



# **MUNICIPAL HERITAGE ADVISORY COMMITTEE**

**Monday, August 26, 2013  
12:15 PM**

**Larry Schneider Board Room, Main Floor, City Hall**



**Public Agenda  
Municipal Heritage Advisory Committee  
Monday, August 26, 2013**

**Approval of Public Agenda**

**Minutes of the meeting held on April 15, 2013**

**Tabled Communications**

MHAC13-20 Heritage Canada Foundation - 2013 National Heritage Conference

**Recommendation**

That the Municipal Heritage Advisory Committee determine which members will be approved to attend the 2013 National Heritage Conference and the budget amount to be allocated.

MHAC13-21 Working Group OCP Update

**Recommendation**

That this communication be received and filed.

MHAC13-22 Work Plan Review

**Recommendation**

That this communication be received and filed.

**Communications**

MHAC13-23 Cultural Plan Update

**Recommendation**

That this communication be received and filed.

**Adjournment**

AT REGINA, SASKATCHEWAN, MONDAY, APRIL 15, 2013

AT A MEETING OF THE MUNICIPAL HERITAGE ADVISORY  
COMMITTEE  
HELD IN PUBLIC SESSION

AT 12:15 PM

Present: Joseph Ralko, in the Chair  
Donald Black  
May P Chan  
Bianca Currie Poirer  
Ken Lozinsky  
Ray Plosker  
David McLennan  
Ingrid Thiessen  
Victor Thomas  
Councillor Findura

Regrets: Margot Mack  
Robert Truszkowski

Also in Attendance: Committee Assistant, Linda Leeks  
Policy Analyst, Liberty Brears  
Sustainability Outreach Coordinator, Sheri Birkeland

The meeting commenced in the absence of Victor Thomas.

Approval of Public Agenda

**David McLennan moved, that the public agenda be approved, as submitted, after the addition of communication MHAC13-19 from Margot Mack regarding committee membership as URGENT BUSINESS to be considered as the first item of business under Communications.**

**The motion was put and declared CARRIED UNANIMOUSLY.**

Minutes of the meeting held on February 11, 2013

**Ken Lozinsky moved, AND IT WAS RESOLVED, that the minutes of the February 11, 2013 meeting be adopted as circulated.**

Communications

MHAC13-19 M. Mack Update - Committee Membership

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**Recommendation**

That this item be received and filed.

**David McLennan moved, AND IT WAS RESOLVED, that this item be received and filed.**

Victor Thomas arrived at the meeting.

MHAC13-14 OCP Update – Sheri Birkeland

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**Recommendation**

That this item be received and filed.

**Victor Thomas moved, AND IT WAS RESOLVED, that this item be received and filed.**

MHAC13-15 Work Plan item 3 - Official Community Plan participation

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**Recommendation**

That the committee select up to four members to participate in a Stakeholder Session related to the development of the Cultural Plan and the OCP.

**Bianca Currie Poirer moved, AND IT WAS RESOLVED, that Joseph Ralko, Don Black, David McLennan, Ingrid Thiessen, Ray Plosker and Bianca Currie Poirer form a working group to participate in a Stakeholder Session related to the development of the Cultural Plan and the OCP.**

David McLennan left the meeting.

MHAC13-16 Questions about Planning and Development in Lakeview

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**Recommendation**

That this item be received and filed.

**May Chan moved, AND IT WAS RESOLVED, that this item be received and filed.**

MHAC13-17 2013 Heritage Saskatchewan Forum and AGM update

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**Recommendation**

That this item be received and filed.

**Don Black moved, AND IT WAS RESOLVED, that this item be received and filed.**

MHAC13-18 Work Plan Review

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**Recommendation**

That this item be received and filed.

**Ken Lozinsky moved, AND IT WAS RESOLVED, that this item be received and filed.**

Adjournment

**Ingrid Thiessen moved, AND IT WAS RESOLVED, that the meeting adjourn.**

**The meeting adjourned at 1:25 p.m.**

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Chairperson

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Secretary

May 6, 2013

To: Members,  
Municipal Heritage Advisory Committee

Re: Heritage Canada Foundation – 2013 National Heritage Conference

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The purpose of this communication is to facilitate the discussion of determining delegates for the 2013 National Heritage Conference to be held in Ottawa, ON, October 31 – November 2, 2013 and the budget to be allocated.

Respectfully submitted,

A handwritten signature in cursive script that reads "Linda Leeks".

Linda Leeks, Secretary  
Municipal Heritage Advisory Committee

May 6, 2013

To: Members,  
Municipal Heritage Advisory Committee

Re: Design Regina Process/OCP Update

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The purpose of this communication is to facilitate an oral update from the working group to the Committee on the OCP.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "D. Black", followed by a period.

Don Black  
Municipal Heritage Advisory Committee

May 6, 2013

To: Members,  
Municipal Heritage Advisory Committee

Re: Review of 2012 Work Plan

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The purpose of this communication is to facilitate the review of the progress report and provide an opportunity for further discussion, if required. Attached for reference is the current 2011/12 Work Plan.

Respectfully submitted,

A handwritten signature in cursive script that reads "Linda Leeks".

Linda Leeks, Secretary  
Municipal Heritage Advisory Committee

# Municipal Heritage Advisory Committee 2011/12 Work Plan

<i>Deliverable (What)</i>	<i>Action(How)</i>	<i>Resources (Who)</i>	<i>Participate/Lead</i>	<i>Budget</i>	<i>Start/Complete Date (When)</i>	<i>Progress to March 2013</i>
<p>1. a) Improved Heritage Awards Program</p> <p>b) Ceremony</p>	<p>Identify opportunities to raise the profile of the awards for Council;</p> <p>Identify opportunities for Council to promote the award-winning projects.</p> <p>Provide options through research of existing Heritage Awards Ceremonies across Canada for raising the profile of the awards (e.g. exploring alternate venues for hosting the Heritage Awards ceremony).</p>	<p>All Committee Members (or New working group to be established)</p> <p>All Committee Members (or New working group to be established)</p>	<p>Lead</p>	<p>N/A</p>	<p>Immediately to end of 2011</p> <p>End of May 2011</p>	<p>2012 Working group met early in Dec. to discuss awards and reception</p> <p>Report – to City Council information – Awards presentation Feb. 25/13.</p> <p>Keith Knox Award report to Community &amp; Protective Services – December 2012 - to City Council Dec./12.</p>
<p>2. Provide recommendations to Council and the Administration on further development of award categories and criteria.</p>	<p>Review Open Space Category and participate in updating the brochure.</p>	<p>MHAC working group (existing)</p>	<p>Participate</p>		<p>End of June 2011</p> <ul style="list-style-type: none"> <li>- Administration to report at Sept. meeting regarding status of criteria provided to Council for awards program.</li> <li>- Criteria provided and approved by Council – pamphlet has been updated.</li> </ul>	<p>Standards and guidelines are now on the web site.</p>



# Municipal Heritage Advisory Committee 2011/12 Work Plan

<i>Deliverable (What)</i>	<i>Action(How)</i>	<i>Resources (Who)</i>	<i>Participate/Lead</i>	<i>Budget</i>	<i>Start/Complete Date (When)</i>	<i>Progress to March 2013</i>
3. Provide recommendations to the Administration regarding development of new OCP.	Discuss with City Staff; Give input on OCP and Cultural Plan;  **Review definition of heritage	All Committee Members ( or new working group to be established)	Participate		Immediately to end of 2012  <ul style="list-style-type: none"> <li>- Hosted Citizen Circle on Aug. 8</li> <li>- Administration to follow up to ensure heritage definition was forwarded for the Cultural Plan.</li> <li>- Admin reported that the definition will be seen next year (2012) during the policy direction phase.</li> <li>- Admin will ensure that the process to develop the Cultural Plan definition of Heritage is reviewed and that MHAC is informed.</li> </ul>	See updates under deliverable.  Working group to be formed April 2013.
4. Promotion and awareness of events	Review City website, Facebook and Twitter; Promote events such as Jane's Walk, International Museum Day (through their organizations); also the anniversary of the tornado in 2012.	All Committee Members (or new working group to be established)	Lead		Immediately to end of 2012  <ul style="list-style-type: none"> <li>- Administration to provide report regarding City website and what changes can and cannot be accommodated presently.</li> </ul>	Committee has discussed and Administration has made suggestions to Communications area.  Ingrid Cazakoff from Heritage Sask spoke to committee Dec. 2011.  D. McLennan & K. Lozinsky attended Heritage Saskatchewan Conference 2012.

# Municipal Heritage Advisory Committee 2011/12 Work Plan

<i>Deliverable (What)</i>	<i>Action(How)</i>	<i>Resources (Who)</i>	<i>Participate/Lead</i>	<i>Budget</i>	<i>Start/Complete Date (When)</i>	<i>Progress to March 2013</i>
5. Provide recommendations to the Regina Planning Commission, City Council and Administration regarding the conservation of neighbourhood integrity (i.e. character) through neighbourhood planning.  <i>Input/terminology re: Neighbourhood – in OCP</i>	Provide input into the neighbourhood planning process (i.e. Heritage (formerly Core) Neighbourhood planning process);  Provide input into the implementation of the Regina Downtown Neighbourhood Plan.	All Committee Members (or new working group to be established).	Participate		Immediately to end of 2012  - Underway - Some committee members attending ideas forum for Design Regina.	- Review policy for 5 inner City neighbourhoods to inform OCP  Examples: Definition of neighbourhoods Architectural controls district Typology – vernacular Conservation of trees Scale of developments Garages facing streets or lanes Community Association meetings etc. - Item is on-going
6. Provide input on the heritage designation form	Review evaluation criteria used when developing the statement of significance on applications for designated heritage properties.	All Committee members (or new working group to be established).	Participate		Second quarter to end of 2012.	Working group formed Feb. 11/13 to look at the evaluation criteria.  Presentation to Committee by Heritage Conservation Branch on evaluation system heritage property designation – Feb. 11/13

# Municipal Heritage Advisory Committee 2011/12 Work Plan

<i>Deliverable (What)</i>	<i>Action(How)</i>	<i>Resources (Who)</i>	<i>Participate/Lead</i>	<i>Budget</i>	<i>Start/Complete Date (When)</i>	<i>Progress to March 2013</i>
7. Provide advice on and an understanding of the history of Aboriginal people in Regina and the surrounding district.	<p>Awareness building for members of MHAC regarding Regina's Aboriginal heritage.</p> <p>Recommendations developed for suitable and appropriate recognition for the site of the Regina Indian Industrial School Cemetery.</p> <p>Discuss ways to build bridges with Aboriginal community so as to interest and attract an Aboriginal member to participate in this committee.</p>		Participate & Lead		<p>Invite resources from the Heritage Branch to speak to the committee and share their expertise on options for recognizing and protecting historic places (e.g. cemeteries) within city limits as well as exploring ways to integrate and celebrate Aboriginal Heritage in this city.</p>	<p>Presentation – by Stantec December 3/12</p> <p>Working group will complete a report on recommendations for next steps.</p> <p>Working Group Report went forward to CPS Feb. 2013 on Cemetery.</p>
<u>Items for 2013 to be added to workplan.</u>						<p>Davin Fountain working group report to MHAC January 2013 and CPS January 2013.</p> <p>Working group to be formed 2013 to look at a Heritage Display at City Hall</p>

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# Memo

August 26, 2013

To: Members,  
Municipal Heritage Advisory Committee

Re: Cultural Plan Update

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The purpose of this communication is to facilitate information sharing and an update from the Administration on the Cultural Plan, Cultural Heritage Management Strategy and Official Community Plan.

An update on the Official Community Plan is also available on the City of Regina website at <http://www.designregina.ca/>.

Respectfully submitted,



Liberty Brears  
Policy Analyst