

## APPENDIX A

### **Principles for Revisions to Hauled Wastewater Provisions of Sewer Bylaw**

#### **Location**

The hauled wastewater transfer station will be located at 950 Condie Road or such other location as the City Manager may designate from time to time.

#### **General**

1. No person shall be permitted to enter the Hauled Wastewater Station except a person operating a vehicle for the purpose of delivering hauled wastewater.
2. City employees shall have the right to enter the Hauled Wastewater Station for the purpose of performing the duties assigned to them.
3. Persons operating vehicles for the purpose of delivering hauled wastewater are permitted to remain at the Hauled Wastewater Station only so long as may be reasonably required to unload the hauled wastewater contained in the vehicle.
4. All persons attending at the Hauled Wastewater Station shall abide by all signs posted at the Hauled Wastewater Station, and abide by all directions from City employees performing the duties assigned to them.

#### **Requirements for Permit**

5. A person releasing or allowing the release of hauled wastewater at the Hauled Wastewater Station shall;
  - obtain a hauled wastewater permit from the City Manager; and
  - agree to pay the annual and calculated disposal fees in accordance with the Appendix B.
6. In order to obtain a hauled wastewater permit from the City Manager, the applicant shall complete and submit the application form required by the City Manager and pay any required application fees.
7. If upon review of an applicant's application for a hauled wastewater permit, the City Manager determines the applicant is properly qualified to use the hauled wastewater station, then the City Manager shall issue the applicant:
  - a hauled wastewater permit; and
  - an RFID.
8. No person shall cause or permit a hauled wastewater permit or RFID to be used by another person or vehicle, other than the vehicle identified in the application without the City Manager's prior, written consent.

9. The applicant for a hauled wastewater permit shall be responsible for all charges and conduct arising from the driver or vehicle associated with such hauled wastewater permit and associated RFID.
10. The RFID is the property of the City and shall be returned to the City upon request from the City Manager.

### **Hauled Wastewater Permit Holders' Obligations**

11. A person in possession of a hauled wastewater permit shall:
  - a) comply with all conditions set out in the hauled wastewater permit;
  - b) maintain the permit in the vehicle for which the permit was issued; and
  - c) surrender the permit to the City Manager or designate upon request of such employee.
12. A manifest shall accompany every load of hauled wastewater which is discharged at the Hauled Wastewater Station.
13. Such manifest shall be:
  - a) in a form approved by the City Manager;
  - b) accurately completed;
  - c) signed by the hauled wastewater permit holder's representative; and
  - d) deposited in an approved location at the Hauled Wastewater Station prior to the release of the hauled wastewater.
14. Such manifest shall contain the following information:
  - a) the hauled wastewater permit holder's name;
  - b) the hauled wastewater permit number;
  - c) the source of the load, including name and street address of generator;
  - d) the type of substance from each source;
  - e) the volume or quantity of the substance from each source;
  - f) in the case of ICI wastewater, the laboratory number for the analytics of the hauled wastewater in the vehicle;
  - g) statement that the load of hauled wastewater in the vehicle does not contain a mix of ICI wastewater from one generator with hauled wastewater from another generator;
  - h) in the case of ICI wastewater, the approval the City provided to the generator in relation to the hauled wastewater;
  - i) the names of the persons consigning, hauling and releasing the load to the Hauled Wastewater Station;
  - j) in the case of disposals from extra municipal generators, legal land description;
  - k) confirmation that the hauled wastewater meets the parameters set out in Schedule A of the Bylaw; and

- l) such other information that they City may require.

### **Mixing Loads**

15. No person shall mix a load of hauled wastewater containing ICI wastewater from one generator with hauled wastewater from any other generator.
16. A person may mix a load of hauled wastewater containing domestic source wastewater from one generator with hauled wastewater containing domestic source wastewater from another generator.

### **Release**

17. Hauled wastewater that interferes with the City's Permit to Operate a Collection System issued by the Province of Saskatchewan shall not be accepted at the Hauled Wastewater Station.
18. No person shall release or allow the release of hauled wastewater within the public sewage works unless the discharge:
  - a) is at the location identified above;
  - b) is made by a representative of a permitted hauled wastewater hauler and with a permitted vehicle, with proof of the vehicle permit displayed on the vehicle;
  - c) uses a discharge hose at the approved location at the Hauled Wastewater Station, placed securely in the discharge portal;
  - d) has an accurately completed manifest; and
  - e) complies with prohibited substance list, restricted substance list and applicable surcharges.

### **Hauled Wastewater Charges**

19. The City shall charge the rates set out in Appendix B for discharging hauled wastewater at the Hauled Wastewater Station.

### **Denial of Entry**

20. The City Manager may do any or all of the following:
  - a) place any condition on a hauled wastewater permit that the City Manager decides is necessary;
  - b) revoke a hauled wastewater permit, or refuse to allow the release of the hauled wastewater if the permit holder does not comply with any one or more of the following:
    - i. a condition of the permit;
    - ii. any verbal, posted or written instructions for the release of hauled wastewater at the Hauled Wastewater Station;
    - iii. the provisions of this Bylaw.

- iv. has neglected or refused to pay any fees assessed pursuant to this Bylaw;
  - v. if the City reasonably believes that the person intends to deposit hauled wastewater that contains material that is not accepted at the Hauled Wastewater Station;
  - vi. does not have a valid hauled wastewater permit or RFID;
  - vii. has breached or been used in a breach of the *Sewer Service Bylaw* on a previous occasion;
  - viii. the person requesting entry has demonstrated disregard for station standards; or
  - ix. for any other reason that the City Manager deems appropriate; and
- c) deactivate or request return of a person's RFID, where such person has neglected or refused to pay any fees assessed pursuant to the *Sewer Service Bylaw*, or for such other reason that the City Manager deems appropriate.

### **RFID and Permit Appeal**

- 21. A revocation of a hauled wastewater permit may be appealed to the Chief Operating Officer by filing a notice of appeal with the City Clerk not later than 30 days after the day on which the hauled wastewater permit was revoked.
- 22. The filing of a notice of appeal shall not operate as a stay of the decision unless the Chief Operating Officer, on application by the applicant, decides otherwise.
- 23. The Chief Operating Officer may only consider an application for a stay where:
  - a) the City Manager has revoked a hauled wastewater permit and the basis for the revocation is for any reason other than the reasons identified in this Bylaw;
  - b) the applicant has appealed the City Manager's decision to revoke the permit; and
  - c) the applicant has applied for a stay in writing and has served this request on the City Clerk.
- 24. Where a stay is granted, the permit revocation is stayed until the Chief Operating Officer makes a decision as to the applicant's appeal.
- 25. Where a stay is granted, the applicant is not required to return the RFID Tag to the City Manager until the Chief Operating Officer makes a decision as to the applicant's appeal.