

AT REGINA, SASKATCHEWAN, MONDAY, APRIL 11, 2022

AT A MEETING OF BOARD OF REVISION  
HELD IN PUBLIC SESSION

AT 1:00 PM

**These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.**

Present: Joanne Moser, in the Chair  
Nicolas Brown  
David Flett  
Paul Omoyefa  
Ronni Nordal  
Kirk Norine  
Randy Schellenberg

Regrets: Delasi Essien  
Erica Pederson

Also in Council Officer, Martha Neovard  
Attendance: Business Performance Consultant, Kristina Gentile

APPOINTMENT OF CHAIRPERSON

The Secretary called the meeting to order and following nomination procedures for the position of Chairperson, Joanne Moser was declared Chairperson of the Board of Revision for 2022.

(Joanne Moser took the Chair.)

APPROVAL OF PUBLIC AGENDA

**Nicolas Brown moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.**

MINUTES APPROVAL

**Ronni Nordal moved, AND IT WAS RESOLVED, that the minutes for the meeting held on May 31, 2021 be adopted, as circulated.**

BOARD OF REVISION SECRETARY REPORTS

BR22-1 2022 Legal Counsel

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**Recommendation**

That the Board of Revision appoint Kim Bodnarchuk from Kim Bodnarchuk Legal Corp as the Board of Revision Legal Counsel for 2022.

**Randy Schellenberg moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

BR22-2 Review of 2022 Decision Wording Precedent Document

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**Recommendation**

That the Board of Revision approve the attached Appendix A - Decision Wording Precedent Document.

**David Flett moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

BR22-3 Adoption of an Evidence Submission Policy

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**Recommendation**

That the Board of Revision adopt the Evidence Submission Policy as outlined in Appendix A of this report and incorporate it into the 2022 Board of Revision Policy Guidelines.

**Ronni Nordal moved that the recommendations contained in the report be concurred in.**

Amend

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**Joanne Moser moved, in amendment, that Appendix A be approved with the following changes:**

- That the grammar errors noted by the Board be corrected,
- That it be noted in the wording of the Written Submission Requirements Policy that it does not apply to simplified appeals,
- That anywhere the words “evidence submission(s)” appears together in the policy, the word “evidence” be removed,
- That the length of appendices requirement be changed to a “request that the

submitter try to keep the length of each appendix below 40 pages.”

- That the following definitions be included at the beginning of this policy:
  - I. Evidence - “*inter alia*” the information, documents, materials, and evidence that the submitting party wishes the Board to consider
  - II. Submission - The written argument in support of your appeal; or response to a written argument from the opposing party
- That the exemption process section be amended to read:
- “Once an exemption has been applied for, the Secretary will supply the Board panel and all parties to the appeal copies of the exemption request and reasoning for the exemption, for the Board panel to rule on admission. Where an exemption is requested, a pre-appeal hearing may be required.”; and
- That a bullet point in the Appendices section be added to specify that there must be an Appendix for Evidence, as defined in this policy, and that it be requested that this Appendix be clearly itemized and labelled.

The amending motion was put and declared CARRIED.

	In Favour	Against
Nicolas Brown	✓	
David Flett	✓	
Ronni Nordal	✓	
Kirk Norine	✓	
Paul Omoyefa	✓	
Randy Schellenberg	✓	
Joanne Moser	✓	
	7	0

The main motion, as amended, was put and declared CARRIED.

	In Favour	Against
Nicolas Brown	✓	
David Flett	✓	
Ronni Nordal	✓	
Kirk Norine	✓	
Paul Omoyefa	✓	
Randy Schellenberg	✓	
Joanne Moser	✓	
	7	0

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**BR22-4 Review of 2022 Board of Revision Policy Guidelines**


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**Recommendation**

That the Board of Revision approve the Regina Board of Revision Board Policy Guidelines attached as Appendix "A".

**Ronni Nordal moved that the Board of Revision adopt the policy guidelines, amended to include the Written Submission Policy as approved during consideration of item BR22-3; and that the 2022 Board of Revision Policy Guidelines be amended to include the following:**

**When a decision is made the Secretary will also provide copies of the decisions to all Panel members and provide all final decisions from further levels of appeal to the Panel members.**

**The motion was put and declared CARRIED.**

	<b>In Favour</b>	<b>Against</b>
<b>Nicolas Brown</b>	✓	
<b>David Flett</b>	✓	
<b>Ronni Nordal</b>	✓	
<b>Kirk Norine</b>	✓	
<b>Paul Omoyefa</b>	✓	
<b>Randy Schellenberg</b>	✓	
<b>Joanne Moser</b>	✓	
	<b>7</b>	<b>0</b>

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**BR22-5 2021 Final Statistical Overview**


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**Recommendation**

That the Board of Revision receive and file this report.

**Nicolas Brown moved, AND IT WAS RESOLVED, that this report be received and filed.**

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**BR22-6 2022 Hearing Schedule**


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**Recommendation**

That the Board of Revision:

1. Authorize the Chairperson to appoint members to panels for 2022; and
2. Instruct the Chairperson to appoint at least two of the Board of Revision members as panel chairs.

**David Flett moved, AND IT WAS RESOLVED, that the recommendations contained in the**

**report be concurred in.**

BR22-7 Citizen Access Training - Board of Revision

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**Recommendation**

That the Board of Revision receive and file this communication.

**Kirk Norine moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

**ADJOURNMENT**

**Paul Omoyefa moved, AND IT WAS RESOLVED, that the meeting adjourn.**

The meeting adjourned at 2:40 p.m.

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Chairperson

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Secretary