



# **Finance & Administration Committee**

**Tuesday, September 4, 2018  
4:00 PM**

**Henry Baker Hall, Main Floor, City Hall**



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**OFFICE OF THE CITY CLERK**

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**Public Agenda  
Finance & Administration Committee  
Tuesday, September 4, 2018**

**APPROVAL OF PUBLIC AGENDA****ADOPTION OF MINUTES**

Minutes from the meeting held on June 13, 2018

**ADMINISTRATION REPORTS**

FA18-13      Heritage Building Rehabilitation Program (18-HBRP-04) 3038 - 3060 18th Avenue – Henderson Terrace

**Recommendation**

1. That a tax exemption for the property located at 3038 - 3060 18th Avenue, being Units 1-8, inclusive, in Condo Plan 78R58518, be approved in an amount equal to the lesser of:
  - a) Fifty per cent of eligible costs for the work completed as described in the Conservation Plan in Appendix B; or
  - b) An amount equal to the total property taxes payable on the subject property for 10 years.
  
2. That the provision of the property tax exemption be subject to the following conditions:
  - a) Eligibility for the property tax exemption includes the requirement that the property possesses and retains its formal designation as a Municipal Heritage Property in accordance with *The Heritage Property Act*.
  - b) The property owner shall submit detailed written documentation of payments made for the actual costs incurred (i.e. itemized invoices and receipts) in the completion of the identified conservation work as described in Appendix B. In the event the actual costs exceed corresponding estimates by more than 10 per cent the property owner shall provide full particulars as to the reason(s) for any cost overrun or portion thereof, if considered not to be reasonably or necessarily incurred for eligible work.



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- c) The work that is completed and invoices submitted by September 30<sup>th</sup> each year would be eligible for an exemption the following year for up to 50 per cent of the cost of approved work.
3. That the Executive Director of City Planning & Development or designate be authorized under the tax exemption agreement to make all determinations regarding reimbursements of the costs incurred for work done to the property based on the City's Heritage Building Rehabilitation Program and the Conservation Plan for the property (Appendix B to this report).
4. That the Executive Director of City Planning and Development or designate be authorized to apply to the Government of Saskatchewan on behalf of the property owner for any exemption of the education portion of the property taxes that is \$25,000 or greater in any year during the term of exemption.
5. That this report be forwarded to the September 24, 2018, meeting of City Council for approval.

FA18-14 Authorization to Extend the Toronto-Dominion Bank Business Banking and Auxiliary Services Agreement

**Recommendation**

1. That the Executive Director, Financial and Corporate Services be authorized to negotiate and approve a one-year extension to:
  - i. the existing five-year Business Banking and Auxiliary Services Agreement with The Toronto-Dominion Bank for business banking; and
  - ii. such additional auxiliary banking services agreements, that relate to the Business Banking and Auxiliary Services Agreement, and which are identified in the report below; as prepared by the City Solicitor;
2. That the City Clerk be authorized to execute the contract; and
3. That this report be forwarded to the September 24, 2018 City Council meeting for approval.




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FA18-15 2019 Alley Maintenance Program and Special Tax Levy Funding Options

**Recommendation**

1. That the City Solicitor be instructed to prepare the 2019 *Alley Maintenance Special Tax Bylaw* (Bylaw), which includes the following levies, proposed revenues and estimated costs.

**Paved Alleys:**

Levy	\$3.98 per assessable foot
Proposed Revenue	\$3,334,679
Estimated Cost	\$3,334,679

**Gravel Alleys:**

Levy	\$2.80 per assessable foot
Proposed Revenue	\$1,725,500
Estimated Cost	\$1,725,500

2. That this report be forwarded to the September 24, 2018 meeting of City Council for approval.

FA18-16 Regina Civic Employees' Long Term Disability Plan 2017 Annual Report

**Recommendation**

That this report be forwarded to the September 24, 2018, meeting of City Council for information.

FA18-17 Casual Employees' Superannuation and Elected Officials' Money Purchase Pension Plan 2017 Annual Report

**Recommendation**

That this report be forwarded to the September 24, 2018, meeting of City Council for information.

FA18-18 Employee Group Benefits – Request for Proposal

**Recommendation**

1. That the Executive Director, Financial & Corporate Services be delegated the authority to issue a Request for Proposal for a benefits carrier(s) to administer the City of Regina's comprehensive employee benefits package for a term of up to ten years.



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2. That the Employee Benefits Committee be delegated authority to review the existing employee benefits package and make amendments to employee benefits, subject to the collective bargaining and budget processes.
3. That the Executive Director, Financial & Corporate Services be delegated authority to negotiate, award and enter into and amend contracts with the highest ranked proponent from the public procurement process for a period of up to ten years with an employee group benefits provider.
4. That the City Clerk be authorized to execute the necessary agreements after review and approval by the City Solicitor.
5. That this report be forwarded to the September 24, 2018 meeting of City Council for approval.

FA18-19      Annual Debt Report

**Recommendation**

That this report be forwarded to the September 24, 2018 City Council meeting for information.

FA18-20      2018 Mid-Year Financial Report

**Recommendation**

That the 2018 Mid-Year Financial Report be forwarded to the September 24, 2018 meeting of City Council for information.

**ADJOURNMENT**