

AT REGINA, SASKATCHEWAN, WEDNESDAY, JANUARY 15, 2020

AT A MEETING OF EXECUTIVE COMMITTEE

HELD IN PUBLIC SESSION

AT 2:00 PM

**These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.**

Present: Councillor Jason Mancinelli, in the Chair  
Mayor Michael Fougere  
Councillor Lori Bresciani  
Councillor John Findura  
Councillor Jerry Flegel (Teleconference)  
Councillor Bob Hawkins  
Councillor Joel Murray  
Councillor Andrew Stevens  
Councillor Barbara Young

Regrets: Councillor Sharron Bryce  
Councillor Mike O'Donnell

Also in Attendance: City Clerk, Jim Nicol  
Council Officer, Ashley Thompson  
City Manager, Chris Holden  
City Solicitor, Byron Werry  
Exec. Dir., Citizen Experience, Innovation & Performance, Louise Folk  
Exec. Dir., Financial Strategy & Sustainability, Barry Lacey  
A/Exec. Dir., City Planning & Community Development, Karen Gasmol  
Exec. Dir., Citizen Services, Kim Onrait  
Director, Citizen Experience, Jill Sveinson  
Business Performance Consultant, Kristina Gentile

(The meeting commenced in the absence of Councillor Flegel)

#### APPROVAL OF PUBLIC AGENDA

**Councillor Andrew Stevens moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.**

#### ADOPTION OF MINUTES

**Councillor Barbara Young moved, AND IT WAS RESOLVED, that the minutes for the meeting held on December 4, 2019 be adopted, as circulated.**

#### ADMINISTRATION REPORTS

(Councillor Flegel arrived at the meeting.)

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**EX20-1 2020 Municipal Election Report**

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**Recommendation**

That the Executive Committee recommend that City Council:

1. Approve Option 1 for the regular polling areas and polling places as outlined in Appendix B and B1.
2. Approve the use of mobile and special polls for serving voters at the institutions defined under section 29 of *The Act*.
3. Approve the special, advance and mobile polls and hours as outlined in Appendix D.
4. Approve the rates of remuneration for election officials summarized in Appendix E.
5. Approve the names of candidates on the Mayor and Councillor ballots be listed in alphabetical order by surname and that according to section 9.2 of *The Act* the occupation of each candidate not be required to be listed on the ballots.
6. Direct the City Solicitor to amend Schedule 'A' in *The Automated Vote Counting Bylaw, Bylaw No. 10197* to reflect the removal of 'occupation' from the ballot and bring back the amending bylaw for review at the City Council meeting scheduled to take place on February 26, 2020 meeting.
7. Approve these recommendations at its January 29, 2020 meeting.

**Mayor Michael Fougere moved that the recommendations contained in the report be concurred in.**

**Councillor Andrew Stevens moved, in amendment, AND IT WAS RESOLVED, that an additional Polling station be added to Ward 3 between polling stations 7 & 8 and that the cost and specific location be brought to Council January 29, 2020.**

**Councillor John Findura moved, in amendment, AND IT WAS RESOLVED, that an additional polling station be added to Ward 5.**

**The main motion, as amended, was put and declared CARRIED.**

**EX20-2 New Employee Code of Conduct, Theft and Fraud Policy and Whistleblower Policy**

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**Recommendation**

That the Executive Committee recommend that City Council:

1. Direct the City Solicitor to amend Bylaw 2002-57, being *The Regina Code of Conduct and Disclosure Bylaw* so that:

- (a) the code of conduct and disclosure rules in the Bylaw will no longer apply to any City employees as these rules will be replaced with a corporate policy approved by the City Manager;
  - (b) with the exception of the City Manager, City Clerk and City Solicitor, the process in the Bylaw for disclosing conflicts of interest and dealing with violations will no longer apply to City employees but will be governed by the corporate policy;
  - (c) the City Manager, City Clerk and City Solicitor will be subject to the code of conduct and disclosure rules in the new corporate policy but the process for dealing with disclosures of conflicts of interest and violations by these three positions will still be in the Bylaw and will include the following:
    - (i) the City Manager will review and provide direction on disclosures made by the City Clerk and City Solicitor as well as deal with complaints with respect to these positions, although any disciplinary action involving termination would be decided by the Executive Committee;
    - (ii) the Mayor will review and provide direction on disclosures made by the City Manager;
    - (iii) the Executive Committee will retain the authority to deal with any complaints with respect to the City Manager including taking any disciplinary action for violations;
  - (d) the code of conduct and disclosure rules and process for dealing with disclosures and violations in the Bylaw will continue to apply to non-council members on boards and committees established by Council;
  - (e) the references to the former legislation, *The Urban Municipality Act, 1984* will be updated to reflect the equivalent *Cities Act* provisions and other outdated references will be updated, including attaching the disclosure of land holdings form which is filled out by non-council members on those boards and committees specifically outlined in the Bylaw.
2. Approve the repeal of the "Employment of Relatives Policy" that was approved in 1990 as it will be replaced with a section on employment of relatives in the new corporate policy approved by the City Manager.
  3. Direct the City Solicitor to amend Bylaw 2003-70, being *The City Manager's Bylaw* to expressly authorize the City Manager to establish an employee code of conduct under the powers, duties and function of the City Manager to coincide with the City Manager's general authority over employees.

4. Approve the repeal of the “Employment of Relatives Policy” and the amendments outlined in recommendations 1 and 3 to come into force on March 1, 2020.
5. Approve these recommendations at its January 29, 2020 meeting.

(Councillor Flegel left the meeting.)

**Councillor Lori Bresciani moved that the recommendations contained in the report be concurred in.**

**Councillor Lori Bresciani moved, in amendment, AND IT WAS RESOLVED, that Administration bring forward an annual report on employee code of conduct and whistleblower infractions.**

**Councillor Barbara Young moved, in amendment, AND IT WAS RESOLVED, that Administration conduct a review of *The Cities Act* and the Code of Ethics Bylaw with respect to City Councillors, propose any necessary changes and report back to the newly elected City Council in 2021.**

**The main motion, as amended, was put and declared CARRIED.**

EX20-3 2019 Review of Public Outstanding Items

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**Recommendation**

It is recommended that Executive Committee:

Delete the following items from the list of outstanding items for City Council and Executive Committee:

<b><u>Item</u></b>	<b><u>Committee</u></b>	<b><u>Subject</u></b>
MN14-4	City Council	Outdoor Pools Facility Plan Update
CM16-2	City Council	Notice of Intention to Designate Municipal Heritage Property 13 Leopold Crescent - Watchler (2nd) Residence
CR18-36	City Council	Placemaking: Street Painting Project Update
CR18-105(1)	City Council	Council Committee Recommendations
CM18-15(4)	City Council	Public Safety and Traffic Delay – Grade Rail Crossings on Ring Road between Winnipeg Street and McDonald Street
EX17-26	Executive Committee	Safety in School Zones

EX19-24	Executive Committee	Councillor Lori Bresciani: Regulation of Massage Parlours
EX19-31	Executive Committee	Council and Committee Report Templates
MN16-9	Executive Committee	Councillor Shawn Fraser: Neighbourhood Plans
MN17-10	Executive Committee	Councillor Stevens: Access Without Fear City

**Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

RESOLUTION FOR PRIVATE SESSION

**Councillor Bob Hawkins moved, AND IT WAS RESOLVED, that in the interest of the public, the remainder items on the agenda be considered in private.**

RECESS

Pursuant to the provisions of Section 34 (13.1) of City Council's Procedure Bylaw No. 9004, a 15 minute recess was called.

The Committee recessed at 3:50 p.m.

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Chairperson

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Secretary