

AT REGINA, SASKATCHEWAN, TUESDAY, NOVEMBER 6, 2018

AT A MEETING OF FINANCE & ADMINISTRATION COMMITTEE

HELD IN PUBLIC SESSION

AT 4:00 PM

**These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.**

Present: Councillor Bob Hawkins  
Councillor Jason Mancinelli  
Councillor Barbara Young

Regrets: Councillor Sharron Bryce

Also in Attendance: Council Officer, Ashley Thompson  
Legal Counsel, Jana-Marie Odling  
Executive Director, City Planning & Development, Diana Hawryluk  
Executive Director, Financial & Corporate Services, Barry Lacey  
Manager, Property Taxation & Admin, Tanya Mills

APPROVAL OF PUBLIC AGENDA

**Councillor Jason Mancinelli moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted, and that the delegations be heard in the order they are called by the Chairperson.**

ADOPTION OF MINUTES

**Councillor Barbara Young moved, AND IT WAS RESOLVED, that the minutes for the meeting held on September 4, 2018 be adopted, as circulated.**

ADMINISTRATION REPORTS

FA18-22 Heritage Building Rehabilitation Program (18-HBRP-03) 3225 13th Avenue – Sacred Heart Academy

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**Recommendation**

1. That a Tax Exemption for the property located at 3225 13th Avenue, being Units 1 - 30 in Condo Plan 91R09011, be approved in an amount equal to the lesser of:
  - a) Fifty per cent of eligible costs for the work completed as described in the Conservation Plan in Appendix B; or
  - b) An amount equal to the total property taxes payable on the subject property for 10 years.

2. That the provision of the property tax exemption be subject to the following conditions:
  - a) Eligibility for the property tax exemption includes the requirement that the property possesses and retains its formal designation as a Municipal Heritage Property in accordance with *The Heritage Property Act*.
  - b) The property owner shall submit detailed written documentation of payments made for the actual costs incurred (i.e. itemized invoices and receipts) in the completion of the identified conservation work as described in Appendix B. In the event the actual costs exceed corresponding estimates by more than 10 per cent the property owner shall provide full particulars as to the reason(s) for any cost overrun or portion thereof, if considered not to be reasonably or necessarily incurred for eligible work.
  - c) The work that is completed and invoices submitted by September 30<sup>th</sup> each year would be eligible for an exemption the following year for up to 50 per cent of the cost of approved work.
3. That the City Solicitor be instructed to prepare the necessary tax exemption agreement and authorizing bylaw to provide the tax exemption as detailed in this report.
4. That the Executive Director of City Planning & Development or designate be authorized under the tax exemption agreement to make all determinations regarding reimbursements of the costs incurred for work done to the property based on the City of Regina's Heritage Building Rehabilitation Program and the Conservation Plan for the property (Appendix B to this report).
5. That the Executive Director of City Planning & Development or designate be authorized to apply to the Government of Saskatchewan on behalf of the property owner for any exemption of the education portion of the property taxes that is \$25,000 or greater in any year during the term of exemption.
6. That this report be forwarded to the November 26, 2018 meeting of City Council for approval.

Ray Plosker and Dale Scrivens, representing Academy Housing/Cathedral Courts, addressed the Committee.

**Councillor Jason Mancinelli moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

FA18-23 Regina Downtown Business Improvement District – Proposed Boundary Expansion

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**Recommendation**

1. That the City Solicitor be instructed to amend *The Regina Downtown Business Improvement District Bylaw No. 2003-80* to expand the Regina Downtown Business Improvement District boundary as depicted in Appendix A to this report.
2. That this report be forwarded to the November 26, 2018 City Council meeting for approval.

Judith Veresuk, representing Regina Downtown Business Improvement District, addressed the Committee.

**Councillor Barbara Young moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

FA18-21 Setting 2019 Greenfield Servicing Agreement Fee and Development Levy Rates

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**Recommendation**

1. That the 2019 greenfield Servicing Agreement Fee and Development Levy rates be set at \$442,000 per hectare for residential and commercial development and \$147,333 per hectare for industrial-zoned development, itemized as follows and approved effective January 1, 2019:

| <b>Greenfield Development</b> | <b>Transportation</b> | <b>Water</b> | <b>Wastewater</b> | <b>Drainage</b> | <b>Parks/Rec</b> | <b>Admin</b> |
|-------------------------------|-----------------------|--------------|-------------------|-----------------|------------------|--------------|
| Residential & Commercial      | \$223,000             | \$107,200    | \$45,000          | \$0             | \$21,600         | \$45,200     |
| Industrial-Zoned              | \$74,333              | \$35,733     | \$15,000          | \$0             | \$7,200          | \$15,067     |

2. That this report be forwarded to the November 26, 2018 City Council meeting for approval.

**Councillor Barbara Young moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

FA18-24 Application for Title - 2018 Liens

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**Recommendation**

1. That the Manager, Property Taxation & Admin be authorized to serve six-month notices on all parcels of land included in the list of lands marked as Appendix A.
2. That the Manager, Property Taxation & Admin be authorized to proceed with the next steps in tax enforcement on the expiry of the six-month notices.
3. That this report be forwarded to the November 26, 2018 meeting of City Council for approval.

**Councillor Jason Mancinelli moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

**RESOLUTION FOR PRIVATE SESSION**

**Councillor Barbara Young moved, AND IT WAS RESOLVED, that in the interest of the public, the remainder items on the agenda be considered in private.**

**RECESS**

**Councillor Barbara Young moved, AND IT WAS RESOLVED, that the Committee recess for five minutes.**

The Committee recessed at 4:40 p.m.

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Chairperson

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Secretary