



MUNICIPAL HERITAGE ADVISORY COMMITTEE

**Monday, October 7, 2013
12:15 PM**

11th Fl. Learning Centre, City Hall



**Public Agenda
Municipal Heritage Advisory Committee
Monday, October 7, 2013**

Approval of Public Agenda

Minutes of the meeting held on August 26, 2013

Administration Reports

MHAC13-25 2014 Heritage Awards Working Group

Recommendation

That a working group, consisting of up to five members of the Municipal Heritage Advisory Committee, be established to evaluate the nominations received for the 2014 Municipal Heritage Awards.

Communications

MHAC13-26 Work Plan

Recommendation

That this item be received and filed.

Adjournment

AT REGINA, SASKATCHEWAN, MONDAY, AUGUST 26, 2013

AT A MEETING OF THE MUNICIPAL HERITAGE ADVISORY COMMITTEE
HELD IN PUBLIC SESSION

AT 12:15 PM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.

Present: Joseph Ralko, in the Chair
Donald Black
May P. Chan
Bianca McGregor
David McLennan
Ingrid Thiessen
Victor Thomas
Robert Truszkowski
Councillor John Findura

Regrets: Ken Lozinsky
Ray Plosker
Margot Mack

Also in Committee Assistant, Linda Leeks
Attendance: Policy Analyst, Liberty Brears

The meeting commenced in the absence of Bianca McGregor.

Approval of Public Agenda

Victor Thomas moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted, after the addition of communication MHAC13-24 from the Administration regarding 1820 Cornwall Street (Royal Canadian Legion Memorial Hall - Branch No. 1) Review of parking facility/cladding material as URGENT BUSINESS to be considered as the first item of business under Communications and that the delegations appear in the order they are called by the Chair.

Minutes of the meeting held on April 15, 2013

David McLennan moved, AND IT WAS RESOLVED, that the minutes for the meeting held on April 15, 2013 be adopted.

Communications

MHAC13-24 1820 Cornwall Street, Royal Canadian Legion Memorial Hall, Branch No. 1, Review of project report - cladding materials and parking facility detail as per report CR12-157.

Recommendation

That this communication be received and filed.

Mr. Kurt Dietrich and Ms. Meagan Gauthier of Kreate Architecture and Design addressed and answered questions of the committee.

Bianca McGregor arrived at the meeting.

Ingrid Thiessen moved, AND IT WAS RESOLVED, that the project report by Kreate Architecture and Design be forwarded to the administration for submission to the Development Officer for approval with no changes indicated by the Municipal Heritage Advisory Committee.

Tabled Communications

MHAC13-20 Heritage Canada Foundation - National Heritage Conference 2013

Recommendation

That the Municipal Heritage Advisory Committee determine which members will be approved to attend the National Heritage Conference 2013 and the budget amount to be allocated.

Bianca McGregor moved, AND IT WAS RESOLVED, that the \$2,990.00 remaining in the 2013 MHAC travel budget be allocated to conference expenses for two members to attend the National Heritage Conference 2013 and that Don Black and David McLennan be approved to attend the Conference and that each member be allocated \$1,495.00, subject to the provisions of the City's Employee Travel Policy.

MHAC13-21 Working Group OCP Update

Recommendation

That this communication be received and filed.

May Chan moved, AND IT WAS RESOLVED, that this item be received and filed.

MHAC13-22 Work Plan Review

Recommendation

That this communication be received and filed.

Robert Truszkowski moved, AND IT WAS RESOLVED, that this item be received and filed.

May Chan left the meeting.

Communications

MHAC13-23 Cultural Plan Update

Recommendation

That this communication be received and filed.

Ingrid Thiessen moved, AND IT WAS RESOLVED, that this item be received and filed.

Adjournment

Don Black moved, AND IT WAS RESOLVED, that the meeting adjourn.

The meeting adjourned at 1:17 p.m.

Chairperson

Secretary

October 7, 2013

To: Members,
Municipal Heritage Advisory Committee

Re: 2014 Heritage Awards Working Group

RECOMMENDATION

That a working group, consisting of up to five members of the Municipal Heritage Advisory Committee, be established to evaluate the nominations received for the 2014 Municipal Heritage Awards.

CONCLUSION

Nominations are expected to be received for consideration under the City's Municipal Heritage Awards program. In accordance with the current protocol for citizen advisory committees, the Municipal Heritage Advisory Committee (MHAC) may wish to establish a working group to review the nominations and to recommend which, if any of the nominations be selected as award recipients.

BACKGROUND

The duties of the MHAC were originally established under City of Regina *Bylaw No. 7018, A Bylaw to Establish a Municipal Heritage Advisory Committee*. In December 1983, City Council adopted a policy to offer public recognition of individuals and organizations in the community whose efforts and initiatives have made significant contributions to heritage conservation. The Municipal Heritage Awards program was initiated in 1984, to be held on an annual basis in conjunction with the celebration of Canada's Heritage Day on the third Monday of February. It is noted that Heritage Day now coincides with Saskatchewan's Family Day, the provincial statutory holiday that has been observed since 2007. Both days will be observed next on February 17, 2014.

The purpose of this report is to advise that the Administration expects to receive nominations for Municipal Heritage Awards. Consistent with past practice and pursuant to the current protocol for citizen advisory committees, the MHAC may wish to establish a working group to review the nominations and to recommend the selection of award recipients.

DISCUSSION

Awards may be presented in any or all of the following categories:

1. Restoration: Revealing, recovering or representing the state of a historic place or of an individual component, as it appeared at a particular period in its history, as accurately as possible, while protecting its heritage value.
2. Preservation: Protecting, maintaining, or stabilizing the existing form, material and integrity of a historic place, or of an individual component, while protecting its heritage value.

3. Rehabilitation: The sensitive adaptation of a historic place or of an individual component for a continuing or compatible contemporary use, while protecting its heritage value. This is achieved through repairs, alterations and/or additions.
4. New Design - Infill: New design which is sympathetic to heritage properties and streetscapes with respect to building scale, height, massing, roofline and finishing materials in existing developed areas or neighbourhoods.
5. New Design - Addition: New design involving a structural addition to an existing heritage building that is sympathetic to or compatible with the original or established building design with respect to scale, height, massing, fenestration, roofline and/or finishing materials.
6. Heritage Open Space: The promotion, restoration and new design of heritage open spaces, sites, monuments and trails.
7. Education: Endeavours which enhance public understanding and appreciation of Regina's heritage. For example: publications, exhibitions, lecture series, tours and plays.
8. George Bothwell Heritage Award for Public Service: Exceptional volunteer involvement and outstanding commitment to heritage activities that enrich community life in Regina.
9. Keith Knox Heritage Award for Youth: This award recognizes the special contribution of non-professionals under the age of 25.

The MHAC has been authorized by City Council to select heritage award recipients. The committee may decide against presenting an award in any given category.

Since 1993, it has been the practice of the MHAC to appoint a subcommittee, normally consisting of three or four members, to evaluate the nominations submitted for Municipal Heritage Awards and to recommend the award recipients. Under the current committee structure, adopted by City Council in 2009, citizen advisory committees such as the MHAC may establish working groups to undertake tasks or responsibilities that were formerly assigned to subcommittees. The recommendations of the working group will be presented in a follow-up report to the MHAC.

For the 2014 awards, nominations have been solicited from local heritage and cultural organizations, architects, provincial associations of design professionals and other organizations and individuals with a general interest in heritage. A nomination form and promotional brochure were mailed to these parties. As well, a general call for nominations was advertised in the *Leader-Post* on September 28 & October 5, the *Sunday Sun* on September 29 & October 6 as part of City Page and the October 3 edition of the *Prairie Dog*. The deadline set for nominations is October 15, 2013.

RECOMMENDATION IMPLICATIONS

Financial Implications

Each award consists of a framed certificate. The costs associated with the awards ceremony are allocated in the proposed 2014 operating budget of the Planning Department.

Environmental Implications

Recognition of significant heritage-related projects and personal contributions provides encouragement for future initiatives to restore, preserve and utilize Regina's cultural heritage, which in turn supports broader principles to adapt, re-use and conserve the existing built environment.

Strategic Implications

The Municipal Heritage Awards program responds to the City's Vision and its priority of managing growth and community development, by contributing to the recognition and promotion of initiatives that conserve, utilize, enhance or commemorate Regina's historic built and cultural environment.

Other Implications

None with respect to this report.

Accessibility Implications

None with respect to this report.

COMMUNICATIONS

If selected, award recipients will be notified and invited to attend an awards presentation ceremony/reception to be held around the third week of February 2014. Also, an announcement of award recipients will be published in the *Leader-Post*.

DELEGATED AUTHORITY

City Council has authorized the MHAC to select Municipal Heritage Award recipients.

Respectfully submitted,



Fred Searle, Manager
Current Planning

Respectfully submitted,



Jason Carlston, Deputy City Manager
Community Planning and Development

October 7, 2013

To: Members,
Municipal Heritage Advisory Committee

Re: Review of 2012 Work Plan

The purpose of this communication is to facilitate the review of the progress report and provide an opportunity for further discussion, if required. Attached for reference is the current 2011/12 Work Plan.

Respectfully submitted,

A handwritten signature in cursive script that reads "Linda Leeks".

Linda Leeks, Secretary
Municipal Heritage Advisory Committee

Municipal Heritage Advisory Committee 2011/12 Work Plan

<i>Deliverable (What)</i>	<i>Action(How)</i>	<i>Resources (Who)</i>	<i>Participate/Lead</i>	<i>Budget</i>	<i>Start/Complete Date (When)</i>	<i>Progress to March 2013</i>
<p>1. a) Improved Heritage Awards Program</p> <p>b) Ceremony</p>	<p>Identify opportunities to raise the profile of the awards for Council;</p> <p>Identify opportunities for Council to promote the award-winning projects.</p> <p>Provide options through research of existing Heritage Awards Ceremonies across Canada for raising the profile of the awards (e.g. exploring alternate venues for hosting the Heritage Awards ceremony).</p>	<p>All Committee Members (or New working group to be established)</p> <p>All Committee Members (or New working group to be established)</p>	<p>Lead</p>	<p>N/A</p>	<p>Immediately to end of 2011</p> <p>End of May 2011</p>	<p>2012 Working group met early in Dec. to discuss awards and reception</p> <p>Report – to City Council information – Awards presentation Feb. 25/13.</p> <p>Keith Knox Award report to Community & Protective Services – December 2012 - to City Council Dec./12.</p>
<p>2. Provide recommendations to Council and the Administration on further development of award categories and criteria.</p>	<p>Review Open Space Category and participate in updating the brochure.</p>	<p>MHAC working group (existing)</p>	<p>Participate</p>		<p>End of June 2011</p> <ul style="list-style-type: none"> - Administration to report at Sept. meeting regarding status of criteria provided to Council for awards program. - Criteria provided and approved by Council – pamphlet has been updated. 	<p>Standards and guidelines are now on the web site.</p>

Municipal Heritage Advisory Committee 2011/12 Work Plan

<i>Deliverable (What)</i>	<i>Action(How)</i>	<i>Resources (Who)</i>	<i>Participate/Lead</i>	<i>Budget</i>	<i>Start/Complete Date (When)</i>	<i>Progress to March 2013</i>
3. Provide recommendations to the Administration regarding development of new OCP.	Discuss with City Staff; Give input on OCP and Cultural Plan; **Review definition of heritage	All Committee Members (or new working group to be established)	Participate		Immediately to end of 2012 <ul style="list-style-type: none"> - Hosted Citizen Circle on Aug. 8 - Administration to follow up to ensure heritage definition was forwarded for the Cultural Plan. - Admin reported that the definition will be seen next year (2012) during the policy direction phase. - Admin will ensure that the process to develop the Cultural Plan definition of Heritage is reviewed and that MHAC is informed. 	See updates under deliverable. Working group to be formed April 2013.
4. Promotion and awareness of events	Review City website, Facebook and Twitter; Promote events such as Jane's Walk, International Museum Day (through their organizations); also the anniversary of the tornado in 2012.	All Committee Members (or new working group to be established)	Lead		Immediately to end of 2012 <ul style="list-style-type: none"> - Administration to provide report regarding City website and what changes can and cannot be accommodated presently. 	Committee has discussed and Administration has made suggestions to Communications area. Ingrid Cazakoff from Heritage Sask spoke to committee Dec. 2011. D. McLennan & K. Lozinsky attended Heritage Saskatchewan Conference 2012.

Municipal Heritage Advisory Committee 2011/12 Work Plan

<i>Deliverable (What)</i>	<i>Action(How)</i>	<i>Resources (Who)</i>	<i>Participate/Lead</i>	<i>Budget</i>	<i>Start/Complete Date (When)</i>	<i>Progress to March 2013</i>
5. Provide recommendations to the Regina Planning Commission, City Council and Administration regarding the conservation of neighbourhood integrity (i.e. character) through neighbourhood planning. <i>Input/terminology re: Neighbourhood – in OCP</i>	Provide input into the neighbourhood planning process (i.e. Heritage (formerly Core) Neighbourhood planning process); Provide input into the implementation of the Regina Downtown Neighbourhood Plan.	All Committee Members (or new working group to be established).	Participate		Immediately to end of 2012 - Underway - Some committee members attending ideas forum for Design Regina.	- Review policy for 5 inner City neighbourhoods to inform OCP Examples: Definition of neighbourhoods Architectural controls district Typology – vernacular Conservation of trees Scale of developments Garages facing streets or lanes Community Association meetings etc. - Item is on-going
6. Provide input on the heritage designation form	Review evaluation criteria used when developing the statement of significance on applications for designated heritage properties.	All Committee members (or new working group to be established).	Participate		Second quarter to end of 2012.	Working group formed Feb. 11/13 to look at the evaluation criteria. Presentation to Committee by Heritage Conservation Branch on evaluation system heritage property designation – Feb. 11/13

Municipal Heritage Advisory Committee 2011/12 Work Plan

<i>Deliverable (What)</i>	<i>Action(How)</i>	<i>Resources (Who)</i>	<i>Participate/Lead</i>	<i>Budget</i>	<i>Start/Complete Date (When)</i>	<i>Progress to March 2013</i>
7. Provide advice on and an understanding of the history of Aboriginal people in Regina and the surrounding district.	<p>Awareness building for members of MHAC regarding Regina's Aboriginal heritage.</p> <p>Recommendations developed for suitable and appropriate recognition for the site of the Regina Indian Industrial School Cemetery.</p> <p>Discuss ways to build bridges with Aboriginal community so as to interest and attract an Aboriginal member to participate in this committee.</p>		Participate & Lead		<p>Invite resources from the Heritage Branch to speak to the committee and share their expertise on options for recognizing and protecting historic places (e.g. cemeteries) within city limits as well as exploring ways to integrate and celebrate Aboriginal Heritage in this city.</p>	<p>Presentation – by Stantec December 3/12</p> <p>Working group will complete a report on recommendations for next steps.</p> <p>Working Group Report went forward to CPS Feb. 2013 on Cemetery.</p>
<u>Items for 2013 to be added to workplan.</u>						<p>Davin Fountain working group report to MHAC January 2013 and CPS January 2013.</p> <p>Working group to be formed 2013 to look at a Heritage Display at City Hall</p>

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