

November 30, 2017

His Worship Mayor Michael Fougere;  
Members of City Council  
City of Regina  
PO Box 1790  
Regina SK S4P 3C8

Dear Mayor Fougere and City Councillors:

Under Section 22, (1) of The Public Libraries Act, 1996, the Board of Regina Public Library requests that Council approve the Library mill rate request.

The Library Board is requesting the mill rate below. Our budgeted revenue includes \$1,429,000 as projected revenue for grants-in-lieu and forecast supplementary taxes of \$100,000.

Revenue from tax sources can be summarized as follows:

- 2018 Library mill rate 0.71989
- 2018 City of Regina net levy request \$20,379,000
- 2018 Grants-in-Lieu \$1,429,000
- Mill rate increase over 2017 0%

The Regina Public Library Board submits these proposals as citizens entrusted to provide and steward public library services to our patrons, and with the knowledge that the budget presented is required to operate the Library system effectively and efficiently.

Sincerely,



Sean Quinlan, Chair  
Regina Public Library Board of Directors

Encl.



# 2018 MILL RATE REQUEST

2018 LIBRARY MILL RATE	0.71989
2018 CITY OF REGINA NET LEVY REQUEST	\$20,379,000
2018 GRANTS-IN-LIEU	\$1,429,000
MILL RATE INCREASE OVER 2017	0%

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# 2017: A YEAR IN REVIEW

2017 has been a year of change and growth for Regina Public Library: the introduction of key governing documents; the opening of a first-of-its-kind integrated community centre and subsequent branch move; a new website; changes – and then a reversal of those changes – in funding; and many more updates and developments. 2017 provided RPL opportunities to view our work with a fresh perspective and generate new ideas and innovations in service delivery.

## RPL GOVERNANCE

In late 2016, the RPL Board of Directors introduced revised vision, mission and values statements for the organization, as well as a unique vision for the community we serve. The new statements provided a backbone for the work of the library in 2017, and will continue to serve us into the future.

## RPL VISION, MISSION AND VALUES

### Our Hope for our Community

An inclusive community of discovery and learning.

### Our Vision for the RPL

We are a dynamic hub of literacy, learning, curiosity and new ideas, integral to the social and economic vibrancy of Regina. We inspire individuality, connection and diversity.

### Mission

The Regina Public Library is a board governed, integrated cultural organization that exists to provide opportunities for discovery and learning in an inclusive, customer-centered and safe environment.

Specifically, the RPL offers:

- Free and open access to resources
- Community space where people and ideas meet
- Programs and services that support reading, curiosity and discovery
- Community opportunities that complement and strengthen the public library offering

### Values

**Inspiration** - We cultivate and support the joy of reading, lifelong learning and growth.

**Inclusion** - We support physical, intellectual and cultural access for all in a welcoming environment.

**Service** - We seek to understand, anticipate and serve the needs of our customers.

**Leadership** - We are committed to the future of Regina and strengthening our diverse community.

**Intellectual Freedom** - We support intellectual freedom and endorse the Canadian Library Association Statement on Intellectual Freedom.

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## **Accountability and Sustainability** - We are accountable to the Regina community.

In early 2017 the Board introduced the library's new *Strategic Plan*. This plan outlines a high-level set of strategic imperatives necessary for the organization to meet its mission and continue to strive toward its vision.

Based on this plan, RPL will round out 2017 by undertaking community- and staff-engaged service planning to guide our activity plans for 2018 to 2020. Service planning is outcomes based, and focuses on the impact RPL has on the community. Through it, RPL leaders will better understand the public's wants and needs and how the library can respond.

## **MEETING OUR MISSION IN 2017**

Our mission statement provides high-level direction for the organization. The mission provides four specific points that outline the work undertaken at the library. The following information provides further information and examples of our work in the key areas identified in the organization's mission.

Some of the information provided offers a long-term look at our work, examining trends from 2016 (annual figures for 2017 are not yet available) and reaching back to 2012. Other statistical information is tracked monthly, making it possible to include early 2017 numbers.

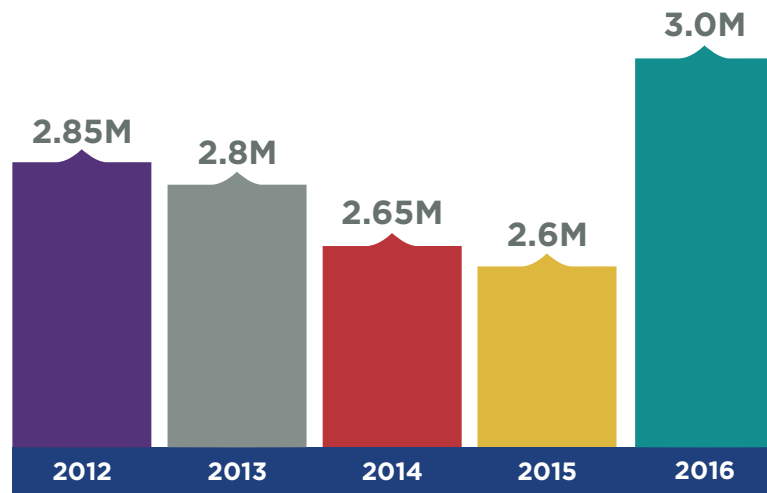
Included at the end of each section are examples of positive, personal messages we continue to receive from customers and members of the community. These messages confirm that RPL is, indeed, making a difference in the lives of Regina residents, and continues to play an important role in the community.

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# 1. FREE AND OPEN ACCESS TO RESOURCES

Regina Public Library is a free, public lending library providing opportunity for all citizens to learn, share ideas, be entertained, and discover more about our world. In 2017 we continued to offer access to information in a variety of formats.

## CIRCULATION OF ITEMS



*Note that the chart above does not include usage of online databases.*

Circulation of physical materials, including books, DVDs, CDs, spoken-word, video games, and other materials, has remained steady. In the past year and a half, the methods we use to purchase items for our print collection have become increasingly more customer-responsive, and, as a result, we are seeing an increase in their use.

As well as eBooks, eAudiobooks, and streaming music, movies and television other non-print materials continue to increase in popularity. These digital format offerings are provided through the RPL website.

## CURATED READING LISTS

Prior to 2017, RPL used a subscription-based method of providing curated reading lists through its website. In 2017, RPL staff began curating our own, Regina-specific lists including reading lists of materials popular at RPL, titles that will soon be available to our customers, works by authors honoured through the Saskatchewan Book Awards, and more. This move enables RPL to take a more targeted approach to local customer and community interests.

## SPECIAL NEEDS SERVICES

The library's Outreach Services Unit has partnered with the Canadian Council for the Blind and the Vision Impaired Resource Network to offer a new technology program called *Tech Ease Drop In/Get Together with Technology* (GTT). GTT helps people who are blind and partially sighted explore and integrate assistive devices into their home and work lives.

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During regular meetings, participants discuss new and updated devices and teach each other how to use both low and high tech assistive technology in their daily lives.

This program is hosted by RPL's Outreach Services once per month. It is very well attended, and has helped Outreach Services staff better understand the technological needs of our clients.

*"The "bricks & mortar" library & the web site are definitely my "happy places"! I particularly like that I can download audio books & being a "senior citizen", I also like downloading books to read when I can't get out in the winter... Life is so much sweeter because of our libraries. They have so much to offer. Thank you to all & keep up the good work."*  
— Judith L



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## 2. COMMUNITY SPACE WHERE PEOPLE AND IDEAS MEET

Public libraries should be responsive, dynamic, and forward-thinking spaces — spaces that respond to the needs of the community, and provide many ways to learn about the world. In 2017, Regina Public Library continued to adapt, grow, and move forward in response to the needs of our community. Central Library, our branches, and our online space provide a welcoming environment in which customers can seek knowledge and exchange ideas, and through which we reduce social isolation and foster an inclusive environment.

### VISITS TO RPL LOCATIONS

The number of visits to RPL branches is up 10 per cent since 2013. There are several reasons why RPL believes this is occurring: library usage is mirroring the population growth of the city, and of newcomers taking advantage of the public library; an increased number of citizens looking for space in which to spend free quality time; and the development by RPL of a more sophisticated design of its program offerings.

The new program design features a balanced approach between offering larger, broad-based events and initiatives alongside unique and interesting individual programs and series. We have also updated when and how programs are offered to more appropriately fit the lives of Regina residents: we've increased drop-in programming, after-school programming, and volunteer-based programs; and we've increased our flexibility to add sessions to sold out programs whenever possible.

### mâdawêyatitân centre

RPL is an owner/partner in mâdawêyatitân centre in Regina's North Central neighbourhood. mâdawêyatitân is a Cree word meaning "let's be all together." The centre was built to meet community-identified needs and to be a hub for the community. It is a place of cooperation and collaboration for integrated service development, delivery, and access by and with the residents in North Central and all Regina citizens.

RPL moved Albert Branch to the new centre in June 2017, and since its move, staff at Albert observe new use of the beautiful branch space and report regular users have adopted the new Albert as their library branch. 2017 third-quarter numbers indicate a 23 per cent increase in circulation of materials, an 87 per cent increase in visits and a 64 per cent increase in provision of library cards.

### LAPTOP LENDING

Laptop lending was added as a service to help address the increasing demand for library computers, and to support customers looking to work on longer projects requiring concentration, privacy and/or group collaboration. Two self-serve kiosks were introduced – one at George Bothwell Branch,

and one at Albert Branch in māmawēyatitān centre. Glen Elm also has an over-the-counter model for lending laptops to customers.

From January to July, 2017, the total number of borrows at Glen Elm and George Bothwell was 2,680 times, for a total of 263,081 minutes of usage.

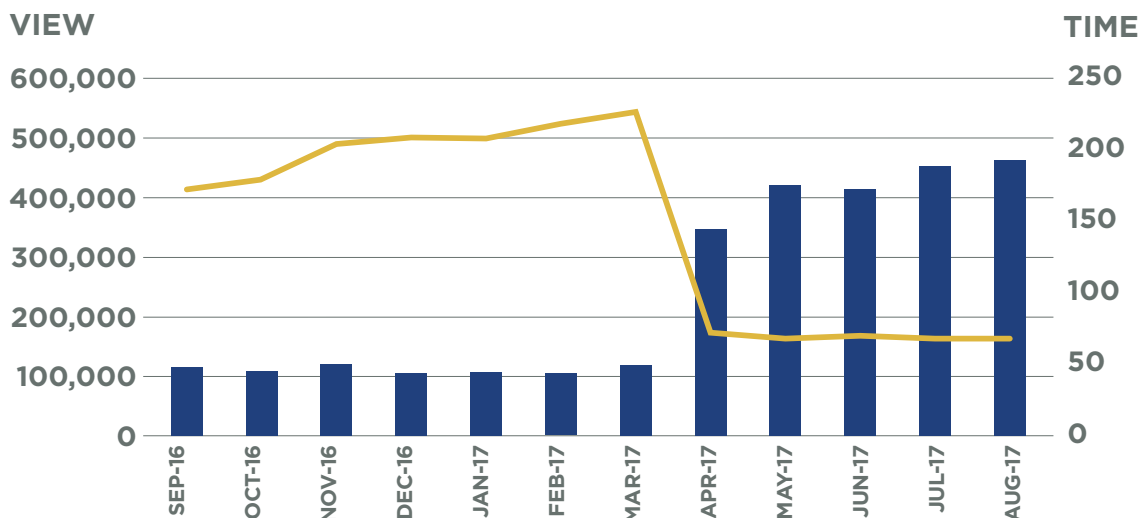
(Albert Branch statistics are not available at the time of this writing.)

## RPL ONLINE

RPL launched a new website in April, 2017 with the intent to improve the online customer experience. The new mobile-responsive design provides access on most electronic devices to a large array of online services and offerings. Key findings to date indicate that the new site is attracting more visitors who are staying longer and exploring more content. Customers are spending less time on individual pages, which indicates they are finding it easier to locate the content they are looking for, and then moving on.

In fall, 2017, RPL will be further expanding its website capabilities to enable online fine payment capability.

### RPL website page views, average time on a page



## RPL TECH COHORT

Technology and digital literacy are core initiatives for the library, and help ensure it remains relevant and useful to the community. In 2017, RPL struck a Tech Cohort of employees to ensure all front-line staff can respond to basic digital literacy questions, understand the digital needs of customers, and ensure Reginans are aware of the rich digital resources they have at their fingertips through their library.

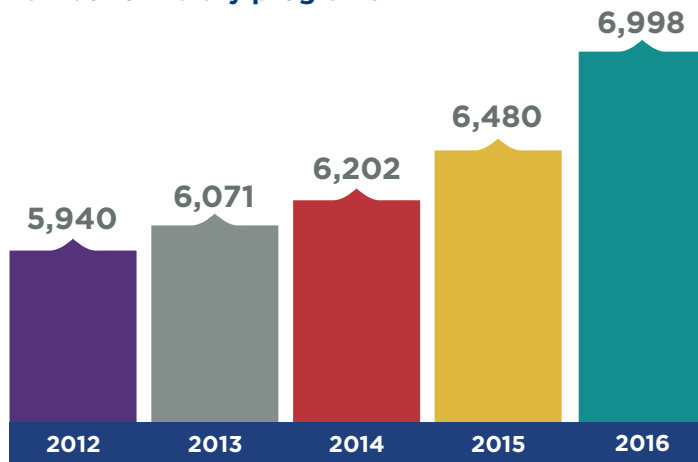
*"I cannot imagine NOT having a local, accessible library; it's the first place I sought out when I moved to this community."*  
— Gail G



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### 3. PROGRAMS AND SERVICES THAT SUPPORT READING, CURIOSITY AND DISCOVERY

Number of library programs



RPL has a vast range of programs it offers to individuals, groups, and people of all ages. In 2017, our programs and events offered customers further ways to experience literacy, learning, and recreation in ways that were safe, fun, and interesting.

#### SUMMER LEARNING PROGRAM - *LEVEL UP!*

Summer months are a time of high risk for learning loss in children. A common finding across numerous studies is that, on average, students score lower on standardized tests at the end of the summer than they do at the beginning of summer. To help address this issue, RPL hosts an annual summer program to engage children aged 12 and under in active skill building, creative exploration and critical thinking.

A key priority for the library, the *Level Up!* program was an expanded approach to the typical summer reading program, and offered participants opportunities to win prizes by reading books, magazines, comics, and other materials; by visiting places of learning such as museums and art galleries; and by participating in library programs, many of which focus on STEAM priorities (STEAM is an educational approach to learning that uses Science, Technology, Engineering, the Arts and Mathematics as access points for guiding inquiry, dialogue, and critical thinking.)

Prior to the start of *Level Up!*, RPL visited schools across the city to connect with children and families and encourage participation. RPL received considerable positive response about the program and its effects on children's literacy and learning.

<b>Level Up! Summer Learning Program</b>			
	<b>2016</b>	<b>2017</b>	<b>% Increase</b>
<b>Number of participants ages 12 and under</b>	4,669	6,418	37%
<b>Total hours engaged in reading and learning activities</b>	54,784	82,196	50%
<b>Number of related programs offered</b>	288	447	55%
<b>Attendance at related programming</b>	10,014	13,332	33%

## BUSINESS PROGRAMS

Small business accounts for 98.8 per cent of more than 149,500 businesses operating in Saskatchewan. Unfortunately, most small business owners have limited access to information and resources to help grow their businesses. RPL understands the importance and significant economic impact these small businesses have on our community. We have been creating tangible, positive impacts on the local business community which contributes to overall community prosperity. In 2016, RPL offered 85 business-related programs, approximately half of which were geared toward small business owners. Programs were continually full, with over 1,200 participants in total. Topics included *Starting a Business*; *Getting Money: What Lenders and Investors Want*; *Small Business Fair*; *Entrepreneur Stories for Students*; and *Financing Your Start Up*.

## CUTTING-EDGE ART WORKS

In summer, 2017, Dunlop Art Gallery presented the co-curated exhibition *Transmundane*, featuring seven artists from across Canada whose work explored altered states of consciousness. The exhibition was a big hit with audiences: over 13,000 visitors attended the show.

In fall, 2017, Dunlop Art Gallery hosted the first major solo exhibition by Canadian artist Bridget Moser. Moser was one of five nominees for the national *2017 Sobey Art Award*. Her exhibition, *Every Room is a Waiting Room*, included two new videos and a new performance produced specifically for the Dunlop exhibition.

The Dunlop is presently hosting an exhibition by Saskatchewan artist Catherine Blackburn, winner of the Saskatchewan Arts Board's *RBC Emerging Artist Award*. The exhibition, entitled *Tell Me the Truth*, prompts visitors to see the history and impact of colonialism and traditional art forms such as beadwork, quilling, and painting, in new ways.

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## EARLY LITERACY

Supporting early literacy in children before they can read and write has a long-term impact on children's reading and academic success. RPL offers extensive weekly programming in all our locations, as well as unique services such as *Rhymes for Babies*, a booklet and video series of rhymes to share; and *Read Together Regina*, a partnership with the Regina Qu'Appelle Health Region that provides parents and caretakers of new babies with resources and books.

## LITERACY THROUGH FILM

In summer, 2017, RPL Film Theatre hosted the *John Waters Retrospective Film Festival*, presented and curated in partnership with Queer City Cinema. We joined other Regina partners to participate in the city-wide *Jane Austen Festival* in celebration of the 200th anniversary of the acclaimed writer's death. In fall, 2017, we presented a *George Romero Film Festival* to honour the film director's recent passing.

*"I have received funding for my business adventure that I hope to have my doors open in a few short weeks. I couldn't be more excited! I wanted to thank you for helping me through the financial statement and pointing me in the right direction with the resources the library has to offer. Thank you!"*

— Cristina C

*"My son and I like your programs very much... It's good opportunities for me to learn English at the same time, because I moved to Canada last year, and I am do my best to practice more. Thank you again for teaching and happy times in your programs. Hope you are happy everyday!"*

— Li L

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## 4. COMMUNITY OPPORTUNITIES THAT COMPLEMENT AND STRENGTHEN THE PUBLIC LIBRARY OFFERING

Connecting with our community is an integral part of all that RPL does. In 2017, we continued to strengthen our commitment to work with members of our community to provide quality, noteworthy events – in the library and in the community – in which all citizens could participate. Many of RPL’s programs are filled to capacity and there are continual requests for more.

### TEDx

TEDx is a program of local, self-organized events that bring people together to share a TED-like experience. At a TEDx event, TED Talks video and live speakers combine to spark deep discussion and connection. In spring, 2017, Regina Public Library served as host for a TEDx event in Regina. Five local speakers presented ideas and unique perspectives to a live, sold-out audience of 100 TEDx-ers, as well as to the entire online TED world.

### REACHING OUT TO PARENTS

In 2016, RPL offered 3,000 programs to over 63,000 young children and their caregivers. RPL programmers visit pre-kindergarten classes, family centres, and high school day cares to offer an immediate library experience and to model effective storytelling techniques. Visits engaged parents, including newcomers and teen parents, and provided information on early childhood literacy. RPL programmers took the opportunity to introduce newcomers to the library’s Family Language Kits – a collection of books and information that assists newcomer families in learning English together.

### AWARD-WINNING STAFF

Several RPL staff have received recognition for their work at the library. Wendy Peart, Curator of Education and Community Outreach for the Dunlop Art Gallery, was the 2016 recipient of the Saskatchewan Arts Board’s *Art and Learning Award*.

In early 2017, RPL’s Marketing and Communications team was recognized with a *Gold Quill Excellence Award in Community Relations* from the International Association of Business Communicators (IABC).

Jeff Barber, Library Director and CEO, received the 2017 *Ken Haycock Award for Promoting Librarianship* from the Ontario Library Association and the Canadian Urban Libraries Council. Jeff also received a *Distinguished Alumni Award* for 2017 from the Library and Information Studies Alumni Association at the University of Alberta.

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## RPL WRITER IN RESIDENCE

RPL continues to engage local writers through its Writer in Residence (WIR) program. The first of its kind in a Canadian public library, the WIR program offers members of the community the chance to receive guidance and advice from an established Canadian writer, while enabling the writer to devote up to 60 per cent of his/her time to a specific writing project. The 2016-17 Writer in Residence was award-winning author Trevor Herriot, and the 2017-18 Writer is up-and-coming novelist Andrew Battershill.

## REGINA SYMPHONY ORCHESTRA

RPL has a long-standing partnership with the RSO, thanks to the generous support of Elmer Brenner and Dr. Roberta McKay, through which symphony players offer free shows at RPL Central Library. This partnership helps ensure people from all walks of life can experience and appreciate first-hand the joys of various types of music. Concerts are held in the second-floor mezzanine, which is typically filled to capacity with about 200 people attending each concert. Other customers at Central Library appreciate hearing the music as it filters throughout the main space.

## CONNECTING THROUGH FILM

RPL Film Theatre initiated and sustained relationships with several organizations and community groups in 2017 to offer unique programming through film. Partners include Regina Advocates for Design, Saskatchewan Filmpool Cooperative, University of Regina Film Department, La Cité universitaire francophone, Afrofest, Playing for Change, IPUF (International Puppet Underground Festival), and the Confucius Institute at the University of Regina.

## SUPPORTING INDIVIDUALS WITH INTELLECTUAL AND PHYSICAL DISABILITIES

Each month, RPL visits Chip and Dale Homes Inc., an organization that supports individuals with intellectual and physical disabilities to have the best quality of life possible. RPL programmers provide a modified story time to children, adults, and teens with intellectual disabilities, incorporating simple rhymes and stories and lots of body movement. This sharing of resources and knowledge has made a significant impact on the quality of life of these individuals.

In October 2017, Dunlop Art Gallery partnered with the Thom Collegiate Deaf and Hard of Hearing program to present *The Deaf Forest*. The installation demonstrated the students' unique and critical perspectives of three distinct worlds: the Hearing, Hard of Hearing and Deaf worlds.

## REACHING NATIONAL AUDIENCES

In 2017, two Dunlop Art Gallery exhibitions were circulated nationally. *Material Girls*, an exhibition co-curated by Dunlop Art Gallery's curatorial team, which features artworks in a variety of media by 25 Canadian and international female contemporary artists, was hosted by College Art Galleries

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(University of Saskatchewan), and Rodman Hall Art Centre. *When Raven Became Spider* looks at the intersections between traditional Indigenous stories from across Turtle Island and Western superhero pop culture imagery, and was hosted by Ottawa Art Gallery and the Art Gallery of Sudbury.

Both exhibitions are circulating through 2020 with generous support from the Saskatchewan Arts Board's *Culture on the Go* grant. Initially produced in-house and shown at Dunlop Art Gallery in 2015 and 2016, thousands of Reginans had the opportunity to be the first audiences to enjoy them. The shows are now reaching art lovers on a national level, and have garnered critical acclaim from across the country.

## OUT AND ABOUT IN THE COMMUNITY

RPL participated in multiple community events, festivals and fairs in the city including FanExpo, STEAM, Queen City PRIDE, the Regina Farmers' Market, National Aboriginal Day, Bazaar, and the Queen City Marathon. We offer in-house community events that continue to increase in size and magnitude, including a Mental Health Fair and a Financial Literacy Fair, and our second annual International Women's Day program, a large-scale event that attracted crowds of attendees who heard from a panel of successful Regina women.

The recent *VitalConversation*, an event offered by the South Saskatchewan Community Foundation, attracted a number of local citizens to participate in small-group community forums and to listen to a keynote address by award-winning journalist Doug Cuthand titled *Pursuing Reconciliation*.

## BENEFITING FROM COMMUNITY GENEROSITY

RPL continues to demonstrate its appeal as a non-profit option for charitable donations, bequests and gifts. Through personal visits with community members, and by completing RPL's first donor appeal letter, RPL has successfully doubled its number of donors, and is on track to doubling the total amount secured from donations in 2017 (over 2016). RPL has also begun to explore capital naming opportunities, and in 2017 honored Westridge Construction for a significant donation by naming George Bothwell's seminar room the *Westridge Seminar Room*. We also piloted a "Pop-Up" gift shop to determine local support for a permanent RPL gift shop. To date, responses to the notion have been overwhelmingly positive, and a formal assessment will begin in late 2017.

*"Huge thank you to the group of library workers who worked one of the water stations at the [Queen City Marathon] yesterday. I work in a library in Washington state and loved seeing fellow library workers out supporting this community event."*  
— Glendyne R





## RPL IN 2018

Regina Public Library has requested a zero per cent increase over last year's mill rate. We are aware of the current fiscal situation in the province, and in our city, and we are committed to maximizing the resources available to us to meet community needs and expectations. Now, more than ever, we are examining our operations and looking for opportunities to create further efficiencies, and to focus our use of resources on creating community impact.

### LIBRARY GOVERNANCE IN 2018

In 2018 and beyond, the RPL Board of Directors will continue its work on three strategic imperatives it has established for the organization. These are the highest priority business goals, and set direction for all work undertaken by the organization.

#### **1. To achieve excellence in library governance**

In 2018 the Board will continue to ensure excellence in governance to support the success of the strategic plan. Identified strategies will focus on leadership and management of the flow of authority at RPL, from legislation through to the development of operational policy.

#### **2. To maintain a high level of customer-focused library services resulting in public awareness and support for RPL**

This imperative speaks to the strategic delivery of customer-focused library services, with the intent to increase public awareness of, and support for, the library. In 2017, RPL is undertaking a service planning exercise, *RPL Inspires*, to gather input and information from staff, customers and the community about library services. This exercise will prioritize operations to 2020 to ensure RPL continues to remain responsive to community priorities.

#### **3. To vitalize RPL's infrastructure through Central Library development and branch renewal**

The Board has acknowledged the tremendous effort by RPL to evaluate facilities in recent years. This work will serve as a framework for further investigation and decisions regarding RPL facilities within the timeframe of the new strategic plan.

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# 2018 OPERATIONS

Operationally, RPL will begin 2018 by examining the service planning outcomes described above to drive offerings and service at RPL. We will align with the outcomes we are trying to achieve overall, as well as key cost drivers, to develop a multi-year operational plan that carries out the priorities listed in the strategic plan.

Priorities for 2018 identified in the strategic plan include:

## **Community**

- Working with stakeholders throughout the city, province and other library organizations to share ideas and further social and economic development in Regina and establishing a baseline through formalized stakeholder feedback; and
- Aspiring to be a community hub of which our community is proud, measured through a citizen survey which will form the basis of future actions in this key area.

## **Internal Operations**

- Ensuring our public relations and communications are as effective as possible, and consistent with the RPL brand, by performing internal service reviews, function reviews and audits; and
- Continuing to build our capacity for fundraising, and broaden our perspective when it comes to applying philanthropy to what we do through establishment of annual funds development targets and completion of a Funds Development Plan.

## **Learning and Growth**

- Continuing to improve our customer-centered culture and commitment to customer satisfaction;
- Ensuring those who support our leaders have the tools necessary to foster excellence, to be measured by strategic retention of those resources; and
- Ensuring effective governance through an ongoing process that adjusts as the organization changes.

Examples of individual projects identified for 2018 include:

### **1. Launching a Digital Media Studio**

Built in 2017 for an early 2018 launch, the Digital Media Studio will be an interactive space with specialized hardware, equipment, and software to provide customers the opportunity to explore, collaborate, and learn about digital media using professional video and audio equipment. The studio will provide customers a sound-isolated room and sound recording studio equipment; a video green screen and video recording equipment; and post production computer workstations.

### **2. Expanding our commitment to providing quality events at the library and in the community**

RPL will continue to seek partnerships and opportunities to provide customers and the community with opportunities to connect through significant event offerings such as TEDx, Family Literacy Day events and more.

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### **3. Continuing to improve service offerings at RPL**

Public service staff will continue to further determine and define the wants and needs of customers in Regina neighborhoods, and ensure those needs are met through our collections, programs, user experience, and other service offerings.

### **4. Continuing to meet the access needs of our customers**

We will develop a new collections strategy that addresses both physical (books, DVDs, CDs, etc.) and digital (eBooks, eAudiobooks, streaming movies, music and TV shows) materials to ensure we are meeting the needs of the community. We will award an RFP to one or more vendors to ensure we are sourcing the best possible materials at the best possible prices on behalf of our customers.

This document represents a small portion of the programs and services we provide to Regina residents and beyond. We appreciate the City of Regina's continued support in making these and other library programs and services available to the community. For a more comprehensive look at the programs and services RPL provides, visit our website, at [www.reginalibrary.ca](http://www.reginalibrary.ca). This document is available online at: <https://www.reginalibrary.ca/about/annual-reporting>.

We invite you to review our proposed 2018 budget in the following pages.

**THE REGINA PUBLIC LIBRARY BOARD  
CITY COUNCIL 2018 BUDGET SUBMISSION  
STATEMENT OF OPERATIONS AND FUNDING ADJUSTMENTS**

**Appendix A**

	<b>DRAFT 2018 Budget \$ (Unaudited)</b>	<b>2017 Budget \$ (Unaudited)</b>	<b>2018 Budget vs. 2017 Budget \$ Change</b>
<b>Statement of Operations</b>			
<b>Revenue:</b>			
<b>Taxes and Grants:</b>			
City of Regina tax levy (Note 1)	20,479,000	20,114,908	364,092
Grants-in-lieu of taxes	1,429,000	1,401,000	28,000
Provincial services agreement	597,500	597,500	-
Other grants	678,124	289,680	388,444
	<b>23,183,624</b>	<b>22,403,088</b>	<b>780,536</b>
<b>Other Revenue:</b>			
Other revenue	651,000	646,404	4,596
<b>Total Revenue</b>	<b>23,834,624</b>	<b>23,049,492</b>	<b>785,132</b>
<b>Expenses:</b>			
<b>Operating Expenses:</b>			
Public services	14,289,160	13,610,390	678,770
Support services	4,334,780	4,186,450	148,330
Administration	1,868,720	2,030,952	(162,232)
Governance	111,000	122,300	(11,300)
<b>Total Expenses before Amortization</b>	<b>20,603,659</b>	<b>19,950,092</b>	<b>653,567</b>
Amortization Expense	2,634,000	2,495,000	139,000
<b>Total Expenses</b>	<b>23,237,659</b>	<b>22,445,092</b>	<b>792,567</b>
<b>Annual Surplus from Operations</b>	<b>596,965</b>	<b>604,400</b>	<b>(7,435)</b>
<b>Funding Adjustments</b>			
<b>Adjustments for non cash items</b>			
Amortization of Capital Assets	2,634,000	2,495,000	139,000
Employment Benefits Obligation	90,000	98,000	(8,000)
	<b>2,724,000</b>	<b>2,593,000</b>	<b>131,000</b>
<b>Funding Provided from Operations</b>	<b>3,320,965</b>	<b>3,197,400</b>	<b>123,565</b>

Note:

1 Includes supplementary taxes of \$100,000 (2017 - \$100,000).

**THE REGINA PUBLIC LIBRARY BOARD  
CITY COUNCIL 2018 BUDGET SUBMISSION  
STATEMENT OF OPERATIONS AND FUNDING ADJUSTMENTS**

**Appendix A**

	<b>DRAFT</b>		
	<b>2018</b>	<b>2017</b>	<b>2018 Budget vs.</b>
	<b>Budget</b>	<b>Budget</b>	<b>2017 Budget</b>
	<b>\$</b>	<b>\$</b>	<b>\$ Change</b>
<b>Capital:</b>			
<b>Ongoing:</b>			
Library Materials	1,522,965	1,548,700	(25,735)
Building	50,000	250,000	(200,000)
Furniture and Equipment	160,000	180,000	(20,000)
Information Technology	883,000	533,700	349,300
Land Improvements	5,000	5,000	-
Shelving	60,000	40,000	20,000
Vehicles	-	-	-
	<b>2,680,965</b>	<b>2,557,400</b>	<b>123,565</b>
<b>Major Projects:</b>			
Branch Development (Note 2)	620,000	620,000	-
<b>Special:</b>			
<b>Total Capital</b>	<b>3,300,965</b>	<b>3,177,400</b>	<b>123,565</b>
<b>Net Funding Requirements</b>	<b>(20,000)</b>	<b>(20,000)</b>	<b>0</b>
<b>Less other sources of funds:</b>			
Planned Funding from Reserves		-	-
From DAG Reserve		-	-
From Fine Arts Operations		-	-
	-	-	-
<b>Add other uses of funds:</b>			
Planned Contributions to Reserves		-	-
Planned Contributions to Appropriated Reserves - Vehicles	20,000	20,000	-
Planned Funding to DAG Reserves		-	-
Planned Funding to Fine Arts Reserve		-	-
	<b>20,000</b>	<b>20,000</b>	<b>-</b>
<b>Net Budget (Note 3)</b>	<b>0</b>	<b>-</b>	<b>0</b>

Notes:

- 2 Cost estimates include on-going branch renewal.
- 3 \$0 indicates a balanced budget.

**THE REGINA PUBLIC LIBRARY BOARD**

Schedule 1

**SCHEDULE OF EXPENSES BY OBJECT**

Year ended December 31

	<b>2018 Budget \$ (Unaudited)</b>	<b>2017 Budget \$ (Unaudited)</b>	<b>2018 Budget vs. 2017 Budget \$ Change</b>
<b>EXPENSES</b>			
Wages, benefits and honoraria	<b>13,668,431</b>	13,390,289	278,143
Purchased goods and services	<b>6,913,228</b>	6,533,803	379,424
Interest	<b>22,000</b>	26,000	(4,000)
Amortization	<b>2,634,000</b>	2,495,000	139,000
<b>Net expenses</b>	<b>23,237,659</b>	22,445,092	792,567



**SCHEDULE OF LIBRARY MATERIALS EXPENSES**

Year ended December 31

	<b>2018</b>	<b>2017</b>	<b>2018 Budget vs.</b>
	<b>Budget</b>	<b>Budget</b>	<b>2017 Budget</b>
	<b>\$</b>	<b>\$</b>	<b>\$ Change</b>
	<b>(Unaudited)</b>	<b>(Unaudited)</b>	
<b>EXPENSES</b>			
Books	<b>1,004,900</b>	1,036,300	(31,400)
E-books	<b>220,000</b>	220,000	-
DVDs	<b>215,065</b>	211,400	3,665
Sound recordings	<b>83,000</b>	81,000	2,000
<b>Net expenditures</b>	<b>1,522,965</b>	1,548,700	(25,735)