

**Appendix A-4**

**Five Year Work Plan (2020-2025) for Recommended Option**

Deliverables	Lead(s)	Date
City Council approves recommendations and Implementation Plan	Planning & Development Services	Q2 2019
Implementation of project including Project Charter and Communications Strategy launched	Planning & Development Services and Communications	Q4 2019
Research, Statements of Significance and Evaluation Forms completed for 40 historic places each year	Planning & Development Services	2020-2025
Heritage Building Rehabilitation Program review and enforcement of building maintenance	Planning & Development Services and Assessment and Taxation	2020-2021
Call for nominations to add properties to the Heritage Inventory under priority themes	Planning & Development Services or Community Services	2022-2025
Heritage Inventory information on each property uploaded to public portal of the CityView software	Planning & Development Services and GIS Team	2025
Heritage Inventory updated	Planning & Development Services	2025