

January 20, 2014

To: Members,
Crime Prevention Advisory Committee

Re: Consideration of Meeting Dates and Times for 2014

RECOMMENDATION

1. That the 2014 meetings of the Crime Prevention Advisory Committee be held at 12:15 p.m. on the following dates:

January 20 (previously approved)	September 8
March 3	December 8
May 26	

2. For 2015, the first meeting of the Crime Prevention Advisory Committee be held on Monday, January 15th at 12:15 p.m.

CONCLUSION

The Committee should review the information contained within this report and confirm the proposed meeting dates for 2014.

BACKGROUND

City Council, at its meeting held on November 13, 2013, approved the meeting schedule for regular Council and Executive Committee meetings for 2014. A calendar which lists approved meeting dates for City Council and the Executive Committee is attached as Appendix "A". Their schedule is set each year in accordance with the provisions of *The Procedure Bylaw, 9004*. Committees of City Council are then asked to establish regular meeting dates and times. The purpose of this report is to facilitate the establishment of 2014 regular meeting dates for the Crime Prevention Advisory Committee.

DISCUSSION

The Crime Prevention Advisory Committee should establish its regular meeting schedule for 2014, with the dates selected:

- to allow timely submission of reports to City Council or other committees
- to avoid conflict with other scheduled meetings, such as the Executive Committee
- to fit the schedules of Committee members.

Based on the above and a review of the regular meeting dates of the Crime Prevention Advisory Committee held last year, it is proposed that regular meetings for 2014 be held on the following dates at 12:15 p.m.:

January 20 (previously approved)	September 8
March 3	December 8
May 26	

It is also proposed that the Crime Prevention Advisory Committee select a date for its first meeting in January 2015. Based on this year's meeting schedule, it is proposed the committee hold its first meeting of 2015 on Monday, January 15th at 12:15 p.m.

RECOMMENDATION IMPLICATIONS

Financial Implications

None with respect to this report.

Environmental Implications

None with respect to this report.

Strategic Implications

None with respect to this report.

Other Implications

None with respect to this report.

Accessibility Implications

None with respect to this report.

COMMUNICATIONS

Once all the committees and boards have set their meeting dates for 2014, a calendar will be circulated which includes the meeting dates of City Council and all committees. This calendar will be provided to the local media and any other interested parties who request the information.

DELEGATED AUTHORITY

The Crime Prevention Advisory Committee has the authority to establish a meeting schedule.

Respectfully submitted,



Jim Nicol,
Chief Legislative Officer & City Clerk

Attachment