



ACCESSIBILITY ADVISORY COMMITTEE

**Wednesday, June 12, 2013
5:30 PM**

Larry Schneider Board Room, Main Floor, City Hall



**Public Agenda
Accessibility Advisory Committee
Wednesday, June 12, 2013**

Approval of Public Agenda

Minutes of the meeting held on May 1, 2013

Communications

ACC13-22 Work Plan - item #3 working group update - Terms of Reference

Recommendation

That this item be received and filed.

ACC13-23 "Leisure Without Limits" Forum Event update

Recommendation

That this report be received and filed.

ACC13-24 Discussion - joint Learning Tour ACC & VIRN

Recommendation

That arrangements be made for a Learning Tour to a designated community which demonstrates use of Audible Pedestrian Signals, Tactile Markers, a transit announcement system and other mobility modifications to increase access opportunities for persons with disabilities and that any expenses for the tour be paid by Community Development, Recreation and Parks in the following manner: One delegate from the Accessibility Advisory Committee (ACC), one delegate from the Vision Impaired Resource Network (VIRN) and the Coordinator, Community Capacity Building.

ACC13-25 Update CUTA Conference

Recommendation

That this report be received and filed.

ACC13-26 Work Plan

Recommendation

That this item be received and filed.

Adjournment

AT REGINA, SASKATCHEWAN, WEDNESDAY, MAY 1, 2013

AT A MEETING OF THE ACCESSIBILITY ADVISORY COMMITTEE
HELD IN PUBLIC SESSION

AT 5:30 PM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.

Present: Michael Richter, in the Chair
Michelle Busch
Jennifer Cohen
Richard Harmon
Don Shalley
Sandra Palandri
Councillor John Findura

Regrets: Heather Petrychyn
Barbara Schmuland
Pamela Snider
Don Trew
Jacqueline Tisher

Also in Attendance: Committee Assistant, Linda Leeks
Community Consultant, Dave Slater
Manager, Paratransit & Accessibility, Lynette Griffin
Coordinator Community Capacity Building, Bill Ursel

Approval of Public Agenda

Richard Harmon moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted, after the addition of item ACC13-21 regarding report CR13-61 as URGENT BUSINESS to be considered as the first item of business under Communications.

The motion was put and declared CARRIED UNANIMOUSLY.

Minutes of the meeting held on April 3, 2013

Sandra Palandri moved, AND IT WAS RESOLVED, that the minutes for the meeting held on April 3, 2013 be adopted, as circulated.

Tabled Reports

ACC13-6 Official Community Plan (OCP) Update

Recommendation

That this report be received and filed.

Richard Harmon moved, AND IT WAS RESOLVED, that this report be received and filed.

Communications

ACC13-21 Amendment of The Clean Property Bylaw No. 9881 – Outdoor Restaurant Regulations

Recommendation

That a copy of report CR13-61 approved by City Council on April 29, 2013 be forwarded to the Accessibility Advisory Committee for information.

Don Shalley moved, AND IT WAS RESOLVED, that a copy of report CR13-61 approved by City Council on April 29, 2013 be forwarded to the Accessibility Advisory Committee for information.

ACC13-19 2013 Forum planning update

Recommendation

That this report be received and filed.

Don Shalley moved, AND IT WAS RESOLVED, that this report be received and filed.

ACC13-20 2011/2012 Work Plan

Recommendation

That this item be received and filed.

Richard Harmon moved, AND IT WAS RESOLVED, that this item be received and filed.

Adjournment

Jennifer Cohen moved, AND IT WAS RESOLVED, that the meeting adjourn.

The meeting adjourned at 7:22 p.m.

Chairperson

Secretary

June 12, 2013

To: Members,
Accessibility Advisory Committee

Re: Working Group update Terms of Reference – Review

The purpose of this communication is to facilitate an update and discussion on the working group report on the review of the Terms of Reference based on work plan item #3.

Respectfully submitted,

A handwritten signature in cursive script that reads "Linda Leeks".

Linda Leeks, Secretary
Accessibility Advisory Committee

ACCESSIBILITY ADVISORY COMMITTEE

Authority

- i. The Accessibility Advisory Committee is established pursuant to section 55 of *The Cities Act* and has all of the powers, duties and authority set out in this Bylaw and in any other Bylaw or provincial legislation that applies to this Committee.

Terms of Reference

- 2 The Accessibility Advisory Committee is authorized to do the following:
 - a. PROMOTING THE CONSIDERATION OF THE HUMAN RIGHTS CONVENTION, advise COUNCIL AND ADMINISTRATION IN THEIR INITIAL STAGES of development, implementation and evaluation of guiding principles, policies, strategies, and programs to position Regina as a model community for the inclusion of all citizens, including persons with disabilities;

THE ARTICLES OF THE CONVENTION INCLUDE:

A. RESPECT FOR INHERENT DIGNITY, INDIVIDUAL AUTONOMY INCLUDING THE FREEDOM TO MAKE ONE'S OWN CHOICES, AND INDEPENDENCE OF PERSONS;

B. NON-DISCRIMINATION;

C. FULL AND EFFECTIVE PARTICIPATION AND INCLUSION IN SOCIETY

D. RESPECT FOR DIFFERENCE AND ACCEPTANCE OF PERSONS WITH DISABILITIES AS PART OF HUMAN DIVERSITY AND HUMANITY;

E. EQUALITY OF OPPORTUNITY;

F. ACCESSIBILITY;

G. EQUALITY BETWEEN MEN AND WOMEN; AND

H. RESPECT FOR THE EVOLVING CAPACITIES OF CHILDREN WITH DISABILITIES AND RESPECT FOR THE RIGHT OF CHILDREN WITH DISABILITIES TO PRESERVE THEIR IDENTITIES.
 - b. identify stakeholders, including other levels of government, related to improving access and inclusion AND REFERENCE IT IN ALL POLICY AND ACTION;

- c. provide advice TO COUNCIL AND ADMINSTATION regarding public awareness campaigns to promote the City’s efforts to make its services, facilities, and infrastructure accessible and barrier-free;
- d. provide forums for persons with disabilities to raise issues and concerns;
FORUMS BE HELD AT THE CALL OF THE AAC
- e. SUPPORT CITY ADMINISTRATION BY PROVIDING ADVICE FOR “ACCESSIBILITY IMPLICATIONS” ON ALL INITIAL COMMITTEE REPORTS

Delegated Authority

3 Pursuant to section 100 of *The Cities Act*, the Accessibility Advisory Committee is delegated the authority from Council to do the following:

- (a) hear paratransit service appeals in accordance with the Paratransit Policy and Procedure Guide in relation to registration denials; the requirement to have an attendant or be met by an attendant; passenger suspensions over five days; denial of trips because of unacceptable behaviour; and no show trips;
- (b) approve of citizen member travel allowances within the sum approved by Council.

Composition

4(1) The Accessibility Advisory Committee WILL HAVE AN OPEN INVITATION TO THE MAYOR, AND shall consist of 12 members appointed by resolution of Council as follows:

- (a) one member of Council (NON-VOTING);
- (b) a minimum of six members from the general public:
 - (i) who are individuals with disabilities; or
 - (ii) who are fulfilling the role of primary caregiver to a person with a disability;
- (c) if after appointing members based on the criteria outlined in clauses (a) and (b), there are still positions available, members from the general public who are:
 - (i) family members of persons with disabilities; or
 - (ii) knowledgeable in the areas of access, inclusion, employment, transportation and strategic planning for persons with disabilities.

(2) Two of the members appointed pursuant to clause 4(1)(b)(i) must be customers of the paratransit service.

- (3) When appointing members to the Accessibility Advisory Committee, Council shall try to ensure that the membership on the Committee represents the full range of different disabilities.

Term

- 5(1) Unless removed from office, the appointment of the members of the Accessibility Advisory Committee from the general public shall be for up to three year staggered terms as may be set by resolution of Council.
- (2) The appointment of the Council member to the Accessibility Advisory Committee shall be for a one year term.

Meetings

- 6 The Accessibility Advisory Committee shall meet once a month, EXCEPT IN JULY AND AUGUST OR AT THE CALL OF THE CHAIR.

Administrative Resource

- 7 The Director of Community Services or his or her designate may provide administrative support to the Accessibility Advisory Committee.

Secretary

- 8 The City Clerk shall act as secretary to the Accessibility Advisory Committee.

Reports To

- 9 a. The Accessibility Advisory Committee shall provide an annual report on its activities to the Community and Protective Services Committee.
b. The Accessibility Advisory Committee shall report to the appropriate administrative branch, dependant upon the nature of the action.

(#2010-6, s. 15, 2010)

Do you think that using the bold item below, we'd be able to eliminate points 2, 3, and 4? The statement could address the second concern under "Things to Do"

1. **To implement the committee's input into the initial process of council's decisions (Terms of Reference, 2a), it's recommended that "accessibility implications/advice" be added to the council's checklist before signing off on reports**
2. Recommend Administration take initiative to seek advise from AAC as was expressed in the AAC Annual Report to City Council
3. Recommend Council and Administration adhere and promote sections of the Human Rights Commission that pertains to the AAC.
4. Recommend flexibility in reporting mechanism to go where the need is and make the best use of our resources.

ACCESSIBILITY ADVISORY COMMITTEE

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Terms of Reference

- 2 The Accessibility Advisory Committee is authorized to do the following:
- (a) advise on the development, implementation and evaluation of guiding principles, policies, strategies, and programs to position Regina as a model community for the inclusion of all citizens, including persons with disabilities;
 - (b) identify stakeholders, including other levels of government, related to improving access and inclusion;
 - (c) provide advice regarding public awareness campaigns to promote the City's efforts to make its services, facilities, and infrastructure accessible and barrier-free;
 - (d) provide a forum for persons with disabilities to raise issues and concerns;
 - (e) in conjunction with the Administration, hold a minimum of one stakeholder forum per year to review policies, programs and services related to accessibility.

Delegated Authority

- 3 Pursuant to section 100 of *The Cities Act*, the Accessibility Advisory Committee is delegated the authority from Council to do the following:
- (a) hear paratransit service appeals in accordance with the Paratransit Policy and Procedure Guide in relation to registration denials; the requirement to have an attendant or be met by an attendant; passenger suspensions over five days; denial of trips because of unacceptable behaviour; and no show trips;
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Composition

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- (a) one member of Council;
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- (i) who are individuals with disabilities; or
 - (ii) who are fulfilling the role of primary caregiver to a person with a disability;
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 - (i) family members of persons with disabilities; or
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Reports To

- 9 The Accessibility Advisory Committee shall provide an annual report on its activities to the Community and Protective Services Committee.

ACC13-23

June 12, 2013

To: Members,
Accessibility Advisory Committee

Re: 2013 Accessibility “Leisure Without Limits” Forum update post-event

The purpose of this communication is to allow for an oral update regarding the May 25, 2013 “Leisure Without Limits” forum event.

Respectfully submitted,



Linda Leeks, Secretary
Accessibility Advisory Committee

ACC13-24

Memo

June 12, 2013

To: Members, Accessibility Advisory Committee

Re: Discussion for joint Learning Tour --- ACC and Vision Impaired Resource Network (VIRN)

The purpose of this communication is to facilitate the discussion on the arrangements for a Learning Tour to a designated community which demonstrates use of Audible Pedestrian Signals, Tactile Markers, a transit announcement system and other mobility modifications to increase access opportunities for persons with disabilities. Any expenses for the tour will be paid by Community Development, Recreation and Parks in the following manner:

- One delegate from the Accessibility Advisory Committee (ACC), one delegate from the Vision Impaired Resource Network (VIRN) and the Coordinator, Community Capacity Building.

A delegation from VIRN will be in attendance to participate in the discussion, in order that the location, date and participants can be determined for the tour.

Bill Ursel
Coordinator, Community Capacity Building

ACC13-25

June 12, 2013

To: Members,
Accessibility Advisory Committee

Re: Update Report – 2013 CUTA Conference

This communication is to allow Jennifer Cohen the opportunity to provide an update to the committee on the 2013 CUTA Conference attended on June 1 – 5, 2013.

Respectfully submitted,



Linda Leeks, Secretary
Accessibility Advisory Committee

June 12, 2013

To: Members,
Accessibility Advisory Committee

Re: Review of 2012 Work Plan

The purpose of this communication is to facilitate the review of the progress report and provide an opportunity for further discussion, if required. Attached for reference is the current 2011/12 Work Plan including progress to date.

Respectfully submitted,

A handwritten signature in cursive script that reads "Linda Leeks".

Linda Leeks, Secretary
Accessibility Advisory Committee

Accessibility Advisory Committee 2012 Work Plan

<i>Deliverable (What)</i>	<i>Action(How)</i>	<i>Resources (Who)</i>	<i>Participate/Lead</i>	<i>Budget</i>	<i>Start/Complete Date (When)</i>
1. Accessibility Forum	Establish working group to decide on topics	All	Lead		Update by D. Shalley & working group Dec. 2012 Forum will be held spring of 2013. Draft on forum agenda will be provided at the Feb. meeting.
2. APS/Pedestrian Ramps - Sidewalk repair	-Review City policies/bylaws -Research other cities including Saskatoon -Seek input from others stakeholders (ie: CNIB) Listing of areas for repair	All	Lead		Oral report presentation by field staff October 2012 Curb-cuts concrete update report by J. Cohen – Dec. 2012 Sidewalk repair presentation/listing Feb. – May 2013
3. Terms of Reference	Establish a working group to review and provide recommendations to City Council	All	Lead		Draft of updates reviewed Dec. 2012 Further review in 2013
4. Communication Strategy	Establish a working group to implement a snow removal week similar to the accessible parking week (help your neighbour campaign)	All	Lead		Fall 2012 – Accessible Parking Awareness Week SnowFighters Program

Accessibility Advisory Committee 2012 Work Plan

- Transportation/paratransit develop a strategy to address the shortfall in the lack of capacity and options – (i.e.. 1. mobility devices-paratransit or nothing 2. Sunday bus service)
 - Pedestrian Traffic
 - from the Accessibility forum – Pedestrian access ramps assistance from committee
 - curb cuts
 - Audible light signals
 - Communication Strategy
 - i.e.. When departments prepare reports the Accessibility Implications section should be clarified to say something like Barriers to Access
 - Enhance City Department and committee relationship vis-à-vis special attention to OCP. With a better success rate than Design Regina.
 - Communicate more with a wide variety of people from all walks of life.
 - Need a mechanism to have committee involved before phase 4 of the plan
 - Need to change mindset when dealing with issues such as Paratransit and the 2500/month callers that are unable to secure a ride. Mindset currently is “that’s too bad” – mindset to use should be “let’s fix it”
- Additional notes:
- Community Involvement
 - Parking
 - Snow Angels/Fighters
 - Awareness so the community can get involved
 - Report illegal parking such as (RID)
 - Parking enforcement on private property such as malls, parkades and office buildings
 - Abuse of parking permits
 - APS signals
 - Paratransit and Transit
 - Enforcement (Bigtime)
 - Plaza and plaza traffic
 - Infrastructure
 - Accessibility and signage
 - Snow Removal
 - Curb cuts
 - Define the accessibility implications definition in City - Reports (this should be the first title)
 - Road demarking degradation
 - Sidewalks
 - Short term goals (frustrated) 5-10 year plans or larger
 - *Want to be involved in 2013 committee structure review