

AT REGINA, SASKATCHEWAN, WEDNESDAY, JANUARY 15, 2020  
AT A MEETING OF FINANCE AND ADMINISTRATION COMMITTEE  
HELD IN PUBLIC SESSION

AT 9:00 AM

**These are considered a draft rendering of the official minutes. Official minutes can be obtained through the Office of the City Clerk once approved.**

Present: Councillor Joel Murray, in the Chair  
Councillor Lori Bresciani  
Councillor Barbara Young

Regrets: Councillor Sharron Bryce  
Councillor Jason Mancinelli

Also in Attendance: Council Officer, Ashley Thompson  
Legal Counsel, Paul Wagner  
Exec. Director, Financial Strategy & Sustainability, Barry Lacey  
Director, Financial Services, June Schultz  
Director, Parks, Recreation & Cultural Services, Laurie Shalley

APPOINTMENT OF CHAIRPERSON AND VICE-CHAIRPERSON

**Councillor Barbara Young moved, AND IT WAS RESOLVED, that the nominations of Chairperson and Vice-Chairperson, be deferred to the February 12, 2020 Finance and Administration Committee meeting and that Councillor Joel Murray take the Chair for the meeting.**

APPROVAL OF PUBLIC AGENDA

**Councillor Lori Bresciani moved, AND IT WAS RESOLVED, that the agenda for this meeting be approved, as submitted.**

ADOPTION OF MINUTES

**Councillor Barbara Young moved, AND IT WAS RESOLVED, that the minutes for the meeting held on December 2, 2019 be adopted, as circulated.**

ADMINISTRATION REPORTS

FA20-1 20-HBRP-01 1401 Robinson Street (Albert Library)

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**Recommendation**

Finance and Administration Committee recommends that City Council:

1. Approve a cash grant for the property known as Albert Library located at 1401 Robinson Street (as shown in Appendix A), in an amount equal to

the lesser of:

- a) 50 per cent of eligible costs for the work described in Appendix C;  
or
  - b) \$50,000.
2. Instruct the City Solicitor to prepare an authorizing bylaw and agreement with the following conditions:
- a) That the property possesses and retains its formal designation as a Municipal Heritage Property in accordance with *The Heritage Property Act*.
  - b) That the property owner submits detailed written documentation of payments made for the actual costs incurred (i.e. itemized invoices and receipts) in the completion of the identified conservation work
  - c) That work completed and invoices submitted by December 15, 2020, would be eligible for the cash grant for up to 50 per cent of the cost of approved work to a maximum of \$50,000.
3. Approve these recommendations at its meeting on January 29, 2020.

**Councillor Barbara Young moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

FA20-2 Authorization to Negotiate and Award Banking Services & Purchase Card Program RFP

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**Recommendation**

Finance and Administration Committee recommends that City Council:

1. Delegate the authority to the Executive Director, Financial Strategy & Sustainability, to designate and appoint the City's financial institution based on the results of the negotiated Request for Proposals (RFP) process outlined in this report.
2. Delegate the authority to the Executive Director, Financial Strategy & Sustainability to negotiate, approve, award and enter into all professional banking and related contracts with the highest ranked proponent selected through the negotiated RFP process for a five-year term. The contracts include, but are not limited to, an agreement for business banking, treasury services master agreement, purchasing card program agreement and additional auxiliary banking service agreements and schedules.
3. Authorize the City Clerk to execute the necessary agreements after review and approval by the City Solicitor.

4. Instruct the City Solicitor to prepare the necessary borrowing bylaw for the overdraft provision in any agreement for business banking (i.e. short term debt) to be brought forward at a later date for approval once the City's financial institution is appointed.
5. Approve these recommendations at its January 29, 2020 meeting.

**Councillor Lori Bresciani moved, AND IT WAS RESOLVED, that the recommendations contained in the report be concurred in.**

ADJOURNMENT

**Councillor Barbara Young moved, AND IT WAS RESOLVED, that the meeting adjourn.**

The meeting adjourned at 9:15 a.m.

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Chairperson

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Secretary