

Appendix A
Terms of Reference
Executive Committee

The Executive Committee is authorized to do the following:

- Consider and make recommendations to Council relating to items emanating from the offices of the City Clerk, City Manager or City Solicitor
- Initially consider the appointment of, and other matters pertaining to the City Clerk, City Manager and City Solicitor
- Review and make recommendations to Council regarding appointments to boards, commissions, committees, authorities or other bodies which are within Council's jurisdiction to appoint
- Make recommendations to Council on changes to *The Procedure Bylaw* and *The Regina Administration Bylaw*
- Consider matters which require preliminary and advisory consideration of all Council members
- Consider and make recommendations to Council on all consulting contracts over \$500,000 related to the mandate of the Committee
- Review lists of outstanding referrals from Council and Committees annually
- Meet with the Board of Police Commissioners at least annually to discuss annual budget preparation and other matters the Board or Council may deem desirable or necessary for the provision of policing services in the City
- Consider and make recommendations to Council relating to all matters referred to it by Council, a main Committee or the Mayor

Authorities to be transferred from the former Priorities & Planning Committee:

- Review and make recommendations to Council relating to long-term policies and priorities including the corporate strategic plan
- Make recommendations to Council regarding the annual budget and long-range financial plans

Authorities to be transferred from the former Finance & Administration Committee:

- Consider and make recommendations to Council relative to finance, residential and industrial land sales, property acquisition and dispositions, city-owned and development of land, assessment, purchasing and information systems and the City various pension and disability plans, except as provided for in *The Regina Administration Bylaw*
- Over the systems and processes around preparation of the financial statements; risk management and internal controls; compliance and ethics; and oversight of management and internal and external audit
- Consider and make recommendations on all personnel and remuneration matters, except as delegated by *The City Manager's Bylaw*
- Review and make recommendations on Councillor allowances, reimbursement for expenses for travel and communication and support service policies
- Consider and make recommendations to City Council on taxation matters and tax exemptions

Existing composition and membership requirements, and delegation of authorities, remain unchanged.