

**2011 Annual Report**

**Community Services Advisory Committee**

**Membership**

The Community Services Advisory Committee (CSAC) consists of members from across the community. Each member is appointed to a term of up to two years.

**Attendance**

It is recognized that regular attendance at committee meetings is important for the continuity of the work that the committee is undertaking.

**Work**

The year began with a Committee Member Orientation, the selection of the Chair, Vice Chair and presentations on the 2011- 2013 business plans from Community Services, Parks & Open Spaces and Transit.

On March 29, 2011 the committee met to establish the 2011-2012 Community Services Advisory Committee Work Plan. The desired outcomes for the planning session were:

- Understanding of the committee's terms of reference
- A work plan for 2011 and 2012
- Ownership of work plan by members.

At the end of the planning session the committee determined 3 deliverables, complete with action items:

1. Determine process for gathering information to advise on better community engagement.
2. Process for hearing and moving forward concerns from citizens. (Once issues have been identified run them through the process to test it)
3. After receiving presentations from the various departments, determining where the advisor committee fits in.

During the course of the year the committee received presentations from a variety of departments/ groups. The Official Community Plan was presented to the committee. After the presentation the committee decided to hold its own Design Regina - Citizen Circle. The Citizen Circle process was well attended and well received by the committee. Other presentations were made by the AC football Club and the Transit Services on Service and Performance Standards.

The CUTA Annual Conference was held in Regina on May 28 – June 1, 2011. The committee sent two representatives to conference. The committee members that attended the conference felt that it was a good use of their time and presented some of the information they received to the rest of the committee.

While I feel that the committee has accomplished a number of things during the past year, I believe that there needs to be a more in-depth orientation for committee members complete with job descriptions. I would like to take this opportunity to thank all of the committee members for their participation on the committee and wish those that are stepping down from the committee all the best.

Respectfully Submitted,

Rebecca Benko, Chairperson

Community Services Advisory Committee