

AT REGINA, SASKATCHEWAN, THURSDAY, SEPTEMBER 11, 2014

AT A MEETING OF THE PUBLIC WORKS AND INFRASTRUCTURE  
COMMITTEE  
HELD IN PUBLIC SESSION

AT 4:00 PM

**These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.**

Present: Councillor Sharron Bryce, in the Chair  
Councillor John Findura  
Councillor Bob Hawkins  
Councillor Barbara Young

Regrets: Councillor Terry Hincks

Also in Attendance: Committee Assistant, Linda Leeks  
Executive Director, Transportation & Utilities, Karen Gasmio  
Legal Counsel, Jayne Krueger  
A/Director Roadways & Transportation, Les Malawksi  
Manager, Roadway Preservation, Nigora Yulkakshieva  
Coordinator, Construction Programming, Ted Duce  
Manager, Operational Renewal, Tom O'Connell

Approval of Public Agenda

**Councillor Findura moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.**

Minutes of the meeting held on June 5, 2014

**Councillor Barbara Young moved, AND IT WAS RESOLVED, that the minutes for the meeting held on May 8, 2014 be adopted.**

Administration Reports

PW14-15 Residential Road Network Improvement Plan

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**Recommendation**

1. That a long term goal be established to achieve a service level of 'fair' or better conditions for 85% of the residential road network;
2. That the 1% dedicated mill rate, approved in the 2014 budget, be applied to residential roads within the 'good' and 'fair' condition category (i.e. using a strategy of "Proactive Repair"), in order to stabilize the network from further degradation; and

3. That, during the 2015 budget process, City Council considers establishing a program of Residential Road Network Improvement funding with an incremental 1% dedicated mill rate increase over each of the next five years, in addition to the dedicated 1% property tax allocated in the 2014 budget. This Residential Road Network Improvement funding is intended to secure the necessary financial resources to systematically address the condition of residential roads within the 'poor' category and deliver a program of on-going preventative maintenance and rehabilitation to roads in 'good' and 'fair' condition.

Mr. Jim Elliott, representing himself addressed and answered questions of the committee.

**Councillor Barbara Young moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

PW14-17 Teachers' Superannuation: Enlargement of Street Name Signs

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**Recommendation**

That this item be removed from the list of outstanding items for the Public Works and Infrastructure Committee.

Ms. Adeline Wuschenny, representing the Teachers' Superannuation addressed and answered questions of the committee.

**Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

PW14-14 Potential Sale of Asphalt Mixes and granular/recycled materials to external customers

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**Recommendation**

1. Direct the Administration to supply recycled materials for purchase to external customers and/or public entities;
2. Delegate the authority to establish the prices and sign individual recycled materials sale agreements to the Deputy City Manager & COO or his or her designate based on the guiding principals set out in this report;
  - a) The price of recycled materials will be set at the level required to generate net revenue and to sell the excess inventory of recyclable materials. The annual supply of raw recyclable materials will be balanced with the demand for crushed (recycled) materials;
  - b) The price of various materials sold to public entities will be maintained at cost plus 20%;

- c) Financial risks must be mitigated in association with the sale of products to the external parties; and
  - d) Materials will be prioritized for internal City use before supplying to external customers.
3. Direct the Administration to monitor the asphalt supply market over the next year, and if market conditions change significantly, advise City Council as to whether or not there is a need and a benefit for the City to enter this market;
  4. Instruct the City Solicitor to amend Schedule “E” to *The Regina Administration Bylaw, No. 2003-69* to permit the Deputy City Manager & COO or his or her designate to sign contracts relating to the sale of granular/recycled materials; and
  5. This report be forwarded to City Council for approval.

**Councillor John Findura moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

PW14-16      Local Improvement Program Review

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**Recommendation**

1. Subject to the 2015 budget decisions by City Council:
  - a. That the current Local Improvement Program (LIP) for walk, curb and gutter replacement be discontinued beginning with the 2015 budget year and construction season for all City planned projects;
  - b. That all works included under *The Local Improvements Bylaw, 2014, Bylaw No. 2014-34* (the “Bylaw”) be specially assessed as approved under the Bylaw;
  - c. That special assessment payments for LIP works constructed in 2014 or earlier continue for their full terms.
  - d. That a new LIP be developed for projects that are initiated by property owners either through requesting installation of a new infrastructure or requesting infrastructure renewal be carried out ahead of schedule of the work planned as part of the Residential Road Network Improvement Plan;
  - e. That the Administration bring a report to the November 2015 meeting of the Public Works & Infrastructure Committee detailing the new Local Improvement Program.
2. This report be forwarded to City Council as a part of the 2015 budget process.

**Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

Communications

PW14-18      Waste Vegetable Oil Conversion

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**Recommendation**

That the Public Works and Infrastructure Committee request the City Administration provide a report to the Public Works and Infrastructure Committee in the third quarter, which includes options for feasibility and local design of a waste vegetable oil conversion system such as the vegawatt system which could be used for a pilot project in 3 locations that have a minimum of 2 deep fryers such as Evraz Place, University of Regina and 1 independent restaurant and that the EAC be kept updated on the status of this item.

**Councillor John Findura moved concurrence of the recommendations contained in the communication.**

**The motion was put and declared LOST.**

Adjournment

**Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the meeting adjourn.**

**The meeting adjourned at 5:00 p.m.**

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Chairperson

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Secretary