

BYLAW NO. 2021-18

THE COMMITTEE AMENDMENT BYLAW, 2021 (No. 2)

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THE COUNCIL OF THE CITY OF REGINA ENACTS AS FOLLOWS:

- 1 The purpose of this Bylaw is to amend Bylaw 2009-40, being *The Committee Bylaw*, to revise the terms of reference for the human resources sub-committee that reports to Executive Committee and deals with the employment of the City Manager, City Solicitor and City Clerk.
- 2 The authority for this Bylaw is sections 55 and 100 of *The Cities Act*.
- 3 Bylaw 2009-40 is amended in the manner set forth in this Bylaw.
- 4 Section 4 of Table 2 of Schedule “A” to Bylaw 2009-40 is repealed and the following substituted:

**“Human Resources Sub-Committee**

- 4(1) The Executive Committee shall be supported by a Human Resources Sub-Committee that is established to consider and make recommendations to Council relating to the appointment, performance evaluation and succession of the City Manager, including:
  - (a) directing the search, recruitment and selection process for the City Manager and making a recommendation to Council for approval;
  - (b) overseeing the development of an annual performance review process;
  - (c) conducting the City Manager’s annual performance review including the establishment of annual goals, objectives, performance measures and succession plans;
  - (d) making recommendations to Council respecting the terms and conditions of the City Manager’s employment contract.
- 4(2) The Human Resources Sub-Committee is also mandated to work with the City Manager to:
  - (a) make recommendations to Council for the recruitment, appointment, suspension or dismissal of the City Clerk or the City Solicitor;

Approved as to form this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
City Solicitor

- (b) conduct the annual performance review of the City Clerk and the City Solicitor, including a review of their respective goals, objectives, performance measures and succession plans.

4(3) The Human Resources Sub-Committee shall:

- (a) consist of the Mayor and three members of the Executive Committee appointed annually by Council; and
- (b) annually evaluate and report to the Executive Committee on the performance of the City Manager, the City Clerk and the City Solicitor.”

5 This Bylaw comes into force on the day of passage.

READ A FIRST TIME THIS 14<sup>th</sup> DAY OF April 2021.

READ A SECOND TIME THIS 14<sup>th</sup> DAY OF April 2021.

READ A THIRD TIME AND PASSED THIS 14<sup>th</sup> DAY OF April 2021.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
(SEAL)

CERTIFIED A TRUE COPY

\_\_\_\_\_  
City Clerk

ABSTRACT

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PURPOSE: The purpose of this Bylaw is to amend Bylaw 2009-40, being *The Committee Bylaw*, to revise the terms of reference for the human resources sub-committee that reports to Executive Committee and deals with the employment of the City Manager, City Solicitor and City Clerk.

ABSTRACT: This Bylaw provides the terms of reference for the human resources sub-committee that reports to Executive Committee and deals with the employment of the City Manager, City Solicitor and City Clerk.

STATUTORY  
AUTHORITY: Sections 55 and 100 of *The Cities Act*

MINISTER’S APPROVAL: N/A

PUBLIC HEARING: N/A

PUBLIC NOTICE: N/A

REFERENCE: Report E21-12 from the March 3, 2021 Executive Committee meeting and Report CR21-42 from the March 10, 2021 City Council meeting

AMENDS/REPEALS: Amends Bylaw 2009-40

CLASSIFICATION: Administrative

INITIATING DIVISION: Mayor’s Office  
INITIATING DEPARTMENT: