

Appendix B Proposed Terms of Reference

CIVIC NAMING COMMITTEE

AUTHORITY

City Manager November 28, 2002
City Council June 20, 2005
City Council January 26, 2009
City Council [date to be inserted]

TERMS OF REFERENCE

- Consider completed applications which identify names, events or other aspects of the environment on proposed park and street names in accordance with approved Policy
- Work with Regina Public Library Board staff and others in the community, as required to do background research on proposed names
- Make recommendations to the Regina Planning Commission on Policy changes
- Submit an annual report to City Council for information through the Regina Planning Commission on the names that were added to the master list, street and park name changes approved by the City Clerk under delegated authority, and any changes that were made to the Policy during the year

DELEGATED AUTHORITY

Approve names to be added to a master list as possible park or street names for the City of Regina based on the approved Policy

COMPOSITION

Total membership	7
Appointed/Nominated by City Manager	7

All members of the City of Regina administration

- 1 Representative from City Planning and Development
- 1 Representative from IT Services
- 1 Representative from Community Services
- 1 Representative from Fire & Protective Services
- 1 Representative from Roadways and Transportation
- 2 Representatives from the Office of the City Clerk

TERM

Ongoing

MEETINGS	At the call of the Chair (minimum 2 times per year)	
QUORUM	4	
ADMINISTRATIVE RESOURCE	Office of the City Clerk	(306) 519-0687
SECRETARY	Office of the City Clerk	(306) 519-0687

Member	Term Expires	Telephone
Joann Paulson	Ongoing	(306) 777-7518
Laura Markewich	Ongoing	(306) 777-7848
Mark Sylvestre	Ongoing	(306) 777-7321
Liberty Brears	Ongoing	(306) 777-6251
Amber Ackerman	Ongoing	(306) 777-7264
Dana Turgeon	Ongoing	(306) 777-6721
TBD (Roadways & Transportation)	Ongoing	TBD