

February 12, 2018

To: Members,
Board of Revision

Re: Review of 2018 Board of Revision Policy Guidelines

RECOMMENDATION

That the Regina Board of Revision Board Policy Guidelines attached as Appendix “A” be approved.

CONCLUSION

The Board should review the attached Board Policy Guidelines to determine if any further changes are required.

BACKGROUND

The purpose of this report is to facilitate a review of the Board’s Policy Guidelines to determine if any changes are required based on the experience of the Board in 2017.

DISCUSSION

The Board Policy Guidelines were established in 1997 to summarize information on the role and responsibilities of the Board and to provide guidelines for conducting hearings and writing decisions. The document assists in maintaining continuity on Board procedures and practices. It has been customary for the Board to review the document prior to beginning hearings each year and at the end of the year to determine if any changes are required.

At the last meeting of the Board, held on March 22, 2017, the Board adopted the following resolution:

“That the Secretary of the Board of Revision undertake to review item three in the Policy Guidelines, specifically the determination of payments for attendance at Board hearings and decision writing, and that a report be provided to the Board of Revision in Q3 of 2017.”

RECOMMENDATION IMPLICATIONS

Financial Implications

None for this report.

Environmental Implications

None for this report.

Strategic Implications

None for this report.

Other Implications

None for this report.

Accessibility Implications

None for this report.

COMMUNICATION PLAN

The Board Policy Guidelines will be distributed to interested parties, as required.

DELEGATED AUTHORITY

The Board has authority for the disposition of this report.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Nicol", is positioned above the typed name of the signatory.

Jim Nicol, Secretary
Board of Revision

Attachments