



# **CITY COUNCIL**

**Wednesday, March 20, 2024  
1:00 PM**

**Henry Baker Hall, Main Floor, City Hall**



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**OFFICE OF THE CITY CLERK**

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**Agenda  
City Council  
Wednesday, March 20, 2024**

**Consent agenda items noted in “[Blue Font](#)” will be voted on by City Council as a single item with no discussion or debate, with the following exceptions:**

- **a citizen registers to speak as a delegation on a consent agenda item; and/or**
- **a member of Council notifies the Chair that they wish to have an item on the consent agenda removed from the list for further discussion and/or debate at the meeting.**

**Citizens who wish to register to speak to an item on the meeting agenda may do so by visiting [Regina.ca/register](http://Regina.ca/register) and submitting a completed registration form together with a written submission before the registration deadline of 12:00 p.m. on Monday, March 18, 2024. If you require assistance with the delegation registration form, please contact us at 306-777-7262 before the registration deadline.**

**Confirmation of Agenda**

**Adoption of Minutes**

Minutes from the meeting held March 6, 2024

**PUBLIC HEARING AND PUBLIC NOTICE BYLAWS**

2024-9      The Regina Zoning Amendment Bylaw, 2024 (No. 2)

**PUBLIC NOTICE REPORTS AND RELATED COMMUNICATION**

CP24-10    Item CR24-10 Lease of a Portion of 1483 6th Avenue

**Recommendation**

That City Council receive and file this communication.



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CR24-10 Lease of a Portion of 1483 6th Avenue

**Recommendation**

That City Council:

1. Approve the City of Regina (City) entering into an agreement for the lease of a portion of City-owned property located at 1483 6th Avenue, as outlined in the attached Appendix A, to Dealer's Choice Auto Sales Inc., consistent with the terms and conditions stated in this report;
2. Delegate Authority to the Deputy City Manager, Financial Strategy & Sustainability or their designate, to negotiate any other commercially relevant terms and conditions, as well any amendments to the Agreement that do not substantially change what is described in this report and any ancillary agreements or documents required to give effect to the Agreement; and
3. Authorize the City Clerk to execute the Agreement upon review and approval by the City Solicitor.

CR24-11 Sale of a Portion of 350 N Fleet Street to TransGas

**Recommendation**

That City Council:

1. Approve the City of Regina (City) entering into a land sale agreement for the sale of City-owned property identified on the attached Appendix A with TransGas Limited (TransGas), consistent with the terms and conditions stated in this report;
2. Delegate authority to the Deputy City Manager, Financial Strategy & Sustainability or their designate, to negotiate any other commercially relevant terms and conditions, as well as any amendments to the agreement that do not substantially change what is described in this report and any ancillary agreements or documents required to give effect to the agreement; and
3. Authorize the City Clerk to execute the agreement after review and approval by the City Solicitor.



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### CITY MANAGER'S REPORT

CM24-7 Option Agreement Extension - Federated Co-operatives Limited

**Recommendation**

That City Council authorize the Deputy City Manager, Financial Strategy & Sustainability, to:

1. Extend the period during which Federated Co-operatives Limited ("FCL") may exercise its option in the Amended and Re-Stated Option Agreement ("Option Agreement") between the City of Regina ("City") and FCL to April 30, 2025.
2. Negotiate and approve any other commercially relevant terms and conditions in the Option Agreement that do not substantially change what is described in this report.

### COMMITTEE REPORTS

**AUDIT AND FINANCE COMMITTEE**

CR24-12 Governance Training

**Recommendation**

That City Council:

1. Direct the Administration to undertake a series of workshops pertaining to the following for members of the Audit and Finance Committee that includes, but is not limited to, a comprehensive overview of:
  - a) financial statement preparation and reporting
  - b) forecasting
  - c) Administrative delegations of authority
  - d) Audit and Finance Committee governance training; and
2. Direct Administration to implement an onboarding process modeled after the cities of Edmonton and Winnipeg and take into consideration any suggestions provided by the City's internal and external auditors.



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**CR24-13 Documented Standard Procedures and Glossary of Terms****Recommendation**

That City Council:

1. Direct the Administration to provide the Audit and Finance Committee with all current approved documented procedures and policies of the City that have financial implications, and include with the documents:
  - a glossary of terms and acronyms
  - a searchable table of contents
  - an organizational chart that includes department Directors
  - the Employee Code of Conduct; and
2. Direct the Administration to report back to the September 10, 2024 Audit and Finance Committee meeting on the Capital Governance Policy and include the status of the following, with respect to documented procedures and policies:
  - pcard use and related disciplinary action
  - competitive procurement
  - contract management
  - payment processing
  - signing authority
  - policy review schedule
  - criteria and/or thresholds related to the above

**CR24-14 Delegated Authority****Recommendation**

That City Council direct the Administration to include in its report back to the September 10, 2024 Audit and Finance Committee meeting on the Capital Governance Policy, the status of the following with respect to delegated authority:

- defined spending limits
- change in program / department funding allocation
- recommendations on appropriation controls

**CR24-15 Quarterly Financial Statements Preparation****Recommendation**

That City Council direct the Administration to report back to the April 9, 2024



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Audit and Finance Committee meeting on implications of altering the current statement structure to align with those of the City of Winnipeg.

### CR24-16 Capital Project and Reserve Fund Reporting

#### **Recommendation**

That City Council:

1. Direct the Administration to report back to the April 9, 2024 Audit and Finance Committee with a list of capital carry-forward projects and statuses; and
2. Direct the Administration to include in its future annual capital project and reserve fund reporting:
  - standardized public reporting by contract
  - detail and schedule, variances, options
  - dropped projects
  - capital and reserve fund carry-forward projects and statuses
  - percentage of completion reporting

### CR24-17 Motions Referred from 2024 Budget

#### **Recommendation**

That City Council direct Administration to include the previous year book of the two year budget with tracked changes when preparing future multi-year budgets.

#### **EXECUTIVE COMMITTEE**

### **CR24-18 Boundary Alteration - 2024 Property Tax Exemptions**

#### **Recommendation**

That City Council:

1. Approve the property tax mitigation tools for the Future Long-Term growth, Southeast Mitigation and Agricultural Properties in New Neighbourhood Area categories as outlined in Table 1;
2. Approve the property tax exemptions as listed in Appendix A subject to the Government of Saskatchewan approving the exemption or partial exemption of the education portion of the taxes for amounts that are \$25,000 or greater;



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3. Instruct the City Solicitor to bring forward the necessary bylaw to provide for the property tax exemptions listed in Appendix A; and
4. Authorize the Deputy City Manager, Financial Strategy & Sustainability or designate to apply to the Government of Saskatchewan on behalf of property owners for any exemption of the education portion of the taxes that is \$25,000 or greater as outlined in Appendix A.

### CR24-19 Mobile Vending Program Updates

#### **Recommendation**

That City Council:

1. Approve the following Mobile Vending amendments as set out in Appendix A to this report including:
  - a. Updated permitted locations for Mobile Vending Permits in *The Regina Traffic Bylaw, 1997, Bylaw No. 9900* (Traffic Bylaw).
  - b. Updated conditions for Mobile Vending in the Traffic Bylaw.
  - c. Updated permit fees for Mobile Vending Permits in the Traffic Bylaw.
  - d. Updated references to Mobile Vending in the Traffic Bylaw; and
2. Direct the City Solicitor to prepare amendments to the Traffic Bylaw, as further described in Appendix A, to be brought forward to the meeting of City Council following approval of these recommendations by City Council.

### CR24-20 Shared Electric Kick Scooter Program Update

#### **Recommendation**

That City Council:

1. Endorse the continuation of the Shared Electric Kick Scooter (Shared E-Scooter) Program for both shared and personal use e-scooters in 2024 and transition the program to an ongoing annual program; and
2. Direct the City Solicitor to prepare the necessary bylaw amendments required to *The Regina Traffic Bylaw, 1997, Bylaw No. 9900* (Traffic Bylaw) as generally described in Appendix E of this report.



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**CR24-21 Options on Globe Theatre Funding****Recommendation**

That City Council:

1. Allocate \$1.98 million to the Globe Theatre over a two-year period, taking into consideration the overpayment of \$398,000;
2. Direct Administration to:
  - a) Reallocate \$990,000 from the Catalyst Pathway Project;
  - b) Seek alternative funding sources during 2024 for the Catalyst Pathway Project and should Administration find the alternative funding during 2024, report back to Executive Committee to re-establish \$990,000 to the Catalyst Pathway and further if Administration is unable to find an alternative funding source that the \$990,000 be included in the 2025 budget for the Catalyst Pathway;
  - c) Allocate \$990,000 in the 2025 budget for the Globe Theatre renewal project; and
3. Delegate authority to the Deputy City Manager, Financial Strategy & Sustainability to negotiate and approve the terms and conditions of a new funding agreement with the Globe Theatre.

**CR24-22 Buffalo Pound Water Treatment Corporation - Appointment of Directors****Recommendation**

That City Council authorize the Deputy City Manager, Financial Strategy & Sustainability, as the City's proxy, to exercise the City's voting rights at the upcoming Annual General Meeting to appoint Grant Ring to the Board of Directors for a three-year term, ending April 30, 2027.

**CR24-23 2023 Review of Outstanding Items****Recommendation**

That City Council direct the City Clerk to remove the following items from the List of Outstanding Items for City Council, Executive Committee, Regina Planning Commission, former Priorities and Planning Committee and former Public Works and Infrastructure Committee as outlined below and noted in Appendix A:





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<u>Item</u>	<u>Committee</u>	<u>Subject</u>
CR15-9	City Council	Regina Revitalization Initiative (RRI) Railyard Renewal Project (RRP), Land Disposition and Development Strategy
CR19-112(1)	City Council	Zoning Bylaw Regulations for Massage Parlours
PPC19-9	Priorities and Planning Committee	Civic Art & Cultural Collections Policy
CR21-27	City Council	Drainage and Lot Grading Regulations (MN19-10)
CR22-3	City Council	Renaming of the Former Regent Par 3 Golf Course
CR22-7	City Council	Concept Plan Amendment & Zoning Bylaw Amendment - 1462 N Courtney Street- PL202100113
CR22-30	City Council	Heritage Building Rehabilitation Program Review
EX22-48	Executive Committee	SaskTel Cell Towers - Option to Sell Land
CR22-49(2)	City Council	Review of Minimum Parking Requirements
CM22-33(2)	City Council	General Operating Budget
CM22-33(3)	City Council	General Operating Budget
EX23-42 (2)	Executive Committee	Accessible Taxicab Program
CM23-21	City Council	Eastern Pressure Solution Funding
CR23-83	City Council	Regulate the Non-essential (Cosmetic) Use of Pesticides
MN23-4	City Council	Consent Agenda
CR23-86(1)	City Council	Saskatchewan Drive Corridor Plan
CR23-119(2)	City Council	Financial Scenario Model for Regina Exhibition Association Limited (REAL)
MN21-17	City Council	School Zone/Playground Zone Regulations

## Adjournment