



City of Regina

COMMUNITY INVESTMENT GRANTS PROGRAM

SPECIAL EVENT GRANT (MAJOR) ✓ 2019 APPLICATION ✓ (Over \$5,000 - \$50,000)

Instructions:

- Complete all sections of this form in the space provided; type-written applications are required.
- Keep one copy of this completed application form and attachments for your records.
- Number all attachments.

Please Note: All information contained in this application and supporting documentation is posted online.

GENERAL INFORMATION:

1. Organization's Legal Name: ✓ Circle Project Assoc. Inc. ✓
- Mailing Address: 2nd Floor – 1102 8th Avenue Regina SK Postal Code: S4R 1C9 ✓
2. Contact Person: Ann Perry
- Mailing Address: 2nd Floor – 1102 8th Avenue Regina SK Postal Code: S4R 1C9 ✓
- Telephone No: 306-347-7515 ✓
- E-mail: ann.perry@sasktel.net ✓
3. Alternate Contact: Brandy Churchill
- Mailing Address: 2nd Floor – 1102 8th Avenue Regina SK Postal Code: S4R 1C9
- Telephone No: 306-347-7515
- E-mail: b.churchill@circleproject.ca
4. Name of Event: ✓ 22nd Annual National Indigenous Peoples Day Community Celebration
5. Amount of Request: ✓ \$15000
6. Event Date(s): June 21, 2019

Attachments (number all attachments to correspond with this list):

- ✓ #1 – Current Profile Report from the Corporate Registry of Information Services Corporation (ISC); the Profile Report must be printed from the ISC website no more than 30 days prior to submission of your grant application.

- AD
NDP
CJ
M4
- ☒ #2 – Letters of support (optional).
 - ☒ #3 – Event budget which includes a list of estimated expenditures, revenues, other confirmed funding sources, sponsorships and in-kind donations.
 - ☒ #4 – Letters confirming financial sponsorships and in-kind contributions from other levels of government, corporations and sponsors.
 - ☒ #5 – Most recent audited annual financial statements for the organization; as presented at the last Annual General Meeting. Please include an income statement (showing revenues & expenses) and a balance sheet (showing assets, liabilities, and equity). If the financial statements are not audited then the unaudited financial statements must be signed and certified correct by two members of the Board of Directors.

ORGANIZATION:

7. What is your organization's mandate?

The Circle Project is a well-established, award winning Indigenous community organization that has been serving the needs of Regina and area citizens since 1988. The Circle Project uses traditional Indigenous culture and teachings as a framework, within which to offer programs and services to all who request help. All that we do at the Circle Project is done in accordance with our mission statement, "The Circle Project provides support and programs based on the Indigenous vision of wholeness, balance and healing. By promoting positive human development, we encourage people to help themselves through education, cultural awareness, family and community." All programs and services have been developed to focus on assisting Indigenous people who are struggling to break the cycles of violence, addictions, poverty, lack of education and reliance on social systems as a means of building a healthy community, with a particular focus on increasing positive outcomes for the Indigenous community.

8. What are some of the significant accomplishments and successful programs of your organization over the past 3 years?

Significant accomplishments for the Circle Project in the last three years have been:

- In 2018 Circle Project celebrated a very special birthday! On January 18th, 1988 Circle Project became incorporated as a non-profit community based agency. In honour of our 30th Anniversary, we hosted a pipe ceremony, feast and round dance. This was our first time hosting this type of event and we wanted an opportunity to thank the community for their continued support. Even though the weather was less than desirable the community did not let us down, showing up in huge numbers. With a continued focus on the TRC calls to action, we continued to work on our cultural programming. The Cultural Connections for Kids (CCK) program continues to be a great success and we were very pleased to gain a new funding partner, the National Indian Brotherhood Trust Fund, for the 2018-19 programming year. Through their support we were able to continue to provide this important Indigenous programming which has already shown an impact on the lives of the children and families that we work with. The new program funding also allowed us to double the community involvement in the CCK program, making a positive impact in the community as we move forward. Another significant accomplishment for this year was the restructuring of the Children's Centre including a change in leadership. Although the environment was safe and adequate, it lacked the type of leadership and environment needed to support the launch of the new CCK program. This restructuring was successful and combined with the new CCK program we are now operating the Children's Centre over capacity instead of at 70%. This is exciting for us because it means that we now have a greater opportunity to have an even bigger positive impact, on children, parents and the community that we serve.

-In 2017 Circle Project successfully secured a new multi-year core funding relationship through a highly competitive National competition process, one of only three agencies in Saskatchewan that was awarded this type of funding. Circle Project has also successfully developed and piloted a new Indigenous cultural program at both the Children's Centre and the Infant & Toddler Centre called Cultural Connections for Kids. This is a very significant move for Circle Project, an Aboriginal organization, to engage in cultural teachings with the Aboriginal and non-Aboriginal children and their families whom they serve. The program is currently in the 4th month of its 6 month pilot and is showing itself to be a big success with the parents and children alike. We have reached a milestone as well for Circle Project's Children's Centre which celebrated 25 years of operation, providing quality and culturally relevant childcare to children in our community.

- During 2016 Circle Project successfully developed two new funding relationships with one being a highly competitive funding application process. Circle Project also developed and implemented a brand new program called Cultural Connections in 2016. This new program is funded by the Homelessness Partnering Strategy to provide cultural services to the program participants of Phoenix Residential Housing First program called HOMES. This program involves placing the chronic and episodic homeless in housing immediately and surrounding them with the supports they require to maintain housing and become self-sufficient. Circle Project's role is providing cultural supports to these individuals as way to promote health and healing. In 2016 Circle Project had a 94% success rate in funding applications. A brand new community event hosted in 2016 was called "Hearts in the Park". This event served to raise the levels of awareness of family and domestic violence in our community. Circle Project also hosted our largest and most successful National Aboriginal Day celebrations to date. Reaching a milestone year for Circle Project's Infant Centre celebrating 5 years of operation, providing quality and culturally relevant childcare to infants and toddlers in our community.

9. Does your organization have any unpaid accounts with the City of Regina (e.g., taxes, utilities, tickets, permits, etc.) or outstanding grant follow up reports? If yes, what are they?
- No

PROGRAM MERIT:

10. Provide a complete event description. This includes detailed information on what activities are planned and dates/times/locations of the activities. In addition, please explain how your organization's special event addresses any of the City's cultural, social development or sport & recreation funding priorities? For a complete list of the City's stream priorities, please visit our website at regina.ca/grants.

The 22nd Annual National Indigenous Peoples Day Community Celebration is a free event for all citizens who wish to participate. This event aligns with the recommendations of the Truth & Reconciliation Calls to Action (TRC) (supports City of Regina Cultural Stream Priority #6) as it provides a valuable opportunity for Indigenous and non-Indigenous peoples to come together, celebrate and recognize the cultures, traditions and contributions of First Nation, Métis and Inuit peoples of Canada, while enjoying some free family fun! It is an excellent opportunity for healing our community.

Cultural teachings are planned throughout the day and include; a Grand Entry with First Nations Veterans and Elders, dignitaries and sponsors, traditional dancers that includes community members and youth. A tipi will be on display for individuals to experience and learn teachings about the traditional housing of the Indigenous peoples of this area. Traditional dance demonstrations such as powwow and Métis jigging will be on the agenda. An interactive cultural activities tent will host fun interactive activities such as, quizzes that test your knowledge of First Nations, Métis and Inuit peoples and their history and traditions. Large story boards will be on display which feature beautiful photos and tell the stories of First Nations traditional dances such as where and when the dance originated. Last year we expand our content to include a focus on Métis culture. This year we will include Inuit content for the first time. We will add Inuit culture

boards to our display in our Culture Tent and add questions regarding Inuit culture to our Culture Quiz. We are currently exploring options for Inuit activities/demonstrations that we can provide for the community. Providing these unique and not so every day opportunities especially for urban Indigenous people can create lasting memories and help build a sense of belonging.

We will have our Elders' tent again this year for a special place for our community Elders to gather and enjoy snacks and activities such as our newly created NAD Bingo that uses numerals and the Cree spelling for the number. Family components of the day include Dino Bouncers and face painting. Each family will also have the chance to have a free family photo taken which is always a big hit. At the supper hour, we host a free community barbeque which feeds hundreds of people. Each year local Indigenous entertainers are sought to provide the crowd with evening entertainment. Last year we were able to book an award winning entertainer who won Indigenous Entertainer of the Year, Best Hip Hop Cd, Best Music Video and Best Producer at the 2015 Indigenous Music Awards. We hope to attract another big name Indigenous entertainer for this year's celebration. Again this year we will also have fiddle music and jiggging competitions as a way of promoting Métis culture. All of the activities described above support the City of Regina Cultural Stream Priorities #1,2,3,4 and 6.

COMMUNITY NEED:

11. What other organizations are involved in the event as partners? Provide a list here and attach letters of support, labeled as Attachment #2.

The ongoing and longterm partnerships that Circle Project has developed for the delivery of this important community event shows a common desire to "Strengthen the cultural community through meaningful partnerships between organizations", City of Regina Cultural Stream Priorities #5. These partnerships are as follows;

Indian Métis Christian Fellowship (IMCF) has been a valued partner since the very first NAD community celebration in 1998. They bring much to the table, including a large volunteer base, which is a huge contribution to the event of this magnitude. Without volunteers, this event would not be possible. Volunteers contribute in many ways and are vital to the success of this event. IMCF has many volunteers from within the area and could be considered at-risk. Participation in this event gives them the opportunity to gain some transferable skills and volunteer within their community as a means of giving back. With this solid partnership we have been able to host several successful events throughout the years.

This year will be the 6th consecutive year REACH (Regina Education and Action on Child Hunger) will partner on this event. REACH, a successful and longstanding organization in our city committed to food security, has also been a longstanding funder of the Circle Project through their child feeding program. REACH's expertise in the food industry and expertise in food related events is a great asset to this community celebration. This year REACH will ensure the continued success of the barbeque which is a key component to the success of the event.

Creating community partnerships is of great importance for this event to be a success. Partner organizations contribute financially and provide the people power that's needed to plan and execute an event of this caliber. As a community organization Circle Project realizes the great benefit of partnerships and will continue to strive for the promotion of building positive community relations and creating opportunities to work together for the betterment of the community.

Not only does Circle Project have longstanding community partnerships but also has longstanding funding partnerships including Loraas Disposal who makes an in-kind donation of 6 porta-potties for the event representing an in-kind value of approximately \$1,500. They have provided this in-kind contribution for the past 15 years totaling a donation of over \$13,000. Loraas disposal proves their commitment each year by committing to the event soon after that year's event is over. Loraas

has confirmed their support for 2019's NIPD event. These important long-term sponsors help to make this a successful event and are provided with an opportunity to give back to the community, which builds the strong community bonds that we enjoy in the City of Regina. Last year we also received donations from several other sponsors such as the City of Regina, SaskCulture, Canadian Heritage, K+S Potash Canada, Sask Energy, Street Culture, Rawlco Radio and the Office of the Treaty Commissioner.

COMMUNITY IMPACT:

12. What is the direct community impact of this event?

Direct community impacts for this event are:

Citizenship, Inclusion & Belonging

-The event provides opportunities for fun and enjoyment for individuals and families in their own neighbourhood. Events that create opportunities to experience special activities that are unique and different helps build lasting memories for individuals and families and can contribute to a person's overall happiness. It also gives people a chance to meet and interact with their neighbours which promotes the values of citizenship, inclusion and belonging.

Cultural Awareness

-A direct community impact of this event is that people have the opportunity to see and experience Indigenous culture and build a greater understanding of the Indigenous community. Sadly there are many misconceptions, stereotypes and negative perceptions of Indigenous peoples. By providing events like NIPD where people can come together in the community and experience first-hand the rich and vibrant culture of the Indigenous peoples, individuals have the chance to gain their own firsthand view of Indigenous peoples, their customs and traditions.

Civic Pride

-This event provides opportunities that help change the "face of the neighbourhood". Events held in North Central that focus on all the positive aspects of this community may change a person's negative perceptions of the area and they may view as a place they may want to live or work. Special events like NAD promote civic pride as they give citizens chances to celebrate and be proud of the community and city in which they live.

Leadership

-In previous years this event has provided opportunities for development of leadership and mentorship with some of our young Indigenous staff. The importance of building the capacity of young leaders in the Indigenous community is key to the future success of this event and the community; it also provides a unique opportunity for young leaders to gain some valuable hands-on learning. Seasoned mentors provide guidance and support as the young leaders build transferable skills through planning for this event. In addition, the magnitude of details for delivering a community event of this size and calibre gives the young leaders a greater understanding of the responsibilities tied to a leadership role. Self-esteem is built for these individuals because the community is able to witness young people succeed in their role as future community leaders. The individuals involved also had a boost of confidence from being a part of such a successful event and a very positive experience. This is of great benefit for the City of Regina because these are our neighbours, our volunteers and our city's future leaders. The Circle Project is committed to continue this practice of mentorship and development of future leaders for many years to come.

This event will also provide the City of Regina an opportunity to participate in a national day of recognition and celebration of the cultures and contributions of the First Nations, Inuit and Métis people of Canada. Much like other cities across our country that host National Indigenous Peoples

Day Celebrations in their communities, we demonstrate and celebrate the importance and appreciation our city has for the Indigenous People, their culture and their contributions which have helped shape the country we live in today.

13. How will you measure success of the event?

Attendance is our main key performance measure in determining the success of this event. We use attendance to judge the level of success because we feel the more individuals that attend and are exposed to positive, healthy, inclusive activities serves as a great benefit to that individual. By just attending individuals can build community spirit and pride. We also spend time engaging and asking participants verbally about their experience at the event; Staff and volunteers are asked to take note of the comments they hear from guests that can be shared at the event debrief.

Another key performance measure is the absence of critical incidents or complaints being made. When gathering large groups of people especially in a neighborhood that is known for poverty, violence and criminal activity, for the eleventh consecutive year, there were no incidents reported. Many attendees thanked the volunteers and organizers for planning and hosting this fun free event which is one of our biggest indicators of success.

14. What is the anticipated attendance of the event?

This year we anticipate attendance to be similar to last year's attendance which was approximately 2000 people. We do think attendance may exceed last year's attendance due to several factors such as the celebration grows each year and better advertisement and word of mouth promotion of the event in the community.

15. Provide your best estimate of the economic impact of the event (e.g., ticket revenue, number of people employed)?

This is an entirely free event so there is no revenue generated, except modest fundraising through an onsite canteen to support a youth summer cultural camp. An estimated \$50,000 is proposed to be spent on services such as fireworks, entertainment, equipment, food, etc., at local businesses to host the event. Last year, an estimated 1350 hours (\$23,000) was donated to the planning and delivery of NAD. This year, we anticipate the number of volunteers and volunteer hours to be comparable to previous years.

ACCESSIBILITY:

16. Accessibility is defined as the degree to which an activity, service, or physical environment is available to as many people as possible, regardless of their physical abilities or socio-economic background. Describe how this program is accessible to the public and who can participate.

This event is all inclusive and entirely free and is held in Regina's North Central neighbourhood. Families in this area are more likely to live in poverty making this area ideal to hold this free event especially in reducing barriers for participation. The North Central neighbourhood has the highest Aboriginal population in the City of Regina and also has a very diverse cultural demographic. Opportunities for families to gather are far more limited in this particular area of the city in comparison to other neighbourhoods. This event is completely open to the public and provides opportunities for all cultures to develop their understanding of First Nation's culture, customs and traditions while enjoying free family fun in their community. This event is located in the central area of our city making it easy to get to by any mode of transportation

17. Describe how this program is accessible to the public? Please specify, which aspects of the event are free and which have an admission fee? List all levels of applicable fees.

This is an entirely free event. All activities held throughout the day are 100% free. There will be an onsite canteen that is provided by the Chimatawa Youth Group. Chimatawa Youth will use the funds raised through the canteen to support their summer culture camp. The decision has always been to have this event entirely free since the start in 1998, however through committee discussion and participant feedback to provide a canteen, we saw this as a great opportunity to support our community youth in providing an avenue for them to raise funds for this worthwhile activity.

Free Activities throughout the day include First Nations cultural experiences such as grand entry, dance demonstrations, interactive cultural activities tent, elders' tent, Aboriginal entertainers including Métis jiggers and fiddle music. Lacrosse demos will be hosted again this year through Indigenous youth. If we are able to receive the necessary funding we will also host free community fireworks at dusk. Children's activities will be Dino Bouncers and face painting and a photo tent where individuals and families can have a nice photo taken which is printed onsite to take home as a memento of the day. There will be chances to win prizes throughout the day also. As always there will be a free community barbeque at the supper hour which includes hot dogs, hamburgers, chips and refreshments.

FINANCIAL NEED:

18. Explain why funding from the City of Regina is needed?

City of Regina funding is vital to the success of this event as the grant received provides us the opportunity to continue to host a high quality event that celebrates Indigenous people. This event has grown considerably through the years from its humble beginnings as a grass roots initiative to its current status as the place to be in Regina on National Indigenous Peoples Day. With the increase in attendance from 1000 people in 2013 to over 2000 in 2018, the costs have risen considerably. This is a reflection on the overall increase in supply costs as well as in the expansion of the activities, the entertainment and the educational pieces of the event. We have managed to do this all while keeping the event free for the public to attend, removing any barriers that may keep people away.

With the additional funds provided this year we will expand our content to include a focus on Inuit culture. We will create a display in our Culture Tent, add questions regarding Inuit culture to our Culture Quiz and we are currently explore possible activities/demonstrations that we may add to highlight Inuit culture. This will be a challenge as our options in our community are limited due to the smaller Inuit community. This makes it all the more important for us to include this content as there is a smaller opportunity for people to learn about Inuit culture on their own.

Last year, the equipment costs accounted for a large portion of our total budget. The money helps cover the costs of facilities and equipment such as stage, tents, tables chairs, etc. that are required to host this event. The cost of equipment last year was over \$15,000. The addition of a larger stage and professionally managed sound equipment will continue to be necessary for the event as it provided enough room for entertainers to perform alongside the sound equipment needed to host an event of this size. As our entertainment acts get bigger we must accommodate the growing need for better quality sound. In addition to this we may need to expand the Cultural Activity Tent as well. With the addition of new displays we are finding space to be more confining so we will be exploring our options in this area as well.

As the event grows each year we have recognized the need for trained security and first aid responders to be on site. When gathering large groups of people security is always a concern and we want to ensure we are providing a safe environment for all people at all times. At last years event these additions cost an additional \$850. With the continued increase in attendance we are exploring increasing the security for the event.

For a second year, the fireworks display was held. This continues to excite the community and we are exploring the continuation for this year's event. We are working to secure the needed funding to make this possible. As Circle Project moves into its 22nd Annual NIPD celebration; a significant accomplishment for this celebration that began as a grass roots initiative and has now grown in size to be the most significant NIPD celebration in the city, we hope to continue with the fireworks display as a significant and spectacular way of celebrating not only National Indigenous Peoples Day but also the role in history, the present day and the future of Canada which Indigenous peoples have to play.

With all the new and exciting things we are looking forward to for this year's NIPD we are relying on the City of Regina to help us ensure this important cultural celebration continues and is to the highest quality. With funding from the City of Regina we can continue to provide a quality event that promotes the values of citizenship and identity on this nationally recognized day that is fully accessible, especially for our city's most vulnerable citizens.

SOCIAL MEDIA:

19. Would you like the City of Regina to promote your event on social media?

☒ Yes ☐ No

If yes, please attach all logos/photos that could be used to help the City of Regina enhance the posts about your event.

20. If applicable, please provide your organization's social media accounts, below:

Facebook: <https://www.facebook.com/YQRNIPD2019>

Instagram:

Twitter: <https://twitter.com/YQRNAD>

Snapchat:

21. If resources are available, do you approve the City of Regina to attend your event and take photos/videos to share on social media?

☒ Yes ☐ No

APPLICATION AGREEMENT

Use of Money

The Organization hereby agrees to use any money or services provided to the Organization only in the manner set out in this application and agrees to comply with any conditions as set out in the approval letter issued by the City. The City reserves the right to demand, at any time, the return of any monies or a portion of the monies, and the Organization agrees to return the monies, if the Organization: does not comply with the conditions set out in this application or the approval letter, uses the money in a manner that, in the opinion of the City, is inconsistent with the objectives of the Community Investment Grants Program, does not use the money in accordance with the description of the intended use of the funds as set out in this application, if the undersigned made a material misrepresentation in the application, if the Organization did not use all of the money or if the organization used the money for something not described in this Application without the written consent of the City.

Compliance with Bylaws and Policies

Organizations receiving funding from the City of Regina must abide by City's bylaws, policies and procedures. An organization that has breached a City of Regina bylaw will lose, if applicable, the 20 percent outstanding payment following the initial breach of a bylaw. Subsequent incidents will result in the group being ineligible for grants in the future. If an organization has been advised of a City policy or procedure and does not comply with it, then this breach will be treated in the same manner as a breach of a City Bylaw.



Freedom of Information and Protection of Privacy

The City of Regina is committed to protecting the privacy and confidentiality of personal information. All personal information that is collected by the City is done so in accordance with *The Local Authority Freedom of Information and Protection of Privacy Act*. The information collected in this application will be used to administer the Community Investment Grants Program. De-identified, aggregate information will be used by City of Regina for program planning and evaluation. This application will be distributed to the adjudicators of the Community Investment Grants Program.

Representations

In making this application, we the undersigned Board Members/Executive Director hereby represent to the City and declare that to the best of our knowledge and belief, the information provided in this application and the related attached supporting documents are truthful and accurate, that we have read and agree to comply with the Grant Guidelines and the application is made on behalf of the above-named organization and with the Board of Director's full knowledge and consent. We further represent that the above-named organization is registered as a non-profit corporation pursuant to the laws of Saskatchewan and agree that the organization shall remain so registered for the duration of the term of the grant.

Two signatures are required:

✓ 			
Bob Cantin		President	31/Jan/2019
Board Member Name (print)	Signature	Position	Date
✓ 			
Ann Perry		Executive Director	31/Jan/2019
Board Member or Executive Director Name (print)	Signature	Position	Date



THE CIRCLE PROJECT ASSOC. INC.

1102 8TH Avenue, 2nd Floor, Regina, SK S4R 1C9

Phone: (306) 347-7515 Fax: (306) 347-7519

www.circleproject.ca

January 31, 2019

To Whom it May Concern,

Letters of support will be made available upon request.

Thank you,

Ann Perry
Executive Director
Circle Project Assoc. Inc.

Proposed 22nd Annual National Indigenous Peoples Day Budget

Revenue	Proposed Amount	Actual Amount
City of Regina Grant Request (\$14,000)	\$15,000.00	
Other Possible Grants - unconfirmed <ul style="list-style-type: none"> - SaskCulture (\$10,000) - Canadian Heritage (\$10,000) - Canada Summer Jobs (\$2,100) 	\$22,100.00	
Fundraising/Cash Donations <ul style="list-style-type: none"> - Circle Project (\$500) - IMCF (\$500) - REACH (\$500) 	\$1,500.00	
In-kind Contributions <ul style="list-style-type: none"> - Rawlco (\$15,500) - Loraas Disposal (\$1,500) - Circle Project (\$5,000) - Circle Project Children's Centre (\$100) - IMCF (\$500) - REACH (\$500) 	\$23,100.00	
Other Possible Sponsors <ul style="list-style-type: none"> - SaskEnergy (\$500) - K+S Potash Canada (\$10,000) - Unifor Local 15 (\$600) - Sakewewak (\$1000) 	\$12,100.00	
Total Revenue	\$73,800.00	
Expenses	Proposed Amount	
Wages, Honorariums <ul style="list-style-type: none"> - Summer Student (\$2,100) 	\$2,100.00	
Project Expenses <ul style="list-style-type: none"> - Stages/Tents/Equip. (\$15,700) - Security/First Aid (\$1,000) - Culture (\$4,600) (Dancers, drum group, Elder, Veterans) - Food/BBQ (\$2,700) - Port Potties (\$1,500) - Aboriginal Entertainment & MC (\$6,000) - Fireworks (\$10,000) - Children's activities (\$2,850) - Elders Bingo (\$300) - Permits/Licences (\$500) - Volunteer Hospitality (\$400) X Prizes (\$350) <i>Cash * ineligible</i> - Materials/Supplies (\$500) - Insurance (\$400) - Paper, Ink, Printing, Postage (\$200) 	\$47,000.00	
Facilities/Studio/Office Costs	\$6,100.00	

Appendix A

- Admin In-kind (CP \$5000, CPCC \$100, IMCF \$500, REACH \$500)		
Travel Costs (mileage)	\$100.00	
Advertising and Promotion (\$2,000) In-kind Promo – Rawlco (\$15,500)	\$17,500.00	
Total Expenses	\$72,800.00	



THE CIRCLE PROJECT ASSOC. INC.

1102 8TH Avenue, 2nd Floor, Regina, SK S4R 1C9

Phone: (306) 347-7515 Fax: (306) 347-7519

www.circleproject.ca

January 31, 2019

To Whom it May Concern,

We are unable to provide confirmation of funding at this time as funding applications are either under review.

Thank you,

Ann Perry
Executive Director
Circle Project Assoc. Inc.

✓ AD

The Circle Project Assoc. Inc.
Financial Statements
March 31, 2018

✓



Independent Auditors' Report

To the Members of The Circle Project Assoc. Inc.:

I have audited the accompanying financial statements of The Circle Project Assoc. Inc., which comprise the statement of financial position as at March 31, 2018, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements present fairly in all material respects the financial position of The Circle Project Assoc. Inc. as at March 31, 2018 and its financial performance and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Regina, Saskatchewan

June 7, 2018


A handwritten signature in black ink that reads 'Robert D. Spauter'.

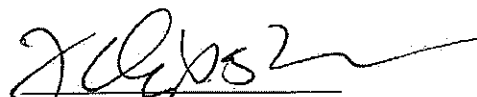
Chartered Professional Accountant

The Circle Project Assoc. Inc.
Statement of Financial Position
As at March 31, 2018

	<i>Operating Fund</i>	<i>Maintenance Fund</i>	<i>Restricted Reserve Fund</i>	<i>Total 2018</i>	<i>Total 2017</i>
Assets					
Current					
Cash	457,429	50,000	50,000	557,429	597,466
Investments (Note 3)	-	-	417,239	417,239	414,069
Accounts receivable	176,436	-	-	176,436	253,903
Prepaid expenses	-	-	-	-	1,250
	633,865	50,000	467,239	1,151,104	1,266,688
Capital assets (Note 4)	-	484,681	-	484,681	536,709
	633,865	534,681	467,239	1,635,785	1,803,397
Liabilities					
Current					
Accounts payable	148,034	-	-	148,034	173,511
Deferred contributions	-	-	-	-	19,900
Current portion of long-term debt	-	16,234	-	16,234	13,213
	148,034	16,234	-	164,268	206,624
Long-term debt (Note 6)	-	213,904	-	213,904	230,907
	148,034	230,138	-	378,172	437,531
Net Assets					
Equity in capital assets	-	254,543	-	254,543	292,589
Reserves	-	50,000	467,239	517,239	514,069
Unrestricted net assets	485,831	-	-	485,831	559,208
	485,831	304,543	467,239	1,257,613	1,365,866
	633,865	534,681	467,239	1,635,785	1,803,397

Approved on behalf of the Board


 Director


 Director

The accompanying notes are an integral part of these financial statements

The Circle Project Assoc. Inc.

Statement of Operations

For the year ended March 31, 2018

	Program	Develop- ment	Counselling	Family Violence	Adult Education/ H.O.M.E.S.	Cultural Connections	Childrens' Centre	Infant Centre	Total 2018	Total 2017
Revenue										
Indian and Northern Affairs	63,700	-	-	-	-	-	-	-	63,700	-
Justice Canada – Hearts	8,000	-	-	-	-	-	-	-	8,000	-
Ministry of Economy	-	-	-	-	8,700	-	-	-	8,700	20,300
Ministry of Education-Early Learning	-	-	-	-	-	-	206,110	165,480	371,590	422,644
Ministry of Justice	-	-	-	133,925	-	-	-	-	133,925	133,925
City of Regina	26,400	12,000	-	-	-	-	-	-	38,400	32,000
United Way of Regina	77,965	-	-	-	-	-	-	-	77,965	100,600
HPS/YMCA	-	-	-	-	-	190,166	-	-	190,166	136,276
REACH	-	-	-	-	-	-	23,700	-	23,700	23,700
Summer student grant	4,175	-	-	-	-	-	-	-	4,175	4,118
Aboriginal Friendship Centre of SK	-	-	-	-	7,144	-	-	-	7,144	184,783
Canada Heritage	-	10,000	-	-	-	-	-	-	10,000	-
Saskatchewan Culture	-	8,000	-	-	-	-	-	-	8,000	-
Community Initiative Fund	-	-	25,000	-	-	-	-	-	25,000	5,000
Transfer from deferred contributions	-	-	-	-	-	-	-	-	-	13,750
Transfer to deferred contributions	-	-	-	-	-	-	-	-	-	-
	180,240	30,000	25,000	133,925	15,844	190,166	229,810	165,480	970,465	1,077,096
Administration fees	172,628	-	-	-	-	-	-	-	172,628	173,846
Daycare fees	-	-	-	-	-	-	316,703	206,378	523,081	478,125
Sponsorships	5,000	13,100	-	-	-	-	-	-	18,100	18,169
Donations	2,883	-	-	-	-	-	-	-	2,883	2,550
Memberships	54	-	-	-	-	-	-	-	54	60
Other self-generated	10,605	145	9,608	218	-	389	4,026	-	24,991	75,277
	371,410	43,245	34,608	134,143	15,844	190,555	550,539	371,858	1,712,202	1,825,123

The accompanying notes are an integral part of these financial statements

The Circle Project Assoc. Inc.
Statement of Operations (continued)
For the year ended March 31, 2018

	Program	Develop- ment	Counselling	Family Violence	Adult Education/ H.O.M.E.S	Cultural Connections	Childrens' Centre	Infant Centre	Total 2018	Total 2017
Expenditures										
Activities - special	21,171	42,358	717	933	-	-	3,918	2,730	71,827	45,085
- cultural/community	13,446	-	-	-	-	26,069	-	-	39,515	32,901
Administration and contracts	13,671	-	7,500	16,071	-	1,076	66,023	44,629	148,970	146,249
Advertising	1,635	-	600	500	-	-	1,000	750	4,485	4,993
Amortization	4,102	-	93	552	-	-	30,770	22,896	58,413	58,663
Audit	2,399	-	1,000	1,000	-	-	1,200	1,200	6,799	6,286
Bad debts	-	-	-	-	-	4,493	5,704	3,369	13,566	12,489
Cultural program development	-	40,344	-	-	-	-	-	-	40,344	-
Equipment rental & photocopying	-	-	2,400	7,200	-	-	-	-	9,600	12,600
Equipment and furnishings	-	-	600	1,200	-	2,156	-	-	3,956	5,978
Grant repayment	-	-	-	-	-	-	5,500	-	5,500	7,144
Groceries	-	-	-	-	-	-	19,439	11,665	31,104	31,689
Hospitality	1,497	-	600	600	-	-	-	102	2,799	3,314
Insurance	307	-	1,000	1,200	-	-	8,115	4,734	15,356	16,023
Interest and bank charges	181	272	1,941	860	-	870	2,794	1,743	8,661	7,155
Interest on long-term debt	-	-	-	-	-	-	-	9,084	9,084	10,927
Purchased services	-	-	-	9,600	-	24,900	10,960	4,768	50,228	79,688
Materials and supplies	6,883	-	273	1,150	777	3,847	6,492	2,491	21,913	32,368
Rent	22,574	-	12,000	18,000	-	36,000	-	-	88,574	88,574
Repairs and maintenance	-	-	600	600	-	581	9,940	7,473	19,194	22,467
Property taxes	-	-	-	-	-	-	16,449	5,476	21,925	18,596
Telephone and postage	6,196	-	2,400	2,400	-	4,613	4,044	2,677	22,330	17,723
Training	418	-	-	50	-	1,546	(1,384)	1,175	1,805	8,464
Meetings and travel	4,200	-	1,200	1,200	-	2,658	2,400	2,400	14,058	11,676
Utilities	-	-	-	-	-	-	12,942	7,449	20,391	19,760
Vehicles	-	-	-	-	-	-	3,120	-	3,120	4,365
Wages and benefits	238,429	-	40,497	70,625	15,067	83,438	418,093	211,733	1,077,882	1,027,232
Workers' compensation	1,981	-	400	800	-	-	3,357	2,518	9,056	6,312
	339,090	82,974	73,821	134,541	15,844	192,247	630,876	351,062	1,820,455	1,738,721
Surplus (deficit) for the year	32,320	(39,729)	(39,213)	(398)	-	(1,692)	(80,337)	20,796	(108,253)	86,402

Appendix A18

Appendix A

The accompanying notes are an integral part of these financial statements

The Circle Project Assoc. Inc.
Statement of Changes in Net Assets

For the year ended March 31, 2018

	<i>Operating Fund</i>	<i>Maintenance Fund</i>	<i>Restricted Reserve Fund</i>	<i>Total 2018</i>	<i>Total 2017</i>
Balance, beginning of the year	559,208	342,589	464,069	1,365,866	1,279,464
Appropriations	(3,170)	-	3,170	-	-
Acquisition of capital assets	(6,384)	6,384	-	-	-
Mortgage principal repaid	(13,982)	13,982	-	-	-
Surplus (deficit) for the year	(49,841)	(58,412)	-	(108,253)	86,402
Balance, end of the year	485,831	304,543	467,239	1,257,613	1,365,866

The accompanying notes are an integral part of these financial statements

The Circle Project Assoc. Inc.
Statement of Cash Flows
For the year ended March 31, 2018

	2018	2017
Cash provided by (used for) the following activities		
Operating activities		
Excess (deficiency) of revenues over expenses	(108,253)	86,402
Amortization	58,412	58,663
Gain on disposal of capital assets	-	-
Net change in non-cash working capital balances		
Accounts receivable	77,467	(152,528)
Prepaid expenses	1,250	12,198
Accounts payable	(25,477)	80,417
Deferred contributions	(19,900)	650
	(16,501)	85,802
Financing activities		
Mortgage repayments	(13,982)	(12,943)
	(13,982)	(12,943)
Investing activities		
Purchase of investments	(3,170)	(4,171)
Purchase of capital assets	(6,384)	(1,974)
	(9,554)	(6,145)
Increase (decrease) in cash resources	(40,037)	66,714
Cash resources, beginning of year	597,466	530,752
Cash resources, end of year	557,429	597,466

The accompanying notes are an integral part of these financial statements

The Circle Project Assoc. Inc.
Notes to the Financial Statements
For the year ended March 31, 2018

1. Incorporation and commencement of operations

The Circle Project Assoc. Inc. (the "Association") is incorporated under the Non-Profit Corporations Act of Saskatchewan. The Circle Project provides support and programs based on the Aboriginal vision of wholeness, balance and healing.

2. Significant accounting policies

The financial statements have been prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organizations using the following significant accounting policies:

Capital assets

Capital assets are recorded at cost. The cost for contributed capital assets is considered to be fair value at the date of contribution.

Amortization is provided using the straight-line method at rates intended to amortize the cost of assets over their estimated useful lives.

	<i>Rate</i>
Art Work	10%
Building – daycare	5%
Building – infant centre	5%
Equipment	10%
Computer hardware	10%
Vehicle	30%

Cash and fund accounting

The accounts are maintained in accordance with the principles of fund accounting.

Operating fund reflects the primary operations of the association including revenues received for provision of services and expenditures to deliver those services.

Maintenance fund is a restricted fund that reflects the equity of the association in capital assets after taking into consideration any associated long term debt. The capital fund includes reserves designated for the capital projects and/or acquisition of capital assets.

Restricted reserve fund is restricted funds that have been set aside for specific purposes. These assets are subject to restrictions set out in the association's reserve policy.

The association maintains a policy of accumulating reserves in the amount of three to six months of operating costs for the administration of the association and each of its programs.

Revenue recognition

Restricted contributions are recognized as revenue of the appropriate fund in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue of the appropriate fund when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Contributed services

Volunteers contribute several hours per year to assist the association in carrying out its activities. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary they are reported in excess of revenues and expenses in the periods in which they become known.

The Circle Project Assoc. Inc.
Notes to the Financial Statements
For the year ended March 31, 2018

2. Significant accounting policies (continued)

Income taxes

The association is incorporated as a not-for-profit organization under the *Income Tax Act* (the "Act") and as such is exempt from income taxes.

Financial instruments

The association initially measures its financial assets and financial liabilities at fair value. The association subsequently measures all its financial assets and financial liabilities at cost or amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value of these financial instruments are recognized in surplus (deficit) for the year.

Financial assets measured at amortized cost include cash, investments and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and long-term debt.

Financial asset impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in surplus (deficit) for the year. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in surplus (deficit) for the year.

Transaction costs

The association's transaction costs related to financial instruments that will be subsequently measured at fair value are recognized in surplus (deficit) for the year in the period incurred. The carrying amount of the financial instruments that will not be subsequently measured at fair value is adjusted for transaction costs directly attributable to the origination, issuance or assumption of these instruments.

3. Investments

	2018	2017
Conexus Credit Union savings account, bearing interest at 0.80%	317,239	314,069
Conexus Credit Union term deposit, bearing interest at 1.20%, maturing Aug 19, 2018	100,000	100,000
	<u>417,239</u>	<u>414,069</u>

4. Capital assets

	Cost	Accumulated amortization	2018 Net book value	2017 Net book value
Land	84,943	-	84,943	84,943
Art work	1,070	1,070	-	-
Building – daycare	552,720	465,075	87,645	115,281
Building – infant centre	440,015	154,000	286,015	308,015
Equipment	100,350	89,434	10,916	16,523
Fence - daycare	9,735	2,206	7,529	4,929
Leasehold improvements	6,832	4,099	2,733	4,099
Computer hardware	53,899	48,999	4,900	2,919
Vehicle	15,813	15,813	-	-
	<u>1,265,377</u>	<u>780,696</u>	<u>484,681</u>	<u>536,709</u>

The Circle Project Assoc. Inc.
Notes to the Financial Statements
For the year ended March 31, 2018

5. Bank indebtedness

The association has a line of credit with Conexus Credit Union with an authorized credit limit of \$50,000 bearing interest at 4.45%. As at March 31, 2018, the association had utilized \$40,000 (2017 - \$nil) of the line of credit.

6. Long-term debt

	2018	2017
Mortgage held with Conexus Credit Union, bearing interest at 3.850% per year, monthly principal and interest payments of \$2,219, secured by land and building with a net book value of \$366,015, maturing November 2019	230,138	244,120
Less portion due within one year	(16,234)	(13,213)
	<u>213,904</u>	<u>230,907</u>

Principal repayments to be made during the next five years are estimated as follows: 2019, \$16,234; 2020, \$17,016; 2021, \$17,835; 2022, \$18,693; 2023, \$19,593

7. Financial instruments

The association is exposed to various risks through its financial instruments. The following analysis provides a measure of the association's exposure and concentrations at March 31, 2018.

Interest Rate Risk

Interest rate risk is the risk of potential financial loss caused by fluctuations in fair value of future cash flow of financial investments due to changes in market interest rates. The association is exposed to this risk through its interest bearing investments and long-term debt. The association manages this risk through investing in securities of short to medium term maturity and plans to hold the securities to maturity.

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The association's credit risk relates to its accounts receivable. The association manages this risk by strict adherence to its policy for unpaid child care fees.

Liquidity risk

Liquidity risk is the risk that the association will not be able to meet its obligations as they become due. The association manages this risk by establishing budgets and by maintaining an adequate surplus to cover any short-term funding reductions or unanticipated operating expenses. In addition, the association maintains a policy of accumulating reserves in the amount of three to six months of operating costs for the administration of the association and each of its programs.

8. Lease commitments

The association has entered into a lease agreement for the premises at 1102 – 8th Avenue, Regina, SK. The lease expires June 2020 and has annual rent amounts as follows:

2019	\$86,414
2020	\$86,414
2021	\$21,604

The Circle Project Assoc. Inc.
Notes to the Financial Statements
For the year ended March 31, 2018

9. Economic dependence

The association currently receives significant revenue in grants from the Government of Saskatchewan, City of Regina, United Way of Regina, and the YMCA. As a result, the association is dependent upon the continuance of these grants to maintain operations at their current level.

10. Comparative figures

Certain comparative figures have been reclassified to conform with current year presentation.