

BYLAW NO. 2019-59

THE CEMETERIES AMENDMENT BYLAW, 2019

THE COUNCIL OF THE CITY OF REGINA ENACTS AS FOLLOWS:

- 1 The purpose of this Bylaw is to make the following changes to Bylaw 2008-27, being *The Cemeteries Bylaw, 2008*:
 - (a) update the cemetery fee schedule for 2020 and 2021;
 - (b) amend the definition of authorized decision-maker to ensure it is clear who can provide instructions with respect to a deceased person's lot; and
 - (c) to incorporate a change requested by Veteran Affairs for veteran memorialization.

- 2 Bylaw 2008-27 is amended by repealing the definition of "authorized decision-maker" in section 2 and substituting the following:

“ **authorized decision-maker**” means the executor or administrator of the estate of a deceased person, or any other person authorized by law to act in the circumstances; and if no one can be located using reasonable efforts, or no one is willing to act or the identity of the deceased is not known, the Director may make any decision required to be made by an authorized decision-maker pursuant to this Bylaw;”

- 3 Schedule “A” to Bylaw 2008-27 is repealed and the attached Schedule “A” substituted.

- 4 Schedule “C” to Bylaw 2008-27 is repealed and the attached Schedule “C” substituted.

Approved as to form this _____ day of _____, 20_____.

City Solicitor

5 This Bylaw comes into force on January 1, 2020.

READ A FIRST TIME THIS 25th DAY OF November 2019.

READ A SECOND TIME THIS 25th DAY OF November 2019.

READ A THIRD TIME AND PASSED THIS 25th DAY OF November 2019.

Mayor

City Clerk

(SEAL)

CERTIFIED A TRUE COPY

City Clerk

Schedule "A"

2020 and 2021 CEMETERY FEES AND CHARGES

Fee Schedule	2020	2021
Cemetery License Fees – Lot		
Standard Lot - Riverside & Regina	\$1,765	\$1,835
Standard Lot with Continuous Strip Foundation	\$2,320	\$2,415
Option Area Standard Lot	\$2,745	\$2,855
Field of Honour	\$895	\$930
Child Lot	\$645	\$645
Infant Lot	\$260	\$260
Cremation Lot - Single Urn	\$670	\$695
Cremation Lot - Standard with Continuous Strip Foundation	\$1,860	\$1,930
Option Area Standard Cremation	\$2,285	\$2,375
Cemetery License Fees - Columbaria Niche		
Prairie Rose Columbarium - Regina Cemetery	\$2,010	\$2,010
Masonic Columbarium	\$3,830	\$3,980
Indoor/Outdoor Columbarium - Standard	\$3,830	\$3,980
Indoor/Outdoor Columbarium - Premium	\$4,165	\$4,335
Outdoor Columbarium - Family	\$4,970	\$5,165
Interments		
Standard Casket (over 4 feet)	\$1225	\$1,275
Child Casket (up to 4 feet)	\$500	\$500
Infant Casket (up to 2 feet) or infant cremated remains	\$215	\$215
Cremated Remains - Maximum 18" x 18" opening	\$400	\$420
Scattering/Ossuary/ Niche/Oversize opening for Cremated Remains/Additional cremated remains in ground/Non Standard Vault	\$195	\$200
Urn in Casket/Multiple Cremated Remains in Niche same time same location	\$105	\$110
Late afternoon surcharge - for interment services leaving after 4 p.m.	\$370	\$385
Saturday Surcharge - traditional	\$690	\$715
Saturday Surcharge – cremated remains	\$370	\$385
Sunday/Holiday Surcharge – traditional	\$860	\$895
Sunday/Holiday Surcharge - cremated remains	\$460	\$480
Disinterments		
Disinterment - Standard Casket	\$3,625	\$3,770
Disinterment - Child Casket	\$2,050	\$2,135
Disinterment - Cremated Remains - In ground	\$585	\$610
Memorial and Memorialization		
Application Fee	\$150	\$160
Installation of Flat marker (small)	\$240	\$250
Installation of Flat marker (large)	\$330	\$340
Purchase and Installation of Precast Monument Foundation	\$410	\$430
Removal of Precast Monument Foundation or Flat Marker	\$225	\$235
Other		

Legacy Plaque	\$475	\$475
Memorial Plaque - Group memorials only	\$250	\$250
Chapel Bookings (for each full or partial hour)	\$200	\$210
Indoor Columbarium Vase	\$275	\$275
Urn Vault	\$100	\$105
Maintenance Dome/Adult	\$280	\$280
Maintenance Dome/ Base/Adult	\$137	\$137
Maintenance Dome/Child	\$129	\$129
Handling and Set-up Fee	\$220	\$230
Deferred Payment and Administration Fee	\$105	\$110
License Transfer Fee	\$100	\$100
Hourly Service Rate	\$85	\$90
Record Search		
Less than 10 records	\$0	\$0
10-19 records	\$10	\$10
20-29 records	\$20	\$20
30-50 records	\$25	\$25
Record Request	\$15	\$15
Care and Maintenance Fees		
Care and Maintenance - Riverside	25% of current plot price	
Care and Maintenance - Regina	25% of current plot price	

Schedule "C"

Memorials and Memorialization of Burial Lots

RIVERSIDE MEMORIAL PARK CEMETERY

TYPE 1 MEMORIALS

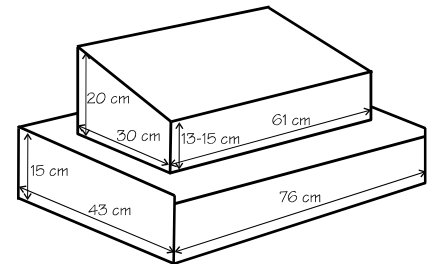
1. Pillow Style Memorial

(1) Top

- (a) Material: Granite
- (b) Dimensions:
 - Length: 51 cm (20") minimum; 92 cm (36") maximum
 - Width: 30 cm (12")
 - Height: front 13-15 cm (5-6"); rear 20 cm (8")

(2) Base

- (a) Material: Granite
- (b) Dimensions:
 - Length: 66 cm (26") minimum; 107 cm (42") maximum
 - Width: 43 cm (17")
 - Height: 15 cm (6")



The top must be placed on the base to allow a minimum 6.3 cm (2 1/2") margin around the top at any point.

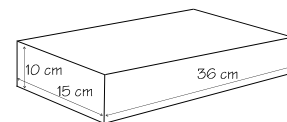
- (3) **Foundation:** Concrete (prefabricated slab or continuous strip) as supplied by cemetery.
- (4) **Placement:** Placed at head of lot, centred over a maximum of 3 adjacent lots.
- (5) **Method:**
 - (a) Inscriptions engraved or lasered directly into any surface of the memorial.
 - (b) Cast bronze plaque can be affixed to any surface of memorial.
 - (c) Ceramic plaque can be affixed to the Top of the memorial with a maximum size of 10.1 cm (4") wide x 12 cm (4 3/4") high.

2. Flat Memorial

- (1) **Material:** Granite

(2) Dimensions:

- (a) Small
 - Length: 36 cm (14") minimum; 45 cm (18") maximum
 - Width: 15 cm (6") minimum; 45 cm (18") maximum
 - Height: 10 cm (4")
- (b) Large
 - Length: over 45 cm (18") minimum; 91 cm (36") maximum



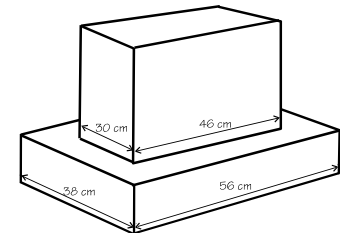
Width: over 30 cm (12") minimum; 61 cm (24") maximum
 Height: 10 cm (4")

- (3) **Placement:** The memorial is set flush with the ground. The memorial can be placed directly over cremated human remains or centred over a maximum of 3 adjacent lots, but in no instance at the head of the lot.
- (4) **Method:** (a) Inscriptions engraved or lasered directly into any surface of the memorial.
 (b) Cast bronze plaque can be affixed to any surface of memorial.
 (c) Ceramic plaques are not permitted.
- (5) **Restriction:** Dimensions of flat memorials are restricted in the following single cremation areas:
 Block 94K, L, M, N, O, P 15 cm (6") x 36 cm (14")
 Block 9A, 9H 45 cm (18") x 45 cm (18")
 Block 45F, 51H, 56O 45 cm (18") x 45 cm (18")
 Block 73T memorialization is restricted to a cast bronze plaque that must be purchased from Cemetery Administration.

3. Child or Infant Memorial

(1) **Top**

- (a) Material: Granite
 (b) Dimensions:
 Length: 45 cm (18") maximum
 Width: 30 cm (12") maximum
 Height: 10 cm (4") minimum to 36 cm (14") maximum including base



(2) **Base (optional)**

- (a) Material: Granite
 (b) Dimensions:
 Length: 56 cm (22") maximum
 Width: 38 cm (15") maximum
 Height: 36 cm (14") maximum including base

(3) **Foundation:** Concrete (prefabricated slab or continuous strip) supplied by the cemetery.

(4) **Placement:** Placed at head of lot.

- (5) **Method:** (a) Inscriptions engraved or lasered directly into any surface of the memorial.
 (b) Cast bronze plaque can be affixed to any surface of memorial.
 (c) Ceramic plaque can be affixed to the Top of the memorial with a maximum size of 10.1 cm (4") wide x 12 cm (4 3/4") high.

(6) **Restriction:**

- Infant Memorialization is restricted in Block 111P to a cast bronze plaque that must be purchased from Cemetery Administration.
- Child Lot prices do not include the foundation
- Base not required, top only can be placed directly onto a foundation for a Child lot only.
- Small size flat is recommended on Child lot.

TYPE 2 MEMORIALS

4. Upright Memorial

(1) Top

- (a) Material: Granite
- (b) Dimensions:
 - Length for 1 lot: minimum 61 cm (24"); maximum 91 cm (36")
 - Length for 2 lots: minimum 61 cm (24"); maximum width of 2 lots, less 30 cm (12") = 213 cm (84")
 - Length for 3 lots: minimum 61 cm (24") maximum width of 3 lots, less 30 cm (12") = 335 cm (132")
 - Width: 15 cm (6") minimum; 30 cm (12") maximum
 - Height: 122 cm (48") maximum

(2) Base

- (a) Material: Granite
- (b) Dimensions:
 - Length for 1 lot: minimum 76 cm (30"); maximum 106 cm (42")
 - Length for 2 lots: minimum 76 cm (30"); maximum width of 2 lots, less 15 cm = 229 cm (90")
 - Length for 3 lots: minimum 76 cm (30"); maximum width of 3 lots, less 15 cm = 351 cm (138")
 - Width: 43 cm (17") maximum
 - Height: 15 cm (6")

- (3) **Foundation:** Concrete (prefabricated slab or continuous strip) as supplied by the cemetery.
- (4) **Placement:** Placed at head of one or more lots in designated areas only.
- (5) **Method:**
 - (a) Inscriptions engraved or lasered directly into any surface of the memorial.
 - (b) Cast bronze plaque not permitted on any surface of memorial.
 - (c) Ceramic plaque can be affixed to the Top of the memorial with a maximum size of 10.1 cm (4") wide x 12 cm (4 ¾") high.

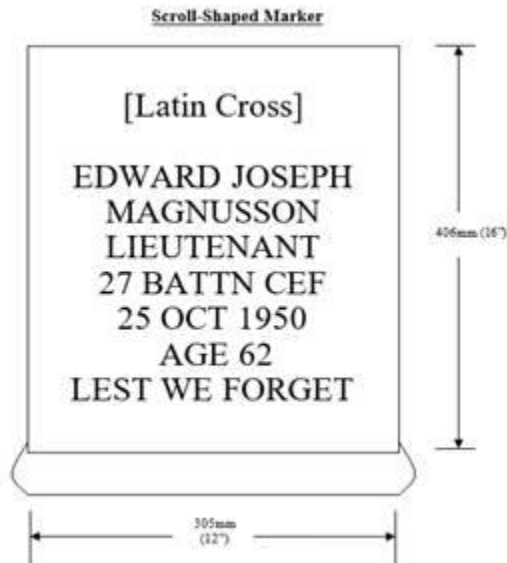
5. Veteran's Scroll-Style Memorial

(1) Top

- (a) Material: Barre Light Grey Granite – steeled face, balance sawn
- (b) Dimensions:
 - length: 40.6 cm (16")
 - width: 30.5 cm (12")
 - height/Slope: 20 cm front (8"); 13cm back (5")
- (c) Inscription using 60-degree V-cut:
 - (i) font, Smith Sip #2 or Monu Cad #69;
 - (ii) engraved letters minimum depth 0.6 cm (1/4");
 - (iii) all capital letters;
 - (iv) letter height 2.5 cm (1");
 - (v) do not in paint or highlight engraving;
 - (vi) maximum letters per line 12.
- (c) Latin Cross
 - (i) height X width 4.1 cm X 2.5 cm (1 5/8" X 1)
 - (ii) width of shaft and cross bar 0.6 cm (1/4")
 - (iii) inscribe using 60-degree V-cut;
 - (iv) an official military crest may be substituted if requested by next of kin;
 - (v) position: top 1.6 cm (5/8") below top of stone.
- (d) Lines
 - (i) Line 1: position: top 1.6 cm (5/8") below bottom of Latin Cross, First and last name and post-nominals
 - (ii) Line 2: rank
 - (iii) Line 3: unit+CEF for WWI veterans
 - (iv) Line 4: Date of Death and Age [or year of birth - year of death] (i.e. 1886-1950) and age;
 - (v) Line 5: LEST WE FORGET (This line applies when replacing a marker that had LEST WE FORGET on the original marker)
- (e) Top of Stone
 - (i) Line 1: name and post-nominals;
 - (ii) Line 2: rank.

*Typically, one line of text only; use two lines if necessary, 2nd line 1.6 cm (5/8") below first line.

** When replacing a damaged marker, reproduce the wording as it is on the original marker.



(2) **Base**

- (a) Material: Light Barre Grey Granite
- (b) Dimensions:
- Length: 51 cm (20")
- Width: 41 cm (16")
- Height: 10 cm (4")

(3) **Foundation:** None

(4) **Placement:** Placed at head of lot.

(5) **Notes:**

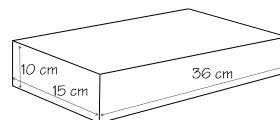
- *Cast bronze plaque not permitted on face of memorial
- **Ceramic plaque not permitted on any surface material

6. Flat Memorial for Veteran's Spouse

(1) **Material:** Granite

(2) **Dimensions:**

- Length: 36 cm (14")
- Width: 15 cm (6")
- Height: 10 cm (4")



(3) **Placement:** Memorial is set flush with the ground. Placed on the lot either directly below the Veteran's memorial or directly over the cremated remains.

- (4) Ceramic plaque not permitted on any surface of memorial.

7. Plaque for Veteran's Spouse

- (1) **Material:** Cast Bronze
- (2) **Shape:** Rectangle
- (3) **Dimensions:**
 - Length: 7.5 cm (3")
 - Width: 20 cm (8")
- (4) **Placement:** Centred on front of monument base.
- (5) **Attachment:** Hidden studs.

TYPE 3 MEMORIALS

- 8.** Type 3 Memorials include any memorials not covered by Type 1 or 2. Type 3 Memorials will be allowed only in accordance with sections 23 to 25. The specifications of Type 3 Memorials also apply to mausoleums.

**REGINA CEMETERY
TYPE 1 MEMORIALS**

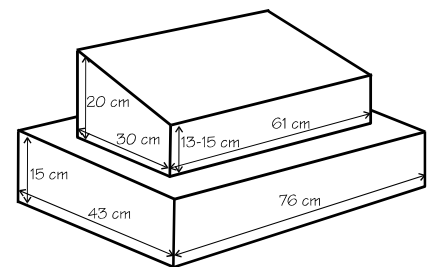
1. Pillow Style Memorial

(1) Top

- (a) Material: Granite
- (b) Dimensions:
 - Length: 51 cm (20") minimum; 71 cm (28") maximum
 - Width: 30 cm (12")
 - Height: front 13-15 cm (5-6"); rear 20 cm (8")

(2) Base

- (a) Material: Granite
- (b) Dimensions:
 - Length: 66 cm (26") minimum; 86 cm (34") maximum
 - Width: 43 cm (17")
 - Height: 15 cm (6")



The top must be placed on the base to allow a minimum 6.3 cm (2.5") margin around the top at any point.

- (3) **Foundation:** Concrete (prefabricated slab or continuous strip) as supplied by cemetery.
- (4) **Placement:** Placed at head of lot, centred over a maximum of 3 adjacent lots.
- (5) **Method:**
 - (a) Inscriptions engraved or lasered directly into any surface of the memorial.
 - (b) Cast bronze plaque can be affixed to any surface of memorial.
 - (c) Ceramic plaque can be affixed to the Top of memorial with a maximum size of 10.1 cm (4") wide x 12 cm (4 3/4") high.

2. Flat Memorial

- (1) **Material:** Granite

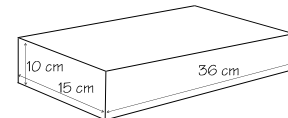
(2) Dimensions:

(a) Small

- Length: 36 cm (14") minimum; 45 cm (18") maximum
- Width: 15 cm (6") minimum; 45 cm (18") maximum
- Height: 10 cm (4")

(b) Large

- Length: over 45 cm (18") minimum; 91 cm (36") maximum
- Width: over 30 cm (12") minimum; 61 cm (24") maximum
- Height: 10 cm (4")

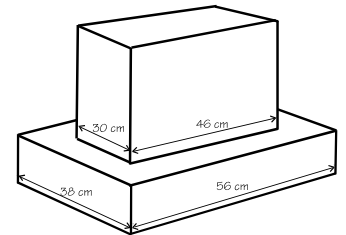


- (3) **Placement:** The memorial is set flush with the ground. The memorial can be placed directly over cremated human remains or centred over a maximum of 3 adjacent lots, but in no instance at the head of the lot.
- (4) **Method:**
 - (a) Inscriptions engraved or lasered directly into any surface of the memorial.
 - (b) Cast bronze plaque can be affixed to any surface of memorial.
 - (c) Ceramic plaque not permitted on any surface of memorial.

3. Child or Infant Memorial

(1) Top

- (a) Material: Granite
- (b) Dimensions:
 - Length: 45 cm (18") maximum
 - Width: 30 cm (12") maximum
 - Height: 10 cm (4") minimum to 36 cm (14") maximum including base



(2) Base (optional)

- (a) Material: Granite
- (b) Dimensions:
 - Length: 56 cm (22") maximum
 - Width: 38 cm (15") maximum
 - Height: 36 cm (14") maximum including base

- (3) **Foundation:** Concrete (prefabricated slab or continuous strip) as supplied by the cemetery.
- (4) **Placement:** Placed at head of lot.
- (5) **Method:**
 - (a) Inscriptions engraved or lasered directly into any surface of the memorial.
 - (b) Cast bronze plaque can be affixed to any surface of memorial.
 - (c) Ceramic plaque can be affixed to the Top of memorial with a maximum size of 10.1 cm (4") wide x 12 cm (4 3/4") high.

TYPE 2 MEMORIALS

4. Upright Memorial

(1) Top

- (a) Material: Granite
- (b) Dimensions:
 - Length for 1 lot: minimum 61 cm (24"); maximum 70 cm (28")
 - Length for 2 lots: minimum 61 cm (24"); maximum width of 2 adjacent lots, less 30 cm (12") = 173 cm (68")
 - Length for 3 lots: minimum 61 cm (24") maximum width of 3 adjacent lots, less 30 cm (12") = 275 cm (108")

Width: 15 cm (6") minimum; 30 cm (12") maximum
Height: 122 cm (48") maximum

(2) Base

(a) Material: Granite

(b) Dimensions:

Length for 1 lot: minimum 76 cm (30"); maximum 86 cm (34")

Length for 2 lots: minimum 76 cm (30"); maximum width of 2 adjacent lots, less 15 cm = 188 cm (74")

Length for 3 lots: minimum 76 cm (30"); maximum width of 3 adjacent lots, less 15 cm = 289 cm (114")

Width: 43 cm (17") maximum

Height: 15 cm (6")

(3) **Foundation:** Concrete (prefabricated slab or continuous strip) as supplied by the cemetery.

(4) **Placement:** Placed at head of one or more lots in designated areas only.

(5) **Method:**

- (a) Inscriptions engraved or lasered directly into any surface of the memorial.
- (b) Cast bronze plaque not permitted on any surface of memorial.
- (c) Ceramic plaque can be affixed to the Top of memorial with a maximum size of 10.1 cm (4") wide x 12 cm (4 ¾") high.

5. Veteran's Scroll-Style Memorial

(1) Top

(a) Material: Barre Light Grey Granite – steeled face, balance sawn

(b) Dimensions:

length: 40.6 cm (16")

width: 30.5 cm (12")

height/Slope: 20 cm front (8"); 13cm back (5")

(c) Inscription using 60-degree V-cut:

(i) font, Smith Sip #2 or Monu Cad #69;

(ii) engraved letters minimum depth 0.6 cm (1/4");

(iii) all capital letters;

(iv) letter height 2.5 cm (1");

(v) do not in paint or highlight engraving;

(vi) maximum letters per line 12.

(d) Latin Cross

(i) height X width 4.1 cm X 2.5 cm (1 5/8" X 1)

(ii) width of shaft and cross bar 0.6 cm (1/4")

(iii) inscribe using 60-degree V-cut;

- (iv) an official military crest may be substituted if requested by next of kin;
- (v) position: top 1.6 cm (5/8") below top of stone.

(e) Lines

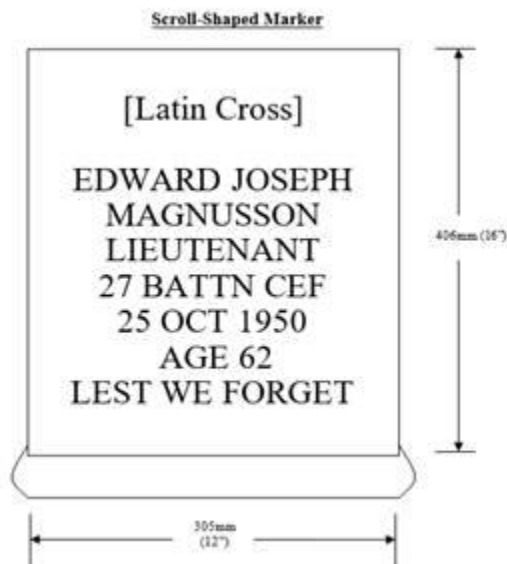
- (i) Line 1: position: top 1.6 cm (5/8") below bottom of Latin Cross, First and last name and post-nominals
- (ii) Line 2: rank
- (iii) Line 3: unit + CEF for WWI veterans
- (iv) Line 4: Date of Death and Age [or year of birth - year of death] (i.e. 1886-1950) and age;
- (v) Line 5: LEST WE FORGET (This line applies when replacing a marker that had LEST WE FORGET on the original marker)

(f) Top of Stone

- (i) Line 1: name and post-nominals;
- (ii) Line 2: rank.

*Typically, one line of text only; use two lines if necessary, 2nd line 1.6 cm (5/8") below first line.

** When replacing a damaged marker, reproduce the wording as it is on the original marker.



(2) **Base**

- (a) Material: Light Barre Grey Granite

- (b) **Dimensions:**
Length: 51 cm (20")
Width: 41 cm (16")
Height: 10 cm (4")

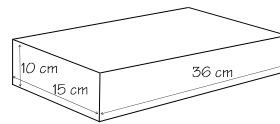
- (3) **Foundation:** None
(4) **Placement:** Placed at head of lot.

- (5) **Notes:**
*Cast bronze plaque not permitted on face of memorial
**Ceramic plaque not permitted on any surface material

6. Flat Memorial for Veteran's Spouse

- (1) **Material:** Granite

- (2) **Dimensions:**
Length: 36 cm (14")
Width: 15 cm (6")
Height: 10 cm (4")



- (3) **Placement:** Memorial is set flush with the ground. Placed on the lot either directly below the Veteran's memorial or directly over the cremated remains.
(4) Ceramic plaque not permitted on any surface of memorial.

7. Plaque for Veteran's Spouse

- (1) **Material:** Cast Bronze
(2) **Shape:** Rectangle
(3) **Dimensions:**
Length: 7.5 cm (3")
Width: 20 cm (8")
(4) **Placement:** Centred on front of monument base.
(5) **Attachment:** Hidden studs.

8. Headstone-Style Flat Memorial

- (1) **Material:** Granite
(2) **Dimensions:**
Length: 36 cm (14") minimum; 86 cm (34") maximum
Width: 15 cm (6") minimum; 61 cm (24") maximum
Height: 10 cm (4")
(3) **Foundation:** Concrete (prefabricated slab or continuous strip) as supplied by Cemetery.

- (4) **Placement:** Placed at head of lot.
- (5) **Method:**
 - (a) Inscriptions engraved or lasered directly into any surface of the memorial.
 - (b) Cast bronze plaque can be affixed to any surface of memorial.
 - (c) Ceramic plaque not permitted on any surface of memorial.

TYPE 3 MEMORIALS

- 9. Type 3 Memorials include any memorials not covered by Type 1 or 2. Type 3 Memorials will be allowed only in accordance with sections 23 to 25. The specifications of Type 3 Memorials also apply to mausoleums.

ABSTRACT

BYLAW NO. 2019-59

THE CEMETERIES AMENDMENT BYLAW, 2019

PURPOSE: The purpose of this bylaw is to update cemetery fees and charges for 2020 and 2021, amend the definition of “authorized decision-maker” to ensure it is clear who can provide instructions with respect to a deceased person’s lot and to incorporate a change requested by Veteran Affairs for veteran memorialization.

ABSTRACT: *The Cemeteries Bylaw* is amended to set out cemetery fees and charges for 2020 and 2021, change the definition of “authorized decision-maker” and make changes to veteran memorialization.

**STATUTORY
AUTHORITY:** Section 8 of *The Cities Act*

MINISTER’S APPROVAL: N/A

PUBLIC HEARING: N/A

PUBLIC NOTICE: N/A

REFERENCE: Community and Protective Services, November 7, 2019, CPS19-18

AMENDS/REPEALS: Amends Bylaw 2008-27

CLASSIFICATION: Administrative

INITIATING DIVISION: City Planning & Community Development
INITIATING DEPARTMENT: Parks, Recreation & Cultural Services