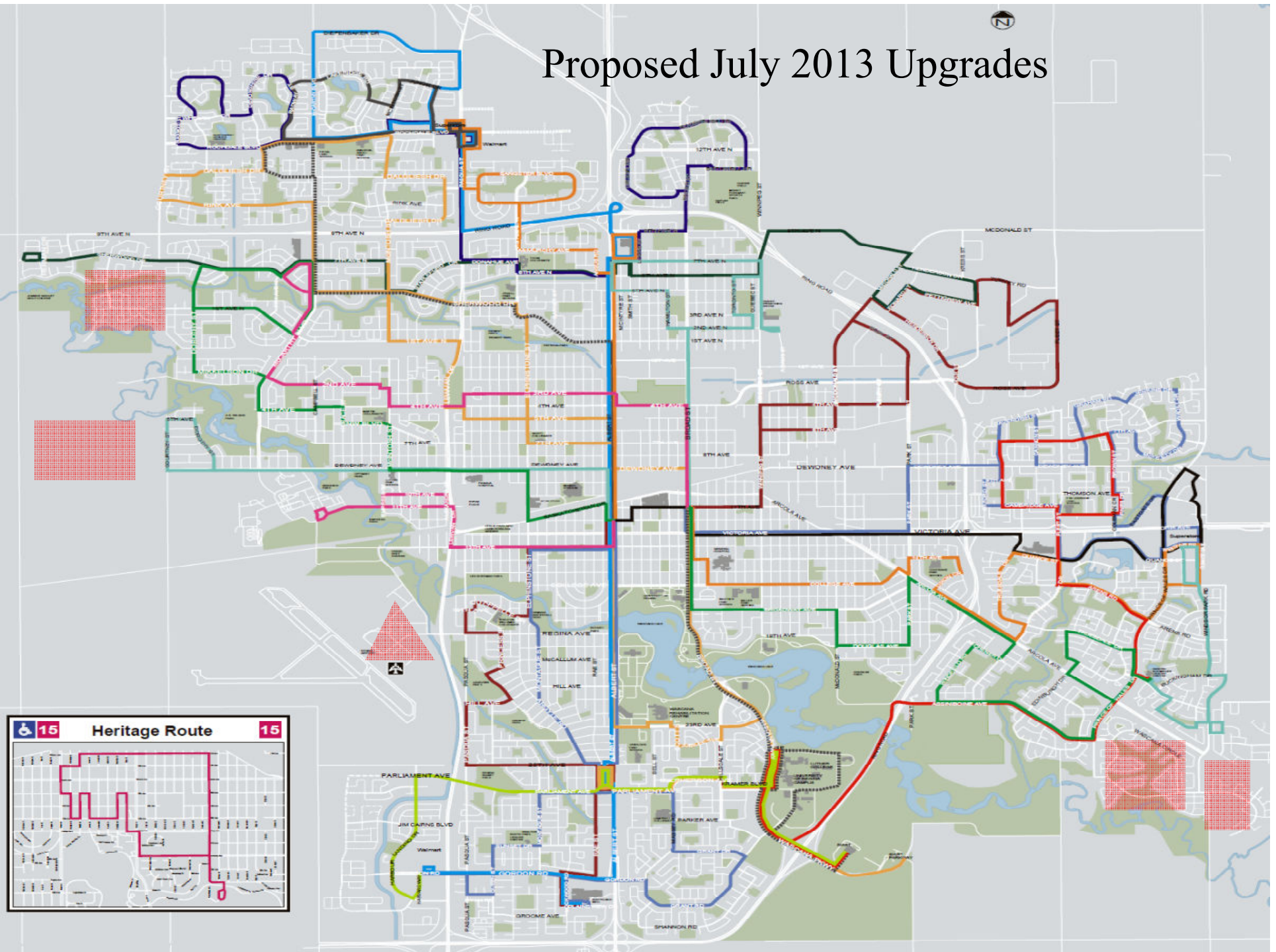
- Base routes run at 15 minute frequencies in peak times.
- All areas of the City would be within 400 metres of Transit service
- Express routes along major corridors (Albert Street, Broad Street, Sherwood Dr, Victoria Ave, Arcola Ave)



Constraints of Future System

- Would require 27 additional buses
- Would require an estimated 5 million additional dollars in operating budget per year



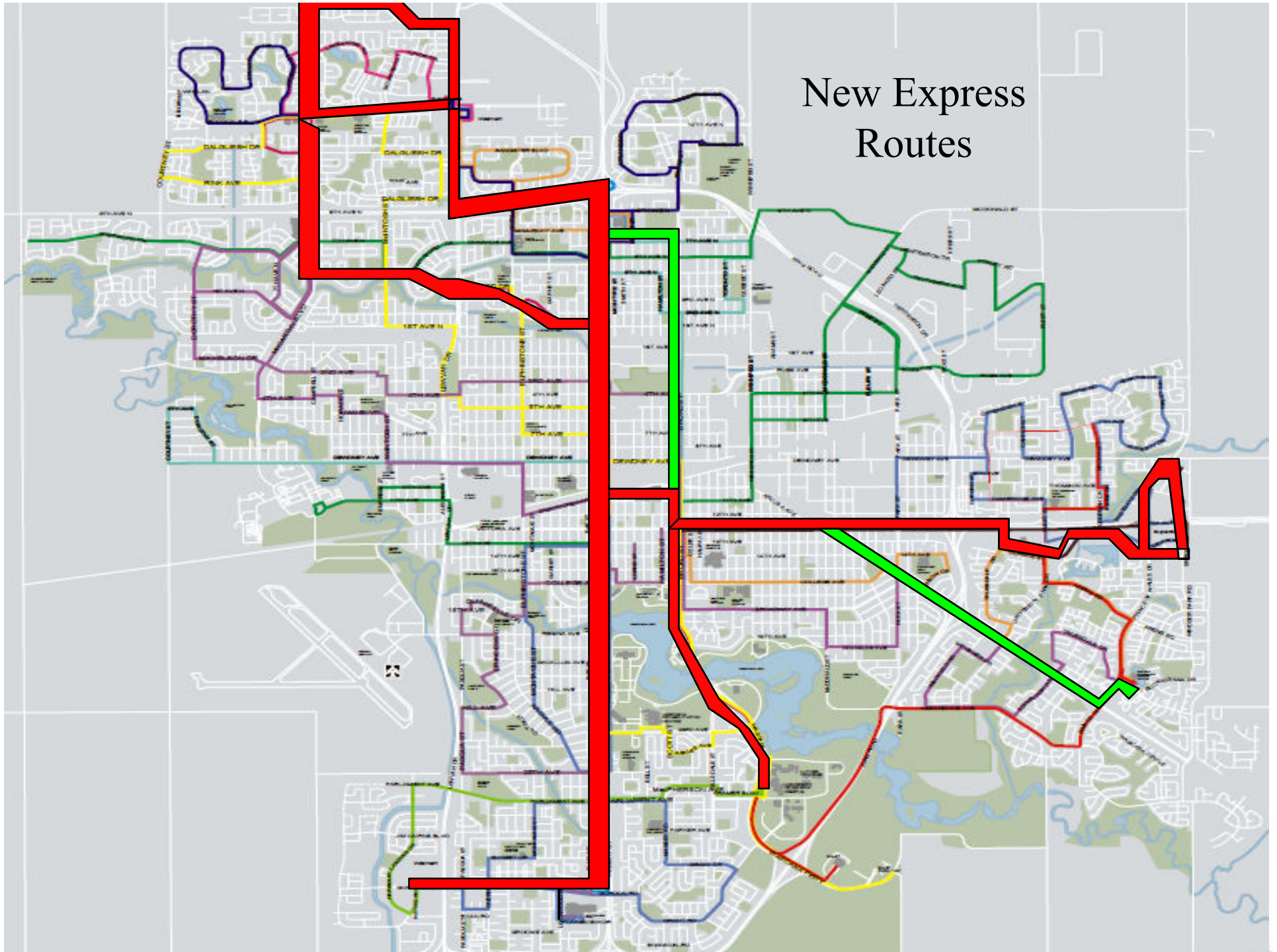


Service Enhancements – July 2013

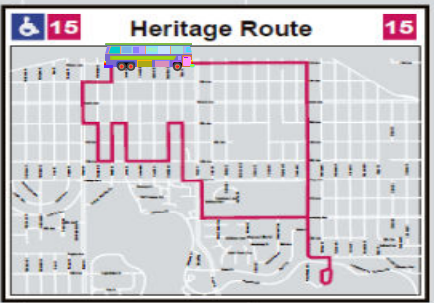
- Route 1, 2, 3, 7 (am peak), 9 (pm peak) increase from 20 minute frequencies to 15 minute frequencies in peak times.
- New service to Maple Ridge, Lakeridge, Lakeridge Addition, Skyview, Spruce Meadow, Windsor Park, Kanosis, expanded industrial service, Science Centre/Candy Cane Park
- Sunday service consistent with weekday routes (although all do not operate)
- Use of shuttle buses in smaller residential areas.
- Two new express routes (Albert Express, Victoria Express)



New Express Routes



MCDONALD ET



Benefits of July 2013 Changes

- Changes represent a cost neutral change to current operating budget.
- Introduction of new service areas.
- Will increase ridership by 5% (300,000) by September 2014.
- The three proposed shuttles would save \$18,000 annually.
- Decreased travel times



Benefits of July 2013 Changes

Trip	Current System	Proposed Changes	Time Saved
Normanview Crossing to Northgate Mall	40 minutes	10 minutes	30 minutes
Northgate Mall to Grasslands	51 minutes	25 minutes	26 minutes
Superstore East to Downtown	33 minutes	21 minutes	12 minutes
Uplands to Rochdale Area	56 minutes	25 minutes	31 minutes
Westhill to Downtown	38 minutes	25 minutes	13 minutes
Downtown to SIAST	31 minutes	17 minutes	14 minutes



Next Steps

- **Public Consultation**
 - Cornwall Centre – January 30th 3:00pm – 8:00pm
 - Northgate Mall – January 31st 3:00pm – 8:00 pm
 - Victoria Square Mall – February 2nd – 11:00 am – 3:00 pm
 - Albert Scott - February 4th – 5:30 pm – 8:00 pm
 - University of Regina - February 5th 10:00 am – 2:00 pm
- **Feedback closes – February 15th**



Next Steps

- Check in with
 - Official Community Plan (OCP)
 - Transportation Master Plan (TMP)
 - Regina Revitalization Initiative (RRI)
 - Downtown Traffic Study (DTS)
- Final Report to Committee – April 2013
- Proposed Implementation – July 2013



Thank You

City of Regina



February 13, 2013

To: Members,
Accessibility Advisory Committee

Re: Committee Structure Review

On November 19, 2012, City Council considered report #CR12-165 with respect to a Committee Structure Review and adopted the following resolution:

That the Office of the City Clerk, under the direction of the Deputy City Clerk, be directed to complete a Committee Structure Review in 2013.

A copy of the report is attached as Appendix A and provided for the information of the committee and for discussion purposes.

Respectfully submitted,

A handwritten signature in cursive script that reads "Linda Leeks".

Linda Leeks, Secretary
Accessibility Advisory Committee

APPENDIX “A”

November 19, 2012

To: His Worship the Mayor
and Members of City Council

Re: Committee Structure Review

RECOMMENDATION OF THE EXECUTIVE COMMITTEE - NOVEMBER 14, 2012

That the Office of the City Clerk, under the direction of the Deputy City Clerk, be directed to complete a Committee Structure Review in 2013.

EXECUTIVE COMMITTEE – NOVEMBER 14, 2012

The Committee adopted a resolution to concur in the recommendation contained in the report.

Councillors: Sharron Bryce, John Findura, Jerry Flegel, Shawn Fraser, Bob Hawkins, Terry Hincks, Wade Murray, Mike O'Donnell and Barbara Young were present during consideration of this report by the Executive Committee.

The Executive Committee, at its meeting held on November 14, 2012, considered the following report from the City Clerk:

RECOMMENDATION

That the Office of the City Clerk, under the direction of the Deputy City Clerk, be directed to complete a Committee Structure Review in 2013.

CONCLUSION

Subsection 35 of City Council's Procedure Bylaw 9004 and the Committee Bylaw 2009-40 provides for the Executive Committee to facilitate a review of Council's Committee Structure in the year following each General Election. Options are provided in the report for conducting the review.

BACKGROUND

The last substantive review of the Committee Structure for conducting city business was done in 2009. At that time, an external consultant was engaged to conduct a comprehensive review of Council's structure and significant changes were made based on this advice. In addition, evaluation techniques were developed that has led to further changes in the structure throughout the last three years.

The delegated authority for the main committees of Council were changed to allow them to make decisions on behalf of City Council related to their assigned mandates and to have advisory committees report to Council through the main committees. The objective of the changes was to delegate City Council authority for dealing with general matters to the Administration and main committees and to have the main committees consider public input on matters that were delegated to the committee or prior to making recommendations to City Council for the disposition of matters. Further, all advisory committees were required to develop a work plan that supports Council's direction in the area of strategy, policy and major projects.

Over the years additions, deletions and changes to the structure, terms of reference and delegated authorities of the committees have been made as required.

Each year in November, the City Clerk facilitates a process for making appointments to boards, commissions and committees for the following year. The reports provided to the Executive Committee on appointments often include recommendations from the Administration or the committees of Council on changes to the structure, terms of reference or delegated authority for committees.

The current City Council Committee Structure (as referenced in the Boards, Commissions and Committees Book published annually by the City Clerk's Office) includes the following committees for conducting city business:

Main Committees (6)

Emergency Measures Committee
Executive Committee
Community & Protective Services Committee
Finance and Administration Committee
Public Works Committee
Regina Planning Commission

Quasi-Judicial Committees (3)

Board of Revision
Development Appeals Board
Regina Appeals Board

Advisory Committees (9)

Accessibility Advisory Committee
Arts Advisory Committee
Community Leaders' Advisory Committee
Community Services Advisory Committee
Crime Prevention Advisory Committee
Environment Advisory Committee
Municipal Heritage Advisory Committee
School Boards/City Council Liaison Committee
Youth Advisory Committee

City Council annually appoints members of Council and/or the Administration to an additional 27 committees in the community. The review of the Council Committee Structure will focus on the above committees created by City Council for conducting City business along with the Regina Downtown and Regina's Warehouse Business Improvement Districts, Regina Regional Opportunities Commission and the Regina Exhibition Association Limited. Administrative support to these committees is provided for by a combination of staff from the City Clerk's office and relevant operating divisions. Arms length Boards are supported by their own administrative staff.

The purpose of this report is to provide options to the Executive Committee for reviewing the Council Committee Structure as provided in under Subsection 35 of City Council's Procedure Bylaw No. 9004 and the Committee Bylaw 2009-40.

DISCUSSION

The annual reports from advisory committees and the annual report from the City Clerk on appointments as well as any amendments that may be raised in reports from the main committees to Council provide for an ongoing fine tuning of the Committee Structure for doing city business. The intent of the Committee Structure review in the year following each general election is to provide an opportunity to review the Committee Structure from an overall perspective to assess its effectiveness in conducting city business.

As noted above, at the present time there are 18 Council committees for conducting city business. Management and support for this many committees becomes costly. From past surveys of other cities of a similar size it has been found that Regina has improved, however in general has more ongoing committees than other cities. It is beneficial to review the Committee Structure to assess its effectiveness and to identify whether or not there may be other more effective options for promoting public engagement in conducting city business.

The following options have been identified for the Executive Committee to consider related to conducting a Committee Structure Review.

Option 1 - Recommended

Direct the City Clerk's Office to undertake a review of the Committee Structure and to provide a report with recommendations to the Executive Committee for consideration. The review would include the following elements:

- Conduct a survey of other cities of similar size to determine the following:
 - the number and types of committees being used by other cities for public engagement
 - whether or not limited terms, sunset mandates for committees or other approaches are being used as a method for managing the Council Committee Structure
 - Other methods being used for public engagement
- Interview members of Council
- Interview/survey the Administration
- Interview/survey Committee members

This approach will assess and compare what is being done for public engagement by other cities, seek input from the members of Council, the Administration and the Committee members on opportunities for improving the Committee Structure and public engagement practices for the City of Regina.

This approach is similar to the way in which previous Committee Structure Reviews have been conducted in past years. The disadvantage of this approach is staff would need to be reassigned to the project potentially causing a resource shortage in other areas of Council support.

Option 2

Engage a consultant to work with the City Manager and City Clerk to conduct the review of the Regina Committee Structure and to prepare a report with recommendations on opportunities for improving the structure and how the City manages public engagement. The review would include the following elements:

- Conduct a survey of other cities of similar size to determine the following:
 - the number and types of committees being used by other cities for public engagement
 - whether or not limited terms, sunset mandates for committees or other approaches are being used as a method for managing the Council Committee Structure
 - Other approaches being used for public engagement
- Interview members of Council
- Interview/survey the Administration
- Interview/survey Committee members

The advantage of this approach is that the engagement of a consultant with experience in the area of municipal governance models would contribute to frank and objective advice for the City of Regina on opportunities for improving the effectiveness of the Committee Structure and public engagement.

As a substantive review was recently conducted in 2009, it is anticipated that any recommended changes will be relatively minimal. As such, incurring up to \$50,000 in consultant fees is not seen as a prudent use of resources.

Option 3

Recommend City Council that a Committee Structure Review not be done and that the Procedure and Committee Bylaw be amended to delete the requirement for periodic reviews of the Committee Structure.

This approach would result in the City of Regina relying on information provided in the annual advisory committee reports and other reports that may be brought forward from time to time to propose changes to the Council Committee Structure. This does not provide for a holistic review of the governance model for the City of Regina or whether it is effectively working in providing for public engagement.

RECOMMENDATION IMPLICATIONS

Financial Implications

- | | |
|-------------|--|
| Options 1 - | Would be conducted by city staff and would not have an impact on the budget, aside from lost opportunity costs associated with staff from the Clerk's office being re-assigned from regular duties or other projects. |
| Option 2 - | It is estimated that the engagement of a consultant to undertake the Committee Structure Review would cost between \$25,000 and \$50,000. If this option is selected a consultant will be engaged before the end of the year using 2012 funds. |
| Option 3 - | No cost. |

Environmental Implications

None with respect to this report.

Strategic Implications

We must operate effectively and efficiently, and adopt a culture of continuous improvement. Ensuring organizational capacity and effectiveness is a very clear priority of the City of Regina. Regular reviews of the committee structure supports good governance and potentially streamlines processes and create accountability in clear terms of reference, and offers measures to evaluate effectiveness annually.

Accessibility Implications

None with respect to this report.

Other Implications

None with respect to this report.

COMMUNICATION PLAN

None for this report.

DELEGATED AUTHORITY

The disposition of this report requires City Council approval.

Respectfully submitted,

EXECUTIVE COMMITTEE



Joni Swidnicki, Secretary

ACC13-9

February 13, 2013

To: Members,
Accessibility Advisory Committee

Re: 2012 Annual Report

Attached as “Appendix A” for discussion, is the Accessibility Advisory Committee’s draft Annual Report for 2012.

Respectfully submitted,

A handwritten signature in cursive script that reads "Linda Leeks".

Linda Leeks, Secretary
Accessibility Advisory Committee

February 13, 2013

To: Members,
Accessibility Advisory Committee

Re 2012 Accessibility Advisory Committee Annual Report:

BACKGROUND

On November 22, 2004, City Council resolved that:

3(b) Advisory Committees shall provide an annual report to their standing committee reviewing the activities of the advisory committee, over the past year, together with a recommendation on the need to continue the advisory committee.

The Accessibility Advisory Committee (ACC) is a dedicated group of volunteers who work to advise City Council and the Administration on the issues and solutions regarding the removal and elimination of barriers affecting persons with disabilities in Regina.

REPORT

This report is the annual report for the Accessibility Advisory Committee for the time period January 1, 2012 to December 31, 2012.

The ACC has twelve members. The Council Liaison is a member of the Community and Protective Services Committee and is a non-voting member. The eleven citizen members must be from representative organizations with at least five members being registered passengers of the service. The Chair for 2011-2012 was Bill Gray, the Vice-Chair was Don Trew.

Accessibility Advisory Committee meetings were held on the following dates:

January 4, February 1, March 7, April 4, May 2, September 5, October 3, November 7, and December 5th.

Quorum was reached for all meetings.

SUMMARY OF ACTIVITIES

The ACC addressed many service-related issues over the past year. The ACC received presentations from:

- Design Regina
- Guide Dog Users' Group re: Accessible Pedestrian Signals
- Paratransit Appeal
- Attended the Canadian Urban Transportation Association Fall conference

The ACC received correspondence for consideration from: IDEA Regina re: United Nations Convention on the Rights of Persons with Disabilities.

PARATRANSIT

Every month, the ACC reviews regular monthly statistics produced by the Administration regarding Paratransit. These statistics provide information about passengers utilizing the service, registrations, trip refusals, budget, customer complaints and compliments, and service hours. This allowed the Committee to monitor the service on a monthly basis and ask questions and or provide advice to the Administration regarding service changes and or statistical trends.

OUTSTANDING ACTIVITIES

The Accessibility Advisory Committee has outstanding items from 2012. The Accessibility Advisory Committee has yet to produce an Accessibility Forum for the community.

DISCUSSION

There is a general level of frustration experienced by the tenured committee members with the lack of engagement between Council, Committee and community. The ACC has heard feedback from Community stakeholders that the ACC Committee is not effectual. In fact just recently the Chair and Vice-Chair of the ACC were informed of a stakeholder letter of concern which

was addressed directly to the Mayor's office without the ACC Committee copied because "why bother?"

The ACC members are concerned about the community perception of the ACC. This concern was the underlying reason the committee was not able to produce the Accessibility Forum within the timeline of the approved work plan. The ACC requires much more work on the Communications Strategy prior to delivering a successful Accessibility Forum. In turn the ACC believes a revised Terms of Reference is needed in order to deliver effectively on the deliverable of the Work Plan.

ACC members are highly dedicated to their positions as reflected in their high attendance rate at meetings and willingness to volunteer to assist the Administration and Council.

More effective decision making regarding the issues pertaining to persons with disabilities among Regina citizens could take place because of the input from the ACC.

CONCLUSION

The Accessibility Advisory Committee is an essential link between City Council, the Administration and persons with disabilities. The ACC provides insightful advice regarding service needs and issues. The Committee may be able to deal with community concerns that have not been satisfactorily resolved at the administrative level.

The Accessibility Advisory Committee is a very active Committee. The Committee not only responds to requests for input from the Administration but also raises issues of importance regarding the issues pertaining to the removal and elimination of barriers for persons with disabilities through independently placing items on the agenda for discussion.

The Committee regularly volunteers to assist the Administration with additional activities such as participating in special events.

RECOMMENDATION

That this report be forwarded to the Community and Protective Services Committee for information.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Mike Richter', is positioned above the printed name.

Mike Richter, Chairperson
Accessibility Advisory
Committee

ACC13-10

February 13, 2013

To: Members,
Accessibility Advisory Committee

Re: Draft Option "A" 2013 Accessibility Forum

Attached as "Appendix A" for discussion, is the forum working group's progress report regarding the proposed 2013 Accessibility Forum.

Respectfully submitted,

A handwritten signature in cursive script that reads "Linda Leeks".

Linda Leeks, Secretary
Accessibility Advisory Committee

Appendix A

D R A F T -- For Discussion Only

Accessibility Advisory Committee: **2013 Accessibility Forum Option “A”**

Purpose:

According to the ACC Terms of Reference the purpose of the Accessibility Forum is *“to review policies, programs and services related to accessibility.”*

The 2012 theme for the annual United Nations International Day of Persons with Disabilities (IDPD) is: *Removing barriers to create an inclusive and accessible society for all.*

What is the primary purpose of this event?

Linking to the IDPD 2012 theme, key themes of the 2011 Accessibility Forum will be provided and participants will be engaged in activities to improve the current vision of participant activities of persons with disabilities. With a program of mixed audience and participating sport and a full representation of Disability Association helping to create an inclusive and accessible society for all..

Event Outcomes:

What are the outcomes we are hoping to get from this event?

- Community feedback and greater awareness of our disability community and an improved awareness of accessibility and the needs of improvements' required within Regina.
- additional input from Regina's disability community on what's available as additional activities of participation and supporting the present services available and supporting the ACC efforts to create in an accessibility direction within the City of Regina's Official Community Plan

Audience:

According to the ACC Terms of Reference, this event is a *“stakeholder forum.”*

Who should be invited to attend/participate in this event?

- members of City Council and City of Regina Administration
- representatives from key stakeholder groups for persons with disabilities
- Able bodied sport groups, all Regina Residents to gain a better understanding of the disability community within Regina.

Partner(s):

City of Regina – SaskTel - Saskatchewan Human Rights Commission
South Saskatchewan Independent Living Centre - Saskatchewan Sports Association
Saskatchewan Government Insurance - Sask. Abilities - Neil Squire Society
Sask. Deaf & Hard of Hearing Services - Canadian Paraplegic Association - Tetra Society
IDEA Regina - Bayshore Home Health – Paratransit - First Steps Wellness Centre
SSILC Entrepreneurs with Disabilities - Saskatchewan Deaf and Hard of Hearing Services
MediChair - Independent Living - Accessibility

Date/Time:

It is proposed that this event be held from 1:00 p.m. to 5:00 p.m. on Saturday, May 25, 2013.

Location:

Where will the Accessibility Forum be held? Is the preferred location accessible and available?

- An outline Floor plan shows a full floor space of the Lawson Fieldhouse and would include the following activities of the 4 Hour day of the Forum:



- A Game of Wheelchair Basketball challenging the Cougar Basketball Team or the Riders.
- A Game of Wheelchair Rugby as a demonstration of the capabilities of our Para-Olympic Athletes.
- The inclusion of disability organizations Exhibits demonstrating their member abilities and support provided to expand inclusion in the City of Regina.
- Mini-Wheelchair Relay and participation activity.
- A demonstration of the low floor Regina Transit units and offers to view the transit interiors and demonstration of the low floor and offer of boarding wheelchairs, walkers, etc. This display would be just outside of the Fieldhouse.
- A demonstration of Para-Transit unit servicing people with disabilities.



Event Format:

What will the agenda look like?

Using the services of a professional facilitator, the 2013 Accessibility Forum will be presented as a demonstration, participation and information afternoon where Associations can display their efforts for supporting and helping to removing barriers and to create an inclusive and accessible society for all.

Participants will be guided through a process to solicit dialogue, input and an opportunity to better understanding the efforts of the AAC efforts to create in an accessibility direction within the City of Regina's Official Community Plan

Association's printed materials and demonstrations would be available to assist in providing an improved understanding of the community of people with disabilities in Regina.

Communication:

This Forum will be promoted/advertised/communicated through all sources to encourage participation, demonstration and attendance by all in Regina so as to create a better understanding of people with disabilities and their abilities! Through this Forum and the meeting of people with disabilities, it is our hope a better understanding and opportunities of dialogue will be created and see that some of us do things differently and our needs may be different!

The Forum will be "open to the public" and no admission fee.

It will be important to work closely with the City of Regina's Communication Department, all media contacts to encourage sponsorship. Communication will require a multi-media approach including print media; advertisements; distribution of posters/promotional materials; City of Regina website; letters to stakeholder groups; etc.

Budget:

The Office of the City Clerk has identified a budget in the amount of \$5,000.00 for this event. Initiatives will be encouraged to seek out additional sponsorship through corporate and media contacts.

What are the possible costs that might be associated with this event?

- advertising
- printing
- facility rental
- refreshments
- facilitator fees
- transportation
- attendants
- sign language and computerized note-taking

Staffing:

Who will be required to assist with this event?

- ACC members
- Facilitator
- City of Regina Administration and other volunteers (to assist with registration, Activities, Regina Transit/Para-transit coordination, etc.)

February 13, 2013

To: Members,
Accessibility Advisory Committee

Re: Review of 2012 Work Plan and Review of item #3

The purpose of this communication is to facilitate the review of the progress report and provide an opportunity for further discussion, if required. Attached as Appendix A, for discussion, is the working groups draft progress report for the Terms of Reference. Also attached for reference is the current 2011/12 Work Plan including progress to date.

Respectfully submitted,

A handwritten signature in cursive script that reads "Linda Leeks".

Linda Leeks, Secretary
Accessibility Advisory Committee

APPENDIX A

DRAFT – for discussion only

ACCESSIBILITY ADVISORY COMMITTEE

Authority

- i. The Accessibility Advisory Committee is established pursuant to section 55 of *The Cities Act* and has all of the powers, duties and authority set out in this Bylaw and in any other Bylaw or provincial legislation that applies to this Committee.

Terms of Reference

- 2 The Accessibility Advisory Committee is authorized to do the following:

- a. PROMOTING THE CONSIDERATION OF THE HUMAN RIGHTS CONVENTION, advise COUNCIL AND ADMINISTRATION IN THEIR INITIAL STAGES of development, implementation and evaluation of guiding principles, policies, strategies, and programs to position Regina as a model community for the inclusion of all citizens, including persons with disabilities;

THE ARTICLES OF THE CONVENTION INCLUDE:

A. RESPECT FOR INHERENT DIGNITY, INDIVIDUAL AUTONOMY INCLUDING THE FREEDOM TO MAKE ONE'S OWN CHOICES, AND INDEPENDENCE OF PERSONS;

B. NON-DISCRIMINATION;

C. FULL AND EFFECTIVE PARTICIPATION AND INCLUSION IN SOCIETY

D. RESPECT FOR DIFFERENCE AND ACCEPTANCE OF PERSONS WITH DISABILITIES AS PART OF HUMAN DIVERSITY AND HUMANITY;

E. EQUALITY OF OPPORTUNITY;

F. ACCESSIBILITY;

G. EQUALITY BETWEEN MEN AND WOMEN; AND

H. RESPECT FOR THE EVOLVING CAPACITIES OF CHILDREN WITH DISABILITIES AND RESPECT FOR THE RIGHT OF CHILDREN WITH DISABILITIES TO PRESERVE THEIR IDENTITIES.

- b. identify stakeholders, including other levels of government, related to improving access and inclusion AND REFERENCE IT IN ALL POLICY AND ACTION;
- c. provide advice TO COUNCIL AND ADMINISTRATION regarding public awareness campaigns to promote the City's efforts to make its services, facilities, and infrastructure accessible and barrier-free;
- d. provide forums for persons with disabilities to raise issues and concerns;
FORUMS BE HELD AT THE CALL OF THE AAC
- e. SUPPORT CITY ADMINISTRATION BY PROVIDING ADVICE FOR "ACCESSIBILITY IMPLICATIONS" ON ALL INITIAL COMMITTEE REPORTS

Delegated Authority

- 3 Pursuant to section 100 of *The Cities Act*, the Accessibility Advisory Committee is delegated the authority from Council to do the following:
- (a) hear paratransit service appeals in accordance with the Paratransit Policy and Procedure Guide in relation to registration denials; the requirement to have an attendant or be met by an attendant; passenger suspensions over five days; denial of trips because of unacceptable behaviour; and no show trips;
 - (b) approve of citizen member travel allowances within the sum approved by Council.

Composition

- 4(1) The Accessibility Advisory Committee WILL HAVE AN OPEN INVITATION TO THE MAYOR, AND shall consist of 12 members appointed by resolution of Council as follows:
- (a) one member of Council (NON-VOTING);
 - (b) a minimum of six members from the general public:
 - (i) who are individuals with disabilities; or
 - (ii) who are fulfilling the role of primary caregiver to a person with a disability;
 - (c) if after appointing members based on the criteria outlined in clauses (a) and (b), there are still positions available, members from the general public who are:

- (i) family members of persons with disabilities; or
 - (ii) knowledgeable in the areas of access, inclusion, employment, transportation and strategic planning for persons with disabilities.
- (2) Two of the members appointed pursuant to clause 4(1)(b)(i) must be customers of the paratransit service.
- (3) When appointing members to the Accessibility Advisory Committee, Council shall try to ensure that the membership on the Committee represents the full range of different disabilities.

Term

- 5(1) Unless removed from office, the appointment of the members of the Accessibility Advisory Committee from the general public shall be for up to three year staggered terms as may be set by resolution of Council.
- (2) The appointment of the Council member to the Accessibility Advisory Committee shall be for a one year term.

Meetings

- 6 The Accessibility Advisory Committee shall meet once a month, EXCEPT IN JULY AND AUGUST OR AT THE CALL OF THE CHAIR.

Administrative Resource

- 7 The Director of Community Services or his or her designate may provide administrative support to the Accessibility Advisory Committee.

Secretary

- 8 The City Clerk shall act as secretary to the Accessibility Advisory Committee.

Reports To

- 9
 - a. The Accessibility Advisory Committee shall provide an annual report on its activities to the Community and Protective Services Committee.
 - b. The Accessibility Advisory Committee shall report to the appropriate administrative branch, dependant upon the nature of the action.

(#2010-6, s. 15, 2010)

Do you think that using the bold item below, we'd be able to eliminate points 2, 3, and 4?
The statement could address the second concern under "Things to Do"

1. **To implement the committee's input into the initial process of council's decisions (Terms of Reference, 2a), it's recommended that "accessibility implications/advice" be added to the council's checklist before signing off on reports**
2. Recommend Administration take initiative to seek advise from AAC as was expressed in the AAC Annual Report to City Council
3. Recommend Council and Administration adhere and promote sections of the Human Rights Commission that pertains to the AAC.
4. Recommend flexibility in reporting mechanism to go where the need is and make the best use of our resources.

Accessibility Advisory Committee 2012 Work Plan

<i>Deliverable (What)</i>	<i>Action(How)</i>	<i>Resources (Who)</i>	<i>Participate/Lead</i>	<i>Budget</i>	<i>Start/Complete Date (When)</i>
1. Accessibility Forum	Establish working group to decide on topics	All	Lead		Update by D. Shalley & working group Dec. 2012 Forum will be held spring of 2013. Draft on forum agenda will be provided at the Feb. meeting.
2. APS/Pedestrian Ramps	-Review City policies/bylaws -Research other cities including Saskatoon -Seek input from others stakeholders (ie: CNIB)	All	Lead		Oral report presentation by field staff October 2012 Curb-cuts concrete update report by J. Cohen – Dec. 2012
3. Terms of Reference	Establish a working group to review and provide recommendations to City Council	All	Lead		Draft of updates reviewed Dec. 2012 Further review in 2013
4. Communication Strategy	Establish a working group to implement a snow removal week similar to the accessible parking week (help your neighbour campaign)	All	Lead		Fall 2012 – Accessible Parking Awareness Week SnowFighters Program

Accessibility Advisory Committee 2012 Work Plan

Additional notes:

Community Involvement

- Parking
- Snow Angels/Fighters
- Awareness so the community can get involved
- Report illegal parking such as (RID)
- Parking enforcement on private property such as malls, parkades and office buildings
- Abuse of parking permits
- APS signals
- Paratransit and Transit
- Enforcement (Bigtime)
- Plaza and plaza traffic
- Infrastructure
- Accessibility and signage
- Snow Removal
- Curb cuts
- Define the accessibility implications definition in City - Reports (this should be the first title)
- Road demarking degradation
- Sidewalks
- Short term goals (frustrated) 5-10 year plans or larger
- *Want to be involved in 2013 committee structure review

- Transportation/paratransit develop a strategy to address the shortfall in the lack of capacity and options – (i.e.. 1. mobility devices-paratransit or nothing 2. Sunday bus service)
- Pedestrian Traffic
 - from the Accessibility forum – Pedestrian access ramps assistance from committee
 - curb cuts
- Audible light signals
- Communication Strategy
- i.e.. When departments prepare reports the Accessibility Implications section should be clarified to say something like Barriers to Access
- Enhance City Department and committee relationship vis-à-vis special attention to OCP. With a better success rate than Design Regina.
- Communicate more with a wide variety of people from all walks of life.
- Need a mechanism to have committee involved before phase 4 of the plan
- Need to change mindset when dealing with issues such as Paratransit and the 2500/month callers that are unable to secure a ride. Mindset currently is “that’s too bad” – mindset to use should be “let’s fix it”

ACC13-12

March 13, 2013

To: Members,
Accessibility Advisory Committee

Re: Draft Outline 2013 Accessibility Forum

Attached as “Appendix A” for discussion, is the forum working group’s draft outline regarding the proposed 2013 Accessibility Forum.

Respectfully submitted,

A handwritten signature in cursive script that reads "Linda Leeks".

Linda Leeks, Secretary
Accessibility Advisory Committee

City of Regina Accessibility Forum 2013 - Saturday May 25th, 2013 (Sample)

Regina Fieldhouse 1:00 pm – 5:00 pm

1:00 pm – Exhibits Open

1:30 pm – Transit Low Floor Passenger Transportation (Outside of Fieldhouse)

1:30 pm – Wheelchair Basketball Demonstration/Game (Court # 1)

1:30 pm – Walking on a Path with a Blindfold (Track Area - South)

1:30 pm - Wheelchair Skill Testing for Non-Users (Court # 3)

2:00 pm – Para-Transit Demo (Outside of Fieldhouse)

2:00 pm – Wheelchair Rugby Demonstration/Game (Court # 1)

2:00 pm – Wheelchair Relay (Track Area - South)

2:00 pm - Wheel Chair Tennis (Court # 3)

2:30 pm – Speaker and Welcome to 2013 Accessibility Forum

3:00 pm – Hand Cyclist Demonstration (South Track Area)

3:00 pm – Transit Low Floor Passenger Transportation (Outside Of Fieldhouse)

3:00 pm – Wheelchair Basketball Demonstration/Game (Court # 1)

3:00 pm – Wheelchair Skill Testing for Non-Users (Court # 3)

3:30 pm – Wheel Chair Tennis (Court # 3)

3:30 pm – Walking on a Path with a Blindfold (South Track Area)

3:30 pm – Para-Transit Demo (Outside of Fieldhouse)

3:30 pm - Wheelchair Rugby Demonstration/Game (Court # 1)

4:00 pm –Transit Low Floor Passenger Transportation (Outside Of Fieldhouse)

4:00 pm –Wheelchair Basketball Demonstration/Game (Court # 1)

4:00 pm –Wheelchair Skill Testing for Non-Users (Court # 3)

4:00 pm - Hand Cyclist Demonstration (South Track Area)

City Exhibits:

-Golf for People with Disabilities, Golf Cart and Workshops

-Snow Removal Plan for 2013/14

-Curb Review and Expansion

-How to set up your Cell with Bus Routes/Stops/Times(Exhibit activity)

Other Exhibitors: Bridging the Gap, Alpine Skiing, Track, Tennis, Sledge hockey - Neil Squire Society, – Saskatchewan Voice of People with Disabilities, -Tetra Society, - Saskatchewan Abilities Council, - Entrepreneurs with Disabilities, - Idea Regina, - Saskatchewan Deaf and Hard of Hearing Services, - First Steps Wellness Centre, - Canadian Paraplegic Association, - South Saskatchewan Independent Living Centre,

2013 Accessibility Forum
Action Registry

Action	Prime	Timeline	Status
Budget:			
Facility: <ul style="list-style-type: none"> - book meeting rooms - book staff (City of Regina) - contact Facilities re: room set-up 	Dave		City Spns
Registration: <ul style="list-style-type: none"> - develop registration form - develop data base - develop contact list 			Comm
Communications: <ul style="list-style-type: none"> - flyer/notice - mailing/email list - mail-out - website - develop info package - media (release & invite to event) - Paratransit newsletter - ads (L-Post; Prairie Dog) 	City Dept		
Presenters: <ul style="list-style-type: none"> - invite and confirm - invite to meeting (see below) - develop agenda 	Media or Celeb		Sample Start
Transportation: <ul style="list-style-type: none"> - Paratransit bookings 	Lynette		
Refreshments: <ul style="list-style-type: none"> - 'Tracks café' - order supper for presenters and volunteers 			Sponsor a Volunteer room
Volunteers: <ul style="list-style-type: none"> - facilitators - recruit: recorders, registration desk, assistants - develop and communicate "roles and responsibilities" 			Forum Comm.

Accessibility Requirements: <ul style="list-style-type: none"> - book interpreters and computer note-taking services - book attendants 			
Meeting with Presenters: <ul style="list-style-type: none"> - set meeting date - develop agenda - arrange and facilitate meeting 			
Equipment & Supplies: <ul style="list-style-type: none"> - arrange for laptops/projectors - flipcharts, markers, tape - name tags (for presenters and volunteers) - pens/paper 			
Contact & Confirm Participation: <ul style="list-style-type: none"> -Transit and Para Transit -In-Line Application & Demo -Wheelchair Basketball -Wheelchair Rugby -Wheelchairs for Participants -CNIB for Walking Trail Test -Others to Exhibit -City Exhibits: Golf, Snow Removal, Accessible Curb, Concrete adjustment, etc. 	Lynette Lynette Don S. Don S. Don S. Michael Dave S		
Additional Exhibitors <ul style="list-style-type: none"> -Sledge Hockey, Tennis, Hand Cycling, Alpine Skiing, Track, Bridging the Gap. Curling, Floor Hockey Winners at the Para Championship Report to AAC/Council 			