

January 13, 2020

To: Members
Accessibility Advisory Committee

Re: Consideration of Meeting Dates and Times

RECOMMENDATION

It is recommended that the Accessibility Advisory Committee:

1. Approve the following 2020 meeting dates for the Committee, with the meetings being held at 4:00 p.m.:
 - April 6
 - July 6
 - October 5

2. Approve the first meeting for 2021 to be held on January 11, at 4:00 p.m.

ISSUE

City Council, at its meeting held on December 16, 2019, approved the meeting schedule for 2020. A calendar which lists approved meeting dates for City Council and Committees is attached as Appendix "A". Their schedule is set each year in accordance with the provisions of *The Procedure Bylaw, 9004*. The purpose of this report is to facilitate the establishment of 2020 regular meeting dates for the Accessibility Advisory Committee.

IMPACTS

None.

OTHER OPTIONS

None.

COMMUNICATIONS

An updated calendar will be circulated which includes the meeting dates of City Council and all committees. This calendar will be provided to the local media and any other interested parties who request the information.

DISCUSSION

The Accessibility Advisory Committee should establish its regular meeting schedule for 2020, with the dates selected:

- to allow timely submission of reports to City Council or other committees
- to avoid conflict with other scheduled meetings, such as the Executive Committee
- to fit the schedules of Committee members.

It is also proposed that the Accessibility Advisory Committee select a date for its first meeting in 2021. Based on this year's meeting schedule, it is proposed the committee hold its first meeting of 2021 on Monday, January 11 at 4:00 p.m.

DECISION HISTORY

The Accessibility Advisory Committee has the authority to establish a meeting schedule.

Respectfully Submitted,



Ashley Thompson, Council Officer

1/10/2020

Prepared by: Ashley Thompson, Council Officer