

February 13, 2019

To: Members  
Executive Committee

Re: 2018 Review of Public Outstanding Items

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**RECOMMENDATION**

That the following items be deleted from the list of outstanding items for City Council:

<b><u>Item</u></b>	<b><u>Committee</u></b>	<b><u>Subject</u></b>
CR17-64	City Council	Buffalo Pound Water Treatment Corporation – Acceleration of Electrical Upgrade Capital Project
CR17-74	City Council	Lead Service Connection Management Program
CR17-71	City Council	That the funding for the 2018 Mastercard Memorial Cup be part of the 2018 budget process
MN18-5	City Council	Snow Angel Program
MN18-6	City Council	Condominium Waste Rebate
MN18-7	City Council	Community Investment Grants Program Inflation Indexing
IR18-8	City Council	Arcola Avenue Corridor from College Avenue to Prince of Wales Drive
CR18-76	City Council	Public Works and Infrastructure Committee: Residential Road Renewal Program Review Report
CR18-91	City Council	Heritage Building Rehabilitation Program (18-HBRP-04) 3038 - 3060 18th Avenue – Henderson Terrace
CR18-102	City Council	Open Space Pathway Snow Clearing Service
CR18-103	City Council	Snow Routes Pilot Program Update

**CONCLUSION**

This report reviews the status of outstanding items that have been referred to the Administration for reports to City Council or any of its committees. The Executive Committee should review the items and provide instructions on the need for any changes to priorities.

**BACKGROUND**

Subsection 35(2) of City Council's Procedure Bylaw requires the City Clerk to provide a report to the Executive Committee annually which lists all items and the priority of the items that have been tabled or referred by City Council or one of its committees. The purpose of this report is to provide a list of the most recent outstanding items.

## DISCUSSION

Lists of Outstanding Items are maintained for City Council and its committees. Items on the list may originate from:

- a recommendation in a report which indicates that another report will be forthcoming;
- a motion adopted to refer an item back to the Administration or to request a report on a related matter;
- a motion adopted by City Council or another committee requesting the Administration to prepare a report.

The Office of the City Clerk is responsible for maintaining and updating the lists. Items remain on the list unless a report or the committee recommends their removal. The lists are updated with additions and deletions, as meetings are held and after review by the Executive Committee. The last review of outstanding items was considered on January 17, 2018.

The following steps were taken to facilitate the annual review of the outstanding items:

- the lists of outstanding items as at December 31, 2018 were circulated to departments for comments;
- the comments and lists were returned to the Office of the City Clerk for consolidation; and
- the updated lists with comments were forwarded to the City Manager for review.

In 2018, the outstanding items reports were first circulated to the affected Committees prior to Executive Committee consideration. This process allows committees to have more detailed discussions of each item with the Administration and among themselves to determine priorities for Council consideration.

Attached to this report, as Schedules “A.1 – A.7”, is a list of the outstanding public session items before City Council and each of its committees. To assist the Committee, the list has been updated by deleting any items which were removed by resolution of committees during the month of December 2018. The Finance and Administration Committee and Mayor’s Housing Commission do not have any items currently on their list of outstanding items.

## RECOMMENDATION IMPLICATIONS

### Financial Implications

None with respect to this specific report.

### Environmental Implications

None with respect to this specific report.

Strategic Implications

None with respect to this specific report.

Other Implications

None with respect to this specific report.

Accessibility Implications

None with respect to this specific report.

COMMUNICATION PLAN

None with respect to this specific report.

DELEGATED AUTHORITY

The Executive Committee has been delegated authority to give the City Manager instruction on any changes in priority on the lists of outstanding items for City Council or any of its committees.

Respectfully submitted,



Amber Ackerman,  
Deputy City Clerk

Respectfully submitted,



Jim Nicol,  
City Clerk