

March 27, 2017

To: His Worship the Mayor
And Members of City Council

Re: Appointment of Elected Official to the Administrative Boards of the City of Regina
Casual Employees Superannuation Plan and the City of Regina Elected Officials' Money
Purchase Pension Plan

RECOMMENDATION

**RECOMMENDATION OF THE FINANCE AND ADMINISTRATION COMMITTEE–
MARCH 7, 2017**

1. That Councillor Sharron Bryce be appointed to the Administrative Boards of the City of Regina Casual Employees' Superannuation Plan and the City of Regina Elected Officials' Money Purchase Pension Plan for a term expiring October 31, 2020.
2. That the member continue to hold their position until such time as their successor is appointed.

FINANCE AND ADMINISTRATION COMMITTEE - MARCH 7, 2017

The Committee adopted the following resolution:

1. That Councillor Sharron Bryce be appointed to the Administrative Boards of the City of Regina Casual Employees' Superannuation Plan and the City of Regina Elected Officials' Money Purchase Pension Plan for a term expiring October 31, 2020.
2. That the member continue to hold their position until such time as their successor is appointed.
3. That an edited version of this report be submitted to the March 27, 2017 City Council meeting for approval.

Councillors: Bob Hawkins (Chairperson), Sharron Bryce, John Findura, Jason Mancinelli and Barbara Young were present during the consideration of this report by the Finance and Administration Committee.

The Finance and Administration Committee, at its meeting held on March 7, 2017, considered the following report from the Administration:

RECOMMENDATION

1. That a member of the Finance and Administration Committee be appointed to the Administrative Boards for the City of Regina Casual Employees' Superannuation Plan and Elected Officials' Money Purchase Plan for a term expiring October 31, 2020.
2. That the member continue to hold their position until such time as their successor is appointed.
3. That an edited version of this report be submitted to the January 30, 2017 City Council meeting for approval.

CONCLUSION

The Finance and Administration Committee should consider and appoint a member to the Administrative Boards for the City of Regina Casual Employees' Superannuation Plan and the City of Regina Elected Officials' Money Purchase Pension Plan.

BACKGROUND

City of Regina Bylaw No. 8589 *A Bylaw of the City of Regina Concerning a Plan for Certain Employees and Elected Officials* delegates authority to the Finance and Administration Committee to appoint one of its members to the Administrative Boards for the City of Regina Casual Employees' Superannuation Plan and the City of Regina Elected Officials' Money Purchase Pension Plan. This report is being brought forward to facilitate the appointment for both these boards for a four-year term, expiring on October 31, 2020.

The Terms of Reference for the Board are attached as Appendix A.

DISCUSSION

The composition of both Administrative Boards includes the following representatives, as outlined in Bylaw 8589:

- three persons appointed by the City Manager
- one member of the Finance and Administration Committee.

The appointments to these Administrative Boards have historically been the same people on both Boards so that they effectively operate as one Board. This Administrative Board meets quarterly, at the call of the Chair and in any event at least once every three months. A pension Advisory Committee, as specified under *The Pension Benefits Act, 1992* appointed by the Executive of the Canadian Union of Public Employees Local No. 21 is also invited to attend all regular and special meetings of the Board.

The board typically meets five times per year for approximately two hours.

There is a Board mandated Education Policy that requires a Trustee, in their first year, to complete either Foundations of Trustee Management (three day course) or the Trustee Development Program (four day course). Both programs require the participant to pass an exam. In addition to completing one of the programs noted above, new trustees are also required to complete 20 hours of continuing education. By completion of the third year of a four year term, Trustees are expected to complete wither Advanced Trustee Management Standards or the Advanced Trustee Development Program, in addition to the required 20 hours of continuing education.

Once all basic education requirements have been met, Trustees are expected to attend 30 hours of continuing education. Trustees can apply for an exemption from completing the basic education requirements based on their education and work experience.

The Committee should consider the appointment of a member to the Boards for a term expiring October 31, 2020.

RECOMMENDATION IMPLICATIONS

Financial Implications

None related to this report.

Environmental Implications

None related to this report.

Strategic Implications

None related to this report.

Other Implications

None related to this report.

Accessibility Issues

None related to this report.

COMMUNICATIONS

After the appointment is approved by the Committee, it will be included with the listing of committee members which is communicated to all departments, media, and other interested parties.

DELEGATED AUTHORITY

The recommendations in this report require City Council approval.

Respectfully submitted,

FINANCE AND ADMINISTRATION COMMITTEE



Kristina Gentile, Secretary