

AT REGINA, SASKATCHEWAN, WEDNESDAY, JANUARY 29, 2020

AT A MEETING OF CITY COUNCIL

AT 1:30 PM

These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.

Present: Mayor Michael Fougere
Councillor Lori Bresciani
Councillor Sharron Bryce
Councillor John Findura
Councillor Jerry Flegel
Councillor Bob Hawkins
Councillor Jason Mancinelli
Councillor Joel Murray
Councillor Andrew Stevens
Councillor Barbara Young

Regrets: Councillor Mike O'Donnell

Also in Attendance: City Clerk, Jim Nicol
Secretary, Elaine Gohlke
City Manager, Chris Holden
City Solicitor, Byron Werry
Executive Director, Louise Folk
Executive Director, Citizen Services, Kim Onrait
Executive Director, City Planning & Community Dev., Diana Hawryluk
Exec. Director, Financial Strategy & Sustainability, Barry Lacey
Director, Citizen Experience, Jill Sveinson
Senior City Planner, Ben Mario
Director, Transit & Fleet, Brad Bells
Senior City Planner, Charlie Toman

CONFIRMATION OF AGENDA

Councillor Sharron Bryce moved, seconded by Councillor Lori Bresciani, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted, after:

- withdrawing Bylaw 2019-64, The Regina Zoning 2019 Amendment Bylaw No. 2
- withdrawing EN19-7, Response to Enquiry made by Councillor Lori Bresciani:
Wistleblowing Policy
- adding DE20-6, a brief from Devon Hill, Freedom Catalyst Regina, regarding
Body Rub Establishments

- adding DE20-7, a brief from Jane Gattinger regarding separation distance between body rub establishments and sensitive locations

and that the items and delegations be heard in the order they are called forward by Mayor Fougere.

MINUTES APPROVAL

City Council - Special - Dec 9, 2019 5:30 PM

Councillor Bob Hawkins moved, seconded by Councillor Sharron Bryce, AND IT WAS RESOLVED, that the minutes for the meetings held on December 9 and December 16, 2019 be adopted, as circulated.

City Council - Public - Dec 16, 2019 5:30 PM

DELEGATIONS, ADVERTISTED AND PUBLIC NOTICE BYLAWS AND RELATED CITY MANAGER AND OTHER REPORTS

DE20-1 Carla Harris: Proposed Yards Neighbourhood Plan

Pursuant to due notice the delegation was present.

The Mayor invited the delegation to come forward and be heard. Carla Harris addressed Council and answered a number of questions.

Pursuant to the provisions of Section 16(11)(c) of City Council's Procedure Bylaw No. 9004, this brief was tabled until after consideration of CR20-1, a report from the Regina Planning Commission respecting the same subject.

DE20-2 Leasa Gibbons, Regina's Warehouse Business Improvement District

Pursuant to due notice the delegation was present.

The Mayor invited the delegation to come forward and be heard. Lease Gibbons, representing Regina's Warehouse Business Improvement District addressed Council. There were no questions of the delegation.

Pursuant to the provisions of Section 16(11)(c) of City Council's Procedure Bylaw No. 9004, this brief was tabled until after consideration of CR20-1, a report from the Regina Planning Commission respecting the same subject.

DE20-3 Nick Kazilis, Regina Revitalization Initiative, Land & Real Estate Management, City of Regina

Pursuant to due notice the delegation was present.

The Mayor invited the delegation to come forward and be heard. Nick Kazilis, Shauna Bzdel and Paul Moroz, representing Regina Revitalization Initiative, Land & Real Estate Management, City of Regina, addressed Council and answered a number of questions.

Pursuant to the provisions of Section 16(11)(c) of City Council's Procedure Bylaw No. 9004, this brief was tabled until after consideration of CR20-1, a report from the Regina Planning Commission respecting the same subject.

CR20-1 Regina Planning Commission: 15-OCP-03 Proposed Yards Neighbourhood Plan

Recommendation

Regina Planning Commission recommends that City Council:

1. Approve the application to amend *Design Regina: The Official Community Plan Bylaw No. 2013-48* by adding the Yards Neighbourhood Plan, attached as Appendix C, as Part B.18.
2. Direct the City Solicitor to prepare the necessary bylaw to amend *Design Regina: The Official Community Plan Bylaw No. 2013-48* by adding the Yards Neighbourhood Plan, attached as Appendix C, as Part B.18.

Councillor Barbara Young moved, seconded by Councillor Sharron Bryce, that the recommendations of Regina Planning Commission contained in the report be concurred in.

Councillor Andrew Stevens moved, in amendment, seconded by Councillor Bob Hawkins, that the next stage of planning commit to becoming a net zero community.

Mayor Michael Fougere stepped down to enter debate.

Councillor Jason Mancinelli assumed the Chair.

Mayor Michael Fougere returned to the Chair prior to the vote.

(Councillor Hakwins requested a recorded vote.)

Councillor Andrew Stevens		Yes
Councillor Joel Murray	Yes	
Councillor Lori Bresciani		Yes
Councillor Barbara Young		No
Councillor Bob Hawkins	Yes	
Councillor Sharron Bryce		No
Councillor Jason Mancinelli		Yes
Councillor John Findura		Yes

Councillor Jerry Flegel	Yes
Mayor Michael Fougere	No

The motion was put and declared CARRIED.

RECESS

Pursuant to the provisions of Section 33 (2.1) of City Council's Procedure Bylaw No. 9004, Mayor Fougere called for a 15 minute recess.

Council recessed at 3:30 p.m.

Council reconvened at 3:45 p.m.

Mayor Michael Fougere stepped down to enter debate.

Councillor Jason Mancinelli assumed the Chair.

Mayor Michael Fougere moved, in amendment, seconded by Councillor Sharron Bryce, AND IT WAS RESOLVED, that Administration be directed to collaborate with Regina Exhibition Association Limited (REAL), Regina Downtown Business Improvement District (RDBID) and the Regina Warehouse District respecting the advancement of the creation of a City Centre District. The intent of the City Centre District would be to update the Regina Revitalization Initiative (RRI) by:

- 1. Creating connectivity between Evraz Place, the Regina Railyard Project lands, the Taylor Field lands, and the Regina Downtown and Warehouse neighbourhoods.**
- 2. Providing guidance and direction on developments on REAL, Railyard lands and Taylor Field lands in collaboration with RDBID and the Warehouse District.**
- 3. Reviewing the needs of the Official Community Plan (OCP), the Recreation Master Plan, the Transportation Master Plan and other relevant plans impacting the proposed district.**
- 4. Presenting an implementation plan report, with Terms of Reference, for consideration to the Planning and Priorities Committees by the end of Q2 2020.**

Mayor Michael Fougere returned to the Chair.

The main motion, as amended, was put and declared CARRIED.

DE20-4 Wilma Staff: The Official Community Plan "Design Regina" Five Year Review
From the Arnheim Assiniboia Place Neighbourhood perspective

Pursuant to due notice the delegation was present.

The Mayor invited the delegation to come forward and be heard. Wilma Staff addressed

Council and answered a number of questions.

Pursuant to the provisions of Section 16(11)(c) of City Council's Procedure Bylaw No. 9004, this brief was tabled until after consideration of CR20-2, a report from the Priorities and Planning Committee respecting the same subject.

CP20-1 Angela Ell: The Official Community Plan Review and Sustainable/Ecco Living

Councillor Lori Bresciani moved, seconded by Councillor Jason Mancinelli, AND IT WAS RESOLVED, that this communication be received and filed.

CR20-2 Priorities and Planning Committee: Official Community Plan Five-Year Review

Recommendation

1. That Part A – Citywide Plan of *Design Regina: The Official Community Plan Bylaw 2013-48* be amended as set out in Appendices A and B to this report.
2. That the City Solicitor be directed to prepare the necessary bylaw to amend *Design Regina: The Official Community Plan Bylaw 2013-48* to reflect the changes set out in Appendices A and B to this report.

Councillor Jason Mancinelli moved, seconded by Councillor Andrew Stevens that the recommendations of the Priorities and Planning Committee contained in the report be concurred in.

Councillor Barbara Young moved, in amendment, seconded by Councillor Joel Murray, AND IT WAS RESOLVED, that the presentations by Wilma Staff and Angela Ell be forwarded to the Al Ritchie Neighbourhood Plan Development team as part of Community Engagement information.

The main motion, as amended, was put and declared CARRIED.

CR20-3 Regina Planning Commission: Street Closure Application 19-CL-02

Recommendation

Regina Planning Commission recommends that City Council:

1. Approve the application to close the portion of Victoria Avenue Service Road N. as shown in Appendix A-1.
2. Designate Blk/Par G-Plan FT2014 Ext 3 located at 140 Coleman Crescent as Municipal Reserve.
3. Direct the City Solicitor to prepare the necessary Bylaw.

Councillor Barbara Young moved, seconded by Councillor John Findura, AND IT

WAS RESOLVED, that the recommendations of Regina Planning Commission contained in the report be concurred in.

DE20-6 Devon Hill, Freedom Catalyst Regina: Body Rub Establishments

Pursuant to due notice the delegation was present.

The Mayor invited the delegation to come forward and be heard. Devon Hill, representing Freedom Catalyst Regina, addressed Council and answered a number of questions.

Pursuant to the provisions of Section 16(11)(c) of City Council's Procedure Bylaw No. 9004, this brief was tabled until after consideration of CM20-1, a report from the City Manager respecting the same subject.

DE20-7 Jane Gattinger: Separation distance between body rub establishments and sensitive locations

Pursuant to due notice the delegation was present.

The Mayor invited the delegation to come forward and be heard. Jane Gattinger addressed Council and answered a number of questions.

Pursuant to the provisions of Section 16(11)(c) of City Council's Procedure Bylaw No. 9004, this brief was tabled until after consideration of CM20-1, a report from the City Manager respecting the same subject.

CM20-1 Zoning Bylaw Regulations for Body Rub Establishments - Separation Distances

Recommendation

That City Council:

1. Approve the *recommended separation distance* for body rub establishments of 182.88 metres from schools, parks, daycares, enclosed rinks, libraries, community centres, sensitive lots and other body rub establishments, with a 'grandfathering' provision for existing establishments.
2. Direct the City Solicitor to prepare the necessary amendment to *The Regina Zoning Bylaw, 2019 (No. 2019-19)* to reflect Recommendation #1 above.

Councillor Lori Bresciani moved, seconded by Councillor Andrew Stevens, that the recommendations of Regina Planning Commission contained in the report be concurred in.

That City Council:

1. Approve the recommended separation distance for body rub establishments of 182.88 metres from schools, parks, daycares, enclosed rinks, libraries, community centres, residences, sensitive lots and other body rub establishments, with a 'grandfathering' provision for existing establishments.
2. Direct the City Solicitor to prepare the necessary amendment to *The Regina Zoning Bylaw, 2019 (No. 2019-19)* to reflect Recommendation #1 above.

Councillor Sharron Bryce moved, in amendment, seconded by Councillor Bob Hawkins, that the separation distance be changed to 365 metres, the grandfathering provision be removed, and places of worship and recreation facilities be added to the land uses.

Mayor Michael Fougere stepped down to enter debate.

Councillor Jason Mancinelli assumed the Chair.

Mayor Michael Fougere returned to the Chair prior to the vote.

(Councillor Hakwins requested a recorded vote.)

Councillor Lori Bresciani	YES
Councillor John Findura	YES
Councillor Jason Mancinelli	NO
Councillor Bob Hawkins	YES
Councillor Barbara Young	NO
Councillor Joel Murray	NO
Councillor Andrew Stevens	NO
Councillor Lori Bresciani	YES
Councillor Jerry Flegel	NO
Mayor Michael Fougere	YES

The motion was put and declared LOST.

RECESS

Pursuant to the provisions of Section 33 (2.2) of City Council's Procedure Bylaw No. 9004, Mayor Fougere called for a 15 minute recess.

Council recessed at 6:03 p.m.

Council reconvened at 6:33 p.m.

Councillor Barbara Young moved, seconded by Councillor Joel Murray, that this report be tabled to the February City Council meeting.

The motion was put and declared LOST.

Councillor Bob Hawkins moved, in amendment, seconded by Councillor Sharron Bryce, AND IT WAS RESOLVED, that places of worship and recreation facilities be added to the land uses and the grandfathering provision be removed.

The main motion, as amended, was put and declared CARRIED>

2019-62 THE LICENSING AMENDMENT BYLAW, 2019

2019-64 THE REGINA ZONING 2019 AMENDMENT BYLAW (No.2)

2019-65 2019-65 Zoning Bylaw Amendment

2020-1 DESIGN REGINA: THE OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW, 2020

2020-2 BYLAW TO PROVIDE FOR THE CLOSURE OF A PORTION OF VICTORIA AVENUE SERVICE ROAD NORTH

2020-3 DESIGN REGINA: THE OFFICIAL COMMUNITY PLAN AMENDMENT BYLAW, 2020 (No. 2)

2020-5 THE PROCEDURE AMENDMENT BYLAW, 2020

Councillor Jason Mancinelli moved, seconded by Councillor Sharron Bryce, AND IT WAS RESOLVED, that Bylaws No. 2019-62, 2019-65, 2020-1, 2020-2, 2020-3 and 2020-5 be introduced and read a first time.

Bylaws were read a first time.

No letters of objection were received pursuant to the advertising with respect to Bylaws No. 2019-62, 2019-65, 2020-1, 2020-2, 2020-3 and 2020-5.

The Clerk called for anyone present who wished to address City Council respecting Bylaws No. 2019-62, 2019-65, 2020-1, 2020-2, 2020-3 and 2020-5 to indicate their desire.

No one indicated a desire to address Council.

Councillor Jason Mancinelli moved, seconded by Councillor Bob Hawkins, AND IT WAS RESOLVED, that Bylaws No. 2019-62, 2019-65, 2020-1, 2020-2, 2020-3 and 2020-5 be introduced and read a second time. Bylaws were read a second time.

Councillor Jason Mancinelli moved, seconded by Councillor Barbara Young, that City Council hereby consent to Bylaws No. 2019-62, 2019-65, 2020-1, 2020-2, 2020-3 and 2020-5 going to third and final reading at this meeting.

The motion was put and declared CARRIED UNANIMOUSLY.

Councillor Jason Mancinelli moved, seconded by Councillor Lori Bresciani, AND IT WAS RESOLVED, that Bylaws No. 2019-62, 2019-65, 2020-1, 2020-2, 2020-3 and 2020-5 be read a third time.

Bylaws were read a third and final time.

DELEGATIONS AND RELATED REPORT

DE20-5 Neil Middlemiss, University of Regina Students' Union: Spring/Summer U-Pass

Pursuant to due notice the delegation was present.

The Mayor invited the delegation to come forward and be heard. Neil Middlemiss, representing the University of Regina Students' Union, addressed Council and answered a number of questions.

(Councillor Mancinelli temporarily left the meeting during Mr. Middlemiss' presentation.)

Pursuant to the provisions of Section 16(11)(c) of City Council's Procedure Bylaw No. 9004, this brief was tabled until after consideration of CR20-4, a report from the Community and Protective Services Committee respecting the same subject.

CR20-4 Community and Protective Services Committee: Spring and Summer U-Pass for the University of Regina

Recommendation

The Community and Protective Services Committee recommends that City Council:

1. Delegate authority to the Executive Director Citizen Services (or designate) to negotiate and approve a contract with the Students Union of the University of Regina (URSU) for a U-Pass program in the spring and summer, starting in May 2020 for a duration of three years, as detailed in this report.
2. Direct the City Clerk to sign the applicable agreement on behalf of the City, once the agreement has been reviewed and approved by the City Solicitor, and upon approval by the Students Union of the University of Regina board of governors.
3. Approve an increase of \$360,610 to Transit & Fleet's budget for 2021, which will be offset by the revenue collected from URSU.

Councillor Andrew Stevens moved, seconded by Councillor Barbara Young, that the recommendations of the Community and Protective Services Committee contained in the report be concurred in.

(Councillor Mancinelli returned to the meeting.)

The motion was put and declared CARRIED.

TABLED BYLAWS, RELATED REPORTS, ENQUIRY AND RESPONSE TO ENQUIRY

CR19-116 Finance and Administration Committee: 19-HBRB-03 2326 College Ave
(Kerr/Bronfman Residence)

Recommendation

**RECOMMENDATION OF THE FINANCE AND ADMINISTRATION
COMMITTEE**

- DECEMBER 2, 2019

1. That a tax exemption for the real property commonly known as the Kerr/ Bronfman residence, located on Lot 30, Block 458, Plan No. 98RA28309, addressed at 2326 College Avenue be approved in an amount equal to the lesser of:
 - (a) 50 per cent of eligible costs as described in Appendix C-2; or
 - (b) An amount equivalent to the total property taxes payable for 10 years
2. That the provision of the property tax exemption be subject to the following conditions:
 - (a) Eligibility for the property tax exemption includes the requirement that the property possesses and retains its formal designation as Municipal Heritage Property in accordance with *The Heritage Property Act*.
 - (b) The property owner shall submit detailed written documentation of payments made for actual costs incurred (i.e. itemized invoices and receipts) in the completion of identified conservation work, as described in Appendix C-2. If actual costs exceed the corresponding estimates by more than 10 per cent, the property owner shall provide full particulars as to the reason(s) for such cost overruns. It is understood that the City of Regina may decline to approve any cost overrun, or portion thereof, if considered not to be reasonably or necessarily incurred for eligible work.
 - (c) The work that is completed and invoices submitted by September 30 each year would be eligible for a tax exemption the following year up to 50 per cent of the cost of approved work.
3. That the City Solicitor be instructed to prepare the necessary agreement and authorizing bylaw for the property tax exemption as detailed in this report.
4. That the Executive Director of City Planning & Community Development or designate be authorized under the tax exemption agreement to make all determinations regarding reimbursements of the cost incurred for work done to the property based on the City of Regina's Heritage Building Rehabilitation Program and the

Conservation Plan for the property (Appendix C-1 to this report)

5. That the Executive Director of City Planning & Community Development or designate be authorized to apply to the Government of Saskatchewan on behalf of the property owner for any exemption of the education portion of the property taxes that is \$25,000 or greater in any year during the term of the exemption.

Councillor Sharron Bryce moved, seconded by Councillor Joel Murray, AND IT WAS RESOLVED, that the recommendations of the Finance and Administration Committee contained in the report be concurred in.

CR19-117 Finance and Administration Committee: 19-HBRB-02 1431 Victoria Avenue
(Louis Residence)

Recommendation

**RECOMMENDATION OF THE FINANCE AND ADMINISTRATION
COMMITTEE
- DECEMBER 2, 2019**

1. That a tax exemption for the real property commonly known as the Louis Residence, located on Lot 44, Block 360, Plan No. 101189998, Extension 5 and Lot 3 Block 360 Plan No. Old 33, Extension 0 addressed at 1431 Victoria Avenue be approved in an amount equal to the lesser of:
 - (a) 50 per cent of eligible costs as described in Appendix C-2; or
 - (b) An amount equivalent to the total property taxes payable for 10 years
2. That the provision of the property tax exemption be subject to the following conditions:
 - (a) Eligibility for the property tax exemption includes the requirement that the property possesses and retains its formal designation as Municipal Heritage Property in accordance with *The Heritage Property Act*.
 - (b) The property owner shall submit detailed written documentation of payments made for actual costs incurred (i.e. itemized invoices and receipts) in the completion of identified conservation work, as described in Appendix C-2. If actual costs exceed the corresponding estimates by more than 10 per cent, the property owner shall provide full particulars as to the reason(s) for such cost overruns. It is understood that the City may decline to approve any cost overrun, or portion thereof, if considered not to be reasonably

or necessarily incurred for eligible work.

(c) The work that is completed and invoices submitted by September 30 each year would be eligible for a tax exemption the following year up to 50 per cent of the cost of approved work.

3. That the City Solicitor be instructed to prepare the necessary agreement and authorizing bylaw for the property tax exemption as detailed in this report.
4. That the Executive Director of City Planning & Community Development or designate be authorized under the tax exemption agreement to make all determinations regarding reimbursements of the cost incurred for work done to the property based on the City of Regina's Heritage Building Rehabilitation Program and the Conservation Plan for the property (Appendix C-1 to this report).
5. That the Executive Director of City Planning & Community Development or designate be authorized to apply to the Government of Saskatchewan on behalf of the property owner for any exemption of the education portion of the property taxes that is \$25,000 or greater in any year during the term of the exemption.

Councillor Sharron Bryce moved, seconded by Councillor Bob Hawkins, AND IT WAS RESOLVED, that the recommendations of the Finance and Administration Committee contained in the report be concurred in.

CR19-118 Finance and Administration Committee: 2019 Property Tax Exemption Request - Boundary Alteration

Recommendation

**RECOMMENDATION OF THE FINANCE AND ADMINISTRATION COMMITTEE
- DECEMBER 2, 2019**

1. That the properties owned by P.W. Lorch & Associates Ltd. and Darrell & MaryAnn Weinberger at 4800 Campbell Street and 1760 N Courtney Street be exempted from property taxes in accordance with the percentages outlined in Option 1 of Appendix C of this report.
2. That the City Solicitor be instructed to prepare the necessary bylaw to amend Bylaw No. 2019-8 *The Properties Exempt from Taxation as a Result of the 2013 Municipal Boundary Alteration Bylaw, 2019* to provide for the additional tax exemptions described in recommendation 1.

Councillor Sharron Bryce moved, seconded by Councillor Lori Bresciani, AND IT

WAS RESOLVED, that the recommendations of the Finance and Administration Committee contained in the report be concurred in.

2019-67 THE CONSERVATION OF HERITAGE PROPERTIES TAX EXEMPTION FOR THE KERR/BRONFMAN RESIDENCE LOCATED AT 2326 COLLEGE AVENUE BYLAW, 2019

2019-68 THE CONSERVATION OF HERITAGE PROPERTIES TAX EXEMPTION FOR THE LOUIS RESIDENCE LOCATED AT 1431 VICTORIA AVENUE BYLAW, 2019

2019-70 THE PROPERTIES EXEMPT FROM TAXATION AS A RESULT OF THE 2013 MUNICIPAL BOUNDARY ALTERATION AMENDMENT BYLAW, 2019 (No. 2)

Councillor Jason Mancinelli moved, seconded by Councillor Andrew Stevens, AND IT WAS RESOLVED, that Bylaws No. 2019-67, 2019-68 and 2019-70 be introduced and read a first time.

Bylaws were read a first time.

Councillor Jason Mancinelli moved, seconded by Councillor Joel Murray, AND IT WAS RESOLVED, that Bylaws No. 2019-67, 2019-68 and 2019-70 be introduced and read a second time. Bylaws were read a second time.

Councillor Jason Mancinelli moved, seconded by Councillor Sharron Bryce, that City Council hereby consent to Bylaws No. 2019-67, 2019-68 and 2019-70 going to third and final reading at this meeting.

The motion was put and declared CARRIED UNANIMOUSLY.

Councillor Jason Mancinelli moved, seconded by Councillor Bob Hawkins, AND IT WAS RESOLVED, that . Bylaws No. 2019-67, 2019-68 and 2019-70 be read a third time.

Bylaws were read a third and final time.

EN19-7 Councillor Lori Bresciani: Whistleblowing Policy

CITY MANAGER'S REPORT

CM20-2 Municipal Revenue Sharing (MRS) Eligibility Criteria

Recommendation

City Council approve the resolution below outlining the eligibility requirements municipalities must adhere to in order to receive Municipal Revenue Sharing (MRS).

Council confirms the City of Regina meets the following eligibility requirements to receive the MRS:

- Submission of the annual Audited Financial Statement to the Ministry of Government Relations
- Submission of the Public Report on Municipal Waterworks to the Ministry of Government Relations
- In good standing with respect to the reporting and remittance of Education Property Tax
- Adoption of a Council Procedures Bylaw
- Adoption of an Employee Code of Conduct
- All members of Council have filed and annually updated their Public Disclosure Statement Annual Declaration, as required

That the City of Regina understands that if any of the above requirements are not met, the MRS grant may be withheld until all requirements are met.

Councillor Jason Mancinelli moved, seconded by Councillor Joel Murray, that the recommendations contained in the report be concurred in.

Mayor Michael Fougere stepped down to enter debate.

Councillor Jason Mancinelli assumed the Chair.

Mayor Michael Fougere returned to the Chair prior to the vote.

The motion was put and declared CARRIED.

COMMITTEE REPORTS

EXECUTIVE COMMITTEE AND RELATED CITY MANAGER REPORT

CM20-3 2020 Election Report - Supplemental Report

Recommendation

That this report be received and filed.

Councillor Lori Bresciani moved, seconded by Councillor Barbara Young, AND IT WAS RESOLVED, that this report be received and filed.

CR20-5 2020 Municipal Election Report

Recommendation

That the Executive Committee recommend that City Council:

1. Approve Option 1 for the regular polling areas and polling places as outlined in Appendix B and B1.
2. Approve the use of mobile and special polls for serving voters at the institutions defined under section 29 of *The Act*.
3. Approve the special, advance and mobile polls and hours as outlined in Appendix D.

4. Approve the rates of remuneration for election officials summarized in Appendix E.
5. Approve the names of candidates on the Mayor and Councillor ballots be listed in alphabetical order by surname and that according to section 9.2 of *The Act* the occupation of each candidate not be required to be listed on the ballots.
6. Direct the City Solicitor to amend Schedule 'A' in *The Automated Vote Counting Bylaw, Bylaw No. 10197* to reflect the removal of 'occupation' from the ballot and bring back the amending bylaw for review at the City Council meeting scheduled to take place on February 26, 2020 meeting.
7. Add an additional polling station to Ward 3 between polling stations 7 & 8 and that the cost and specific location be brought to Council January 29, 2020.
8. Add an additional polling station to Ward 5.

Councillor Jason Mancinelli moved, seconded by Councillor Andrew Stevens, AND IT WAS RESOLVED, that

City Council:

- 1. Approve Option 1 for the regular polling areas and polling places as outlined in Appendix B and B1.**
- 2. Approve the use of mobile and special polls for serving voters at the institutions defined under section 29 of *The Act*.**
- 3. Approve the special, advance and mobile polls and hours as outlined in Appendix D.**
- 4. Approve the rates of remuneration for election officials summarized in Appendix E.**
- 5. Approve the names of candidates on the Mayor and Councillor ballots be listed in alphabetical order by surname and that according to section 9.2 of *The Act* the occupation of each candidate not be required to be listed on the ballots.**
- 6. Direct the City Solicitor to amend Schedule 'A' in *The Automated Vote Counting Bylaw, Bylaw No. 10197* to reflect the removal of 'occupation' from the ballot and bring back the amending bylaw for review at the City Council meeting scheduled to take place on February 26, 2020 meeting.**
- 7. Add an additional polling station to Ward 3 (Evraz Place) and to Ward 5 (WF Ready School).**

CR20-6 New Employee Code of Conduct, Theft and Fraud Policy and Whistleblower Policy

Recommendation

That the Executive Committee recommend that City Council:

1. Direct the City Solicitor to amend Bylaw 2002-57, being *The Regina Code of Conduct and Disclosure Bylaw* so that:
 - (a) the code of conduct and disclosure rules in the Bylaw will no longer apply to any City employees as these rules will be replaced with a corporate policy approved by the City Manager;
 - (b) with the exception of the City Manager, City Clerk and City Solicitor, the process in the Bylaw for disclosing conflicts of interest and dealing with violations will no longer apply to City employees but will be governed by the corporate policy;
 - (c) the City Manager, City Clerk and City Solicitor will be subject to the code of conduct and disclosure rules in the new corporate policy but the process for dealing with disclosures of conflicts of interest and violations by these three positions will still be in the Bylaw and will include the following:
 - (i) the City Manager will review and provide direction on disclosures made by the City Clerk and City Solicitor as well as deal with complaints with respect to these positions, although any disciplinary action involving termination would be decided by the Executive Committee;
 - (ii) the Mayor will review and provide direction on disclosures made by the City Manager;
 - (iii) the Executive Committee will retain the authority to deal with any complaints with respect to the City Manager including taking any disciplinary action for violations;
 - (d) the code of conduct and disclosure rules and process for dealing with disclosures and violations in the Bylaw will continue to apply to non-council members on boards and committees established by Council;
 - (e) the references to the former legislation, *The Urban Municipality Act, 1984* will be updated to reflect the equivalent *Cities Act* provisions and other outdated references will be updated, including attaching the disclosure of land holdings form which is filled out by non-council members on those boards and committees specifically outlined in the Bylaw.
2. Approve the repeal of the "Employment of Relatives Policy" that was approved in 1990 as it will be replaced with a section on employment of relatives in the new corporate policy approved by the City Manager.
3. Direct the City Solicitor to amend Bylaw 2003-70, being *The City Manager's Bylaw* to expressly authorize the City Manager to establish an employee code of conduct under the powers, duties and function of the

City Manager to coincide with the City Manager's general authority over employees.

4. Approve the repeal of the "Employment of Relatives Policy" and the amendments outlined in recommendations 1 and 3 to come into force on March 1, 2020.
5. Direct Administration to bring forward an annual report on employee code of conduct and whistleblower infractions.
6. Direct Administration to conduct a review of *The Cities Act* and the Code of Ethics Bylaw with respect to City Councillors, propose any necessary changes and report back to the newly elected City Council in 2021.

Councillor Jason Mancinelli moved, seconded by Councillor Lori Bresciani that City Council:

1. Direct the City Solicitor to amend Bylaw 2002-57, being *The Regina Code of Conduct and Disclosure Bylaw* so that:

(a) the code of conduct and disclosure rules in the Bylaw will no longer apply to any City employees as these rules will be replaced with a corporate policy approved by the City Manager;

(b) with the exception of the City Manager, City Clerk and City Solicitor, the process in the Bylaw for disclosing conflicts of interest and dealing with violations will no longer apply to City employees but will be governed by the corporate policy;

(c) the City Manager, City Clerk and City Solicitor will be subject to the code of conduct and disclosure rules in the new corporate policy but the process for dealing with disclosures of conflicts of interest and violations by these three positions will still be in the Bylaw and will include the following:

(i) the City Manager will review and provide direction on disclosures made by the City Clerk and City Solicitor as

well as deal with complaints with respect to these positions, although any disciplinary action involving termination would be decided by the Executive Committee;

(ii) the Mayor will review and provide direction on disclosures made by the City Manager;

(iii) the Executive Committee will retain the authority to deal with any complaints with respect to the City Manager including taking any disciplinary action for violations;

(d) the code of conduct and disclosure rules and process for dealing with disclosures and violations in the Bylaw will continue to apply to non-council members on boards and committees established by Council;

(e) the references to the former legislation, *The Urban Municipality Act, 1984* will be updated to reflect the equivalent *Cities Act* provisions and other outdated references will be updated, including attaching the disclosure of land holdings form which is filled out by non-council

members on those boards and committees specifically outlined in the Bylaw.

2. Approve the repeal of the “Employment of Relatives Policy” that was approved in 1990 as it will be replaced with a section on employment of relatives in the new corporate policy approved by the City Manager.
3. Direct the City Solicitor to amend Bylaw 2003-70, being *The City Manager’s Bylaw* to expressly authorize the City Manager to establish an employee code of conduct under the powers, duties and function of the City Manager to coincide with the City Manager’s general authority over employees.
4. Approve the repeal of the “Employment of Relatives Policy” and the amendments outlined in recommendations 1 and 3 to come into force on March 1, 2020.
5. Direct Administration to bring forward an annual report on employee code of conduct and whistleblower infractions.
6. Direct Administration to conduct a review of *The Cities Act* and the Code of Ethics Bylaw with respect to the Mayor and City Councillors, propose any necessary changes and report back to the newly elected City Council in 2021.

Councillor Jason Mancinelli moved, in amendment, seconded by Councillor Joel Murray, AND IT WAS RESOLVED, that 1.(c)(ii) be amended to read "the Mayor and Deputy Mayor will review and provide direction on disclosures made by the City Manager".

The main motion was put and declared CARRIED.

FINANCE AND ADMINISTRATION COMMITTEE

CR20-7 Authorization to Negotiate and Award Banking Services & Purchase Card Program RFP

Recommendation

The Finance and Administration Committee recommends that City Council:

1. Delegate the authority to the Executive Director, Financial Strategy & Sustainability, to designate and appoint the City’s financial institution based on the results of the negotiated Request for Proposals (RFP) process outlined in this report.
2. Delegate the authority to the Executive Director, Financial Strategy & Sustainability to negotiate, approve, award and enter into all professional banking and related contracts with the highest ranked proponent selected through the negotiated RFP process for a five-year term. The contracts include, but are not limited to, an agreement for business banking, treasury services master agreement, purchasing card program agreement and additional auxiliary banking service agreements and schedules.
3. Authorize the City Clerk to execute the necessary agreements after review

and approval by the City Solicitor.

4. Instruct the City Solicitor to prepare the necessary borrowing bylaw for the overdraft provision in any agreement for business banking (i.e. short term debt) to be brought forward at a later date for approval once the City's financial institution is appointed.

Councillor Joel Murray moved, seconded by Councillor Jason Mancinelli, AND IT WAS RESOLVED, that the recommendations of the Finance and Administration Committee contained in the report be concurred in.

REGINA PLANNING COMMISSION

CR20-8 Discretionary Use Application (PL201900029) Proposed Child Daycare Centre
- 1300 N Courtney Street

Recommendation

The Regina Planning Commission recommends that City Council:

1. Approve the discretionary use application for a proposed Child Day Care Centre located on proposed Parcel 130 at 1300 N Courtney Street in the Rosewood Park Concept Plan.
2. Direct Administration to issue a development permit subject to the following conditions:
 - a. The development shall be generally consistent with the plans attached to this report as Appendix A-3.1 to A-3.4 inclusive, prepared by NewRock Developments and dated November 15, 2019.
 - b. The development is subject to the execution of a service agreement and subdivision for Rosewood Park Phase 1, Stage 2.
 - c. The development shall be subject to Ministry of Education approval.
 - d. The development shall comply with all applicable standards and regulations in *Regina Zoning Bylaw No. 9250*.

Councillor Barbara Young moved, seconded by Councillor Sharron Bryce, AND IT WAS RESOLVED, that the recommendations of Regina Planning Committee contained in the report be concurred in.

INFORMATIONAL REPORT

IR20-1 Executive Committee: 2019 Semi-Annual Review of Closed Executive Committee Items

Recommendation

The Executive Committee recommends that Council receive and file this report.

Councillor Jason Mancinelli moved, AND IT WAS RESOLVED, that this report be received and filed.

BYLAWS AND RELATED REPORTS

CR20-9 Community and Protective Services Committee: Emergency Measures Bylaw Amendment

Recommendation

The Community and Protective Services Committee recommends that City Council:

Direct the City Solicitor to amend *The Emergency Measures Bylaw, Bylaw No. 2011-37* to include the amendments included in this report.

That City Council:

Direct the City Solicitor to amend *The Emergency Measures Bylaw, Bylaw No. 2011-37* to identify the following 10 positions that will form the City of Regina Local Emergency Planning Committee:

1. EOC Director - Executive Director, Citizen Services
2. EOC Manager - Manager, Emergency Management
3. Risk Manager - City Solicitor
4. Liaison Officer - Director, Regina Fire & Protective Services
5. Information Officer - Director, Citizen Experience
6. Operations Section Chief - Chief of Police, Regina Police Service
7. Logistics Section Chief - Director, Sustainable Infrastructure
8. Finance and Administration Section Chief - Executive Director, Financial Strategy & Sustainability
9. Planning Section Chief - Executive Director, City Planning & Community Development
10. Mayor and City Council Advisor - City Manager

CR20-10 Finance and Administration Committee: 20-HBRP-01 1401 Robinson Street (Albert Library)

Recommendation

The Finance and Administration Committee recommends that City Council:

1. Approve a cash grant for the property known as Albert Library located at 1401 Robinson Street (as shown in Appendix A), in an amount equal to the lesser of:
 - a) 50 per cent of eligible costs for the work described in Appendix C;
 - or

- b) \$50,000.
2. Instruct the City Solicitor to prepare an authorizing bylaw and agreement with the following conditions:
- a) That the property possesses and retains its formal designation as a Municipal Heritage Property in accordance with *The Heritage Property Act*.
 - b) That the property owner submits detailed written documentation of payments made for the actual costs incurred (i.e. itemized invoices and receipts) in the completion of the identified conservation work
 - c) That work completed and invoices submitted by December 15, 2020, would be eligible for the cash grant for up to 50 per cent of the cost of approved work to a maximum of \$50,000.

Councillor Joel Murray moved, seconded by Councillor Jason Mancinelli, AND IT WAS RESOLVED, that the recommendations of the Finance and Administration Committee contained in the report be concurred in.

EN19-6 Response to Enquiry - EN19-6 Future of the Municipal Justice Building

Recommendation

{Do not enter anything in Recommendation for Response to Enquiry}

Administration is providing the following information in response to the enquiry (EN19-6) filed at the City Council meeting on July 29, 2019.

1. What steps is Administration taking to protect the heritage and usefulness of the Municipal Justice Building?

The Municipal Justice Building (MJB) is beyond its useful life and was unable to continue to deliver programs and services beyond 2014 due to code deficiencies and aging infrastructure. There are elements of the exterior façade that have Grade 1 classification heritage value and would need to be considered in any future development. Any future development of this property will require an investment of roughly \$1.5M to preserve the existing façade.

2. Does the RPS have plans to use the Municipal Justice Building for their new headquarters?

The City of Regina Facilities Services Department is considering all the facilities on the site for RPS as potential solutions towards further development of the campus. The project will include consolidating the land parcels and future development for the campus could incorporate the MJB facility.

3. Has Administration consulted with community based organizations and Community Associations regarding the use of the Municipal Justice Building as a community facility?

Facilities Services and RPS have had initial discussions with the Heritage Community Association with respect to the RPS Facilities Renewal project in general. The City of Regina Facilities Services Department is considering all the facilities on the site as potential solutions towards further development of the campus. Should the MJB not be needed for RPS headquarters, Facilities Service will consider alternative uses for the building which may include a community facility.

4. What policies and procedures govern the allocation of municipal property to organizations like the RPS?

Facilities Services determines how to best allocate facilities in their portfolio to client groups for the delivery of programs and services. When a facility is no longer required to deliver programs and services it becomes part of the Real Estate portfolio and is considered to repurpose for other non city uses, or sale. Legislation prevents RPS from owning real property and therefore the City of Regina Facilities Services department is responsible to satisfy their facility requirement.

5. What actions have been taken to ensure the maintenance and preservation of the Municipal Justice Building, including protecting the facility from animals and weather?

Mitigating steps have been taken to protect the Municipal Justice Building from damage from animals and weather through short-term maintenance and repairs while the long-term plan for the facility is being determined.

CR20-11 Mayor's Housing Commission: Housing Incentives Policy Review

Recommendation

The Mayor's Housing Commission recommends that:

1. Administration revise the proposed Housing Incentives Policy provided in Appendix A to allow Non-Profit Housing Providers that have an established record of completing affordable housing projects, as determined by the Executive Director, City Planning & Community Development, to receive an immediate rebate of the Intensification Levy following confirmation that the proposed development meets applicable zoning requirements and provided that the developer has entered into a legal agreement with the City.
2. Administration revise the proposed Housing Incentives Policy provided in Appendix A so that the Capital Grant and Tax Exemption program for Affordable Home Ownership be available to Non-Profit Housing Providers in all Program Areas.
3. The City of Regina *Housing Incentives Policy*, attached as Appendix A, with the above revisions, be approved.

Councillor Joel Murray moved, seconded by Councillor Jason Mancinelli, that the recommendations of the Mayor's Housing Commission contained in the report be concurred in.

**Mayor Michael Fougere stepped down to enter debate.
Councillor Jason Mancinelli assumed the Chair.**

Mayor Michael Fougere moved, in amendment, seconded by Councillor Bob Hawkins, AND IT WAS RESOLVED, that the City contribution not exceed the Federal contribution under the existing program.

Mayor Michael Fougere returned to the Chair after to the vote.

The main motion, as amended, was put and declared CARRIED.

THE HOUSING INCENTIVE PROGRAM TAX EXEMPTION BYLAW, 2020

2020-6 ALBERT LIBRARY GRANT AGREEMENT EXECUTION BYLAW, 2020

2020-7 THE EMERGENCY MEASURES AMENDMENT BYLAW, 2020

Councillor Jason Mancinelli moved, seconded by Councillor Bob Hawkins, AND IT WAS RESOLVED, that Bylaws No. 2020-4, 2020-6 and 2020-7 be introduced and read a first time.

Bylaws were read a first time.

Councillor Jason Mancinelli moved, seconded by Councillor Lori Bresciani, AND IT WAS RESOLVED, that Bylaws No. 2020-4, 2020-6 and 2020-7 be introduced and read a second time. Bylaws were read a second time.

Councillor Jason Mancinelli moved, seconded by Councillor John Findura, that City Council hereby consent to Bylaws No. 2020-4, 2020-6 and 2020-7 going to third and final reading at this meeting.

The motion was put and declared CARRIED UNANIMOUSLY.

Councillor Jason Mancinelli moved, seconded by Councillor Andrew Stevens, AND IT WAS RESOLVED, that Bylaws No. 2020-4, 2020-6 and 2020-7 be read a third time. Bylaws were read a third and final time.

ADJOURNMENT

Adjourn-Second

Councillor Sharron Bryce moved, seconded by Councillor John Findura, AND IT WAS RESOLVED, that the meeting adjourn.

The meeting adjourned at 7:57 p.m.

Chairperson

Secretary