

March 15, 2017

To: Members  
Executive Committee

Re: Saskatchewan Assessment Management Agency Annual General Meeting

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RECOMMENDATION

1. That a member of City Council be appointed the voting delegate for the City of Regina for the Saskatchewan Assessment Management Agency Annual General Meeting.
2. That other members of City Council attending the Saskatchewan Assessment Management Agency Annual General Meeting be appointed as non-voting delegates.
3. That this report be forwarded to the March 27, 2017 meeting of City Council for approval.

CONCLUSION

The Saskatchewan Assessment Management Agency (SAMA) is holding its Annual General Meeting (AGM) on April 12, 2017. City Council may appoint a voting delegate to vote on property assessment resolutions submitted to the SAMA Board and non-voting delegates to attend the meeting.

BACKGROUND

SAMA provides assessment oversight for the province of Saskatchewan, municipalities and property owners. SAMA's AGM is taking place at the Queensbury Convention Centre in Regina on April 12, 2017. *SAMA's Annual Meeting Bylaw No. 2014-1* requires that City Council advise of the voting (up to two per Municipal Council) and non-voting delegates that are attending the AGM. Voting occurs on resolutions submitted to the SAMA Board in accordance with subsection 11.1(1) of *The Assessment Management Agency Act* for purposes that may include considering and adopting resolutions respecting property assessment. In 2016 Councillor Wade Murray was the voting delegate appointed by City Council.

DISCUSSION

The bylaws of SAMA allow City Council to appoint up to two voting delegates, as well as other non-voting delegates, for the SAMA AGM as indicated in the letter attached as Appendix A. Although there can be up to two people named as voting delegates, there is only one vote per municipality therefore Administration recommends only appointing one voting delegate. The letter from SAMA also advises that the theme of the 2017 AGM is "2017 Revaluation - Results and Expectations". Business conducted at the meeting includes consideration of resolutions with

respect to assessment policy and practices, Board of Directors annual report, reports from SAMA and consideration of any changes proposed by SAMA to assessment legislation. The voting delegate would vote at the meeting on any resolutions regarding assessment policy that is before the resolution committee and there is opportunity to attend the sessions on the assessment system and 2017 revaluation results through the sessions offered.

### RECOMMENDATION IMPLICATIONS

#### Financial Implications

The registration fee of \$75 per delegate for the SAMA AGM are within the 2017 operating budget.

#### Environmental Implications

None with respect to this report.

#### Policy and/or Strategic Implications

SAMA is a strategic partner in providing advice and forwarding improvements to the assessment system in the province.

#### Other Implications

None with respect to this report.

#### Accessibility Implications

None with respect to this report.

### COMMUNICATIONS

The City Clerk will provided a copy of this report to SAMA advising them of City Council's decision.

### DELEGATED AUTHORITY

The recommendations contained in this report require City Council approval.

Respectfully submitted,

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Don Barr".

Don Barr, Director / City Assessor  
Assessment, Tax & Real Estate

A handwritten signature in blue ink, appearing to read "Diana Hawryluk".

Diana Hawryluk, Executive Director  
City Planning and Development

Report prepared by:  
Don Barr, Director/City Assessor