

May 15, 2012

To: Members,  
Community Services Advisory Committee

Re: Review of 2011-2012 Work Plan

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RECOMMENDATION

That this communication be received and filed.

BACKGROUND

Attached to this communication is an update to the Arts Advisory Committee on the progress relating to the Work Plan. The purpose of this communication is to facilitate the review of the progress report and provide an opportunity for further discussion, if required.

Respectfully submitted



Mavis Torres, Secretary  
Community Services Advisory Committee

Attachment

## Community Services Advisory Committee 2011/12 Work Plan

| <i><b>Deliverable (What)</b></i>                                                                                                              | <i><b>Action(How)</b></i>                                                                                                                                                                                                                                    | <i><b>Resources (Who)</b></i> | <i><b>Participate /Lead</b></i> | <i><b>Budget</b></i> | <i><b>Start/ Complete Date (When)</b></i> | <i><b>Progress Update</b></i>                                                                                                                                                                             |
|-----------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------------------------|----------------------|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Determine process for gathering information to advise on better community engagement.                                                      | Research of other municipalities, presentation from Communications on current tools in use and analysis of data to determine tools and/or new tools available to communicate with and engage the public.                                                     | All Committee Members         | Lead                            | N/A                  | Ongoing                                   | In progress                                                                                                                                                                                               |
| 2. Process for hearing and moving forward concerns from citizens. (Once issues have been identified run them through the process to test it.) | Work with City Clerk's Office to determine a process for citizens to appear before the committee on matters of interest to them and develop guidelines for the committee on what types of items they will advise Council on with regards to citizen matters. | All Committee Members         | Participate                     | N/A                  | Ongoing                                   |                                                                                                                                                                                                           |
| 3. After receiving presentations from the various departments, determining where the advisory committee fits in.                              | Schedule presentations with various departments to determine the types of major projects/initiatives the committee could be more involved in.                                                                                                                | All Committee Members         | Participate                     | N/A                  | Ongoing                                   | Presentation on "OCP 201" and Design Regina. Work group formed to complete Citizen Circle and attend Design Regina events - CSAC Chair has participated in Design Regina stakeholder meeting facilitated. |