



# **Executive Committee**

**Wednesday, December 4, 2019  
11:45 AM**

**Henry Baker Hall, Main Floor, City Hall**



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**OFFICE OF THE CITY CLERK**

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**Public Agenda  
Executive Committee  
Wednesday, December 4, 2019**

**Approval of Public Agenda****Adoption of Minutes**

Minutes from the meeting held on November 13, 2019

**Tabled Reports**

EX19-36      Benefit and Cost of Outsourced Professional Services

**Recommendation**

1. That this report be received and filed.
2. That item CM18-15 be removed from the List of Outstanding Items for Executive Committee.

**Administration Reports**

EX19-37      Buffalo Pound Water Treatment Corporation - 2019 Semi-Annual Report

**Recommendation**

That this report be forwarded to the December 16, 2019 City Council meeting for information.

EX19-38      2020 – Schedule of City Council Meetings

**Recommendation**

1. That City Council meetings scheduled for Wednesdays in 2020 commence at 1:30 p.m.;
2. That the City Solicitor be instructed to bring forward amendments to *Bylaw No. 9004, The Procedure Bylaw*, to:
  - a. Change the meeting start time to 1:30 p.m., with reports with delegations or reports and bylaws requiring public notice or a public hearing to be considered at 5:30 p.m.;




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- b. Revise the order of business sections to coincide with the 1:30 p.m. and 5:30 p.m. meeting times and to reflect the provisions outlined in (a);
  - c. Change the dates and times for submitting delegations, presentations and submissions to Council to the Thursday afternoon of the week preceding the Council meeting;
  - d. Change the public release of meeting agendas for Council and committees from Wednesday afternoon to the Friday afternoon of the week preceding the Council or committee meeting;
  - e. Provide for a mandatory recess of one hour at 4:30 p.m. of the 1:30 p.m. session with the meeting to reconvene at 5:30 p.m.;
  - f. Retain the mandatory 15 minute break after 2 hours and 15 minutes in the 5:30 p.m. meeting section and the mandatory adjournment at 10:00 p.m., unless otherwise approved by Council;
  - g. Amend the process for establishing regularly scheduled committee meetings;
  - h. Include a provision whereby:
    - i. Agenda items not dealt with in the 1:30 p.m. session, are to be dealt with at the conclusion of the 5:30 p.m. session;
    - ii. Agenda items not dealt with prior to adjournment be tabled to a meeting the following morning commencing at 9:00 a.m.
  - i. Make any other additional amendments needed to accommodate the different start times and division of the meeting into two parts; and
  - j. Add the Deputy City Clerk as a position that can call a special meeting where the Clerk is absent or unavailable (this is being added because of some recent amendments to *The Cities Act* that have been proposed that require that a city's procedure bylaw include this provision).
3. That this report be forwarded to the December 16, 2019 meeting of City Council for approval.

EX19-39 Residential Short Term Accommodation (Homestay)

### **Recommendation**

1. That the following regulatory changes be approved:
  - (a) an amendment to *The Regina Zoning Bylaw, 2019*, effective January 1, 2021 to change Service Trade, Homestay from a discretionary use to a permitted use in all zones where it is currently discretionary;



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- (b) an amendment to *The Regina Zoning Bylaw, 2019* to clarify that Service Trade, Homestay is a separate category from Residential Business;
  - (c) the establishment of a licensing and regulatory regime for all residential short term accommodations as further detailed in Appendix A of this report; and
  - (d) an amendment to *The Regina Appeal Board Bylaw* to enable the Regina Appeal Board, which hears appeals related to business licences, to hear licensing appeals for short term accommodation licences.
2. That the City Solicitor be instructed to prepare the necessary bylaws to implement the approved regulatory scheme for residential short term accommodation and bring the bylaws forward to the January 2020 meeting of City Council which would allow sufficient time for advertising of the required public notices for *The Regina Zoning Bylaw, 2019* amendment.
  3. That this report be forwarded to the December 16, 2019 meeting of City Council for approval.

### **Adjournment**